

**Integrity Monitor Report
Categories 1 and 2**

Integrity Monitor Firm Name: Vander Weele Group

Integrity Monitor Category (1 or 2): 2

Quarter Ending: 09/30/2023

Expected Engagement End Date: 12/23/2023

A. General Information

1. Recovery Program Participant:

NJ Department of Community Affairs (NJDCA)

2. Federal Funding Source (e.g. CARES, HUD, FEMA, ARPA):

American Rescue Plan Act (ARPA)

3. State Funding Source (if applicable):

State Fiscal Recovery Funds

4. Deadline for Use of State or Federal Funding by Recovery Program Participant:

December 31, 2026

5. Accountability Officer:

John Alexy

6. Program(s) under Review/Subject to Engagement:

Financial Auditing and Grant Management

7. Brief Description, Purpose, and Rationale of Integrity Monitor Project/Program:

Purpose is to support the NJDCA with various financial auditing and grants management supports for the State Fiscal Recovery Funds (SFRF), as well as to ensure subrecipients comply with ARPA, implementing regulations and provide assistance to subrecipients in identifying metrics for success.

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8. Amount Allocated to Program(s) under Review/Subject to Engagement:

Subrecipient Monitoring covers \$6.4 billion in State Fiscal Recovery Funds appropriated to the State of New Jersey.

9. Amount Expended by Recovery Program Participant to Date on Program(s) under Review/Subject to Engagement:

As of date of engagement, approximately half of the \$6.4 billion had been allocated. As of 6/30/23, all funds have been allocated.

10. Amount Provided to Other State or Local Entities:

N/A

11. Completion Status of Program (e.g. planning phase, application review, post-payment):

Working Phase

12. Completion Status of Integrity Monitor Engagement:

In process

B. Monitoring Activities

13. Description of the services provided to the Recovery Program Participant during the quarter (i.e. activities conducted, such as meetings, document review, staff training, etc.):

1. Bi-weekly status meetings;
2. Additional VWG and DCA meetings and trainings;
3. SFRF QPR/UST data entry;
4. VWG and DCA meetings and trainings; Status meetings with DCA staff responsible for various portions of the SFRF process including MOU/Grant Agreements, Tracker, PERs, and QPR. The meeting included a debrief and SOP documentation review and input from DCA;
5. Post-mortem QPR process meeting and review of final UST flags with input from pertinent DCA staff;
6. SOP documentation preparation, including reviewing training videos, notes, and inquiries to pertinent DCA personnel; and,
7. SOP documentation development and draft submission

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8. Preparation of monthly and quarterly reports,

a) Recovery Program Participant Comments

[None]

14. Description of activities to prevent, detect, and remediate waste, fraud, and/or abuse during the quarter:

a) IM Response

Updating and building the NJDCA-DRM SFRF QPR Standard Operating Procedures to support current and future staff in ensuring the prevention, detection, and remediation of waste, fraud, and/or abuse.

b) Recovery Program Participant Comments

[None]

15. General description of any findings of waste, fraud, or abuse:

a) IM Response

N/A

b) Recovery Program Participant Comments

[None]

C. Miscellaneous

16. List of hours (by employee) and expenses incurred to perform quarterly integrity monitoring review:

a) IM Response

Kristen Mokofisi - 47.8
Richard Palmer - 68.75

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Sophia Staveris - 68.6

Cassy Good - 196.20

Maribeth Vander Weele - 0.00

b) Recovery Program Participant Comments

[None]

Name of Integrity Monitor: Vander Weele Group, LLC.

Name of Report Preparer: Cassy Good

Signature:



Date:

09/28/2023