

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, July 19, 2023**

Pennsylvania Commissioners

Cherelle Parker, Chairwoman of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)
Keiwana McKinney (via Zoom)
Robert Ghormoz (via Zoom)
James Snell (for Pennsylvania State Treasurer Stacy Garrity) (via Zoom)
Donna Powell (via Zoom)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Charles Fentress
Sara Lipsett (via Zoom)
Daniel Christy (via Zoom)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Jalila Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
James White, Chief Financial Officer
Toni Brown, Chief Administrative Officer
John Rink, PATCO General Manager
David Aubrey, Inspector General
Stephen Holden, Deputy General Counsel
Michael Venuto, Chief Engineer
Edward Cobbs, Chief of Police
Tonyelle Cook-Artis, Director, Government Relations
Darlene Callands, Manager Community Relations
Amy Ash, Manager, Contract Administration
Christopher Jones, Director, Information Services
Matt Licata, Acting Director, Fleet Management
Mark Ciechon, Director, Finance, PATCO
Darcie DeBeaumont, Director, Finance, DRPA
Christina Maroney, Director, Strategic Initiatives
Kathleen Vandy, Assistant General Counsel
Carol Herbst, Senior Accountant
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the Deputy CEO
Mike Williams, Manager, Corporate Communications
Michael Christie, Maintenance Foreman, WWB (via Zoom)
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (via Zoom)

Others Present

Connie Fentress

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit

Christopher Gibson, Esq., Archer & Greiner, P.C.

Alan Kessler, Esq., Duane Morris, LLP (via Zoom)

Jessica Priselac, Esq., Duane Morris, LLP (via Zoom)

Patrick Smalls, PATCO Finance Intern

Eulisis Delgado, Custodian, PATCO

Thomas Young, Bellevue Strategies, LLC (Board Liaison) (via Zoom)

OPEN SESSION

Moment of Silence and Pledge of Allegiance

Chairwoman Parker requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Chairwoman Parker called the meeting to order at 9:02 a.m. and asked that the Corporate Secretary call the roll.

Roll Call

The following were present, constituting a quorum: Chairwoman Parker, Vice Chair Nash, and Commissioners Frattali, Fentress, Rigo, McKinney, Lipsett, Christy, Ghormoz, Snell, and Powell.

Public Comment

Eulisis Delgado, Custodian at PATCO, spoke to the Board regarding the reinstatement of EZ-Pass for employees and changing the policy relating to the hiring of relatives.

Report of the Chief Executive Officer

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson stated that on behalf of the Authority he wanted to share his pride on the Chairwoman's win in the Philadelphia Mayoral Primary. Commissioner Fentress moved to approve the CEO's Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Report of the Chief Financial Officer

Chief Financial Officer White stated that his Report stood as previously submitted. There were no questions or comments from Commissioners.

Approval of the June 14, 2023 DRPA Board Meeting Minutes

Chairwoman Parker stated that the June 14, 2023 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Snell moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Lists of Previously Approved Payments covering the Months of May and June 2023

Chairwoman Parker stated that the Lists of Previously Approved Payments covering the months of May and June 2023 were previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the Lists and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of June 2023

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of June 2023 was previously provided to all Commissioners. There were no questions or comments. Commissioner Christy moved to receive and file the List and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of July 11, 2023

Chairwoman Parker stated that the Minutes of the July 11, 2023 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolution Approved by the Operations & Maintenance Committee on July 11, 2023

Chairwoman Parker stated that there were seven (7) Resolutions from the July 11, 2023 Operations & Maintenance Committee Meeting for consideration:

DRPA-23-051 Construction Monitoring Services for Contract No. 12-K, Woodcrest Platform Rehabilitation

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board approval to negotiate an agreement with Remington & Vernick Engineers to provide construction monitoring services for Contract No. 12-K, Woodcrest Platform Rehabilitation, in the amount not to exceed \$2,390,810.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-052 Capital Project Contract Modifications - DRPA

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for the Authority to modify previously approved Resolution DRPA-12-083 for the Commodore Barry Bridge Painting and Steel Repairs Project with AECOM. The changes include an additional scope to update the plans, specifications, estimate, and limited construction

monitoring services through construction. The additional costs to the contract will be \$1,127,677.00, making an adjusted contract amount of \$2,359,294.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt the Resolution and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-053 Fire Alarm Expansion

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate an agreement with Johnson Controls, Inc. to provide for the expansion of PATCO's Fire Detection System in an amount not to exceed \$252,778.98. The materials and work will be covered under the State of New Jersey Contract number NJ-A-83717 pricing. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-054 Transit Car DC Motor Repairs

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate four (4) separate 5-year general services contracts with the firms of: RAM Industrial Services, LLC; Sherwood Electromotion, Inc.; Swiger Coil Systems, A Wabtec Company; and Walco Electric Company. The contracts will be for the repair of transit car traction motors. The total of these four (4) contracts will not exceed \$17,500,000.00 over a five-year term. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-055 Contract No. PATCO-01-2023 PATCO Ferry Avenue
Station HVAC Replacement**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate a construction contract with the firm of Gaudelli Bros., Inc. to perform construction services for the Ferry Avenue Station HVAC System Replacement Project, in an amount not to exceed \$104,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-056

Contract No. PATCO-01-2023 PATCO Collingswood Station HVAC Replacement

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate a construction contract with the firm of Peterson Service Co., Inc. to perform construction services for the Collingswood Station HVAC System Replacement Project, in an amount not to exceed \$121,153.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt the Resolution and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-057

Two (2) Dump Truck Upfitting Packages

Acting Fleet Director Licata presented the Summary Statement and Resolution seeking Board authorization to negotiate a purchase contract with Intercon Truck Equipment, Inc. for the purchase of two (2) dump truck upfitting packages, in an amount not to exceed \$108,774.68. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of July 12, 2023

Chairwoman Parker stated that the Minutes of the July 12, 2023 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Garganio moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolution Approved by the Finance Committee on July 12, 2023

Chairwoman Parker stated that there were six (6) Resolutions from the July 12, 2023 Finance Committee Meeting for consideration:

DRPA-23-058

Electronic Surveillance & Integration

Information Services Director Jones presented the Summary Statement and Resolution seeking Board approval for staff to negotiate a contract with ePlus Technology, Inc. for the procurement of hardware upgrades to the Authority's network infrastructure. The contract will provide updated switches to support installation of new cameras in line with PATCO customer safety at four (4) PATCO parking lots and DRPA security, in the amount not to exceed \$229,373.98. This purchase is provided with pricing under the Commonwealth of Pennsylvania's COSTARS 3 Hardware contract. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-059 Employee Dental Coverage 2024-2026 (DRPA/PATCO)

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval for staff to enter into a three-year contract with Delta Dental of New Jersey to provide dental coverage to active, benefit eligible DRPA and PATCO employees and their eligible dependents. The contract will be for a three-year term, starting January 1, 2024, through December 31, 2026, with an estimated \$408,367.00 annual, 3-year rate guarantee. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-060 Group Life, AD&D and Disability Coverage 2024-2026 (DRPA/PATCO)

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval for staff to enter into a three-year contract with Symetra Life Insurance Company to provide group life and disability coverages for DRPA and PATCO employees and eligible retirees, as well as Short- and Long-Term Disability for active benefit-eligible DRPA and PATCO employees. The contract will be for a three-year term, starting January 1, 2024 through December 31, 2026, with an estimated annual premium of \$1,767,576.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-061 Broker/Consultant for Health & Welfare Benefits Program

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval for staff to appoint Gallagher Benefits Services, Inc. (“Gallagher”) as the broker/consultant for the Authority’s Health & Welfare Benefits Program and to negotiate an agreement with Gallagher with a three-year term, with an additional two (2) one-year options. CAO Brown advised that, after an RFP process and a review of the four (4) proposals, the Evaluation Committee ranked Gallagher (the incumbent) as the top technically ranked firm. The initial three-year term would be for \$435,000.00 annually, with the two (2) additional, one-year exercisable options at \$149,000.00 annually. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-062**Broker/Consultant for the Bridge Property Damage and Loss of Toll Revenue Program and the Claims Made Excess Liability Policies**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval for staff to appoint Connor, Strong & Buckelew Companies, LLC. (“CSB”) as the Authority’s Bridge Property Damage and Loss of Revenue Program and the Claims Made Excess Liability Policies and to negotiate an agreement with CSB with a three-year term, with an additional two (2) one-year options. CAO Brown advised that, after an RFP process and a review of the three (3) submitted proposals, the Evaluation Committee ranked CSB as the top technically ranked firm. CSB also submitted the lowest three-year, locked-in cost proposal. The initial three-year term would be for not-to-exceed amount of \$110,000.00 annually, with the two (2) additional one-year exercisable options at \$117,700.00 annually. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-063**Broker/Consultant for Traditional Property & Casualty Program, including the Pollution Legal Liability Policy**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval for staff to appoint Connor, Strong & Buckelew Companies, LLC. (“CSB”) as the Authority’s Traditional Property & Casualty Program, including the Pollution Legal Liability Policy, and to negotiate an agreement with CSB with a three-year term, with an additional two (2), one-year options. CAO Brown advised that, after an RFP process and a review of the four (4) submitted proposals, the Evaluation Committee ranked CSB as the top technically ranked firm. CSB also submitted the lowest three-year, locked-in cost proposal. The initial three-year term would be for not-to-exceed amount of \$141,100.00 annually, with the two (2) additional one-year exercisable options at \$151,100.00 annually. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Citizens’ Advisory Committee Report

Corporate Secretary Santarelli stated there was no report for the Citizens’ Advisory Committee.

Unfinished Business

Corporate Secretary Santarelli stated there were no Unfinished Business items.

New Business

**DRPA-23-064 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Contract Administration Manager Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the four (4) pending DRPA contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:41 a.m.

Adjournment

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Fentress moved to adjourn. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:48 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary