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Office of Human Resources  
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December 11, 2012

Office of the Governor  
Attn: Charles B. McKenna, Chief Counsel  
P.O. Box 001  
Trenton, NJ 08625

New Jersey Senate  
Attn: Honorable Stephen Sweeney  
President of the Senate  
State House  
P.O. Box 099  
Trenton, NJ 08625-0099

New Jersey General Assembly  
Attn: Honorable Sheila Oliver  
Speaker of the General Assembly  
State House  
P.O. Box 098  
Trenton, NJ 08625-0098

Office of Legislative Services  
Attn: Lori O'Mara-Van Driesen  
Director of Public Information  
State House Annex  
Room B50  
P.O. Box 068  
Trenton, NJ 08625-0068

Re: New Jersey First Act

In accordance with the New Jersey First Act, N.J.S.A 52:14-7, attached is the 2013 annual report of exempt positions for Thomas Edison State College. For 2013, the College is adding one additional title, Associate Dean.

As the State's only college or university created exclusively to serve self-directed adults, Thomas Edison State College is a highly specialized institution. The College is regionally, nationally, and internationally known for its expertise in adult learning, technology supported learning strategies, prior learning assessment, and cooperative partnerships with corporate and military education.

Accordingly, the College exists in a highly competitive environment for the talent and specialized expertise necessary to fulfill its unique mission. Additionally, the College's central campus is located on the State's western border in Trenton. We frequently recruit and attract talented professionals from the asset-rich environment provided by the Philadelphia metropolitan region. We must also compete with well-capitalized proprietary institutions that offer higher salaries and generous corporate compensation packages including stock options and profit-sharing opportunities.

Therefore, the criteria that we have applied in determining exempt positions is the identification of skilled positions necessary to recruit and retain professionals essential to protecting the College's leadership position in a highly competitive market.

Sincerely,

Mindi Beaver, Associate VP/Director  
Office of Human Resources

## Thomas Edison State College List of Exempted Titles

Director 1  
Director 2  
Director 3  
Director 4  
Associate Director 1  
Associate Director 2  
Associate Director 3  
Managing Assistant Director 1  
Managing Assistant Director 2  
Assistant Director 2  
Assistant Director 3  
Assistant Director 4  
Executive Assistant 1  
Administrative Assistant 1  
Administrative Assistant 2  
Administrative Assistant 3  
Professional Services Specialist 2  
Professional Services Specialist 3  
Professional Services Specialist 4  
Program Assistant  
**Associate Dean**  
Assistant Dean  
Associate Vice President  
Dean  
Dean 2  
President  
Project Specialist  
Vice President for Academic Affairs  
Vice President for Administration and Finance  
Vice President for Campus Planning  
Vice President for Institutional Advancement