GRANT\$

BULLETIN

NEW JERSEY STATE LIBRARY • 185 West State Street • CN 520 • Trenton, NJ 08625-0520

February 1991

Timeline for the Grant Process

To help potential grantees plan for the implementation of their projects, the following timeline was developed. The timeline starts with the announcement of the grant program and continues through to the issuance of the first payment.

Month One The availability of guidelines and the application deadline for a grant

program are announced in the **GRANT\$ BULLETIN**.

Month Three The date when applications are due in the Department of Education's.

Application Control Center (ACC) falls in month three. The ACC

processes the applications and selects a review panel.

Month Four Applications are scored by the review panel. Program manager

conducts a technical review of each application.

Month Five Applicants are notified of the results of the review process.

Successful applicants receive a contract with the notification

letter.

Month Six Library secures required signatures on contract and returns it to the

State Library.

Month Seven Contract is processed by the Department of Education and the State

Library.

Month Eight Contract begins; grantee may initiate project.

Month Nine Library receives first payment of the grant award.

NEW GRANT PROGRAMS

Guidelines and applications for the grants listed below are now available.

Grant Program: Federal Library Aid--Automation Consultation Program

Amount Available \$80,000--grant awards may not exceed \$10,000

Purpose: Funds are provided to a library or a group of libraries to hire

a consultant to assist in selecting an automated library system.

Eligible Projects: An eligible project will use a consultant to assist in the prepa-

ration of an RFP or other bid document for an automated library system, the review of responses to the bid document,

and the negotiation of a contract.

Eligible Applicants: Any New Jersey library or group of libraries.

Priority for Award: To be recommended for funding, an application must achieve

a total average score of 65 points of more. Starting with the highest score, funds will be awarded until all eligible

applications are funded or funds are depleted.

Technical Assistance Meeting: None

Deadline for Submission: May 3, 1991

NOTE: This grant program will be offered again in the fall of 1991.

Grant Program: Federal Library Aid--Tapeload Program

Amount Available: \$100,000

Purpose: Funds will be provided to libraries to tapeload existing

machine readable bibliographic data into the OCLC Online

Union Catalog.

Eligible Projects: Those projects which involve the tapeload of existing machine

readable bibliographic records into the OCLC Online Union Catalog. Applicants must agree to make the circulating materials represented by these records available for loan via the OCLC ILL Subsystem. For non-circulating materials, provision must be made for onsite access or photocopies.

Eligible Applicants: Any New Jersey Library or group of libraries; all applicants

must be members of the New Jersey Library Network and

lenders via the OCLC ILL Subsystem.

Priority for Award:

To be recommended for funding, an application must receive a total average score of 65. Starting with the highest score, funds will be awarded until all eligible applications are funded or funds are depleted.

Technical Assistance Meeting:

None

Deadline for Submission:

June 7, 1991

Grant Program:

Federal Library Aid--Retrospective Conversion Program

Amount Available:

Program I - \$150,000 Program II - \$150,000

Purpose:

The program will provide funds to libraries to convert local paper bibliographic records into the MARC format.

Eligible Projects:

<u>Program I</u>--those projects which involve conversion of library bibliographic records that are not currently machine readable to MARC records and result in the addition of these records to that portion of the statewide bibliographic database housed in the OCLC Online Union Catalog.

There is no minimum number of titles required for Program I funding.

<u>Program II</u>--those projects which involve conversion of library bibliographic records that are not currently machine readable to MARC records.

A minimum conversion of 25,000 bibliographic records per applicant or 50,000 records for a group is required for Program II funding.

Eligible Applicants:

<u>Program I</u>--any individual New Jersey library or group of libraries; all applicants must be members of the New Jersey Library Network. Applicants must participate in the OCLC Shared Cataloging Subsystem and participate as a lender in the OCLC Interlibrary Loan Subsystem.

<u>Program II</u>--any individual New Jersey library or group of libraries that are members of the New Jersey Library Network.

Priority for Award:

To be recommended for funding, an application must receive a total average score of 65 points or more. Starting with the highest score, funds will be awarded within each program until all eligible applications are funded or funds are depleted.

Technical Assistance Meeting: None

Submission of Application: June 7, 1991

GRANTS AWARDED

<u>Institutional Library Services: State Institutions, LSCA Title I, 1991</u>--The purpose of this program was to assist state institutions in establishing library services where none exist or in reaching client groups without library services. The grant funds may be used to purchase library materials, furniture, equipment, and to hire staff. Two grants were awarded. The grant recipients are:

Ancora Psychiatric Hospital

\$49,946

Funds will be used to establish satellite libraries in 21 locked wards. The materials to be purchased will be selected for the unique population of each ward.

Greystone Park Psychiatric Hospital

\$50,000

Funds will be used to establish libraries in six living areas containing 16 closed wards. The materials to be purchased will be selected for the special needs of the clients housed in each ward.

Maintenance of Library Collections, 1991 Awards—In fiscal 1991, the Maintenance and Preservation of Library Collections grant program was able to award a total of \$129, 277. All applicants requested funds under Program A, conservation of specific items or collections.

Publicly supported institutions received \$96,958 of the total amount awarded; privately supported institutions received \$32,319.

The following libraries received awards:

Belleville Public Library

\$ 830

Funds will be used for archival copying and protective enclosures for historic Belleville documents and photographs.

Clara Maass Medical Library

\$ 7,039

Funds will be used for deacidification and rebinding of hospital ledgers.

East Brunswick Public Library

\$ 2,378

Funds will be used to microfilm the first 29 years of East Brunswick High School year books.

East Orange Public Library

\$14,120

Funds will be used to microfilm scrapbooks, city directories and newspaper index.

Maintenance of Library Collections 1991 Awards continued:

Hoboken Free Public Library

\$25,000

Funds will be used for microfilming and photographic reproduction of the Hoboken local history collection.

Hunterdon County Library

\$ 3,351

Funds will be used to microfilm and produce hard copy reproductions of Hunterdon County histories.

Library Company of Burlington

\$15,250

Funds will be used for conservation and protective enclosures for original books owned by the Library Company.

New Jersey Historical Society Library

\$10,030

Funds will be used for the conservation of 19th century atlases.

Newark Public Library

\$25,000

Funds will be used to microfilm and index the historical collection of New Jersey telephone books.

Rutgers University, Special Collections

\$14,254

Funds will be used for the conservation of New Jersey county wall maps.

Somerset County Library

\$ 1,550

Funds will be used for the repair and conservation of Wyckoff family documents.

Trenton Free Public Library

\$ 5,657

Funds will be used for conservation and photographic reproduction of 19th century Trenton maps.

University of Medicine and Dentistry

\$ 4,818

Funds will be used for the conservation of the Martland papers on radiation research.

IMPORTANT

Please note that the application deadline for the \$5,000 Bell Atlantic/ALA Family Literacy Project grants has been extended to March 15, 1991. For more information about these grants, please call 1-800-545-2433.

The **Grant\$ Bulletin** is prepared and printed by the Publications Office of the New Jersey State Library, 185 West State Street, CN 520, Trenton, NJ 08625-0520. Carol Du Bois, Editor.

Library Grant Programs CHECKLIST

Please send the guidelines and application for the program checked to:

Nan	ne:	
Libr	ary:	Library Company of Surfrigger
Add	ress:	owned by the District Course
		Merc servey Wistorical Society Libra
	Grant	<u>Deadline</u>
	Federal Library AidAutomation Consultation Program	on May 3, 1991
	Federal Library AidTapeload Program	June 7, 1991
	Federal Library AidRetrospective Conversion Program	June 7, 1991

PLEASE RETURN THE ENTIRE CHECKLIST TO:

New Jersey State Library Administrative Office--(Grant Checklist) 185 West State Street, CN 520 Trenton, New Jersey 08625-0520