Pursuant to N.J.S.A.13:20-5j these Minutes shall have no force or effect
until the completion of the Governor's review of the Highlands Council minutes

RESOLUTION 2019-15

NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL PREQUALIFICATION OF VENDORS TO PROVIDE GEOGRAPHIC INFORMATION SYSTEM SERVICES

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, section 6.g of the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts to effectuate the purposes of the Highlands Act; and

WHEREAS, on July 17, 2008, the Highlands Council adopted Resolution 2008-27 thereby adopting the Highlands Regional Master Plan (RMP), which became effective September 8, 2008; and

WHEREAS, the RMP is based upon detailed data describing the nature and extent of numerous natural and built resources in the Highlands Region that is encapsulated in Geographic Information System (GIS) based data and tools that must be continually updated, refined and maintained; and

WHEREAS, the daily operation of the Highlands Council depends on the availability and accuracy of this GIS information, including but not limited to Plan Conformance activities, project reviews and acquisitions under the Highlands Development Credit and Open Space programs; and

WHEREAS, the Highlands Council's GIS Department has experienced significant turnover and staffing shortages in recent years and therefore lacks the internal resources to perform all necessary GIS activities; and

WHEREAS, the Highlands Council staff seeks to leverage consultants with the technical expertise to complete requisite GIS tasks and thus minimize any current and future issues related to staffing limitations and provide for flexibility to address surges in workload; and

WHEREAS, the Highlands Council prepared a Request for Qualifications (RFQ) to prequalify vendors to perform GIS services as needed to support Highlands Council operations; and

WHEREAS, the RFQ was released to the public on June 18, 2019 and was open until July 18, 2019 seeking qualified firms; and

WHEREAS, ten (10) firms submitted qualifications on or before the deadline of July 18, 2019; and

WHEREAS, the Highlands Council staff evaluated the proposals and shared its findings with the Highlands Council's Budget and Finance Committee on September 4, 2019; and

WHEREAS, the Budget and Finance Committee has reviewed the staff findings and the process utilized to evaluate the submissions, and has further determined that funds are available for the award of certain contracts pursuant to the RFQ; and

WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until thirty (30) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to the expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

Pursuant to N.J.S.A.13:20-5j these Minutes shall have no force or effect
until the completion of the Governor's review of the Highlands Council minutes

RESOLUTION 2019-15

NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL PREQUALIFICATION OF VENDORS TO PROVIDE GEOGRAPHIC INFORMATION SYSTEM SERVICES

NOW, THEREFORE, BE IT RESOLVED by the Highlands Council that:

The Executive Director, or his/her designee, is hereby authorized to enter into a contract with each of the following prequalified vendors for a three-year term and in an amount not to exceed $25,000 per year to perform GIS services as needed:

- Carto Concepts LLC
- Suburban Consulting Engineers
- Ziggy Spatial LLC

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 19th day of September, 2019.

Carl J. Richko, Chair

Vote on the Approval of The Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			√			
Councilmember Carluccio			√			
Councilmember Dougherty			√			
Councilmember Dressler			√			
Councilmember Francis			√			
Councilmember Holtaway	√		√			
Councilmember James			√			
Councilmember Sebetich			√			
Councilmember Visioli		√	√			
Councilmember Vohden			√			
Councilmember Walton						√
Chairman Richko			√			