

CHAPTER 43

STATE BOARD OF COURT REPORTING

Authority

N.J.S.A. 45:1-3.2, 45:1-7.1 to 7.2, 45:1-15 to 15.1,
and 45:15B-1 et seq.

Source and Effective Date

R.2009 d.207, effective May 27, 2009.
See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).

Chapter Expiration Date

In accordance with N.J.S.A. 52:14B-5.1b, Chapter 43, State Board of Court Reporting, expires on May 27, 2016. See: 43 N.J.R. 1203(a).

Chapter Historical Note

Chapter 43, State Board of Shorthand Reporting, became effective prior to September 1, 1969.

Pursuant to Executive Order No. 66(1978), Chapter 43, State Board of Shorthand Reporting, was readopted as R.1988 d.457, effective September 1, 1988. See: 20 N.J.R. 1666(a), 20 N.J.R. 2465(a).

Pursuant to Executive Order No. 66(1978), Chapter 43, State Board of Shorthand Reporting, was readopted as R.1993 d.471, effective August 26, 1993, and Subchapter 2, Administrative Hearings, was repealed by R.1993 d.471, effective September 20, 1993. See: 25 N.J.R. 3079(a), 25 N.J.R. 4499(a).

Subchapter 2, Licensing of Shorthand Reporters, Subchapter 3, Certification of Shorthand Reporters in Realtime Reporting, Subchapter 4, Examinations, and Subchapter 5, General Provisions, were adopted as R.1998 d.145, and former Subchapter 4, Fees, was recodified as Subchapter 6 by R.1998 d.145, effective March 16, 1998. See 29 N.J.R. 4383(a), 30 N.J.R. 1048(a).

Pursuant to Executive Order No. 66(1978), Chapter 43, State Board of Shorthand Reporting, was readopted as R.1998 d.466, effective August 4, 1998. See: 30 N.J.R. 2158(a), 30 N.J.R. 3251(b).

Subchapter 7, Continuing Education, was adopted as R.2001 d.93, effective March 19, 2001. See: 32 N.J.R. 3259(a), 33 N.J.R. 1012(a).

Chapter 43, State Board of Shorthand Reporting, was readopted as R.2004 d.83, effective January 23, 2004. As part of R.2004 d.83, Subchapter 3A, Certificate Renewal; Inactive Status; Reinstatement, was adopted as New Rules, effective March 1, 2004. See: 35 N.J.R. 4040(b), 36 N.J.R. 1196(a).

Chapter 43, State Board of Shorthand Reporting, was renamed State Board of Court Reporting; Subchapter 1, State Board of Shorthand Reporting, Methods of Operation, was renamed State Board of Court Reporting, Methods of Operation; Subchapter 2, Certification of Shorthand Reporters, was renamed Certification of Court Reporters; and Subchapter 3, Certification of Shorthand Reporters in Realtime Reporting, was renamed Certification of Court Reporters in Realtime Reporting by R.2008 d.78, effective April 7, 2008. See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

Chapter 43, State Board of Court Reporting, was readopted as R.2009 d.207, effective May 27, 2009. As a part of R.2009 d.207, N.J.A.C. 13:43-5.1A, was recodified as Subchapter 1A, Definitions; Subchapter 2, Certification of Court Reporters, was renamed Certification of Court Reporters; Registration of Temporary Registered Reporters; Subchapter 3A, Certificate Renewal; Inactive Status; Reinstatement, was renamed Certificate Renewal; Registration Renewal; Inactive Status; Reinstatement; and Appendix A, Written Notification and Disclosure Form, and Appendix B, Waiver Form, were adopted as new rules, effective July 6, 2009. See: Source and Effective Date. See, also, section annotations.

CHAPTER TABLE OF CONTENTS

SUBCHAPTER 1. STATE BOARD OF COURT REPORTING;
METHODS OF OPERATION

- 13:43-1.1 State Board of Court Reporting; description
- 13:43-1.2 Methods of operation

SUBCHAPTER 1A. DEFINITIONS

- 13:43-1A.1 Definitions

SUBCHAPTER 2. CERTIFICATION OF COURT
REPORTERS; REGISTRATION OF TEMPORARY
REGISTERED REPORTERS

- 13:43-2.1 Eligibility for certification as a certified court reporter
- 13:43-2.2 Eligibility for registration as a temporary registered reporter; disclosure forms; penalties
- 13:43-2.3 Employment of temporary registered reporters

SUBCHAPTER 3. CERTIFICATION OF COURT
REPORTERS IN REALTIME REPORTING

- 13:43-3.1 (Reserved)
- 13:43-3.2 Eligibility for certification as a certified realtime court reporter

SUBCHAPTER 3A. CERTIFICATE RENEWAL;
REGISTRATION RENEWAL; INACTIVE STATUS;
REINSTATEMENT

- 13:43-3A.1 Certificate renewal
- 13:43-3A.2 Change of certification status: inactive to active
- 13:43-3A.3 Reinstatement of suspended certificate
- 13:43-3A.4 Registration renewal for temporary registered reporters
- 13:43-3A.5 Reinstatement of suspended registration

SUBCHAPTER 4. EXAMINATIONS

- 13:43-4.1 Examinations for certification as a certified court reporter; frequency
- 13:43-4.2 through 13:43-4.3 (Reserved)
- 13:43-4.4 Examination for certification as a certified realtime court reporter; frequency; components; process; materials to be furnished by the applicant; grading
- 13:43-4.5 Grading of the realtime examination
- 13:43-4.6 Examination review process; rescoring; appeals
- 13:43-4.7 Certification without examination

SUBCHAPTER 5. GENERAL PROVISIONS

- 13:43-5.1 through 13:43-5.2 (Reserved)
- 13:43-5.3 Change of address; service of process
- 13:43-5.4 Prohibited practices
- 13:43-5.5 Disclosure of title and certification or registration number; the use of misleading titles and abbreviations
- 13:43-5.6 Note and transcript retention policy
- 13:43-5.7 Validity of rules if any portion declared invalid
- 13:43-5.8 Standards of practice
- 13:43-5.9 Transcript format
- 13:43-5.10 On the record/off the record

SUBCHAPTER 6. FEES

- 13:43-6.1 Fee schedule

SUBCHAPTER 7. CONTINUING EDUCATION

- 13:43-7.1 Certificate renewal: continuing education requirement
- 13:43-7.2 Credit-hour requirements
- 13:43-7.3 Continuing education programs, courses and seminars
- 13:43-7.4 Credit hour calculations

- 13:43-7.5 Reporting of continuing credit hours
 13:43-7.6 Waiver of continuing education requirements
 13:43-7.7 Responsibilities of continuing education course providers

APPENDIX A. WRITTEN NOTIFICATION AND DISCLOSURE FORM

APPENDIX B. WAIVER FORM

SUBCHAPTER 1. STATE BOARD OF COURT REPORTING; METHODS OF OPERATION

13:43-1.1 State Board of Court Reporting; description

(a) The Board of Court Reporting created in the Division of Consumer Affairs of the Department of Law and Public Safety, pursuant to N.J.S.A. 45:15B-1 et seq., consists of six members appointed by the Governor, three of whom are certified court reporters, two of whom are appointed by the Governor as public members, and the sixth being a member of the executive branch of government.

(b) The State Board of Court Reporting is charged with the responsibility to certify court reporters and to discipline persons violating provisions of N.J.S.A. 45:15B-1 et seq., pursuant to the provisions of the Uniform Enforcement Act, N.J.S.A. 45:1-14 et seq.

Amended by R.1993 d.471, effective September 20, 1993.

See: 25 N.J.R. 3079(a), 25 N.J.R. 4499(a).

Amended by R.1998 d.466, effective September 8, 1998.

See: 30 N.J.R. 2158(a), 30 N.J.R. 3251(b).

In (a), inserted "Public" preceding "Safety"; and in (b), substituted "certify" for "license certified" and "discipline" for "punish".

Amended by R.2008 d.78, effective April 7, 2008.

See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

Section was "State Board of Shorthand Reporting; description". Substituted "Court" for "Shorthand" and "court" for "shorthand" throughout; in (a), substituted "Governor" for "governor"; and in (b), deleted "the Shorthand Reporting Act," following "provisions of".

13:43-1.2 Methods of operation

(a) The State Board of Court Reporting elects, from its number, a chairman and a secretary/treasurer to preside over its activities and to assume those duties normally associated with those offices.

(b) The State Board of Court Reporting meets annually for the purpose of conducting business, and at such other times as are necessary.

(c) All communications, submissions and requests to and all inquiries for information from the Board of Court Reporting should be directed to the Office of the State Board of Court Reporting, Post Office Box 45019, Newark, New Jersey 07101.

Administrative Change to (c).

See: 25 N.J.R. 1516(b).

Amended by R.1993 d.471, effective September 20, 1993.

See: 25 N.J.R. 3079(a), 25 N.J.R. 4499(a).

Amended by R.2008 d.78, effective April 7, 2008.

See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

Substituted "Court" for "Shorthand" throughout.

SUBCHAPTER 1A. DEFINITIONS

13:43-1A.1 Definitions

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise:

"Certified court reporter" or "CCR" means any person who is certified pursuant to the provisions of N.J.S.A. 45:15B-1 et seq.

"Certified realtime court reporter" or "CRCR" means one who possesses a voluntary certification to perform realtime reporting.

"Court reporting" means making, by use of symbols or abbreviations, of a verbatim record of court proceedings, depositions, other judicial proceedings, meetings of boards, agencies, corporations, or other bodies or groups and causing that record to be provided or printed in a readable form or produced on a computer screen in a readable form.

"Realtime reporting" means a computer-aided method of translation performed by a certified realtime court reporter (who must also hold a current New Jersey certificate as a certified court reporter), in order to provide a simultaneous verbatim transcription on a computer screen of any testimony given under oath before any court, referee, board, commission, or other body created by statute of this State.

"Temporary registered reporter" means a non-certified court reporter who has registered with the Board pursuant to N.J.A.C. 13:43-2.2.

Recodified from N.J.A.C. 13:43-3.1 and amended by R.2008 d.78, effective April 7, 2008.

See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

In the introductory paragraph, substituted "words and" for "word", "chapter" for "subchapter" and "indicates" for "indicate"; added definitions "Certified court reporter" and "Court reporting"; substituted definition "Certified realtime court reporter" or "CRCR" for definition "Certified shorthand realtime reporter" or "C.S.R.R."; and in definition "Realtime reporting", deleted "shorthand" preceding "realtime" and inserted "court" following "realtime" and substituted "court" for "shorthand" following "as a certified".

Recodified from N.J.A.C. 13:43-5.1A and amended by R.2009 d.207, effective July 6, 2009.

See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).

Added definition "Temporary registered reporter".

SUBCHAPTER 2. CERTIFICATION OF COURT REPORTERS; REGISTRATION OF TEMPORARY REGISTERED REPORTERS

13:43-2.1 Eligibility for certification as a certified court reporter

(a) In order to qualify for certification as a certified court reporter, an applicant shall:

1. Be at least 18 years of age;

2. Be of good moral character, as established by references and a criminal history name search, as set forth in (b) below, which shall be requested and performed in accordance with N.J.A.C. 13:59-1;

3. Have obtained a high school diploma or its equivalent;

4. Have submitted a completed application form to the Board not less than three weeks before the date of the examination required in (a)6 below;

5. Paid the application fee set forth in N.J.A.C. 13:43-6.1;

6. Have successfully passed the Board-approved examination for the certification of court reporters; and

7. Have a place for the regular transaction of business within the State of New Jersey.

(b) An applicant for initial certification as a court reporter shall submit to the Board his or her name, address, date of birth and, in conformity with N.J.A.C. 13:59-1.4, social security number for the purpose of conducting a criminal history name search to determine whether any criminal history record information exists that the Board may consider in determining whether the applicant shall be certified in the State. The fee for a criminal history name search shall be paid by the applicant for certification as set forth in N.J.A.C. 13:59-1.3. In addition to its use in evaluating an application for initial certification, the Board may obtain criminal history record information from the Division of State Police for any other purpose authorized by statute or rule.

Amended by R.1998 d.466, effective September 8, 1998.
See: 30 N.J.R. 2158(a), 30 N.J.R. 3251(b).

Rewrote the section.

Amended by R.2002 d.238, effective July 15, 2002.
See: 33 N.J.R. 3876(a), 34 N.J.R. 2464(a).

Added (b).

Amended by R.2004 d.83, effective March 1, 2004.
See: 35 N.J.R. 4040(b), 36 N.J.R. 1196(a).

In (a), deleted 4, recodified former 5 through 8 as 4 through 7, and rewrote new 5; rewrote (b).

Amended by R.2008 d.78, effective April 7, 2008.
See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

Section was "Eligibility for certification as a certified shorthand reporter". In the introductory paragraph of (a) and in (a)6, substituted "court" for "shorthand", in (a)2, inserted "and a criminal history name search, as set forth in (b) below, which shall be requested and performed in accordance with N.J.A.C. 13:59-1"; and rewrote (b).

13:43-2.2 Eligibility for registration as a temporary registered reporter; disclosure forms; penalties

(a) In order to qualify to register as a temporary registered reporter pursuant to N.J.S.A. 45:15B-9, an applicant shall:

1. Be at least 18 years of age;

2. Be of good moral character, as established by references and a criminal history name search as set forth in

(c) below, which shall be requested and performed in accordance with N.J.A.C. 13:59-1;

3. Have obtained a high school diploma or its equivalent;

4. Have submitted a completed application form to the Board; and

5. Paid the application fee set forth in N.J.A.C. 13:43-6.1;

(b) In addition to (a) above, the applicant must present proof of one of the following:

1. A certificate of completion from a reporting school program;

2. Proof that the applicant has practiced court reporting in at least three out of the last five years preceding the date of application. Such proof shall consist of one of the following:

i. Submission of an affidavit of employment listing each job held during the three-year period that includes the name, address and telephone number of each employer; or

ii. Complete copies of all business records, such as, but not limited to, caption and appearance sheets and invoices, made for each court reporting assignment completed;

3. Proof of an active certificate or license from another state; or

4. A certification issued by the National Court Reporters Association under any of the following titles:

i. Registered Merit Reporter;

ii. Certified Real Time Reporter;

iii. Certified Broadcast Captioner; or

iv. Certified Communications Access Realtime Translation Provider.

(c) An applicant for initial registration as a temporary registered reporter shall submit to the Board his or her name, address, date of birth and, in conformity with N.J.A.C. 13:59-1.4, Social Security number for the purpose of conducting a criminal history name search to determine whether any criminal history record information exists that the Board may consider in determining whether the applicant shall be registered in the State. The fee for a criminal history name search shall be paid by the applicant for registration as set forth in N.J.A.C. 13:59-1.3. In addition to its use in evaluating an application for initial registration, the Board may obtain criminal history record information from the Division of State Police for any other purpose authorized by statute or rule.

(d) A temporary registered reporter who is engaged in court reporting shall disclose to all participants of a pro-

ceeding and obtain from those participants, before commencement of the proceeding, a written acknowledgment that the temporary registered reporter is not certified by the Board but is registered with the Board to practice as a court reporter on a temporary basis. The written acknowledgement referred to above shall be in the form prescribed by the Board attached to these rules as chapter Appendix A and incorporated herein by reference.

(e) A temporary registered reporter who is engaged in court reporting shall abide by the requirements set forth in New Jersey Court Rules, R. 4:14-5. The waiver of the reading and signing of the deposition referred to in R. 4:14-5, shall be in the form prescribed by the Board, attached to these rules as chapter Appendix B and incorporated herein by reference.

(f) The original of the forms referred to in (d) and (e) above shall be placed with the original transcript. All copies of the transcript shall include a copy of the forms referred to in (d) and (e) above.

(g) The transcript shall not be considered complete if the registrant has not complied with the requirements of (f) above.

(h) The temporary registered reporter shall maintain a log of all proceedings, which shall include the date, time, place, caption and appearance sheet and all disclosure forms referred to in (d) above and those forms referred to in (e) above. The log shall be retained for a period of no less than five years.

(i) The Board may randomly audit records maintained by a temporary registered reporter under (h) above for any one-year period as determined by the Board.

(j) A certified court reporter who has had his or her certification suspended and/or revoked for any reason may not apply for temporary registered reporter status.

(k) A person who is in violation of this section shall be subject to a penalty of not more than \$500.00 for the first violation, and not more than a \$1,000 for each violation thereafter, to be sued for by the Board in a summary proceeding and collected in court pursuant to N.J.S.A. 2A:58-10 et seq. A person who fails to comply with the requirements of this section is subject to the suspension or revocation of that individual's certificate or temporary registration pursuant to N.J.S.A. 45:1-21.

New Rule, R.2002 d.238, effective July 15, 2002.

See: 33 N.J.R. 3876(a), 34 N.J.R. 2464(a).

Administrative correction.

See: 40 N.J.R. 2287(b).

Repeal and New Rule, R.2009 d.207, effective July 6, 2009.

See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).

Section was "Temporary employment of non-certified court reporters".

Case Notes

As applied to a deposition taken in connection with federal litigation, the Federal Rules of Civil Procedure preempt the New Jersey statute and

administrative regulations governing shorthand reporting. However, the Federal Rules do not preempt a claim against a shorthand reporting company under the Consumer Fraud Act, N.J.S.A. 56:8-1 through 56:8-20, that is not dependent upon the statute and administrative regulations governing shorthand reporting. *Quigley v. Esquire Deposition Serv.*, 400 N.J. Super. 494, 948 A.2d 665, 2008 N.J. Super. LEXIS 110 (App.Div. 2008).

13:43-2.3 Employment of temporary registered reporters

(a) An employer of a certified court reporter or owner of a shorthand and/or court reporting agency, or certified court reporter may utilize temporary registered reporters referred to in N.J.A.C. 13:43-2.2 only in circumstances where a certified court reporter is unavailable. In such circumstances where a certified court reporter is unavailable, the employer, owner of a shorthand and/or court reporting agency or certified court reporter shall contact five shorthand and/or court reporting agencies to seek an available certified court reporter. The employer, owner of a shorthand or court reporting agency or certified court reporter shall record the five contacts in an affidavit that shall include the names of the agencies contacted, the dates and times of the contacts, and the specific job for which the certified court reporter is sought, including the date, time and location of the job, as well as the name(s) of the party (parties) soliciting the certified court reporter and the name of the case for which the certified court reporter is sought.

1. The employer, owner of a shorthand and/or court reporting agency or certified court reporter shall retain the affidavits referred to above for a period of three calendar years. The records shall be made available to the Board within two business days of the Board's written notice of request, and shall be subject to the Board's random audit. For purposes of this paragraph, a business day is defined as the hours between 9:00 A.M. and 5:00 P.M. Monday through Friday, excluding holidays.

New Rule, R.2009 d.207, effective July 6, 2009.

See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).

SUBCHAPTER 3. CERTIFICATION OF COURT REPORTERS IN REALTIME REPORTING

13:43-3.1 (Reserved)

Amended by R.1998 d.466, effective September 8, 1998.

See: 30 N.J.R. 2158(a), 30 N.J.R. 3251(b).

Changed "Certified realtime reporter" or "C.R.R." definition to "Certified shorthand realtime reporter" or "C.S.R.R."; and in "Realtime reporting" definition, inserted "shorthand" following "certified" and substituted "certificate" for "license".

Recodified to N.J.A.C. 13:43-5.1A by R.2008 d.78, effective April 7, 2008.

See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

Section was "Definitions".

13:43-3.2 Eligibility for certification as a certified realtime court reporter

(a) In order to be eligible for certification as a realtime court reporter, an applicant shall:

1. Hold a current New Jersey certified court reporting certification in good standing;
2. Submit a completed application that contains the following information:
 - i. Proof of certification as a court reporter;
 - ii. Current residence;
 - iii. Current employment status; and
 - iv. Any past or pending disciplinary actions;
3. Submit the application fee set forth in N.J.A.C. 13:43-6.1;
4. Successfully pass the Board-approved examination for the certification of realtime court reporters; and
5. Have a place for the regular transaction of business within the State of New Jersey.

Amended by R.1998 d.466, effective September 8, 1998.
See: 30 N.J.R. 2158(a), 30 N.J.R. 3251(b).

In (a), substituted "certification" for "license" in 1.
Amended by R.2004 d.83, effective March 1, 2004.
See: 35 N.J.R. 4040(b), 36 N.J.R. 1196(a).

In (a)3, deleted "by certified check or money order made payable to the State of New Jersey, Board of Shorthand Reporting" following N.J.A.C. reference.

Amended by R.2008 d.78, effective April 7, 2008.
See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

Section was "Eligibility for certification as a certified shorthand realtime reporter". In the introductory paragraph of (a), and in (a)4, inserted "court", in the introductory paragraph of (a), and in (a)1 and (a)2i, substituted "court" for "shorthand", and in (a)2, substituted "that" for "from which".

SUBCHAPTER 3A. CERTIFICATE RENEWAL;
REGISTRATION RENEWAL; INACTIVE STATUS;
REINSTATEMENT

13:43-3A.1 Certificate renewal

(a) All certificates issued by the Board shall be issued for a two-year biennial renewal period. A certificate holder who seeks renewal of the certificate shall submit a certificate renewal application and the certificate renewal fee set forth in N.J.A.C. 13:43-6.1 prior to the expiration date of the certificate.

(b) Renewal applications shall provide the applicant with the option of either active or inactive status. A certificate holder electing inactive status shall pay the inactive license fee set forth in N.J.A.C. 13:43-6.1, and shall not engage in the practice of court reporting.

(c) If the certificate holder does not renew the certificate prior to its expiration date, the certificate holder may renew it within 30 days of its expiration by submitting a renewal application, a renewal fee and a late fee, as set forth in N.J.A.C. 13:43-6.1.

(d) A certificate that is not renewed within 30 days of its expiration shall be automatically suspended. An individual who continues to practice with a suspended certificate shall be deemed to be engaged in unlicensed practice.

(e) The Board shall send a notice of renewal to each certificate holder at least 60 days prior to the expiration of his or her certificate. If the notice to renew is not sent 60 days prior to the expiration date, no monetary penalty or fines shall apply to the certificate holder for any uncertified practice during the period following the certificate expiration, not to exceed the number of days short of 60 before the renewal was issued.

Amended by R.2008 d.78, effective April 7, 2008.
See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

In (b), substituted "court" for "shorthand"; and added (e).

13:43-3A.2 Change of certification status: inactive to active

(a) A certificate holder, upon application to the Board, may change from inactive to active status upon payment of the renewal fee as set forth in N.J.A.C. 13:43-6.1.

(b) A certificate holder on inactive status shall complete 15 credits of continuing education, which shall be completed by the applicant within one year prior to and one year after the date of application for return to active status. The 15 credits of continuing education earned by the certificate holder under this subsection shall be consistent with the requirements and subject to all provisions of Subchapter 7.

(c) If the certificate holder completes any or all of the 15 credits of continuing education required by (b) above after reinstatement to active status, he or she is required to complete an additional 15 credits of continuing education for the biennial renewal period immediately following reinstatement in the manner set forth in Subchapter 7.

Amended by R.2008 d.78, effective April 7, 2008.
See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

In (c), substituted "court" for "shorthand".

Amended by R.2009 d.207, effective July 6, 2009.
See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).

Rewrote (b) and (c).

13:43-3A.3 Reinstatement of suspended certificate

(a) An individual whose certificate has been automatically suspended for failure to renew as provided by N.J.A.C. 13:43-3A.1(d) may be reinstated by the Board, provided the applicant otherwise qualifies for certification pursuant to N.J.A.C. 13:43-2.1 and 3.2, and submits a completed reinstatement application and one of the following to the Board:

1. Certification of licensure or certification in good standing from any other state or jurisdiction in which the applicant has practiced court reporting during the period the certificate was suspended in this State;

2. Certification by the applicant stating that he or she has practiced court reporting in a state or jurisdiction, which does not require certification or licensure, during the period the certificate was suspended in this State; or

3. Certification stating that the applicant has not practiced court reporting, in this or any other jurisdiction during the period the certificate was suspended in this State.

(b) An individual who has practiced court reporting in the manner described in (a)1 or 2 above shall submit written verification, on a form provided by the Board, from all of the applicant's employers. The verification shall document dates of employment from the date the New Jersey certificate was suspended to the date of application for reinstatement, and the name, address and telephone number of each employer.

(c) An individual whose certificate has been automatically suspended for failure to renew as provided by N.J.A.C. 13:43-3A.1(d) for a period of two to five years shall complete 15 credits of continuing education.

(d) An individual whose certificate has been automatically suspended for a period of more than five years shall successfully complete the examination required for initial licensure as set forth in N.J.A.C. 13:43-4.1.

(e) Prior to reinstatement, an applicant shall pay a reinstatement fee and all past delinquent biennial renewal fees pursuant to N.J.A.C. 13:43-6.1.

Amended by R.2008 d.78, effective April 7, 2008.
See: 39 N.J.R. 3469(a), 40 N.J.R. 1894(b).

Section was "Reinstatement of suspended certificate." In (a)1, (a)2, (a)3 and (b), substituted "court" for "shorthand"; and in (a)2, inserted a comma following "jurisdiction".

Amended by R.2009 d.207, effective July 6, 2009.
See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).

In the introductory paragraph of (a), substituted "3.2" for "3.1".

13:43-3A.4 Registration renewal for temporary registered reporters

(a) All temporary reporter registrations issued by the Board shall be issued for a one-year period. A temporary reporter registration holder who seeks renewal of the registration shall submit a registration renewal application and the registration renewal fee set forth in N.J.A.C. 13:43-6.1 prior to the expiration date of the registration.

(b) A temporary reporter registration may be renewed for two consecutive one-year periods following initial registration, during which time a registrant shall attempt to complete the certification examination. After the three-year period has expired, the registrant shall not be allowed to register as a temporary registered reporter and shall not practice court re-

porting in the State until he or she has passed the certification examination and has been certified by the Board.

(c) If the temporary reporter registration holder does not renew the registration prior to its expiration date, the temporary reporter registration holder may renew it within 30 days of its expiration by submitting a renewal application, a renewal fee and a late fee, as set forth in N.J.A.C. 13:43-6.1.

(d) A temporary reporter registration that is not renewed within 30 days of its expiration shall be automatically suspended. An individual who continues to practice with a suspended registration shall be deemed to be engaged in unregistered practice.

(e) The Board shall send a notice of renewal to each temporary reporter registration holder at least 60 days prior to the expiration of his or her registration. If the notice to renew is not sent 60 days prior to the expiration date, no monetary penalty or fines shall apply to the temporary reporter registration holder for any unregistered practice during the period following the registration expiration, not to exceed the number of days short of 60 before the notice of renewal was issued.

New Rule, R.2009 d.207, effective July 6, 2009.
See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).

13:43-3A.5 Reinstatement of suspended registration

(a) An individual whose registration has been automatically suspended for failure to renew as provided by N.J.A.C. 13:43-3A.4(c) may be reinstated by the Board, provided the applicant:

1. Otherwise qualifies for registration pursuant to N.J.A.C. 13:43-2.2;
2. Demonstrates competency satisfactory to the Board;
3. Submits a completed reinstatement application; and
4. Pays the reinstatement fee pursuant to N.J.A.C. 13:45-6.1.

(b) An individual with a suspended registration shall submit to the Board:

1. A certification stating that the applicant has not practiced court reporting, in this jurisdiction during the period the registration was suspended in this State; or
2. A written verification from all of the applicant's employers. The verification shall document dates of employment from the date the New Jersey registration was suspended to the date of application for reinstatement, and the name, address and telephone number of each employer.

New Rule, R.2009 d.207, effective July 6, 2009.
See: 41 N.J.R. 851(a), 41 N.J.R. 2674(a).