

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
FEBRUARY 19, 2014**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on February 19, 2014, commencing at 9:02 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Commissioner Jeffery A. April, Esq.
Commissioner Joseph W. Devine (via teleconference)
Commissioner Maurice B. Hill
Commissioner C. Robert McDevitt (via teleconference)
Commissioner Joseph Ripa
Deputy Commissioner Joseph W. Mrozek (via video conference)
Frank F. Frankowski, Interim Executive Director
Amy Herbold, Governor's Authorities Unit (via teleconference)
Lauren Staiger, Esq., General Counsel
Christopher A. Orlando, Esq., Special Counsel (via teleconference)
Susan Lubrano, Authority Board Secretary

Absent

Chairman James S. Simpson
Commissioner Peter C. Elco
Commissioner Christine A. Roberts, EDA

As Chairman Simpson was not able to participate, the Secretary requested a motion nominating another member of the Board to chair the meeting. Whereupon, Commissioner April was nominated to chair the meeting by motion of Commissioner Hill, which motion was seconded by Commissioner Devine, with all Commissioners present being in favor.

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey of the time, date and place of convening. Notice was posted at the Farley Service Plaza, the Atlantic City International Airport and the Authority's Atlantic City, New Jersey office as prescribed by law.

Prior to the roll call Commissioner April congratulated Deputy Commissioner Mrozek for his appointment to serve as the Executive Director for the New Jersey Turnpike Authority. He thanked him for his support and commitment to the Authority over the past several years. He wished him well in his new capacity.

Roll Call

Commissioner	Present	Absent
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Peter C. Elco		X
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt	X	
Deputy Commissioner Joseph W. Mrozek	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts		X

Ms. Amy Herbold teleconferenced in at 9:07 a.m.

Four (4) members of the public attended this meeting.

Approval of the Agenda

Commissioner April called for a motion to approve the February 19, 2014 Agenda. Whereupon, motion was made by Commissioner Ripa, seconded by Commissioner Hill, approving the agenda. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these

official Authority minutes.

Approval of Meeting Minutes

Commissioner April called for a motion to approve the December 18, 2013 Meeting Minutes. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner Devine, approving the December 18, 2013 minutes. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the minutes.

Employee Awards

Colleen Hackett, of the Finance Department was presented with the Quarterly Employee Award.

Executive Session

Commissioner April asked General Counsel if an Executive Session was needed to which General Counsel responded affirmatively.

Mr. Frankowski then presented Resolution 2014-10 to the Commissioners for the exclusion of the public to discuss personnel matters pertaining to Schedule "A" associated with Resolution 2014-02, an employee matter and a contractual matter regarding Midlantic Jet Aviation. The public was advised that the minutes of this Executive Session will be disclosed to the public in accordance with State Law. Commissioner April called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Devine and seconded by Commissioner Hill approving Resolution 2013-10. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:06 a.m. A copy of Resolution 2014-10 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Commissioner April called for a motion to return to the open portion of the meeting.

Whereupon, motion was made by Commissioner Ripa and seconded by Commissioner Hill. The open portion of the meeting reconvened at 9:34 a.m. Commissioner April requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Peter C. Elco		X
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt	X	
Deputy Commissioner Joseph W. Mrozek	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts		X

Christopher A. Orlando, Esq., disconnected from the teleconference at 9:34 a.m. at the close of Executive Session.

Executive Report

Commissioner April asked for the presentation of the Executive Report. Mr. Frankowski presented the February 19, 2014 Executive Report. A copy of the February 19, 2014 Executive Report is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Commissioner April asked Mr. Frankowski to present the Committee Reports. Mr. Frankowski reported that all Committees met on January 8th and February 12th. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as an update on the December 18th Audit Committee Meeting, SJTA Rules and Regulations, the FAA's UAS award to the Virginia/New Jersey coalition and the Energy Master Plan. Commissioners were also briefed on the Hutchins, Myer, DiLieto Merger, Air Service development, ACY statistics, a new Naming Rights initiative and lastly ACY Self Vending Concessions. Commissioners were provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Commissioner April then asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Commissioner April asked Mr. Frankowski for the presentation of bills. Mr. Frankowski stated that the bills had been sent to the Commissioners previously for their review and are being presented for their approval. Commissioner April called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Devine and seconded by Commissioner Ripa, approving said bill list.

Commissioner April asked the Commissioners for questions on the motion. There being none, Commissioner April requested that the Secretary call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X*				
Commissioner Joseph Devine	X		X				
Commissioner Peter C. Elco							X
Commissioner Maurice B. Hill			X				
Deputy Commissioner Joseph W. Mrozek			X				
Commissioner C. Robert McDevitt			X				
Commissioner Joseph Ripa		X	X				

*Commissioner April approved all bills but abstained from voting on the bills from the firm Cooper, Levenson, April, Niedelman & Wagenheim.

Resolutions and Motions:

Commissioner April asked Mr. Frankowski to present the resolutions. Mr. Frankowski advised the Commissioners that he will be presenting a total of nine (9) resolutions for their consideration. Mr. Frankowski presented Resolutions 2014-01 through 2014-09. Commissioner April then called for a motion to approve Resolutions 2014-01 through 2014-09, the motion as presented, was moved by Commissioner Devine and seconded by Commissioner Hill, approving said resolutions. Commissioner April asked for questions on the motion. No questions were asked. There being no further comment or discussion, Commissioner April asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X				
Commissioner Joseph Devine	X		X				
Commissioner Peter C. Elco							X
Commissioner Maurice B. Hill		X	X				
Commissioner C. Robert McDevitt			X				
Deputy Commissioner Joseph W. Mrozek			X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2014-01 through 2014-09 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2014-01 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND THE ATLANTIC CITY INTERNATIONAL AIRPORT

The purpose of this resolution is to consolidate all known “Sole Source” vendors who provide goods and or services that exceed the Authority’s current bid threshold of \$36,000. On an annual basis, the Purchasing Department creates a matrix that details all sole source Purchase Orders (POs) issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing Department makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to all Directors for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$36,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$36,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution as Exhibit “A”.

RESOLUTION 2014-02 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2014-03 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY REAFFIRMING THE DESIGNATION OF DEVON BALD TO SERVE AS THE CERTIFYING OFFICER AND DESIGNATING PAUL C. HECK TO SERVE AS SUPERVISOR THEREOF FOR MATTERS RELATING TO THE NEW JERSEY STATE-ADMINISTERED RETIREMENT SYSTEM

Pursuant to N.J.S.A. 43:3C-15, the Authority shall designate a Certifying Officer to perform duties relating to matters concerning the New Jersey State-administered Retirement Systems. The Authority shall also designate a Supervisor of the Certifying Officer. Pursuant to the above mentioned statutory requirement, Devon Bald currently holds the position of Certifying Officer and Sharon L. Gordon currently holds the position of Supervisor to the Certifying Officer. Due to an organizational change within the Business Administration Department, Supervisory responsibilities of the Human Resource Division has changed and thus prompted the need to designate a new Supervisor to the Certifying Officer. The Interim Executive Director desires to reaffirm the designation of Devon Bald as the Authority's Certifying Officer and designates Paul C. Heck as the immediate Supervisor to the Certifying Officer. Under the provisions of Chapter 52, P.L. 20011 (N.J.S.A. 43:3C-15), the Certifying Officer and the immediate Supervisor of the Certifying Officer must complete required training on eligibility for enrollment in the retirement system(s) and certify eligibility of the enrollment. The Certifying Officer has completed such training prior to this designation, and the Supervisor's appointment shall take effect immediately upon the expiration of the veto period and the completion of such training.

RESOLUTION 2014-04 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT WITH SOUTH JERSEY GAS COMPANY FOR THE MAINTENANCE OF UTILITY FACILITIES AT MILEPOST 40.7

The Authority, via Resolution 1994-05, entered into an agreement with the South Jersey Gas Company ("Company") for the Company's installation of a gas main at milepost 40.7, in the vicinity of Berlin-Cross Keys Road, in Winslow Township, New Jersey, which is Authority owned property. The Agreement is due to expire and the Company still requires the license to access the Authority's property to maintain the gas main. The Authority is willing to grant a new non-exclusive license agreement to the Company to extend, inspect, operate, replace, repair, renew, maintain and remove an underground facility for the distribution of natural gas, similar to that attached to the Resolution as Exhibit A. Under the terms of the proposed license agreement, the Company shall pay the Authority \$1,000.00 annually for this access. The Interim Executive Director believes it is in the best interest of the Authority to authorize the execution of this license agreement.

RESOLUTION 2014-05 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A LEASE AGREEMENT FOR THE LEASING OF OFFICE SPACE BETWEEN FANEUIL, INC., OF HAMPTON, VIRGINIA AND THE AUTHORITY

The Authority owns a certain parking garage located at 17-29 South New York Avenue in Atlantic City, New Jersey, in which is contained office space and certain parking spaces. Faneuil, Inc., of Hampton, Virginia, currently occupies 1,156 square feet of office space in the garage for general office use. The lease agreement provides Faneuil, Inc., with three (3) options to extend the lease for an additional one (1) year period upon the expiration of the current term. The current term of the lease agreement expires on April 30, 2014. Faneuil, Inc., has notified the Authority of its desire to extend the lease agreement for an additional period of one (1) year. Faneuil, Inc., has been, and continues to be, an excellent tenant for the Authority. The amount of rent remains the same at \$1,527.00 per month, together with a CPI increase which is effective in May 2014. In light of the current economic conditions, the Director of Business Administration believes the proposed lease extension is in the best interest of the Authority. The conclusion is further supported by the excellent rental history of Faneuil, Inc.

RESOLUTION 2014-06 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO WASTE MANAGEMENT OF NEW JERSEY, INC. OF EWING, NEW JERSEY FOR REFUSE REMOVAL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS

On January 7th and January 8th, 2014, the Authority publicly advertised for bids for Refuse Removal Services at various South Jersey Transportation Authority Locations including the Farley Service Plaza, Elwood, New Jersey; the South Jersey Transportation Authority office located at the New York Avenue Garage, Atlantic City, New Jersey; the East Maintenance Yard located at milepost 5.8 Westbound on the Atlantic City Expressway; the West Maintenance Yard located at milepost 39.0 Eastbound on the

Atlantic City Expressway; and the Atlantic City International Airport, Egg Harbor Township, New Jersey as well as on-call locations on an emergency basis and in accordance with each bid outlined on the Bid Summary titled Exhibit "A". On January 28, 2014, two (2) bids were received, opened and tabulated. Waste Management of New Jersey, Inc. of Ewing, New Jersey was deemed the lowest responsible, responsive bidder for refuse removal services as outlined on the Bid Summary titled Exhibit "A". The term of this contact is one (1) year with a one (1) year option to renew at the Authority's discretion.

RESOLUTION 2014-07 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY RESCINDING RESOLUTION 2013-113 AWARDING A CONTRACT TO HI-LITE MARKINGS, INC., OF ADAMS CENTER, NEW YORK FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT SURFACE PAINTED HOLD LINE AND ENHANCED CENTERLINE MARKING

The Authority, via Resolution 2013-113, dated July 24, 2013, authorized the award of a contract to Hi-Lite Markings, Inc., of Adams Center, New York, for the Atlantic City International Airport Surface Painted Hold Line and Enhanced Centerline Marking. A condition of said approval, as noted in the Request for Proposals, was the receipt of Federal Aviation Administration (the "FAA") funding. The Authority has since learned of the FAA's decision to deny the Authority's Grant Application, which sought funding for the Atlantic City International Airport Surface Painted Hold Line and Enhanced Centerline Marking. As the project was contingent upon FAA Funding, the Authority seeks to rescind the award of this contract.

RESOLUTION 2014-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE FINAL EXTENSION OF THE AGREEMENT WITH HOME PORT ALLIANCE FOR THE PROVISION OF SHUTTLE SERVICES TO THE BATTLESHIP USS NEW JERSEY

Pursuant to Resolution 2010-34, the Authority entered into an agreement in April 2010 with Home Port Alliance ("HPA"), wherein the Authority provides a shuttle service utilizing two vehicles to provide transportation services for the HPA patrons, employees and volunteers at the Battleship USS New Jersey, between the Marina Circle on the Camden Waterfront parking garage in the City of Camden. The term of this agreement was two years with the option to renew for three additional one year terms at the mutual agreement of both parties. The rate for this service is \$180.00 per day for each day of regular shuttle service and \$42.00 per day per hour for special events. Pursuant to Resolution 2012-33, the Authority amended the Agreement with HPA to modify the times and dates in which the Authority provides this shuttle service and exercised its option to renewal for an additional one year period. The Authority, via Resolution 2013-52, authorized the second one year renewal option. Both parties now wish to extend the agreement for the third and final one year renewal option beginning April 1, 2014 and continuing through March 31, 2015. The Deputy Director of Transportation Services recommends the extension of this agreement for the third and final one year renewal option at the rate of \$180.00 per day for each day of regular shuttle service and \$42.00 per day per hour for special events.

RESOLUTION 2014-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE PORT AUTHORITY TRANSIT CORPORATION (PATCO) FOR THE PROVISION OF DEMAND-RESPONSE TRANSPORTATION SERVICES FOR ADA CUSTOMERS

Urgent circumstances, particularly elevator service interruptions, can arise where it may be necessary to transport Americans with Disabilities Act (ADA) patrons utilizing vehicles equipped with wheelchair lifts and that are ADA compliant from rail station to rail station to avoid further inconvenience and delay to such customers. The Port Authority Transit Corporation, or PATCO, has recognized that they are required to have an alternative method in accommodating ADA customers during these times and has requested that the Authority stand by to provide prompt and effective ADA transportation services by deployment of the Transportation Services Department resources in order to provide essential safety and care in transporting ADA patrons. This service can be provided as needed based on driver availability and existing Authority routes in operation at the time of the call. The Authority has the ability to provide such demand-response transportation services between PATCO's Ferry Avenue, Woodcrest and Lindenwold Rail Stations as an alternative means to continue service to ADA customers on behalf of PATCO. Reimbursement for costs incurred by the Authority for carrying out demand-response transportation services will be at a rate of \$45.00 per hour beginning April 1, 2014 for a term of two years. Via this resolution, the Authority and PATCO wish to formally memorialize the terms and conditions of the Agreement titled "Exhibit A". The Deputy Director of Transportation Services believes it to be in the best interest of the Authority to provide ADA transportation services for PATCO when the need arises for the safety and care of their ADA customers and shall do so under the terms and conditions provided in the Agreement.

Petitions or Communications, Unfinished Business and New Business

Commissioner April asked if there were any petitions or communications, unfinished or new business. Mr. Frankowski responded that all previous petitions and communications were either mailed prior to the meeting or are at their places and there is no unfinished or new business to discuss.

General Comment

Commissioner April asked for general comments. No comments were made.

Adjournment

There being no further business, Commissioner April called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Devine and seconded by Commissioner Hill to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:44 a.m.

Submitted by:

Susan Lubrano, Authority Board Secretary

Note: An Executive Session was held at this meeting