



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

State of New Jersey
Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



CARL J. RICHKO
Chairperson

LISA J. PLEVIN
Executive Director

MEETING AGENDA
Thursday, July 15, 2021 at 4pm

Join Zoom Meeting:
<https://zoom.us/j/99240231291>

Audio only:
Dial: 1-929-436-2866
Meeting ID: 992 4023 1291

1. CALL TO ORDER
2. ROLL CALL
3. OPEN PUBLIC MEETINGS ACT STATEMENT
4. PLEDGE OF ALLEGIANCE
5. CHAIR'S REPORT
6. EXECUTIVE DIRECTOR'S REPORT
7. APPROVAL OF HIGHLANDS COUNCIL MINUTES – May 20, 2021
8. BUDGET & FINANCE COMMITTEE – Committee Chair Holtaway
 - a. CONSIDERATION OF RESOLUTION – Approval to Extend the Fiscal Year Budgets 2021 at the Same Average Monthly Spending Level (*voting matter with public comment*)
 - b. CONSIDERATION OF RESOLUTION – Approval of FY2022 Highlands Protection Fund Capital Budget for Plan Conformance Funding Grants (*voting matter with public comment*)
9. AUDIT REVIEW COMMITTEE – Committee Chair Visioli
 - CONSIDERATION OF RESOLUTION – Approval of Contract for Auditing Services (*voting matter with public comment*)
10. ECONOMIC SUSTAINABILITY PLAN PRESENTATION – by Camoin Associates
11. OLD & NEW BUSINESS
12. PUBLIC COMMENTS (*to ensure ample time for all members of the public to comment, we will respectfully limit comments to three (3) minutes. Questions raised in this period may not be responded to at this time but, where feasible, will be followed up by the Council and its staff.*)
13. EXECUTIVE SESSION, *if deemed necessary*
14. ADJOURN

PUBLIC COMMENT SUBMITTED AT HIGHLANDS
COUNCIL MEETING ON JULY 15, 2021

July 15, 2021

Angela Knowles, PP/AICP – Town of Phillipsburg Planner

Comments to Highlands Council re: denial of funding for Circulation Plan Element update

I am disappointed in the Council's decision on this as you can imagine. Phillipsburg has a lot of new and re-development happening right now and the purpose of this project is to evaluate circulation as we respond to what's been developed already and development we might be able to anticipate, what's coming down the pike.

There are real traffic issues NOW that this funding would have helped to evaluate and potentially mitigate.

To respond to Ms. Somers' comments I think generally there is a lot of misinformation out there and it's my understanding that the original project concept is already changing. I want to underline the fact that the project she is referring to is only conceptual. There is NO site plan. There has been NO application made to the Town. And if or when the project moves forward and an application is submitted to the town, it will have to go through the proper application procedures and channels.

But, right now, we were requesting funding for a circulation plan that might have revealed more data needed for the Town to consider ANY future development. I don't think it's fair to penalize the Town on this proposal based on another conceptual project that hasn't even materialized.

I hope that we might be able to return when the Council members feel they have sufficient information to vote again and hopefully in favor of this much needed project.

RESOLUTION 2021-14
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
APPROVAL TO EXTEND THE FISCAL YEAR BUDGETS 2021
AT THE SAME AVERAGE MONTHLY SPENDING LEVEL

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g of the Highlands Act authorizes the Highlands Council to conduct its business as needed to effectuate the purposes of the enabling legislation; and

WHEREAS, to satisfy its duties, responsibilities and obligations under the Highlands Act, the Highlands Council desires to prepare General Operating and Grants Budgets for Fiscal Year 2022; and

WHEREAS, the New Jersey State Budget for Fiscal Year 2022 has only recently been passed; and

WHEREAS, several material budget components for Fiscal Year 2022, while substantially complete, remain subject to final determination and, in an effort to avoid subsequent revisions, Highlands Council staff is requesting the extension of the current Fiscal Year 2021 General Operating and Grants Budgets until the Fiscal Year 2022 Budget is approved; and

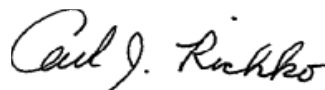
WHEREAS, the Budget and Finance Committee recommends the approval of the extension of the approved General Operating and Grants Budgets for Fiscal Year 2021; and

WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby approves the extension of the approved Fiscal Year 2021 General Operating Budget at the same average monthly spending level of \$210,990 and the extension of the approved Fiscal Year 2021 Grants Budget at the same average monthly encumbrance level of \$145,420 until such time as the Highlands Council adopts a General Operating Budget and Grants Budget for Fiscal Year 2022, which is expected to occur at its September 23, 2021 meeting.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July, 2021.



Carl J. Richko, Chairman

RESOLUTION 2021-14
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
APPROVAL TO EXTEND THE FISCAL YEAR BUDGETS 2021
AT THE SAME AVERAGE MONTHLY SPENDING LEVEL

Vote on the Approval of The Resolution	Motion		Second		Yes		No		Abstain		Absent
Councilmember Alstede					√						
Councilmember Dougherty					√						
Councilmember Dressler					√						
Councilmember Francis					√						
Councilmember Holtaway	√				√						
Councilmember James			√		√						
Councilmember Sebetich					√						
Councilmember Van Abs					√						
Councilmember Visioli					√						
Councilmember Vohden					√						
Chairman Richko					√						

RESOLUTION 2021-
APPROVAL OF FY2022 HIGHLANDS PROTECTION FUND CAPITAL BUDGET FOR
PLAN CONFORMANCE FUNDING GRANTS

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts and execute any and all instruments to carry out any power, duty or responsibility assigned to it under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance for municipalities located wholly or partially in the Preservation Area, which must revise and conform their local master plan and development regulations, as they relate to development and use of land in the Preservation Area, with the goals, requirements and provisions of the Regional Master Plan within 15 months of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may voluntarily revise and conform their local master plans and development regulations, as they relate to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan at any time; and

WHEREAS, the Highlands Act provides that Highlands Council approval of a Petition for Plan Conformance confers specific benefits on the conforming municipality including: planning grants, technical assistance, state aid, priority for projects, a strong presumption of validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program to reimburse municipalities for reasonable expenses associated with Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to provide grant funding for the Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan; and

WHEREAS, the Highlands Council encourages every Highlands municipality to participate in the implementation of the Regional Master Plan and provides grants to assist Highlands municipalities in conforming with and implementing the goals, policies and objectives of the Regional Master Plan; and

WHEREAS, the following municipalities are in need of reimbursement-based grant funding in order to address the Highlands Act requirements for Plan Conformance:

RESOLUTION 2021-
APPROVAL OF FY2022 HIGHLANDS PROTECTION FUND CAPITAL BUDGET FOR
PLAN CONFORMANCE FUNDING GRANTS

Plan Conformance Funding
(not-to-exceed amounts):

Municipality	Purpose	Amount
Harding Township	Water Use and Conservation Management Plan	\$65,000
Vernon Township	Stormwater Management Plan	\$27,500
Vernon Township	Trail Feasibility Study	\$38,000
Vernon Township	Farmland Preservation Plan	\$15,000
Phillipsburg	Circulation Plan Element	\$50,000
Total	FY 2022 Plan Conformance	\$195,500

WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Plan Conformance Grant Agreement with each of the aforementioned municipalities for the funding allotted to the above-referenced tasks in the amounts designated, not to exceed in the aggregate, \$195,500; and

WHEREAS, the above-referenced \$195,500 allocation will be included in a forthcoming FY 2022 Highlands Protection Fund Capital Budget; and

WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute Plan Conformance Grant Agreements with the above-listed municipalities, each in the not-to-exceed amount as set forth above; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plans and Schedules of the above-listed municipalities, consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plans and Schedules on behalf of the Council.

RESOLUTION 2021-
APPROVAL OF FY2022 HIGHLANDS PROTECTION FUND CAPITAL BUDGET FOR
PLAN CONFORMANCE FUNDING GRANTS

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July 2021.

Carl Richko, Chairman

Vote on the Approval of The Resolution	Motion		Second		Yes		No		Abstain		Absent
Councilmember Alstede											
Councilmember Dougherty											
Councilmember Dressler											
Councilmember Francis											
Councilmember Holtaway											
Councilmember James											
Councilmember Sebetich											
Councilmember Van Abs											
Councilmember Visioli											
Councilmember Vohden											
Chairman Richko											

RESOLUTION 2021-15

APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR WATER USE AND CONSERVATION MANAGEMENT PLAN FOR HARDING TOWNSHIP, MORRIS COUNTY

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts and execute any and all instruments to carry out any power, duty or responsibility assigned to it under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance for municipalities located wholly or partially in the Preservation Area, which must revise and conform their local master plan and development regulations, as they relate to development and use of land in the Preservation Area, with the goals, requirements and provisions of the Regional Master Plan within 15 months of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may voluntarily revise and conform their local master plans and development regulations, as they relate to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan at any time; and

WHEREAS, the Highlands Act provides that Highlands Council approval of a Petition for Plan Conformance confers specific benefits on the conforming municipality including: planning grants, technical assistance, state aid, priority for projects, a strong presumption of validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program to reimburse municipalities for reasonable expenses associated with Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to provide grant funding for the Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan; and

WHEREAS, the Highlands Council encourages every Highlands municipality to participate in the implementation of the Regional Master Plan and provides grants to assist Highlands municipalities in conforming with and implementing the goals, policies and objectives of the Regional Master Plan; and

WHEREAS, the following municipalities are in need of reimbursement-based grant funding in order to address the Highlands Act requirements for Plan Conformance:

**Plan Conformance Funding
(not-to-exceed amounts):**

Municipality	Purpose	Amount
Harding Township	Water Use and Conservation Management Plan	\$65,000

RESOLUTION 2021-15
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR WATER USE AND
CONSERVATION MANAGEMENT PLAN FOR HARDING TOWNSHIP, MORRIS
COUNTY

WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Plan Conformance Grant Agreement for the funding allotted to the above-referenced task in the amount designated, not to exceed, \$65,000; and

WHEREAS, the above-referenced \$65,000 allocation will be included in a forthcoming FY 2022 Highlands Protection Fund Capital Budget; and

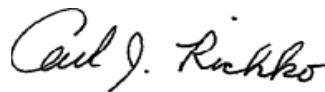
WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute Plan Conformance Grant Agreements with the above-listed municipalities, each in the not-to-exceed amount as set forth above; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plans and Schedules of the above-listed municipalities, consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plans and Schedules on behalf of the Council.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July 2021.



Carl J. Richko, Chairman

RESOLUTION 2021-15

APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR WATER USE AND CONSERVATION MANAGEMENT PLAN FOR HARDING TOWNSHIP, MORRIS COUNTY

Vote on the Approval of The Resolution	Motion		Second		Yes		No		Abstain		Absent
Councilmember Alstede					√						
Councilmember Dougherty									√		
Councilmember Dressler					√						
Councilmember Francis					√						
Councilmember Holtaway			√		√						
Councilmember James	√				√						
Councilmember Sebetich					√						
Councilmember Van Abs					√						
Councilmember Visioli					√						
Councilmember Vohden					√						
Chairman Richko					√						

RESOLUTION 2021-16
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR FARMLAND
PRESERVATION PLAN FOR VERNON TOWNSHIP, SUSSEX COUNTY

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts and execute any and all instruments to carry out any power, duty or responsibility assigned to it under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance for municipalities located wholly or partially in the Preservation Area, which must revise and conform their local master plan and development regulations, as they relate to development and use of land in the Preservation Area, with the goals, requirements and provisions of the Regional Master Plan within 15 months of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may voluntarily revise and conform their local master plans and development regulations, as they relate to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan at any time; and

WHEREAS, the Highlands Act provides that Highlands Council approval of a Petition for Plan Conformance confers specific benefits on the conforming municipality including: planning grants, technical assistance, state aid, priority for projects, a strong presumption of validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program to reimburse municipalities for reasonable expenses associated with Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to provide grant funding for the Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan; and

WHEREAS, the Highlands Council encourages every Highlands municipality to participate in the implementation of the Regional Master Plan and provides grants to assist Highlands municipalities in conforming with and implementing the goals, policies and objectives of the Regional Master Plan; and

WHEREAS, the following municipalities are in need of reimbursement-based grant funding in order to address the Highlands Act requirements for Plan Conformance:

Plan Conformance Funding
(not-to-exceed amounts):

Municipality	Purpose	Amount
Vernon Township	Farmland Preservation Plan	\$15,000

RESOLUTION 2021-16
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR FARMLAND
PRESERVATION PLAN FOR VERNON TOWNSHIP, SUSSEX COUNTY

WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Plan Conformance Grant Agreement for the funding allotted to the above-referenced task in the amount designated, not to exceed, \$15,000; and

WHEREAS, the above-referenced \$15,000 allocation will be included in a forthcoming FY 2022 Highlands Protection Fund Capital Budget; and

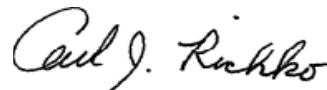
WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute Plan Conformance Grant Agreements with the above-listed municipalities, each in the not-to-exceed amount as set forth above; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plans and Schedules of the above-listed municipalities, consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plans and Schedules on behalf of the Council.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July 2021.



Carl J. Richko, Chairman

Vote on the Approval of The Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			✓			
Councilmember Dougherty					✓	
Councilmember Dressler			✓			
Councilmember Francis			✓			
Councilmember Holtaway	✓		✓			
Councilmember James		✓	✓			
Councilmember Sebetich			✓			
Councilmember Van Abs			✓			
Councilmember Visioli			✓			
Councilmember Vohden			✓			
Chairman Richko			✓			

RESOLUTION 2021-17
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR STORMWATER
MANAGEMENT PLAN FOR VERNON TOWNSHIP, SUSSEX COUNTY

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts and execute any and all instruments to carry out any power, duty or responsibility assigned to it under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance for municipalities located wholly or partially in the Preservation Area, which must revise and conform their local master plan and development regulations, as they relate to development and use of land in the Preservation Area, with the goals, requirements and provisions of the Regional Master Plan within 15 months of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may voluntarily revise and conform their local master plans and development regulations, as they relate to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan at any time; and

WHEREAS, the Highlands Act provides that Highlands Council approval of a Petition for Plan Conformance confers specific benefits on the conforming municipality including: planning grants, technical assistance, state aid, priority for projects, a strong presumption of validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program to reimburse municipalities for reasonable expenses associated with Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to provide grant funding for the Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan; and

WHEREAS, the Highlands Council encourages every Highlands municipality to participate in the implementation of the Regional Master Plan and provides grants to assist Highlands municipalities in conforming with and implementing the goals, policies and objectives of the Regional Master Plan; and

WHEREAS, the following municipalities are in need of reimbursement-based grant funding in order to address the Highlands Act requirements for Plan Conformance:

Plan Conformance Funding
(not-to-exceed amounts):

Municipality	Purpose	Amount
Vernon Township	Stormwater Management Plan	\$27,500

RESOLUTION 2021-17
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR STORMWATER
MANAGEMENT PLAN FOR VERNON TOWNSHIP, SUSSEX COUNTY

WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Plan Conformance Grant Agreement with Vernon Township for the funding allotted to the above-referenced task in the amount designated, not to exceed, \$27,500; and

WHEREAS, the above-referenced \$27,500 allocation will be included in a forthcoming FY 2022 Highlands Protection Fund Capital Budget; and

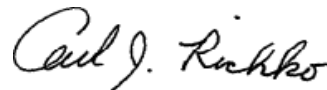
WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute Plan Conformance Grant Agreements with the above-listed municipalities, each in the not-to-exceed amount as set forth above; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plans and Schedules of the above-listed municipalities, consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plans and Schedules on behalf of the Council.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July 2021.



Carl J. Richko, Chairman

Vote on the Approval of The Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			✓			
Councilmember Dougherty					✓	
Councilmember Dressler			✓			
Councilmember Francis			✓			
Councilmember Holtaway	✓		✓			
Councilmember James		✓	✓			
Councilmember Sebetich			✓			
Councilmember Van Abs			✓			
Councilmember Visioli			✓			
Councilmember Vohden			✓			
Chairman Richko			✓			

RESOLUTION 2021-18
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR TRAIL
FEASIBILITY STUDY FOR VERNON TOWNSHIP, SUSSEX COUNTY

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts and execute any and all instruments to carry out any power, duty or responsibility assigned to it under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance for municipalities located wholly or partially in the Preservation Area, which must revise and conform their local master plan and development regulations, as they relate to development and use of land in the Preservation Area, with the goals, requirements and provisions of the Regional Master Plan within 15 months of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may voluntarily revise and conform their local master plans and development regulations, as they relate to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan at any time; and

WHEREAS, the Highlands Act provides that Highlands Council approval of a Petition for Plan Conformance confers specific benefits on the conforming municipality including: planning grants, technical assistance, state aid, priority for projects, a strong presumption of validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program to reimburse municipalities for reasonable expenses associated with Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to provide grant funding for the Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan; and

WHEREAS, the Highlands Council encourages every Highlands municipality to participate in the implementation of the Regional Master Plan and provides grants to assist Highlands municipalities in conforming with and implementing the goals, policies and objectives of the Regional Master Plan; and

WHEREAS, the following municipalities are in need of reimbursement-based grant funding in order to address the Highlands Act requirements for Plan Conformance:

Plan Conformance Funding
(not-to-exceed amounts):

Municipality	Purpose	Amount
Vernon Township	Trail Feasibility Study	\$38,000

RESOLUTION 2021-18
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR TRAIL
FEASIBILITY STUDY FOR VERNON TOWNSHIP, SUSSEX COUNTY

WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Plan Conformance Grant Agreement with Vernon Township for the funding allotted to the above-referenced task in the amount designated, not to exceed, \$38,000; and

WHEREAS, the above-referenced \$38,000 allocation will be included in a forthcoming FY 2022 Highlands Protection Fund Capital Budget; and

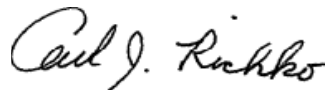
WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute Plan Conformance Grant Agreements with the above-listed municipalities, each in the not-to-exceed amount as set forth above; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plans and Schedules of the above-listed municipalities, consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plans and Schedules on behalf of the Council.

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I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July 2021.



Carl J. Richko, Chairman

Vote on the Approval of The Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			✓			
Councilmember Dougherty					✓	
Councilmember Dressler			✓			
Councilmember Francis			✓			
Councilmember Holtaway	✓		✓			
Councilmember James		✓	✓			
Councilmember Sebetich			✓			
Councilmember Van Abs			✓			
Councilmember Visioli			✓			
Councilmember Vohden			✓			
Chairman Richko			✓			

RESOLUTION 2021-
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR CIRCULATION
PLAN FOR TOWN OF PHILLIPSBURG, WARREN COUNTY

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts and execute any and all instruments to carry out any power, duty or responsibility assigned to it under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance for municipalities located wholly or partially in the Preservation Area, which must revise and conform their local master plan and development regulations, as they relate to development and use of land in the Preservation Area, with the goals, requirements and provisions of the Regional Master Plan within 15 months of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may voluntarily revise and conform their local master plans and development regulations, as they relate to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan at any time; and

WHEREAS, the Highlands Act provides that Highlands Council approval of a Petition for Plan Conformance confers specific benefits on the conforming municipality including: planning grants, technical assistance, state aid, priority for projects, a strong presumption of validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program to reimburse municipalities for reasonable expenses associated with Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to provide grant funding for the Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan; and

WHEREAS, the Highlands Council encourages every Highlands municipality to participate in the implementation of the Regional Master Plan and provides grants to assist Highlands municipalities in conforming with and implementing the goals, policies and objectives of the Regional Master Plan; and

WHEREAS, the following municipalities are in need of reimbursement-based grant funding in order to address the Highlands Act requirements for Plan Conformance:

Plan Conformance Funding
(not-to-exceed amounts):

Municipality	Purpose	Amount
Phillipsburg	Circulation Plan Element	\$50,000

RESOLUTION 2021-
APPROVAL OF PLAN CONFORMANCE GRANT FUNDING FOR CIRCULATION
PLAN FOR TOWN OF PHILLIPSBURG, WARREN COUNTY

WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Plan Conformance Grant Agreement with Philipsburg for the funding allotted to the above-referenced task, not to exceed, \$50,000; and

WHEREAS, the above-referenced \$50,000 allocation will be included in a forthcoming FY 2022 Highlands Protection Fund Capital Budget; and

WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute Plan Conformance Grant Agreements with the above-listed municipalities, each in the not-to-exceed amount as set forth above; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plans and Schedules of the above-listed municipalities, consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plans and Schedules on behalf of the Council.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July 2021.

Carl J. Richko, Chairman

Vote on the Approval of The Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			✓			
Councilmember Dougherty					✓	
Councilmember Dressler				✓		
Councilmember Francis			✓			
Councilmember Holtaway	✓			✓		
Councilmember James				✓		
Councilmember Sebetich				✓		
Councilmember Van Abs					✓	
Councilmember Visioli		✓		✓		
Councilmember Vohden			✓			
Chairman Richko			✓			

RESOLUTION 2021-20
HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL:
APPROVAL OF CONTRACT FOR AUDITING SERVICES

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g of the Highlands Act authorizes the Highlands Council to conduct its business as needed to effectuate the purposes of the enabling legislation; and

WHEREAS, the Highlands Council determined that a firm with expertise in auditing is necessary to support the Highlands Council's administrative operations; and

WHEREAS, to address the above need, on April 8, 2021 a Request for Proposal (RFP) to provide auditing services was issued, which RFP was mailed to a list of State certified auditors and posted on the Highlands Council's website; and

WHEREAS, one applicant submitted proposals and qualifications; and

WHEREAS, the Audit Evaluation Committee met on June 17, 2021 to discuss the qualifications of the applicant and agreed to recommend the firm that was best suited to meet the needs articulated by the Highlands Council's RFP; and

WHEREAS, the Audit Evaluation Committee prepared a written report on July 7, 2021 and submitted it to the Highlands Council's Audit Committee for consideration; and

WHEREAS, the Audit Committee, at its July 9, 2021 meeting, reviewed the recommendation of the Audit Evaluation Committee; and

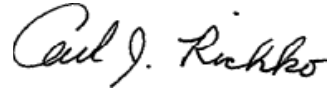
WHEREAS, the Audit Committee recommends that the Highlands Council authorize the Executive Director to enter a contract with Mercadien, P.C. for auditing services;

NOW, THEREFORE, BE IT RESOLVED by the Highlands Council that the Executive Director, or designees, is hereby authorized to enter into a contract with Mercadien, P.C. for an amount not to exceed fee for services as follows: \$12,500 for the fiscal year ending 2021 and optional fiscal year 2022; \$13,000 for the fiscal year ending 2023, \$13,500 for the fiscal year ending 2024 and \$14,000 for the fiscal year 2025.

RESOLUTION 2021-20
HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL:
APPROVAL OF CONTRACT FOR AUDITING SERVICES

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 15th day of July, 2021.



Carl J. Richko, Chairman

Vote on the Approval of The Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			√			
Councilmember Dougherty			√			
Councilmember Dressler			√			
Councilmember Francis		√	√			
Councilmember Holtaway			√			
Councilmember James			√			
Councilmember Sebetich			√			
Councilmember Van Abs			√			
Councilmember Visioli	√		√			
Councilmember Vohden			√			
Chairman Richko			√			

Economic Sustainability Plan: New Jersey Highlands Council

July 15, 2021



Who is leading the planning process?

More information on each firm can be found on their websites:

Camoin 310: <https://www.camoinassociates.com/>

Master Consulting P.A.
<https://www.maserconsulting.com/>

The consultant team will be led by Camoin 310.



Camoin 310 is a full-service economic development firm based in Saratoga Springs, NY with offices in Massachusetts, Maine, Vermont and Virginia. With experience in 41 states over 20 years, Camoin 310's team is multi-disciplinary and brings diverse perspective to the project. With previous experience working in Passaic, Somerset, Hunterdon, and Warren Counties, Camoin 310 is familiar with the landscape of the Highlands Region and look forward to delving deeper into sustainable economic opportunities for the area.

Camoin 310 will be joined by Maser Consulting P.A.



Maser Consulting P.A. was founded in 1984 in Red Bank, NJ as a multi-discipline engineering consulting firm. Today the company has over 950 employees and 34 offices nationwide that include licensed engineers, planners, surveyors, landscape architects & environmental scientists with over 35 years of experience. Maser has broad local presence throughout NJ with 8 regional offices throughout the state. Serving numerous municipal clients throughout the Highlands Region.



Economic Sustainability Plan

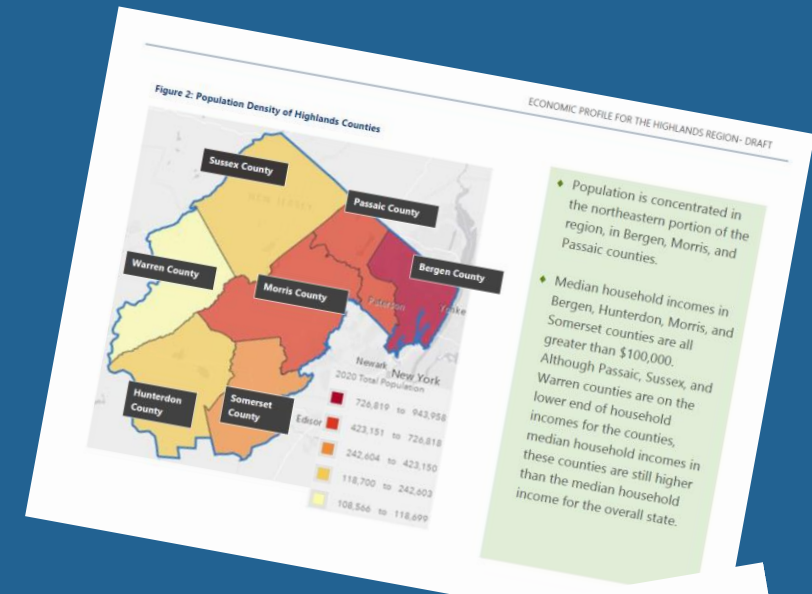
The project is to develop an Economic Sustainability Plan for the Highlands Region and shall include an economic profile, identification of key industries and sectors, strategies and policies to secure future economic growth, and an implementation action plan for the ensuing 10 years. Considering recent economic activity due to COVID-19, the plan will also integrate how the public health crisis uncovers opportunities for the Region and what challenges counties will face as the mitigation and containment of the virus continues.

Intention of Plan

- Sustainability = Business longevity
- Considers an industry's ability to:
 - Expand employment
 - Innovate
 - Weather climate change
 - Attract workforce
 - Remain competitive
 - Grow their supply chains



Work Completed to Date



- Economic Base Profile
- Target Industry Analysis
- Redevelopment parcel identification, alignment with target industries
- 1-1 Interviews
- Engagement with Advisory Committee and Steering Committee
- **Current status:**
 - Strategy development
 - Implementation Plan



Who else is involved in the planning process?

Engagement throughout the development of the Economic Sustainability Plan will provide:

- An opportunity for a broad range of voices to address concerns and opportunities for the region's future;
- A means for individuals and groups to become engaged in the implementation process; and
- Demonstrated sense of support.

Stakeholder Interviews

Technical Advisory Committee

Steering Committee Meetings

Digital Engagement

Business Survey

Direct Business Engagement

Youth Engagement/Collaboration

Goals of the Economic Sustainability Plan

The plan will...

Identify industry subsectors that have the greatest opportunity for economic growth based on assets of the Highlands Region.

Use GIS technology to identify where certain industries have the greatest propensity to thrive in the Highlands Region.

Determine how COVID-19 will impact the economics of the Highland Region communities.

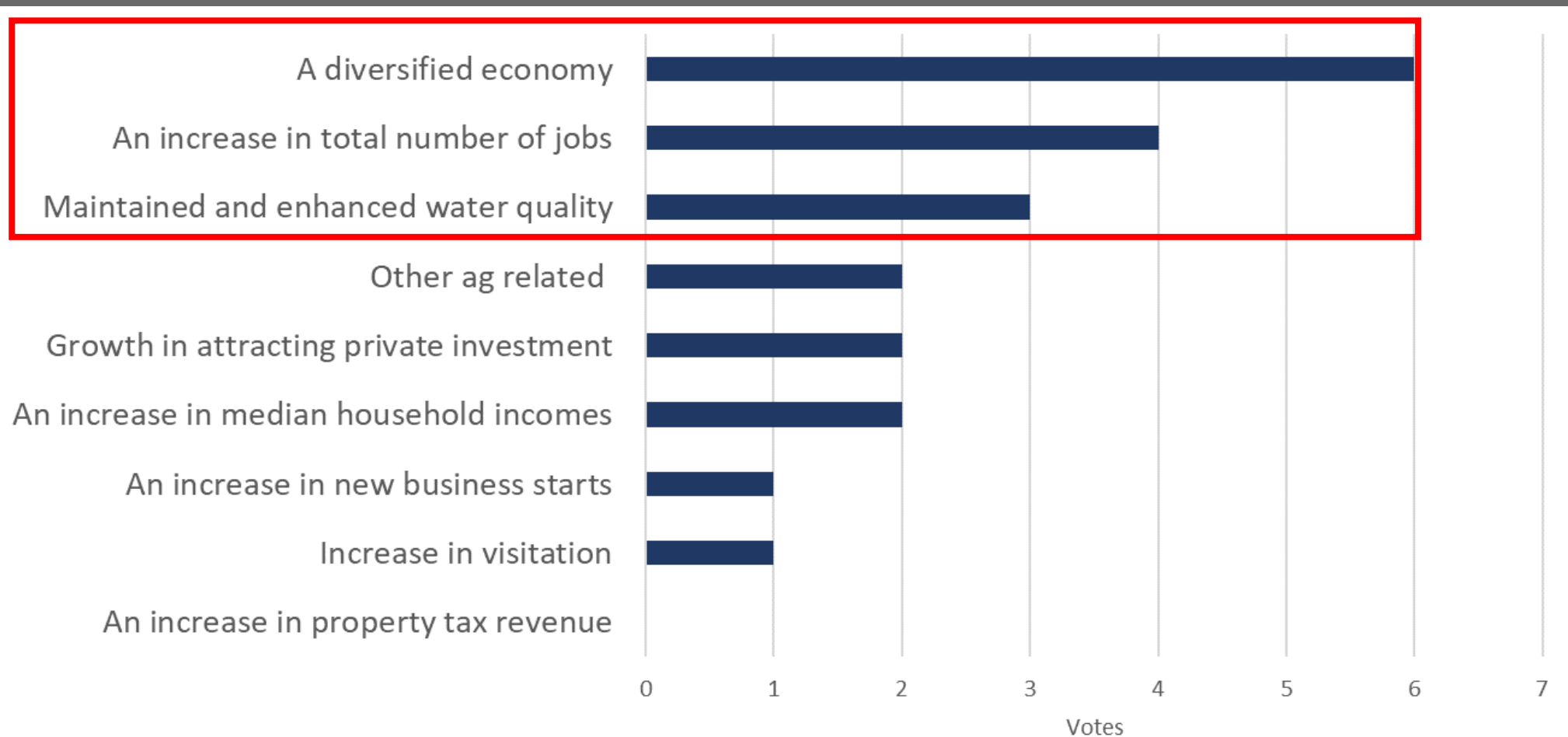
Develop a road map for the Highlands Council that will outline strategies tailored to the diversity of the 7 counties, while highlighting regional strengths.

How will the plan be implemented?

- Through prioritized strategies.
- An Action Plan Matrix that identifies leaders, partners and stakeholders responsible for advancing strategies.
- By building off engagement tactics used through the planning process.
- By carefully aligning physical space and regulations of the Highlands Region with economic opportunities.

Defining Success

How will success be defined a decade after the plan's completion?



Goal Statements

1. Expand awareness and understanding of the New Jersey Highlands Council's purpose and impact on the business community.
 2. Strengthen the role of the New Jersey Highlands Council as leader in regional planning assistance.
 3. Reinforce the Highlands Region as a center of natural resource protection innovation and technology.
 4. Communicate the value of quality of life in the Highlands Region and evaluate how current assets meet, miss, or exceed market demand.
 5. Support the Highlands Region's existing target industries and small businesses in their efforts to thrive and adapt in response to the new economy.
-

Next Steps & Questions

2020	2021	
July - December	Jan-July	July - September
Steering Committee	Steering Committee	Complete Youth Engagement
Interviews	Interviews	Ongoing Strategy Refinement
Technical Advisory	Technical Advisory	Draft Executive Summary
Economic Profile	Target Industry Analysis	Complete Implementation Plan
Target Industry Analysis	Mapping parcels	Complete Communications Plan
	Strategy Development	
	Youth Engagement	

Questions



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PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

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Highlands Water Protection and Planning Council
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(908) 879-4205 (fax)
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CARL J. RICHKO
Chairperson

LISA J. PLEVIN
Executive Director

MEMORANDUM

To: Budget & Finance Committee
From: Lisa J. Plevin, Executive Director
Subject: Committee Meeting Minutes – June 30, 2021
Date: July 6, 2021

A Budget and Finance (B&F) Committee meeting was held on Wed., June 30, 2021, at 9:30am via teleconference.

The following were present:

Committee: Committee Chair Holtaway, Council Chair Richko, and Members James and Visioli.

Highlands Staff: Lisa J. Plevin, Christine LaRocca, James Humphries, Maryjude Haddock-Weiler, Keri Green, Gabrielle Gallagher, Ranji Persaud, Herb August, Kelley Curran, Steve Simone, and Annette Tagliareni.

Governor's Authorities Unit: Lauren Nathan-LaRusso, Senior Counsel; and Jeffry Nielsen, Associate Counsel.

Committee Chair Holtaway opened the meeting at 9:31am.

Extension of FY2021 General Operating and Protection Fund Budgets

Committee Chair Holtaway announced that the first agenda item is the extension of the FY2021 General Operating and Protection Fund Budgets. Committee Chair Holtaway noted that this is a resolution that the Council considers every year which extends the existing budget at the same average monthly spending level until the next budget is formally approved by Council.

Member James was present at 9:35am.

There was no Committee comment.

Committee Chair Holtaway asked for a motion to move the Extension of FY2021 General Operating and Protection Funds Budgets to the Council for consideration. Member Visioli made a motion and Member James seconded it. A roll call vote was taken, and all were in favor.

Highlands Council FY2022 Highlands Protection Fund Grants:

Harding Township Water Use and Conservation Management Plan - \$65,000

Kelley Curran, Senior Resource Management Specialist, gave an overview of Harding Township's grant request. Ms. Curran noted that Harding Township is a non-conforming municipality, 100% in the Highlands Planning Area. In November 2020, the Highlands Council was notified by the NJDEP of an application for a site-specific amendment to the Northeast Water Quality Management Plan (WQMP) for a proposed development in Harding Township. The proposed development triggered Executive Order 114 requiring the Council to review and provide comments and recommendations for WQMP amendments regarding consistency with the Net Water Availability (NWA) provisions of the Regional Master Plan (RMP). Harding Township is required to develop and implement a municipal-wide Water Use and Conservation Management Plan (WUCMP) as the proposed project is located in a subwatershed that has a NWA deficit. It is estimated that a total of \$65,000 will be needed for the completion of the WUCMP.

Committee Chair Holtaway inquired since the site-specific amendment triggered this project, is the developer responsible for the cost. Ms. Curran responded that the developer is responsible for the site-specific water deficit mitigation plan and imposed conditions to conserve water. The Township is responsible for the municipal-wide plan, with Highlands Council grant funding.

Committee Chair Holtaway asked for a motion to move the Harding Township Water Use and Conservation Management Plan (\$65,000) to the Council for consideration. Member James made a motion and Member Visioli seconded it. A roll call vote was taken, and all were in favor.

Vernon Township - \$80,500 (3 projects)

Farmland Preservation Plan - \$15,000

Steve Simone, Land Preservation Coordinator and Regional Planner, gave an overview of Vernon Township's grant request for a Farmland Preservation Plan. Mr. Simone noted that the proposed Farmland Preservation Plan would take stock of the Township's existing agricultural lands, its current Farmland Preservation Program, and resources that are available to assist in natural resource conservation. The Township's current plan is dated 1995 and is due for an update. The plan would analyze historic and projected trends in the local agricultural industry, ensure consistency with state and local plans, review means to promote economic development and retain agricultural resources, and envision a future version of the Township's Farmland Preservation Program. The development of the Farmland Preservation Plan is proposed for \$15,000.

Committee Chair Holtaway inquired if the Council has funded Farmland Preservation Plans before. James Humphries, Director of Planning & Science, responded that the Council has approved these Plans with Plan Conformance Petition approvals. Mr. August, Grants Manager, added that Hopatcong Borough, Pohatcong Township and Holland Township were approved by the Council for Farmland Preservation Plans.

Stormwater Management Plan - \$27,500

Kelley Curran gave an overview of Vernon Township's supplemental grant request. Ms. Curran noted this supplemental funding is to complete the background studies and data collection needed to develop a Stormwater Management Plan pursuant to Highlands Council plan conformance requirements. Vernon was initially allocated \$15,000 to complete the required components which include digital mapping of stormwater facilities, development of a mitigation plan, and adoption of Highlands-specific amendments to the municipal stormwater control ordinance. Ms. Curran added that given Vernon is nearly 70 square miles in size, additional funding is required to complete the facilities mapping component. The Township is requesting an additional \$27,500 (for a total of \$42,500) to complete the required field work and associated deliverables which will enable Vernon to meet their Municipal Separate Storm Sewer System (MS4) permit requirements. The estimated timeline to complete the plan is 9 months.

Committee Chair Holtaway noted that the common estimate for a Stormwater Management Plan is \$15,000. Ms. Curran responded that \$15,000 funding is typically sufficient for smaller municipalities.

Committee Chair Holtaway asked if this is the first time a municipality has come back for additional funding. Ms. Curran responded that West Milford came back for considerably more funding for a similar scope. Vernon Township's scope includes completion of all program components and submission of required deliverables.

Member James left the meeting at 9:48am.

Municipal Center and Trail Feasibility Plan - \$38,000

Steve Simone gave an overview of Vernon Township's grant request for a Municipal Center and Trail Feasibility Plan. Mr. Simone noted that the Township is in the process of developing a Town Center walking/biking trail to run parallel to NJSH Route 94 through the Town Center Area. Mr. Simone added that the Township has engaged with the Office of Planning Advocacy (OPA) for Plan Endorsement, and their petition includes redrawing the Vernon Township Town Center boundaries to encourage a greater density of development along the Route 94 corridor. The proposed trail would link the Town Center to nearby resorts and amenities, and potentially connect to other trail systems such as the Appalachian Trail. The scope, which includes siting, design, preliminary engineering, and analyses of cultural and environmental impacts has a proposed budget of \$38,000.

Committee Chair Holtaway commented that this is an important plan for Town Centers.

Committee Chair Holtaway asked for a motion to move the Vernon Township grant for a Farmland Preservation Plan (\$15,000); Stormwater Management Plan (\$27,500); and Municipal Center and Trail Feasibility Plan (\$38,000) for a total amount of \$80,500 to the Council for consideration. Member Visioli made a motion and Chair Richko seconded it. A roll call vote was taken, and all were in favor.

Town of Phillipsburg, Circulation Plan Element - \$50,000

Maryjude Haddock-Weiler, Planning Manager, gave an overview of Phillipsburg's grant request for a Circulation Plan Element as part of their municipal master planning. The comprehensive circulation plan will provide a needed update to the plan adopted in 2004 and will restate the vision for safe pedestrian and cycle movement through the town, connecting to in-town and regional trail networks. The Plan will offer recommendations for improvements to existing infrastructure and construction of new infrastructure where needed and will provide the comprehensive strategy for

mobility of all modes of transportation for the entire town. The estimated timeline to complete the plan is 8-10 months.

Committee Chair Holtaway asked for a motion to move the Town of Phillipsburg Circulation Plan Element grant in the amount of \$50,000 to the Council for consideration. Member Visioli made a motion and Chair Richko seconded it. A roll call vote was taken, and all were in favor.

Washington Borough, Economic Development Plan - \$40,000

Maryjude Haddock-Weiler, Planning Manager, gave an overview of Washington Borough's submitted scope of work to prepare an Economic Development Plan to create the foundation for long-term economic viability within their municipality. The Plan will include development of a baseline profile of economic conditions, as well as a review of relevant county, regional and state economic plans and documents. A municipal subcommittee will be formed to review gathered data and participate in a robust outreach effort to enlist local knowledge and contribute to the Vision Statement for the Borough's economic future. The Economic Development Plan will include an Action Matrix, which will include a timeline with the recommendations that the Borough take to achieve its vision. The Economic Development Plan will be used as the basis for policies and actions that will promote future economic development in the Borough. The estimated timeline to complete the plan is 8 months.

Committee Chair Holtaway commented that the grant might be redundant or too soon to consider due to the Council's Economic Sustainability Plan currently being prepared for the entire Highlands Region. Member Visioli agreed.

There were discussions amongst Committee members and Highlands Council staff regarding this grant and whether the Committee should move it to the full Council for consideration since the regional Economic Sustainability Plan is near completion. It was noted that a presentation will be provided to the full Council at its July Council meeting on the Economic Sustainability Plan for the Highlands Region.

Chair Richko commented that he supports the Plan but wants to have a coordinated effort.

Ms. Plevin emphasized that at the July Council meeting members can ask consultants how local plans could fit into the regional Plan.

At this time, Committee Chair Holtaway tabled the Washington Borough grant request for consideration at a future meeting.

The committee meeting adjourned at 10:15am.