

# DELAWARE RIVER PORT AUTHORITY

## BOARD MEETING

**One Port Center  
2 Riverside Drive, 11<sup>th</sup> Fl. Board Room  
Wednesday, July 15, 2020**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

### **Pennsylvania Commissioners**

Ryan Boyer, Chairman of the Board  
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)  
Donna Powell  
Angelina Perryman  
Joseph Martz  
Marcy Feldman Rost (for Pennsylvania Treasurer Joseph Torsella)

### **New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board  
Albert Frattali  
Frank DiAntonio  
Charles Fentress  
Richard Sweeney  
Bruce Garganio  
Daniel Christy

### **DRPA/PATCO Staff**

John T. Hanson, Chief Executive Officer  
Maria Wing, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)  
Narisa Sasitorn, Deputy General Counsel  
Robert Hicks, Chief Operating Officer  
James White, Chief Financial Officer (in person)  
Toni P. Brown, Chief Administrative Officer  
David Aubrey, Inspector General  
John Rink, General Manager, PATCO  
Michael Venuto, Chief Engineer  
John Lotierzo, Director of Finance  
Mark Ciechon, Director of Finance, PATCO  
Orville Parker, Manager, Budget  
Richard Mosback, Director, Procurement  
William Shanahan, Director, Government Relations  
Larry Walton, Bridge Director, WWB & CBB  
Kathleen Vandy, Assistant General Counsel

### **DRPA/PATCO Staff (cont.)**

Joseph McAroy, Bridge Director, BFB & BRB  
Carol Herbst, Senior Accountant  
Mike Williams, Director, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC (in person)  
Dawn Whiton, Executive Assistant of the CEO

### **Others Present**

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit  
Alan Kessler, Esq., Duane Morris, LLP (Pennsylvania Counsel)  
Nedia Ralston, Director Governor's Southeast Regional Office (via telephone)  
Daniel McArdle, Citizens' Advisory Committee  
Ismail Shahid, S&S Consulting, LLC  
Monique Curry-Mims, Civic Capital Consulting, LLC

### **OPEN SESSION**

#### **Notice**

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not permitted physical presence at the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

#### **Roll Call**

Chairman Boyer called the meeting to order at 9:01 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Perryman, Fentress, Garganio, Murphy, Frattali, DiAntonio, Sweeney, Christy, Rost, and Martz.

Vice Chairman Nash extended his sincere thanks and appreciation to Commissioner DiAntonio who will be retiring after 18 years of service on the DRPA & PATCO Boards. Commissioner DiAntonio will continue on the Boards until a replacement is selected. Chairman Boyer echoed Vice Chairman Nash's sentiments and also thanked Commissioner DiAntonio on his years of service.

#### **Public Comment**

There was no public comment.

#### **Report of the Chief Executive Officer**

CEO Hanson stated that the CEO Report stood as previously submitted. CEO Hanson commended Commissioner DiAntonio on his years of service to the DRPA & PATCO Boards.

Commissioner Fentress moved to approve the CEO's Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

## **Report of the Chief Financial Officer**

CFO White stated that his report stood as previously submitted. CFO White noted that the bridge traffic trend is approximately 80% of usual and PATCO ridership is currently between 18 – 20% of usual. Chairman Boyer inquired how PATCO compares to other transit organizations. General Manager Rink responded that other similar rail traffic is approximately as follows: SEPTA - 20%; New Jersey Transit - 15%; Long Island Railroad - 20%; New York City Transit – 20%; and, PATH - 7%.

### **Approval of the June 17, 2020 DRPA Board Meeting Minutes**

Chairman Boyer stated that the Minutes of the June 17, 2020 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Receipt and Filing of the Previously Approved List of Payments, the List of Previously Approved Purchase Orders and Contracts Covering the Months of June 2020.**

Chairman Boyer stated that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the months of June 2020 were previously provided to all Commissioners. Commissioner Martz moved to receive and file the lists and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Approval of Operations & Maintenance Committee Meeting Minutes of July 1, 2020**

Chairman Boyer stated that the Minutes of the July 1, 2020 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Adoption of Resolutions Approved by the Operations & Maintenance Committee on July 1, 2020**

Chairman Boyer stated that there was one (1) Resolutions from the July 1, 2020 Operations & Maintenance Committee Meetings for consideration:

<b>DRPA-20-085</b>	<b>Procurement of Conduit and Wire for North Side and South Side of the BFB Parapet Feeding Roadway Lighting and Elevators.</b>
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Chief Operating Officer Hicks presented Resolution No. DRPA-20-085 that the Board authorize staff to negotiate a procurement contract with United Electric Supply to furnish and deliver conduit and wire for use by Bridge Operations in the replacement of the deteriorating conduit and wire on both the north and south side of the BFB bridge structure, in an amount not to exceed \$141,809.35. Commissioner DiAntonio moved to adopt Resolution No. DRPA-20-085 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

### **Approval of Finance Committee Meeting Minutes of July 1, 2020**

Chairman Boyer stated that the Minutes of the July 1, 2020 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on July 1, 2020**

Chairman Boyer stated that there were four (4) Resolutions from the July 1, 2020 Finance Committee Meetings for consideration:

**DRPA-20-081                      Group Life, AD&D and Disability Coverage 2021 – 2023 (DRPA & PATCO).**

Chief Administrative Officer Brown presented Resolution No. DRPA-20-081 that the Board authorize staff to renew DRPA & PATCO's Group Life, Accidental Death and Dismemberment (AD&D), and Disability coverages with Symetra Life Insurance Company for a three-year term beginning January 1, 2021 through December 31, 2023. Commissioner Powell moved to adopt Resolution No. DRPA-20-079 and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-082                      Camera/Call Box & CBB Datacenter Maintenance Agreement.**

Director LaMarca presented Resolution No. DRPA-20-082 that the Board authorize staff to negotiate a one-year contract with Schneider Electric for the renewal of our camera/call box and CB data center maintenance agreement for preventative maintenance and system/equipment repairs for all Authority camera and call boxes and the CBB data center, in the amount not to exceed \$371,334.00. This purchase is provided with PA COSTARS pricing under contract #008-198. Commissioner Sweeney moved to adopt Resolution No. DRPA-20-082 and Commissioner Rost seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-083                      Agreement with Clear Channel Outdoor for Existing Billboards on DRPA Property.**

Deputy Chief Executive Officer Wing presented Resolution No. DRPA-20-083 that the Board authorize staff to negotiate a renew the terms of the existing License Agreements pertaining to two (2) Clear Channel double-sided, static billboards currently located on DRPA property in Philadelphia, PA and in Camden, NJ. The renewal term will be for an initial ten (10) year term, with two (2) five (5) year renewal periods. Commissioner Sweeney moved to adopt Resolution No. DRPA-20-083 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. Vice Chairman Nash abstained from the vote. The motion carried.

**DRPA-20-084                      Renewal of Temporary Consultant Resources in Support of SAP.**

Deputy Chief Executive Officer Wing presented Resolution No. DRPA-20-084 that the Board authorize staff to negotiate (or modify as applicable) renewal contracts with any of the following staffing firms: (i) Red Commerce, Inc.; (ii) Kforce Staffing, Inc.; and, (iii) Aston Carter. These staffing firms specialize in the placement of technical and functional consultants required to

support DRPA and PATCO staff in the process of maintaining and/or upgrading the Authority's enterprise resource platform ("ERP") utilizing the SAP database and related software. The amount of the renewal contracts is NTE \$1,000,000. Commissioner Martz moved to adopt Resolution No. DRPA-20-084 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

### **Citizens Advisory Committee Report**

Mr. Daniel McArdle gave the report of the Citizens Advisory Committee. Mr. McArdle noted the CAC met on June 10, 2020. He commended DRPA & PATCO on its outstanding work and stated that Senior Staff had satisfied the CAC's questions.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

Chairman Boyer reported there was one (1) item of New Business for consideration, and introduced the following:

**DRPA-20-086                      Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000).**

Chairman Boyer presented Resolution No. DRPA-20-086. There were no questions or comments. Commissioner Fentress moved to adopt Resolution No. DRPA-20-086 and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

### **Meeting Held in Abeyance**

At 9:28 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

### **Adjournment**

With no further business, Commissioner Fentress moved to adjourn. Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:34 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary