



**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING**

**Revised**

**JULY 17, 2024  
AGENDA**

The July 17, 2024, Board of Commissioners Annual Reorganization Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217. Members of the public may attend this meeting in person or if desired have the opportunity to participate telephonically by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the July 17, 2024, Agenda
4. Approval of the June 19, 2024, Meeting Minutes
5. Employee Recognition Award
6. Executive Session
7. Roll Call upon return to Open Session
8. Executive Report
9. Committee Reports
10. Public Response to Agenda Items
11. Presentation and Approval of Bills
12. Resolutions and Motions

**RESOLUTIONS TO BE PRESENTED**

**RESOLUTION 2024-69 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENTS OF RBC CAPITAL MARKETS, LLC OF RED BANK, NEW JERSEY AS SENIOR UNDERWRITING MANAGER AND STERN BROTHERS & CO. OF JERSEY CITY, NEW JERSEY AS CO-MANAGER TO PROVIDE INVESTMENT BANKING SERVICES**

On May 16th, 2024, and May 17th, 2024, the Authority publicly advertised a Request for Proposals (“RFP”) for Investment Banking Services. The Authority is seeking Investment Banking Services in connection with refunding of all or part of its 2014 Series A Transportation System Revenue Refunding Bonds and any other bonds identified by the Proposer as beneficial to the Authority. In response to said advertising, thirteen (13) proposals were received by the Authority on June 6, 2024. On June 19th, 2024, the Consultant Selection Committee (“CSC”) met to review and rank said proposals and recommended the Authority appoint RBC Capital Markets, LLC as Senior Underwriting Manager and Stern Brothers & Co. as Co-Manager as they were determined to have offered the best proposals to serve the interests of the Authority. Based on the CSC’s evaluation and the recommendation, the Authority recommends the award of contracts to RBC Capital Markets, LLC as Senior Underwriting Manager and Stern Brothers & Co. as Co-Manager for Investment Banking Services. The contract term shall be until the completion of the proposed transaction, unless extended by mutual agreements to address any additional financing and/or refunding opportunities.

**RESOLUTION 2024-70 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN ASSIGNMENT OF THE THIRD PARTY CLAIMS ADMINISTRATION SERVICES FOR LIABILITY AND WORKERS’ COMPENSATION INSURANCE FROM COMPSERVICES, INC. D/B/A AMERIHEALTH CASUALTY SERVICES TO CLAIMS RESOLUTION COMPANY, INC.**

Pursuant to Resolution 2020-60 the Authority entered into a Claims Administration Services Agreement with Comp Services Inc. d/b/a/ AmeriHealth Casualty Services (“AmeriHealth”), dated September 1,

2020, for a term of four (4) years ending August 31, 2024 (“Agreement”). Following the Authority’s Requests for Proposals (“RFP”), pursuant to Resolution 2024-56 the Authority authorized the award of a contract to Comp Service Inc. d/b/a AmeriHealth Casualty Services for Third Party Claims Administration Services for Liability and Workers’ Compensation Insurance for a term of four (4) years commencing on September 1, 2024 (“Contract”). AmeriHealth has informed the Authority that they are in process of completing a sale of its business to Claims Resolution Company Inc., (“CRC”) pursuant to an Asset Purchase Agreement by the parties (the “Transaction”). Following the Transaction, CRC seeks to assume all rights, obligations and liabilities under the Agreement, and all amendments, if any, to the Agreement, as well as the proposal submitted by AmeriHealth for the RFP related to the Contract. The Authority is desirous of consenting to such transfer and assignment of the Agreement and Contract, with CRC assuming all rights, obligations and liabilities under the Agreement and Contract and all amendments, if any. In order for the Authority to accept the assignment of the Agreement and Contract, the Transaction must be completed, CRC must provide all documents that were required under the RFP. If the Transaction shall not be completed, the acceptance of the assignment by the Authority of the Agreement and Contract from AmeriHealth to CRC shall be void. Attached as an exhibit is the Letter of Consent for change in party responsible for servicing the Authority’s agreement from CompServices Inc. to Claims Resolution Company, Inc.

**RESOLUTION 2024-71 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE ANNUAL NOTICE OF MEETINGS**

In accordance with the Authority By-Laws, the adoption of regularly scheduled monthly Board of Commissioners meetings shall be made by the adoption of the Annual Notice of Meetings as required by the “Open Public Meetings Act.” This resolution serves to adopt the meeting dates from August 2024 through the Authority’s Annual Re-organization Meeting in July 2025.

**RESOLUTION 2024-72 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF CYNTHIA A. BLASBERG TO SERVE AS BOARD SECRETARY AND CAROLINE ROSEBORO TO SERVE AS ALTERNATE BOARD SECRETARY**

An annual reorganization meeting shall be held in July of each year or as soon thereafter as is reasonably possible, at which time the Board shall designate a Board Secretary pursuant to Article II, Section 4b of the By-Laws. Pursuant to Article IV, Section 3.2 of the By-Laws, the Board shall designate an Alternate Board Secretary. This resolution serves to appoint Cynthia A. Blasberg as Board Secretary and Caroline Roseboro to the position of Alternate Board Secretary for a term of one (1) year, effective July 17, 2024, and expiring on the date of the July 2025 Annual Re-Organization Meeting.

**RESOLUTION 2024-73 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF PAMELA HAYES TO SERVE AS ETHICS LIAISON OFFICER AND JONATHAN ROEMER TO SERVE AS ALTERNATE ETHICS LIAISON OFFICER OF THE AUTHORITY**

On February 28, 2002, the New Jersey Code of Ethics Act, N.J.S.A. 52:13D-23 et seq. was enacted into law to assure the strictest conformance with the Conflicts of Interest Law within departments of State government. This Code of Ethics Act required each public agency to designate an individual to serve as Ethics Liaison Officer to act on behalf of that agency in fulfillment of its obligations. Pursuant to this Act and Executive Order #24 (Chris Christie), the Authority desires to appoint Pamela Hayes to serve as Ethics Liaison Officer. Due to the workload involved in assuring the Authority remains in strictest conformance with the Conflicts of Interest Law, the Authority desires to appoint Jonathan Roemer to serve as Alternate Ethics Liaison Officer. In this capacity, the abovementioned designees shall act on and serve all purposes as set forth in the Code of Ethics Act and to undertake all duties necessary and appropriate in order to discharge on behalf of the Authority its obligations under the Code of Ethics Act. The appointments are effective July 17, 2024, and shall expire on the date of the July 2025 Annual Re-Organization Meeting or until such time as a successor is appointed.

**RESOLUTION 2024-74 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF KAREN DAVIS TO THE POSITION OF TREASURER AND KEVIN STEET TO THE POSITION OF DEPUTY TREASURER**

An annual reorganization meeting shall be held in July of each year or as soon thereafter as is reasonably possible, at which time the Board shall designate a Treasurer pursuant to N.J.S.A. 27:25A-1 et seq., Section 5(e) and the Authority By-Laws, Article IV, Section 4. Pursuant to Article IV, Section 4.2 of the By-Laws, the Board shall designate a Deputy Treasurer. This resolution serves to appoint Karen Davis as Treasurer and Kevin Steet as Deputy Treasurer of the Authority.

**RESOLUTION 2024-75 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF KEVIN STEET TO THE POSITION OF POST ISSUANCE COMPLIANCE OFFICER FOR GOVERNMENTAL TAX ADVANTAGED BONDS**

The Internal Revenue Service strongly recommends that issuers of municipal bonds adopt written policies and procedures intended to assure appropriate compliance measures are implemented by such issuers after their bonds have been issued. The Authority adopted Post-Issuance Compliance Policies and Procedures, via Resolution 2012-54, in July 2012. In accordance with the Post Issuance Compliance Policies and Procedures, the Authority wishes to appoint Kevin Steet to the position of Post Issuance Compliance Officer. This appointment shall be for a period of one (1) year, effective July 17, 2024, and expiring on the date of the July 2025 Annual Reorganization Meeting or until such time as a successor is appointed.

**RESOLUTION 2024-76 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF KIMBERLY A. TESTA TO SERVE AS CUSTODIAN OF RECORDS AND JONATHAN ROEMER TO SERVE AS ALTERNATE CUSTODIAN OF RECORDS PURSUANT TO THE OPEN PUBLIC RECORDS ACT**

Under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., (OPRA), the Authority is required to appoint a Custodian of Records, via formal action, to serve as the official officer for the Authority relative to requests for information under OPRA. The Authority desires to appoint Kimberly A. Testa to the position of Custodian of Records. Due to the workload involved in assuring the Authority remains in compliance with the Act, the Authority has determined the need for an Alternate Custodian of Records to assist with requirements as needed or in the absence of the Custodian of Records. The Authority desires to appoint Jonathan Roemer to serve as Alternate Custodian of Records. These appointments shall be for a period of one (1) year, effective July 17, 2024, expiring on the date of the July 2025 Annual Reorganization Meeting or until such time a successor is appointed.

**RESOLUTION 2024-77 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF TINA HARVEY TO SERVE AS THE CERTIFYING OFFICER AND COLLEEN HACKETT AS SUPERVISOR THEREOF FOR MATTERS RELATING TO THE NEW JERSEY STATE-ADMINISTERED RETIREMENT SYSTEMS**

Pursuant to N.J.S.A. 43:3C-15, the Authority shall designate a Certifying Officer to perform duties relating to matters concerning the New Jersey State-administered Retirement Systems. The Authority shall also designate a Supervisor of the Certifying Officer. Pursuant to the above-mentioned statutory requirement, the Executive Director desires to reaffirm the designation of Tina Harvey as the Authority's Certifying Officer and designate Colleen Hackett as the Supervisor to the Certifying Officer.

**RESOLUTION 2024-78 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF DORIS L. MCCLINTON TO SERVE AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE SOUTH JERSEY TRANSPORTATION AUTHORITY**

Pursuant to N.J.S.A. 10:5-31 and N.J.A.C. 17:27-3.2, the Authority shall designate an individual to serve as its Public Agency Compliance Officer. This individual shall serve as the liaison between the State of New Jersey Department of Treasury and the Authority. The Authority desires to appoint Doris L. McClinton to the position of Public Agency Compliance Officer for the term of one (1) year, beginning on July 17, 2024 and expiring on the date of the July 2025 Annual Re-Organization Meeting or until such time as a successor is designated.

**RESOLUTION 2024-79 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2024-80 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE ACCEPTANCE OF VARIOUS LIABILITY INSURANCE POLICIES AS  
NEGOTIATED AND RECOMMENDED BY CONNER STRONG & BUCKELEW, OF  
MARLTON, NEW JERSEY**

Resolution 2021-08 authorized a Consulting Agreement with Conner Strong & Buckelew, of Marlton, New Jersey to provide Professional Consultant/Broker Services for Liability Insurance for a term of four years. On behalf of the Authority, Conner Strong & Buckelew, of Marlton, New Jersey has negotiated and recommend annual Insurance Liability Policies with certain carriers in similar form as indicated on the Fact Sheet attached to the resolution. The Authority wishes to accept the recommendations of Conner Strong & Buckelew and enter into contracts for such policies effective September 1, 2024, through August 31, 2025.

**RESOLUTION 2024-81 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE AWARD OF A CONTRACT TO LEVY CONSTRUCTION CO., INC OF  
OAKLYN, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY)  
2024 TERMINAL AND GARAGE SEATING PHASE 3 PROJECT**

On May 15<sup>th</sup>, 2024, and May 16<sup>th</sup>, 2024, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) 2024 Terminal & Garage Seating Phase 3 Project. Work associated with this project includes the removal (+/- 127 seats, 23 tables), relocation (+/- 20 seats, 4 tables), and installation (+/- 67 seats, 11 tables) of chairs and associated tables in the ACY terminal ground floor baggage claim and parking garage ground floor rent-a-car area. The scope includes all demolition, removal, and relocation of the existing seating and furnishing, assembling, and installing the new seating per the new layouts. On June 13<sup>th</sup>, 2024, three (3) bids were received, opened, and tabulated with Levy Construction Co., Inc of Oaklyn, New Jersey being deemed to have submitted the lowest responsible bid in an amount not to exceed \$103,300.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Levy Construction Co., Inc of Oaklyn, New Jersey in an amount not to exceed \$103,300.00, for the Atlantic City International Airport (ACY) 2024 Terminal & Garage Seating Phase 3 Project.

**RESOLUTION 2024-82 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING A COMMERCIAL OPERATING PERMIT WITH TURO, INC. FOR PEER-  
TO-PEER VEHICLE SHARING AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

The Authority is responsible for the management, operation, maintenance, improvement, and promotion of the Airport. The Authority has the right to permit the use of land, property and facilities at the Airport and has full power and authority to grant permits in respect thereof. Turo, Inc. operates a Peer-to-Peer Vehicle Sharing Concession that uses its online application platform to connect Owners with Airport Customers via a Reservation in advance of arriving at the Airport. The Authority provides a customer base to Shared Vehicle Owners engaging in business with Airport Customers and, as such, Turo, Inc. benefits from the existence of the entire Airport facility. The Authority desires to permit Turo, Inc. and its Shared Vehicle Owners to make use of certain Airport facilities in order to provide Vehicle Sharing services for the convenience of the public at the Airport, conditioned upon Turo, Inc.'s payment of applicable fees and charges and compliance with the terms and provisions hereinafter set forth in similar format as attached in "Exhibit A" for a term of one (1) year.

**RESOLUTION 2024-83 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO GRANTURK EQUIPMENT CO., INC. OF BRIDGEPORT, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF A MOBILE ELGIN HIGHWAY SWEEPER BROOM BEAR WITH A FREIGHTLINER M2 PLUS CHASSIS 2024 OR LATEST YEAR MODEL OR EQUAL**

On June 4<sup>th</sup>, 2024, and June 5<sup>th</sup>, 2024, the Authority publicly advertised for bids for the Purchase and Delivery of a Mobile Elgin Highway Sweeper Broom Bear with a Freightliner M2 Plus Chassis 2024 or Latest Year Model or equal. On June 25<sup>th</sup>, 2024, one (1) bid was received, opened, and tabulated. Granturk Equipment Co., Inc. of Bridgeport, Pennsylvania was deemed the sole, responsive, responsible bidder in an amount not to exceed \$361,298.00 per unit. The Director of Operations recommends the Authority enter into a contract with Granturk Equipment Co., Inc. of Bridgeport, Pennsylvania for the Purchase and Delivery of a Mobile Elgin Highway Sweeper Broom Bear with a Freightliner M2 Plus Chassis 2024 or Latest Year Model or equal in an amount not to exceed \$361,298.00.

**RESOLUTION 2024-84 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT WITH CAMDEN COUNTY COLLEGE TO OPERATE A SHUTTLE SERVICE**

The Authority currently provides transportation services for Camden County College, (the "College") which is set to expire on August 31, 2024. Camden County College has requested continued transportation services connecting their Camden and Blackwood Campuses, for a term of three (3) academic years, or until the College provides formal notice of termination. The College has agreed to pay the Authority \$162,000.00 for year one, \$171,000.00 for year two and \$180,000.00 for year three. The Director of Transportation Services believes it is in the best interest of the Authority and recommends continuing this shuttle service with the College to provide said shuttle services for staff and students of the College for a term of three (3) years, commencing on or about September 1, 2024, through August 31, 2027.

**RESOLUTION 2024-85 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A CONTRACT WITH SP PLUS PARKING CORPORATION TO PROVIDE MANAGEMENT AND OPERATION SERVICES FOR THE PARKING FACILITIES AT ATLANTIC CITY INTERNATIONAL AIRPORT**

On February 7<sup>th</sup> and February 8<sup>th</sup>, 2024, the Authority publicly advertised a Request for Proposals ("RFP") for Management and Operation Services for the Parking Facilities at Atlantic City International Airport. The Authority sought proposals from qualified firms to provide management services for the operation and administration for the parking facilities at Atlantic City International Airport, located in Egg Harbor Township, N.J., particularly: 1) parking operation and management services; and 2) operation of an on-demand parking shuttle service. In response to said RFP, six (6) proposals were received by the Authority and opened on March 15<sup>th</sup>, 2024, to determine if it met all the requirements of the RFP. In accordance with the Authority's Policy and Procedures, the Consultant Selection Committee (CSC) met on April 19, 2024, and has determined SP Plus Parking Corporation to have met the criteria as outlined in the request for proposal. Pursuant to Resolution 2024-59, the Board authorized the Authority to enter into contractual negotiations with SP Plus Parking Corporation. The Airport Director recommends entering into an agreement with SP Plus Parking Corporation for Management and Operation Services for the Parking Facilities at Atlantic City International Airport.

**RESOLUTION 2024-86 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE ACQUISITION AND EXCHANGE OF CERTAIN SURPLUS PROPERTY**

The Authority and the New Jersey Department of Transportation ("NJDOT") are responsible for creating, operating, and maintaining transportation systems to serve the citizens of Southern New Jersey and New Jersey as a whole. The Authority and NJDOT undertake transportation projects which may necessitate from time to time the acquisition and exchange of certain surplus property owned by the other Party. The

Authority and NJDOT desire to avoid significant delays and expenses in transferring surplus property from one entity to another. Pursuant to N.J.S.A. 27:12-1, the NJDOT Commissioner may convey to any public board or commission for road and bridge purposes only, any lands acquired by the State of New Jersey for road and bridges purposes. Pursuant to Section 7(1), the Authority is authorized “to acquire, lease as lessee or lessor, own, rent, use, hold and dispose of real property and personal property of any interest therein, in the exercise of its powers and the performance of its duties under this act”. The Authority and NJDOT seek to enter into an agreement to engage in the transfer of such surplus property that is no longer needed by the other respective agency. The Chief Administrative Officer of the Authority believes it is in the best interest of the Authority and recommends entering into such an agreement with NJDOT.

13. Petitions and Communications, Unfinished Business, New Business
14. General Comment
15. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, August 21, 2024, at 9:00 a.m.** in the Board Room at the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey with optional telephonic public call in: 1 (800) 346-7359 access code: 492851.

#### ADJOURNMENT