

DELAWARE RIVER
JOINT TOLL BRIDGE COMMISSION
MINUTES
MEETING OF JANUARY 26, 2009

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO
Chairman

HONORABLE DONALD HART

HONORABLE HARRY ZIKAS, JR

HONORABLE WILLIAM J. HODAS

VACANT

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO
Vice Chairman

HONORABLE MELISSA HELLER

HONORABLE JAMES L. BROUGHAL

HONORABLE BERNARD GRIGGS, JR.

HONORABLE JOHN PREVOZNIK
Secretary-Treasurer

Revised 11/08

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

STANDING COMMITTEES

FINANCE, INSURANCE, MANAGEMENT OPERATIONS

PENNSYLVANIA: Alfano, Broughal

NEW JERSEY: Hart*, Zikas

Chairman-Ex Officio

HUMAN RESOURCES, AFFIRMATIVE ACTION AND TRAINING AND SAFETY

PENNSYLVANIA: Griggs, Broughal

NEW JERSEY: Hodas*, Vacant

Chairman and Vice Chairman Ex-Officio

PROJECTS, PROPERTY AND EQUIPMENT

PENNSYLVANIA: Griggs*, Alfano

NEW JERSEY: Hart, Hodas

Chairman – Ex-Officio

PROFESSIONAL SERVICES COMMITTEE

PENNSYLVANIA: Alfano*, Heller

NEW JERSEY: Vacant, Zikas

Chairman – Ex Officio

AUDIT COMMITTEE

PENNSYLVANIA: Prevoznik*, Heller,

NEW JERSEY: Hodas, Hart

Chairman and Vice Chairman Ex-Officio

CAI COMMITTEE

PENNSYLVANIA: Alfano, Broughal

NEW JERSEY: DeGerolamo*, Hart

CONTRACTS SUB-COMMITTEE

PENNSYLVANIA: Griggs*, Alfano

NEW JERSEY: DeGerolamo, Hodas

*Chairman of Committee

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
RECAPITULATION OF COMMITTEE MEMBERSHIP
2009**

DeGerolamo	(1) Ex-Officio of all Committees
Alfano	(1) Finance, Insurance, Management Operations Committee (2) Projects, Property and Equipment Committee (3) Contracts Sub-Committee (4) Professional Services Committee (5) CAI Committee (6) Audit Committee * Ex-Officio of all Committees
Broughal	(1) Finance, Insurance, Management Operations Committee (2) Human Resources, Affirmative Action and Training and Safety Committee (3) CAI Committee
Griggs	(1) Human Resources, Affirmative Action and Training and Safety Committee (2) Projects, Property and Equipment Committee (Chairman) (3) Contracts Sub-Committee (Chairman)
Hart	(1) Finance, Insurance Management and Operations Committee (Chairman) (2) Projects, Property and Equipment Committee (3) CAI Committee (4) Audit Committee
Heller	(1) Professional Services Committee (2) Audit Committee
Hodas	(1) Human Resources, Affirmative Action and Training and Safety Committee (Chairman) (2) Projects, Property and Equipment Committee (3) Contracts Sub-Committee
Prevoznik	(1) Audit Committee (Chairman)
Zikas	(1) Finance, Insurance, Management Operations Committee (2) Professional Services

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS

Paramus, New Jersey

LEGAL COUNSEL

FOX ROTHSCHILD, LLP
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER
Phillipsburg, New Jersey

EMPLOYMENT COUNSEL

STRADLEY, RONON, STEVENS & YOUNG
Philadelphia, Pennsylvania

WOLFF AND SAMSON
West Orange, New Jersey

AUDITOR

MERCADIEN
Princeton, New Jersey

FINANCIAL ADVISOR

VACANT

COMMUNICATIONS CONSULTANT

BELLEVUE COMMUNICATIONS
Philadelphia, Pennsylvania

INVESTMENT ADVISOR

TD BANK
Pennsylvania

Revised 2008

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART
FRIDAY, SEPTEMBER 26, 2008

COMMISSIONERS

Executive Director
Frank G. McCartney

Chief Engineer
George G. Alexandridis

**Deputy Executive Director
of Communications**
Joseph Donnelly

**Chief Administrative
Officer**
Arnold Conoline

**Deputy Executive Director
of Operations**
Frank J. Tolotta

Chief Financial Officer
Sean P. McNeeley

Assistant Chief Engineer
Roy Little

**Acting Director of Community
Affairs**
Richard McClellan

Director of Human Resources
Patrick Haron

District Superintendents
Jack Prior (Acting), D I
Lendell Jones, D II
Bryan Hill, D III

Comptroller
Stephen Cathcart

**Senior Program Area
Manager**
Kevin Skeels

Director of Policy & Planning
Glenn Reibman

Acting Director of Purchasing
Fred Fields

Director of Plants & Facilities
Frank Beruta

Director of E-ZPass
Yvonne Kushner

**Director of Security Safety
and Training**
James P. Stettner

**Director of Electronic
Security Surveillance**
Matthew Hartigan

**Director of Information
Technology**
Mary Jane Hansen

**Director of Compact
Authorized Investments**
Julio Gurdy



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the New Hope Headquarters and Administration Building, 2492 River Road, New Hope, Pa. 18938-9579 in the Boardroom, on Monday, January 26, 2008 at 10:30 a.m., pursuant to notice properly forwarded to each member in compliance with the By-Laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

APPEARANCES

COMMISSION MEMBERS:

Hon. Gaetan Alfano (Pennsylvania)
Hon. David DeGerolamo (New Jersey)
Hon. Melissa Heller (Pennsylvania)
Hon. William Hodas (New Jersey)
Hon. Bernard Griggs (Pennsylvania)
Hon. Harry Zikas, Jr. (New Jersey)
Hon. Donald Hart (New Jersey)
Hon. James L. Broughal (Pennsylvania)

COMMISSION MEMBERS ABSENT:

Hon. John Prevostnik (Pennsylvania)

COMMISSION GENERAL COUNSEL:

Marcel Groen Fox Rothschild, Pennsylvania Legal Counsel
Michael Perrucci Florio, Perrucci, Steinhardt and Fader, New Jersey Legal Counsel
Levin Czubaroff, Fox Rothschild, Pennsylvania Legal Counsel

COMMISSION LABOR COUNSEL:

Jonathan Bloom, Stradley Ronon, Pennsylvania Labor Counsel

GOVERNORS REPRESENTATIVES:

Alex Ficken, PA Governor's Office
Maura Tully, NJ Governor's Authority Unit

REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BELLEVUE COMMUNICATIONS

Pete Peterson, Bellevue Communications

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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COMMISSION STAFF MEMBERS:

Frank G. McCartney, Executive Director
Frank J. Tolotta, Deputy Executive Director of Operations
Joseph Donnelly, Deputy Executive Director of Communications
Arnold Conoline, Chief Administrative Officer
Sean McNeeley, Chief Financial Officer
Stephen Cathcart, Comptroller
Patrick Heron, Director of Human Resources
Richard McClellan, Acting Director of Community Affairs

OTHERS:

Kathy Diringer, NJ DOT
Colin McEvoy, Express Times
Dina Danielle, Graham Company
Herb Long, Legion Design
George Karabin, ACS
Curt Yeske, Trenton Times

ROLL CALL

Frank G. McCartney, Executive Director, in his capacity as Secretary for this Meeting, called the Roll, and at the conclusion thereof, reported that there was a quorum present--there being four members present from Pennsylvania and four members present from New Jersey.

WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public on items pertaining to today's Agenda.

EXECUTIVE DIRECTORS REPORT

Good morning. I would like to report briefly on three of today's agenda items.

The Commission is being asked to consider two contract awards for repairing the New Hope-Lambertville Toll Bridge.

As you may remember, the bridge's outer lanes were closed in November 2007 after an annual inspection detected damage to a small number of the cantilever brackets that help support the

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bridge's outer lanes. The bridge was – and is -- safe, but we closed the outer lanes as a precautionary measure while we examined the problem and developed a game plan for repairs.

We are now ready to proceed with the replacement of a steel connection plate on each of the bridge's 130 cantilever brackets. Work will take place during daytime hours with no work on Sundays or federal holidays. The contractor is required to prevent anything from falling into the river or on the canal paths that cross beneath the bridge. Motorists who use the bridge will not be inconvenienced. The bridge will remain open – just as it is now.

There is another significant contract today – for the design, build and maintenance of an In-Lane Toll System that will include open road tolling at I-78 and the Delaware Water Gap. This contract includes the design and implementation of a violation enforcement system that would be an important first step toward the removal of gates at our toll plazas. As everyone may know, the traffic control arms – or gates – at our toll facilities are the most frequently cited issue of concern expressed by our customers. This contract award is a further enhancement to the Commission's electronic toll collection system.

As you may recall, the Commission approved a contract in October for the operation and maintenance of a comprehensive customer service and violation processing center. The open road tolling and violations enforcement system will enable the Commission to eventually remove toll-booth gates, improve traffic flow and reduce congestion.

The final item on the agenda is the establishment of a formal Motorist Assistance Program – MAP – to help stranded motorists on our toll bridges and related approach roadways. As you may be aware, the Commission currently provides free assistance to disabled motorists at its toll facilities. But this system is unstructured and the level of assistance varies at each bridge. This new, formal, standardized program will be akin to what is offered by other toll agencies. The service will be provided by maintenance workers during weekday business hours. At all other times, it will be provided by the respective officer in charge at each toll bridge. Among the customer services to be provided under the program are:

- Tire changing assistance
- Up to 3 gallons of gasoline or diesel fuel
- Jumpstarts
- Water and/or antifreeze for low or overheated radiators.

Our vehicles will be outfitted with push bumpers and they will be lettered to promote the program. Stranded motorists will access the system by calling a designated phone number. We believe that MAP, the in-lane tolling, and the New Hope-Lambertville Toll Bridge repairs will expand upon the Commission's many safety and service credentials, ultimately generating even higher levels of customer satisfaction.

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APPROVAL OF MINUTES FOR COMMISSION MEETING HELD DECEMBER 22, 2008

R: 1692-01-09 - ADM-01-01-09

Chairman DeGerolamo addressed the meeting and invited the introduction of a Resolution approving the Minutes of the Commission Meeting held December 22, 2008.

At the conclusion of the review, Commissioner Broughal moved and Commissioner Hart seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 26th day of January 2009, that the Minutes of the Commission Meeting held on December 22, 2008, be and the same hereby are approved."

Chairman DeGerolamo invited questions on the Resolution. No further questions were presented and the Resolution was unanimously adopted.

OPERATIONS REPORT-MONTH OF DECEMBER 2008

R: 1693-01-09 - ADM-02-01-09

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Broughal moved and Commissioner Hart seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, acknowledges receipt, understanding and authorizes filing of the report entitled, 'Operations Report, Month of December 2008, as set forth in the Supplement to the Minutes of this Meeting."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

EMPOWER OUR TRAINED EMPLOYEES AS PUBLIC SAFETY RESPONDERS

R: 1694-01-09- ADM-04A-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

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"WHEREAS, Delaware River Joint Toll Bridge Commission ("Commission") Bridge and Toll Officers no longer have police powers and no longer serve as sworn Bridge Police; and

"WHEREAS, Bridge and Toll Officers are frequently called upon to assist with pedestrian crossings, traffic control and traffic management; and

"WHEREAS, the Bridge and Toll Officers have no certification or training in these tasks, which raises safety and liability concerns; and

"WHEREAS, the New Jersey State Chief of Police Association offers a training and certification course entitled "Street Smart is Street Safe" that includes field instruction on pedestrian crossings and traffic management, and which would provide the necessary training to Bridge and Toll Officers; and

"WHEREAS, the Commission is desirous of having Bridge and Toll Officers take this certification course, which is offered at no cost to the Commission; and

"WHEREAS, the Commission's Director of Security, Safety and Training shall prepare policies and procedures for pedestrian crossings, traffic control and traffic management based upon the "Street Smart is Street Safe" course, which policies and procedures shall be inserted into the appropriate employee manuals; and

"WHEREAS, the Commission further desires that at the successful conclusion of said course that Bridge and Toll Officers be certified as Delaware River Joint Toll Bridge Commission Public Safety Responder; and

"RESOLVED, the Commission shall arrange with the New Jersey State Chief of Police Association so that all Bridge and Toll Officers shall take the "Street Smart is Street Safe" course; and be it

"FURTHER RESOLVED, that upon the successful completion of the "Street Smart is Street Safe" course Bridge and Toll Officers shall also demonstrate sufficient knowledge and understanding of the policies and procedures, to the satisfaction of the Commission's Director of Security, Safety and Training; and be it

"FURTHER RESOLVED, that upon the successful completion of the aforesaid course and satisfactory demonstration of understanding of policies and procedures referenced in the preceding two paragraphs Bridge and Toll Officers shall be certified as Commission Public Safety Responders; and be it

"FURTHER RESOLVED, that applicable employee manuals shall be revised to include and incorporate the aforesaid policies and procedures governing Commission Public Safety Responders, including certification, pedestrian crossings, traffic control and traffic management."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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Meeting of January 26, 2009

APPROVAL OF MORTORIST ASSISTANCE PROGRAM

R: 1695-01-09- ADM-03-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Commissioner Broughal seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the Executive Director to implement a Motorist Assistance Program at the Commissions’ seven Toll Bridges; and be it

“FURTHER RESOLVED, Identifying the Operation Fund as the source of funds as required for the program.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

AUTHORIZATION TO EXECUTE AGREEMENT REGARDING THE EZ PASS INTERAGENCY GROUP BUSINESS MANAGER

R: 1696-01-09- ADM-03-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hart moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the Executive Director to execute the Agreement between the Delaware River Joint Toll Bridge Commission and the E-ZPass Interagency Group regarding the E-ZPass Interagency Group Business Manager (the “IAG Agreement”).”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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2009 OPERATING BUDGET

R: 1697-01-09- ADM-04-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Griggs seconded the adoption of the following Resolution:

"RESOLVED, that the Commission adopt the 2009 Operating Budget and 2010 First Quarter Contingent Budget; and

"WHEREAS, the Operating Budget for 2009, in the amount of \$46,656,321 was prepared at the direction of, and approved by the Commission's Finance, Insurance and Management Operations Committee, Personnel, Affirmative Action and Training and Safety Committee; and

"WHEREAS, the said Final Draft Budget for 2009 was transmitted to the Commission Members prior to the conduct of this Meeting; and

"WHEREAS, the preparation of the Final Draft of the Proposed Budget for 2009, as distributed to the Commission was preceded by searching analysis of matters pertinent to such Budget; and

"WHEREAS, the Commission's Chairman, David DeGerolamo, complied with the spirit, as well as the letter of the Commission's By-Laws, by appointing all of the Commission Members from both the State of New Jersey and the Commonwealth of Pennsylvania, as, the Commission's 'Executive Committee' to review the said Budget for 2009; and

"WHEREAS, the Members of the Commission from the State of New Jersey, William Hodas, Donald Hart, Harry Zikas and Chairman David DeGerolamo along with the Members of the Commonwealth of Pennsylvania, James Broughal, Melissa Heller, John Prevoznik, Bernard Griggs and Vice Chairman Gaetan Alfano, have met the responsibilities while functioning as the Commission's 'Executive Committee' and have thoroughly reviewed the aforementioned Final Draft of the said 2009 Budget supported by narrative details and schedules contained in the 2009 Budget, have satisfied themselves that such Budget, as presented contains all pertinent ramifications associated with the operation of the Commission are therein; and

"WHEREAS, such Members of the Commission, while functioning as the 'Executive Committee,' note and approve the 2009 Operating Budget in the amount of \$46,656,321 in addition, state herein, for the public record, satisfaction that such Budget, in such amount is set forth in its entirety and supported in all respects, by the details which are attached to such Budget; and

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"NOW THEREFORE, BE IT RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 26th Day of January 2009, that it hereby approves the 2009 Operating Budget in the amount of \$46,656,321; and be it

"FURTHER RESOLVED, The arrangements detailed in the support of the 2009 Budget, set forth the identity of each individual employee, along with the title, 2009 Gross Salary, as well as fringe benefits previously approved by the Commission for each authorized employee, and provides the basis for the figures contained in the Budget items and respectively entitled, (a) 'Salaries and Wages;' (b) 'Overtime Wages;' (c) 'Pennsylvania Pension Contributions;' and (e) 'Group Insurance;' as embodied in the aforementioned 2009 Budget shown on Pages of the said Supplement; and be it

"FURTHER RESOLVED, that the adoption of the said 2009 Operating Budget additionally authorizes its implementation, in behalf of the Commission, by the Executive Director, Frank G. McCartney, and such implementation is to be applicable and effective commencing January 1, 2009; and be it

"FURTHER RESOLVED, that the Commission identifies the Operating Fund and the Revenue Fund as the source of funds required for any and all disbursements occasioned as an outgrowth of execution of the authorities contained herein."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL OF RETIREE HEALTH INSURANCE BENEFITS BERNARD CACCESE

R: 1698-01-09- HR-01-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, that, subject to applicable practices and procedures, the Commission approves payment of retirement benefits to Bernard Caccese who plans to retire March 28, 2009 subject to timely and continuing receipt of applicable retiree co-payment."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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APPOINTMENT OF BRIAN GRIFFITHS, BRIDGE OFFICER, SDTS - CALHOUN STREET

R: 1699-01-09 – HR-02-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the appointment of Brian Griffiths to the Southern Division Toll Supported Bridge Officer position at the Calhoun St. Bridge with starting compensation established at \$32,321 per annum, which is the minimum step in the pay range for the Bridge Officer classification (\$32,321 - \$41,247), pending satisfactory completion of the required personnel processing; and be it

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Brian Griffiths to the Bridge Officer position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

PROMOTION OF MAINTENANCE WORKER I TO TELLER/INVENTORY CONTROL SPECIALIST-EASTON PHILLIPSBURG- RANDY PIAZZA

R:1700-01-09 – HR-03-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the promotion of Randy Piazza from his current Maintenance Worker I position in District II to the position of Teller/Inventory Control Specialist at the Easton-Phillipsburg facility on or after February 2, 2009 with compensation fixed at \$51,656 per annum, which is the fifth step in the salary range for the Teller/Inventory Control Specialist position (\$42,500 – \$54,240), pending satisfactory completion of the required personnel processing.”

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Chairman DeGerolamo invited questions on the Resolution. No questions were presented, and the Resolution was adopted.

APPOINTMENT OF JAY SWEET, CUSTODIAL WORKER, DELAWARE WATER GAP

R: 1701-01-09 –HR-04-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hodas moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the appointment of Jay Sweet to the vacant position of Custodial Worker at Delaware Water Gap with compensation fixed at \$26,588 per annum which is the minimum step in range for the Custodial Worker classification (\$26,588 - \$33,942), pending satisfactory completion of the required personnel processing; and be it

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Jay Sweet to this vacant Custodial Worker position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF THOMAS DONNELLY, TOLL COLLECTOR, TRENTON-MORRISVILLE

R: 1702-01-09 – HR-05-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner Griggs seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the appointment of Thomas Donnelly to the position of Toll Collector at the Trenton-Morrisville Toll Bridge with starting compensation fixed at \$35,635 annum, which is the minimum step in range for the Toll Collector position (\$35,635 - \$45,481), pending satisfactory completion of the required personnel processing; and be it

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Thomas Donnelly to the Toll Collector position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented, and the Resolution was unanimously adopted.

APPOINTMENT OF DAVID BURD TO DIRECTOR OF PURCHASING

R:1703-01-09 – HR-06-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Heller seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the appointment of David Burd to the Director of Purchasing position in Administration with starting compensation established at \$82,819 per annum, which is the minimum step in the pay range for the Director of Purchasing classification (\$82,819 - \$102,916), pending satisfactory completion of the required personnel processing; and be it

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of David Burd to the Director of Purchasing position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented, and the Resolution was unanimously adopted.

APPOINTMENT OF STEVEN WELLS TO ACTING ASSISTANT SUPERINTENDENT-DISTRICT I

R: 1704-01-09 – HR-07-01-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Alfano moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the appointment of Steven Wells to the Acting Assistant Superintendent position at the District I

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with starting compensation established at \$64,436 per annum, which is the minimum step in the pay range for the Assistant Superintendent classification (\$64,436 - \$81,489), pending satisfactory completion of the required personnel processing; and be it

"FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Steven Wells to the Acting Assistant Superintendent position, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo invited questions on the Resolution, No questions were presented, and the Resolution was unanimously adopted.

RENEWAL OF SELECT INSURANCE POLICIES

R: 1705-01-09 - INS-01-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hodas moved and Commissioner Broughal seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes renewal of the following general and specific liability insurance policies with the carriers recommended by The Graham Company for the term February 1, 2009 to February 1, 2010 in the total amount due of \$1,454,370 for:

- General Liability
- Commercial Automobile
- Umbrella (Primary)
- Excess Liability
- Directors and Officers Liability (Primary)
- Directors and Officers Liability (Excess)
- Commercial Crime
- Professional Architects and Engineers
- Business Travel

"FURTHER RESOLVED, that the Commission authorizes the payment to the Graham Company of the compensation for all of their services related to both these and our property insurances; and be it

"FURTHER RESOLVED, that the Commission authorizes the Executive Director to affect the renewal of the aforementioned liability insurance policies."

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Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

IN-LANE TOLL SYSTEM DESIGN, BUILD AND MAINTAIN AWARD OF CONTRACT- DB-427C

R: 1706-01-09 - ENG-01-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, award the In-Lane Toll System Design, Build and Maintain Contract No. DB-427C to ACS State and Local Solutions, Inc. (ACS) of Washington, DC, whose proposal has been deemed qualified through the RFP procurement process and whose fee proposal has been successfully negotiated and determined to be fair, reasonable and in the best interest of the Commission. This award is for a three (3) year base contract to design, build and maintain the Commission’s enhanced electronic toll collection (ETC) System, with two (2), 1-year options to maintain the system, exercisable at the discretion of the Commission, for an amount of \$10,276,986; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.”

At this point in the meeting Commissioner Heller addressed the meeting said:

“Can you explain to me the two one-year options and why they are important to us?”

Executive Director Frank McCartney answered.

“Well, it’s important to us to have the two one-year options so that we know what the price is. We can elect to exercise those options and lock in the price now and not wait for it to have to reprocure each. That is certainly the Commission’s right to not to do it and to go forward with somebody else if they so choose after the third year.”

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Vice Chairman Alfano added:

"And I would just note on prior matters involving ACS, I have had to recuse myself because of their utilization of a particular subcontractor, who I represent, but that's not the case for the purpose of this contract."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

DELAWARE WATER GAP TOLL BRIDGE BEARING REMEDIATION AND DECK STUDY DESIGN, APPROVAL OF MODIFICATION NO. 1

R: 1707-01-09 - ENG-02-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hodas moved and Commissioner Zikas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorize the Executive Director to execute Consultant Agreement Modification No. 1 in the amount of \$18,797.90 and to increase the total contract value for the Delaware Water Gap Toll Bridge Bearing Remediation and Deck Study, Contract C-472A from a not to exceed amount of \$391,026.88 to \$409,824.78, an increase of 4.8%; and be it

"FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

"FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute Modification No. 1 on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

NEW HOPE-LAMBERTVILLE TOLL BRIDGE CANTILEVER BRACKET IMPROVEMENTS CONSTRUCTION MANAGEMENT & CONSTRUCTION INSPECTION SERVICES

R: 1708-01-09 - ENG-03-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

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Commissioner Heller addressed the meeting and requested to be recorded as recusing herself from this vote.

At the conclusion of the review Commissioner Griggs moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, award the New Hope - Lambertville Toll Bridge Cantilever Bracket Improvements Construction Management & Construction Inspection Services, Contract No. CM-498A to STV Incorporated of Douglassville, Pennsylvania, whose proposal has been deemed qualified through the RFLOI procurement process and whose fee proposal has been determined to be fair, reasonable and in the best interest of the Commission. This award is in the amount of \$998,414.56; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

“RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

NEW HOPE-LAMBERTVILLE TOLL BRIDGE CANTILEVER BRACKET IMPROVEMENTS CONTRACT

R: 1709-01-09 - ENG-04-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Heller seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, award Contract No. T-498A, New Hope - Lambertville Toll Bridge Cantilever Bracket Improvements to the lowest responsible bidder, Cornell & Company, Incorporated of Woodbury, New Jersey for an amount of \$2,102,984.00. Prior to the execution, the contracts will be reviewed by Commission Counsel to verify that the agreements are in proper form for execution by the Executive Director; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

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“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

AMENDMENT NO. 1 TO THE PENNSYLVANIA STATE LAW ENFORCEMENT SERVICES INTERGOVERNMENTAL AGREEMENT

R: 1710-01-09 - PROF-01-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

Vice Chairman Alfano addressed the meeting and requested to be recorded as recusing himself from this vote on the basis that he represents the Pennsylvania State Police.

At the conclusion of the review Commissioner Broughal moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizes the Executive Director to execute Amendment No. 1 to the Law Enforcement Services Intergovernmental Agreement with the Pennsylvania State Police, which adjusts the salary and additional service compensation for the Pennsylvania State Police’s law enforcement personnel to coincide with the Pennsylvania State Troopers Association contract.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

AWARD THE CONTRACT FOR ARMORED CAR COURIER SERVICES

R: 1711-01-09 - PURCH-01-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Broughal seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, authorizing receipt and filing of the report; authorizing award of the Armored Courier Services for the Trenton-Morrisville Toll Bridge, the New Hope-Lambertville Toll Bridge, the I-78 Toll Bridge, the Easton-Phillipsburg Toll Bridge, the Portland-Columbia Toll Bridge, the Delaware Water Gap Toll Bridge, and the Milford-Montague Toll Bridge to Garda, Inc. of Wilmington, DE in

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the amount of \$23,820.00 for year 1 with a 3 % increase for year 2 (\$24,534.60) and year 3 (\$25,270.56); and be it

“RESOLVED, Identify the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

ACCEPTANCE OF THE GASB-45 REPORT

R: 1712-01-09 - ACCT-01-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 26th day of January 2009 that the Commission, via this Resolution, Receipt and file the Post Retirement Benefits Other Than Pensions Actuarial Valuation as of January 1, 2008.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICES WOLFF AND SAMSON

R: 1713-01-09 - ACCT-03-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hodas moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 26th day of January 2009, that the Commission via this Resolution, authorizes payment of invoice dated December 11, 2008 in the amount of \$4,083.44 to Wolff and Samson, New Jersey Labor Counsel.

“FURTHER RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.

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Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICES FOX ROTHSCHILD

R: 1714-01-09 - ACCT-04-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hodas moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 26th day of January 2009, that the Commission via this Resolution, authorizes payment of invoice #1076461, #1076460, #1083469, #1083491, #1083476, #1083471, #1083482, #1083483, #1083478, #1083479, #1083477 #1083470, #1083467, #1083484, #1083489, #1083488, #1083472, #1083480, #1083490, #1083487, #1083475, #1083486, #1083485, #1083481, #1083474, #1083473, and #1083468 dated November 24, 2008 and December 17, 2008 in the total amount due of \$22,178.36 for Capital and Non Capital Improvements to Fox Rothschild PA Legal Counsel; and be it

“FURTHER RESOLVED, identifies the Funds as shown on the invoice distribution sheet as the source required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICES FLORIO, PERRUCCI, STEINHARDT AND FADER

R: 1715-01-09 - ACCT-05-01-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hodas moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 26th day of January 2009, that the Commission via this Resolution, authorizes payment of invoice number #22760 dated January 6, 2009 for a total amount due of \$860.00 for John Chatley to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel; and be it

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"FURTHER RESOLVED, identifying the Operating Fund and General Reserve Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

SCHEDULING OF THE FEBRUARY 2009 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held February 23, 2009.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Headquarters and Administration Building, New Hope Pennsylvania 18938-9579, on Monday, February 23, 2009.

Executive Director McCartney assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Zikas then moved that the Meeting be adjourned and Commissioner Hodas seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 10:55 a.m., Monday, January 26, 2009.

Prepared and submitted by:



WENDY VADOLA READING
Assistant Secretary Treasurer to the Commission

Approved by:



FRANK G. McCARTNEY
Executive Director