

8:25-8.2 Vehicle-related safety practices

(a) Youth camps shall ensure the following when providing, or making provision for, transportation of campers:

1. Campers shall never be left unattended in a bus or vehicle.
2. Campers shall only enter and exit from the curbside of the bus or vehicle.
3. The interior and exterior of each bus or vehicle shall be maintained in a clean and safe condition with clear passage to operable doors.
4. Each bus or vehicle used to transport children who are under 18 months of age shall be equipped with child passenger restraint systems which meet Federal motor vehicle safety standards, in accordance with provisions of the Division of Motor Vehicles, pursuant to N.J.S.A. 39:3-76.2a. The child passenger shall be secured in the restraint system when the vehicle is in motion.
5. The driver shall not transport more persons than specified by the manufacturer.
6. All passengers shall be seated and shall remain seated whenever the bus or vehicle is in motion.
7. All passengers shall be secured by an operable seat belt, if provided, or proper restraint system, as specified in (a)4 above, as applicable when the vehicle is in motion.
8. In addition to the driver, at least one adult shall be present for every 10 campers being transported in any one vehicle to and from off-site trips, except that at least one adult or counselor shall be present for every seven children who are under the age of six.
9. The driver shall check the vehicle daily to ensure that the vehicle and all safety equipment are in sound operating condition.
10. The driver shall check the vehicle after each run is complete to ensure that no campers remain in the vehicle.

(b) The youth camp shall establish a written policy in which preschool campers shall only be discharged from a vehicle to the custody of a designated person, previously specified in writing, who may be the camper's parent, guardian, or other person(s) stipulated by the parent or guardian for such purpose.

(c) The youth camp shall perform emergency evacuation drills for Type I and Type II buses at least once during each camping season.

8:25-8.3 Vehicle insurance

Any youth camp, person, or agency which provides transportation for campers shall maintain vehicle liability insurance for bodily injury or death as specified by applicable State statutes and rules.

8:25-8.4 Recordkeeping

(a) Each youth camp shall establish and maintain a record of transportation routes, including the names of the campers being transported, the name and address of the driver, a photostatic copy of his or her valid school bus drivers license, and if a contractor is used to provide transportation services, the name and address of the contractor.

(b) Each youth camp shall maintain on file the name and address of the person(s) designated as the additional adult(s) to whom each camper may be released as set forth at N.J.A.C. 8:25-8.2(b), and the license tag number of the school bus or vehicle to which each camper is assigned.

(c) The youth camp shall maintain documentation of emergency evacuation drills for all passengers who ride the Type I or Type II school buses in a log book containing the following:

1. The date of the drill;
2. The number of passengers;
3. The time taken to evacuate the bus; and
4. The signature of the person conducting the drill.

8:25-8.5 Special requirements for physically handicapped, non-ambulatory campers

(a) For youth camps which provide or arrange for transportation services for physically handicapped campers who are non-ambulatory, the following additional vehicle requirements shall apply:

1. A ramp device or a hydraulic lift shall be provided with a lift minimum payload of 600 pounds.
 - i. If a ramp device is installed, it shall have a non-skid surface, be securely stored, be protected from the elements when not in use, and have at least three feet of length for each foot of incline.
2. Wheelchairs shall be securely fastened and face forward.
3. The arrangement of wheelchairs shall not impede access to the emergency or exit door.
4. Seat belts, or other restraints approved by the Division of Motor Vehicles, shall be installed for each passenger, including those seated in wheelchairs.
5. Aisles leading from a wheelchair position to an emergency or exit door shall have a minimum width of 30 inches.

SUBCHAPTER 9. WATERFRONT SAFETY**8:25-9.1 Swimming areas**

(a) Youth camps shall have or use only swimming pools and bathing beaches that conform to all applicable municipi-

pal ordinances, State statutes, and the provisions of N.J.A.C. 8:26, Public Recreational Bathing, except as are otherwise specified in this chapter.

(b) Every youth camp shall designate sections in its permanent swimming areas, if any, for non-swimmers, beginners, and swimmers. The designation of these sections shall be made pursuant to the standards set forth by the American Red Cross, YMCA, or Boy Scouts of America.

8:25-9.2 Waterfront staff

(a) All lifeguards and lifeguard supervisors in any youth camp or any place where youth camp activities are conducted who supervise wading, swimming, or watercraft programs shall be currently certified as lifeguards by the American Red Cross, YMCA, or Boy Scouts of America. Each lifeguard and lifeguard supervisor's certification shall be appropriate to the level of training and supervision which the lifeguard or lifeguard supervisor provides. A lifeguard shall be at least 16 years of age, and a lifeguard supervisor shall be at least 18 years of age.

(b) During non-instructional swimming, a lifeguard supervisor shall be in attendance and supervise the program. Watercraft activities shall be supervised pursuant to the provisions of N.J.A.C. 8:25-9.4.

(c) During non-instructional swimming, a lifeguard supervisor and one lifeguard shall be on duty for each 30 campers who are in the water. One additional lifeguard shall be on duty for every additional 30 campers or fraction thereof.

(d) During instructional swimming, one lifeguard and two adults or one adult lifeguard and two counselors shall be on duty for each 30 or fewer campers in the water. One additional lifeguard shall be on duty for every additional 30 campers or fraction thereof.

(e) Swimming pools having a maximum depth of 36 inches and having a maximum swimming area of 500 square feet shall be supervised by one lifeguard with the assistance of two adults for each 20 or fewer campers who are in the water. One additional lifeguard and one additional adult shall be on duty for every additional 20 campers or fraction thereof.

(f) Youth camps shall conduct off-site swimming activities only at public bathing facilities, with prior notification provided to the operator of the public bathing facility. Upon arrival, the youth camp group leader shall notify the waterfront supervisor(s) of the public bathing facility as to the size of the youth camp group, age range of the group, and any physical handicaps of the campers. The requirements of (a) through (e), above, shall be met by the youth camp during all off-site swimming activities.

8:25-9.3 Swimming procedures

(a) Each youth camp that includes swimming activities shall develop a system to assess the swimming ability of each camper, classifying each camper as a non-swimmer, a beginner, or a swimmer.

(b) Youth camps shall confine campers to swimming areas commensurate with the limits of their swimming ability or in a swimming area which requires lesser skills for which they have been classified.

(c) A camper shall be classified as a swimmer only if the camper can, exclusive of a swimming instructional session, jump feet first into water which is over his or her head, come to the surface, swim a distance of 25 feet, change directions, using different strokes, swim a distance of 25 feet, stop and float or tread water for one minute.

(d) Youth camps shall establish and implement a system of supervising and checking bathers using the check or buddy board, the buddy system, the colored cap system, or any combination thereof.

1. The system shall be supervised during swimming periods by a member of the aquatics staff.

2. Bather checks shall be conducted at least every ten minutes.

(e) Youth camps shall institute a written lost swimmer plan, which shall include, at a minimum, the following:

1. All staff shall know exactly what their duties are in case of a waterfront emergency.

2. A lost swimmer drill shall be held at least once every two weeks.

8:25-9.4 Watercraft

(a) Youth camps shall conform to the following when involved in watercraft activities:

1. Watercraft activities shall be conducted only during daylight hours.

2. An inherently buoyant Type I, II, III, or V personal flotation device (PFD), approved by the United States Coast Guard, in good and serviceable condition and of appropriate size for the intended user, shall be provided for and worn by each occupant of a watercraft.

3. Boating on lakes, tidal waters, and ponds shall be supervised by a lifeguard who is on a paddle-board or in a lifeboat or in a rescue craft with another adult observing the activity from a vantage point on the shore or water.

i. The paddle-board shall be capable of supporting two adults.

ii. The lifeboat or rescue craft shall be equipped with a ring buoy or similar device which is attached to a minimum of 25 feet of rope.