

Delaware River Port Authority
Minutes of the April 6, 2011 Board Meeting
Collingswood Senior Community Center
30 West Collings Avenue, Collingswood, New Jersey
Wednesday, April 6, 2011

Present

PENNSYLVANIA

Gov. Tom Corbett, Chair (via telephone)
Robert Teplitz (Wagner) (via telephone)
John Lisko (McCord)
William Sasso, Esq.
Walter D'Alessio (via telephone)
David Simon, Esq.
Joanna Cruz, Esq.
Joann Bell

Officers & Chiefs

J. Matheussen, CEO
R. Brown, General Counsel &
Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO
M. Venuto, Chief Engineer

DRPA Staff

F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
K. Imperatore, Director Fare Collection
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
H. Korsen, Manager, Contract Administration
S. Milner, Administrative Coordinator
C. Spicer, PATCO Assistant General Manager
S. Suder, Manager, Purchasing
J. White, Director of Finance
D. Whiton, Administrative Coordinator

NEW JERSEY

Jeffrey L. Nash, Vice Chair
E. Frank DiAntonio
Richard Sweeney (via telephone)
Albert F. Frattali (absent)
Charles Fentress
Rick Taylor (absent)
Tamarisk Jones
Denise Y. Mason

Counsel

C. Gibson, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
S. Kosta, Duane Morris, PA Counsel

Others:

M. Tully, NJ Gov. Authorities Unit
D. Reiner, NJ Gov. Authorities Unit
T. Yingling, NJ Gov. Office
K. Bruder, PA Governor's Office (via
telephone)
S. Aichele, PA Governor's Office
J. Maley, Mayor, Collingswood
M. McMichal
C. Rhodes
R. Skiera
S. Fairclough
J. Bernier, CAC
J. Latko, CAC
S. Leonard, CAC
P. Ettore, CAC

The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the DRPA Board of Commissioners has been given by posting in the lobby at One Port Center, and issuing proper notice to the public and news media.

Vice Chair Nash called the meeting to order and asked for a moment of silence for U.S. Rep. John Adler's passing. He then asked that the Corporate Secretary call the roll. The Corporate Secretary called the roll and announced that there was a quorum. Vice Chair Nash presided.

Report of the Chief Executive Officer

Mr. Matheussen recognized James Maley, Mayor of Collingswood, Collingswood Administrator Brad Stokes and Carol Beals, Director of the Collingswood Senior Community Center and thanked them for welcoming the DRPA to Collingswood and the Senior Center.

Mayor Maley responded by welcoming the DRPA to Collingswood and the Senior Center. Mayor Maley stated that Collingswood has worked well with DRPA in the past on transit issues, particularly with regard to PATCO. He noted that Collingswood is the only State Designated Transit Village in New Jersey. Mayor Maley welcomed the Board members and encouraged everyone to patronize the wonderful restaurants in Collingswood.

Mr. Matheussen advised the Board that the DRPA has received the \$1.7 million loan payoff transfer from US Vision. In 1995, Royal Optical (now US Vision) secured \$4.7 million in low-interest loans from the DRPA to assist the firm with reestablishing its presence in Southern New Jersey. US Vision has paid its quarterly interest and principal payments during the term of the loan and, in May 2010, the Board authorized the restructuring of the two remaining loans into one loan in an amount totaling \$2.03 million. The loan was for a five (5) year term with quarterly principal and interest payments ending on January 30, 2015. With its recent sale to an investment company, US Vision has prepaid the loan by four (4) years by remitting the remaining balance of \$1.7 million to the Authority on March 23, 2011.

This concluded the Report of the CEO.

On motion duly made and seconded, the Report of the CEO was approved.

Report of the Audit Committee – April 6, 2011

Commissioner Teplitz deferred to the Chief Financial Officer, John Hanson, for the Report of the Audit Committee. Mr. Hanson stated that staff has been proceeding with the Request for Qualifications for the forensic audit. He stated that once the new members of the Audit Committee are appointed, an Audit Committee meeting will be held where staff will review the proposals with the Audit Committee members.

Commissioner Nash asked when Mr. Hanson believed the audit would begin. Mr. Hanson replied that the qualification process is complete and, assuming that the Audit Committee members agree with staff, a Request for Proposals will be issued.

This concluded the Report of the Audit Committee.

On motion duly made and seconded, the Report of the Audit Committee was approved.

Report of the Compensation Committee – April 6, 2011

Commissioner Lisko stated that the Compensation Committee will schedule a meeting as soon as new Committee members are appointed. He informed the Board that at that meeting, the Committee will review the consultant proposals that Toni Brown and her staff have gathered. He stated that once the Committee has reviewed those proposals, the Committee will present the proposals to the Board.

This concluded the Report of the Compensation Committee.

On motion duly made and seconded, the Report of the Compensation Committee was approved.

Approval of March 2, 2011 Board Minutes (previously mailed)

The Minutes of the March 2, 2011 Board Meeting of the Delaware River Port Authority were previously mailed to the Governor of New Jersey and the DRPA Commissioners and there were no comments.

On motion duly made and seconded, the Minutes of the March 2, 2011 Board Meeting were approved.

Received and Filed Balance Sheet Dated December 31, 2010

The Balance Sheet was previously mailed to all Commissioners.

Commissioner Simon inquired as to the regular process for receiving and filing the year end financial statements. He stated that he was hesitant to accept the statements without receiving responses to his questions. CEO Matheussen responded that staff would provide as much information as possible immediately and could follow-up with Commissioner Simon if they did not have the information requested here.

Commissioner Simon inquired as to why the general administrative expenses had increased by \$10 million from last year. CFO Hanson stated that the number had risen by almost \$10.7 million, as a result of several items, including a \$6 million increase in fees on several letters of credit and because of actions that had to be taken to deal with other debt-related expenses. Mr. Hanson also stated that workers' compensation, health insurance and other insurance premiums have risen leading to greater administrative costs. Mr. Hanson offered to provide Commissioner Simon with greater detail on the increased administrative costs.

Commissioner Simon also inquired as to why the amount of money spent on economic development increased by almost \$10 million. CFO Hanson replied that the number reflects increased contractual obligations in 2010. Mr. Hanson stated that almost \$17 million was sent to PIDC during 2010. In addition, \$3.5 million was paid to Fast Ship, \$3.5 million was paid in connection with the Presidents' House project and \$3.7 million was paid to the Chester Infrastructure project. Mr. Hanson offered to provide Commissioner Simon with more detail on the economic development payments made in 2010.

Commissioner Simon noted that his question regarding the US Vision loan was answered by the CEO Report. He asked whether there was any expectation of repayment on the Victor Lofts loan. CFO Hanson responded that the Victor Lofts loan is due, but repayment is subject to the availability of funds to repay the loan. He explained that currently the Lofts are claiming that it does not have the money to repay the loan. Mr. Hanson stated that the Legal Department is looking into this issue.

General Counsel Brown added that Victor Lofts also asserts that they have made some undocumented payments for which DRPA is obligated. Legal is working with outside counsel and outside auditors to evaluate both claims.

Vice Chair Nash asked if it was possible for the Board to defer approving the financial statements until it could get more detail on the issues raised by Commissioner Simon. CFO Hanson replied that approval of the statements could be deferred. He did, however, note that the DRPA has an obligation to provide the financial statements to the bond trustees and the LOC banks. He explained that staff wanted to be sure that the Board had a chance to review the statements before they were provided to third parties. Mr. Hanson stated that he is happy to provide the Board with more detail, but wants to be clear that, pursuant to the DRPA's contractual obligations, the statements will have to be provided to third parties.

Vice Chair Nash clarified that the Board could delay approving the financial statements and Mr. Hanson agreed that the Board could do so.

Vice Chair Nash proposed that the Board delay approval of the financial statements until the April 20, 2011 Board Meeting. Hearing no objections, Vice Chair Nash asked CFO Hanson to provide the Board with more detail on the questions posed by Commissioner Simon.

CEO Matheussen reiterated that staff was happy to provide more detail to the Board, but that the financial statements must be provided to third parties.

Receipt and filing of the Balance Sheet was tabled.

Approval of Finance Committee Report of March 16, 2011

The Report of the Finance Committee Meeting of March 16, 2011 was previously mailed to all Commissioners and there were no comments.

Vice Chair Nash noted that with the naming of the new Finance Committee members, a meeting of the Finance Committee will be scheduled soon.

On motion duly made and seconded, the Report of the Finance Committee was approved.

Adopt Resolution Approved by Finance Committee of March 2, 2011

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-11-027 Authority-Wide Implementation of Multi-Function Copiers

Report of the Corporate Secretary

The Corporate Secretary explained to the Board that the Corporate Secretary's office would like to engage with the Board regarding potential changes in the Corporate Secretary communications with the Board that are intended to increase efficiency while reducing cost and environmental impact. Mr. Brown explained that his office would be sending out a survey to all Commissioners to ascertain their opinions on receipt of Board materials. Mr. Brown stated that the survey would be emailed to the Commissioners and he asked that all Commissioners respond to the survey.

CEO Matheussen added that survey asks whether the Commissioners would prefer to get the Board materials electronically via a secure website, which would allow Commissioners to print what they wanted. He further stated that if Commissioners would prefer to have hard copies of the Board

materials sent, staff can do that as well. Mr. Matheussen explained that the Corporate Secretary's office is trying to save not only paper for fiscal and environmental reasons, but also the cost of mailings. He stated that if the Board is amenable to discontinuing the hard copies, staff would like to do so. Mr. Matheussen stated that the Corporate Secretary's office has done the same with the public, including the media, and now provides all information electronically through the DRPA website.

Commissioner Mason inquired whether staff intended to distribute documents via e-mail. CEO Matheussen responded that the documents would not be sent via e-mail, but would be posted to a secure website that can only be accessed by the Commissioners. He explained that the Corporate Secretary's office would send a reminder email to all Commissioners with the log-in and password to access the site. Mr. Matheussen noted that due to the size of the Board materials some e-mail inboxes could not receive them.

Unfinished Business

There was no Unfinished Business for the DRPA Board.

New Business

Item 1 – 2011 Law Enforcement Memorial Run Assistance

Lt. Gary Smith requested that the Board authorize the DRPA to assist the Fraternal Order of Police, Penn-Jersey Lodge 30 with the 2011 Law Enforcement Memorial Run on May 12, 2011. The purpose of this Resolution is to provide the use of the Cruise Terminal and the parking facility to accommodate event participants and support staff. The Law Enforcement Memorial Run honors law enforcement officers killed in the line of duty and their survivors. Lt. Smith explained that this year DRPA Police Corporal Christopher Milito will be honored. The cost of the event will not exceed \$300.00 for refreshments and for the DRPA Print Shop to design and print the programs for the event.

Commissioner Fentress commented that he has been involved in this event from the start and he believes that it is a very worthy cause. He stated that the event has his whole hearted support.

Vice Chair Nash echoed Commissioner Fentress' statements and stated that he would like to offer to personally pay for the breakfast in order to avoid cost to the toll payers. Commissioner Sasso joined in Vice Chair Nash's offer to finance the breakfast.

CEO Matheussen noted that the DRPA has traditionally extended an invitation to the event to the Governors of both Pennsylvania and New Jersey. He stated that the invitations to the event this year will be sent out soon. He stated that the event is always very well attended. Mr. Matheussen stated that the event is more meaningful for the DRPA this year because Cpl. Christopher Milito will be honored.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-11-028

2011 Law Enforcement Memorial Run Assistance

Item 2 – Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

Steve Suder informed the Board that there was one contract for consideration. The contract is with Ferguson & McCann, Inc. of Aston, PA for the purchase, installation and removal of mechanical fleet dispensers and accessories at the four bridge facilities in the amount of

\$54,500.00. The contract was publicly advertised and issued to nine prospective vendors. Mr. Suder explained that three bids were received. He stated that staff has evaluated the bids and recommends award of a contract to Ferguson & McCann, Inc. as the lowest responsible bid in an amount of \$54,500.00.

Vice Chair Nash asked who incumbent contractor was and if staff's recommendation was the low bidder. Mr. Suder replied that this is a one-time, stand alone project so there is no incumbent contractor and Ferguson & McCann was the low bidder.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-11-029 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

Public Comment

Vice Chair Nash stated that there were members of the public who wanted to speak before the Board. The Corporate Secretary invited Ms. Carol Rhodes to the podium.

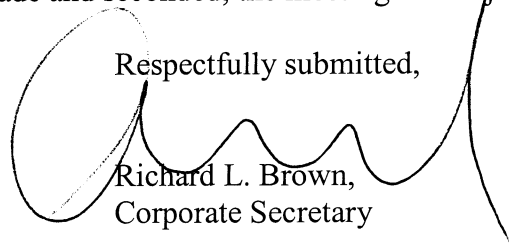
Ms. Rhodes spoke generally about spending practices at the Authority over the last ten years. She questioned the decision to engage in economic development spending while accumulating millions of dollars in debt. She specifically questioned the existence of a \$2 million special projects fund, which she believes was under the control of Chairman John Estey and CEO Matheussen. Ms. Rhodes further stated that the voters of Gloucester and Camden Counties should have a voice in what type of transit lines are built in their communities and on where they are located. She stated that it was refreshing to hear the new Pennsylvania Commissioners asking probing questions.

Mr. Mark McMichal addressed the Board as well. He stated that he walks across the Ben Franklin Bridge several times per week and has noticed that the bridges are always clean and snow is removed promptly. He believes that the management of the bridges is excellent and that the media is not being fair to the DRPA. He stated that the DRPA has passed his personal inspections with flying colors.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Respectfully submitted,

Richard L. Brown,
Corporate Secretary

A large, stylized handwritten signature in black ink, which appears to be 'Richard L. Brown', is written over the typed name and title.

Report of March 16, 2011 Committee Meeting
Finance Committee
DELAWARE RIVER PORT AUTHORITY
One Port Center
Camden, NJ 08101
March 16, 2011

Present

Committee Members

Gov. Tom Corbett, Chair
Robert Teplitz (Wagner)
William Sasso, Esq.
Jack Stollsteimer (McCord)
Walter D'Alessio
David Simon, Esq. (via phone)
Joanna Cruz, Esq.
Joann Bell

Officers & Chiefs

J. Matheussen, CEO
R. Brown, General Counsel &
Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO (absent)
M. Venuto, Chief Engineer

DRPA Staff

V. Bradford, Bridge Director, BFB
F. DiCicco, Administrative Coordinator
J. Egan, Project Manager, Special Projects
S. Gray-Newman, Administrative Coordinator
K. Imperatore, Director Fare Collection
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
H. Korsen, Manager, Contract Administration
K. LaMarca, Director, IS
M. Lopez, Manager, Government Relations
J. Lotierzo, Sr. Accountant, Finance
C. Maroney, Manager, Special Projects
D. McClintock, Chief Public Safety
S. Milner, Administrative Coordinator
F. O'Brien, Manager, Customer & Comm. Rel.
R. Only, Director, Homeland Security &
Emergency Mgmt.
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue
W. Shanahan, Director, Gov't. Relations
G. Smith, Captain, Public Safety

Commissioners

Jeffrey L. Nash
E. Frank DiAntonio
Rick Taylor
Tamarisk L. Jones (absent)
Denise Y. Mason (via phone)
Charles Fentress
Albert F. Frattali
Richard Sweeney

Counsel

D. Weinstein, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
S. Kosta, Duane Morris, PA Counsel

Others:

Senator S. Sweeney
M. Tully, NJ Gov. Authorities Unit
K. Bruder, PA Governor's Office
S. Aichele, PA Governor's Office
K. Harley
R. Stubbio, Congressman Brady's Office
C. Rhodes
C. Blackshear, webcasting

DRPA Staff (Con't.)

C. Spicer, PATCO Assistant General Manager
S. Squillace, Purchasing Agent
S. Suder, Manager, Purchasing
H. Trum, Manager, Const. & Maint. - BFB
M. Weikel, Administrative Coordinator
J. White, Director of Finance
D. Whiton, Administrative Coordinator
M. Williams, Graphic Design
R. Williams, Bridge Director, BRB

The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the Finance Committee has been given by posting in the lobby at One Port Center, and issuing proper notice to the press and news media.

Chairman Corbett called the meeting to order and stated that roll has already been taken by the Corporate Secretary. Chairman Corbett presided.

Item 1 – Authority-Wide Implementation of Multi-Function Copiers

Kevin LaMarca, Director of IS, requested the Committee approval to refer this matter for Board consideration. The Resolution authorizes staff to negotiate an agreement with Canon Business Solutions of Burlington, New Jersey to provide the Authority with multi-function devices throughout the DRPA and PATCO for an amount not to exceed \$690,929.20.

Mr. LaMarca explained that this project has been going on for a couple of years. The Authority has more than 200 devices in the network environment which is comprised of copiers, printers, fax machines, and scanners. Many of the machines have been in place for 8 or more years and some up to 13 years. There is a lot of obsolescence and down time; a lot of repair costs and some manufacturers do not support the parts any longer. All the leases for the copiers have expired. At this point, DRPA is paying an annual maintenance fee of \$115,000 for the copiers and an annual maintenance fee of \$12,000 for the printers. This contract was publicly advertised and sixteen (16) firms submitted Statement of Qualifications.

A Request for Proposal was sent to six (6) firms which were deemed qualified and five (5) submitted proposals. These Request for Proposals were evaluated by members of the IS, Purchasing, Contract Administration and Printing Services Departments. The Committee looked at the proposals for the ability to meet the specifications, costs, energy star compliance and the security of the data which will go on to the devices. Three (3) firms were deemed out of the competitive range and were not invited to submit Best and Final Offer Proposals. Canon was selected after reviewing the proposal along with a site visit. This agreement will provide 37 multi-function devices and will provide the functionality of all devices which we currently have in place.

The Authority would eliminate approximately 185 devices out of the network. Regarding the cost savings when the original copiers were on lease, the Authority was paying approximately \$27,000 per month and under the new contract with Canon the costs would be approximately \$10,000 per month, so over a five year period the Authority would be saving approximately \$1.1 million. The existing copiers and printers that the Authority has would be auctioned on the Gov Deal website with the assistance of Steve Suder to recoup some of the money since we own the copiers and printers now.

Mr. LaMarca explained that this item is time sensitive as the best and final offer price that was given to the Authority from Canon expires at the end of April. Mr. LaMarca, therefore, requested approval to alter the Board process to allow this go before the Board in two weeks, instead of the normal four weeks, so the price from Canon would be guaranteed.

Commissioner Stollsteimer asked whether the Authority really needs 37 devices. In response, Mr. LaMarca reiterated the fact that this change would eliminate 185 devices and save money for the Authority.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA-11-xxx Authority-Wide Implementation of Multi-Function Copiers

There being no further business, the meeting was adjourned.

Respectfully submitted,

Gov. Tom Corbett, Committee Chair

/sm

The original copier leases included an end-of-lease purchase option, therefore all copiers are currently owned by the Authority. It was determined that it would be in the best interest of the Authority to go out on the open market and obtain competitive proposals to upgrade the Authority's copier and printer fleet with multi-function devices. Multi-function devices are network capable and provide the functionality of a copier as well as a printer to maximize cost savings. In addition, multi-function devices would become the primary resources for scanning and faxing, thereby achieving additional cost savings to the Authority.

Incorporating the strategies and philosophies of Lean/Six Sigma, the Authority would streamline work processes, improve business efficiencies and achieve substantial cost savings. The utilization of multi-function devices for all copying, printing, scanning and faxing would eliminate expenditures for individual department equipment purchases, supplies, service and support.

The Authority publicly advertised its intent to upgrade the copier fleet within DRPA and PATCO and invited interested firms to submit Statements of Qualifications. Of the Sixteen (16) firms that submitted their Statement of Qualifications, only Six (6) firms were deemed qualified. A Request for Proposal was sent to the six (6) firms and five (5) firms submitted Proposals. A Copier Project Committee was formed and the five (5) members were chosen from the IS, Purchasing and Printing Services departments. The committee evaluated the proposals based on cost, ability to meet specifications, equipment capabilities, longevity of business, previous experience, references, availability of equipment and implementation capabilities, and earned Energy Star by the Federal Environmental Protection Agency. Three (3) firms were deemed out of the competitive range and were not invited to submit Best and Final Offer Proposals to the Authority.

The 60-month lease agreement includes thirty-seven (37) high, mid and low volume black & white and color multi-function devices strategically positioned throughout the DRPA and PATCO including Printing Services. All MFD's are network capable for print-scan-fax, include all required software, service, supplies and 500,000 B&W copies per month at .0045 per copy. The total cost of the 60-month (five (5) year) lease agreement is \$690,929.20 which includes the lease for the MFD's, contingency for additional printers, and per copy color fees.

SUMMARY:	Amount:	\$690,929.20
	Source of Funds:	2010 Revenue Bonds (Series D)
	Capital Project #:	TE0902
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	60-months (5-year)
	Other Parties Involved:	N/A

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a purchase agreement with Canon Business Solutions, Burlington, NJ to provide the Authority a 60-month lease agreement for multi-function device copiers throughout the DRPA and PATCO for an amount not to exceed \$690,929.20; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$690,929.20
	Source of Funds:	2010 Revenue Bonds (Series D)
	Capital Project #:	TE0902
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	60-months (5-year)
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO. **SUBJECT: 2011 Law Enforcement Memorial Run Assistance**

COMMITTEE: **New Business**

COMMITTEE MEETING DATE: **N/A**

BOARD ACTION DATE: **April 6, 2011**

PROPOSAL: **That the Board of Commissioners authorize the Delaware River Port Authority to assist the Fraternal Order of Police, Penn-Jersey Lodge 30, with the 2011 Law Enforcement Memorial Run on May 12, 2011 at 8:30am. The Delaware River Port Authority assistance in the past has made this event possible.**

PURPOSE: **To provide the use of the Cruise Terminal and parking facility to accommodate event participants and support staff. Additionally, the DRPA will provide a catered breakfast of light refreshments and water, cost to the DRPA not to exceed \$300.00, and permit the DRPA Print Shop to design and produce the programs for the event.**

BACKGROUND: **Since 1997, The Law Enforcement Memorial Run has honored law enforcement officers killed in the line-of-duty and their survivors. This year marks the 15th Annual Run, which will be honoring one of the Delaware River Port Authority's own employees, Police Corporal Christopher Milito. This year, nearly 100 law enforcement officers will travel the entire distance of 150 miles, while upwards of a thousand others will join the procession at various points throughout the 3 day journey to Washington, DC.**

In previous years, the DRPA has provided critical assistance for this event. The approved use of the Cruise Terminal and parking facility has allowed ample space to accommodate the large crowds, as well as be the starting point for the run. The DRPA has catered the participant's breakfast with light refreshments, coffee and water not exceeding the cost of \$300.00. Also, the DRPA Print Shop has designed and printed the programs outlining the day's events.

The assistance of the DRPA in the 2011 Law Enforcement Memorial Run will not only aid the Fraternal Order of Police, Penn-Jersey Lodge 30, in hosting the 2011 Law Enforcement Memorial Run, but will also honor the men and women who were killed in the line-of-duty, especially DRPA Corporal Christopher Milito.

SUMMARY STATEMENT
New Business: April 6, 2011

-2-

2011 Law Enforcement Memorial Run
Assistance

SUMMARY:	Amount	\$300.00
	Source of Funds:	Revenue Fund
	Capital Project#:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties:	N/A

DRPA-11-028
New Business: April 6, 2011
Board Date: April 6, 2011
2011 Law Enforcement
Memorial Run Assistance

RESOLUTION

RESOLVED: That the Board hereby authorizes The Delaware River Port Authority to assist the Fraternal Order of Police, Penn-Jersey Lodge 30, in hosting the 2011 Law Enforcement Memorial Run.

RESOLVED: That the Board hereby authorizes The Delaware River Port Authority to allow the FOP, Penn-Jersey Lodge 30, to use the Cruise Terminal and parking facility to accommodate the large crowd.

RESOLVED: That the Board hereby authorizes The Delaware River Port Authority Print Shop to design and print the programs for the 2011 Law Enforcement Memorial Run.

RESOLVED: That up to \$300.00 is allocated for the purpose of catering a breakfast consisting of light refreshments and water for the event participants.

SUMMARY:	Amount:	\$300.00
	Source of Funds:	Revenue Fund
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

DRPA-11-029
New Business: April 6, 2011
Board Date: April 6, 2011
Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)

RESOLUTION

RESOLVED: **That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.**

SUMMARY: **Amount: N/A**
 Source of Funds: N/A
 Capital Project #: N/A
 Operating Budget: N/A
 Master Plan Status: N/A
 Other Fund Sources: N/A
 Duration of Contract: N/A
 Other Parties Involved: N/A

OGC

Item # Vendor/Contractor Description Amount Procurement Method Bids Received Bid Amounts Notes

1	Ferguson & McCann, Inc. Aston, PA	Purchase. Install and Removal of Mechanical Fleet Dispensers and Accessories at Ben Franklin, Walt Whitman and Commodore Barry Bridge facilities	\$54,500.00	Formal Bid. Request for Bid B0005851 was publicly advertised and issued to nine (9) prospective vendors. Three (3) bids were received and publicly opened on March 21, 2011.	1. Ferguson & McCann, Inc. Aston, PA 2. J.W. Scott Service Station Equipment Co., Inc. Trenton, NJ 3. Oxford Engineering Co. Camden, NJ	\$54,500.00 \$55,499.00 \$56,000.00	Formal bid. Low bid award.
---	--------------------------------------	--	-------------	--	--	---	----------------------------