

CHAPTER 27

NEW JERSEY STATE BOARD OF ARCHITECTS

Authority

N.J.S.A. 45:3-1 et seq., specifically 45:3-3.

Source and Effective Date

R.2005 d.303, effective August 11, 2005.
Sec: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

Chapter Expiration Date

Chapter 27, New Jersey State Board of Architects, expires on August 11, 2010.

Chapter Historical Note

Chapter 27, New Jersey State Board of Architects, was adopted and became effective prior to September 1, 1969.

Pursuant to Executive Order No. 66(1978), Chapter 27, New Jersey State Board of Architects, was readopted as R.1990 d.165, effective February 20, 1990. See: 22 N.J.R. 18(a), 22 N.J.R. 974(a).

Subchapter 3, Scope of Architectural Services, was adopted as R.1994 d.169, effective April 4, 1994. See: 25 N.J.R. 5439(a), 26 N.J.R. 1517(a).

Chapter 27, New Jersey State Board of Architects, was repealed and Chapter 27, New Jersey State Board of Architects, was adopted as new rules by R.1995 d.101, effective February 21, 1995. See: 26 N.J.R. 4952(a), 27 N.J.R. 716(a).

Pursuant to Executive Order No. 66(1978), Chapter 27, New Jersey State Board of Architects, was readopted as R.2000 d.103, effective February 18, 2000. See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

Subchapter 4A, Continuing Education, was adopted as new rules by R.2000 d.135, effective April 3, 2000. See: 31 N.J.R. 1893(a), 32 N.J.R. 1217(a).

Subchapter 7A, Design Build Contracts, was adopted as new rules by R.2001 d.305, effective August 20, 2001. See: 33 N.J.R. 1858(a), 33 N.J.R. 2815(a).

Chapter 27, New Jersey State Board of Architects, was readopted by R.2005 d.303, effective August 11, 2005. See: Source and Effective Date. See, also, section annotations.

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SUBCHAPTER 1. PURPOSE AND SCOPE

13:27-1.1 Purpose

The purpose of this chapter is to regulate the practice of architecture in the State of New Jersey pursuant to N.J.S.A. 45:3-1.

Amended by R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).
Rewrote the section.

13:27-1.2 Scope

This chapter shall apply to all applicants seeking licensure as an architect and all licensees practicing architecture in the State of New Jersey.

Amended by R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).
Rewrote the section.

SUBCHAPTER 2. ADMINISTRATION

13:27-2.1 Establishing Board name

In accordance with P.L. 1902, c.29, p. 54 as amended and supplemented (N.J.S.A. 45:3-1 et seq.) the name of this Board shall be the New Jersey State Board of Architects.

13:27-2.2 Office location

The offices of the Board are located at 124 Halsey Street, PO Box 45001, Newark, New Jersey 07101.

Case Notes

Engineer's designing of duplex held not an "engineering project" within exception to architect's licensing statute. State Bd. of Architects v. North, 197 N.J. Super 349, 484 A.2d 1297 (Ch.Div.1984).

13:27-2.3 Meetings of Board; quorum

(a) The Board shall hold an annual meeting at the Board office in July of each year.

(b) The meetings of the Board shall be held as scheduled and notice thereof shall be filed in accordance with the Open Public Meetings Act (P.L. 1975, c.231).

(c) A majority of the appointed membership of the Board shall constitute a quorum (N.J.S.A. 45:1-2.2(d)).

(d) Chronic absence and/or lack of participation by a member in Board activities, as documented by Board records, may be the basis for the submission of a request for replacement to the appropriate authority, as determined by a majority vote of the Board.

13:27-2.4 Election of officers; term; vacancies

(a) At its annual meeting, the Board shall elect from its members a President and a Vice President. These officers shall be elected by a quorum of the Board.

(b) The term of each officer so elected shall be for one year, but shall continue until a successor has been elected and qualified, unless such officer is removed for cause by vote of a quorum of the Board. In the event of a vacancy in an office, an officer shall be elected by a quorum of the Board to fill the unexpired term.

13:27-2.5 Duties of officers; committee appointments

(a) The President of the Board shall preside at all meetings, appoint all committees and chairpersons and shall perform all other duties ordinarily pertaining to the Office of the President or as may be directed by the Board.

(b) The Vice President shall perform the duties of the President during the absence or incapacity of the President. In the absence of both the President and Vice President, the Board member with seniority shall preside.

13:27-2.6 Executive Director; duties

(a) An Executive Director shall serve as chief administrative officer and official custodian of the records of the Board.

(b) The Executive Director shall, in a thorough and efficient manner, fulfill administrative duties, including, but not limited to, duties in connection with the keeping of minutes of meetings, examinations, correspondence, staff and records.

Registered Landscape Architect
 Professional Landscape Architect
 DESCRIPTIONS OF SERVICES
 Landscape Architecture
 Landscape Architectural Design
 Landscape Architectural Construction
 Landscape Architectural Planting Design
 Landscape Architectural Service

(b) The titles and descriptions listed in (a) above are not meant to be all-inclusive.

Amended by R.2005 d.303, effective September 6, 2005.
 See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).
 Deleted former (a); recodified former (b) as (a) and rewrote section; recodified former (c) as (b) and rewrote section.

13:27-8.21 Fees

(a) The following fees shall be charged by the New Jersey State Board of Architects for Landscape Architect Certification matters. Unless otherwise provided herein, all fees are non-refundable.

- 1. Application Fee \$ 125.00
- 2. Examination fee for the New Jersey Examination when Board administered 100.00
- 3. Initial Certification Fee (including seal press)
 - i. If paid during the first year of a biennial renewal period 160.00
 - ii. If paid during the second year of a biennial renewal period 80.00
- 4. Biennial Renewal Fee—Active Status 160.00
- 5. Biennial Renewal Fee—Inactive Status (To be determined by the Director by rule)

- 6. Late Fee 50.00
- 7. Reinstatement Fee 100.00
- 8. Replacement or duplicate certificate fee 25.00
- 9. Replacement seal press 40.00
- 10. Verification of Certification 25.00

Amended by R.2005 d.303, effective September 6, 2005
 See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).
 Increased the examination fee in 2, increased biennial renewal fee in 4 and made it "active status", added 5, redesignated former 5 and 6 as 6 and 7, deleted former 7 relating to reciprocity fee, and added "Replacement or" in 8.

13:27-8.22 Notification of change of address; service of process

(a) Certified landscape architects shall notify the Board in writing of any change from the address currently registered with the Board and shown on the most recently issued certificate. Such notice shall be sent to the Board by certified mail, return receipt requested, no later than 30 days following the change of address. Failure to notify the Board of any change of address may result in disciplinary action.

(b) Service of an administrative complaint or other Board-initiated action at a certificate holder's address on file with the Board shall be deemed adequate notice when service by certified or regular mail is acceptable and shall allow the commencement of any disciplinary proceedings.

Amended by R.2000 d.103, effective March 20, 2000.
 See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).
 In (b), substituted "certificate holder's" for "licensee's" following "action at a".
 Amended by R.2005 d.303, effective September 6, 2005
 See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).
 In (a), substituted "Certified landscape" for "Landscape" preceding "architects" and deleted "in accordance with N.J.S.A. 45:1-21(h)" at the end of paragraph; rewrote (b).