

**PORT AUTHORITY TRANSIT CORPORATION  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, November 20, 2024**

**Pennsylvania Commissioners**

James Schultz, Esq., Chairman of the Board (via Teams)  
Pasquale Deon, Sr. (for Pennsylvania Auditor General Timothy DeFoor) (via Teams)  
Allison Deibert (for Pennsylvania Treasurer Stacy Garrity) (via Teams)  
Donna Powell  
Keiwana McKinney-Forde (via Teams)  
Vaughn Ross  
Gregory Schwab, Esq. (via Teams)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board (via Teams)  
Albert Frattali  
Richard Sweeney  
Charles Fentress  
Aaron Nelson (via Teams)  
Daniel Christy  
Bruce Garganio (via Teams)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila D. Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
Toni Brown, Chief Administrative Officer  
Jerry Sahi, Chief Financial Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
Robert Finnegan, Chief Safety and Security Officer  
David Aubrey, Inspector General  
Ed Cobbs, Jr., Chief of Police  
Stephen M. Holden, Esq., Deputy General Counsel  
Megan S. Scheib, Esq., Deputy General Counsel  
Christopher Jones, Director, Information Services  
Matthew Licata, Director, Fleet Management (via Teams)  
Ricardo DeOliveira, Director, WWB/CBB  
Darlene Callands, Acting Director, Government Relations & Grants Administration  
Christina Maroney, Director, Strategic Initiatives  
Darcie DeBeaumont, Director, Finance, DRPA  
Mark Ciechon, Director, Finance, PATCO  
Jesse Mickel, Acting Manager, Purchasing & Stores  
Rohan Hepkins, PATCO Deputy General Manager  
Kathleen P. Vandy, Esq., Assistant General Counsel  
Amy Ash, Manager, Contract Administration

Elisabeth Klawunn, Manager, Construction and Maintenance, Engineering  
Nicole Ochroch, Acting Engineering Program Manager  
Susan Bond, Program Analyst, Engineering  
Michael Rakowski, Manager, Planning & Design, Engineering  
Carol Herbst, Senior Accountant, Finance (via Teams)  
Dawn Whiton, Executive Assistant to the CEO  
Mike Williams, Manager, Corporate Communications  
Amanda Hammock, Administrative Coordinator, Corporate Secretary Department  
Katherine Hilinski, Records Manager, Office of General Counsel

### **Others Present**

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit  
Alan Kessler, Esq., Duane Morris, LLP (via Teams)  
Ryan Frascella, Board Liaison, Bellevue Strategies, LLC (via Teams)  
Anthony Luker, SE Regional Director, Office of the Pennsylvania Governor (via Teams)  
Hayden Rigo, Deputy Chief of Staff, Pennsylvania Department of the Auditor General  
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)  
Alan Becker, Citizens Advisory Committee Member  
Bill Hamilton, former DRPA employee

### **OPEN SESSION**

#### **Roll Call**

Chairman Schultz called the meeting to order at 10:17 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Frattali, Powell, McKinney-Forde, Deon, Nelson, Schwab, Ross, Fentress, Deibert, Garganio, Christy, and Sweeney.

#### **Public Comment**

There was no public comment.

#### **Report of the General Manager**

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. There were no questions or comments from Commissioners. Commissioner Fentress moved to accept the General Manager's Report and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

#### **Approval of the October 16, 2024, PATCO Board Meeting Minutes**

Chairman Schultz stated that the Minutes of the October 16, 2024 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the Lists of Previously Approved Payments covering the Month of October 2024**

Chairman Schultz stated that the List of Previously Approved Payments covering the month of October 2024 was previously provided to all Commissioners. There were no questions or comments from Commissioners on this item. Commissioner Frattali moved to receive and file the List and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of October 2024**

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of October 2024, was previously provided to all Commissioners. There were no questions or comments from Commissioners on this item. Commissioner Garganio moved to receive and file the List and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Balance Sheet and Equity Statement dated August 31, 2024**

Chairman Schultz stated that the Balance Sheet and Equity Statement dated August 31, 2024, was previously provided to all Commissioners. Commissioner Fentress moved to receive and file the Balance Sheet and Equity Statement and Commissioner Christy seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations and Maintenance Committee Meeting Minutes of November 12, 2024**

Chairman Schultz stated that the Minutes of the November 12, 2024 Operations and Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments on or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

**Adoption of Resolution Approved by the Operations and Maintenance Committee on November 12, 2024**

Chairman Schultz stated that there were four (4) Resolutions from the November 12, 2024 Operations and Maintenance Committee Meeting for consideration:

**PATCO-24-022 Contract Modifications**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for the execution of contract modifications to a certain contract for a PATCO project and that the Board amend the original approved Resolution. The change order would be with Cubic Transportation Systems, Inc. under the sole source vendor replacement parts for CY 2024. Mr. Rink advised that the original contract amount of \$275,000.00 will not cover the repair and stock item charges from Cubic for the remainder of 2024. The change order is in the amount of \$20,000.00, for an adjusted contract agreement amount of \$295,000.00 Commissioner Fentress moved to adopt the Resolution and Commissioner Powell seconded the motion. There were no

questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-24-023 Sole/Single Source Vendors for Replacement Parts for PATCO CY 2025**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to enter into sole or single source procurement contracts for the purchase of replacement parts from original equipment manufacturers, as set forth in Exhibit A to the Resolution. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-24-024 In Kind Support of 2025 Community Initiatives**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to provide in-kind services to support local governments, community groups and 501c3 organizations which request use of our facilities to promote their events. After vetting and approval by Community Relations and Executive Staff, an appropriate Right of Entry Agreement including proof of insurance coverage and indemnification of the Authority will be developed for any use of our facilities. Commissioner Christy moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-24-025 PATCO's Public Transportation Agency Safety Plan**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board approval of the revised PATCO Public Transportation Agency Safety Plan. Commissioner Fentress moved to adopt the Resolution and Commissioner Vaughn Ross seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of November 13, 2024**

Chairman Schultz stated that the Minutes of the November 13, 2024 Finance Committee Meeting were previously provided to all Commissioners. There were no comments on or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

**Adoption of Resolution Approved by the Finance Committee on November 13, 2024**

Chairman Schultz stated that there was one (1) Resolution from the November 13, 2024 Finance Committee Meeting for consideration:

**PATCO-24-026 Qualified Law Firms to Provide Legal Services to DRPA and PATCO**

General Counsel Santarelli presented the Summary Statement and Resolution seeking Board approval of an attached list of law firms qualified to provide legal services to DRPA and PATCO. Mr. Santarelli advised that a panel of four (4) members of the Office of General Counsel, as well as the Deputy Chief Executive Officer, had reviewed the Statements of Qualifications from responding law firms and developed the list. He stated that assignment of legal work will depend on actual legal needs and will be made by the General Counsel following appropriate consultation. Commissioner Powell moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. Commissioner Deon abstained from the vote. All other Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**New Business**

Chairman Schultz stated that there was one (1) New Business item for consideration:

**PATCO-24-027 2025 DRPA Board/Committee Meeting Schedules**

General Counsel Santarelli presented the Summary Statement and Resolution seeking Board approval of the PATCO Board and Committee Meeting Schedules for calendar year 2025. Commissioner McKinney-Forde moved to adopt the Resolution and Commissioner Fentress seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Unfinished Business**

There was no Unfinished Business.

**Executive Session**

There were no Executive Session items.

**ADJOURNMENT**

With no further business, Commissioner Deon moved to adjourn the Meeting. Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:28 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary