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Dear Ms. Weaver:

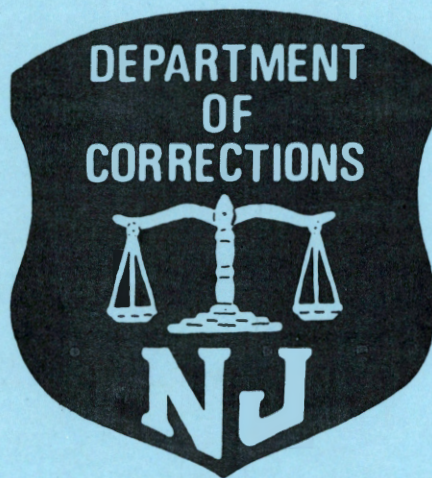
The enclosed Annual Report for State Prison, Trenton for the period July 1, 1985 through June 30, 1986 has pages 41 through 60 deleted. These pages were removed due to confidential material that would be inappropriate for review and inspection by the general population. (Enclosed please find 75 copies of this report.)

Very truly yours,

Howard L. Beyer
Administrator
State Prison, Trenton

Enclosures

ANNUAL REPORT
State Prison, Trenton



New Jersey State Library

JULY 1985 TO JUNE 1986

**ADMINISTRATOR
HOWARD L. BEYER**

**STATE PRISON, TRENTON
TRENTON, NEW JERSEY**

**ANNUAL REPORT
JULY 1, 1985 TO JUNE 30, 1986**

MAJOR DEVELOPMENTS AND HIGHLIGHTS

Stability and consistency have been the continuing theme for the annual reporting period of 1985-1986 at State Prison, Trenton. Administratively there has been a conscious effort to maintain high visibility and contact with the inmate population and the entire staff. Realizing that communication enhances stability, the Administration has strived with diligence to continue dialogue in those areas where dialogue has been established and encourage dialogue where dialogue has been absent.

Weekly and monthly meetings with the Prisoners' Representative Committee, daily meetings with the P.B.A., and regular contact with the C.W.A. and AFSCME has brought the Administration of State Prison, Trenton and each of the respective groups mentioned to a greater understanding of each other's needs, expectations, and limits.

Because of the foregoing, progress continues to be made at State Prison, Trenton in all aspects of the institution. From the inmate prospective, daily contact visits continue to run quite successfully which maximizes the family contact and allows the inmate to have something to look forward to. Magnificent murals were added to the inmate dining hall, drawn by inmate artists, and which reflect that particular inmate's taste and talent in flowing colors of paint. The Education Department conducted the first outdoor graduation in the North Compound courtyard where over 100 inmates enjoyed and participated in commencement exercises. The program consisted of an inmate band, staff operatic and contemporary singers, a local New Jersey sport and political figure who served as guest speaker, and a very tempting full course dinner which was prepared by the cookhouse staff. Another highlight of 1985-86 was the first Trenton State Prison Computer class graduated in April. This program which maintains high levels of inmate participation promises to produce many more graduates in the months to follow due to a very dedicated Education staff.

In November 1985, the recreation center for the inmate population opened and received much praise. Contained within this ultra modern facility are two full court basketball courts, two hardball courts, a complete Universal weightlifting area, speed bags, heavy bags, as well as stationary bikes. The general inmate population may enjoy this facility on a daily basis, mornings, afternoons and evenings which appropriately reflects the Administration's desire to maximize recreation for the population from early morning to late in the evening.

From the staff prospective, enhancements have been made in the Officers Dining Room where the staff eating area has fully expanded allowing for full seating availability and comfort. The recreation center mentioned above is open for staff use when not occupied by the inmate population, and the custody staff in

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particular, has been seen using the facility on a regular basis. For those staff members who have suffered or are experiencing personal difficulties, the Administration developed a special "out-reach" program in cooperation with the Employee Advisory Service. Bi-weekly a member of the Service comes to Trenton Prison where he or she is provided office space so that employees may seek out confidential help and guidance for their particular problem. It is also worthy to mention that additional vending machines were added in Officers Dining Room area so that the staff may enjoy a greater variety of food and snacks during lunch and breaks.

During the 1985-86 reporting period, State Prison, Trenton did experience its difficult moments. In August 1985, several inmates for no apparent reason attacked and assaulted several correction officers. As a result, the 7-wing neck holding area for courtline was moved to a new secure area along the ramp that ties the new institution to the old. Further, 1-Left inmates awaiting courtline are brought directly into a separate specially designed courtline office that is attached to the 1-Left housing unit.

In September of 1985, an agitated inmate held seven staff members hostage for approximately two and a half hours in the Donald Bourne School. The inmate eventually surrendered peacefully and released all hostages unharmed. In the same month, over 442 inmates were transferred to State Prison, Trenton from the Southern State Facility due to Hurricane Gloria. The inmates were placed in the Recreation Center while we waited out the storm. All inmates were provided food and medical care and were returned to their facility the same day.

October 1985 brought a rash of bomb scares to State Prison, Trenton. On at least four different occasions, prank phone calls were made to either the Prison directly, a local newspaper, or the Trenton Police advising that bombs had been planted at the State Prison. As a result, the necessary precautions were taken (i.e., evacuation of the Front House and special bomb dogs brought in); fortunately no bombs were found or detonated.

Several attempted escapes were foiled over the 1985-86 reporting year. One attempt included an inmate secreting himself under a delivery truck; he was discovered in the receiving gate by the inspection officer prior to the vehicle leaving the facility. On another occasion, it was discovered that at least one inmate was attempting to cut his way out of the South Compound. The inmate had worked his way into an area above the drop ceiling and was using household tools to dig around the cinder blocks; the inmate involved was identified and was charged with attempted escape.

Also experienced in the 1985-86 reporting year, there were two attempts on officers' lives by inmates throwing heavy objects off the upper tiers in 2-Right and 2-Left respectively. As a result, the Maintenance Department fenced in the

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third and fourth tiers on two wings in an effort to prevent future recurrences. In both situations, the inmates involved were apprehended and charged with the appropriate disciplinary action.

Other actions that caused great concern in the 1985-86 reporting period included an Internal Affairs Investigator where it was learned that at least ten inmates had planned an elaborate escape and hostage taking situation. As a result, several housing units were locked down and an extensive search began. In excess of thirty-three weapons were found and the ten inmates involved in this plan were placed in the Management Control Unit.

In an unrelated incident, the Internal Affairs Unit was also involved in a four month joint investigation with the New Jersey State Police which concerned drug trafficking. As a result of this investigation, an Institutional Trade Instructor from the Cookhouse was arrested by the State Police and in excess of sixty inmates who were also involved with the employee were charged and sanctioned to Administrative Segregation.

Of note has been the increased interest in improving the overall management of the Vroom Readjustment Unit. Greater Administrative contact has been developed with a member of the Administrator's Office visiting the Unit at the very least once a week as well as on weekends. The Vroom Director's hours and the ranking Lieutenant's hours have been adjusted so that there is greater and more effective coverage from early morning to late in the evening. A captain visits the Unit daily and tours the entire facility. An Internal Affairs staff person and office was opened during this reporting year whose responsibilities include conducting appropriate investigations and assists in difficult inmate moves via use of the video camera.

In reflecting back over this last year, it can be safely stated that the staff at State Prison, Trenton have met each challenge with confidence and in a professional manner. For example, because Trenton has been designated as the facility to handle the many more difficult inmates, our direction had to be somewhat realigned. As the Administrative Segregation population continues to grow statewide, the South Compound has slowly begun its conversion to a total closed custody situation (similar to North Compound); this has meant modification in recreation programming, telephone, visits and staffing. Another example of where modification will be necessary is the Capital Sentence Unit. Currently, Capital Sentence Unit (2B-Left) can hold a total population of twenty-four inmates, with our current population at twenty-one (twenty men and one woman) we are anticipating expanding to 2B-Right which also has a capacity of twenty-four units. Obviously this will mean much movement and reassignment of designated cell space.

As we turn to the 1986-87 reporting period, the theme of stability and consistency will not be deterred nor will our collective concern of making Trenton a

better place to live for the inmate population and a better place to work for the employees. We are a staff committed to our goals; we are also a staff which realizes that we must face each of our daily challenges together if we ultimately intend to be successful.

POPULATION MOVEMENT AND INMATE CHARACTERISTICS

The daily population for State Prison, Trenton for the month of July, 1985 was 2234 as compared to 2123 for the month of June, 1986.

There were twenty-six inmates received that were twenty years old and younger, and thirty inmates received that were fifty years old and older.

During the fiscal year of 1985-1986, the following releases were processed:

Parole	181
Continue on Parole	1
Escape	3
Release by Court	7
Release by Court to I.S.P.	35
X-Maxed	40
Deceased	16

During the fiscal year 1985-1986, the following releases were processed:

<u>INSTITUTION</u>	<u>FROM</u>	<u>TO</u>
Prison Reception Unit	519	3
Rahway	113	139
Leesburg	84	134
Southern State	37	61
Mid-State	66	63
Clinton	0	3
YCI Annandale	13	1
YCI Bordentown	48	41
A.D.T.C.	9	4
Youth Reception Yardville	20	3
Riverfront	30	24
Escape	2	0
Half Way House	17	95
Direct from Counties	0	0
U.S. Custody	2	0
Interstate Compact	1	2

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The New Jersey State Parole Board conducted the following hearings:

Initial	819
Panel	360
Parole Violators Received	26

Special Classification Committee's cases reviewed:

Administrative Segregation	3,467
Management Control Unit/ Protective Custody	746
Protective Custody	454

The following is the breakdown for fiscal year 1985-1986 for the Prison Classification Committee:

Routine Reviews	973
Not In-Person Reviews	1,669
Restoration of Commutation Time	11
Program Changes	778
New Men/Recycles	871

The following is the breakdown for fiscal year 1985-1986 for the Jones Farm Classification Committee:

Routine Reviews	98
Not In-Person Reviews	13
Furlough/RCRP Consideration	432
New Men	233

CASE MANAGEMENT ACTIVITIES

Prison Classification Committee and Jones Farm Classification Committee:

During the reporting period, the Prison Classification Committee reviewed, on an average, 298 inmate cases per month; which remains constant with last year's average.

The Jones Farm Prison Classification Committee continues to be an integral part of the classification system at State Prison, Trenton. The Committee reviewed an average monthly case load of 70 inmates; which remains constant with the case load for the preceding year. The Department continues to maintain its policy of keeping the Jones Farm Unit at as close to capacity as possible.

Total monthly case load reviews were approximately 60% in-person at State Prison, Trenton main; and 41% in-person at the Jones Farm Full Minimum Satellite Unit.

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No major program assignment problems presented themselves during reporting period.

North & South Compound Close Custody Units - Management Control Unit and Protective Custody:

During Fiscal Year 1986, an average monthly case load of eight inmates were given in-person reviews by the Management Control Unit/Protective Custody Special Classification Committee from the Management Control Unit population. An average of two inmate Prehearing Detention/Management Control Unit cases were reviewed monthly and an average of 68 not in-person Management Control Unit/Protective Custody weekly reviews were scheduled. Prehearing Management Control Unit detention placement cases decreased during the Fiscal Year 1986 in that the Management Control Unit/Special Classification Committee heard a total of 28 case referrals as opposed to a 55 case load referral in Fiscal Year 1985.

Management Control Unit housing placements for Fiscal Year 1986 averaged a 40 inmate assignment.

Overall, the Management Control Unit continues to function well in North Compound 4-C.

During Fiscal Year 1986, the Protective Custody population at State Prison, Trenton remained constant. The current case load of protective custody inmates is 152. All, with the exception of eight, are housed in the South Compound. Eight special protective custody cases are being housed on 4-C in the North Compound. During the reporting period, all protective custody housing units were moved to the South Compound. Therefore, at the end of the Fiscal Year 1986, State Prison, Trenton was housing 152 protective custody cases.

North Compound 4B, 3B, 2B, 3C, 2C, 2A, 3A and 4A and South Compound 1FF and 3FF Administrative Segregation Cases:

During Fiscal Year 1986, the Administrative Segregation Prison Classification Committee reviewed an average monthly case load of 368 men. This represents an increase in reviews per month due to the increase in Administrative Segregation housing units; i.e., N-4B, 3B, 2B, 3C, 2C, 2A, 3A and 4A (48-men units). State Prison, Rahway, State Prison, Riverfront, State Prison, Leesburg, Mid-State Correctional Facility, Southern State Correctional Facility, Youth Reception & Correction Center, Youth Correctional Institution-Bordentown and Youth Correctional Institution-Annandale provided approximately 47% of the Administrative Segregation population during Fiscal Year 1986. The average monthly case release to general population status numbered 36 cases.

The Close Custody Unit population during Fiscal Year 1986 increased slightly due to the opening of additional South Compound Administrative Segregation housing

units. Protective Custody continues to be a major topic of concern. The South Compound housing complex, Trenton State Prison, continues to use three of its housing units for Protective Custody inmates. At the close of Fiscal Year 1986, the population of State Prison, Trenton complex and its' satellite units was 2197 inmates.

All in all, the Case Management Activities of Fiscal Year 1986 continued to be handled very capably despite the many physical plant expansion problems faced by all staff personnel as the total population count at State Prison, Trenton significantly moved beyond the Department of Corrections rated capacity.

PROFESSIONAL SERVICES

During the Fiscal Year 1985-86, professional programs and treatment services have continued to be evaluated, modified, and expanded to the inmate population. The increase in the number of inmates functioning in a below average intellectual level and experiencing psychological problems has resulted in specialized treatment for inmates. Accordingly, inmates have required more contact with staff to assist them in adjusting to long term incarceration, as well as other problems inmates experience. In an effort to meet the needs of the inmates, a Treatment Support Team was implemented.

The goal of the team is to address the concerns of inmates by providing counseling or therapy in crisis situations. In addition, assist inmates with medical problems in understanding and acceptance of their conditions, and consenting to appropriate treatment. Inmates with chronic/terminal illnesses, psychological problems, or experiencing crises are reviewed by the team. Moreover, the team process and centralize pertinent treatment reports. The Treatment Support Team is comprised of a member of the Social Work Department, Psychology/Psychiatry Department, Chaplaincy, and Medical Department (nurse, physician). The team meets on a regular weekly basis, and more often if necessary.

The Social Work staff received training in conducting Behavior Modification groups and individual counseling. This training has afforded more inmates the opportunity to receive counseling.

Four of the Psychology Department's full time staff transferred to other facilities. As such, the Department suffered a setback. Vigorous recruitment resulted in qualified replacements. During the orientation and training of new staff, the Department was forced to curtail inmate group counseling and concentrate on crisis intervention. The Department has continued to work arduously to manage the increasing number of inmates with psychological problems.

An increase in the number of inmates under 21 years of age participating in educational programs resulted in the Education Department receiving State

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Facilities Education Act (S.F.E.A.) funds. This money was used to hire additional staff, purchase equipment, and institute educational programs.

The inmate incentive program implemented during Fiscal Year 1985-86 for those inmates involved in educational programs has been instrumental in the reduction of inmate disciplinaries. In addition, the attribution rate has decreased.

The library located in the Donald Bourne School was renovated. New typewriters and other equipment were purchased for inmate use.

Vocational training continues to be provided to the inmate population by the Vocational Education Department. The inmate students refurbished the old 5-wing inmate housing unit. This area is to be utilized for staff offices.

With the opening of the new gymnasium and universal equipment, the Recreation Department added the competitive sport of weightlifting teams.

Two sport banquets were held and were successful.

The annual July 4th Field and Track Day was held. Inmates participated in competitive sports and received prepackaged lunches.

A full time Catholic priest joined the Chaplaincy Department, and the PTL television network donated a satellite disk to the institution. Accordingly, programs are now made available to the inmate population.

The Volunteer Program has continued to be very successful. Seventy-three volunteers participated in various programs. The Volunteer Program encompasses several diverse groups, and interest is on an effort to bring quality community programming within the prison's walls through community volunteers. Volunteer groups include the following: Princeton Theological Seminary, Bridge Ministries, Spanish Mennonite, Deliverance Center, Christian Science, Jehovah's Witness, Pitman Ministries (providing pastoral counseling), Thresholds of New Jersey (counseling one-to-one in decision making), Alcoholics Anonymous (group counseling), Gamblers Anonymous, and the Veterans Outreach Program. A new program, Learning Is For Everyone, was implemented this year.

Volunteers were honored at State Prison, Trenton's third annual banquet. Deputy Director Hicks was the guest speaker. Plaques and certificates were awarded to volunteers.

A variety of in-service training was provided to professional staff.

During the next fiscal year, professional services goals are to continue to focus upon improving the quantity and quality of services provided to the inmate population.

SOCIAL SERVICES

The Social Work Department has worked very diligently to provide services to the inmate population and to meet the needs of the institution.

The Department continued to service inmates at the Main Complex and its satellite units. During the year, it has been possible to "stabilize" provision of services to the 22,000 plus inmate population.

Direct service activities include inmate contact to conduct interviews and counseling. Other direct services include assessing behavior/attitudinal problems, verifying family emergencies (death, illness, accidents), assisting inmates to cope with situations and issues relating to their confinement, ensuring protection of their individual rights, equalizing inequities whenever possible, crisis intervention, notary service, individual counseling, liaison between an inmate and his family, outside agencies, and other community components.

Administrative activities include supervisory functions, report writing, preparation of paperwork for various institutional classification meetings, participation in classification committee meetings, including Prison Classification, Vroom Readjustment Unit, Jones Farm, Protective Custody, Management Control Unit, Marriage Committee, Treatment Support Team, and not in-person Special Classification Committee.

Extensive training and supervision continues to be provided to new staff social workers. New staff members are trained in all aspects of institutional social services (general population, close custody units, and delivery of services at the satellite units). On-going social services training and seminars are attended by all new staff members.

All social workers participated in some type of training during the past fiscal year. Among the sessions attended were recent computerization of inmate accounts at State Prison, Trenton; problems Vietnam Veterans are experiencing because of the war and what type of treatment is available for them; Behavior Modification; Kosher Foods; Criminal Justice in New Jersey - Changes and Challenges; Group Counselling Techniques; Alcohol and Substance Abuse; Management of Violent Behavior; Cognitive Behavior Modification; Perspective, Techniques and Applications; Interviewing, Questionnaires and Agent Orange; Alcohol and its Abuse; Thresholds Counseling; Substance Abuse; Affirmative Action Awareness; and Social Work as a Professional.

One student majoring in social work, from Rutgers University, began her internship with the Social Work Department at State Prison, Trenton.

The Social Work Department assisted in coordinating of inmate interviews conducted by the Federal Census Bureau.

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Social workers coordinated the applications for inmates desiring to be placed on the newly established Vegetarian Diet Program.

The Veteran Outreach Program continues to function well. Speakers from the Veterans Administration visited the institution to address the group on issues which pertain to veterans; i.e., alcohol, and drug abuse applications for veterans services when released.

This year the Social Work Department engaged in increased counseling in regards to Drug and Alcohol Abuse groups, Thresholds and Individual Counseling, and also Behavior Modification groups. There is presently a waiting list for all categories of counseling as mentioned above.

Social workers participated in the newly established Treatment Support Team and the not in-person Classification Committee.

Services provided for Hispanic inmates included interpretation for the State Parole Board at board hearings, crisis intervention assisting the Psychology Department in cases of emergency (death in family), assisting the Prison Classification Committee with in-person reviews, counseling inmates in regards to financial matters (store orders, prison pay, money remits), and advising Hispanic inmates of programming opportunities and procedures to be enrolled in programs. Follow-up services were provided for 89 Hispanic inmates. Two bilingual social workers were hired by the Department during the fiscal year.

The number of documented inmate contacts by the Social Work Department this past year numbered 16,950. This number represents a decrease in routine contacts, but an increase in individual and group counseling.

The goal of the Social Work Department remains to increase the efficiency in which routine services are delivered, thus expanding the opportunities for staff to deliver counseling services that are both consistent with the training and needs of the prison population.

PSYCHOLOGICAL SERVICES

At the time of this report, the Psychology Department staff consists of five staff psychologists, one full time psychiatrist, and the Department Director. One vacant position exists which is frozen at least until the next fiscal year begins. The department intends to fill this position as soon as possible given the growing inmate population with the associated psychological needs. Since the last annual report, five staff psychologists have left Trenton, four of whom have transferred to other state or federal institutions where better paying positions were available. The number of consultant psychological and psychiatric visits has been slightly increased to attempt to compensate for the missing staff person in handling evaluations.

The number of inmates requiring medication due to chronic psychiatric conditions has continued to increase. This increasing population appears to be a result of other institutions transferring "problem" inmates to Trenton. Many of these inmates have been diagnosed as chronic psychiatric cases. These inmates tend to be a mixed population of chronic schizophrenics, paranoid/delusional personalities, and individuals with serious affective disturbances. Most of these inmates present a suicide risk, and may be homicidal or assaultive, especially in a decompensated state. In addition, a large percent of these inmates require temporary commitment to the Forensic unit at Trenton Psychiatric Hospital for stabilization with chemotherapy several times a year given that they tend to refuse medication at Trenton. This chronically disturbed group appears to be developing into a management problem at Trenton. These inmates, even when functional on medication, do not maintain personal hygiene, and frequently behave in withdrawn bizarre ways, or act out impulsively. This situation has resulted in the Psychology Department designating an increasing amount of time and energy following-up referrals, intervening in crisis situations, and working with hearing officers and custody staff in an attempt to manage the disruptive behaviors of this group. This year approximately 1900 emergency intervention contacts were made. This situation has continued to limit the amount of time psychologists have to provide individual and group therapy to the remaining population. Currently, the psychology staff is attempting to utilize short term approaches when possible in providing treatment. In addition, inmates requiring long term treatment are being seen on a less frequent basis.

The Psychology Department has expanded the use of taped relaxation training programs as a means of providing relief to inmates with stress and anxiety conditions. This approach is time effective in that a psychologist need not be in direct contact to make this service available.

Although as previously stated, the time available to provide therapeutic services has continued to be reduced. The department is providing individual and group therapy using a variety of treatment modalities. Therapy is geared toward addressing adjustment problems, as well as situational depression. In longer term cases, therapeutic goals involve addressing insight, impulse control, and changes in lifestyle. Increased wing contacts are also being made in lieu of regular therapy sessions. The Department has made approximately 1500 wing contacts this year. The department's full time psychiatrist, and his part time consultant counterpart, are exclusively involved in providing initial contacts and follow-up for the inmates receiving medication. At present, it is estimated that more than 30% of the inmate population have outstanding prescriptions for psychotropic medications.

The Psychology Department has continued to participate in weekly review meetings at the Forensic Hospital to provide consistent and realistic management of inmate cases. The Department continues to abide by the affiliation agreement developed with the hospital.

A treatment team consisting of members of the psychology staff, the social work staff, and the prison chaplain has been set up to address crisis cases involving all of these departments to assure effective measures in providing support to inmates. The team meetings are held weekly and are chaired by the Director of Professional Services.

The Psychology Department is continuing to provide psychological evaluations and reports to the various institutional classification committees, as well as the State Parole Board. The number of such reports required has continued to rise with the increase in overall population, as well as the substantial increase in the administrative segregation population at Trenton (psychological evaluations are done for all administrative segregation and protective custody inmates for every six month period). These reports provide psychological input for custody and management decisions. In addition, psychology staff participate in several classification meetings to provide interpretation of reports. This year over 3000 reports/evaluations have been done.

Psychologists are continuing to provide supervision to social workers involved in providing supportive treatment to the inmate population. Under direct supervision, social workers have provided some individual counseling and acted as co-facilitators in group therapy.

The Psychology Department has provided automated scoring for staff screening (M.M.P.I.) and has continued to provide interviews for extended screening. The computer acquired last year by the Department provides this service along with records maintenance, and word processing for reports.

Psychological coverage continues to be provided to the satellite units associated with Trenton main. Three half day visits by a psychologist and two half day visits by a psychiatrist are provided at the Vroom Unit per week. One half day visit by a psychologist is provided at Jones Farm.

Twenty-four hour on-call emergency coverage has continued to be provided by the Director of Psychology and the Chief Consultant Psychologist.

FURLOUGH PROGRAM

The Furlough and Residential Community Release Programs for Jones Farm have been successfully implemented with the usual cooperation of all involved. There were 69 escorted furloughs approved and completed; a decrease of 34 compared to last year's 103. Eighty-five unescorted furloughs were completed; an increase of 51 compared to 34 last year.

The Department of Corrections has contracts with the following agencies to provide community re-entry services: Clinton House in Trenton; Pyramid House II in Newark; Bates House in New Brunswick; Volunteers of America in Camden; The

Transitional Living Center in Elizabeth, a branch of Volunteers of America for drug rehabilitation; The Institute for Human Development, a drug program in Atlantic City; and Vincens' Place in Trenton, an alcohol rehabilitation facility. The Newark House in Newark is a state run facility that provides for Hudson, Union, and Essex counties pre-release inmates that qualify for this program according to state standards.

One hundred and four inmates participated in the various community Release Programs; an increase of 19 compared to 85 last year. The Furlough Coordinator interviewed 78 civilian escorts for the inmates' furlough program; a decrease of three compared to 81 last year.

The Marriage Committee met once a month to approve or disapprove requested marriage considerations from Trenton State, Vroom Readjustment Unit, and Jones Farm inmates. Four marriage license trips and four weddings were arranged and successfully completed. The inmates' requests for community visits for family compassionate and funeral trips were granted by the Administrator as needed. There were 37 funeral trips; an increase of seven over 30 last year. There were six compassionate visits; an increase of one over last year's five visits.

EDUCATIONAL PROGRAMS

This past year has been a tremendous year of accomplishment for our academic school programming in terms of curriculum growth, staff development, student participation, and office management capabilities.

As indicated by the statistical report enclosed, total enrollment increased significantly during the year as we expanded our evening school program. Enrollment in our core curriculum remained relatively stable throughout the year with the number of students enrolled in secondary programs leveling at approximately seventy-five, and pre-secondary programs at approximately eighty. These statistics support our decision of July, 1985 to reduce our secondary staff by one member. For the most part, curricula in these components remained consistent, with minor revisions implemented as planned. One major structural change was the replacement of our middle school component (three departmentalized classes) with two self-contained classes (levels 4.0-5.5 and 5.0-6.5). This transition has thus far been successful and our pre-secondary program consists entirely of self-contained classes.

An Hispanic Orientation/English as a Second Language (E.S.L.) Coordinator and a Teaching Assistant were hired to head up a comprehensive Hispanic Orientation/E.S.L. Program. As a result, we now test every non-English speaking inmate that enters Trenton State Prison and its' satellites. All Hispanic inmates receive a three week orientation program. We now offer English as a Second Language classes at Trenton State Prison - Main Complex and Jones Farm. A mainstreaming model is now in full operation with 95 Hispanic students currently enrolled.

As a result, four Hispanic students were able to complete our first computer science course, and there are Hispanic students participating in vocational programs and high school classes.

Science, social studies, geography, mathematics, reading, writing, and English are now taught in our pre-secondary/secondary classes.

A full time college coordinator was hired to handle the coordination and implementation of a "quality" college remediation program and fully accredited college curriculum. Highly professional and motivated part-time staff members were hired and, as a result, students were able to graduate and matriculate into the college curriculum.

The college remediation program is now well structured, and we are confident that many inmates who would not otherwise have had the opportunity to participate in college programming will now eventually be able to do so.

A full time Evening Supervisor position was budgeted and filled by one of our qualified teachers. As a result, our evening school program has been able to expand with the necessary administrative support and supervision.

As evening programs expanded, a part time counselor position was budgeted.

In addition to college classes and English as a Second Language classes, general science, general business, and accounting courses were continued this year during evening hours and the following courses were added:

1. Spanish for Non-Hispanics
2. Jones Farm English as a Second Language
3. Two Computer Courses
4. Four College Remediation Classes
 - a. Language I
 - b. Language II
 - c. Computational Mathematics
 - d. Algebra
5. Hispanic Orientation
6. Music/Band (students use musical instruments)
7. African Studies/History
8. Journalism
9. Magazine Staff (we hope to publish an educational magazine)
10. Learning Is For Everyone (L.I.F.E.) Programming (an inmate tutoring program)

After a long delay in placing a qualified teacher to service inmates in close custody units, we finally were able to begin programming in these units during April. The program model we have incorporated holds much promise and we anticipate outstanding results.

Two IBM Personal Computers were purchased and were utilized for management purposes during the year. All the programs written are custom designed by a staff member and the results of the system went far beyond our original expectations. We are now generating the following reports via the computer:

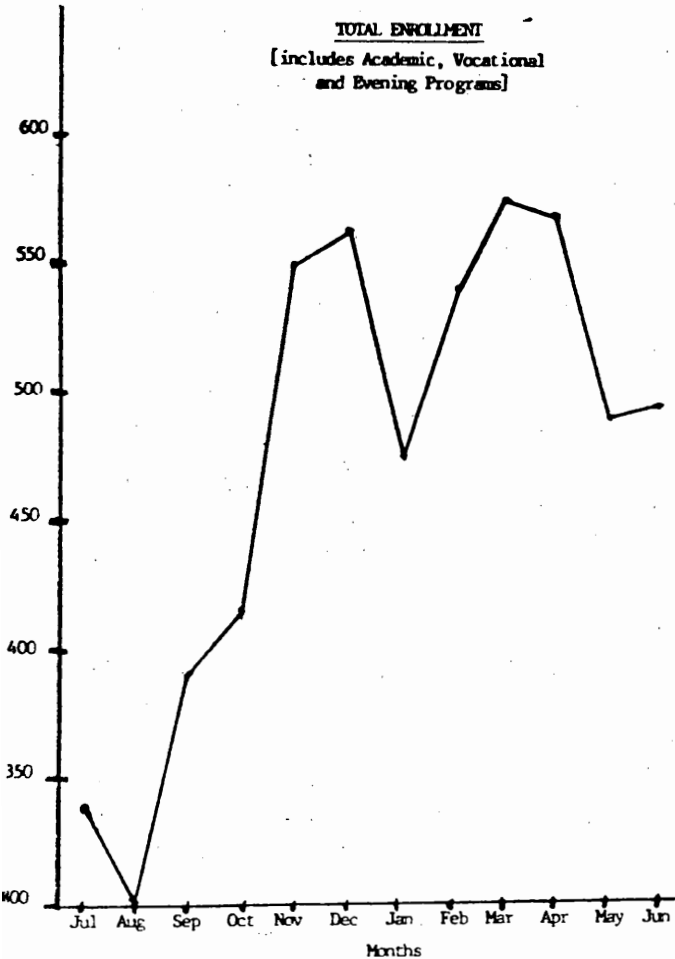
- Complete weekly computerized school roster
- Daily disposition sheets indicating precisely the number of student absences and the reasons for absences
- Weekly wing roster reports enabling wing officers to know instantly those inmates on his wing who are to report to school and the time they are to report
- School supply inventory and reports, automatically generated when specific items must be ordered
- Education Department inmate payroll (approximately 600 men per month)
- Monthly statistical analysis of student absences for the month
- Absentee notices to students and counselors
- Complete listing of English as a Second Language students and Under 21 students
- Evening and college programming reports on absenteeism
- Tracking of paralegals' activities with respect to servicing inmates' legal access needs in close custody. (The computer issues this valuable report to our librarian staff.)

A follow-up report on the "Inmate Wage Scale Variance - A Redefined Financial Incentive-Based Program for Education at State Prison, Trenton" was submitted to Assistant Commissioner Gary Hilton. The report was a result of a yearly follow-up study and the following results were offered as overwhelming evidence of its success:

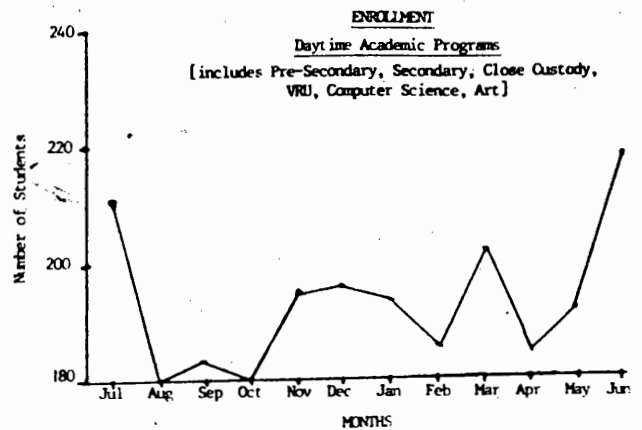
1. the number of students remaining in school during the first year of the plan increased 174% as compared with the prior year;
2. the 84 students/inmates enrolled showed an average grade level increase of 1.7 (one full grade level increase, plus seven months) in reading, vocabulary, 1.9 in reading comprehension, 2.3 in spelling, 2.3 in mathematics, and 1.5 in English skills; and
3. inmates enrolled in programming reduced the number of charges they received by 65% and are receiving 25% of the average for entire Trenton State Prison population.

One area of tremendous development which is difficult to quantify, but is apparent as one observes our staff and programs, is that of staff development.

We have been extremely successful in recruiting highly skilled and dedicated educational staff members and, at the same time, retain our core of successful individuals. Our staff continues to grow in number, but has been able to gain maturity, thereby enabling us to provide a consistent, well organized program.



NOTE: Total enrollment increased significantly during the year, peaking at 565. The two (2) sharp decreases indicate the completion of college semesters (Fall/Spring).



NOTE: Daytime enrollment in core pre-secondary and secondary program remained relatively stable. The sharp decrease during July reflected the resignation of our Close Custody Instructor. The sharp increase in October and subsequent drop in March reflects the start and completion of our first computer class. The sharp rise in May reflects the continuation of Close Custody instruction.

Our primary goals for Fiscal Year 1987 are as follows:

- Install and "Network" an IBM System 36 minicomputer in the Donald Bourne School North and West Compound to be utilized for management purposes
- "Network" Apple Computers in our computer classroom and "wire all classrooms" utilizing "Corvus Networking System". This system will eventually give us the capability to have Apple Computers in each classroom for student/teacher use (they will access a "hard disk" for software programs).
- Convert a classroom in the Donald Bourne School West Compound into a "Type-writing Classroom". Classes will be designed to teach basic keyboard and secretarial skills. Basic legal researching skills and language art skills will also be taught through practical application.

- Establish a comprehensive in-service program for educational staff
- Expand on our "Assembly Programs" concept. Our goal is to include "guest lecturers" in our curriculum.

LIBRARY SERVICES

Our overall mission of providing meaningful legal access for approximately 1,316 men in general population status at Trenton State Prison main complex, approximately 600 men in our close custody units (Management Control units, Administrative Segregation units, and Protective Custody units), 59 men in 1-Left lock-up, 21 housed in the Capital Sentence Unit, 132 men at the Vroom Readjustment Unit, and 112 men at Jones Farm, has not changed significantly during the year. The total number of inmates involved and the physical location of the close custody units changes monthly (for example, the number of inmates housed in close custody has increased from approximately 400 to 600 during the year) but our primary method of providing services has not changed. Basically, inmates in general population have access to the main law library in the Donald Bourne School via Traffic Control badge and are able to use the facility for legal research. Paralegals assigned to the law library assist in legal research and are responsible for directly servicing inmates in close custody by filling basic supply orders, transporting copied cases, and providing assistance in legal research. Inmates assigned to the Inmate Legal Association, located on the balcony, continue to function, and their responsibilities have not significantly changed. They provide direct legal services for both general population and inmates assigned to close custody by assisting them in legal research and actually preparing the inmates' legal papers.

Overall, the Legal Access Program functioned smoothly during the year with no significant breakdown in services. Unfortunately, our head librarian was injured during the September, 1985 hostage taking incident and had to be placed on sick leave with injury status for eight months. We were fortunate, however, to find an able replacement in her absence. Our three major goals for 1986 were:

1. Renovate the Donald Bourne School library.
2. Continue to develop a library staff (civilian and inmate) that is capable of handling the increasing legal access demands placed upon it.
3. Significantly reduce the number of "unserved legal access requests" emanating from our Close Custody units, by insisting that our paralegals be more accountable.

The law library in the Donald Bourne School was renovated and now has the appearance of a "normal" library.

The area was carpeted, and shelving units were improved to surround the entire outside wall thus greatly increasing the visibility in the area, enhancing safety

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and security, and providing more floor space. Thirteen new typewriters were added to our program and placed into use. New tables, chairs, and file cabinets were placed on the main floor, and new office furniture added to the librarian's office.

In the area of staff development, a teaching assistant position was added in the library. This position was added due to the growing demand for record-keeping and typing. The Principal Services Aide I position at Trenton Main was upgraded to a Legal Services Aide I position (Mrs. Stribling was promptly promoted into this position), and the Principal Services Aide II position at Vroom Readjustment Unit upgraded to a Legal Services Aide II position. This position was filled by Ms. Virgie Wilson following an extensive and competitive interview process. Job descriptions were rewritten for all library staff during the year, addressing our goal of providing an improved system of accountability and documentation. There were numerous group and individualized meetings held to address this problem area.

In terms of upgrading paralegal productivity, a number of meetings were held with our paralegal (inmate) work force and their responsibilities in our program were more clearly defined. We were able to bring our number of Spanish speaking paralegals from a total of two to six. In addition, a number of our paralegal inmates attended a course entitled "Spanish for non-Spanish Speakers" which was taught as part of our evening school program. As a result, we are better able to service our non-English speaking population. Eighteen students participated in a paralegal training course during the year. This course was a basic preparation for inmates interested in becoming paralegals. In addition, paralegals were included in our Pay-Incentive Program during the year. They are now able to earn up to \$2.90 per day after five years in the program.

A major effort to reduce the number of voided G-27's (legal access requests of men housed in Close Custody units) was initiated. As the year began, we were lacking a workable process for tracking the G-27's as they were distributed through the various paralegals. Paralegals are now given specific housing units to service and advised that G-27's are their "primary responsibility" to service. A record-keeping system was established. Our Legal Services Aide I began interviewing each paralegal when a G-27 was not serviced properly, and weekly reports are now submitted to supervisory staff.

Even though the actual number of G-27's submitted has increased during the year, the percentage of unserviced requests has significantly decreased.

Many new procedures were instituted during the 1985-1986 year. Listed below are highlights of these changes:

- A no smoking rule was instituted in the main library and no untoward incidents have been reported to date.

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- A new system of copy work pick-up enables librarians to service more men and cut down on loitering in the library area.
- A new procedure for scheduling legal telephone calls was implemented whereby all telephone requests are scheduled separately from regular access to law library. Men are scheduled for 15 minute intervals by the librarian through Traffic Control. This procedure frees up badges for 2½ hour slots for legal research and provides more accessible use of telephones for legal purposes to the inmate population.
- The legal services assistant now submits a weekly report to the supervisor of the law library listing all the voided G-27 slips and the specific reasons for the void actions. As a result, we are now able to analyze the results and make appropriate operational adjustments, hold our paralegal staff more accountable, and develop cumulative and comprehensive reports.
- The library staff updated and revised forms used in the library. We have a new Legal Copying Services Request form that was prepared by the Vocational School's Graphic Arts Department. Attendance and copy request procedures were standardized, and various problems and concerns were discussed.
- Educational supervisors are now meeting weekly with unit captains. These meetings have been extremely productive.
- A new procedure for the issuance of supplies was implemented. The librarians are now to list all supplies given out each day, not only in the individual inmate's record, but on a separate recordkeeping sheet. This will enable our requisition supervisors to more appropriately monitor and tally the total number of supplies given out each day, week, or month by the law librarians. In addition, we have instituted a practice of having our library supply stock replenished several times a week instead of large amounts given weekly or monthly. In this way, if supplies are stolen, we will lose much smaller amounts.
- Full time paralegals are now limited to AM and PM Law Library sessions only resulting in a more efficient legal access program because coverage is more evenly spread among existing paralegals.
- An original draft proposing a system of retrieving copied cases for inmates in close custody and providing an opportunity for inmates in general population to receive copied cases was developed. The program will enhance legal services and will be cost effective. Inmates will be required to return all copied cases or receive disciplinary charges and be forced to pay retribution if the cases are not returned on time. NOTE: This proposal has not been given final administrative approval.

Our primary goals for 1986-87 are as follows:

- Continue to progress in our capability of accurately documenting and monitoring our legal access program. Legal Access recordkeeping will be maintained on computerized files.
- Continue to lower the number of unserved G-27's by bringing the percentage of voids to below five percent.

- Implement a system of retrieving copied cases for inmates in our Close Custody and general population units.
- Integrate Traffic Control and Law Library recordkeeping via computer terminals.
- Address inmate Legal Access complaints more expeditiously - answer all complaints emanating from our Law Library within ten working days.
- Address the increased "load" on our copying machine by purchasing two copiers to replace the existing one.

RECREATION

The Recreation Department continues to provide recreation to inmates housed in Trenton State Prison's general population (approximately 1,000 men) during AM and PM sessions in the big yard, to those housed on close custody units (approximately 900 inmates), at Vroom Readjustment Unit (approximately 150 inmates), at Jones Farm, and in the I-Left recreation yard.

The addition of the gymnasium at Trenton State Prison - Main has greatly enhanced the recreational facilities available to inmates in the institution and, as such, is the major highlight for this year. There were two new programs added to the recreation program this year; a boxing team and a weightlifting team. The boxing team works out in the old Chapel facility. The weightlifting team utilizes the new universal weightlifting equipment in the gymnasium.

The Recreation Department continues to supervise various league play including flag football, basketball, and volleyball. Additionally, tournaments are held during the year for inmate participation. This year the department was able to include a chess tournament, handball tournament, weightlifting tournament, and, on the Fourth of July, a track and field day. The track and field day was an extremely successful event in that the men were able to eat boxed lunches in the yard and participate in a number of track and field events. The tournament winners received sports awards (plaques) at the Sports Awards Banquet.

This year we provided two banquets for the inmate population involved in competitive programs; a Fall Sports Awards Banquet which featured Philadelphia Eagles Safety Wes Hopkins, and a Spring Sports Awards banquet at which Philadelphia Eagles Defensive Tackle Kenney Clarke was guest speaker.

With the added number of programs, it is essential at this point to evaluate the need for additional Recreation Department staff members. At the present time, we have a recreation supervisor and two Teacher II, 12 Months positions. There is a positive correlation between the amount of time staff has to interact with inmates involved in programming and the subsequent quality of the program itself.

At present, the Recreation Department shows approximately four movies per month. Additionally, video tapes are shown to inmates on the 2-EE Medically Handicapped Unit. Holiday movies are shown occasionally and budgetary restrictions preclude them from being shown on every holiday.

Goals:

- Create an indoor basketball league utilizing our new recreational facility.
- Create a soccer league.
- Renovate the existing weightlifting area in the big yard (money has been allocated for Fiscal Year 1987 to purchase the necessary weightlifting equipment).
- Improve upon our ping pong program by building and installing new heavy duty ping pong tables to replace the existing ones which are constantly breaking down and are not now in use.
- Create a ping pong tournament.
- Create a chess/checkers/card club (Chess, checkers, and cards, specifically pinochle, are now major pastime activities for the inmates. A more organized approach to these activities will greatly enhance our leisure time programs).

VOCATIONAL PROGRAMS

For various reasons, the vocational program at Trenton State Prison was lacking in credibility as we entered the Fiscal Year of July 1985. The student enrollment in Basic entry-level programs had dwindled to 45 students. Classes had been cancelled for "institutional projects" so often in the past that the program had lost its structure. In addition, students were being placed into the program directly from the Prison Classification Committee meetings, often without an orientation. The students often lacked the minimum reading and mathematical skills necessary to complete academic assignments. Many of these incoming students had accepted vocational training as a last resort because they were unable to secure the job they desired. Once in class, they often exhibited negative behavior until finally being recycled into the job of their choice.

The vocational program has regained its vitality and is flourishing. Enrollment is up, classes are well structured, and group instruction is taking place. The following is a list of accomplishments:

- Development of a core curriculum for basic entry level programs.
- Establishment of specific entrance criteria for entry level and apprenticeship programs.
- Creation and implementation of a system for evaluating student progress utilizing teacher plan books (included on this record is a measure of each student's daily academic skills, practical skills, test scores, and attendance).

- Establishment of a policy for testing students each unit of instruction to measure progress.
- Issuance of report cards beginning in June 1986.
- Student enrollment in basic entry classes totaled 45 on June 30, 1985 and now totals 76. Maximum enrollment for these classes is now at 84 percent capacity.
- Teachers are actively involved in group lessons.
- A competency based model of student evaluation has been implemented.
- Our vocational teachers are actively pursuing permanent certification through classwork at Trenton State College.
- A full time vocational school counselor was hired and has made an outstanding contribution including a comprehensive screening and orientation process for prospective students, student counselor services, implementation of competency-based model for students measuring progress, and is a resource person for vocational teachers.
- Abolishment of paraprofessional program in favor of a student-apprentice program.
- Basic entry level curriculum was established. Books for academic instruction were chosen, ordered, and are now being utilized. The teachers are utilizing weekly lesson plans. The plans are submitted weekly to our vocational supervisor for review.
- A secretary (Educational Program Assistant II) was hired to work within the vocational program. Reports are now prepared and disseminated accurately, timely, and efficiently, resulting in a greatly improved management system for the vocational program.
- Attendance is centrally monitored by the educational attendance counselor and computerized reports are generated for the vocational staff. As a result, attendance reporting is accurate and our student attendance policy is consistently reinforced.
- Vocational students were placed in the pay incentive program, and the vocational payroll generated by computer thereby relieving vocational staff of any major payroll tasks.
- Through coordination with the English as a Second Language (ESL) coordinator, there are now thirteen ESL students enrolled and functioning well in vocational programs - a direct result of our "Mainstreaming Model". It is significant to note that many of these students would not meet entrance criteria if the ability to read and write in English was the primary criteria.
- The total number of vocational student basic entry level graduates were eleven for the year.
- The creation of a centrally located office area for the Director of Vocational Programs, the Vocational Counselor, and the Vocational Secretary has also contributed to a more efficient administration of the department.

Our primary goals for the year of 1987 are as follows:

- Continue to strengthen our basic entry level curriculum.

- Reach 100% enrollment level in our basic entry level programs and establish waiting lists.
- Develop specific competency based tests for both the entry level program component and the apprentice program component.
- Closely monitor and improve upon our student progress recording system and quarterly report card system.
- Develop a plan for addressing the problem of emergency class cancellations in our electronics component.
- Circulate a "Vocational Bulletin" among the inmate population.
- Develop a plan for expanding programs including the renovation of the old Vocational Building in the shop hall, and development of a program for Jones Farm.

MEDICAL SERVICES

The annual report of the Medical Department at Trenton State Prison and satellite facilities reflects the continuing expansion of services to meet increasing demand for health services. The increasing demand for medical services continues to cause an inordinate strain on existing human and physical resources. A systematic review of the monthly reports in this reporting year documents the clear and evident fact that Trenton State Prison medical services are providing services to inmates within Trenton State Prison and satellites, and is assuming an unofficial role as a medical coordination center for inmates who are ill statewide. Consultant medical services has increased to such an extent that on a daily basis, inmates statewide are transported to Trenton State Prison for access to medical specialists who are consultants. Along with this service to other institutions, the Department of Corrections has initiated a Central Medical Transport system.

Dental services have correspondingly increased. Dental service is now provided at Vroom Readjustment Unit, one and one-half days per week.

Two of our staff nurses assisted Central Office with the TB screening program at Rahway. TB screening was completed at Trenton State Prison during the month of December 1985 and January 1986.

During April 1986, Central Office initiated I-GG to care for AIDS patients in remission. Staff nurses from this facility provide dispensing meds twice a day, as well as physician care as needed.

In culmination, the Medical Department faces several distinct challenges in the upcoming year. The challenges embrace the need for enhanced interdepartmental communication, and direct lines of communication with administration.

The Medical Department, in increasing institutional responsibility, i.e., Trenton State Prison and satellite inmates, statewide medical consultant referrals, psychiatric commitments, occupational employee health, will also inevitably

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necessitate increased staff-human resources and additional physical plant allocations. The Medical Department's recommendation of computerization and modernization of existing equipment is severely needed to maintain services, and meet the challenge of the future in correctional health care at Trenton State Prison.

Infirmary Data:

Total patients	1,143
Total admissions	1,146
Total discharges	1,177
Total patient days	9,987
Average daily patient census	13
Average number of days per patient	13

Outpatient Data:

Referred to Departments	8,609
Medical return - Annandale	454
Medical return - Avenel	158
Medical return - Bergen County Jail	2
Medical return - Bordentown	122
Medical return - Clinton	38
Medical return - Clinton House	7
Medical return - Integrity House	1
Medical return - Jamesburg	2
Medical return - Juvenile Security	1
Medical return - Leesburg	595
Medical return - Mercer County Jail	17
Medical return - Mid-State	286
Medical return - Monmouth County Jail	1
Medical return - Newark House	1
Medical return - Pyramid House	2
Medical return - Rahway	671
Medical return - Riverfront	326
Medical return - Skillman	11
Medical return - Southern State	604
Medical return - Volunteers of America	2
Medical return - Yardville	29
Medical return - Jones Farm	1,583
Medical return - Vroom Readjustment Unit	495

Laboratory Report:

National Health	1,560
State Health Department	107
Trenton State Prison	161

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St. Francis Medical Center 2

Miscellaneous:

Physical therapy	1,793
X-ray exposures	8,681
Minor surgery	95
Electrocardiograms	206
Inmate accidents	266
Deceased	19

Doctor Clinic Visits:

Dr. Chaudry - Neurologist	348
Dr. Cottone - Surgeon	750
Dr. Crane - Otolaryngologist	231
Dr. Elwing - Optometrist	839
Dr. Epstein - Opthamologist	195
Dr. Fares - Surgeon	337
Dr. Field - Orthopedist	342
Dr. Gurerra - AIDS Specialist	48
Dr. Heyman - Dermatologist	180
Dr. Hutchinson - Otolaryngologist	21
Dr. Kinczel - Cardiologist	79
Dr. Koblenzer - Dermatologist	252
Dr. Nugent - Urologist	416
Dr. Packer - Oncologist	163
Dr. Razvi - ENT	160
Dr. Rezvan - Urologist	147
Dr. Ricketti - Pulmonary Specialist	543
Dr. Scheuerman - Neurosurgeon	80
Mr. Susswein - Shoe Supplier	289
Trenton Orthopedic Group	1,045
Dr. Vieux - Internist	1,185
Dr. Wisler - Podiatrist	725

Outpatient Service:

Dr. Babar - Physical Medicine	21
Brammer Optical	1
John R. Cocco - Prosthetist	44
Dr. Cohen - Nephrologist	8
Dermatology Associates	2
Dr. Epstein - Opthamologist	126
Dr. Hammer	1
Dr. Heyman - Dermatologist	16

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Dr. Hindawi - Thoracic Surgeon	11
Dr. Koblenzer - Dermatologist	19
Dr. Nugent - Urologist	2
Dr. Ricketti - Pulmonary Specialist	37
Dr. Scheuerman - Neurosurgeon	1
Trenton Orthopedic Group	4
Alexian Hospital	3
Camden Hospital	1
College Hospital	2
Cooper Hospital	3
East Orange Veterans Hospital	1
Helene Medical Center (Dialysis)	721
Lawrenceville Rehabilitation Center	1
Our Lady of Lourdes	6
Retina Viterous Center	6
St. Francis Medical Center	489
University Hospital	8

Inpatient Service:

Helene Fuld Medical Center	2
Middlesex General Hospital	1

Dental Services:

Patient visits	3,932
Initial exam	622
X-rays	405
Treatment plan	507
Re-exam	694
Forcep extraction	295
Surgical extraction	1,000
Sutures	698
Post operative treatment	389
Medication	757
Amalgam restoration	1,011
Temporary restoration	298
Synthetic restoration	990
Full dentures	90
Partial dentures	208
Relines	77
Impressions	333
Bite registration	203
Try in	310
F/F P/P adjustments	340
F/F P/P repairs	141

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Crowns - por. acr. or aud	2
Fractures	9
Periodontal treatment	500
Prophy	594
Endo/Biopsy	60
Anesthesias	2,258
Oral hygiene instructions	428
Floride treatments	37
Consultations	701
Broken appointments	588

RELIGIOUS SERVICES

During the past year, all religious groups met weekly for worship and religious instruction classes as scheduled. The number of inmates in attendance has been consistant for most groups. The level of interest in religion was increasingly high. The inmates were constantly seeking for a deeper understanding of their particular faith.

The Protestant inmate community came together for worship services 52 times during the year. The average weekly attendance ranged from 50 to 75 men. A total of 3,939 inmates attended the Protestant Worship Services during the year. Special worship services were held on Christmas, Good Friday, and Easter. Christian organizations donated Christmas cards and calendars which were distributed throughout the entire institution during the Christmas holiday. On March 26, 1986, the Protestant community held a Baptismal and Communion Service in which 15 inmates were Baptized into the Christian Faith.

There was also a Bible Study Class for the Protestant inmate community. They held classes weekly during the year. The average weekly attendance was 35 men for a total of 1,820 men during the year.

The Catholic community average weekly attendance for Mass ranged from 25 to 35 inmates. The total attendance for the year was 1,410. The average weekly attendance for the Catholic Instruction Class ranged from 10 to 15 inmates for a total of 350. Some of the classes were cancelled due to holidays on Mondays. The Catholic community gathered for special worship services on All Saints Day, Christmas Eve, New Years Day, Ash Wednesday, Good Friday, and Easter. The Catholic community was strengthened by the presence of a full time Catholic Chaplain who served from September 1, 1985 to May 9, 1986. Applications are being made to obtain another Catholic Chaplain.

Also during the year, we began a Spanish speaking Catholic Mass. Father Bianchi has volunteered to do a weekly Mass in Spanish. The first Spanish Mass was held on Saturday, May 3, 1986. The Mass has been very productive in that many of the Catholic Spanish inmates do not understand or speak English. For the month of May and June, the average attendance was 25 to 30 men.

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The Spanish speaking Christian community met weekly for worship services and Bible study. The Worship Services had an average weekly attendance of 20 to 25 inmates for a total approximate attendance of 1,481 inmates. The Bible study classes had an average weekly attendance of 10 to 15 inmates for a total of 650 inmates.

The Jewish inmate population met biweekly for worship services. The attendance ranged from six to ten weekly for a total of 120 during the year. The Jewish inmate population was permitted to observe and celebrate all of the Jewish Holy Days. The institutional Rabbi, in conjunction with the Food Service Department, provided the appropriate food items for the holidays. Also during the year, Jewish inmates received Kosher diets for each meal on a daily basis.

The Islamic community has had a very good year. Under the leadership of a full time Islamic Chaplain, the Islamic inmate population was able to come together weekly for Ju'mah prayer and Instruction Classes. The average weekly attendance ranged from 50 to 75 inmates for a total of 4,110 inmates during the year. The highlight of the year for the Muslims was the observing of Ramadan. Ramadan began on May 9th and ended on June 8th. During the Ramadan season, the Islamic inmate population observed the Fast from daybreak to sundown daily. They were able to come together every evening after sundown for prayer and breaking of the Fast. The Food Service Department made special provisions for the Islamic inmates' evening meals. The custodial staff were very cooperative and helpful during the Ramadan season. To celebrate the conclusion of the Ramadan Fast, the Islamic inmates shared in a Post-Ramadan Feast. The Feast, as the rest of the season, was very successful. The Islamic inmates in the Close Custody units and the Prison satellite units also shared in the Ramadan Fast observance and celebration.

Volunteers have been a very vital part of the Chaplaincy program. During the past year, there were 40 active volunteers on the Chaplaincy staff. They were all cleared by the Identification Department and given proper badges and instructions concerning the policies at State Prison, Trenton. Thirty percent of the volunteers were involved in leading various worship services while the other seventy percent were involved in weekly Pastoral Counselling.

There were weekly Protestant Services led by volunteers for inmates in the North and South Compound Close Custody Units. The attendance ranged from 5 to 15 weekly. The volunteers also provided Pastoral Counselling for the entire North and South Compound.

Volunteers were also responsible for Protestant Worship and Bible Study at Jones Farm.

During the past year, a major portion of the Pastoral Ministry was conducted through the Chaplaincy Internship Program. From September 1985 to June 1986, seven divinity students from Princeton Theological Seminary served as chaplains under the supervision of the institutional Chaplain.

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Each chaplain came in for ten hours weekly. The chaplains had two wings each. This gave each wing in population weekly pastoral services. Through these chaplains, an average of 125 men were interviewed weekly. The interns also involved themselves in family counselling. Ninety minutes were given to evaluation and instruction each week. The prisoners responded very positively to the chaplains, and the students gained a very valid experience and education.

During the past year, the Chaplain participated in six meetings which addressed the Ministry of Chaplaincy. Through the Association of State Chaplains, those conferences were arranged. The Chaplain also attended a three day seminar in North Carolina on Prison Ministry.

The Chaplain is a part of the Community Network which helps inmates to re-integrate back into their home community. During the past year, the Chaplain participated in ten prison-community relationship meetings. There is a constant cry from the community to learn and participate in Prison Ministry.

Many hours were given to pre-marital counselling and weddings during the past year. A total of six marriages took place during the past year.

The Chaplains made regular visits to the Capital Sentence Unit during the past year. Religious literature was distributed according to the inmate's request. Provisions have been made by which the Capital Sentence Unit inmate can have clergy visits. The Chaplain interviewed each Capital Sentence Unit inmate to ascertain their desire to be visited by a clergyperson. Twenty-five percent of the Capital Sentence Unit inmates have been visited by their clergyperson. The clergy visits have had a positive impact upon the mental attitude in the unit.

One major accomplishment in the past year is the installation of the Satellite Dish. Through the donation of a Satellite Dish by Jim Bakker of the PTL Television Network in Charlotte, North Carolina, fifty percent of the inmates at State Prison, Trenton are now able to watch religious programs twenty-four hours a day on Channel 13. In the near future, the entire Prison will have access to the twenty-four hour TV station.

In the coming year, we hope to continue the Student Chaplain Intern Program and increase the religious volunteer staff. We will continue our efforts to provide good worship experiences and Pastoral services. Even though we manage to serve a lot of inmates, there were many requests that were not answered. In the coming year, we expect to fill the vacant Chaplaincy positions. This will enable us to serve inmates of all major faiths and denominations.

CUSTODIAL ACTIVITIES

The following provisional appointments were effected during July 1985: Senior Correction Officer L. Walters to Provisional Sergeant; Senior Correction Officer P. Smith to Provisional Sergeant; Senior Correction Officer C.E. Smith to Provisional Sergeant; and Sergeant R. Keil to Provisional Lieutenant.

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On August 31, 1985, Sergeant P. Smith was transferred to Jamesburg.

A computer introduction seminar was held by Mr. P. Martinetti for custody staff members of Trenton State Prison.

A PAR training course for Sergeants was conducted by Mr. J. Walsh, Personnel Department of Trenton State Prison.

During October 1985, Captain Poretti, from Central Office, was at Trenton State Prison for the purpose of conducting a security audit.

Commissioner W.H. Fauver commended Trenton State Prison's custody staff for their outstanding performance in the handling of the hostage crisis September 19, 1985.

On November 7, 1985, Administrator Beyer, Chief Deputy Trautman, and Lieutenant Williams met with Assistant Commissioner Hilton, and members of the South Carolina Department of Corrections to discuss and tour Trenton State Prison's Capital Sentence Unit and execution chamber.

Senior Correction Officer J. McKenzie, Jr. was commended for his performance in thwarting an escape of an inmate.

The following personnel were promoted to Lieutenant during December 1985: H. Adams from Rahway, Sergeant W. Smith, Sergeant J. Bennett, and I. Shepelenko (Provisional Lieutenant to Permanent Lieutenant).

The Multi-Purpose Room (gym) opened on December 3, 1985.

The following personnel from Rahway State Prison began employment at Trenton State Prison during January 1986: Lieutenant H. Robinson (later transferred back to Rahway, June 1986), Lieutenant W. Simpson, and Lieutenant R. Murphy.

Sergeant Keown and Senior Correction Officer Nawrocky, Mailroom personnel, attended a seminar at Bordentown Correctional Facility regarding Letter and Mail Bomb.

On February 24, 1986, a complete correction officer's uniform was stolen from his vehicle. All outside institutions were alerted and to take the necessary precautions.

On March 8, 1986, Captain J. Williams joined our staff from Rahway State Prison.

Senior Correction Officer E. Scott, a valued member of our staff, passed away this month. Officer Scott was a PBA Representative at Trenton State Prison.

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During April 1986, Sergeant S. Folmer (return from leave) was assigned to St. Francis Prison Unit.

Sergeant R. White was assigned to the Vroom Readjustment Unit and Sergeant L. Aaronson was reassigned to Trenton State Prison.

Captain Wm. Stanley Nunn was appointed Acting Chief Deputy.

Senior Correction Officer R. Heneken was promoted to Sergeant at Jamesburg Training School for Boys.

UNTOWARD INCIDENTS

A series of incidents provoked by inmate Williams #78407 led to actions on the part of Custody which were necessary to control this inmate's behavior. Actions were taken to maintain security, custody, and control, but also to protect inmate from himself.

July 6, 1985: This inmate had destroyed bed and dislodged a long steel bed support, which he was brandishing about as a weapon, threatening to kill anyone who would attempt to disarm him. Mace was sprayed two times. The second time, this inmate thrust a rod through the food port which was grabbed by Captain Cheripko and Lieutenant Boyd. No physical force was used.

July 7, 1985-Damage and Theft of State Property: On this date, unknown inmate/inmates broke in the West Compound Courtline Office by kicking in the front door. Reports from courtline personnel indicated about 25-30 charges had been stolen. Incident was investigated by Internal Affairs.

July 20, 1985-Destruction of State Property: Inmates Burbic #72865 and Patterson #64258 tore their sinks off the wall, cells were flooded. These inmates received charges for their actions.

July 26, 1985-Assault with a Weapon: A fight took place on 2D rec deck this date. Inmate Montalvo #73205 assaulted inmate Wright #78617 with a can lid. Both inmates were treated for their injuries. Inmate Montalvo was placed in prehearing detention status.

July 28, 1985-Assault with a Weapon: On this date, inmate Serrone #65726 assaulted inmate Byrne #67882. Both were escorted to the clinic for treatment. Inmate Serrone was placed in prehearing detention status.

August 4, 1985-Attempted Escape: Inmate H. Williams #73192 was found sitting with visitors after contact visits were terminated. It was determined this inmate was attempting to escape by walking out with the visitors. He was charged as such.

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August 9, 1985-Assault: On this date, inmate Griffin #78705 was observed bleeding from the neck and his eye was swollen. Inmate was escorted to the clinic for treatment and later to St. Francis Medical Center. It was later learned that inmate Bryant #68253 was the inmate who assaulted Griffin. Inmate Bryant was escorted to I-Left without incident.

August 11, 1985-Group Demonstration: On this date, approximately 25 inmates refused to return to their cells in I-Left at the conclusion of recreation. These inmates wanted several demands which could not be granted. Captain Davis was called to the scene after several returned to their cells, and the remaining complied and also returned to their cells. At no time was force used.

August 12, 1985-Escape: On this date, inmate Barnes #200572, Jones Farm, escaped by using a bike and proceeded to go down Cass Street, Trenton, NJ. The Command Post was activated and an escape plan was put into effect. This inmate was captured approximately an hour later by the Hamilton Police Department. He was returned to Trenton State Prison and escorted to I-Left. He was subsequently transferred to the Vroom Readjustment Unit. No force was used throughout this incident.

August 29, 1985-Fight in the Big Yard: Two inmates were involved in a physical confrontation in the Big Yard this date. Inmate Brown #68712 was one of the combatants; the other could not be identified. Inmate Brown was escorted to the clinic for treatment and then to I-Left without incident.

August 26, 1985-Assault on Staff Person/Use of Force: Inmate Roane #61742 assaulted Officers Coniglio and M. Wisher on this date while they were conducting a routine cell search. Physical force was used to subdue this inmate as inmate continued to struggle throughout the entire escort to I-Left. Both officers were treated at St. Francis Hospital.

September 3, 1985-Assault on Custody Staff/Use of Force: Inmate Spinks #53130 refused, after repeated attempts by staff, to make a housing unit change. Internal Affairs was called to film this move as it was determined that force might be used. Upon opening cell door, the inmate was rushed, pinned to his bed and cuffed, and the move was completed without incident.

September 5, 1985-Use of Force: Inmate Williams #78407 had to be subdued by the use of mace when refusing all orders by officers to be cuffed. This inmate had to be escorted to IC due to his behavior (assaultive, disruptive, and abusive).

September 11, 1985-Security Search: A security search was conducted after information was given to Lt. Van Dyne that inmates in General Population were in possession of contraband. The search was successful, and involved inmates were given the appropriate charges.

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September 13, 1985-Routine Search of Jones Farm: A search was conducted at Jones Farm after it was revealed that a number of inmates were suspected of being in possession of CDS. This search was successful and the appropriate charges were given against the inmates involved.

September 15, 1985-Assault on Staff Member: A Code 33 was sounded due to the fact that inmate Cinque #79462 assaulted Sergeant Bleinstein when this Sergeant attempted to correct a problem with this inmate. Inmate was escorted to I-Left without incident.

September 18, 1985-Assault on Custody Member: When attempting to flush contraband down his toilet, inmate Williams #66648 assaulted Officer Froman. Responding officers restrained this inmate and he was escorted to I-Left without incident. No force was used throughout this incident.

September 19, 1985-Hostage Situation: On this date, inmate Jones #65531 had taken several civilian staff personnel hostage in the Donald Bourne School. The Command Post was activated. Hostage negotiators were on the scene and talked this inmate into releasing the hostages without serious incident. This inmate was transported to Yardville with Yardville officers.

September 27, 1985-Emergency Situation: On this date, due to hurricane Gloria, Southern State inmates were shipped to Trenton State Prison. The processing of these inmates was done without serious incident. Four hundred and twenty inmates were held in the gym and North Compound Visit Areas. When the emergency was over, these inmates were shipped back to Southern State. This too was without incident.

October 17, 1985-Attempted Suicide: Inmate Burrell #67878 attempted suicide by hanging. He was taken to IC for close observation watch.

October 30, 1985-Assault on Staff Member (VRU): On this date, inmate Patterson #64258 assaulted Officer Howorth while this officer was serving a charge to the inmate. Batons were used to subdue this inmate. No serious injury to staff or inmate.

October 30, 1985-Assault on Staff Member: On this date, inmate Copola #740232 was to be moved to IC. Upon opening his cell, this inmate punched Officer Wills in the face shield and chest. Officer Wills used his baton to subdue this inmate. No injuries to staff or inmate, and this inmate was escorted to IC without further incident.

October 30, 1985-Stabbing: On this date, inmate English #73552 was stabbed and stated his cell partner, inmate Davis, had done this. Inmate English was taken to the clinic with a swollen jaw and blood on his neck. Inmate Davis was escorted to I-Left.

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November 3, 1985-Inmate Lock Down Status: On or about November 1, 1985, an alleged physical altercation between unidentified black inmates and Cuban inmates led Trenton State Prison administration to place Trenton State Prison in lock down status. This was due to information relating to gambling activities between the two groups.

November 3, 1985-Bribe: Correction Officer Recruit D. Ciaccio was offered a bribe by inmate Sarrano #67638. Ostensibly, this bribe was to have been given in return for Ciaccio's helping this inmate to escape. This officer was ordered to pursue this matter and again this inmate offered another bribe. Internal Affairs was notified and all pertinent information was forwarded to them. Inmate was placed in I-Left without incident.

November 4, 1985-Contraband: Senior Correction Officer Neas discovered the cookhouse basement door locked from the inside. It was ordered opened and inmates Gist #76045, Whitfield #72979, and along with ITI Brown, were found to be in possession of CDS. Internal Affairs took over the investigation and Brown was read his rights, which he waived. Brown was placed under arrest and inmates were taken to I-Left.

November 13, 1985-Security Search: This search revealed various articles of contraband associated with a "gang" within the institution. A report was prepared by Internal Affairs with accompanying substantive documentation of the association's existence. This group was segregated from the rest of the inmate population. No force was necessary in this move.

November 17, 1985-Suicide Attempt: Inmate Burrell attempted suicide by hanging. He was placed in IC under suicide watch.

November 18, 1985-Assault on Staff Member: Senior Correction Officer Manzo was assaulted by inmate Richardson #63577 during a routine cell search. Inmate was escorted to I-Left. Officer received brush burns on both elbows. No force was used during this incident.

November 19, 1985-Security Hazard: On or about this date, Internal Affairs was apprised of the existence of a group of inmates, "Warriors". The individuals involved were segregated from inmate population. Cells were searched, as well as their persons. Six inmates were transferred from General Population to I-Left. Internal Affairs conducted this investigation.

November 20, 1985-Possible Suicide: On this date, Officer Dowling discovered inmate Perez #67961 lying on his bed getting no response from him. Emergency Medical Technician was notified and inmate was taken to the hospital. Later on this date, a "death note" was discovered in the cell of this inmate along with several unauthorized pills. Inmate Perez was placed on close watch observation.

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November 26, 1985-Escape: An alarm alerted officers to the Receiving Gate. Inmate Rosado #68994 was attempting an escape by hiding under a State Use truck. Inmate was apprehended and taken to 1-Left. No force was used during this incident.

December 30, 1985-Use of Force/Mechanical Restraints: On this date, inmate Martin #76309 returned from the Operating Room at St. Francis Prison Unit. He became physically violent and had to be restrained. Due to the fact that the inmate was coming out of the anesthesia, no charges were filed against him.

January 4, 1986-Assault on Staff Personnel/Use of Force: On this date, Officer T. Moran was assaulted by inmate Torres #68940. This inmate was escorted to 1-Left without force or incident. When placed in the strip frisk room, he assaulted Sergeant Pelt. He had to be physically subdued. Inmate Torres was charged with assaulting staff personnel.

January 23, 1986-Bomb Threat: Trenton State Prison received a bomb threat this date. The Command Post was activated. The location of the bomb nor what type of device was known. A thorough search of the institution proved negative.

January 24, 1986-Assault on Inmate: Inmate Muhammad #65874 assaulted inmate Campos #73863 with a tin can top. Officers disarmed the inmate and said inmate was taken to 1-Left without incident. Inmate Campos was taken to St. Francis for medical treatment.

January 24, 1986-Use of Mechanical Restraints: On this date, inmate Kitchen #69795 refused to "lock in". He refused orders several times stating, "I'm going to lock-up". He was cuffed but attempted to break away from Sergeant Pelt. Shackles were then placed on his legs due to the fact that he was struggling with these officers. No other force was necessary. He was escorted to 1-Left without further incident.

January 28, 1986-Assault on I.T.I.: Institutional Trade Instructor Bivens was assaulted this date by an unidentified inmate. However, I.T.I. Bivens did suspect inmate Jabbar #51680. Bivens hit his head on the basement stairs due to this assault.

February 1, 1986-Code 21 (Fire): A Code 21 was called for 3A. Inmate Alston #62400 had started a fire in his storage chest. This inmate was transferred to 1C per orders of Dr. Saxton without incident. No injuries to inmates or staff.

February 3, 1986-Code 21 (Fire): A Code 21 was called for in 7-Right housing unit. No known cause for this fire was determined. Staff personnel were sent to St. Francis for smoke inhalation.

February 3, 1986-Search/Assault on Staff Members: A security search was conducted in 6-Right. Inmate Miller #55185 had concealed something in his hand. When Sergeant Van Dyne attempted to confiscate this "something", inmate began fighting. The search team officers were struggling with this inmate when inmate Miller broke free and threw something off the tier. The inmate was again subdued and removed from 6-Right. Sergeant Van Dyne, along with several officers, was injured during this physical confrontation.

February 4, 1986-Possible Escape/Hostage Situation: On or about this date, Trenton State Prison was apprised by confidential sources that there was a group of inmates conspiring to escape from the institution. Also, a second plan was uncovered by Internal Affairs. This plan was to take the place of the first; hostages were to be taken in the inmate's messhall/cookhouse area. The decision was made to isolate all the conspirators. Based on available information, they were remanded to Management Control Unit.

February 5, 1986-Assault/Use of Force: Inmate Cooper #76333 threatened Officer Hammock on this date after refusing to lock in his cell. The appropriate charges were written against said inmate. This inmate was continuing his loud, abusive behavior. It was decided to place this inmate in 1-Left. Internal Affairs was notified to film this move. Inmate Cooper had to be physically restrained. Because of this, Lieutenant Newton was hurt and sent to St. Francis Hospital. (Lieutenant Newton returned to duty the month of June.)

February 8, 1986-Assault on Staff Member: Four inmates were placed in 1-Left for physically assaulting staff persons. While standing messhall duty, inmate Gross #69337 threatened Officer Floyd with bodily harm. Procedures in these cases required the officer to identify the inmate in the Center Rotunda; officer followed procedures. Inmate Gross tried to hit Officer Floyd, and inmate Espino #79721 took advantage of this situation and jumped on this officer. This attack now included Officer Olson. Both officers were punched and kicked repeatedly. This confrontation was brought under control by responding officers. Charges were lodged against appropriate inmates.

February 16, 1986-Trespassing on State Property: Officer Ramono reported to Captain Cheripko that an unidentified male was observed at the entrance of the Personnel/Business Office at Trenton State Prison. This man was asked to produce identification, but could not. Trenton Police Department was called and this man was taken into custody.

February 22, 1986-Assault on Staff Member: Inmate Bisi #68303 assaulted Officer Stanley this date. Inmate was placed in 1-Left but later flooded out his cell. Injuries were sustained by officer. No injuries to inmate.

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March 2, 1986-Use of Mace: Mace was applied to inmate Johnson #73252 when he became uncooperative for a cell transfer. Internal Affairs filmed this entire incident.

March 12, 1986-Security Search: Upon orders from Administrator Beyer, the Print Shop was searched. This search revealed shanks, plexiglass, I.D. cards, and shanks in the making.

A search team then went to 7-Left which revealed shanks in inmates Conklin #56137 and Miller #58406 cell. Appropriate charges were lodged against inmates. Inmate Andrzejewski #69646 was also placed in 1-Left for having shanks in his cell.

March 14, 1986-Use of Mace: A short blast of mace was applied to inmate Johnson when said inmate refused to be transferred to Trenton Psychiatric Hospital. After treatment for the mace, this transfer was completed without incident.

March 20, 1986-Assault on Staff Member: Officer Vajdics was assaulted by inmate Mars #65471. He was escorted to 1-Left without incident. No force was used during this incident.

March 21, 1986-Escape from Clinton House: Officers Ronaldo and Harrison were dispatched to the Clinton House to pick up inmate Thomas #71164. They were told this inmate had escaped. An inspection of the area proved negative. Trenton Police Department was then notified and the officers returned to the institution.

March 24, 1986-Capital Sentence Unit Inmate Coyle #79667: This inmate refused to submit to an anal inspection before going on a court trip. Administrator Beyer was notified and reiterated this order. Internal Affairs was sent to the Capital Sentence Unit. Again inmate was ordered and this time complied. He was then escorted to intake area for the trip without further incident.

March 27, 1986-Assault on a Civilian: A civilian teacher was assaulted by inmate Petway #64540 this date. Officers immediately took control of the situation. No force was used and this inmate was transferred to the Vroom Readjustment Unit.

March 30, 1986-Assault on Staff Member: Officer McCray was assaulted by inmate Polle #55662 this date. No force was used in subduing this inmate, nor escorting him to IC observation.

March 30, 1986-Assault on an Inmate: This date, inmate Benowitz #69809 was assaulted by inmate Beauchamp #69233 in the yard. No force was used by custody staff in the escorting of these two inmates.

April 3, 1986-Code 33: Inmate Thomas #60743 refused to be restrained. Responding officers held this inmate until restraints could be placed on him. The inmate was carried from the unit. No injuries to staff or inmate.

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April 3, 1986-Inmate Behavior/Use of Mace: Inmate Spivey #69066 threatened to start a fire in any cell he was to be placed in. This inmate was noted to have psychological problems. Internal Affairs was called since inmate had barricaded his cell. Inmate was sprayed with mace and the move was completed.

April 9, 1986-Code 33: This date, inmate Ruley #78279 had been stabbed by Montalvo #73205. The weapon used was a shank. All escorts were directed by Sergeant Boyd and Lieutenant Murphy without incident.

April 23, 1986-l-Left Incident/Mace: On this date, inmate Rainere #202176 refused to lock in his cell. Sergeant Van Dyne grabbed the blanket that was around this inmate and pulled him into the cell. Later this same date, this inmate had pulled his sink off the wall and flooded out his cell. Again, he refused to move. Internal Affairs was called to film this move. Mace was applied and cuffs were placed on him. He was taken to the clinic for treatment. When moved to the holding cell, again he tore up his cell. An injection was given to this inmate to subdue him. No further force was necessary.

May 3, 1986-Use of Force/Assault on Staff Member: On this date, inmate Patterson #65399 was transferred from l-Left to IC because of his violent behavior. Inmate became very threatening and violent. Internal Affairs was summoned to film this move. Mace was applied but to no avail. A struggle ensued when officers opened the cell door. Inmate was forced to the floor and cuffs were placed on him. He was escorted to the clinic, then to IC. No other force was used.

May 4, 1986-Threats to Staff Members: On this date, inmate Laportes #78573 threatened Officer S. Page. This inmate was to be placed in l-Left. Internal Affairs was summoned for this move. The door was opened and inmate was subdued and cuffed. No injuries occurred.

May 7, 1986-Assault on Staff Member: On this date, inmate Heings requested Protective Custody as he had been threatened by two runners who had stolen his radio. Based on this information, a cell search was conducted. A shank was found in inmate Nieves cell. As Sergeant Van Dyne was leaving this cell, inmate lunged at him and grabbed him by the throat. A Code 33 alerted officers to the tier and inmate was subdued. He was escorted to l-Left without incident.

May 8, 1986-Code 21: On this date, a fire alerted officers to 7-Right. Cause of this fire was unknown as occupant of this cell, inmate Hein #78750, was in IC at the time. No injuries reported.

May 9, 1986-Disturbance in l-Left: A disturbance occurred in l-Left this date. Inmates were flooding out their cells and banging on cell bars. Officers suited up to move these inmates to the flats. Chief Nunn arrived and calmed the inmates, and the move was done without incident.

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May 10, 1986-Code 21: Central Control was notified of a fire in 1-Right. Due to heavy volume of smoke, inmates were evacuated from the wing. Officers Parrish and Richardson were treated for smoke inhalation. No injuries to inmates were reported. Cause of fire is unknown.

May 13, 1986-Assault on Staff Member: On this date, inmate Smith #76724 assaulted Sergeant Hendricks. A brief struggle took place and inmate was escorted to 1C. No force was necessary, nor was used.

May 24, 1986-Escape from Clinton House: Inmate Steele escaped from the Clinton House as Trenton State Prison officers were to escort him back to Trenton State Prison. The escape plan procedures were put into effect. Trenton State Prison officers were summoned back to the prison to file reports. At the time of this report, inmate was captured.

May 25, 1986-Contraband at Jones Farm: After a visit with inmate Spiros, contraband was found with his name on it at Jones Farm entrance. Inmate was frisked, and pills were found in this inmate's desk. He was transferred to Trenton State Prison without incident.

May 28, 1986-Assault on Staff Member: A Code 33 alerted Sergeant Van Dyne to 7-Right. Other responding officers were escorting inmate Bishop #74682 to 1-Left. This Sergeant took over the escort and proceeded to 1-Left sallyport. Said inmate refused to go down the stairs and punched Officer Manzo in the mouth. This inmate was forced to the floor and cuffed. No batons were used. Officer Manzo was sent to St. Francis.

May 28, 1986-Inmate Assault: On this date, a physical confrontation developed in the big yard. Inmates Ruscingno #77844 and Lee #75547 were the combatants. Inmate Ruscingno was taken to St. Francis for treatment and Lee to 1-Left. Internal Affairs took over the incident.

May 30, 1986-Assault on Staff Member: Sergeant White was assaulted by inmate Meyers #64358 in the West Compound Rotunda, and Sergeant Dobron was knocked down the steps that lead to the messhall. Inmate was forced to the floor and cuffed behind his back. He was escorted to 1-Left verbally threatening the officers. Internal Affairs filmed the incident.

June 19, 1986-Code 33: A physical confrontation developed in the inmate's messhall. Inmate Smythe #66196 stabbed inmate White #74227 with a metal rod. Officer Sanford, while attempting to intervene, was injured. These inmates were restrained and escorted to 1-Left without further incident. At the time of this report, Officer Sanford has yet to return to duty due to his injury.

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June 20, 1986-Code 33: A Code 33 was announced in the 1-A Window Visit Hall. Inmate Landolfi #68200 was assaulted by inmates Fritz #66452 and Robbins #69358. Sergeant Rhoden and Sergeant Pelt were assaulted in the process of intervening. All three inmates were placed in 1-Left. These inmates' visitors continued their fight in the front lobby until threatened with a phone call to the police department.

June 24, 1986-Inmate Death: On this date, inmate Yocko #69369 had expired. Central was notified and the inmate's cell was ordered sealed by Internal Affairs. At the writing of this report, cause of death is unknown.

June 26, 1986-Assault on Staff Member: A Code 33 was sounded in 2A. Inmate Newcomb assaulted Officer E. Ramos by punching him in the left side of his face. He was subdued without further incident and placed in prehearing detention status.

June 21, 1986-Assaulting Staff Member: On this date, inmate Toliver #78686 assaulted Officer Dill. In defense, Officer Dill struck back at this inmate; no other force was used. As a result of this assault, it was learned that inmate Toliver had concealed a cement nail in his hand and was digging on the back wall of his cell. No injuries to inmate.

OPERATIONS UNIT

The Operations Unit is established to manage all aspects of scheduling relating to uniformed officer personnel; currently 724 authorized positions. This responsibility included daily work schedules, days off (vacation, administrative leave, and compensatory time), and sick calls. The Unit is also responsible for coordinating all court appearances and medical trips for inmates. This is done by publishing a daily transport sheet identifying and explaining all inmate movement in and out of the institution.

Another task performed by the Unit is the maintenance of records for all uniformed staff, including their pay records. Every two weeks, a payroll must be submitted to Personnel. This includes overtime earned and exceptions to the payroll. Shift Recapitulation Data is a form that identifies the shift authorized manning and approved basic post, plus additional posts manned during a particular shift. This form then is used as a management tool to show the utilization effectiveness of manning various requirements. This report is completed daily by shift.

Since August 1, 1985, the System 36 computer system has been in use for custody officer scheduling and officer job bids. Custody payroll was put on the system in mid March 1985, and the entire payroll is generated by the System 36 in coordination with the scheduling options. System 36 has been put on line by the officers and supervisors of Operations Unit with little or no problems in all areas in which the system is used.

Hours:

Total cash overtime earned: 18 hours
Total overtime earned: 829 hours
Total time used: 290¼ hours
Total sick time used: 112 hours
Total vacation time used: 100 days
Total administrative leave days used: 37 days

TRAINING

Employment Interviews:

One hundred and thirty-four persons were interviewed for the position of correction officer recruit during this past year. For the most part, the interviews were conducted by a single person; however, it was mandated that the interview board be expanded to at least two supervisors, and that is the format now used. It is anticipated that in the coming year, interviews will no longer be conducted at the institutional level, but rather by a single board operating out of Central Office Personnel Department. Ninety-three persons were hired into the position of correction officer recruit.

Staff Orientation and Training:

All new hires into the positions of correction officer recruit, except two, have attended Basic Training at the Correction Officers Training Academy. The two exceptions were due to injuries. The latter two exceptions taken into consideration, all custody personnel with two years or less in the position of correction officer have attended Basic Training. This is in keeping with the mandate of Commissioner w. Fauver.

In February of 1986, the Basic Training cycle was extended to six weeks - an additional two weeks training. Of particular noteworthiness is the fact that the Academic Honors award has been taken by an Officer Recruit from Trenton State Prison in three of the last nine Basic Training cycles. This honor was taken only once before.

The following list is that of training classes attended by custody staff personnel.

Basic Training-91 correction officer recruits	12,720
Institutional Orientation-93 correction officer recruits	7,440
Advanced Officer Training-36 senior correction officers	1,440
Special Operations Group-2 sergeants, 10 senior correction officers	576
First Line Supervisory-12 sergeants	480
Supervisory Development-10 lieutenants	240

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Scott Air Pack-2 lieutenants, 4 sergeants, 22 senior correction officers	224
New Staff Orientation-22 senior correction officers, 11 correction officer recruits, 16 civilians	216
Methods of Instruction-5 senior correction officers	200
Firearms Instructor-5 senior correction officers	200
Substance Abuse-5 senior correction officers	120
Motorcade Driving-15 senior correction officers	120
Firearms Seminar-2 senior correction officers	80
Sniper Units-2 senior correction officers	48
Suicide Prevention-6 senior correction officers	48
Sub-executive Seminar-2 captains	48
Emergency Command Post-4 lieutenants	8
	<u>24,208</u>

Monthly Meetings:

Throughout the year, on a monthly basis, meetings were held with the regularly assigned officers of the following units: Armory, Firearms Instructors, Towers, and Transportation. On an individual basis, informal meetings were held with Lobby Control Officers and Roving Patrol Officers. There were no significant or substantial changes in the operation of any of the foregoing units; supplies and conditions of work are the primary concern of personnel assigned to these units, some of which are remediable.

IDENTIFICATION

The following is a breakdown of the number of fingerprints and photographs taken during the years.

Officer applicants	Sets of fingerprints	267
	Prints developed	105
Employees (civilian)	Sets of fingerprints	158
	Prints developed	84
Volunteers	Sets of fingerprints	37
	Prints developed	13
Inmates	Sets of fingerprints	11
	Negatives	950
	<u>Negatives</u>	<u>Prints</u>
Jones Farm (new)	257	3,855
State Prison Trenton	562	4,611

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	<u>Negatives</u>	<u>Prints</u>
Release photo	7	28
Update	107	864
Name change	17	149
Extra prints	0	150
	<u>950</u>	<u>9,657</u>

Total number of I.D. cards issued:	State Blue	99
	State Officer	169
	Temporary	75
	Inmate	1,317

There were 577 requests for S.B.I. Criminal History Check information processed.

Inmates processed for release during the year 1985-1986:

Date set	261
X-Max	45
Community release	98
Continue on parole	4
Released by court	40
Interstate compact	1
Deceased	15

In the 464 releases, there were:	Released to detainer	29
	Assigned new number	0

Expenses for photographic supplies for Fiscal Year 1985-1986:

Gene Hacker Inc. Hackensack, NJ	\$1,090.83
General Binding Corp. Wayne, NJ	\$ 299.00
Sirchie Fingerprint Lab	\$ 144.35
T. & F. Camera Shop Vineland, NJ	\$1,599.47
Lamination Service Inc. Memphis, TN	\$ 443.00
National Camera Sales & Service East Brunswick, NJ	<u>\$ 981.00</u>
	\$4,557.65

NUMBER	NAME	DATE	INSTITUTION	DISPOSITION
79744	Jenkins, Kenneth	07-03-85	Leesburg Prison Farm	Apprehended 7-11-85
73438	Mellilo, Michael A.	07-07-85	Turning Point	Apprehended 7-7-85
76940	Nunez, Jose M.	07-08-85	Pyramid House	Apprehended 7-8-85
76296	Edmonds, Percy	07-23-85	Mercer Co. Work House	Apprehended 7-23-85
66298	Regan, David	07-29-85	Leesburg Prison	Apprehended 7-29-85
79901	Johnson, Edward	08-01-85	Jones Farm	Still at large
77354	Morales, Juan A.	08-02-85	Ancora	Apprehended 8-2-85
76452	Hicks, Barry	08-04-85	Ancora	Apprehended 8-4-85
78332	Osborne, Thomas	08-09-85	Turning Point	Apprehended 1-30-86
200572	Barnes, Roland	08-12-85	Jones Farm	Apprehended 8-12-85
62939	Randolph, Terry	08-15-85	Leesburg Prison	Apprehended 8-15-85
77078	Wills, Gilbert	08-15-85	Clinton House	Apprehended 10-30-85
74091	Jackson, Edward	08-18-85	Turning Point	Still at large
58071	Duboise, Richard	08-21-85	Leesburg Prison	Apprehended 10-31-85
70666	Campbell, Thomas	08-21-85	Leesburg Prison Farm	Apprehended 10-1-85
72494	Smith, Richard N.	08-21-85	V.O.A. Camden	Still at large
66162	Fultan, Thandine	08-25-85	Bates House	Apprehended 8-25-85
70132	Jones, Thomas	09-14-85	V.O.A. Camden	Apprehended 9-14-85
64845	Robinson, Thomas	10-04-85	Leesburg Prison Farm	Apprehended 3-14-86
77235	Banks, Charles	10-07-85	Detox Center Trenton	Still at large
68942	Hernandez, Julio	10-08-85	V.O.A. Camden	Apprehended 10-8-85
61356	Simmons, Marlo	10-08-85	Ancora	Apprehended 10-8-85
79408	Moody, Arnold	10-15-85	Southern State	Apprehended 10-15-85
70358	Stack, Robert	10-18-85	Leesburg Prison	Apprehended 10-18-85
79378	Cahill, Kenneth	11-26-85	Pyramid House	Still at large
69695	Narvez, Hector	12-14-85	Leesburg Prison Farm	Apprehended 12-14-85
79701	Cook, Benjamin	12-23-85	Clark Co. Jail Vancouver, Wash.	Still at large
201855	Baker, Horace	01-06-86	Leesburg Prison Farm	Apprehended 2-7-86
58175	Karol, Richard	01-22-86	Straight & Narrow	Still at large
79457	Skolsky, William	01-30-86	Middlesex Co. Jail Annex	Apprehended 4-4-86
77248	Rosa, Jimmey	01-31-86	Straight & Narrow	Still at large
200524	Cannon, Joseph	02-07-86	Ancora	Still at large
79907	Stroganay, Charles	02-10-86	Southern State	Still at large
78484	Cuevas, Raymond	02-10-86	Southern State	Still at large
200683	Gross, Michael	02-28-86	V.O.A. Camden	Apprehended 2-28-86
71164	Thomas, James	03-21-86	Clinton House	Apprehended 3-25-86
201647	Boggs, Bernard	03-26-86	V.O.A. Camden	Apprehended 3-26-86

NUMBER	NAME	DATE	INSTITUTION	DISPOSITION
76670	Anderson, David	04-16-86	V.O.A. Camden	Apprehended 4-16-86
201234	Rivera, Jose	04-25-86	Newark House	Apprehended 4-28-86
77500	Searles, Willie	04-26-86	Jones Farm	Still at large
78452	Hardy, Jeffrey	05-01-86	Leesburg Prison Farm	Still at large
70548	Steele, Thomas	05-24-86	Clinton House	Apprehended 5-31-86
53389	Sirio, James	05-27-86	Southern State	Apprehended 5-29-86
69728	Moscato, Frank	05-27-86	Southern State	Apprehended 5-29-86
63408	Martinez, Samuel	05-30-86	Leesburg Prison	Still at large
69871	Miller, Andrew	06-16-86	V.O.A. Camden	Still at large
201772	Barnett, Leroy	06-28-86	Pyramid House	Still at large



J. Jacko I.D. Officer

TRAFFIC CONTROL

	<u>Subtotals</u>	<u>Total</u>
Visits:		
Contact	14,889	
Window	4,607	19,496
Identification	637	
Classification	2,746	3,383
Parole Division:		
I.P.O.	216	
Revocation Hearings	145	
Parole Board	597	958
Courtline:		
General Population	2,353	
Closed Custody	550	2,903
Medical Department:		
Meds & Labs, GP	10,408	
Meds & Labs, CCU	6,612	
Staff	2,023	
Clinics	1,349	
Consultants	5,106	
Hospital Passes	5,966	
Emergency Passes	638	32,102
Psychiatric:		
Psychiatric, GP	1,193	
Psychiatric, CCU	2,293	
Psychologists, GP	1,610	
Psychologists	1,148	6,244
Social Services	1,205	
Chaplain Services	149	
Balcony	4,677	
Reading Library	442	
Ombudsman	670	
Property	1,220	8,363

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	<u>Subtotals</u>	<u>Total</u>
Education Department:		
Donald Bourne School Staff	2,299	
Vocational Staff	539	2,838
Administrative Staff:		
Administrator	124	
Assistant Superintendents	13	
Director of Professional Services	116	253
Prisoners' Representative Committee:		
Executive Staff, Closed Custody	174	
Executive Staff, D.B. School	212	
Photo Project, General Population	881	
Photo Project, Closed Custody	173	1,390
Legal Access Program:		
General Population Law Library	8,976	
Law Library Clerks (7:45 pm)	1,616	
Law Library Clerks Closed Custody	2,931	
I.L.A. Clerks to Law Library	2,058	
I.L.A. Clerks to Closed Custody	1,631	
Closed Custody Breakdown:		
Requests Received For the Year	13,717	
Requests Completed	12,041	
Requests Voided	1,452	
Returns Issued	2,178	
Returns Completed	1,705	
Returns Voided	581	
Law Library Clerks:		
Requests Received	8,232	
Requests Completed	7,094	
Requests Voided	11,939	
Returns Issued	1,397	
Returns Completed	1,130	
Returns Voided	323	
I.L.A. Clerks:		
Requests Received	5,548	
Requests Completed	4,952	
Requests Voided	655	
Returns Issued	785	
Returns Completed	535	
Returns Voided	244	

The grand total of movements for this year:

77,930

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JONES FARM

Disciplinary problems were minimal during 1985-1986. There was one escape. Lavin #201269 escaped June 19, 1986. He was captured 12:45 a.m. on June 20, 1986 and returned to Trenton State Prison. Inmate morale is good and staff performance is satisfactory.

Count - July 1, 1985	136
Count - June 30, 1986	114

Total movement for Jones Farm during Fiscal Year 1985-1986:

New inmates received	269
Inmates released on parole	101
Internal parole office interviews	211
Psychological pre-parole evaluations	252
Parole Board evaluations	346
Intensive Supervision Program interviews	111
Intensive Supervision Program released	35
Jones Farm Classification Committee	324
Medical/Dental to T.S.P.	1,384
Inmates to St. Francis Hospital/Infirmary	45
Inmates from St. Francis Hospital/Infirmary	38
Inmates to T.S.P. disciplinary	43
Inmates from T.S.P. disciplinary	5
Administrative transfer to T.S.P.	24
Court trips	67
Halfway House interviews (Newark)	68
Halfway House releases	110
Escorted furloughs	58
Unescorted furloughs	83
Returns from T.S.P.	19
Inmates escaped	1
Visits	3,273
Special details, paint and roof details	163

DISCIPLINARY PROGRAM

Sanctions imposed at State Prison, Trenton:

Lock-up:

3 days	3	10 days	288
5 days	136	14 days	1
6 days	1	15 days	893
7 days	399		

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Loss of Privileges:

4 days	10	14 days	23
5 days	6	15 days	267
7 days	20	20 days	24
10 days	79	21 days	1
12 days	1	30 days	18
Not guilty	877	Loss of phone privileges	55
Repetitive	126	Refer cc: job change	146
Violation of due process	100	Refer cc: Administrative Segregation	699
Dismissed	22	Refer cc: restitution	79
Suspended sentence	447	Refer cc: IICC	7
Reprimand	146	Refer cc: psychiatrist	89
Loss of commutation time	966	Refer cc: housing	6
Loss of contact visits	18	Refer cc: Vroom consideration	72
Idle Status	0	Loss of radio & TV privileges	14
Vacate suspension	92	Loss of furlough privileges	1
Refer to the prosecutor	27	Loss of recreation privileges	397
Confiscation	237	Revert to Max	38

Codes Violated

	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
001			204	46	16
002	239	35	205	20	11
003	47	6	206	17	3
004	134	13	207	1	1
005	212	38	208	49	10
006		1	209	15	2
051	9		210	178	57
052	2	1	211		1
053	1		212	2	3
101	9	1	213	10	
102	9	6	214		2
103			251		1
151	14	1	252	7	3
152	90	17	253	41	13
153	43	11	254	62	6
154	13	4	255		1
155	1	1	256	681	80
201	9	2	257	12	2
202	70	15	258	21	1
203	165	90	301	107	21

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	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
302	1	3	553		
303	15	4	554		
304	82	15	601		
305	45	16	602	1	
306	202	89	603	48	13
307	1		651	15	1
351		1	652	5	2
352	4	1	701	49	7
401			702	4	2
402	196	19	703	8	2
403	1	1	751	7	2
451	7	2	752	3	
452	3		802	3	
453			803	5	2
501	16	2	704	4	
502	17	4	707	6	5
551	19	8	708	18	3
552	1	1	709	329	38
			754	2	

Guilty charges	5,143	Representatives	692
Not guilty charges	1,200	Witnesses	151
Repetitive	<u>93</u>	Confrontation	<u>68</u>

Total	6,436	Total	911
On the spot total:	2,740		

NORTH COMPOUND

Sanctions imposed at State Prison, Trenton:

Lock-up:

2 days	7	7 days	66
3 days	3	8 days	3
4 days	2	10 days	126
5 days	106	12 days	1
6 days	1	13 days	1
		15 days	310

Loss of Privileges:

2 days	4	12 days	1
3 days	4	14 days	8

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5 days	34	15 days	143
7 days	129	20 days	43
10 days	179	21 days	4
11 days	1	30 days	32
Not guilty	258	Extra duty	1
Repetitive	69	Refer cc: job change	14
Violation of due process	31	Refer cc: Administrative	
Dismissed	0	Segregation	251
Suspended sentence	194	Refer cc: restitution	67
Reprimand	97	Refer cc: IICC	0
Loss of commutation time	352	Refer cc: psychiatrist	138
Loss of contact visits	3	Refer cc: housing	5
Idle Status	0	Refer cc: Vroom consideration	70
Vacate suspension	40	Loss of radio & TV privileges	37
Refer to the prosecutor	6	Loss of furlough privileges	0
Confiscation	106	Loss of recreation privileges	582
Urine monitoring	7	Loss of phone privileges	32

Codes Violated

	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
001			201		
002	73	3	202	18	3
003	4	3	203	35	11
004	22	7	204	1	2
005	69	10	205	20	2
006		1	206	3	
051	3		207	7	
052	13	1	208	18	2
053	14	1	209	7	
101	1		210	75	8
102	1	2	211		
103			212	3	2
151	32		251		
152	90	22	252	1	
153	4	9	253	2	
154	4	3	254	16	3
155	4		213	3	2
255			502	2	
256	397	41	551	12	4
257			552	3	
301	8	2	553		1
302		2	554		
303	8	3	601	2	

	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
304	135	8	602		1
305	10	7	603	8	1
306	128	43	651	31	1
351	3		652	11	
401			701	14	2
402	36	4	702	1	
451	28	1	703	1	1
452			751	77	1
453			752	4	
501		2	802	4	2
708	12	2	803	6	8
753	3	2	704	1	
258		1	705	1	
707	10	4	709	239	17
214	1				
Guilty charges		1,739	Representatives		899
Not guilty charges		258	Witnesses		0
Repetitive		<u>67</u>	Confrontation		<u>3</u>
Total		2,064	Total		902

BUSINESS MANAGEMENT ACTIVITIES

The most significant event that had taken place during the Fiscal Year was the installation of mini-computers in the Business Office to handle Inmate Accounts. This resulted in the elimination of over 2,000 Inmate Account cards that were kept current with the old bookkeeping machine method. With the population exceeding 2,000, the computers have relieved the Inmate Account section of enormous pressure. The Business Office can now issue monthly statements to each inmate with relatively little effort. Not only is the computer handling inmate fiscal transactions, but it is also programmed to record time and attendance of all employees for the purpose of payroll and personnel records.

The second most important event took place when the Commissioner's Office informed the prison administration that Payroll and Personnel will be centralized, and the Payroll/Personnel section will come under the jurisdiction of Mr. Dennis Salamandra who is the Assistant Director of Personnel for the Department of Corrections. All institutional payroll and personnel positions have been transferred to Central Office.

In March, the auditors came to Trenton State Prison to conduct an audit of the institutional non-budgeted accounts and purchasing procedures. The audit was conducted for the time period of January 1, 1984 through June 30, 1985. In June,

the institution received a summary of the audit findings and recommendations. They are now being reviewed and will be addressed.

The institution had incurred a deficit of over \$4,000,000. There were meetings with the Commissioner on two occasions to discuss measures to be taken to reduce the deficit by \$700,000, to \$3,500,000. The resolutions were to freeze hiring for three months and reassign posts from the third shift at the Vroom Readjustment Unit to non-budgeted posts which was causing the institution overtime expenditures. This plan resulted in the savings of over \$800,000 bringing the institution well within its allowable deficit.

A Capital Budget Request was submitted for Fiscal Year 1988 for \$11,225,000. The institution is requesting replacement of the kitchens, laundry, antenna system West Compound, and other major renovations to inmate living areas.

PERSONNEL

Fiscal Year 1985-1986 has been a year of change. Restructuring of the State Prison, Trenton Payroll and Personnel Department in conjunction with the Office of Human Resources directives has occurred. Personnel transactions at the institutional level have continued without interruption.

Central Office has developed a new Recruitment Unit which conducts the pre-employment processing for the title Correction Officer Recruit. Certifications of processed candidates are then forwarded to the institution, and final employment interviews are scheduled. Initiated in April of 1986, this procedure is expected to streamline the hiring process for Correction Officer Recruits.

Payroll and Personnel records have been computerized. Time and personnel transactions are now data entered. The Time and Attendance Computer Program is still being revised to meet the needs of payroll. Payroll has experienced a large employee turnover; only one employee remains on staff from Fiscal Year 1985.

Affirmative Action Awareness Training has been given to all civilian employees of State Prison, Trenton. Personnel staff have undergone training orientation in order to meet the Governor's directive. Personnel will be involved in the Affirmative Action Awareness Training of State Prison employees.

The following is a listing of the movement of employees at the institution:

	<u>1985-1986</u>	<u>1984-1985</u>
Employed:		
New hires	148	121
Transfers	17	33
Reinstated	8	0
Total	168	154

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	<u>1985-1986</u>	<u>1984-1985</u>
Separations:		
Resigned	62	49
Retired	16	7
Transferred	21	34
Termination of temporary	13	21
Removed	23	12
Deceased	2	2
Termination of unclassified employee	<u>1</u>	<u>0</u>
Total	138	125
Other action:		
Promotions	97	191
Disciplinary actions	693	1,138
Grievances	35	36
CS-21's prepared	751	884
RA appointments	124	285
Demotions	1	0
Reinstatements	1	0

FOOD SERVICE

The cycle menus produced during Fiscal Year 1985-1986 provided acceptable meals to inmates and staff. The population as of June 30, 1986 was 2,209 inmates and approximately 1,045 staff.

The Officers' Dining Room was completed and reopened for service to staff in May 1986. The Bake Shop, Butcher Shop, and hallway areas of the cookhouse were completely scraped and painted as of April 1986. The Food Service Department has seen a marked improvement in Health and Sanitation inspections; however, until a complete modernization of the kitchen takes place, a satisfactory rating can not be achieved.

The Department of Corrections has acquired a warehouse which will be utilized as our main storage facility in the near future. This will significantly improve food service operations, since inadequate storage and pilferage continue to be major problems.

Overtime has been reduced somewhat through scheduling adjustments; however, it continues to be excessive due to understaffing, especially in the North and South Compounds.

DEPARTMENT OF CORRECTIONS
STATE PRISON, TRENTON
LAUNDRY REPORT

INSTITUTION
TSP LAUNDRY
MONTH
July 29, 19 **86**

DATE	FLAT WORK	ROUGH DRY	Thermal Blankets	Sheets	Pillow Cases		TOTAL LBS.
1							
2							
3	Pillow Cases: 800 Pillow Cases MADE FROM						
4	DAMAGED SHEETS						
5	FLAT WORK TO BORDENTOWN: RECORDS FROM						
6	JULY 85 - JUN 86						
7	CLEANWT.						
8	JULY		20,778				
9	AUG.		16,930				
10	SEP.		16,656				
11	OCT.		20,706				
12	NOV.		17,159				
13	DEC.		20,345				
14	JAN.		16,179				
15	FEB.		15,819				
16	MAR.		15,800				
17	APR.		19,945				
18	MAY		16,489				
19	JUN.		16,827				
20		TOTAL	393633				
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
TOTAL							

TOTAL LBS.—YEAR TO DATE

ITEM	THIS MONTH	YEAR TO DATE	AVERAGE DAILY CENSUS
Washroom Supplies	\$	\$16,862.75	Inmate Population
Materials (Aprons, Pads, etc.)		50,008.56	
Repair Parts, Lubricants, etc.			
Payroll			TOTAL
Total Gross Cost		66,871.31	
Average Gross Cost per lb.			No.

George Benguit
Supervisor
LAUNDRY SUP.

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The Regethermic system is being utilized with our third shift responsible for the advance production of projected weekly menu items.

Kosher and vegetarian diets are now required to be served in addition to medically prescribed therapeutic diets. This additional specialization increases the need for a full time staff dietician.

Budget requests for Fiscal Year 1988 have been submitted which include staffing and major equipment replacement recommendations to maximize efficiency in food service.

MAINTENANCE DEPARTMENT

In addition to our regular and preventive maintenance tasks, the following projects have been completed in Fiscal Year 1986.

Vroom Building

Convert former cell into Internal Affairs Office to include wiring, paneling, shelving, air conditioning, carpet, etc.

Construct and install new screens - G and H Tiers.

Install razor ribbon top of yard wall.

Painted library in basement.

Incapsulate asbestos piping in basement.

One toilet each level - remote flush installation.

Jones Farm

Install night lights in kitchen and dining room.

Install emergency lighting.

Repaint the following areas: Dining Room, Dayroom, Library, Visit Hall (inside and outside), Storage Trailer, Windows and Doors (outside).

Install new roof on visit hall.

Replace urinal in bathroom.

Install ceiling fans - dining room and kitchen.

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Natural gas line installation - removal of bottle gas.

Refurbished baseball diamond.

Trenton State Prison

Two-Left - Two-Right: Install eight foot high fencing on 2,3,4 Tiers to prevent inmates from throwing articles on the flats.

Design and construct "Activity Area" for Capital Sentence Unit.

Completely reconstruct 5-wing from cells to offices for Psychology Department; includes electric, plumbing, plastering, air conditioning.

Refurbish tables for new Officers' Dining Room.

New roof - 4-wing.

Replace over 200 slates - 7-wing roof.

Install ten new "drop-tubes" 7-wing.

Install fencing, 1-Right yard, 11 tower.

Install new domestic hot water system, 6-wing.

Refurbish bakery, cookhouse.

Replace water line in "Big Yard" from water pit to outside bathrooms.

Install new motor assembly on roll-up door #1; replace shaft roll-up door #2 - Intake.

Insulated chillers - Powerhouse.

1-GG painted throughout - relocate tables and metal cabinets.

Install fence, lower level - Gymnasium.

Administrator's house - repair roof - replace aluminum siding.

Repair/replace gate in parking lot.

Put down concrete pad for 1-GG entrance.

Put down concrete pad for Motor Pool at Central Office.

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Repainted shower in North and South Compounds.

Rebuilt all shower stalls in North Compound.

Face lift storeroom.

Install four showers each, 6-Right and 6-Left.

Built addition to Inmate Store.

Install big door at beginning of 7-wing.

Convert Storeroom to cells in 4-wing.

Install soap dispensers.

Carpentry work in I.D. room.

Shower floor redone in 2-A.

Rebuild blowers in 7-wing.

Treds repainted using slip proof paint in North and South Compounds.

Elevator shafts secured with bars to prevent escape route.

New Alge chemical pumps for cooling towers.

Voltage regulator on emergency generator.

Pull was installed inside and outside the Power House for quick electrical hook-up in case of emergency.

Install high voltage transfer switch for switch gear emergency.

Remodel Internal Affairs.

Telephone system conversion.

New electric service for outside Sanitation Office.

The maintenance computer is in operation and is generating daily preventive maintenance and scheduled work orders.

The staff is cooperative and willing to tackle any task, and give their best efforts.

STOREROOM

The status of the storeroom operation is adequate.

Number of men outfitted and serviced at Trenton State Prison:

From:	Prison Reception Unit	430
	Rahway State Prison	87
	Leesburg State Prison	72
	Mid-State Correctional Facility	58
	Southern State Correctional Facility	42
	Youth Correctional Institution-Bordentown	29
	Youth Correctional Institution-Annandale	17
	Riverfront State Prison	17
	Other institutions/hospitals	33
To :	Prison Reception Unit	6
	Rahway State Prison	104
	Leesburg State Prison	64
	Mid-State Correctional Facility	31
	Southern State Correctional Facility	41
	Youth Correctional Institution-Bordentown	35
	Youth Correctional Institution-Annandale	0
	Riverfront State Prison	17
	Other	10
	Releases	292
	Court trips	813
	Funeral trips	29
	Deceased	6

VOLUNTEER PROGRAM

State Prison, Trenton's Volunteer Program has made great progress during the year. Volunteer programs have been expanded to the inmate population, and volunteers have been recruited for programs. The volunteers are assigned to the Alcoholics Anonymous, Behavior Modification, Thresholds, Veterans Outreach, Chaplaincy, and Gamblers Anonymous Programs. This year, the Learning Is For Everyone (L.I.F.E.) Program was implemented.

The Behavior Modification Program teaches inmates various techniques that assists them in managing stress more positively. Inmates meet as a group once a week over an eight week period. There were 135 inmates assigned to the program; 69% received certificates for satisfactorily completing the program. Four volunteers are assigned as group leaders.

Fifteen inmates were assigned to the Thresholds Program. Of this total, 73% completed the program. Thresholds' counselors provide one-to-one counseling to

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inmates on the processes for making rational decisions. The inmate meets with the counselor once a week for fourteen weeks. There are six volunteers assigned to the program.

The Alcoholics Anonymous Program's goal is to assist inmates in recovering from alcoholism. Members of the group are a means of support to each other and meet with their group leader once a week. During the year, guest speakers spoke to the group members on alcoholism. Moreover, educational films on alcoholism were shown. There were fifty-five inmates who participated in the program. At present, there are twenty-five inmates enrolled in the program. The program is on-going. Five volunteers are assigned as group facilitators.

Jones Farm Gamblers Anonymous Program has been very successful since its inception in 1985. The group's purpose is to assist members in abstaining from gambling. The group meets once a week. A total of 30 inmates have participated in the program. This program is on-going, and two volunteers share the role of group leaders.

Three volunteers are assigned to the L.I.F.E. Program. The volunteers instruct inmates how to tutor illiterate inmates in reading and writing. The program has been very successful and comes under the auspices of the Education Department.

The Substance Abuse Program commenced at Jones Farm during October 1985. Twenty-one inmates have participated in the program, and 67% of the inmates have completed the program. The group leader teaches issues on drug awareness, responsibility, legal aspects, and value clarification. The inmates meet with the group leader once a week for a ten week session.

Chaplaincy volunteers provide worship services, Bible classes, and Pastoral counseling to the population. There are 49 chaplaincy volunteers assigned to the program. Volunteers from all religious denominations are represented.

Student interns are an integral part of the Volunteer Program. Eight students were assigned to the Chaplaincy Department, one to Psychology, and one to Social Work to fulfill their college requirements.

The Veterans Outreach Program has progressed well. This program comes under the auspices of the Social Work Department. There are three volunteers involved in the program.

During the year, there were five Volunteer Orientations. The purpose of the orientations were to familiarize volunteers with the policies and procedures governing the program and the institution. Volunteers were also apprised of the various departments' functions. Staff personnel from the Administration, Custody, Social Work, Chaplaincy, Education, and Psychology Departments were represented at the orientations.

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The Volunteer Screening Committee met five times throughout the year. Forty volunteers were approved for programs. There are 72 volunteers assigned to the Volunteer Program.

Volunteers were recognized during the year for the services they provided to the inmate population. Ms. Adrah Payne was the recipient of the Volunteers In Courts and Corrections of New Jersey Award. Ms. Payne is a Thresholds teacher and has been a volunteer at the institution since 1974. Mr. George Traub was honored at the Presidential Award Ceremony this year. He was presented an award on behalf of President Ronald Reagan. Mr. Traub is a chaplaincy volunteer and has been a volunteer at the institution since 1956. Mr. Traub provides Bible classes and worship services at the Main Complex and Jones Farm.

On May 14, 1986, State Prison, Trenton held its Third Annual Volunteer Banquet. Mr. Sidney Hicks, Deputy Director of Adult Institutions, was the keynote speaker. The banquet was successful and was attended by volunteers, guests, and staff personnel. Certificates and plaques were awarded to the volunteers. Of particular note, Mr. Howard Beyer, Administrator, was presented an award on behalf of the volunteers for his support of the program throughout the years.

The goal of the Volunteer Program for the next Fiscal Year is to continue to provide quality and quantity programs to the inmate population. In addition, plans are being made to provide in-service training to volunteers.

STATE USE INDUSTRIES

The Clothing Industry produced 28,767 pairs of pants and coats combined.

The Knitting Industry produced a total of 10,929 dozen pairs of socks.

The Printing Industry printed 9,856,355 impressions which consisted of letter heads, forms, name cards, envelopes, signs, and booklets.

There were a total of 2,133 workers working during the years with an average of 178 per month. There were a total of 228 new workers assigned, and 275 dropped or transferred to other jobs during the year.

VROOM READJUSTMENT UNIT

In September 1985, the Medical Department was moved from D Tier and relocated in the newly constructed Medical/Dental Office located in the old VRU Shop area. Once the dental portion of the office was completed, it eliminated a great deal of medical trips to State Prison, Trenton.

The newly constructed Doctor and Dental Offices became operational. The opening of these offices cut back greatly the number of inmates being transported to State Prison, Trenton for treatment.

April 28, 1986, Mr. Henry J. Jackson was promoted to an Assistant Superintendent position at Rahway State Prison and Vernon L. Johnson was previously the Principle Procedure Analyst at State Prison, Trenton.

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A wall mounted Intercome System has been installed April 1986 in VRU's Medical and Grille Gate Areas. The Primary purpose of the Intercome System is to provide the VRU Medical Staff with a direct access to custody via the Grille Gate Officer for escorts/emergent needs.

Major Incidents:

There was only one incident of a serious nature in July 1985, that occurred during the month. Inmate Richard Bryant #68310, without provocation, punched SCO Donald Weisnech on the left side of the face with his fist. It was necessary to use batons to subdue Bryant and prevent further injury to staff members.

On August 8, 1985, another weapon fashioned from a typewriter paper-bar was recovered from Gregory Wynn #65910 after an altercation in the VRU Recreation Yard. Weapons fashioned from typewriter paper-bars continue to be found in the VRU Recreation Yard.

Joseph Mayham #65952 attempted an escape from the VRU Recreation Yard by climbing onto the sally-port cage and scaling his way along the front of the building toward the perimeter wall. As Mayham reached the end of the building, SCO Barry Stewart sounded the emergency alarm by blowing his whistle. This caused Mayham to jump back into the recreation yard, thus aborting his escape attempt. This incident occurred on August 22, 1985.

October 16, 1985, A. Bridges #68788 assaulted Officer T. Toplyn by punching the Officer in the stomach area with his elbow while the Officer was supervising the recreation movement into the Unit. Bridges then took a fighter stance and began swinging his fist in an attempt to further assault staff members. Force had to be used to subdue Bridges and prevent him from further assaulting staff members.

On October 30, 1985, T. Patterson #64258 assaulted Officer D. Howarth by punching him in the face as the officer served him a copy of a disciplinary report. Because of his assaultive behavior, the decision was made to temporarily place Patterson in mechanical restraints. When Patterson's cell door was ordered opened by Sergeant L. Johnson, he immediately assaulted Officer Weisnech with a pencil he was swinging as a weapon. Force was necessary to subdue Patterson and deter any further assaultive behavior.

On December 4, 1985, A. Bridges #68788 assaulted SCO D. Weisnech while returning from the VRU Law Library. It was necessary to use force in order to bring Bridges under control.

December 27, 1985, H. Little #68451 attempted to assault SCO's H. Forrest and D. Weisnech while they were escorting him back to his cell. Force was used to subdue Little and place him back in his cell.

May 1, 1986, Trenton Psychiatric Hospital informed the VRU that a Ernest Michael Bascou had intentions of "bombing" the VRU. Internal Affairs

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investigation communicated no serious threat to the security of the VRU/
Forensic Units.

May 7, 1986, inmate Thomas Patterson #64258 assaulted a tower office by
throwing an object at the tower. Patterson was placed in detention without a
placement incident. Patterson actions in detention, after his placement,
resulted in one officer being transported to St. Francis Hospital to have
officer's eyes medically washed out. Patterson's placement in detention was
video taped by Internal Affairs.

May 15, 1986, at approximately 12:30 PM inmate Steven Grimes #202540 suffered
an "Asthmatic Attack" while in his cell. Inmate was expeditiously transported
to St. Francis Medical Center where he expired at approximately 1:51 AM,
May 15, 1986. "Cardiac Arrest" was diagnosed as the reason for death.

June 5, 1986, at approximately 12:30 PM inmate Alexander Stewart #56365 placed
a "collect telephone call" to the Superintendent of Schools, Patterson, N.J.
threatening switch board operator by stating he had placed a "pipe bomb" in
a Patterson, N.J. School. Internal Affairs Office State Prison, Trenton was
instrumental in procuring the aforementioned information (referred to
Prosecutor).

On June 16, 1986 at approximately 10:10 AM, inmate Antionio Sanchez #77517
suffered an asthmatic attack while in the Institutional School area. Sanchez
was immediately given medical treatment by Nurse A. Niemiec, R.N. at the V.R.U.
While inmate Sanchez was being treated a "fight" broke out in the V.R.U. yard
between inmates Rufus Roberts #69986 and Robert Sanders #69890. Reported
injuries were as follows: No reported injuries to inmate Roberts #69986.
Inmate Sanders #69890 was treated for an injury to his "left eye", Institutional
Dr. Hollendonner was notified and it was determined that Sanders be transferred
to St. Francis Medical Center for further treatment.

June 24, 1986, inmate James Bethea #57550 threw a cup full of liquid cleaning
substance in Officer J. Sienkiewicz eyes. Incident occurred on "A" Tier, charges
were written and Officer had his eyes medically washed out at St. Francis
Hospital.

Visits:

There was a total of 740 escort visits and 44 contact visits.

Telephone Calls:

There was a total of 26,317 telephone calls made for the period.

Disciplinary Program:

The Departmental Hearing Officers adjudicated a total of 1,230 disciplinary charges for the period. They also adjudicated twenty-seven protective custody hearings.

The breakdown of the infractions were as follows: .002 (166), .003 (19), .004 (23), .005 (78), .051 (1), .052 (5), .053 (4), .101 (1), .102 (1), .151 (6), .152 (58), .154 (5), .201 (2), .202 (19), .203 (1), .205 (9), .208 (5), .209 (6), .210 (22), .251 (7), .252 (2), .253 (18), .254 (6), .256 (265), .302 (6), .303 (4), .304 (55), .305 (13), .306 (144), .352 (3), .402 (4), .451 (47), .551 (2), .651 (46), .652 (2), .701 (13), .702 (1), .704 (1), .707 (3), .708 (3), .709 (99), .751 (3), .802 (2), .803 (3), and C/V/S (Chronic Violator Status) (48).

State Parole Board:

The State Parole Board Panel heard twenty-six inmates' cases during the fiscal period.

Inter-Institutional Classification Committee:

The Inter-Institutional Classification Committee interviewed a total of 423 inmates cases during the fiscal period.

Inmate Movement:

Medical trips	635
Court trips	59
Transfers from:	
State Prison, Trenton	61
State Prison, Rahway	18
State Prison, Leesburg	3
Youth Correctional Institution-	
Bordentown	5
Yardville Reception Correctional	
Center	6
Southern State Correctional Facility	3
Mid-State Correctional Facility	1
State Prison, Riverfront	1
Transfers to:	
State Prison, Trenton	39
State Prison, Rahway	18
State Prison, Leesburg	14
Southern State Correctional Facility	2
State Prison, Riverfront	7
Youth Correctional Institution-	
Bordentown	1
Inter-state Transfer	1
X-Max	6
Date Set	3
Deceased	1

INMATE LITIGATION

During the fiscal year of July 1, 1985 to June 3, 1986 the following litigation was received by State Prison, Trenton.

July/August/September 1985:

Federal:

- Habeas Corpus - 16
- 1983 Civil Rights - 39
 - 7 - Legal Access
 - 6 - Loss of Property
 - 1 - Business Office Concerns
 - 3 - Disciplinary Proceedings
 - 6 - Conditions of Confinement
 - 1 - Denial of Medical Care
 - 9 - Alleged Assaults/Excessive Force
 - 1 - Denial of Religious Services
 - 4 - Mailroom Procedures
 - 1 - Management Control Units

State: 19

- 5 - Appellate Motions
- 2 - Property Claims
- 7 - Notice of Claims
- 3 - Denial of Medical Care
- 1 - Disciplinary Charges
- 1 - Harrassment

October/November/December 1985:

Federal:

- Habeas Corpus - 15
- 1983 Civil Rights - 21
 - 3 - Denial of Legal Access
 - 3 - Disciplinary Prodeecings
 - 1 - Management Control Unit
 - 8 - Alleged Assaults/Escessive Force
 - 1 - Videotaping Procedures
 - 1 - Invalid Custody by State of New Jersey
 - 2 - Denial of Medical Care
 - 1 - Classification Procedures
 - 1 - Mechanical Restraints

State: 29

- 5 - Notice of Claims
- 1 - Office of Administrative Law
- 19 - Appellate Motions
- 1 - Disciplinary Proceedings
- 3 - Property Claim/Business Office

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Additionally, (1) one response was filed on behalf of another institution.

January/February/March 1986:

Federal:

- Habeas Corpus - 12
- 1983 Civil Rights - 8
 - 1 - Denial of Educational Services
 - 3 - Denial of Medical Care
 - 2 - Disciplinary Proceedings
 - 1 - Mailroom Procedures
 - 1 - Alleged Assault/Excessive Force

State: 24

- 9 - Appellate Motions
- 7 - Property Claims
- 7 - Office of Administrative Law
- 3 - Disciplinary Proceedings
- 1 - Alleged Assault
- 1 - Feeding Procedures
- 1 - Staff Negligence
- 1 - Denial of Dental Care

April/May/June 1986:

Federal:

- Habeas Corpus - 18
- 1983 Civil Rights - 14
 - 3 - Denial of Medical Care
 - 2 - Conditions of Confinement
 - 3 - Disciplinary Proceedings
 - 2 - Denial of Legal Access
 - 4 - Alleged Assault/Excessive Force

State: 32

- 7 - Office of Administrative Law
- 14 - Appellate Motions
- 9 - Property Claims
- 2 - Executive Clemency Petition

Total Litigation Received - 250

