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ANNUAL REPORT

New Jersey State Prison



JULY 1987 TO JUNE 1988

***ADMINISTRATOR
HOWARD L. BEYER***

**STATE PRISON, TRENTON
TRENTON, NEW JERSEY**

**ANNUAL REPORT
JULY 1, 1987 TO JUNE 30, 1988**

MAJOR DEVELOPMENTS AND HIGHLIGHTS

The 1987-88 reporting period has remained similar to previous reporting periods as our goal remains a constant: stability, consistency, control and enhancement of living and working conditions for inmates and staff while maintaining a safe and secure institution. Once again we have seen progress in all areas of the facility while being tested at times by a very difficult and challenging inmate population. Communication, cooperation, and coordination between custody and civilian staff, as well as between staff and the inmate population, has been the primary ingredients for the basic stability the institution has experienced for 1987-88 reporting period. While there has been extremely stressful situations (i.e., hostage taking, severe assaults on staff, escape attempts, etc.), such situations have not deterred moving forward in a positive manner.

For instance, during the 1987-88 reporting period, boxing teams from other State Prison facilities came to Trenton for tournaments as did basketball teams for championship games. Weightlifting contests were available to the inmate population as were band concerts, and professional programs such as dramatic plays, etc. Reasons for the improvement in the area of inmate activity are as follows:

- 1) the Administration's desire to provide worthwhile activities for a young, long-term, aggressive inmate population;
- 2) positive dialogue between the Administration and the Prisoners' Representative Committee; as well as
- 3) the Administration's intention to use the facility and its resources to its greatest potential.

As we turn to the 1988-89 reporting period, our goal will remain a constant but our challenges will intensify. Because State Prison, Trenton has been designated to handle the most difficult offenders, our attention to basic correctional management must never falter. The aggressive long-term offender with lengthy mandatory minimum sentences, inmates afflicted with the AIDS disease in the Special Medical Unit, the Capital Sentence Unit, the Management Control Unit, Administrative Segregation, Protective Custody, as well as our responsibility to deal with severely ill and mentally deficient inmates are all reasons that the Administration and staff must always remain alert and responsive to our population.

Once again, we look to the New Year with hope and expectation to continue to meet the needs of the Department of Corrections while maintaining a secure facility that is fiscally sound.

POPULATION MOVEMENT AND INMATE CHARACTERISTICS

The daily population for State Prison, Trenton for the month of July 1987 was 2213 and compared to 2215 for the month of June 1988.

There were twenty inmates received that were twenty years old and younger, and nineteen inmates received that were fifty years old and older.

During the fiscal year of 1987 to 1988, the following releases were processed:

Parole	183
Escape	2
Release by Court	11
Release by Court to I.S.P.	31
Release by Court by Executive Clemency	1
X-Maxed	61
Deceased	9

During the fiscal year of 1987 to 1988, the following transfers were transacted:

<u>INSTITUTION</u>	<u>TO</u>	<u>FROM</u>
Prison Reception Unit	1	508
Rahway	221	131
Leesburg	111	95
Riverfront	26	32
Southern State	100	84
Northern State	68	36
Mid-State	60	61
Clinton	0	1
YCI Annandale	0	12
YCI Bordentown	20	44
A.D.T.C.	4	6
Youth Reception Yardville	0	18
County	0	1
Halfway House	125	25
Interstate	1	1

The New Jersey State Parole Board conducted the following hearings:

Initial	714
Panel	336
Parole Violators Received --	
Technical Violators	7
Violators with additional sentences	3

Special Classification Committee's cases reviewed:

Administrative Segregation	2,805
Management Control Unit/ Protective Custody	1,054
Protective Custody	403
Vegetarian Diets	106
Special Medical Unit/ Special Classification Committee	165

The following is the breakdown for fiscal year 1987 to 1988 for the Prison Classification Committee:

Routine Reviews	1,039
Not In-Person Reviews	1,554
Program Changes	506
New Men/Recycles	641

The following is the breakdown for fiscal year 1987 to 1988 for the Jones Farm Classification Committee:

Routine Reviews	115
Not In-Person Reviews	6
Furlough/RCRP Consideration	602
New Men	337

CASE MANAGEMENT ACTIVITIES

Prison Classification Committee:

During the current reporting period, the Prison Classification Committee convened an average of ten times per month. The following is the result of these reviews:

In-person routine review cases - General Population	1,545
Not in-person discussion cases (including not in-person Ad Hoc P.C.C. Committee Meetings)	1,554
New Men/Recycles	641
Restoration of loss of commutation time	8
Total case load	5,748

Jones Farm Classification Committee:

In-person routine reviews	115
Not in-person case reviews	6
Furlough case reviews - RCRP considerations	602
New commitments	337
Jones Farm case load	1,060

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Management Control Unit:

The Special Classification Committee reviewed the following case load for this reporting period.

In-person routine reviews	156
Not in-person discussions	0
Prehearing detention	10
Total case load	166

During the reporting period, the Management Control Unit continued to function well. It continued to add to the control of the inmate population in this and other institutions. It is firmly believed that the inmates currently housed in Management Control Unit are the most potentially disruptive inmates in the state. No major incidents occurred in Management Control Unit during the reporting period.

The Administrative Segregation population at State Prison, Trenton stands at 354. The Special Administrative Segregation Review Committee meets bi-monthly at Trenton State Prison to review the administrative segregation commitments for program and possible release.

The number of inmates committed to administrative segregation and the number of monthly releases averaged fifty during the year.

As in the past, Protective Custody continues to be a major concern; however, there have been no major problems with that segment of the population. Currently, the Protective Custody population numbers 198.

PROFESSIONAL SERVICES

During the fiscal year of 1987-1988, the Professional Services Department continued to focus attention upon expanding the scope and quality of treatment services and programs to the inmates at State Prison, Trenton and its satellite units, Vroom Readjustment Unit and Jones Farm, from intake to release.

The Treatment Support Team met on a weekly and as needed basis and provided the appropriate therapy, counseling, referrals, and other intervention in an acceptable span of time in an effort to correctly assess and respond to an inmate's experience of various significant problems. A total of 130 inmates were provided with crisis intervention services by the treatment team during the fiscal year. The treatment team expanded its services to include a loaner of small appliances, radios, and televisions to indigent inmates in crisis, and a procedure to evaluate inmates experiencing crisis situations with disciplinary sanctions.

Professional Services expanded its treatment and programs in the Protective Custody and Management Control housing units. Academic education, psychology, social work, and chaplaincy groups, in addition to individual counseling, are ongoing.

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The Chaplaincy Department had another productive year in providing numerous religious seminars, retreats, and holiday celebrations for the inmates. Special religious groups included singer and minister Glenn Leonard, and other ministers from Los Angeles, California; Arnold Dupree and Company, gospel singing group; and the Bible Baptist Church singing group.

The Education Department has continued to make rapid strides in providing a diversified learning experience for the inmate students. A guest astronaut visited the institution to relate his space experience to the students. A poetry workshop was held which allowed students to produce a booklet of their poems entitled "Men Sharing Their Poetry With True Feelings." The Hawthorne Summer Shakespeare Festival Theater presented a play "DEATHWATCH" to the education students and staff. The play was a first, and feedback from staff and inmates was positive. The annual graduation exercise and luncheon was held in the outside courtyard with Dr. Samuel Proctor as guest speaker.

Vocational Education student enrollment has been low due to students being unable to pass the entry requirements. A special math and reading comprehension course is being implemented to assist students to meet the entry requirements.

The evening school has continued to be productive with a variety of academic college and enrichment courses being offered.

Paralegal services were extended to Capital Sentence Unit inmates, and inmates in the Special Medical Unit.

Two recreation Sports Awards Banquets were held with approximately 250 inmates attending each. Tom Brookshire, NBC Sports Announcer, and Chris Carter, Wide Receiver for the Philadelphia Eagles, were special guests for the events. The boxing and basketball teams enjoyed participating in competitive sports with inmates from other institutions. The annual July 4th Track and Field Day again proved to be a successful event.

The Social Work Department increased its services in individual and group counseling. Group counseling is provided on an ongoing basis to inmates in Protective Custody, Management Control, in addition to General Population. The Furlough and Residential Community Release Programs are active for inmates who meet the criteria.

The Psychology Department has had difficulties recruiting and filling vacant positions. Part-time consultant staff was hired to assist with psychological evaluations. Efforts to recruit psychology interns has not been successful. The centralized housing for chronic psychiatric inmates continues to be a plus.

The Volunteer Program continues to be prosperous, and grow, with 96 volunteers providing services to the inmates at Trenton Main and Jones Farm. The Volunteer Program encompasses several diverse groups and interest in an effort to bring

quality community programming within the prison's walls through community volunteers. Volunteer groups include the following: Princeton Theological Seminary, Bridge Ministries, Spanish Mennonite, Christian Science, Jehovah's Witness, Pitman Ministries, Jericho Ministries, Crusillo--Catholic group, St. Charles Catholic Seminary (providing pastoral counseling), Thresholds of New Jersey (individual counseling in decision making), Behavior Modification (counseling to assist inmates to manage the stress in their lives more positively), Veteran Outreach Program (a supportive counseling group for veterans), Learning Is For Everyone (individual tutoring teaching inmates to read), Toastmasters (teaches inmates the art of public speaking), Alcoholics Anonymous and Substance Abuse (self-help group providing awareness, support, and maintenance of sobriety to inmates who have problems with the disease of alcoholism and substance abuse). On April 28, 1988, Trenton honored its volunteers with a recognition banquet and small token gifts of appreciation. A program was initiated to provide music therapy for inmates with psychiatric problems. A keyboard was purchased for said use, and a volunteer has been successful in getting the inmates to be receptive and participate in activities on the unit. A volunteer nun began working with inmates housed in 2EE, with chronic medical problems, in the Arts and Hobby Program.

Professional staff was given the opportunity to participate in numerous training, development seminars to promote professional and personal growth including the following: Certified Public Managers Program, the government's new MAST honors workshop (Aerospace program by NASA), New Jersey Education and Mid-Atlantic States Correctional Association, Alcohol & Drug Abuse, Leadership Training, Communication skills, Management/Supervisory Training, Power of Communication, and Delivering Effective Services Through Interpreters, in addition to numerous departmental and institutional in-service trainings.

Professional Services again realized its established goals and will continue to focus upon improving the quality of treatment services and programs to the inmate population.

SOCIAL SERVICES

The Social Work Department has worked diligently to provide quality services to the inmate population, and to meet the needs of the institution. Social services continue to be provided to 2,200 plus inmates housed at Trenton Main Complex and satellite units.

Direct service responsibilities include: notary services, crisis intervention, pre-release counseling, referral services, Behavior Modification counseling, group and individual counseling, and liaison between inmate/family, outside agencies, other institutions, and other departments within State Prison, Trenton.

Social Service administrative responsibilities include staff supervision and consultation, P.C.C. agenda screening, and member participation on the various Prison Classification and Support Team Committees.

Social Services filled two instructor counselor positions, and added one additional instructor counselor to department personnel. The full-time secretarial position was also replaced with a part-time position. Each social worker was indoctrinated to the standard operating procedures of a correctional social worker at Trenton State Prison. The secretary continues to master the office management of a busy social work department. All new staff received Employee Orientation at the institutional level, as well as at the Correction Officers' Training Academy. Affirmative Action Training was also provided.

One Social Worker II remained on SLI until March 1988; at that time, she obtained other employment.

All social work staff received some type of training to enhance professional growth and development. Both direct practice and managerial areas were covered. Seminar topics included: Servicing the Hispanic Population, Substance Abuse Counseling, Domestic Violence, Hostage Training, Stress Management, Behavior Modification, Affirmative Action and Employee Orientation, effective interviewing skills, Annual American Association of Mental Deficiency, N.J. Chapter, and 4th Annual Department of Corrections Social Work Day.

The Veteran Outreach Program continues to be well attended by the inmate participants. Keynote speakers continue to address issues which pertain to veterans; i.e., substance abuse, disability claims, and community resources available to ex-offenders.

The department realized its established goals to increase counseling and support services to the inmate population. Currently, all social work staff provides individual counseling or Behavior Modification group counseling to general population, Protective Custody, and Management Control Units; 491 inmates received clinical or counseling services from Social Work Department personnel. The bilingual social worker has also worked diligently to provide continuity of services to the Hispanic population. In many cases, language is a barrier; however, the social worker is instrumental in crisis counseling, advising inmates regarding programming opportunities, and general institutional adjustment. Bilingual social workers maintain contact with over 140 Hispanic inmates who are "Spanish dominant in terms of language proficiency."

Documented inmate contacts for fiscal year 1987-1988 totaled 17,666. This total is consistent with last year's total.

Department goals of Social Service continue to focus on the increase of direct counseling services to the inmate population. The goals are consistent with institutional needs, as well as promoting growth and development of social work practice within Corrections.

PSYCHOLOGICAL SERVICES

The Psychology Department has continued to operate with a dire shortage of staff throughout the fiscal year. Although new staff have been hired, staff turnover has resulted in the continued shortage. The Psychology Department has functioned with 50% of full staff this year. This situation has added to the already existing pressures of working in a maximum security environment. The difficulty of filling psychology positions appears to be a function of a combination of factors:

- 1) Department of Personnel qualifying standards and salary schedules for psychologists have not been workable in attracting and hiring new staff;
- 2) the unique population and stressors inherent to Trenton make it difficult to compete with other institutions and agencies offering the same salaries and benefits; and
- 3) there has been no success over recent years in attracting graduate students to serve internships in a maximum security environment.

Trenton continues to receive "problematic inmates" from institutions throughout the state. Many of these inmates have severe character disturbances, and/or psychiatric problems. Although centralized housing for chronic psychiatric inmates has resulted in a reduction of commitments, intervention and monitoring of these inmates has required more of the staff's time and energy.

This year there were approximately 3,925 field contacts made within the institution, with 1,474 of these in emergency situations. The total count for psychiatric observation placements was approximately 1,350. There were an average of six psychiatric commitments per month.

The Psychology/Psychiatry Department has continued to provide therapeutic services to all housing units albeit on a limited basis dictated by existing priorities.

The Special Medical Unit (aids in remission) has continued to grow in population. A half-time psychologist has been hired to provide intervention and therapeutic services for this unit. Group and individual counseling is being provided in this unit on a weekly basis.

Psychiatric/Psychological services for the Capital Sentence Unit have consumed additional staff time this year. This is a result of the increase in population in this unit, and the increase in psychiatric/psychological disturbances in inmates housed in this unit. The Director of Psychiatry/Psychology has worked as a member of the Governor's Task Force on Human Services and Corrections throughout the year to develop a procedure for involuntary treatment (when necessary) for Capital Sentence inmates. This work has resulted in a tentative procedure that is currently being utilized and reviewed by the courts.

Weekly meetings with the Forensic Hospital treatment staff have continued throughout the year. These meetings continue to be useful in reviewing the condition and treatment process of inmates at the Forensic Hospital.

The Treatment Support Team has continued to provide a multi-disciplinary approach in providing support for inmates in crisis. This support has been of great assistance to the Psychology Department in addressing problems of inmates with a critical need for intervention and professional assistance.

Psychological reports and evaluations continue to be provided for the various institutional committees, and the State Parole Board. The number of reports requested has increased mainly due to the increase in population at Jones Farm. This year, a total of approximately 4,500 reports and evaluations were completed by full and part-time psychology staff.

The Director of Psychology has continued to work with the Special Operations Group in responding to hostage situations and crisis situations throughout the system. In addition, the Director of Psychology has provided hostage survival training to all civilian staff and officer recruits at Trenton.

The Director of Psychology, and the Chief Clinical Consultant, have continued to provide crisis intervention services for custody and civilian staff in reference to substance abuse and other personal problems.

Twenty-four hour on-call coverage continues to be provided by the Psychiatry/Psychology Department.

FURLOUGH PROGRAM

The Furlough and Residential Community Release Programs have been successfully implemented with the usual cooperation of all involved. There were 91 escorted furloughs; an increase of 5 compared to 86 last year, and 136 unescorted furloughs approved and completed; an increase of 35 compared to 101 last year.

One hundred and nineteen inmates participated in the various community release programs; an increase of 19 compared to 100 last year. The Furlough Coordinator interviewed 110 civilian escorts; an increase of 35 over last year's 75.

The Marriage Committee met once a month to approve or disapprove requested marriage considerations from Trenton Prison, Vroom Readjustment Unit, and Jones Farm. Six weddings, an increase of 3 over last year, and 6 marriage license trips, an increase of 3, were arranged and completed.

The inmates and inmates' family requests for community visits for family compassionate and funeral trips were granted by the Administration as needed. There were 59 funeral trips; an increase of 14 over 45 last year. There were 12 compassionate visits, an increase of 11 over 1 for last year successfully completed.

EDUCATIONAL PROGRAMS

Highlights for the year were in the selection of the Math and Science Teacher for N.A.S.S.A.'s NEWMASST Honors Workshop, two Assistant Supervisors completed all six levels of the Certified Public Managers Program, an astronaut came to the institution to relate his space experiences to our student body, and several of our staff members presented papers at professional gatherings. Our high standards for the G.E.D. have been maintained with 100% of our students taking the test and passing it. Average passing scores remain over the 270 range. Computer material has been added to the junior/senior curriculum, and a science library is in the process of being developed. Various changes in the format/direction of pre-secondary curriculum have enhanced the overall program. The Writing Program has been made available to students in all levels. The Art Program is now available to all inmates (Capital Sentence Unit, Special Medical Unit, Protective Custody, and General Population) due to the instructors' efforts. Approximately 160 students have completed various courses in the Computer Science Program, ranging from Computer Literacy to Pascal Programming. Paralegal services in the Law Library have been expanded to both the Capital Sentence Unit and the Special Medical Unit. A lending system of copied cases to all segments of the population has been adopted. A \$5,000 grant for non-fiction books was awarded to the library and a contact has been developed with a book depository for new free reading material.

During the year, 369 men were tested for program placement in academic and vocational or clerical programs. We have the new Scantron Testing machine to enhance the scoring and analysis of the T.A.B.E. process. Five hundred and fifty-six inmates were given orientation during the year. Six men were promoted this past year from junior high to senior high school and all taking the G.E.D. examination received their diplomas, passing with an average score of 273 which is far above the national level.

A poetry workshop was held for junior high school students on a voluntary basis. Seventeen students participated for four days and at the end of the period, produced a booklet of poems which they entitled "Men Sharing Their Poetry With True Feelings." Computer equipment has been installed within the department. A goal for the coming year is to coordinate all audio visual materials and equipment in the school by forming a committee to centralize them, and to make decisions regarding the ordering of materials to be accessible to all teaching staff.

With the resignation of the teacher in the education department in the Vroom Building, several months were spent searching and interviewing to find the right teacher for that unit. In April of this year, a suitable replacement was found who was quick to set up a new program, order new materials, and schedule ten students for classes. The outlook for the Vroom Readjustment Unit looks very bright.

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This has been another very successful school year for the evening school program, not only in terms of student enrollment and achievement, but also with respect to curriculum development. The evening supervisor has assisted each teacher with course scheduling, authoring course syllabus publications for the general population student candidates, and interviewing student applicants for this expanding and popular program. Our evening school enrollment continued to increase this past year. During the month of February, a high of 393 students were enrolled at one time. The following courses were offered last year:

English as a Second Language III & IV	College Remediation - Reading II
Spanish for Non-Hispanics I	" " Writing/English
Hispanics Orientation	" " Computational Math
Jones Farm-Adult Basic Education	" " Algebra
L.I.F.E. Tutoring Program	College Sociology
African History	College Philosophy
Music	College Intro. to Literacy/Drama
Senior Men	College Geography
Toastmasters International	College Criminal Justice
General Health	College Introduction to Music
African American History	Typing I & II
Advanced Basic I & II	Basic Legal Research
Keyboarding Skills	

Three assistant supervisors of education completed the first three levels of the Certified Public Managers class and were awarded certificates. Two of them went on to levels four through six and completed the entire program. Our senior high school math teacher was one of the 150 teachers throughout the country who were selected to immerse themselves in America's aerospace program by spending two weeks at a space center attending seminars and making field trips. This is part of the government's NEWMASST Honors Workshop which is run by N.A.S.A.

Members of the education department staff attended the N.J. Education Association, the Correctional Education Association, and the Mid-Atlantic States Correctional Association conventions. Presentations were made by various staff members at the N.J. Association for Life Long Learning. Other workshops attended by staff members were entitled: Learning Disabled Children, Economic Seminar, Fire Fighting, The Working Woman as a Parent, Negotiate to Win, Writing Workshop, Assertiveness Training, Grant Writing, and Critical Thinking. Much vital information has been gained from these activities. The constant growth of our staff has resulted in a continual upgrading in the quality of our education program. In addition, several staff members are furthering their educations on their own.

LIBRARY SERVICES

A system of lending copied cases was developed and instituted using the computer to track and account for the cases. This has reduced the number of cases which have been torn from the law books and has given the general population inmates increased legal services. It has also reduced stockpiling of cases by the Close Custody Unit inmates.

Paralegal services were extended to Capital Sentence Unit inmates, and also to Special Medical Unit inmates. Considerable time was devoted to answering the suit brought against the institution known as the "Valentine case", and preparing for the appeal. During the past year, newly repaired manual typewriters were provided to the Close Custody Unit. The two Ricoh copying machines in the West Compound school have run more than one million copies since they were purchased. In addition to the expected wear and tear, serious problems were encountered with the service which was contracted to be provided. Although the repair response time improved somewhat from one week or more to a few days, whenever a part was needed, it took many months to receive it. Thus, there was never more than one copying machine working at one time. Finally in March 1988, A-Copy America Incorporated agreed to cancel the contract and forego the \$5,000 balance due on the machines. Those machines were removed and a new Kodak Ektaprint 150 copying machine was purchased.

RECREATION

The Recreation Department has experienced an extremely successful year. The Boxing Program here is by far one of the best in the state prison system. During the year, our first inter-institutional boxing matches against teams from other institutions such as Yardville, Bordentown, Riverfront, Passaic, Mercer County Workhouse, and Leesburg Farm were held. Two Sports Awards Banquets were held during the year. Speakers were Tom Brookshire, NBC Sports Broadcaster and ex-NFL star, and Chris Carter, starting wide-receiver for the Philadelphia Eagles. Plaques were given to the inmates for their achievements. Our Independence Day track and field events were held July 4th, and again, were a big success. Many of the inmates participated in the events, with the winners receiving cash prizes which were redeemable at the inmate commissary. The basketball and volleyball summer leagues, and flag football winter league, were also successful during the year. The season champs and the runners-up, play-off champs, and play-off runners-up all received plaques and are invited to the Sports Banquet. This is our biggest organized inmate participation with about 500 team spots being used for leagues.

VOCATIONAL PROGRAMS

Great strides were made in the vocational education as a unit this past year. Staff changes have stabilized, wherein the past year, the department experienced a total of 13 personnel changes. Clearly established goals consistent with curriculum based group instruction have been implemented. Student enrollment continues to fall short of our goals, and attempts are now being made that will hopefully address this area. A math and reading comprehension course is planned for the evening. Students who had previously failed the entry requirements will be welcomed to enroll.

MEDICAL SERVICES

The annual report of the Medical Department of Trenton State Prison and satellite facilities reflects the continuing expansion of services to meet increasing

demands for health services. The increasing demand for medical services continues to cause an inordinate strain on existing human and physical resources. A systematic review of the monthly reports in this reporting year documents the clear and evident fact that Trenton State Prison medical services are providing services to inmates within Trenton State Prison and satellites, and is assuming an unofficial role as a medical coordination center for inmates who are ill state-wide. Consultant medical services have increased to such an extent that, on a daily basis, inmates statewide are transported to Trenton State Prison for access to medical specialists who are consultants. Riverfront State Prison has incorporated a special clinic for urology - Dr. Nugent and Dr. Rezvan. Fares Surgical has also instituted special clinics which should help alleviate some of the outside traffic for State Prison, Trenton.

Dental services continue to intensify efforts to extend and renew their commitment to maintain the high quality of professional dental care here at State Prison, Trenton and its satellite institutions.

There were extensive physical changes instituted in the clinic area. Riot bells were checked and new ones installed in several areas in the clinic. The inmate holding cell was moved. A new secretarial office was constructed to free the medical records room so this room could be, when not in use, securely locked. The clinic officer was repositioned in order to give said officer a clearer view of the entire clinic area. New emergency exits (one located in the Physical Therapy area, and one in the X-ray area) are to be used in cases of security emergencies. The medication room was moved to a more secure area in the clinic. This move provided greater accessibility for the clinic nurse, and better security.

Medical seminars are being held continuously for our professional staff and inmates. New information concerning AID's and drug abuse are being discussed. These seminars will continue to be an ongoing practice here at State Prison, Trenton.

Two new registered nurse positions were approved for our continually expanding Special Medical Unit. A major addition was the dental department, including all necessary equipment.

the nursing shortage continues to affect this institution. To help minimize this, nursing agencies have been utilized. Administration has also approved the hiring of licensed practical nurses until such time as qualified registered nurses can be hired. We are also discussing the possibility of computers for the Pharmacy and the Medical Department.

In culmination, with the hopes of adding additional staff and the computerization of the Medical Department, we will be able to achieve a higher quality of care and services here at State Prison, Trenton.

The Medical Department, in increasing institutional responsibility; i.e., Trenton State Prison and satellite inmates, statewide medical consultant referrals, psychiatric commitments, occupational employee health, will also inevitably necessitate increased staff-human resources, and additional physical plant allocations.

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As of May 20, 1988, a Constant Medical Surveillance has been followed monthly.

Constant Medical Surveillance annually:

2EE	46	Inmates using wheelchairs
2FF	7	Inmates using wheelchairs
	189	Inmates are being monitored twice daily to be sure that the inmates are receiving their medication
1EE	191	Inmates being closely monitored to see if they are taking their medications. This is recorded on two separate medication cards
1FF	172	Inmates being closely monitored
Infirmary	15/mo.	Inmates are presently being monitored
1C	15/mo.	Inmates are on suicidal watch daily

Due to the above figures, the need for two more RN's and two more LPN's is necessary.

Infirmary Data:

Total patients	1,241
Total admissions	1,073
Total discharges	838
Total patient days	142
Average daily patient census	109
Average number of days per patient	54
Permanently housed inmates	32

Outpatient Data:

Referred to Departments	7,144
Medical return - Court	371
Medical return - Annandale	131
Medical return - Avenel	162
Medical return - Bergen County Jail	1
Medical return - Bordentown	118
Medical return - Clinton	7
Medical return - Leesburg	348
Medical return - Mercer County Jail	17
Medical return - Mid-State	402
Medical return - Monmouth County Jail	12
Medical return - Pyramid House	5
Medical return - Rahway	535

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Medical return - Riverfront	303
Medical return - Southern State	233
Medical return - Volunteers of America	3
Medical return - Yardville	532
Medical return - Jones Farm	876
Medical return - Vroom Readjustment Unit	233
Medical return - Juvenile Medium	41
Medical return - Prison Reception Unit	26
Medical return - Trenton	120
Medical return - Northern	316
Medical return - Trenton Psychiatric	7
Medical return - Funerals	7

Laboratory Report:

Damon Labs	1,541
New Jersey State Health Department	6
Trenton State Prison	3

Miscellaneous:

Physical therapy	1,654
X-ray exposures	8,742
Electrocardiograms	86
Inmate accidents	708
Deceased	11

Consultant Clinic Visits:

Dr. Chaudry - Neurologist	216
Dr. Cottone - Surgeon	407
Dr. Elwing - Optometrist	564
Dr. Fares - Surgeon	128
Dr. Gurerra - AID's Specialist	79
Dr. Levenburg - Internal Medicine	700
Dr. Huhn - Dermatologist	809
Dr. Hutchinson - Otolaryngologist	540
Karmack Shoes	267
Dr. Jaferi - Cardiologist	184
Dr. Nugent - Urologist	150
Dr. Packer - Oncologist	121
Dr. Rezvan - Urologist	214
Dr. Ricketti - Pulmonary Specialist	719
Dr. Scheurerman - Neurosurgeon	67
Trenton Orthopedic Group	718
Dr. Wisler - Podiatrist	680
Dr. Berrisford - Physical Therapist	1,654

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Outpatient Services:

Helene Fuld Medical Center	1,046
St. Francis Medical Center	440
St. Lawrence Rehabilitation Center	25
Ritina Viterous Center	13

Dr. Rose - Oral Surgeon:

Annandale	53
Bordentown	0
Mid State	29
Riverfront	10
Avenel	8
Leesburg	15
Rahway	20
Southern State	5
Trenton State Prison	320
Vroom Readjustment Unit	10
Mercer County Jail	1

Dental Clinic:

Patient visits	4,044
Initial exam	717
X-rays	387
Treatment plans	396
Re-exams	631
Forcep extraction	252
Surgical extraction	591
Sutures	564
Post operative treatment	442
Medication	1,121
Amalgam restoration	765
Temporary restoration	257
Synthetic restoration	532
Full dentures	244
Partial dentures	296
Relines	176
Impressions	231
Bite registration	266
Try-in	291
F/F P/P adjustments	179
F/F P/P repairs	340
Crowns - por. acr. or aud	3
Fractures	0
Prophy	516
Periodontal treatment	327

Endo/Biopsy	22
Anesthesias	2,474
Oral hygiene instructions	842
Floride treatments	0
Consultations	851
Broken appointments	504

RELIGIOUS SERVICES

During the past year, all religious groups met weekly for worship services and religious instruction classes as scheduled. The attendance increased slightly from the past year. The level of interest in religious activities was very high, and the inmates' responses were very positive. Those who attended looked forward to meeting week after week. Although it is difficult to measure, many of the prisoners have given testimonies to the fact that their faith and involvement in religious programs have made a major difference in their abilities to cope with prison life in general. The chaplains, through worship services and pastoral counseling, have provided an environment that is very conducive to rehabilitation.

The Protestant community had a very successful year. The worship services were enhanced by having participation from various individuals and groups from outside communities. On several occasions, guest ministers from the community came in to preach on Sunday mornings and for special services. A most memorable occasion was to have singer and minister Glenn Leonard, and other ministers from Los Angeles, California, come in to minister in songs and preaching on October 22nd and 25th, 1987. Another highlight was the Christmas service rendered by the Bible Baptist Church. The Christmas season was made special through the donation of small gifts to the congregation, and to the men in Close Custody units. All inmates were given several cards to send out to family and friends. The donations were made through various church organizations.

Special services were also held during the Lenten season. Palms were given out on Palm Sunday, and the student chaplains from Princeton Seminary provided a complete Good Friday worship service. On April 9, 1988, a gospel singing group from the area performed a gospel service in songs. This was a very inspirational and memorable occasion.

During the year, the Special Medical Unit was added to the chaplaincy's area of pastoral responsibilities. Worship services and individual pastoral counseling were provided by staff chaplains and volunteer chaplains. Most notable is the fact that through the Coordinator of Chaplaincy Office, Chaplain Karen Jaenke was able to serve the men on the Special Medical Unit on a daily basis. She held weekly worship services and Bible studies. Her presence has made the difference on the Special Medical Unit in a very positive way.

The most significant development within the Catholic community at State Prison, Trenton has been the increased participation in services and programs. This increased participation has been directly due to the continued Catholic Retreat

program and its follow-up sessions. There are two Retreats held annually. This year saw the changes in the structure of the Retreat to a basic, as well as an advanced program. With the introduction of this program, the volunteer numbers have increased from one to approximately twenty-five.

Two Catholic Bishops have visited the institution and celebrated Mass and other Sacraments. Also, this past year saw the beginning of Catholic Seminarians from St. Charles in Philadelphia to be placed for supervised pastoral training during the academic year, and the Diocese of Trenton placing four Deacons here prior to their ordination to the Priesthood. This has increased the presence of the Catholic chaplaincy program as well as the heightened participation in the sacraments.

Refocusing the emphasis of the pastoral ministry has been an indirect aspect of the past year to the extent that General Population receives the priority of emphasis, and the specialty units and satellite units (Vroom Readjustment Unit and Jones Farm) receive the remaining time. The focus of the next year will be the development of Catholic pastoral ministry counseling for Protective Custody and other Close Custody Units.

In addition to the English speaking Catholic and Protestant worship services, services were held in Spanish on a weekly basis for the Protestant and Catholic Spanish speaking inmates. These services followed primarily the same format as the English speaking services. The Hispanic chaplain also came in to conduct a weekly Bible class, and pastoral counseling upon request. On December 22, 1987, the Hispanic Protestant community held a special Christmas holiday service. Special cultural foods were provided by Rev. Matos and his congregation.

The Islamic community underwent a smooth transition of leadership in October of 1987. Imam Taalibdin Shakir transferred to another correctional facility, and Imam Amir Al-Islam became the Islamic Chaplain for State Prison, Trenton. The Imam devoted much of his time teaching the basic fundamentals of Islam. He taught courses in Arabic, Islamic laws, and Islamic traditions. As a result of these courses, many of the misconceptions of Islamic Doctrine have been clarified. During the year, the Islamic community celebrated the Eid-al-Adha (Feast of Sacrifice), and the Holy Ramadan season. The Holy month of Ramadan began with a special preparation service on April 15, 1988. The Islamic community observed the Ramadan Fast each day from daybreak to sundown. The Ramadan season was very fruitful. The Post-Ramadan Feast was held on May 17, 1988. It was a very joyful occasion. The Islamic community was very pleased with the Ramadan Fast observation and the Feast. The Post Ramadan celebration was enhanced by various dramas and entertainment performed by members of the congregation.

Weekly worship services and pastoral counseling was also conducted at Jones Farm. Worship services were provided for Protestant, Catholic, Islamic, and Jewish inmates. Nine inmates were baptised into the christian faith during the year.

The Jewish community met bi-weekly constantly during the year. They were permitted to observe all Jewish religious holidays. The appropriate food items were obtained for each holiday in coordination with the institutional Rabbi.

The student chaplains from Princeton Theological Seminary have made a major difference in the area of pastoral counseling. Seven students were assigned to various wings in General Population. The inmates in the wings to which the students were assigned were assured weekly visits and quality counseling. The students contributed ten hours each on a weekly basis.

The ministry through religious literature and greeting cards greatly assisted the Chaplaincy Department's mission by reaching a greater number of inmates. Through donations from various religious groups and organizations, literature such as Bibles, books, magazines, correspondence courses, a variety of greeting cards and all occasion cards were made available to all inmates through the Chaplain's Office. Having the cards available has helped enhance many family relationships and friendships.

The administrative responsibilities of the Chaplaincy Department were met for the year. The Chaplaincy Department attended all Department Head meetings, inmate, staff and volunteer orientation, Treatment Support Team meetings, Marriage Committee, Capital Sentence Committee, and Call meetings.

The chaplains also participated in six State Chaplains Association meetings, and several seminars which related to ministerial growth. These meetings were very productive and helpful for self-evaluation, and preparing chaplains to provide a more fruitful ministry.

In conclusion, it was a very fruitful and productive year. The present chaplaincy staff and volunteers have provided us with the greatest potential ever to provide the spiritual atmosphere that is necessary to effect change in the lives of the prisoners. We look forward to facing the challenge which lies ahead.

CUSTODIAL ACTIVITIES

July 1987:

During the month of July, renovations were made in the South Compound, 1FF, to combine 1GG and 1FF thus forming a new unit, "1FF/Special Medical Unit." This unit houses inmates who are in remission due to AIDS.

Congratulations were extended to the following Correction Officer Recruits for receiving the Stone/Ratajczak Memorial Award for Professional Development while at C.O.T.A.:

C.O.R. Dennis McCullough, Jr.
C.O.R. Celeste E. Kirby
C.O.R. Peter E. Bolzau

A request for additional security for Trenton State Prison's power house for third shift.

A letter of appreciation was extended to Joseph Jingoli and Sons for the excellent job performed with regard to the Trenton State Prison's Qualification Range.

August 1987:

Two officers from YCIA observed our Traffic Control Unit for the purpose of enhancing their own procedures at their facility.

The following Senior Correction Officers were promoted to Sergeants:

Lewis H. Martin, Sr.
Hayford N. Gaines, Jr.
Harry Britton

September 1987:

Lt. W. Smith was elected as Trenton State Prison's Communications Officer.

October 1987:

The State Fire Marshall conducted a tour of the institution with S.C.O. D. Bleinstein, Institutional Fire Marshall.

SCO A. Romano was commended for his discovery of suspected CDS concealed in a food package.

SCO P. Weydig was commended for the discovery of numerous weapons and contraband in the institution's Bake Shop.

November 1987:

No custody events for this month.

December 1987:

Captain C. Henderson, from Rahway State Prison, joined our staff.

January 1988:

On January 6, 1988, Trenton Fire Department's Assistant Chief Bishop toured our facility.

Due to the laundry fire at Trenton State Prison, temporary provisions were provided to have the inmate laundry done at Youth Correctional Facility, Bordentown.

February 1987:

Due to the promotion of Captain F. Zimmer, to Chief at Bordentown, Captain E. Davis was assigned as the Administrative Captain, Trenton State Prison.

March 1988:

There were no custody events at Trenton State Prison this month.

April 1988:

Two Trenton State Prison officers were assigned to the National Guard Armory for the purpose of processing of Correction Officer Recruits.

May 1988:

COR M.F. Regueria was commended for his outstanding performance in discovering six shanks during a search of 7-wing. Given 7-wing's condition; poor lighting, filth, foul odors, and leaks, this officer went beyond his normal requirements in this discovery.

On May 10, 1988, Chief Deputy Nunn and his staff relocated inside of the institution, and were operational in the West Compound Offices.

June 1988:

Training classes for all supervisors were held. The training consisted of On-the-Spot Disciplinary for inmates conducted by Hearing Officer V. Casarella.

Lt. J. Newton, Fire Marshall, conducted a Fire Training Course for civilians on June 6 and 7, 1988.

UNTOWARD INCIDENTS

July 3, 1987-Staff Assault: A verbal exchange took place between inmate Anderson #78258 and Officer Santos, at which time this inmate punched the officer in the face. The officer was examined at St. Francis Medical Center and the inmate escorted to I-left. Investigator Demby of Trenton State Prison, Internal Affairs Unit, conducted the investigation.

July 14, 17, 18, 1987-Assault on Staff/Destruction of State Property: Trenton State Prison had an on-going problem with inmate Ciccolello #67303. On July 14, this inmate had a seizure in his unit. Upon arrival at the prison hospital, this inmate refused treatment and assaulted the officers. At this point, he was restrained and sedated. On July 17, 1987, this same inmate was in the clinic holding room when he became disruptive. He stood on a stool and punched a hole in the ceiling, breaking pieces of metal. While armed with a piece of metal, he tried to assault anyone who came near him. Officers were suited up (as is procedure) and Internal Affairs was notified. Dr. Garcia (Psychology Department) was notified. The inmate was subdued and escorted to I-C. Later this same date, the inmate again became disruptive. He was escorted to I-left and placed on the flats. Approximately 4:20, inmate threw feces on Officer Manfreide, I-left Officer. Inmate was placed in four-point restraint. To allow him to eat at a later time, he was reduced to three-point. Unit B reduced to a two-point restraint. On July 18, 1987, this inmate managed to free one hand and attempted to "hang up." Again he was placed in four-point restraint. He was later transferred to St. Francis. Upon his return, while in Intake, he was advised he was going to I-C, four-point restraint; inmate Ciccolello ripped the inter-com off the wall. During all of the aforementioned events, the inmate was not physically harmed by staff members.

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July 22, 1987-Assault on Staff: Inmate Perez #78146 assaulted Officer Butler as this officer was exiting the elevator from 4-C. Inmate punched this officer in the chest without provocation. Inmate was escorted to 1-left without further incident.

July 24, 1987-Assault on Staff: Inmate Reed refused to lock in his cell until seen by a supervisor. Sgt. Buffa arrived and as the officers were preparing to lock the inmate in prehearing detention status in his own cell, the inmate assaulted the officers. Inmate Reed was jabbed two times with a baton, taken to the clinic, and then to 1-left. No serious injuries to staff members.

July 24, 1987-Assault (Inmate/Inmate): Inmate Fresnada #69435 was one of the participants in a fight in the West Compound Recreation Yard. Inmate Morejohn was the other inmate. Inmate Morejohn sustained a swollen lip and abrasions. Fresnada sustained three puncture wounds to the back, two to the wrists, under his arm pit, chest, stomach and cheek. The shank used was concealed in the recreation yard prior to the stabbing and belonged to an inmate Sosa. Inmate Sosa hired Morejohn and Vallera to do "work" for him on previous occasions. No injuries to staff during this incident.

August 2, 1987-Assault with a Weapon: Inmate Perez #204454 assaulted inmate Guerraro #203022 by throwing hot water on him, and stabbing him with a sharpened instrument when the cell door was opened for morning mess. Inmate Perez surrendered a piece of metal, sharpened, and was then escorted to 1-left. Inmate Guerraro was transported to St. Francis Medical Center.

August 9, 1987-Attempted Suicide: Inmate Breece #205221 inflicted several lacerations to his arm. He was taken to the clinic for treatment. At the time of the infliction, this inmate was talking on the phone to relatives. He was taken from the clinic to St. Francis for further treatment. Meanwhile, at St. Francis, several relatives were causing a disruption. Trenton Police Department was dispatched. A cell search was conducted and a map of Trenton Psychiatric Hospital recreation yard was found, and a letter, partially written, indicating an escape attempt. At 1:30 a.m., this inmate ripped his bandage off, causing bleeding. He was again transported to St. Francis with no incident occurring.

August 11, 1987-Assault with a Weapon (Inmate/Inmate): Inmates Wilson #66998 and Sharrieff #68717 were fighting in the messhall. A shank had been used on Sharrieff who had several puncture wounds on the side of his neck, front, and back portions. He was taken to St. Francis. Inmate Wilson was escorted to 1-left.

August 13, 1987-Assault with Weapon (Inmate/Inmate): A code 33 was announced on 2F Rec Deck. Inmates Brims #60746 and Stamps #78901 were involved in a physical confrontation. Brims was in possession of a toothbrush with two razor blades attached. The weapon which Stamps used was not located. Both inmates were taken to St. Francis Medical Center due to extensive cuts on both of them. At the completion of the rec, inmates were strip searched with negative results. However, a shank was found in the toilet near the 2F control booth. This incident was further investigated by the Internal Affairs Unit.

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August 21, 1987-Assault on Staff: Inmate Diggs #205323 refused to lock in his cell. This inmate was argumentative and refused an order to be cuffed. It was at the point, when trying to be cuffed, this inmate ran and when Sgt. Reynolds attempted to stop him, he was assaulted. He was then escorted to I-left when subdued. No serious injuries to staff.

September 9, 1987-Staff Assault: Officer Wills was seriously assaulted by inmate Kamau #68319. This inmate had punched the officer several times and was observed trying to throw Officer Wills off the tier. The inmate was subdued and escorted to I-left. Officer Wills sustained a fractured nose, and bruises and cuts about his face and ribs.

September 15, 1987-Stabbing: Upon completion of the P.M. Boxers movements, inmate White #65510 approached Officer Wereski and stated he had been stabbed. Sgt. Campbell was apprised of the situation. The inmate was taken to St. Francis Medical Center via Lifemobile. The inmates that were in the chapel were strip frisked, and a list was given to Internal Affairs. The gym was searched for a weapon. It was later learned that White and Saxton #71455 had an argument earlier that morning.

September 28, 1987-Fire: Inmate Lewis #58150 had set fire to his bedsheet and mattress thus causing serious smoke conditions. 2DD Unit was evacuated, and yard was cancelled. No injuries occurred to staff or inmates.

October 1, 1987-Staff Assault: Officer Smallwood was assaulted by inmate Greenwood #67580 in the inmates' messhall. This inmate rendered him unconscious. The inmate was subdued and escorted to I-left after a brief struggle with responding officers.

October 6, 1987-Staff Assault/Use of Force/Attempted Escape: During a routine cell search (37 - 2FF), it was revealed that damage had occurred, including mortar removed, on the exterior wall. Inmate James #72683, occupant of the cell, offered no resistance at being handcuffed. While being escorted to I-left, this inmate became violent and broke away from the escorting team and grabbed Sgt. Reynolds around the throat, choking him. The escorting officers attempted to subdue the inmate; however, this inmate continued his assault on the officers, who in turn, defended themselves by punching this inmate. Inmate James was escorted to the clinic, then to I-left.

October 6, 1987-Assault/Use of Force: Inmate Cinque #79642 was to be moved to IC overflow in order to have his cell cleaned. This inmate destroyed his toilet by stuffing it with paper and feces, causing a foul odor. When opening his cell door, this inmate lunged at Sgt. Boyd and the officers wrestled this inmate to the floor to restrain him. No injuries to staff members.

October 7, 8, 9, 1987-Stabbing/Lock Down/Searches/Transfers of Inmates: A stabbing occurred on October 7, 1987 (9:30 pm) during a mass movement. Inmate Saxton #66565 had stabbed inmate Robinson #63771 in the hand. The weapon was recovered outside a window based on information provided by Officer D. Brown. After talking to inmate Robinson, it was discovered he was an innocent victim as

the stabbing was meant for Hicks #62936, Prisoners' Representative Committee Chairman. Trenton State Prison was locked down for the evening, and Hicks placed in his own cell after being advised he might be placed in Protective Custody. This information was relayed to Internal Affairs. After a more intensive investigation, it was learned that there was a plot to kill each member of the PRC Executive Board. This plot was initiated by inmate Conquest #58068. On October 9, 1987, the institution was slowed down, and some programs cancelled, to allow the staff to evaluate the inmate population's response to this situation. At 11:00, seven inmates were removed from general population and placed in prehearing detention pending formal charges to be issued by Internal Affairs. At this time, Trenton State Prison was locked down. 2-right and 7-wing search was conducted after information was received of weapons being in these areas. Search proved negative. Inmate Conquest has been transferred out of Trenton State Prison.

October 13, 1987-Group Demonstration: The movement was unusually slow when returning from the rec deck. Inmates were not responding to their numbers, coming in out of order, or not coming in at all. When approximately thirteen inmates remained on the rec deck, they decided to rush the door as a group. Sgt. Boyd was contacted and the inmates were placed in I-left. No force was used during this incident.

October 14, 1987-Altercation Inmates/Staff: Inmate Spruill #202362 refused a pat frisk in the West Compound Rotunda. After refusing three times, this inmate was ordered to go to the chapel area to be strip frisked; he replied, "I'm not going anywhere." Attempting to handcuff this inmate resulted in wrestling him to the floor. He was escorted to I-left. As this disturbance took place, inmate Jabbar #51688 attempted to assault Captain Williams. Sgt. Hendricks subdued this inmate; he too was escorted to I-left. West Compound housing units were locked down in an effort to calm tempers; this lasted for approximately 45 minutes.

October 22, 1987-Transfers of Inmates: Information was received concerning eight inmates attempting to manipulate their way to A-Tier at the Vroom Readjustment Unit for the purpose of staff assaults, and setting of fires. Captain Williams, three sergeants, and twenty-four officers conducted a search of areas at the Vroom Readjustment Unit. All eight inmates were ordered back to Trenton State Prison. This was effected without incident. The entire process was monitored by Mr. Turner, Mr. Johnson, and Internal Affairs of both units.

October 30, 1987-Staff Assault: While in the messhall, inmate Galarza #68059 threatened Officer Grover. Inmate was detained in Center Rotunda and advised he was being placed in I-left; however, this inmate resisted all attempts to be handcuffed, striking Sgt. Lukowicz. The inmate was subdued and escorted to I-left without further incident. No serious injuries to staff members.

November 5, 1987-Staff Assault: Inmate Santiago #61256 noticed a discrepancy in his store order and became very belligerent towards Officer Froman, accusing him of tampering with it. The inmate lunged over the counter and assaulted this officer. Inmate was escorted to I-left. Officer Froman was treated at the clinic and returned to duty.

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November 5 through 16, 1987-Mass Institutional Search: During a routine search on 11/5/87, two 26 ft. ropes of fabricated saran wrap were discovered in the ODR's supply room. As a result of this, daily searches were intensified throughout Trenton State Prison. On 11/13/87, in 4-down, West Compound, approximately 50 ft. of material (belt loop type) was discovered, along with maps of New Jersey, Pennsylvania, Delaware, and the New England States. The occupants of the cell were inmates Baldwin #203346, Russo #208920, and Bennett #53962. They were placed in 1-left with charges of escape; planning an escape. On 11/16/87, 4-right, a rope was found in cell 37, along with shanks and nuisance items.

November 11, 1987-Assault with Weapon (Inmate/Inmate): Inmate Dishon #202036 assaulted inmate Perez #75415 with a shank on the 2F Rec Deck. Inmate Perez was treated in the clinic, then placed in the infirmary for observation. Inmate Dishon was taken to 1-left. The weapon in question was an ice pick.

November 17, 1987-Assault with a Weapon: Inmates Tindall #206942 and Clemmons #206987 were observed fighting on 8 tier, 7 Up. Tindall was in possession of a weapon. Officers separated the two inmates, while Tindall continued to struggle. Tindall was then escorted to 1-left, and Clemmons treated at the clinic for a stab wound (two stitches). Officer Funderburk received minor cuts.

November 17, 1987-Assault: Inmates Patterson #51380 and Sanders #61799 were fighting in the shower. Officers separated the inmates, and Patterson was escorted to 1-left. Sanders was also taken to 1-left without incident.

November 17, 1987-Assault/Use of Force: Inmate Sutton #67122 refused to lock in on unit 3EE. Permission was granted by the Center Keeper to have inmate placed in 1-left; to which the inmate refused. Due to his assaultive behavior, he was carried out of the unit. Minor injuries sustained by responding officers.

December 4, 1987-Assault (Inmate/Staff): Inmate Farms #74015 refused a direct order by Officer D. Brown, and permission was obtained to have the inmate placed in 1-left. When handcuffing this inmate, he assaulted Sgt. Seruby, and responding officers were met with resistance as the inmate continued to fight. He was subdued only after six custody staff members were hurt; three sergeants, and three officers, of which two were sent to St. Francis Medical Center. Inmate Farms was transferred to the Vroom Readjustment Unit as a result of these assaults.

December 10, 1987-Attempted Suicide: Inmate Rivera #207704 attempted to hang up. Officer A. Gray attempted to help this inmate, but the inmate refused. Sgt. Salaga and Dr. Mershon (Psychology Department) arrived and as the doctor was talking to this inmate, the inmate cut his arm in front of her. He was taken to 1C in a four-point restraint.

December 10, 1987-Attempted Suicide/Self-Mutilation: When inmate Breece #205221 (laundry runner) failed to come out of his cell, Officer Jetter proceeded to investigate. He found the inmate lying on his back with blood stains on the

sheet. After ensuring the inmate was alive, he notified the shift commander. The medical staff responded, and the inmate was then taken to St. Francis Medical Center. A suicide note was found in the cell along with several controlled medication pills, and a razor blade. On December 13, 1987, again this inmate proceeded to cut his left arm with a razor blade. Again, he was taken to St. Francis. All cuts were superficial, and this inmate's behavior was a ploy to enter Trenton Psychiatric Hospital. Inmate Breece was placed in a four-point restraint upon return from St. Francis.

December 14, 1987-Assault: Inmate Strickland #206401 was ordered several times to drop a mop wringer before he complied (inmate was involved in a confrontation with inmate Patterson #64661). As he was being cuffed, he commenced to kick and struggle at the officers. He was examined and then escorted to 1C. Sgt. Buffa, Lt. Loveman, and Officer W. Jones received minor injuries.

December 16, 1987-Use of Force: Inmate Underhill #206867 was disrupting the unit (1-left). He was threatening Sgt. Norzon. The nurse on duty was summoned and as she was attempting to give this inmate medication, he spit it out. The inmate was ordered to 1C, which he refused, and it was necessary to enter the cell and forcibly handcuff him. No injuries sustained to staff.

December 23, 1987-Fire: A fire broke out at Trenton State Prison's laundry building. The fire caused the laundry to be closed down. Approximately ten percent of the building was destroyed. Trenton Fire Department was contacted to assist, and the fire was under control by 1:12 am (fire started 12:49 pm). As of this date, our laundry is still closed and is being done at Bordentown.

December 23, 1987-Attempted Suicide: Inmate Brown (infirmary) had broken a light bulb and was attempting to cut himself. He refused to surrender the bulb, and Internal Affairs was contacted. Two officers suited up (per procedures). This inmate had cut an artery on his arm and the lifemobile was summoned. Inmate was taken to St. Francis where he refused treatment. The inmate was admitted on Sgt. Folmer's orders (supervisor in charge).

December 24, 1987-Assault (Inmate/Staff): Inmate Crosslin #204340 was at St. Francis for treatment when the inmate began to verbally and physically abuse the doctors. It was determined that this inmate should be cuffed during examination. No injuries to staff members.

January 1, 1988-Staff Assault: Inmate Maldonado refused to lock in and further, made an attempt to leave his unit. When ordered to be cuffed, this inmate struck Officer Lanoza. He was subdued and escorted to 1-left.

January 1, 1988-Assault (Inmate/Inmate): Inmate Manias #205145 was observed bleeding from the nose and mouth. Inmate Thompson #78665 had assaulted him. Thompson was escorted to 1-left and Manias to St. Francis. Internal Affairs further investigated the incident.

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January 1, 1988-Staff Assault/Use of Force: Inmate Atkins #79591 was scheduled for a phone call this date (also chapel rec had been called out). Officer Spires checked the phone list and determined that there was a phone call scheduled for this inmate. As the inmate came out of his cell, he assaulted the officer. A code was called, and responding officers proceeded to cuff the inmate who was kicking and swinging at the officers. It was necessary to carry him to I-left.

January 2, 1988-Staff Assault: When ordered to return to his cell and sanitation, inmate Lomax picked up a broom, unscrewed the handle, and swung at Officers Mothes and Wisher. Responding officers subdued the inmate, and inmate was escorted to I-left. Officer Wisher received an injured knee and was sent to St. Francis for treatment.

January 2, 1988-Assault/Stabbing (Inmate/Inmate): Inmate Tyson #68626 had stabbed inmate Hutt #67150 in the back in the area of the West Compound Rotunda. Both inmates were subdued and taken to the clinic for treatment. Hutt was treated for eight stab wounds of the back then escorted to I-left, as well as inmate Tyson. The shank used was discovered at the back of a stairwell entering 4-wing neck.

January 3, 1988-Staff Assault/Attempted Suicide, Physically Harm Oneself: Inmate Garcia #69516 assaulted inmate Ali #74829 (I-I-88/3FF) in the head with a metal cup; both inmates commenced to fight. They were subdued and escorted to I-left. Approximately 10:25 am (same day), Sgt. Shyner was in I-left investigating disciplinary charges when he observed a bed and mattress blocking the view of inmate Ali's cell, heard choking and coughing. He summoned for assistance and upon opening the cell door, saw inmate Ali hanging from the bed leg with a homemade rope around his neck. The inmate was released and when ordered to be cuffed, assaulted Sgt. Shyner. He was restrained, taken to the clinic, then placed in a four-point restraint in IC. These restraints were taken off on 1/3/88. Later that evening, this inmate began to bang his head against the cell door. Again, he was placed in four-point restraint. On 1/4/88, they were released.

January 10, 1988-Discovery of Escape Paraphernalia: 4A unit phone was not functioning as reported by inmate Maddox. Upon inspection, Officer Richter was handed a brown paper bag claimed to be owned by inmate Verducci #62678. Inspection of the bag revealed parts of a phone. As Officer Richter approached inmate Verducci's cell, he observed this inmate throw something in the toilet. The cell was opened and the inmate searched. Other parts of the phone along with several bottles filled with unidentified paste like substance, bottles of alcoholic liquid, marijuana, cloth (25 ft. in length), five razor blades, and nail clippers which were used to chisel through the wall to the next cell were discovered. Charges were placed against inmate Verducci and he was escorted to I-left.

January 11, 1988-Staff Assault: As the yard movement was in progress, inmate Vanleer #78334, on several occasions, was not ready. The officer passed him by. This inmate began to kick violently in his cell, and used profanity towards the officers. Sgt. Jackson was contacted and the inmate was advised he was going to I-left, which he refused. Internal Affairs was contacted and officers were

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suited up. The cell door was opened; the inmate rushed the officers and had to be subdued. He was forced to the floor and cuffed. No injuries to staff.

January 13, 1988-Use of Force: Authorization was granted by the Psychology Department to place inmate Scott #204376 in 1C due to his bizarre behavior. When ordered to be cuffed, he refused. Internal Affairs was notified. Upon their arrival, inmate was again ordered, he refused. The cell door was opened and the inmate was subdued with the use of a shield, and wrestled to the floor. He was escorted to 1C.

January 13, 1988-Tampering with Locking Device/Use of Force: Inmate Pendelton #72784 was observed tampering with the locking device on his cell. He was able to open and close the door. He was ordered to return to his cell which he refused to do. Sgt. Salaga was contacted and ordered the inmate to be cuffed, which he refused. Internal Affairs was notified. The inmate took a swing at the sergeant and was wrestled to the floor, cuffed, and taken to 1-left without further incident.

January 15, 1988-Attempted Suicide: Inmate Duncan #79751 attempted suicide by cutting his throat and wrists. A code 66 was immediately called. The Medical Department responded and summoned the lifemobile. During this code, inmate Campbell #77144 was yelling that the officers were trying to kill the inmate, and attempted to have the other inmates riled up in the unit. He was escorted to 1-left without incident. Inmate Duncan was admitted to St. Francis Medical Unit.

January 24, 1988-Assault (Inmate/Inmate)/Stabbing: Inmates Miller #78358 and Simmons #61356 were fighting in the inmates' messhall. Both were subdued, and Simmons was transported to St. Francis; Miller to 1-left. The matter was referred to Internal Affairs.

February 25, 1988-Staff Assault: During a mess movement, four inmates assaulted Officer Downey. Responding officers were met with physical force. Officer Downey was taken to St. Francis Medical Center. Two inmates were transferred to Vroom Readjustment Unit, and two were escorted to 1-left.

February 26, 1988-Assault/Use of Force/Mace: Inmate Saleem #56058 was ordered from 4C to 1C per the Psychology Department. The inmate resisted this move, and Internal Affairs was summoned for video coverage as well as officers suiting up. It was necessary to mace the inmate. Inmate Saleem was escorted to the clinic, then placed in 1C.

March 1, 1988-Stabbing/Attempted Assault with a Weapon: On this date, it was observed that a fight occurred in the big yard. Inmate Mestre #79873 chased inmate Davila #60752 with a weight bar. Internal Affairs was notified along with officers. The two inmates were subdued, and inmate Davila was escorted to 1-left. Inmate Mestre sustained several puncture wounds to his stomach and back.

March 1, 1988/March 12, 1988-Self Mutilation/Attempted Suicide: Inmate Breece was observed cutting his right arm with a piece of metal. All necessary personnel were notified. The inmate was taken to St. Francis but refused all treatment.

Once again, later that afternoon, this inmate managed to reopen his wounds. He was taken to St. Francis but refused treatment. It became necessary to hold the inmate down for treatment. He was taken back to Trenton State Prison and placed in a four-point restraint. March 12, 1988, inmate Breece was observed with blood over his body. He was transported to St. Francis. A suicide note was found in his cell. Due to the fact that this inmate had destroyed all attempts to keep his stitches intact, Mr. Turner, Assistant Superintendent, explored other avenues of possible restraints (straight-jacket). March 13, 1988, Inmate broke free of leather restraint. March 14, 1988, while housed in 1C, this inmate broke the cast, causing bleeding. This inmate was taken to St. Francis, and upon return he was placed in four-point restraint.

March 24, 1988-Demonstration (Mass Flooding of Cell in 1-Left): Due to a Code 99, showers and phone calls were behind schedule. Inmates in 1-left caused a disruption by flooding out cells. All inmates who had flooded out were placed on the flats. No injuries to staff or inmates.

March 26, 1988-Inmate Assault on Officer: Inmate Hodges #204964 assaulted Officer Callahan after refusing his order to lock in. As inmate Hodges was being restrained, inmate Green #64023 grabbed this officer around the neck, pulling him to the floor. Both were subdued and escorted to 1-left. Officer Callahan was treated at St. Francis Medical Center for injuries.

March 27, 1988-Assault on Staff (weapon): Inmate Dennis #72453 assaulted Officer Jones and attempted to stab him with a pen. He was subdued and placed back in his cell in 1-left. Officer Jones sustained injuries to his mouth.

April 1, 1988-Assault (Inmate/Inmate): Inmate Reldan #62212 was assaulted by inmates Curry #66751 and Mackason #79596. Inmate Reldan was taken to the clinic and then to St. Francis. His assailants were placed in prehearing detention status in their own cells.

April 2, 1988-Group Demonstration (work stoppage) North Compound 4A: There was a work stoppage this date due to the fact that the inmates housed in 4C wanted certain inmates out of their unit. During this stoppage, Officer Speight was assaulted with hot coffee. Once the removal took place, the unit resumed their normal schedule.

April 7, 1988-Deceased Inmate: Inmate Krause #49645 was found lying on the floor of his cell. The lifemobile responded to Trenton State Prison and tried to revive this inmate to no avail. Inmate was pronounced dead at approximately 3:15 am. There were no signs of foul play nor suicide.

April 7, 1988-Attempted Suicide: Inmate Salas #202526 attempted suicide by cutting up. A search of the cell revealed a broken light bulb.

April 7, 1988-Use of Mace: Inmate Montalvo #203872 was ordered to 1C, inmate refused. Officers were suited up. Again the order was given and refused. The cell was maced and it was necessary to physically remove the inmate from the cell. He was escorted to the clinic; then to 1C.

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April 9, 1988-Staff Assault by Inmate and Visitor: Two inmates were observed fighting in the contact visit hall. While attempting to separate the two, Sgt. Shyner was assaulted. Officer Gorman, in his attempt, was also assaulted. Officer Phillips, who was assisting, was assaulted by a female visitor. Inmate Stephen was escorted to I-left, officers checked by the clinic, and female visitor detained pending arrest by the on-call investigator for Internal Affairs.

March 28, 1988-Staff Assault: Officers L. Brown, P. Clark, R. Glenn, J. Sanford, F. Jackson, and E. King were assaulted by inmates Broadnax #72990, Whitted #205162, and Webb #61393. This assault was incited by inmate Broadnax. All inmates were placed in I-left. All officers were treated at outside hospitals.

April 29, 1988-Lockdown of Housing/Mass Search (4W-GP): This unit was locked down for the purpose of a massive search based on confidential information provided to Internal Affairs. This search revealed numerous contraband. All inmates were afforded a phone call and a shower upon completion of the search.

April 29, 1988-Fire/Evacuation: Inmate Powell #77134 set fire to papers inside of his plastic foot locker. Due to heavy smoke conditions, the unit was evacuated. No injuries sustained to inmates nor staff members.

May 6, 1988-Staff Assault: Officer Kubala and Hearing Officer M. Weisneck, along with Officers Riguiera and Watts, were assaulted by inmates Singletary and White. Inmates were escorted to I-left. Personnel were treated at St. Francis and returned to duty. Both inmates were transferred to the Vroom Readjustment Unit.

May 9, 1988-Assault (Inmate/Inmate): Inmate Dixon #73760 assaulted inmate Walker #202987. Walker was treated at the clinic for several facial cuts, then taken to St. Francis for further treatment. Dixon was escorted to I-left.

May 12, 1988-Staff Assault: Officer Phillips was assaulted by inmate Chasmer #71868 and inmate Johnson #65898. These inmates were subdued only after a second assault took place on this officer. Inmates were placed in I-left. Officer Phillips was sent to St. Francis for x-rays.

May 12, 1988-Use of Force: Inmate Mitchell #69353 flooded out his cell this date. Upon the arrival of the escorting officers, he was cuffed and escorted to I-left. While under escort, he broke free and assaulted Officer Derry. He was subdued and continued to be escorted to I-left without further incident.

May 12, 1988-Use of Force: Inmate Toulson refused to vacate the messhall as ordered by Sgt. Hendricks. The Sergeant informed Base 1 to detain the inmate upon completion of the mess. As this inmate vacated the messhall, Sgt. Hendricks approached him for the purpose of handcuffing him which he refused. He was wrestled to the floor and handcuffed, and escorted to I-left. While locked in I-left, he continued his assault by ripping the sink off the wall. He was placed on the flats.

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May 14, 1988-Staff Assault: Officer Mattock was assaulted by inmate Anthony #70325. The inmate was subdued and escorted to I-left.

May 15, 1988-Staff Assault: Inmate Hinds #208919 threw his food tray at Officer Laramore, and continued his assault by throwing liquid on him. Internal Affairs was contacted along with officers who had suited up. It was necessary to enter the cell with a shield due to the fact that the inmate had a weapon. He was pushed to the floor, handcuffed, and escorted to I-left.

May 16, 1988-Assault with a Weapon: Inmate Griffith #75499 assaulted inmate Sackett #64109 with a six inch steel rod. Both inmates were separated; however, Griffith refused to release the weapon. At this point, other inmates gathered around, and Sgt. Jackson summoned additional help. Inmate Griffith finally surrendered the weapon and was removed from the rec deck. He was escorted to I-left without further incident. Inmate Sackett sustained several cuts. He was treated at the clinic and escorted to I-left.

May 18, 1988-Stabbing: Inmate Polini was stabbed in the face while sleeping. The weapon appeared to be a blade from a pocket knife. This inmate was treated at the clinic. The wing officer claims he saw no one enter the cell during the course of the morning. This matter was referred to Internal Affairs.

May 20, 1988-Use of Force: Inmate Phelps #73486 was reported as having a seizure in the yard. Officers escorted this inmate to the clinic; however, upon arrival, this inmate commenced to kick and thrash around. After further examination, it was determined that the inmate ingested "hootch" which had a reaction to the medication he had taken.

May 27, 1988-Assault with a Weapon (Inmate/Inmate): Inmate Washington #73234 and inmate Clark #65731 were engaged in a physical confrontation on the North Compound 2F Rec Deck. Both inmates were slashing each other with can lids. They were subdued and escorted to the clinic, then to I-left. Clark sustained a wound to the left side of the neck. No injuries were sustained by inmate Washington.

May 27, 1988-Use of Force: Inmate Correoso #205211 refused to lock in his cell after being released from I-left. Sgt. Jackson was contacted and attempted to handcuff the inmate; the inmate was struggling throughout the process. Once subdued, he was escorted back to I-left. Officer Manners sustained injuries to his head which required further treatment.

May 31, 1988-Hostage Situation: Inmate Galvan #75573 had taken Dr. Levenberg hostage and was holding a can lid to his throat. The doctor was also tied to a chair. This situation lasted approximately six hours. Upon release of the hostage, inmate Galvan was transferred to Rahway State Prison. Doctor Levenberg was released unharmed.

June 1, 1988-Staff Assault: Inmate Williams #76026 was let out for a shower during the school movement. He then approached Officer Stillwell and assaulted him. The inmate was subdued and escorted to I-left. Officer Stillwell was sent to St. Francis Medical Center for further treatment.

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June 1, 1988-Staff Assault: Inmate Braxton #200717 set fire to his cell. The fire was extinguished with a bucket of water. While the inmate was out of his cell, he then proceeded to assault Officer Almodovar. This inmate was cuffed and escorted to IC observation.

June 5, 1988-Discovery of Cadaver: Inmate Henderson #209516 committed suicide by ingesting an unknown substance. He was pronounced dead approximately 10:32 am. A suicide note was found in his bible. This matter is being investigated by Internal Affairs.

OPERATIONS UNIT

The Operations Unit is established to manage all aspects of scheduling relating to uniformed officer personnel; currently 733 authorized positions. This responsibility included daily work schedules, days off (vacation, administrative leave, and compensatory time), and sick calls. The unit is also responsible for coordinating court appearances and medical trips for inmates. This is done by publishing a daily transport sheet identifying and explaining all inmate movement in and out of the institution.

Another task performed by the unit is the maintenance of records for all uniformed staff, including their pay records. Every two weeks, a payroll must be submitted to the Personnel Department. This includes overtime earned and exceptions to the payroll. Shift Recapitulation Data is a form that identifies the shift authorized manning and approved basic post, plus additional posts manned during a particular shift. This form is used as a management tool to show the utilization effectiveness of manning various requirements. This report is completed daily by shift.

Operation Supervisors also process all of the discipline for custody staff, and copies of former discipline for the progressive step. Those staff members that receive an Official Reprimand are referred to the Employee Advisory Service.

TRAINING

Employment Interviews:

July 1987-There were nine employment interviews; one rejection for lying on his application.

August 1987-There were sixteen employment interviews; nine were chosen.

September 1987-There were twenty-six employment interviews to fill twenty male positions; all positions were filled.

October 1987-There were thirteen employment interviews; eleven applicants were accepted, and two applicants were rejected with a report that their names be removed from the list.

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November 1987--There were three employment interviews; one male was hired; two females were interviewed to fill vacancies in male/female positions.

December 1987--There were two employment interviews; one was hired, one rejected.

January 1988--There were eight employment interviews; six applicants were hired.

February 1988--There were thirty-one employment interviews; twenty-five applicants will start on February 27, 1988; three applicants were interested but could not start on this date; two chose to work at other institutions; one is interested and started on February 27, 1988 due to a delay in his starting date.

March 1988--A group of twenty-five officers started work on February 27, 1988. A new list was called for to fill existing vacancies.

April 1988--No employment interviews held this month. Three interviews were held for officers transferring from other institutions. One officer was rejected.

May 1988--There were thirteen employment interviews; twelve applicants were hired; two officers transferred from Clinton to Trenton State Prison.

June 1988--There were seventeen employment interviews; nine applicants were acceptable; one applicant rejected; seven applicants were interested, but not at this time.

Orientation and Training:

July 1987--There was no staff orientation due to Lt. Smith's scheduled vacation. Twenty-five officers completed COTA Basic Training. AID's Training was conducted until June 24, then discontinued until the inmate population could be trained. Inservice training will commence after summer due to the heat. Four custody personnel attended Straight Baton Instructors Training. Mr. Beyer and Sgt. Gorbe attended Supplemental Weapons Training.

August 1987--Due to vacations, there was no staff orientation.

September 1987--New staff orientation was held for 15 new recruits who returned from COTA. There were 31 officers who attended COTA Basic Training this month. Three sergeants attended COTA for three days of First Line Supervisory Training. Seven senior correction officers were sent to COTA for five days of Advanced Correction Officer Training.

October 1987--New staff orientation was held; all departments were advised to send a representative to present orientation for their department. Thirty-one officers attended COTA. Seven officers completed one week of Advanced Correction Officer Training; nine officers started the Advanced Correction Officer Training. Five sergeants attended Supervisory Development Training.

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November 1987-New staff orientation was held; all departments were advised to send a representative to present orientation for their department. Twenty-six officers commenced Correction Officer Basic Training at COTA. Ten officers attended a one week Advanced Correction Officer's Training. One lieutenant, one sergeant, and four officers were sent to Suicide Recognition and Prevention training.

December 1987-Twenty-six officers completed COTA. Twenty West Compound housing unit officers attended in-service training on West Compound Housing Unit Procedures.

January 1988-Eleven officers were sent to COTA for Basic Training.

February 1988-New staff orientation was held; all department heads were notified to send a representative. Training classes in the use of MK-IX Magnum Mace was held at Trenton State Prison; 54 supervisors attended. A training class on Trenton State Prison's Training Plan No. 003 was held with 19 officers.

March 1988-New staff orientation was held; all department heads were notified to send a representative. Four sergeants were sent to First Line Supervisory Training at COTA. Thirty-one officers were sent to COTA for Basic Training. Four supervisors attended a class in Leadership Development Training. Six classes were held for Unit B officers pertaining to the Count Procedures for Trenton State Prison. Lt. V. Augustoni held an in-service training class in radio procedures for all shift commanders and blotter officers. A group of 8 officers completed COTA Basic Training.

April 1988-Thirty-four officers were sent to COTA Basic Training. Four sergeants were sent to Leadership Development Training. Five sergeants and one staff member from the Psychology Department were sent to COTA for First Line Supervisory Development Training. One captain and four lieutenants were sent to COTA for Middle Management/Supervisory Development Training. Ten officers will start Advanced Correction Officer Training at COTA. Thirty-seven supervisors attended in-service training for radio communication. Five hundred and ninety-four officers and supervisors attended class on Drug and Alcohol Awareness.

June 1988-Fifteen officers started COTA Basic Training. Two officers were sent to N.J.N.E.O.A. Annual Conference on Drug Abuse. Radio Communication Classes were held this month for all three shifts.

MONTHLY MEETINGS

Transportation:

June 1987-Two officers were present, B. Jetter and F. Swank. Officers B. Gass and T. Lewis were assigned Capital Sentence Unit trip. No problems reported.

July 1987-Three officers present; two officers on vacation. No problems reported. Officers were advised that two positions were being cut.

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August 1987-All three transportation officers were present. A problem was reported in Cumberland County. When they arrive at that county with more than one inmate, they are left with one officer on one inmate, while the other two officers escort the other inmate to the court room, attorney meetings, etc. There are times when one officer is left with two or more inmates.

September 1987-All present for meeting. No problems this month.

October 1987-No problems this month.

November 1987-Complaints against Special Operations Group transporting inmates (Capital Sentence Unit); and when S.O.G. does transport inmates, will the transportation officers be assigned to an SA pool.

December 1987-No problems this month.

January 1988-No problems this month.

February 1988-No problems this month. Transportation officers were advised that Central Transport will soon take over the remaining counties for transportation. Our two transportation officers will remain with us.

March 1988-No problems this month.

April 1988-No problems to report this month. Transportation officers were given procedures to follow on Transportation of Inmates Outside of Trenton State Prison; Clothing.

May 1988-Transportation officers were advised that as of this month, there was only one position for transportation officer. When this position becomes vacant, it may not be filled.

June 1988-No problems.

Tower Meetings:

June 1987-Officers working SB 1 and SB 9 were advised the laser scopes have been rejected. Problems in towers SB 1, 3, 4, 6, 7, and 9 submitted repair slips due to deficiencies.

July 1987-New radio repeaters were installed this month. SB 1, 4, and 11 reported their problems, and these problems were resolved. New chairs were delivered to all outside towers and SB 11.

August 1987-Weapons must be unloaded prior to their relief coming on duty. Any relief who does not know how to load/unload weapon can not relieve. Repair slips have been submitted for problems in SB 1, 3, 5, 6, 7, 9, and 11.

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September 1987-Officers were advised not to travel to and from the towers in their own vehicles. Repair slips were submitted for SB 1, 2, 4, 5, 7, and 9.

October 1987-Repair slips were submitted for SB 1, 5, and 9.

November 1987-Problems voiced by tower officers were addressed. Officers want to go to the ODR to pick up their own food. Officers want as much as officers working inside the perimeter of Trenton State Prison. Officers want access to the food in the vending machines. Officers want the above items, or respectfully request they be relieved to go to the ODR. Repair slips submitted for SB 1, 3, 5, 8, 9, and 11.

December 1987-Complaints about tower meals are still being addressed. Repair slips were submitted for SB 1, 3, 4, 5, 6, 7, 8, and 9.

January 1988-Tower meals are still main topic of discussion. Repair slips have been submitted for all repairs needed in the towers.

February 1988-Meals are still a problem. Repair slips were submitted to Mr. Hullfish.

March 1988-Tower officers were advised on the correct procedure for radio communication. Tower officers were reminded to make their ring-ins in accordance with established procedures.

April 1988-Problems were addressed in regard to repairs in towers. Repair slips were submitted.

May 1988-With the Custody and Operations Unit relocation, tower officers want to call in for the stick list. The Chief Deputy advised that all officers must report to Operations to sign the stick list.

June 1988-No problems to report. Repair slips submitted to Maintenance Department.

Armory:

July 1987-Adequate supplies in this area. New handcuff cases were received with five placed in the armory.

August 1987-Five sets of leg irons were sent to Central Medical Unit on loan.

September 1987-No problems.

October 1987-New slap jacks were ordered.

November 1987-A need for 20 night sticks; placed on order.

December 1987-No problems.

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January 1988-No concerns.

February 1988-No concerns.

March 1988-New night sticks have arrived. The MK-IX Magnum Mace has proven to be very successful.

April 1988-No concerns.

May 1988-A drill revealed that there are not ample supplies of flak jackets and helmets.

June 1988-No concerns.

Lobby Control:

July 1987-Problems with controlling the radios as to who and where they are.

August 1987-Problems with controlling the radios; who has them, where they are, and not being returned for the next shift.

September 1987-Same as previous month.

October 1987-There has been a slight improvement as to the radios and their location.

November 1987-No concerns this month.

December 1987-All radio batteries were exercised this month.

January 1988-Batteries for Jones Farm and Vroom Readjustment Unit were exercised this month.

February 1988-No concerns.

March 1988-No concerns.

April 1988-No concerns.

May 1988-No concerns.

June 1988-No concerns.

Range Qualification:

July 1987-Qualifications for both on and off duty were held with a total 60 officers and 18 COTA staff members qualifying. Twenty-nine officers qualified off duty.

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August 1987-Qualifications for both on and off duty were held with a total of 51 state officers and 4 county officers qualifying. Eighteen state officers qualified for off duty.

September 1987-The Carmen Petix Memorial Range officially opened this month. Qualifications for both on and off duty were held with a total of 80 officers qualifying for on duty, and 32 off duty. Rahway State Prison qualified, and a special range was held for Central Medical and Transport Unit officers.

October 1987-Forty-five officers qualified for on duty, and 11 officers qualified for off duty. Two Mercer County officers qualified, and Internal Affairs qualified this month.

November 1987-Ninety officers qualified for on duty, and 27 qualified for off duty. Twenty-five Mercer County personnel qualified.

December 1987-Twenty-six officers qualified for on duty, and 13 officers qualified for off duty. Six Mercer County personnel qualified.

January 1988-Four officers qualified for both on and off duty.

February 1988-A total of 68 personnel attended the range with only 8 qualifying for on duty, and 6 qualifying for off duty. Four Mercer County personnel qualified.

March 1988-Thirty-three officers qualified for on/off duty.

April 1988-A total of 63 officers qualified for on duty, and 25 for off duty. Five Mercer County officers qualified.

May 1988-Fifty-three officers qualified for on duty, 30 officers qualified for off duty. Three Mercer County officers qualified.

June 1988-A total of 245 officers attended the range; 116 qualified for on duty, 47 qualified for off duty.

Radio Equipment: During the reporting period, normal maintenance was performed on the communication equipment.

IDENTIFICATION

The following is a breakdown of the number of fingerprints and photographs taken during the year.

Officer applicants	Sets of fingerprints	4
	Prints developed	186
Employees (Civilian)	Sets of fingerprints	118
	Prints developed	53

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Volunteers	Sets of fingerprints	62
	Prints developed	15
Inmates	Sets of fingerprints	11
	Negatives	954
	<u>Negatives</u>	<u>Prints</u>
Jones Farm (new)	323	4,854
State Prison Trenton	544	4,350
Release Photo	3	12
Update	71	568
Name change	13	104
Extra prints	0	60
	<u>954</u>	<u>9,339</u>
Total number of I.D. cards issued:	State Blue	64
	State Officer	196
	Temporary	31
	Inmate	1,402

There were 260 requests for S.B.I. Criminal History Check information processed.

Inmates processed for release during the year 1987-1988:

Date set	107
X-Max	75
Community release	92
Continue on parole	0
Released by court	23
Interstate Compact	0
Deceased	16

In the 313 releases, there were:	Released to detainer	15
	Assigned new number	0

ESCAPE AND RETURN FROM ESCAPE DURING FISCAL YEAR 1987 - 1988

NUMBER	NAME	DATE	INSTITUTION	DISPOSITION
205630	Webb, Gregory	07-14-87	Newark House	Still at large
205458	Foster, William	08-05-87	Newark House	Still at large
78989	Armstrong, Curtis	08-06-87	Clinton House	Still at large
66764	Wallace, Andre	09-07-87	Leesburg Farm	Apprehended 9-8-87
205963	East, Curtis	11-08-87	Jones Farm	Turned self in 11-10-87
206789	Griffin, John	12-18-87	Southern State	Still at large
72045	Horne, Edward	01-02-88	Pyramid House	Still at large
202292	Gallagher, John W.	03-21-88	V.O.A. Camden	Still at large
78696	Callahan, Robert	01-16-87	V.O.A. Camden	Apprehended 4-19-88
207209	Summerville, K.	05-10-88	Texas Detainer	Apprehended 5-16-88
212765	Nicolois, Keith	05-18-88	Jones Farm	Still at large
211404	Bowen, Charles	06-06-88	Pyramid House	Apprehended 6-7-88
210509	Hightower, Alonzo	06-07-88	Pyramid House	Still at large

TRAFFIC CONTROL

	<u>Subtotals</u>	<u>Total</u>
Visits:		
Contact	13,211	
Window	5,337	
Identification	649	
Classification	2,279	21,476
Parole Division:		
I.P.O.	160	
Revocation	38	
Parole Board	334	532
Courtline:		
General Population	2,978	
Closed Custody	13	2,991
Miscellaneous:		
Social Services	1,530	
Chaplain Services	167	
Balcony	5,156	
Property	1,781	
Mailroom	421	
Internal Affairs	28	
Captains	23	
Lieutenants	2	
Chief Deputy	2	9,110
Medical Department:		
Meds & Labs, General Population	12,456	
Meds & Labs, Closed Custody	5,869	
Staff	4,365	
Clinic	769	
Consultants	8,875	
Hospital Passes	4,176	
Emergency Passes	716	37,226
Psychiatrics:		
Psychiatric, General Population	1,273	
Psychiatric, Closed Custody	2,190	
Psychologists, General Population	740	
Psychologists, Closed Custody	461	4,664
Education Department:		
Donald Bourne School	2,952	
Vocational School	248	
Reading Library	426	3,626

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Prisoners' Representative Committee:

Photo Project, General Population	856	
Photo Project, Closed Custody	180	
P.R.C. School	129	
P.R.C. Closed Custody	173	1,338

Executive Staff:

Superintendent	61	
Assistant Superintendent	86	
Director of Professional Services	63	
Ombudsman	176	386

Legal Access Program:

Law Library Passes	8,891	
Law Library Clerks	2,635	
Law Library Clerks, CCU	163	
I.L.A. Clerks to Law Library	79	
I.L.A. Clerks to CCU	38	

Closed Custody Breakdown:

Requests Received	12,009	
Requests Completed	10,448	
Requests Voided	1,549	
Returns Issued	867	
Returns Completed	655	
Returns Voided	212	

I.L.A. Clerks:

Requests Received	3,411	
Requests Completed	2,656	
Requests Voided	755	
Returns Issued	315	
Returns Completed	190	
Returns Voided	125	

Prehearing Detention:

Requests Received	992	
Requests Completed	681	
Refused Assistance	169	
Returned to General Population	23	

Law Library Clerks:

Requests Received	9,053	
Requests Completed	7,668	
Requests Voided	1,385	
Returns Issued	578	
Returns Completed	476	
Returns Voided	102	

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JONES FARM

Disciplinary problems were minimal during 1987-1988. Inmate morale was good and staff performance was satisfactory.

Count - July 1, 1987	157
Count - June 30, 1988	160

Total movement for Jones Farm during Fiscal Year 1987-1988:

New inmates	346
Released on parole	113
Released X-Max	10
Released to Intensive Supervision Program	22
Released to Halfway House	134
Released to mutually agreed program	5
Released to Executive Clemency	1
Escapes	2
Transfers to T.S.P. disciplinary/administrative	87
Transfers to Trenton State Prison infirmary	15
Transfers to St. Francis Medical Center	13
Emergencies to St. Francis Medical Center	6
Court trips	59
Medical & Dental-Trenton State Prison	1,682
Received from Trenton State Prison Infirmary	15
Received from T.S.P. disciplinary/administrative	11
Received from St. Francis Medical Center	19
Parole Board hearings	166
Initial parole hearings	195
Institutional Parole Officer interviews	179
Pre-Parole evaluations (Psychologist)	357
Final Parole Board Revocation Hearings	2
Jones Farm Classification	364
Routine reviews	90
Furlough evaluations	270
Escorted furloughs	87
Unescorted furloughs	156
Intensive Supervision Program court hearings	9
Intensive Supervision Program interviews	81
Mutually agreed program interviews	4
F.B.I. interviews	1
Newark House interviews	24
Attorney visits	6
Inmates visitation program	3,650
Compassionate visits	2
Special details	102

SPECIAL MEDICAL UNIT

Effective July 2, 1987, the 1-GG Medical Annex Unit (hereinafter referred to as the Special Medical Unit) was expanded into State Prison, Trenton's security perimeter.

As a result of the expansion, 31 beds were obtained to the already 14 bed unit. Consequently, the Special Medical Unit had the capacity to house a maximum of 45 AIDS inmates in remission. However, in September a cell was converted into a dental office to provide direct dental care on the Unit, thus making the maximum bed capacity 44.

The Special Medical Unit is a self contained unit comprised of the joining of the 1-GG and 1-FF units. The Unit is supervised by a civilian director who reports to the Administrator; custody supervision consists of a sergeant and a compliment of 16 voluntarily assigned officers. The professional staff is comprised of a full-time master level social worker, a part-time psychologist, and a chaplain. Medical services have been provided via State Prison, Trenton's Medical Department, the Quality Care Nursing Pool, medical consultants, and attending physicians from the Hopewell Valley Medical Group. Emergency professional services have been afforded via State Prison, Trenton's respective departments; i.e., psychology/psychiatric, religious, social services, and medical. Currently, a part-time secretary and two full-time nursing positions are being advertised. Additionally, religious services are afforded via several volunteer staff.

The expansion of the Special Medical Unit created a new challenge of specialized treatment and services for State Prison, Trenton. Since under this administration, innovative program, services, and equipment have been afforded to the respective population. These programs include Behavior Modification groups, psychotherapy, crisis intervention, individual and group counseling, Pre-Release counseling, Hispanic worship services, music therapy, daily spiritual counseling and religious services; inclusive of Bible study, Mass, Church and Islamic services. New inmate work assignments and inmate details were created to establish working opportunities. A big yard, ten times the size of the original yard was received with basketball and handball courts, new olympic weight equipment, chess games, a ping-pong table, and a stationary exercise bike.

Winter coats, boots, new thermal sets, and cotton blankets were distributed to each inmate on the Unit. A movie program was initiated via VCR twice a week, and the contact visit program resumed July 11, 1987.

During this reporting period, we have developed a network with various state departments and community agencies to assist the inmate once released from the Unit. As a result, a Department of Health, Division of Narcotic and Drug Abuse Control, Department of Social Security, Cura and Hyacinth Foundation representatives have held interviews on the Unit to assist the inmate in pre-release.

State Prison, Trenton's property department has provided over 13 donated unclaimed television sets to the Unit. These television sets are given to those newly arrived inmates without funds and who otherwise would be unable to afford same.

A Wing Representative Committee consisting of two elected wing representatives was created. This committee meets with the Director, social worker, and custody supervisor monthly to discuss concerns of the respective population. The wing representative's function is to represent the respective population, and to maintain open lines of communication with the Administration.

Three inmates were received directly to the Unit via interstate from New York City, Rhode Island, and Missouri.

On July 30, 1987, Donald Bowen #70200 was received on the Unit from escape prehearing detention status. Inmate Bowen died at St. Francis Medical Center on April 11, 1988. Additionally, on October 5, 1987, Tajammiel Sadatt #66049 was received on the Unit from escape prehearing detention status. Inmate Sadatt died at St. Francis Medical Center on February 13, 1988.

On August 7, 1987, Issac McGriff #66830 died on the Unit. Inmate McGriff was the only inmate that has died on the Unit during this reporting period.

On August 13, 1987, four officials from the Delaware County Prison System toured the Unit and received policy/procedural information in an effort to assist the State of Delaware in developing a similar Unit.

On September 17, 1987, the Patterson Dental Supply Company delivered the new portable mobile dental equipment. Shortly thereafter, non-surgery related dental work began on the Unit.

During the reporting period, three inmates were approved to attend private viewings of deceased relatives, each trip was without incident.

On November 9, 1987, Landolfi Construction completed adding two fire pull stations on the Unit.

On January 12, 1988, Industrial Engineering Work commenced work to erect a security screen over the 1-GG outside recreation area.

On February 11, 1988, the Special Medical Unit activities were modified as a result of a medical edict. Social Service programs remained as scheduled, however, any group time was modified one hour limit. Mr. Beyer, Administrator, Chief Deputy Nunn, and Mr. Hayman, Director, met with wing representatives to review the new modifications in an effort to diffuse negative reactions. The medical edict continues to be in effect, however, a request was initiated and subsequently granted to permit group psychotherapy on the Unit as a result of stress factors and depression related to the edict. Additionally, permission has been recently given for the implementation of an educational program.

Professional staff continues to attend current training on AIDS counseling and information offered by the Department of Health, Department of Corrections, Community Agencies, and in-house trainings.

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On March 1, 1988, the Maintenance Department commenced construction on the 1-GG kitchen area in an effort to construct a multi-purpose room for group counseling.

The Hopewell Valley Physician Group (attending physicians for the Special Medical Unit) is currently hiring new physicians for the group. During the reporting period, Dr. Ricketti was replaced by Dr. Wessler who has since left the group. Consequently, Dr. Ricketti is currently providing medical services during the interim.

On May 9, 1988 upon return from outside yard, 15 inmates refused to lock in their cells. After conversation with the area captain and lieutenant, the inmates dispersed their demonstration and locked in without incident, however, each inmate received the appropriate disciplinary report.

On June 10, 1988, inmate Harold Looper #209460 was committed to the Trenton Psychiatric Hospital for a two week stay.

The Special Medical Unit Classification Committee meets regularly on a monthly basis, however, two additional meetings during the reporting period were held: 58 new men were reviewed and assigned a work program, 80 routine reviews were conducted, 3 monthly inter-institutional phone calls were approved, 28 charges confirmed, 8 program changes, 3 protective custody cases, 3 administrative segregation cases, and 3 recommendations for restoration of commutation credits.

The Departmental Hearing Officer adjudicated 54 disciplinary infractions:
.101 (2); .256 (14); .306 (5); .213 (1); .005 (3); .152 (1); .253 (16); .205 (1);
.004 (4); .002 (3); .304 (3); .254 (1); .803 (1); and .651 (1).

Statistical date:

Transferred inmates from 1-GG	14
New inmates	71
Parole	-19
X-Max	- 4
Inmates expired	-13
Inmates in St. Francis Medical Center	- 6
Year to date SMU count	43
Contact visits	587
Contact visitors processed	1,268
Attorney visits	31
Initial Parole Hearings	37
Panel Hearings	13
Dental trips	5
Court trips	6
Medical trips	243

DISCIPLINARY PROGRAM

Sanctions imposed at State Prison, Trenton:

Lock-up:

2 days	1	7 days	210
3 days	3	8 days	1
4 days	1	10 days	382
5 days	485	15 days	270

Loss of Privileges:

5 days	129	14 days	31
7 days	135	15 days	25
10 days	257	30 days	7
Not guilty	899	Refer cc: job change	87
Repetitive	94	Refer cc: Administrative	
Violation of due process	42	Segregation	577
Suspended sentence	437	Refer cc: restitution	60
Reprimand	244	Refer cc: psychiatrist	68
Loss of commutation time	722	Refer cc: housing	5
Loss of contact visits	29	Refer cc: Vroom consideration	62
Vacate suspension	69	Loss of radio & TV privileges	17
Refer to the prosecutor	43	Loss of recreation privileges	1
Credit time served	161	Loss of phone	51
Confiscation	223	Management Control Unit	3
Urine monitoring	20	On the spot	81
Combine	342	Restitution	32

Codes Violated

	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
001	2		155	1	
002	213	51	201	3	
003	53	10	202	44	22
004	84	37	203	32	24
005	126	37	204	23	11
051	6	3	205	6	2
052	3	6	206	11	3
053	9	3	208	25	7
101	8	3	209	3	2
102	14	6	210	161	48
151	24	4	211	1	
152	76	20	212	5	1
153	15	17	251	2	
154	25	4	252	9	2
253	17	11	254	129	24

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	<u>Guilty</u>	<u>Not guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
255	8	1	502	16	6
256	738	110	551	6	7
257	18	1	552	3	
301	60	7	553	2	
302	3	3	601	2	
303	7	4	602	1	6
304	85	17	603	43	15
305	44	18	651	21	5
306	263	144	652	13	3
351	1	13	701	75	15
402	236	54	702	2	2
451	13	3	703	20	
452	2	1	751	1	
453	1		708	16	
501	2	1	707	1	
709	563	107	258	6	3
156	1		214	1	

Guilty charges	4,091	Representatives	736
Not guilty charges	1,019	Witnesses	489
Repetitive	<u>509</u>	Confrontation	<u>75</u>
Total	5,619	Total	1,300

On the spot charges:

Guilty	1,318
Not guilty	<u>533</u>
Total	1,851

NORTH COMPOUND

Sanctions imposed at State Prison, Trenton:

Lock-up:

2 days	4	7 days	82
3 days	5	8 days	1
4 days	1	10 days	170
5 days	32	15 days	158

Loss of Privileges:

3 days	1	10 days	83
5 days	24	15 days	195
7 days	25	20 days	1
		30 days	90

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Not guilty	310	Refer cc: job change	7
Repetitive	105	Refer cc: Admin. Segregation	198
Violation of due process	56	Refer cc: restitution	40
Dismissed	50	Refer cc: psychiatrist	73
Suspended sentence	303	Refer cc: housing	8
Reprimand	36	Refer cc: Vroom	
Loss of commutation time	288	consideration	16
Vacate suspension	38	Lossof radio & TV privileges	48
Refer to prosecutor	3	Loss of recreation	419
Confiscation	70	Loss of phone	12
Extra duty	2	Urine Monitoring	2

Codes Violated

	<u>Guilty</u>	<u>Not Guilty</u>		<u>Guilty</u>	<u>Not Guilty</u>
002	46	9	201		1
003	8	1	202	10	4
004	13	7	203	8	2
005	58	14	204	2	4
006		1	205	16	2
051	1		206	3	
052	5	2	208	16	3
053	9		209	9	1
101	2		210	41	14
102		1	212	1	
103		1	252		2
151	22	6	253	13	7
152	49	21	254	15	7
153	5	3	213	1	
154	13	1	008	1	
255		1	502	16	3
256	413	42	551	11	10
301	4		552		1
302	2		553	1	
303	8	2	601		1
304	59	5	603	1	
305	5	6	651	31	1
306	79	50	652	25	5
401	9		701	17	5
402	45	7	702	2	1
451	17	4	802		1
501	5	1	803	18	4
258	2	1	704	2	
352	2		707		5
708	3	1	709	160	20
Guilty charges		1,326	Representatives		1,068
Not guilty charges		305	Witnesses		153
Repetitive		105	Confrontation		4
Total		1,736	Total		1,225

BUSINESS MANAGEMENT ACTIVITIES

In the early part of the year, the Business Office was informed by the Office of Institutional Support Services that funds were appropriated for the construction of a new kitchen and laundry for Trenton State Prison. We were advised in the latter part of June 1988 that the contracts were awarded for the construction of both. In October, the Office of Management and Budget (OMB) conducted an audit of the prison's procurement practice. They found the Business Office to be in compliance with state regulations. There were two minor infractions, but they did not find any improprieties.

December 1987, the entire Inmate Store operation was placed on computers. We experienced minor problems; however, we were able to address them as they arose. After the wrinkles were removed, the system was an enormous improvement over the old manual method of processing store orders.

In December 1987, we also had a fire erupt in the prison laundry. As a result of the damages, the laundry had to be closed permanently. Laundry services for the prisoners residing in the West Compound are now being done by Bordentown Regional Laundry. This will continue until the new laundry is constructed.

January 1988, three auditors from the Office of Legislative Services came to Trenton State Prison to conduct an audit of the non-appropriation and State-appropriation accounts. Six weeks were spent at the institution. There were three areas of concern that the Business Office had to address. Although not significant, the Business Manager replied in writing advising that the recommendations made by the auditors were being followed. The recommendations dealt with Fixed Asset Control, compensatory time, and overbilling by a physician therapist. As for the physical therapist, the Business Office quickly recovered the overpayment. With Fixed Assets Control, the Business Office had to update some records. In regards to compensatory time, we advised the auditors that the institution would make every effort to liquidate any amount over the allowable maximum.

It is a pleasure to report that the institution did not require any supplemental appropriation for the 1988 Fiscal Year. The institution was able to operate within its original appropriation.

PERSONNEL

State Prison, Trenton has moved the Personnel Department to new quarters creating a more professional area in which to conduct personnel and payroll transactions.

All computer terminals have been installed and Payroll, together with Operations, is utilizing a computerized payroll reporting system.

Fines continue to be implemented for disciplinary actions in regards to time and attendance. During fiscal year 1988, \$39,415.06 in fines were collected.

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The Recruitment Processing Operation for hiring new recruits has been centralized by the Department of Corrections resulting in the need for only one final interview by the Appointing Authority when certifications are received. Trenton State Prison Personnel Department continues to process and fill all other titles following New Jersey Department of Personnel Guidelines.

Personnel is awaiting the implementation of the Personnel Management Information System which is expected to streamline the turn around period for all personnel transactions.

Sick Leave Injury billing problems have been reviewed and under a revised system, the referral and billing process has been improved as reflected in more current payment to vendors by the Department of the Treasury.

The following is a listing of the movement of employees at the institution:

	<u>1987-1988</u>	<u>1986-1987</u>
Employed:		
New hires	112	142
Transfers	11	16
Reinstated	<u>8</u>	<u>10</u>
Total	126	168
Separations:		
Resigned	33	31
Retired	7	8
Transferred	46	21
Termination of temporary	4	13
Removed	46	34
Deceased	3	1
Termination of unclassified	<u>1</u>	<u>0</u>
Total	110	108
Other actions:		
Promotions	103	81
Disciplinary Actions	281	269
Grievances	31	22
CS-21's prepared	820	775
RA appointments	139	128
Demotions	1	0
Reinstatements	8	10
Sick Leave Injury	164	154
Sick Leave Injury Appeals	5	8

FOOD SERVICE

The Food Service Department has continued to provide acceptable meals to inmates and staff throughout fiscal year 1988. The population as of June 30, 1988 was approximately 2,200 inmates, and 1,100 custody and civilian staff.

Mr. Frank Jones replaced Mr. Marvin Dean as Food Service Supervisor on July 3, 1987. Mr. Kirk Bennett assumed the responsibility of Assistant Food Service Supervisor III on August 1, 1987.

Mrs. Jean Gelardo was hired as a Clinical Dietician on September 28, 1987. On March 26, 1988, Mrs. Gelardo left her employment at Trenton State Prison for a Supervising Dietician position at Trenton Psychiatric Hospital (Human Services). To date, this position has not been filled however recruitment efforts are continuing.

On November 20, 1987, Senior Clerk Transcriber Francis McCrae terminated her employment with Trenton State Prison.

On January 4, 1988, Miss Ellen Souders was hired as a Senior Clerk Transcriber in the Food Service Department. During fiscal year 1988, the following Institutional Trade Instructors were hired by the Food Service Department: Mr. Kenneth Baker, Mr. Nathaniel Boatwright, Mr. James Fishburne, and Mr. Charles Gardner.

On January 18, 1988, the Commissioner issued a directive changing the religious diet alternative to vegetarian only. This policy continues to be in effect.

During her employment with Trenton State Prison, Mrs. Gelardo (Clinical Dietician) had successfully revised the Department's cycle menu by eliminating inconsistent and unnecessary diets. The menu format was streamlined by including several therapeutic categories in the regular diet. The Food Service Department began using this revised cycle menu in February 1988.

On February 21, 1988, two food warmers were purchased to replace inoperable units. This equipment is in use on the cookhouse serving line.

On June 14, 1988, seven food carts were received from Norther State Prison.

In May 1988, emergency funds were made available for renovations in the cookhouse. The work is to be done by Marshall Bakery Oven.

In May 1988, bids were sent out for the purchase of a new 80 quart mixer for the cookhouse bake shop.

In December 1987, a series of meetings began with Department of Corrections Food Service and Support Service personnel to plan the implementation of a Departmental Central Menu. To date, this project remains in the planning stage.

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On January 12, 1988, a meeting was held with the consulting firm of Romano & Gatland to finalize equipment specifications and designs for the new kitchen which is projected for completion in 1990.

In July 1987, the Food Service Department received new computer hardware (display terminal, key board, and printer); however, this system is not yet in use pending the receipt of the new food management software.

An off-premises food storage warehouse site has been selected; however, no date has been estimated to begin use.

As noted by the November 1987 Health Department inspection and the February 1988 reinspection, there continues to be improvement in general sanitation in the Food Service areas.

LAUNDRY

Sheets and pillow cases to Bordentown:

July 1987	16,322 pounds
August 1987	16,291
September 1987	21,786
October 1987	16,484
November 1987	16,272
December 1987	16,002
January 1988	17,204
February 1988	16,556
March 1988	20,756
April 1988	15,998
May 1988	21,534
June 1988	<u>17,448</u>
Total	212,653 pounds

Flatwork, rough dry, blankets, etc.:

July 1987	12,390 pounds
August 1987	31,400
September 1987	23,010
October 1987	25,297
November 1987	16,493
December 1987	59,200
January 1988	14,746
February 1988	16,382
March 1988	18,717
April 1988	19,440
May 1988	19,592
June 1988	<u>20,551</u>
Total	277,218 pounds

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Washroom supplies	\$38,563.13
Materials (Aprons, Pads, etc.)	12,930.72
Payroll (Inmate)	<u>5,412.00</u>
Total	\$56,905.85

MAINTENANCE DEPARTMENT

In addition to our regular preventive maintenance tasks, the following projects have been completed in fiscal year 1988.

Trenton State Prison

1-Left:

- a) recoat 1-left courtline roof
- b) new windows

1-Right:

- a) install new valves and piping for all showers
- b) repair 1-right roof (replace shingles cap)
- c) window detail

7-Wing:

- a) wooden phone booths
- b) doorway on 5 tier through wall
- c) install new valves and piping for all showers

Courtline:

- a) drop ceiling
- b) new heating

2-Wing:

- a) window detail
- b) install new valves and piping for all showers

4-Wing:

- a) replaced cell doors
- b) replaced shelving, footlockers, beds, and floor tile
- c) replaced shower and sergeant's office floors
- d) patch and plaster walls

3-Wing:

- a) window detail
- b) extended shower

5-Wing:

- a) cabinet and shelving

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Center Rotunda:

- a) replace floor in bubble
- b) new desk and cabinets
- c) Traffic Control-drop ceiling and new door

Mailroom Annex:

- a) incoming mail box for all wings and assorting tables

Donald Bourne School:

- a) counter tops and desk for computer room
- b) remove and replace drop ceiling in hall area
- c) rooms 205 and 207-sheet rock and insulate
- d) cabinet and shelves for room 205

Big Yard:

- a) new sewer lines
- b) basement door and covers

Protective Custody Yard:

- a) officers' control booth
- b) inmates' toilet

Clinic:

- a) remove exterior wall, waiting room, supply room
- b) build wall for testing room and administration
- c) new benches for clinic and infirmary
- d) new exit doorways for clinic (two) from clinic to hall, therapy to yard

Front House Lobby:

- a) sanitation cabinet unit
- b) package and receiving table
- c) mailroom slot cabinet
- d) new bench for visitor's waiting area

Personnel:

- a) construct new wall
- b) 8-10 cabinets and shelves
- c) carpet and counter top
- d) complete repaint

Internal Affairs:

- a) V.C.R. cabinet unit and shelves

Chapel:

- a) moved V.C.R. cabinet unit
- b) shelves and small cabinet for office area

Recreation Department:

- a) repair hole in outside gym wall
- b) rolling cabinet for T.V.
- c) V.C.R. cabinet for tapes
- d) gang box for supplies

1-FF and 1-GG:

- a) built wall for sergeant's office
- b) built two walls for therapy room
- c) reconstruct door with window for medication room
- d) cabinet and shelves for unit offices

Storeroom:

- a) renovated machine shop into storeroom
- b) rebuilt stairway to storeroom

Prison Classification Committee Room:

- a) construct new block wall, floor to ceiling height

North Compound Visit Holding Room:

- a) construct new block wall, floor to ceiling height

Operations:

- a) complete renovation of offices for new Operations-3rd Floor-West Compound

Cookhouse:

- a) #5 walk in box, construct steel reinforcing barriers
- b) bake shop, construct steel cage around oven
- c) install new 4" waste/sewer line in basement
- d) install stainless steel return line steam kettles
- e) back door, swill platform reinforced door
- f) bathroom, install toilet and urinal
- g) install new over head back door
- h) install exhaust blower in basement
- i) cement holes swill platform
- j) install blower duct that fell
- k) install garbage disposal unit, tray room
- l) install hot water line by steam kettles
- m) tile floor in ITI office

Power House:

- a) install new fisher level control valve on DA tank
- b) replace bad diaphragm in unload mechanism, main air compressor
- c) received air compressor from old body shop, put it in line with main compressor to keep pressure up to normal
- d) installed new sump pump and piping in blow down pit
- e) flow control valve DA tank, replaced with new steam flow control valve
- f) overhauled NT-27 chemical pump and replaced all copper tubing with plastic lines and new check valves

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- g) overhauled chemical pump on mixing tank #1
- h) replaced 3" drain valve on cooling tower
- i) replaced micro control meter on condenser return line
- j) construct concrete pad for air compressor

Jones Farm

- a) rebuilt one washing machine and installed a second rebuilt machine in the laundry room
- b) installed new metal fire rated door with panic hardware in A & B dormitories
- c) A & B dorms were rewired completely
- d) installed 200 amp, 3 phase service for dorms
- e) refrigerator in the trailer was rewired
- f) installed new roof in the visit hall
- g) painted visit hall on the outside completely
- h) replaced 200 amp service in the kitchen
- i) installed commercial electric dryer in laundry room
- j) repiped sewer injector pump to sewer line
- k) disconnected sump pump from sewer line and installed separate discharge line
- l) "Pumping Station"-installed used submersible sewer injector including piping and electrical
- m) "Pumping Station"-installed electric baseboard heat, made building weather tight

Vroom Readjustment Unit

- a) installed air conditioning units in both yard towers
- b) constructed sallyport in school area
- c) reconstructed five cells-D tier, including plumbing, heating and locksmith
- d) rebuilt gates - big yard
- e) installed heater in grill gate area
- f) replaced several steam pipes
- g) rebuilt unit heaters
- h) replaced metal screening

STOREROOM

Number of men outfitted and serviced at Trenton State Prison:

From:

Prison Reception Unit	466
Riverfront Correctional Facility	38
Southern State Correctional Facility	99
Northern State Prison	42
Rahway State Prison	201
Youth Correctional Institution-Bordentown	31
Youth Reception & Correction Center	21
Clinton Institution for Women	2

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Court	1
St. Francis	45
Leesburg State Prison	89
Youth Correctional Institution-Annandale	12
Interstate	1
Midstate Correctional Facility	63
Clinton House	2
Burlington County	2
Rhode Island Interstate	1
Others	44
Bates House	1
Adult Diagnostic & Treatment Center	4
Pyramid House	2
Trenton Psychiatric Hospital	1
Cumberland County	3
Parole Violator-New York	1
Camden County	1
Ocean County	1
Newark House	1
St. Lawrence Rehabilitation	1
Beth Israel Hospital	1

To:

Leesburg State Prison	117
Southern State Correctional Facility	105
Midstate Correctional Facility	44
Northern State Prison	68
Youth Correctional Institution-Bordentown	13
Riverfront State Prison	25
Rahway State Prison	189
Volunteers of America	31
Bates House	9
Clinton House	11
Human Development	1
Pyramid House	32
Interstate	1
Adult Diagnostic & Treatment Center	4
Prison Reception Unit	14
Newark House	14
Passaic County Jail	1
Ocean County Jail	1
Turning Point Hill Top Sanitation	2
Trenton Detox	1
Transitional L.C.	2
Integrity House	2
Vinces Place	1
Released to New York	1

Released by court	36
Releases	268
Court trips	312
Funeral trips	57
Deceased	5

VOLUNTEER PROGRAM

State Prison, Trenton's Volunteer Program continues to aspire towards becoming a model volunteer program among correctional facilities. The program offers a unique versatility in such areas as Alcoholics Anonymous, Behavior Modification, Chaplaincy, L.I.F.E., Substance Abuse, Veteran Outreach, and Thresholds.

The Alcoholics Anonymous program has been in existence for more than five years. The program is a self help group providing awareness, support, and maintenance of sobriety to inmates who have had problems with the disease of alcoholism. The volunteer group leader meets with the group once per week. Throughout the course of the year several guest speakers were introduced to the group from the outside fellowships of AA. Moreover, an educational workshop was designed to provide an indepth explanation of the foundation and principles of AA and was held for five weeks. There are currently 25 inmates enrolled in the program. Plans for the upcoming year are to increase the number of inmates involved, and provide additional educational components.

The Behavior Modification program was designed to assist inmates to manage the stress in their lives more positively. This objective is accomplished by utilizing various relaxation and desensitization techniques.

The program is offered at the main complex and satellite unit. This year approximately 15 inmates participated in the program, and 13 of that number have received certificates. Presently, there are two volunteer instructors who meet once a week for eight weeks.

The Chaplaincy volunteer program provides worship services, Bible classes, and pastoral counselling to the inmate population. There are 72 Chaplaincy volunteers assigned to the program. Representatives from each religious denomination compose the volunteer staff. Among the Chaplaincy volunteers are eight student interns assigned from local college seminaries.

There are 13 volunteers assigned to the L.I.F.E. program. The volunteers instruct inmates how to tutor illiterate inmates in developing their own reading and writing skills. The program continues to be successful and comes under the auspices of the Education Department.

The Substance Abuse program was initiated at Jones Farm satellite unit in October of 1985. The program was expanded to the main complex in 1987 and continues to be successful. This year, 42 inmates have participated in the program, and 80% of the participants have completed the program.

The group leader teaches and reviews current issues and trends regarding the dynamics of substance abuse, its impact on individuals, family, society, and the legal system. The inmates meet with the group leader once a week for ten weeks. Volunteers from the fellowship of NA (Narcotics Anonymous) have been recruited and will assist in carrying out the objectives of the program.

The Thresholds program continues to be a success. The program experienced a slow period; however, two volunteers are assigned to the program which meets once a week for fourteen weeks at our satellite unit, Jones Farm. Thresholds' counselors provide one-to-one counselling to inmates on the processes for making rational decisions. Five inmates have completed the program this year.

The Veterans Outreach Program has three volunteers and continues to meet once per week. Twenty-eight inmates meet weekly with the volunteer group leader. This program is under the auspices of the Social Services Department.

During the year, there were four Volunteer Orientations. The purpose of the orientations are to familiarize prospective volunteers with the policies and procedures governing the program and the institution. Volunteers are apprised of the various departmental functions by a staff representative from each department.

The Volunteer Screening Committee met four times throughout the year. Thirty-five volunteers were approved for programs. There are 96 volunteers assigned to the Volunteer Program.

On April 28, 1988, Trenton State Prison held its Fourth Annual Volunteer Banquet. Mr. Thomas Cooper, Chief of the Correction Officers Training Academy, Central Office, was the keynote speaker. The banquet was a success and was well attended by volunteers and staff.

The goal of the Volunteer Program for the next fiscal year is to continue to provide quality and quantity programs to the inmate population.

STATE USE INDUSTRIES

The following is a brief summary of State Use Industry during the fiscal year 1988.

The Clothing Shop produced 29, 619 garments; pants, coats, dungarees, and shirts. The shop employed 631 inmates, an average of 53 per month in the A.M., and 556 inmates, an average of 46 in the P.M.

The Knit Shop produced 11,900 dozen of various styles of socks. The shop employed 182 inmates, an average of 15 in the A.M., and 157, and average of 13 in the P.M.

The Mattress Shop produced 16,900 mattresses and pillows. The Cushion Department produced 275 sets of cushions. The Mattress Shop employed 211 inmates, an average of 18 in the A.M., and 199, and average of 17 in the P.M.

The Industrial Office employed an average of four inmates per month as clerks, runners, and storeroom workers.

Two new departments were added: a Cushion Department which is combined with the Mattress Shop will employ six inmates in the A.M., and six in the P.M. when fully staffed, and a Sewing Machine Repair Department which will employ eight inmates when fully staffed.

During the year, one employee was transferred to Northern State Prison and one employee retired. Two new employees were hired, one in the Mattress Shop and one in the Sewing Machine Repair Department.

VROOM READJUSTMENT UNIT

Major Incidents:

On July 4, 1987, inmate Samuel Verducci's (#62678) cell was set on fire. Inmate Verducci was in prehearing detention status in lock-up. The fire concentrated on the top and middle sections of the bed engulfing various papers and damaged the mattress. No one sustained any injuries or required any treatment from the effects of the smoke. Tier evacuation was not necessary.

On July 11, 1987 at approximately 9:50 a.m., inmate Frank Smith #71393 refused to lock-in and proceeded to barricade himself on "D" Tier. This inmate destroyed light fixtures and seemingly passed pieces of the metal light fixture to other inmates on the Tier. Housed on the Tier were inmates identified as extremely assaultive; i.e., Galvan #75575, Costas #61066, etc.

Thursday, August 6, 1987, inmate Alexander Ciccolello #67383 broke restraints and threatened staff with the broken equipment. No force was necessary to place this inmate in restraining gear.

Monday, August 10, 1987, Vroom Readjustment Unit staff investigated an alleged escape plan via Trenton Psychiatric Yard. Inmates Samuel Breece #205221 and Pippo Marino #204957 were identified by Internal Affairs, and Psychiatric Hospital staff was immediately notified.

Sunday, August 16, 1987, James Bethea #57550 assaulted Vroom Readjustment Unit staff by throwing a liquid substance in their eyes. While restraining inmate Bethea, two officers were injured and placed on Sick Leave Injury. Inmate Bethea refused medical attention for his injuries. Full documentation was made in the inmate's chronological progress notes.

October 19, 1987 at approximately 8:55 p.m. on "C" Tier, inmates Muriba Kamau #68319, Moses Hankerson #74754, and Kevin Money #201864 set their sheets/pillow cases on fire, dangling and then tossing lit items onto "C" Tier. These three inmates were placed in prehearing detention without a major incident occurring.

October 20, 1987 at approximately 11:00 a.m., inmate Bryant Brittingham #68702 from "C" Tier threatened Sergeant R.E. White (.005) and was placed in prehearing detention without major incident.

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October 20, 1987 at approximately 11:15 a.m., inmate Ronald Robinson #78864, located on "C" Tier, had to be placed in prehearing detention because of his attempted assault on Social Worker G.W. Hedgpeth who was delivering parole papers. Inmate Robinson refused to comply with lock-up search procedures. Officers were ordered to put on protective gear, Internal Affairs contacted to video, and Vroom Readjustment Unit Lieutenant J. Bennett on "C" Tier to assist/ supervise movement. Robinson continued to refuse to be searched and began swinging his T.V. and an object in a sock at custody staff when the cell was ordered open. Necessary force was used to subdue inmate. Robinson refused medical examination. Injuries to Senior Corrections Officers E. Murphy and G. Howard did necessitate medical evaluations at St. Francis.

October 20, 1987, inmate Hakim Zarif #68703, at approximately 4:00 p.m. while returning from yard recreation, became loud, boisterous, and disruptive at the back of "A" Tier (lock-up). Zarif's exhibition of disruptive conduct was reported as an attempt to incite "A" Tier to join in his "one man" protest. This inmate was placed in prehearing detention without major incident.

October 20, 1987 at approximately 9:05 p.m., inmate John Winstead set his blanket and sheet on fire and tossed them onto "C" Tier. Inmate was placed in prehearing detention without major incident.

October 21, 1987, inmate Robert Flynn #204348 assaulted Senior Corrections Officers W. Hill and Kardos at approximately 12:50 p.m. Yard Gate Officer, SCO W. Hill, was punched in the face and necessary physical force was used to restrain inmate Flynn and place him in prehearing detention. Per medical staff, inmate Flynn's injuries were superficial and inmate needed no further attention at this time. Senior Corrections Officer W. Hill was sent to St. Francis Hospital for medical evaluation.

October 21, 1987 at approximately 1:30 p.m., inmate Keith Jones #69198 became disruptive in the Law Library by breaking up furniture and shouting to other inmates to join him. Other inmates in the Law Library and school area did not get involved. Inmate Jones was placed in prehearing detention without major incident.

It should be noted the Prisoners' Representative Committee Chairman Willie Morgan #68983 telephoned my office requesting an interview to discuss the recent occurrences of assaults on inmates by staff. Wednesday, October 21, 1987, Morgan was interviewed and requested to travel to "A" Tier (lock-up) to service the Tier. This request was granted. PRC Chairman Morgan requested to have the Vroom Readjustment Unit Director escort him down "A" Tier and hear a list of demands. This request was denied.

The Vroom Readjustment Unit Internal Affairs Office was investigating recent assaults, fires, disturbances, and sifting through intelligence information in an attempt to determine what was happening. Inmates were refusing interviews, conversations, and were very uncooperative and assaultive at this time.

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October 21, 1987, inmate Willie Morgan #68983 was permitted to service "A" Tier (lock-up) and attempted to incite "A" Tier inmates when Captain E. Rochelle and Sergeant C. Scott made their tour of that tier. Inmate Morgan was returned to his cell on "B" Tier without incident. Administrator Beyer was notified.

Administrator H. Beyer directed the Vroom Readjustment Unit Director and Internal Affairs Investigator to bring corresponding information/reports to Thursday's custody meeting (October 22, 1987). Administrative authorization was issued to transfer the following inmates to Trenton State Prison prehearing detention in an Administrative Segregation Unit on October 22, 1987: Money #201864, Hankerson #74754, Robinson #78864, K. Jones #69198, F. Smith #71393, Zarif #68703, W. Morgan #68983, and Flynn #204348. These inmates were transferred without incident and immediately alleviated grave security concerns at Vroom Readjustment Unit.

On December 6, 1987, inmate Robert Zapata #201983 assaulted Senior Corrections Officer Frank Jones, Jr. with a hot liquid substance causing first, second, and third degree burns. Inmate placed in prehearing detention without injuries.

On April 5, 1988, inmates Lee #78104 and Smith #75416 from "F" Tier assaulted other inmates during recreation yard. Inmates placed in prehearing detention without incident.

On April 6, 1988 in Vroom Readjustment Unit lock-up area ("A" Tier), inmates became disruptive by throwing urine and human waste on each other and staff. Attempts were also made to flood out "A" Tier. Inmates Zapata #201983 and Handy #208770 were the main perpetrators. Mechanical restraints were used to prevent continuous assaultive behavior. Internal Affairs provided video coverage. "A" Tier was back to normal on April 7, 1988.

On May 28, 1988, inmate Bengro Galvan #75573 was locked-up, and assaulted correction officer by throwing feces on him and the food cart. Inmate Galvan was relocated to another cell, in lock-up, and placed in restraints.

Tuesday, May 31, 1988, inmate Bengro Galvan #75575 took a hostage at Trenton State Prison while on a medical trip. On May 31, 1988, inmate Galvan was transferred to Rahway State Prison as directed by the Commissioner's Office.

Tuesday, May 31, 1988, court transients and medical transportation trips were to be housed in holding areas at the Youth Correctional Facility in Bordentown. The Vroom Readjustment Unit reverted back to housing only administrative segregation inmates on "D" Tier.

Visits:

There was a total of 969 escort visits, and 37 contact visits.

Telephone Calls:

There was a total of 16,193 telephone calls made for the period.

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Disciplinary Program:

The Departmental Hearing Officer adjudicated a total of 767 disciplinary charges for the period. They also adjudicated 21 protective custody hearings.

The breakdown of the infractions were as follows: .002 (186), .003 (33), .004 (22), .005 (43), .006 (1), .007 (4), .051 (1), .052 (1), .053 (1), .102 (3), .151 (28), .152 (76), .153 (1), .154 (8), .202 (22), .205 (5), .209 (1), .210 (9), .251 (4), .252 (1), .253 (1), .254 (1), .256 (208), .303 (2), .304 (24), .305 (22), .306 (87), .351 (2), .402 (2), .451 (29), .501 (1), .502 (3), .651 (31), .652 (5), .701 (21), .708 (2), .709 (52), and .999 (10).

State Parole Board:

The State Parole Board Panel heard 18 inmates' cases during the fiscal period.

Inter-Institutional Classification Committee:

The Inter-Institutional Classification Committee interviewed a total of 407 inmates' cases during the fiscal period.

Inmate Movement:

Medical trips	255
Court trips	65
Transfers from:	
State Prison, Trenton	86
State Prison, Rahway	22
State Prison, Leesburg	4
Northern State Prison	3
Riverfront Correctional Facility	1
Youth Correctional Institution-Bordentown	9
Youth Reception & Correction Center	4
Prison Reception Unit	1
Cumberland County Jail	3
Transfer to:	
State Prison, Trenton	59
State Prison, Rahway	17
State Prison, Leesburg	8
Northern State Prison	9
Riverfront Correctional Facility	10
Southern State Correctional Facility	4
X-Max	6
Paroled	1

INMATE LITIGATION

During the period of July 1987 through June 1988, the following litigation was received by State Prison, Trenton.

Federal:

Habeas Corpus - 61

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1983 Civil Rights - 82

Disciplinary Charges/Proceedings/Appeals - 17
Protective Custody Placement - 8
Denial of Due Process - 1
Denial of Religious Beliefs - 1
Assault by Officer - 7
Dangerous Living Conditions - 2
Illegal Confinement in the Capital Sentence Unit - 1
Capital Sentence Unit Conditions - 1
Loss of Property - 1
Harrassment of Visitor by Officer - 1
Management Control Unit Placement - 10
Denial of Medical Care, Charges, etc. - 1
Conditions of the Management Control Unit - 1
Food Poisoning due to Staff Negligence - 1
Assault by Another Inmate - 2
Conditions of Protective Custody - 1
Job Assignment - 1
Alleged Harrassment by Officers - 3
Denial of Meals - 2
Improper Conduct of an Officer - 1
Denial of Medical Care - 3
Alleged Assault while in Restraints - 1
Racial Discrimination - 3
Custody Practices - 1
Denial of Legal Access - 3
Lay-in Procedure - 1
Investigation Procedures - 1
Vroom Readjustment Unit Placement - 1
Business Office Practices - 1
Conditions of Confinement - 1
Amended Complaints - 3

State:

Appellate Motions - 22
Property Claims - 9
Notice of Claims - 27
Executive Clemency - 8
Notice of Appeal - 1
Loss of Finger Due to Accident - 1
Disciplinary Charges/Proceedings - 4
Protective Custody Placement - 2
Illegal Cell Search - 1
Illegal Search of Property - 1
Denial of Legal Access - 1
Denial of Medical Treatment - 3
Assault by Officers - 1
Medical Negligence - 2
Alleged Assault - 1
Cookhouse Conditions - 1

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The following litigation was processed by this office for other institutions:

Rahway State Prison

Appellate Motions - 4
1983 Civil Rights - 2

Youth Reception and Correction Center

Appellate Motions - 3

Leesburg State Prison

Appellate Motions - 5
1983 Civil Rights - 1

Youth Correctional Institution, Bordentown

Notice of Claim - 1

Southern State Correctional Facility

Appellate Motions - 2
1983 Civil Rights - 1

Riverfront State Prison

Appellate Motions - 1
1983 Civil Rights - 1

Total Litigation Processed: 252 cases