DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

Wednesday, February 16, 2022
9:00 a.m.

One Port Center

Board Room/Zoom

Camden, NJ

John T. Hanson, Chief Executive Officer

DELAWARE RIVER PORT AUTHORITY

PATCO

STEWARDSHIP. SERVICE. COMMUNITY.

DRPA BOARD

DELAWARE RIVER PORT AUTHORITY

DELAWARE RIVER PORT AUTHORITY
BOARD MEETING

Wednesday, February 16, 2022 at 9:00 a.m.
One Port Center
2 Riverside Drive
Camden, New Jersey

ORDER OF BUSINESS

1. Roll Call
2. Public Comment
3. Report of the CEO
4. Report of the CFO
5. Approval of January 19, 2022 Board Meeting Minutes.
6. Monthly List of Previously Approved Payments – January 2022
7. Monthly List of Previously Approved Purchase Orders and Contracts – January 2022
8. Approval of Operations & Maintenance Committee Meeting Minutes – February 1, 2022
9. Adopt Resolutions Approved by Operations & Maintenance Committee – February 1, 2022

DRPA-22-012	Center Tower Pump Room Rehabilitation.
DRPA-22-013	Contract No. BF-60-2020, Ben Franklin Bridge Deck Overlay Approaches.
DRPA-22-014	Program Management Services for Capital Improvement Projects.
DRPA-22-015	Professional Services for the 2022 Biennial Inspection of the Ben Franklin Bridge.
DRPA-22-016	Professional Services for the 2022 Biennial Inspection of the Walt Whitman Bridge.
DRPA-22-017	Professional Services for the 2022 Biennial Inspection of the Commodore Barry Bridge.
DRPA-22-018	Professional Services for the 2022 Biennial Inspection of the Betsy Ross Bridge.
DRPA-22-019	Professional Services for the 2022 Biennial Inspection of PATCO.

DELAWARE RIVER PORT AUTHORITY

DRPA-22-020	Capital Project Contract Modifications.
DRPA-22-021	FHWA/NJ DOT Walt Whitman Bridge NJ Corridor Resurfacing.
DRPA-22-022	Auto Parts Contract for DRPA and PATCO.

10. Approval of Finance Committee Meeting Minutes – February 2, 2022

11. Adopt Resolutions Approved by Finance Committee – February 2, 2022

DRPA-22-011	Toll System Hardware and Software Maintenance Service Agreement.

12. Citizens Advisory Report

13. Unfinished Business

14. New Business

DRPA-22-023	Authorization for DRPA to Execute Change Orders #26 & #27 Amending the Services Contract Between NJ E-ZPass Group Agencies and Conduent State and Local Solutions.
DRPA-22-024	Consideration of Pending DRPA Contracts. (Between $25,000 and $100,000)

15. Adjournment

CEO REPORT

DELAWARE RIVER PORT AUTHORITY PATCO

STEWARDSHIP. SERVICE. COMMUNITY.

Report of the Chief Executive Officer

February 16, 2022

Board of Commissioners
Delaware River Port Authority of Pennsylvania and New Jersey
One Port Center
2 Riverside Drive
Camden, New Jersey 08101-1949

To the Commissioners:

The following is a summary of recent DRPA activities. The appropriate reports are attached.

AROUND THE AUTHORITY

Black History Month

Below please find the email I sent to employee in early February about **Black History Month**.

Dear Colleagues,

February is **Black History Month**. Although Black History is American History, each year in February, our nation pauses to recognize the accomplishments and contributions of Black Americans at every level, including in government, arts and sciences, business and law, health and education, inventions, entertainment and sports, among other areas.

Black History Month first originated as part of an initiative by writer, educator, and historian, Dr. Carter G. Woodson. He chose the second week in February, because it coincided with the birthdays of Abraham Lincoln (born on February 12) and Frederick Douglass (a former enslaved individual whose birth date is unknown but celebrated on February 14). On February 10, 1976, President Gerald Ford decreed February to be a federally recognized month-long observance in recognition of Black History. Since 1976, every American president has proclaimed February to be Black History Month.

While issuing his Proclamation earlier this week, President Biden said, "Each February, **National Black History Month** serves as both a celebration and a powerful reminder that Black history is American history, Black culture is American culture, and Black stories are essential to the ongoing story of America…Shining a light on Black history today is as important to understanding ourselves and growing stronger as a Nation as it has ever been." A Proclamation on National Black History Month, 2022 | The White House

He continued, "Our Nation was founded on an idea: that all of us are created equal and deserve to be treated with equal dignity throughout our lives." I could not agree with that statement more. That is why I firmly support our EEO policies and am committed to ensuring that DRPA and PATCO live up to our shared values of "Diversity & Inclusion" and "Fairness & Equity."

The theme for Black History Month is chosen each year by the Association for the Study of African American Life and History (ASALH). This year's theme focuses on "Black Health and Wellness." Given the impact of the COVID-19 pandemic on our nation this theme raises awareness about disparities some Black Americans experience in their efforts to access quality healthcare. The theme acknowledges the legacy of Black scholars and medical practitioners in Western medicine and also considers activities, initiatives, and other ways members of the Black community have contributed to the field of healthcare.

In closing, I recently learned that 2022 marks the 200th anniversary of Harriet Tubman's birth. Philadelphia is honoring the Underground Railroad conductor through March 31, 2022, with a nine-foot traveling sculpture, entitled **Harriet Tubman – The Journey to Freedom**. The monument represents Tubman's efforts to free hundreds of enslaved people. If you visit, you will find the monument on the north apron of Philadelphia's City Hall. Click here for things to do for Black History Month in Philadelphia in 2022: https://www.visitphilly.com/articles/philadelphia/black-history-month-in-philadelphia/. As the month progresses, we will provide links to additional information, events, and resources you may find interesting.

Kind regards,

John

EEO Training for Non-Managers

Every two (2) years, every DRPA & PATCO employee is required to participate in live, in person EEO Training. In prior years employees were required to meet in large groups to attend the training session. Due to the ongoing pandemic and the required physical distancing guidelines, this important training will consist of a live hosted virtual event and discussion in small groups. HRS Training Coordinator **Stephanie Woolley** and EEO Specialist **Erin Coolbaugh** have worked to plan a curriculum and schedule sessions for both day shift & night shift employees. Working closely with Information Services and the Administrative Coordinators at PATCO and the bridge facilities, EEO training will be delivered to more than 600 employees from February 14 – April 8, 2022.

2022 Safety Slogan Stresses Importance of Shared Responsibility

"Safety is key-- it's up to you and me."

The DRPA and PATCO conduct an annual Safety Slogan contest, and the above saying, submitted by DRPA Graphic Design Administrator Dierdre Donatucci, was the winning entry this year.

Ms. Donatucci, who has been with the Authority since 2018, was honored to win the contest and emphasized her commitment to safety at the DRPA & PATCO.

"Safety is always a joint effort, and it is important now more than ever to take care of each other and make sure we are operating in a safe environment here at the Authority," said Ms. Donatucci.

The DRPA's Central Safety & Health Committee's Programs & Activities Subcommittee received nearly 70 submissions for the 2022 slogan.

"We extend our congratulations to Dierdre and thank her for taking the time to submit the Authority safety slogan for 2022. Dierdre's slogan serves as a reminder of our shared commitment to continue making employee safety and the safety of the public a top priority at the DRPA and PATCO," the Subcommittee said.

SERVICE

The In-Plant Printing & Mailing Association (IPMA) & Printing Services Celebrated February In-Plant Awareness Month

Each year in February, DRPA Printing Services and the In-Plant Printing & Mailing Association (IPMA) recognize the contributions, capabilities, and value of having our own in-house Print Shop, which has been in operation since the 1950s. With pandemic safety protocols in place, there will not be an in-person Open House, but the Shop is only a phone call or an email away to meet all Authority printing needs.

In February, all employees received a "Printing Services Capabilities Card" attached to an email blast reminding our colleagues of the comprehensive services and exemplary customer service provided by Printing Services. We congratulate Printing Services for their hard work and dedication and are pleased to highlight their contributions to our organization's success throughout the years.

COMMUNITY

Ben Franklin Bridge Special Lightings

As part of our community stewardship with regional tristate non-profits (PA, NJ & DE), we are pleased to provide special lighting on the Benjamin Franklin Bridge for the following occasions from March 1 - 31, 2022:

- **March 3 - 4**: Blue for the Blue Light Colon Cancer Campaign
- **March 10:** Orange for the National Kidney Foundation's National Kidney Day
- **March 17:** Green for St. Patrick's Day

For a list of Bridge and Finance actions, see Attachment 1
For a list of Personnel Actions, see Attachment 2
For a list of Contracts and Purchases, see Attachment 3
For the Affirmative Action Report, see Attachment 4
For a list of Legal Statistics, see Attachment 5

PATCO

For PATCO Ridership and Financial Information,
See the General Manager's Report in the PATCO section
Attached are reports from the appropriate departments.

Respectfully Submitted,

John T. Hanson
Chief Executive Officer

REPORT OF THE CHIEF EXECUTIVE OFFICER

ATTACHMENT 1

BRIDGE AND FINANCE

Activity for the Month of January 2022 [12]

Calls for Service: 3,458 **Total Arrests:** 17 **Adults:** 17 **Juv.:** 0 **CDS Arrests:** 0 **DWI Arrests:** 3

Arrests: CBB: 0 BFB: 4 PATCO: 11 BRB: 1 WWB: 0 Arrests NJ: 16 Arrests PA: 0

Reportable Accidents: CBB: 5 BFB: 7 PATCO: 1 BRB: 1 WWB:18

Non Reportable Accidents: CBB: 1 BFB: 3 PATCO: 0 BRB: 1 WWB:11

Accident with Injuries: CBB: 1 BFB: 0 PATCO: 0 BRB: 0 WWB:5

Incident Type (Blank Cells - 0)	CBB	BFB	PATCO	BRB	WWB	Total
26 Assist-Routine PD Backup	27	189	249	55	249	769
35X Motorist/Patron Aid	34	74	189	61	91	449
86 Removal		13	433			446
25 Escort	158	50		14	155	377
47 Disabled MV	22	71	1	50	99	243
33 MV Stop	11	50	5	40	126	232
96 Slow Traffic	22	73		14	45	154
46 Construction/Trades Backup	11	72	2	11	19	115
90M OPDA Medical		4	73	1	2	80
84 Check On Subject Well-being	1	4	70		5	80
90 Other PD Assist	11	13	33	4	16	77
79 Roadway Hazard/Station Hazard	7	17	12	19	14	69
25EZ Easy Pass Redirect	2	4			25	31
17X Open/Secured Property		20	7		1	28
88X Parking Viol./Compl.			20			20
25X Insufficient Funds	1	2			17	20
78X Toll Evasion/TOS	2	9	6		1	18
8 911 Hang Up/Mis-Dial		3	14			17
91 Ped Investigation/Stop		1	15			16
341L Property Lost		1	14			15
29 Alarm Activation		1	14			15
341F Property Found		2	12			14
71D Disturbance			13			13
310 Bridge Damage/PATCO Damage	3	4	2	1	2	12
52 Erratic Driver/Unfit Motorist	2	4			5	11
91R Ped in Road/Tolls		1	2	2	5	10
81 General Complaint	1		9			10
78 Toll Dispute		6			1	7

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Accident with Injuries: CBB: 1 BFB: 0 PATCO: 0 BRB: 0 WWB: 5

Incident Type (Blank Cells - 0)	CBB	BFB	PATCO	BRB	WWB	Total
12 Suspicious Person/Activity/Event		2	5			7
38 Transport Courtesy		1	4		1	6
25T Fare Problem			6			6
17P Permit Premises Entry		5	1			6
101S BOLO Suicidal		4			2	6
101 BOLO		3	2	1		6
83 Counterfeit		3			2	5
67 EDP (Emotionally Disturbed Person)		1	4			5
98 Panhandling/Soliciting			4			4
56 Med Emerg/Injury Report			4			4
79X Debris Strike		1			2	3
69 Juvenile Complaint			3			3
65U Urinating/Defecating			3			3
11 Fire		1	2			3
97 Traffic Pattern Adjust		2				2
90A ALCO OPDA		1	1			2
87 Trespassing		1	1			2
77C Child Custody Exchange/Dispute			2			2
71 Fight/Disturbance			2			2
70 Animal Complaint				1	1	2
65 Vandalism/Criminal Mischief			2			2
56X Drug Overdose			2			2
56S Slip/Fall			2			2
53 Abandoned Vehicle					2	2
12U Unattended Package			2			2
101L LOJACK Hit					2	2
TRN Train Problem Equipment/Mechanical			1			1
73 Shooting/Gun Shots		1				1

Activity for the Month of January 2022 14

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Incident Type Blank Cells - 0	CBB	BFB	PATCO	BRB	WWB	Total
71R Road Rage		1				1
71 Fight			1			1
64 Larceny/Theft			1			1
63 Narcotics Offense		1				1
49 Investigate Location Conditions	1					1
34 Suspicious Vehicle						
33C CV Stop					1	1
312 Complaint Against DRPA/PATCO			1			1
29E Elevator Alarm			1			1
25R Revenue Escort		1				1
212 Employe Injury					1	1

FINANCE

REVENUE AUDIT

Reported traffic and revenue for all four DRPA bridges for the month of November 2021:

	2020	2021
Cash Revenue	$5,601,110.04	$5,961,805.94
ETC Revenue	$16,045,613.71	$19,515,171.68
Total Revenue	$21,646,723.75	$25,476,977.62
Non ETC Traffic	1,036,618	1,115,090
ETC Traffic	2,202,141	2,811,131
Total Traffic	3,238,759	3,926,221

DELAWARE RIVER PORT AUTHORITY
TRAFFIC & BRIDGE TOLL FIGURES
FOR THE PERIODS INDICATED

	MONTH OF NOVEMBER				TRAFFIC		BRIDGE TOLLS	
	-----2021-----		-----2020-----					
					INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	1,462,431	$8,556,375.05	1,295,848	$7,809,932.65	12.86	166,583	9.56	$746,442.40
WALT WHITMAN	1,536,147	9,846,534.76	1,117,547	7,304,085.44	37.46	418,600	34.81	2,542,449.32
COMMODORE BARRY	574,728	4,729,117.24	464,486	4,081,681.63	23.73	110,242	15.86	647,435.61
BETSY ROSS	352,915	2,344,973.57	360,878	2,451,068.03	-2.21	(7,963)	-4.33	(106,094.46)
	3,926,221	$25,477,000.62	3,238,759	$21,646,767.75	21.23	687,462	17.69	$3,830,232.87

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	YEAR TO DATE				TRAFFIC		BRIDGE TOLLS	
	1/1/21 TO 11/30/21		1/1/20 TO 11/30/20					
					INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	16,556,689	$97,455,399.92	13,625,854	$80,414,115.96	21.51	2,930,835	21.19	$17,041,283.96
WALT WHITMAN	16,319,939	104,220,486.32	13,721,809	90,764,633.45	18.93	2,598,130	14.82	13,455,852.87
COMMODORE BARRY	6,204,182	51,081,463.69	5,172,326	44,075,741.50	19.95	1,031,856	15.89	7,005,722.19
BETSY ROSS	3,668,827	24,905,662.31	4,582,316	31,301,719.45	-19.94	(913,489)	-20.43	(6,396,057.14)
TOTALS	42,749,637	$277,663,012.24	37,102,305	$246,556,210.36	15.22	5,647,332	12.62	$31,106,801.88

Note: New Toll Schedule Went Into Effect July 1st, 2011.

Distribution: John Hanson
Jim White

REPORT OF THE CHIEF EXECUTIVE OFFICER

ATTACHMENT 2

PERSONNEL ACTIONS

DELAWARE RIVER PORT AUTHORITY
ACTIONS OF THE CHIEF EXECUTIVE OFFICER
COMMISSION MEETING FEBRUARY 16, 2022
ARTICLE XII-A
ATTACHMENT 2

PERSONNEL

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TEMPORARY APPOINTMENTS

Nicholas B. Gillette PA	Temporary No Benefits Executive Division Strategic Initiatives (OPC)	01/01/2022 to 03/25/2022

NEW HIRES (APPOINTMENTS)

John Q. Daugherty NJ	C&M Mechanic Operations Division Highway (BRB)	01/10/2022
Jaime R. Epperson NJ	Toll Collector Operations Division Bridge/Toll (BFB)	01/10/2022
Sean K. Moore NJ	Electrical Technician Operations Division Electrical (WWB)	01/10/2022
Joel H. Moorefield, Jr. NJ	Claims Administrator General Counsel Division Claims Administration (OPC)	01/10/2022
Christopher E. Ryan NJ	Electrical Technician Operations Division Electrical (BFB)	01/10/2022
Ashley L. Taylor NJ	Claims Administrator General Counsel Division Claims Administration (OPC)	01/10/2022

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION

Tonyelle K. Cook-Artis PA	From: Manager, Government Relations Executive Division Government Relations (OPC)	To: Acting Director, Government Relations Executive Division Government Relations (OPC) Eff: 01/01/2022 to 03/25/2022

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION - Continued

Joseph C. Ebling NJ	From: Corporal of Police Public Safety Division Public Safety Administration (BFB)	To: Acting Sergeant of Police Public Safety Division Public Safety Administration (BFB) Eff: 01/01/2022 to 02/04/2022
Francis X. Fullerton NJ	From: Corporal of Police Public Safety Division Public Safety (BFB)	To: Acting Sergeant of Police Public Safety Division Public Safety (CBB) Eff: 01/01/2022 to 02/04/2022
Kevin M. McClintock NJ	From: Corporal of Police Public Safety Division Public Safety (Transit Unit)	To: Acting Sergeant of Police Public Safety Division Public Safety (WWB) Eff: 01/01/2022 to 02/25/2022
Jonathan J. Michel PA	From: Corporal of Police Public Safety Division Public Safety (BFB)	To: Acting Sergeant of Police Public Safety Division Public Safety (WWB) Eff: 01/01/2022 to 02/04/2022
Justin J. Palmer NJ	From: Police Officer Public Safety Division Public Safety (Transit Unit)	To: Acting Corporal of Police Public Safety Division Public Safety (BFB) Eff: 01/01/2022 to 02/04/2022
Andrew M. Simko PA	From: Police Officer Public Safety Division Public Safety (Transit Unit)	To: Acting Corporal of Police Public Safety Division Public Safety (BFB) Eff: 01/01/2022 to 02/04/2022
Nicole C. Smith NJ	From: Purchasing Clerk Executive Division Purchasing (OPC)	To: Acting Purchasing Specialist Executive Division Purchasing (OPC) Eff: 01/01/2022 to 04/01/2022
Brian G. Weise NJ	From: Police Officer Public Safety Division Public Safety (Transit Unit)	To: Acting Corporal of Police Public Safety Division Public Safety (Transit Unit) Eff: 01/01/2022 to 02/25/2022

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION - Continued

Janel M. Caputo NJ	From: Revenue Operations Clerk Operations Division Revenue Operations (BFB)	To: Acting Revenue Operations Assessor - ETC Operations Division Revenue Operations (BFB) Eff: 01/03/2022, 01/04/2022, 01/10/2022, 01/11/2022, 01/18/2022, 01/19/2022, 01//24/2022, 01/25/2022, 01/31/2022 **9 days - not consecutive)**
Alfred D. Wood NJ	From: Maintenance Technician Operations Division Maintenance (WWB)	To: Acting Maintenance Foreman Operations Division Maintenance (WWB) Eff: 01/05/2022 to 01/14/2022 01/29/2022 to 02/04/2022
Joseph W. Collins NJ	From: Plaza Supervisor Operations Division Bridge/Toll (WWB)	To: Acting Toll Manager, WWB & CBB Operations Division Bridge Director's Office (WWB & CBB)) Eff: 01/08/2022 to 01/15/2022
Jeffrey D. Badger NJ	From: Maintenance Technician Operations Division Maintenance (BFB)	To: Acting Maintenance Foreman Operations Division Maintenance (BFB) Eff: 01/10/2022 to 01/17/2022 01/29/2022 to 03/25/2022
Edward W. Cobbs, Jr. NJ	From: Captain of Police Public Safety Division Public Safety Administration (BFB)	To: Acting Police Chief Public Safety Division Public Safety Administration (BFB) Eff: 01/15/2022 to 02/11/2022
John N. Franklin PA	From: Toll Collector Operations Division Bridge/Toll (WWB)	To: Acting Plaza Supervisor Operations Division Bridge/Toll (WWB) Eff: 01/15/2022 to 01/28/2022
John R. Gunning NJ	From: Corporal of Police Public Safety Division Public Safety (BFB)	To: Acting Sergeant of Police Public Safety Division Public Safety (BFB) Eff: 01/15/2022 to 03/11/2022

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION – Continued

Barjam Hoxha PA	From: Police Officer Public Safety Division Public Safety (Transit Unit)	To: Acting Corporal of Police Public Safety Division Public Safety (Transit Unit) Eff: 01/15/2022 to 03/11/2022
Anthony B. Latorres NJ	From: Corporal of Police Public Safety Division Public Safety (Transit Unit)	To: Acting Sergeant of Police Public Safety Division Public Safety (Transit Unit) Eff: 01/15/2022 to 03/11/2022
Allison B. Mankoski NJ	From: Sergeant of Police Public Safety Division Public Safety (Transit Unit)	To: Acting Lieutenant of Police Public Safety Division Public Safety (Transit Unit) Eff: 01/15/2022 to 03/11/2022
Keith D. Linker PA	From: Maintenance Technician Operations Division Maintenance (BRB)	To: Acting Maintenance Foreman Operations Division Maintenance (BRB) Eff: 01/22/2022 to 02/18/2022
Steven R. Hulmes PA	From: HVAC Foreman Operations Division Controls (BRB)	To: Acting Electrical Foreman Operations Division Electrical (BRB) Eff: 01/29/2022 to 02/04/2022
John Manning NJ	From: C&M Mechanic Operations Division Highway (CBB)	To: Acting Highway Foreman Operations Division Highway (CBB) Eff: 01/29/2022 to 02/04/2022
James H. Rambo, IV NJ	From: C&M Mechanic Operations Division Highway (BFB)	To: Acting Auto Technician Operations Division Fleet Operations (BFB) Eff: 01/29/2022 to 03/25/2022

PROMOTIONS

John C. Stephenson NJ	From: Reproduction Technician Administration Division Printing Services (BFB)	To: Supervisor, Print Shop Administration Division Printing Services (BFB) Eff: 01/08/2022

PROMOTIONS - Continued

Matthew Licata NJ	From: Fleet Foreman Operations Division Fleet Operations (BFB)	To: Fleet Shop Manager Operations Division Fleet Manager's Office (WWB) Eff: 01/22/2022
Mary E. Welch PA	From: Plaza Supervisor Operations Division Bridge/Toll (WWB)	To: Toll Manager, WWB & CBB Operations Division Bridge Director's Office (WWB & CBB) Eff: 01/22/2022
Michael T. Christie PA	From: Maintenance Foreman Operations Division Maintenance (BFB)	To: Construction & Maintenance Manager Operations Division Bridge Director's Office (WWB) Eff: 01/29/2022

INTERAGENCY PROMOTION to PATCO - from DRPA - None

TITLE CHANGES

William C. Shanahan NJ	From: Director, Government Relations Executive Division Government Relations (OPC)	To: Acting Director, Homeland Security & Emergency Management Public Safety Division Homeland Security & Emergency Management (BFB) Eff: 01/01/2022 to 03/25/2022

INTERAGENCY PROMOTION to DRPA - from PATCO - None

INTERAGENCY TRANSFERS to PATCO - from DRPA - None

INTERAGENCY TRANSFERS to DRPA - from PATCO - None

TRANSFERS - DEPARTMENTAL

Anne M. Kubiak NJ	From: Claims Administrator General Counsel Division Claims Administration (OPC)	To: Executive Legal Secretary General Counsel Division Office of the General Counsel (OPC) Eff: 01/08/2022

RETIREMENTS

Michael K. Allen NJ	Police Officer Public Safety Division Public Safety (BFB, Platoon 1)	01/05/2022
John J. Panepinto NJ	Toll Manager, WWB & CBB Operations Division Bridge Director's Office (WWB & CBB)	01/07/2022
Michael S. Pellegrino PA	Toll Collector Operations Division Bridge/Toll (WWB)	01/07/2022
Daniel J. Ragone NJ	Sergeant of Police Public Safety Division Public Safety (BFB)	01/07/2022
Fritz H. Sims, Jr. NJ	Supervisor, Print Shop Administration Division Printing Services (BFB)	01/07/2022
Althea J. Noble PA	Plaza Supervisor Operations Division Bridge/Toll (CBB)	01/28/2022

RESIGNATIONS

Monica N. Gibbs PA	Assistant General Counsel General Counsel Division Office of the General Counsel (OPC)	01/02/2022
Samuel E. Williams, Jr. PA	Police Officer Public Safety Division Public Safety (CBB, Platoon 3)	01/07/2022
James C. Campbell NJ	Toll Collector Operations Division Bridge/Toll (BRB)	01/14/2022

RESIGNATIONS - Continued

William C. Kephart, Jr. NJ	Police Officer Public Safety Division Public Safety (WWB, Platoon 1)	01/14/2022
Rafael R. Stoppazzollo NJ	Police Officer Public Safety Division Public Safety (BFB, Platoon 3)	01/14/2022
Dana T. Gray PA	Dispatcher Public Safety Division Public Safety - Administration (BFB)	01/22/2022
William L. Holt NJ	Electrical Foreman Operations Division Electrical (BRB)	01/28/2022

LAYOFFS (INVOLUNTARY) - None

END OF TEMPORARY ASSIGNMENT - None

DECEASED

Keith M. Lauermann NJ	Electrical Technician Operations Division Electrical (WWB)	01/03/2022

R E S O L U T I O N

WHEREAS, *MICHAEL K. ALLEN has faithfully served the Delaware River Port Authority for TWENTY-ONE years in a conscientious and reliable manner, and*

WHEREAS, *MICHAEL K. ALLEN wishes to accept retirement effective January 5, 2022 under the provisions of his employment benefits; now therefore,*

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Police Officer, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to MICHAEL K. ALLEN.*

R E S O L U T I O N

WHEREAS, *ALTHEA J. NOBLE has faithfully served the Delaware River Port Authority for THIRTY-FIVE years in a conscientious and reliable manner, and*

WHEREAS, *ALTHEA J. NOBLE wishes to accept retirement effective January 28, 2022 under the provisions of her employment benefits; now therefore,*

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Plaza Supervisor, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to ALTHEA J. NOBLE.*

R E S O L U T I O N

WHEREAS, *JOHN J. PANEPINTO has faithfully served the Delaware River Port Authority for THIRTY-SIX years in a conscientious and reliable manner, and*

WHEREAS, *JOHN J. PANEPINTO wishes to accept retirement effective January 7, 2022 under the provisions of his employment benefits; now therefore,*

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Toll Manager, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to JOHN J. PANEPINTO.*

R E S O L U T I O N

WHEREAS, ***MICHAEL S. PELLEGRINO has faithfully served the Delaware River Port Authority for THIRTY-FIVE years in a conscientious and reliable manner, and***

WHEREAS, ***MICHAEL S. PELLEGRINO wishes to accept retirement effective January 7, 2022 under the provisions of his employment benefits; now therefore,***

BE IT RESOLVED: ***That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Toll Collector, and concurrently extend sincere best wishes for a long, healthy and happy future, and***

BE IT FURTHER RESOLVED: ***That a copy of the foregoing resolution be suitably prepared and forwarded to MICHAEL S. PELLEGRINO.***

R E S O L U T I O N

WHEREAS, *DANIEL J. RAGONE has faithfully served the Delaware River Port Authority for TWENTY-SEVEN years in a conscientious and reliable manner, and*

WHEREAS, *DANIEL J. RAGONE wishes to accept retirement effective January 7, 2022 under the provisions of his employment benefits; now therefore,*

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Sergeant of Police, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to DANIEL J. RAGONE.*

R E S O L U T I O N

WHEREAS, ***FRITZ H. SIMS, JR. has faithfully served the Delaware River Port Authority for THIRTY-FIVE years in a conscientious and reliable manner, and***

WHEREAS, ***FRITZ H. SIMS, JR. wishes to accept retirement effective January 7, 2022 under the provisions of his employment benefits; now therefore,***

BE IT RESOLVED: ***That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Supervisor, Print Shop, and concurrently extend sincere best wishes for a long, healthy and happy future, and***

BE IT FURTHER RESOLVED: ***That a copy of the foregoing resolution be suitably prepared and forwarded to FRITZ H. SIMS, JR.***

REPORT OF THE CHIEF EXECUTIVE OFFICER

ATTACHMENT 3

CONTRACTS AND PURCHASES

ATTACHMENT 3

MONTHLY REPORT
GENERAL PROCUREMENT ACTIVITY

During the month of January there were 68 Purchase Orders awarded totaling $538,110.45.

Approximately 32.09% or $172,701.61 of the monthly dollar total was made available to MBE's and WBE's, representing 60.29% or 41 of the monthly total number of Purchase Orders.

Of the total monthly procurement available to MBE's and WBE's, approximately 19.57% or $33,795.74 was awarded to MBE's and approximately 14.68% or $25,351.65 was awarded to WBE's.

Of the total number of Purchase Orders available to MBE's and WBE's, approximately 34.15% or 14 Purchase Orders were awarded to MBE's and approximately 31.71% or 13 Purchase Orders were awarded to WBE's.

Page 1

ACTIONS OF THE CHIEF EXECUTIVE OFFICER
ARTICLE XII-C
ATTACHMENT 3
CONTRACTS AND PURCHASES

Re: Article XII-C, Section 1 (a)

Purchase Order 4500016876, West Publishing Corporation. Eagan, MN. Purchase Contract of Subscription to CLEAR Pro for Government Fraud for OIG. Contract Value: $12,720.72. (Sole Source).

Purchase Order 4500016926, Silkroad Technology, Inc. Chicago, IL. Purchase Contract of Renewal for HRS Onboarding System. Contract Value: $18,000.00. (Sole Source).

Purchase Order 4500016989, The Rodgers Group, LLC. Seaside Park, NJ. Purchase Contract for One (1) Year Subscription to Online Public Safety Training. Contract Value: $20,563.00. (Sole Source).

Purchase Order 4500016993, Service Tire Truck Center Inc. Bethlehem, PA. Purchase Contract for Auto Body Parts at WWB. Contract Value: $11,080.00. (Low Bid of 2, 2 Vendors Solicited).

Re: Article XII-C, Section 5

Authorized payments for Contracts and Engineering for the Bridges and PATCO Systems As follows: (see accompanying Schedule 1)

Contract and Engineering Payments: $9,057,039

ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM (as of 01/31/22)
Board Date: February 16, 2022

Resolution #	*Contract/Engineer*	*Contract Amount*	*Completed Work (Billed) Percent*	*Completed Work (Billed) Amount*	*Retained Amount*	*Prior Payments*	*Invoice No.*	*Amount*
	HNTB Corporation							
(DRPA-17-031)	BFB Maintenance Paint & Steel Repair	$ 4,466,087	94.9%	$ 4,236,519	$ 340,942	$ 3,884,144	46	$ 11,433
(DRPA-20-005)	2020 Commodore Barry Bridge Biennial Inspection	1,099,930	91.6%	1,007,432	47,070	953,590	19	6,772
(DRPA-20-029)	PATCO Interlocking - Phase 2 - Design	3,339,045	66.2%	2,211,030	221,103	1,958,869	19	31,059
	Urban Engineers, Inc.							
(DRPA-20-066)	CBB Structural Rehabilitation Phase 2 - CMS	2,794,092	41.7%	1,164,206	80,800	987,553	8	95,853
	Jupiter Painting Contracting Company, Inc.							
(DRPA-19-129)	WWB NJ Approach Bridges Painting	13,227,840	95.8%	12,674,984	53,308	11,609,763	21	1,011,913
	Parsons Transportation Group							
(DRPA-17-032)	WWB Anchorage Preservation - Design	1,409,403	84.0%	1,183,679	0	1,181,756	32	1,922
	STV Inc.							
(DRPA-19-128)	WWB Corridor Rehabilitation at I-76 PA Approach - CMS	3,989,977	91.0%	3,631,066	248,495	3,171,964	19 - 20	210,607
	A.P. Construction, Inc.							
(DRPA-17-046)	PATCO Installation of Elevators in Remaining PATCO Stations	31,900,000	78.6%	25,065,888	2,050,794	22,353,178	48	661,916
(DRPA-20-051)	PATCO Station Enhancements	9,669,959	86.8%	8,396,054	661,552	7,088,310	15	646,193
	Burns Engineering, Inc.							
(PATCO-17-011)	CMS for PATCO Installation of Elevators at Remaining Stations	3,998,504	84.1%	3,363,768	336,164	2,980,825	46	46,779
(DRPA-17-069)	PATCO Re-Opening Franklin Square Station - Design	2,568,650	88.0%	2,260,798	218,325	2,036,921	40	5,552
	Gannett Fleming, Inc.							
(DRPA-18-082)	PATCO Replacement of Rectifier Transformers Phase 3	1,711,300	46.1%	789,477	76,712	673,666	19	39,099
(DRPA-18-093)	WWB NJ Substation & Feeder Replacement	1,649,818	65.0%	1,072,018	107,202	911,766	15	53,050
	AECOM							
(DRPA-13-003)	CBB Painting - Design Services	1,231,617	85.7%	1,079,880	181	1,077,891	48	1,809
(DRPA-17-005)	WWB Corridor Rehabilitation	4,050,282	99.2%	4,017,199	284,852	3,730,222	36	2,125
(DPRA-20-087)	PATCO Way Interlocking & Subway Structure Renovation - CMS	1,697,680	36.8%	624,480	41,697	529,795	11	52,989
	Remington & Vernick Engineers, Inc.							
(DRPA-21-015)	PennDOT I-95 & Betsy Ross Bridge Interchange - CMS	649,728	26.9%	175,071	13,069	124,791	8	37,211
	Sowinski Sullivan Architects							
(DRPA-13-080)	PATCO Install Elevators in Remaining Stations - Design (Non-FTA	306,115	56.5%	172,832	7,144	164,775	68	913
	South State, Inc.							
(DRPA-19-131)	BFB Rehabilitation of Suspension Spans & Anchorages	25,204,052	77.6%	19,568,575	0	19,491,301	15	77,273

ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM (as of 01/31/22)
Board Date: February 16, 2022

Resolution #	*Contract/Engineer*	*Contract Amount*	*Completed Work (Billed) Percent*	*Completed Work (Billed) Amount*	*Retained Amount*	*Prior Payments*	*Invoice No.*	*Amount*
	Railroad Construction/Railroad Construction Co. of SJ, Inc.							
(DRPA-20-091)	PATCO Way Interlocking & Subway Structure Renovation	14,277,180	60.2%	8,597,737	859,774	5,889,175	11	1,848,788
	Greenman-Pedersen, Inc.							
(DRPA-19-113)	BRB NJ Approach Resurfacing - CMS	1,749,336	89.3%	1,562,271	151,583	1,407,911	20	2,778
(DRPA-19-132)	BFB Rehabilitation of Suspension Spans & Anchorages - CMS	13,975,670	23.1%	3,230,257	284,393	2,767,650	21	178,214
	Driscoll Construction Co Inc.							
(DRPA-20-053)	CBB Structural Rehabilitation - Phase 2	19,254,220	60.8%	11,708,856	1,066,798	9,318,539	15	1,323,519
	JPC Group, Inc.							
(DRPA-19-127)	WWB Corridor Rehabilitation at I-76 - PA Approach	66,991,144	89.6%	60,014,639	4,340,232	55,534,464	21	139,942
(DRPA-19-114)	WWB Anchorage Preservation	14,335,000	98.9%	14,170,171	1,054,153	12,861,398	18	254,621
	Michael Baker International, Inc.							
(DRPA-20-052)	PATCO Station Enhancements - CMS	1,109,417	96.6%	1,071,160	106,285	940,379	16	24,496
	Skanska Koch, Inc.							
(DRPA-19-131)	BFB Rehabilitation of Suspension Spans & Anchorages	194,990,000	44.8%	87,293,353	8,729,335	76,914,274	22	1,649,743
	Thornton Tomasetti							
(DRPA-16-022)	BFB Suspension Cable Investigation / Rehabilitation Design	3,541,700	98.4%	3,483,657	85,318	3,382,781	32	15,558
	Tri-M Group, LLC							
(DRPA-19-044)	BRB & CBB Traffic System Upgrade	531,033	93.6%	496,941	0	495,358	17	1,583
	WSP USA							
(DRPA-19-134)	WWB Main Cable Dehumidification - Design	9,699,817	59.6%	5,777,904	103,211	5,466,056	14	208,637
(DRPA-20-004)	2020 PATCO Biennial Inspection	1,362,504	85.3%	1,162,133	70,141	1,076,434	15	15,558
	Program Management General Engineering Contracts							
(DRPA-17-093)	General Engineering Contracts	10,000,000	66.0%	6,601,215	0	6,499,350	Various	101,865
(DRPA-18-084)	General Engineering Contracts	3,000,000	18.4%	552,474	0	551,134	Various	1,339
(DRPA-21-014)	General Engineering Contracts	10,000,000	3.0%	295,929	0	0	Various	295,929
	Total Contract and Engineering Payments							**$9,057,039**

DRPA GENERAL PROCUREMENT ACTIVITY – JANUARY 2021

DRPA

DRPA MBE/WBE Solicitations and Awards

	Total Purchase Orders	Total Spend	% of Total Spending
Total Purchase Orders Awarded	68	$538,110.45	--
Purchase Orders Made Available to MBE/WBE[1]	41	$172,701.61	32.10%
MBE Awarded	14	$33,795.74	6.28%
WBE Awarded	13	$25,351.65	4.71%

DRPA MBE Award Recipients

Vendor Name	Net Order Value	# Purchase Orders	Description	NAICS Code
ANA Sourcing	$6,846.00	4	MRO and Safety Supplies	424320
Multifacet, Inc.	$5,728.60	3	Industrial Supplies	423840
BDF Chemical	$208.00	1	Industrial Supplies	423840
SHI International Corp.	$20,228.61	4	Electronics Stores	443142
G. A. Blanco & Sons Inc.	$705.65	1	Office Furniture	453210

[1] 27 Purchase Orders totaling $365,408.84 precluded MBE/WBE participation due to inability to locate MBE/WBE vendors or the unique nature and availability of the product/service (blankets, emergencies, state contract, small purchases, informal quotes, sole source, etc.). Specifically, there were 3 Blanket purchase orders totaling $10,300.00, 8 small no-bid purchase orders totaling $19,035.80, 6 Sole Source purchase orders totaling $68,055.44, 7 State Contract purchase orders totaling $176,650.00, and 1 formal IFB awarded to the low bidder in the amount of $73,546.00.

DRPA WBE Award Recipients

Vendor Name	Net Order Value	# Purchase Orders	Description	NAICS Code
Magagna Inc.	$5,000	1	Commercial Printing	32311
Supreme Safety	$2,100	2	Industrial Supplies	423840
Pemberton Electrical	$10,715.86	5	Electrical Supplies	423610
Carr's Hardware	$970.08	2	Hardware Stores	444130
T. Frank McCall's Inc.	$2,916.00	2	Service Equipment	423850
T&T Supply Co.	$3,649.71	1	Industrial Supplies	423840

REPORT OF THE CHIEF EXECUTIVE OFFICER

ATTACHMENT 4

EEO REPORT

DRPA EEO CATEGORIES
(By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
1	Chief Executive Officer		1	
2	Chief Administrative Officer		1	
3	Chief Engineer		1	
4	Chief Financial Officer		1	
5	Chief Operating Officer			1
6	Deputy Chief Executive Officer			1
7	Deputy General Counsel		1	1
8	General Counsel/Corporate Secretary			1
9	Inspector General			1
1	Bridge Directors		1	1
2	Captain of Police		2	
3	Director, Corporate Communications & Community Relations			
4	Director, Finance		1	
5	Director, Fleet Management		1	
6	Director, Government Relations		1	
7	Director, Homeland Security & Emergency Management			
8	Director, Human Resource Services		1	
9	Director, Information Services			1
10	Director, Procurement			1
11	Director, Risk Management		1	
12	Director, Strategic Initiatives		1	
13	Engineering Program Manager			1
14	Manager, Construction & Maintenance		1	
15	Manager, Planning & Design			1
16	Police Chief			
1	Construction & Maintenance Manager	1	1	2
2	Fleet Shop Manager		1	
3	Manager, Accounting		1	
4	Manager, Budget/Financial Analysis		1	
5	Manager, Capital Grants			
6	Manager, Community Relations			1
7	Manager, Contract Administration		1	
8	Manager, Corporate Communications			1

DRPA EEO CATEGORIES
(By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
9	Manager, ERP & Applications		1	
10	Manager, Government Relations			1
11	Manager, Internal Audit			1
12	Manager, Payroll		1	
13	Manager, Production Systems			1
14	Manager, Procurement & Stores			1
15	Manager, EZ Pass Technology & Toll Analysis			1
16	Manager, Special Projects		1	
17	Sr. Project Manager			
18	Toll Manager		1	1
1	Electrical Foreman		4	
2	Fleet Foreman		1	
3	Highway Foreman	2	7	1
4	HVAC Foreman			2
5	Lead Programmer/Analyst			
6	User Support Group Leader			1
7	Maintenance Foreman		4	
8	Purchasing Agent		1	
9	Sr. Accountant		1	
10	Supervisor, Revenue Audit			
1	Supervisor, Central Storeroom	1		
2	Supervisor, Mail Room		1	
3	Supervisor, Print Shop		1	
4	Supervisor, Cash Assurance		1	
5	Accounts Payable & Receivable Supervisor			1
	OFFICIALS & ADMINISTRATORS (Total By State)	**4**	**45**	**25**
	TOTAL OFFICIALS & ADMINISTRATORS		**74**	
1	Lieutenant of Police		3	2

DRPA EEO CATEGORIES
(By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
1	Plaza Supervisor		13	10
1	Administrative Coordinator	1	11	9
2	C&M Technical Assistant		1	
3	Digital Communications Specialist		1	1
4	EEO Specialist		1	
5	Grants Specialist		1	
6	Graphic Design Administrator			1
7	HRIS Specialist		1	
8	HRS Specialist		1	1
9	Management Analyst			1
10	Project Analyst			1
11	Purchasing Specialist		3	
12	Sr. Reproduction Technician			
1	Accountant		1	1
2	Administrator, Compensation/HRIS			1
3	Administrator, Employee Relations, Programs & Policies			
4	Administrator, Staffing & Recruiting		1	
5	Administrator, Training & Employee Development			1
6	Associate Engineer		1	1
7	Auditor		1	
8	Budget Analyst		1	
9	Claims Administrator		2	
10	Construction Contract Compliance Specialist			
11	Contract Administrator			2
12	Engineering Program Analyst		1	
13	Financial Analyst		1	
14	IT Auditor			
15	Project Manager (Office of the CAO)		1	
16	Project Manager, HS & EM		2	
17	Records Manager		1	
18	Supervisor, EZ Pass Technology & Toll Analysis		1	
19	Safety Specialist		2	

DRPA EEO CATEGORIES
(By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
1	Assistant General Counsel		4	1
2	Electrical Engineer		1	
3	Principal Engineer		2	
4	Senior Engineer		4	2
	PROFESSIONALS (Total By State)	**1**	**63**	**35**
	TOTAL PROFESSIONALS		**99**	
1	Police Officer	3	59	22
1	Corporal of Police		11	3
1	Sergeant of Police		17	5
	PROTECTIVE SERVICE WORKERS (Total By State)	**3**	**87**	**30**
	TOTAL PROTECTIVE SERVICE WORKERS		**120**	
1	HVAC Technician		7	1
1	Auto Technician	1	13	2
1	Electrical Technician		18	4
1	Construction & Maintenance Mechanic	3	28	13

DRPA EEO CATEGORIES
(By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
1	Maintenance Technician	1	28	8
	CRAFT WORKERS (SKILLED) (Total By State)	**5**	**94**	**28**
	TOTAL CRAFT WORKERS (SKILLED)		**127**	
1	Business Analyst		1	
2	Data Base Administrator		1	
3	Network Technician		2	2
4	Programmer/Analyst			1
5	Systems Administrator		9	1
6	User Support Administrator	1	1	1
	TECHNICIANS (Total By State)	**1**	**14**	**5**
	TOTAL TECHNICIANS		**20**	
1	Customer Service Coordinator			
2	Executive Assistant to the CEO		2	
3	Executive Legal Secretary		1	
4	Legal Assistant, Claims		1	
5	Legal Secretary		1	2
1	Accounting Clerk		2	
2	Administrative Clerk (Revenue Audit)			
3	Building Services Clerk		3	
4	Central Stores Clerk			1
5	Contracts Administration Clerk		1	
6	Data Management Coordinator		2	
7	Dispatcher		8	6
8	Lead Dispatcher			1
9	File Clerk		1	1
10	Media Specialist			1
11	Purchasing Clerk		1	
12	Reproduction Technician		0	

DRPA EEO CATEGORIES
(By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
13	Temporary With Benefits			
1	Analyst, EZ Pass Technology & Toll Analysis	1		
1	Cash Assurance Auditor (formerly Revenue Auditor)		3	
1	Revenue Operations Assessor ETC (formerly Revenue Auditor)		1	
1	Toll Collector	1	34	22
1	Revenue Operations Clerk		3	
	ADMINISTRATIVE SUPPORT (Total By State)	**2**	**64**	**34**
	TOTAL ADMINISTRATIVE SUPPORT		**100**	
	TOTAL EMPLOYEES BY STATE	**16**	**367**	**157**
	TOTAL DRPA EMPLOYEES -	**540**		

SUMMARY (Employee Class)

NON-REP	**6**	**127**	**64**
		197	
IUOE	**6**	**139**	**57**
		202	
IBEW	**1**	**14**	**6**

DRPA EEO CATEGORIES
(By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
		21	
FOP	3	87	30
		120	

As of JANUARY 31, 2022
Prepared: FEBRUARY 2, 2022

DELAWARE RIVER PORT AUTHORITY EEO SCORECARD
ATTACHMENT 5
QUARTER ENDING December 31, 2021

EEO CATEGORIES	CURRENT UTILIZATION														
	TOTAL EMPLOYEES	FEMALE		BLACK or AFRICAN AMERICAN		HISPANIC or LATINO		ASIAN		AMERICAN INDIAN or ALASKA NATIVE		TWO or MORE RACES		TOTAL MINORITY Not Incl. Women	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%
OFFICIALS & ADMINISTRATORS	75	18	24%	15	20%	2	3%	1	1%	0	0%	0	0%	18	24%
PROFESSIONALS	102	60	59%	27	26%	10	10%	1	1%	0	0%	1	1%	39	38%
TECHNICIANS	20	7	35%	3	15%	0	0%	1	5%	0	0%	0	0%	4	20%
PROTECTIVE SERVICE WORKERS	124	11	9%	10	8%	12	10%	0	0%	0	0%	0	0%	22	18%
ADMINISTRATIVE SUPPORT	106	52	49%	39	37%	3	3%	0	0%	0	0%	2	2%	44	42%
CRAFT WORKERS (SKILLED)	126	2	2%	5	4%	3	2%	1	1%	0	0%	0	0%	9	7%
TOTALS	**553**	**150**	**27%**	**99**	**18%**	**30**	**5%**	**4**	**1%**	**0**	**0.00%**	**3**	**0.54%**	**136**	**25%**

QUARTER ENDING September 30, 2021

CURRENT UTILIZATION															
EEO CATEGORIES	TOTAL EMPLOYEES	FEMALE		BLACK or AFRICAN AMERICAN		HISPANIC or LATINO		ASIAN		AMERICAN INDIAN or ALASKA NATIVE		TWO or MORE RACES		TOTAL MINORITY Not Incl. Women	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%
OFFICIALS & ADMINISTRATORS	76	18	24%	14	18%	2	3%	1	1%	0	0%	0	0%	17	22%
PROFESSIONALS	105	61	58%	28	27%	10	10%	1	1%	0	0%	1	1%	40	38%
TECHNICIANS	18	6	33%	1	6%	0	0%	1	6%	0	0%	0	0%	2	11%
PROTECTIVE SERVICE WORKERS	128	11	9%	10	8%	12	9%	0	0%	0	0%	1	1%	23	18%
ADMINISTRATIVE SUPPORT	108	54	50%	39	36%	3	3%	0	0%	0	0%	2	2%	44	41%
CRAFT WORKERS (SKILLED)	127	2	2%	5	4%	4	3%	1	1%	0	0%	0	0%	10	8%
TOTALS	**562**	**152**	**27%**	**97**	**17%**	**31**	**6%**	**4**	**1%**	**0**	**0.00%**	**4**	**0.71%**	**136**	**24%**

DRPA AFFIRMATIVE ACTION REPORT

QUARTER ENDING: **December 31, 2021**

goods and supplies

TOTAL $ VALUE AVAILABLE FOR BID BY MBEs/WBEs THIS QUARTER:

$599,791.15

54.2%

MBE- 40.7% WBE- 13.5%

AWARDED

$ MBE/WBE AWARDED

MBE: $244,200.76 WBE: $80,835.35

TOTAL: **$325,036.11**

TOTAL # POs AWARDED TO ALL VENDORS THIS QUARTER:

113

77.0%

MBE- 27.4% WBE- 49.6%

AWARDED

POs MBE/WBE AWARDED

MBE: 31 WBE: 56

TOTAL: **87**

procurement card (p-card)

TOTAL $ P-CARD PURCHASES

$614,032.86

1.5%

MBE- 0.7% WBE- 0.9%
VOB- 0.0%

AWARDED

$ MBE/WBE/VOB AWARDED

MBE: $4,027.60 WBE: $5,254.20

VOB: $0.00

TOTAL: **$9,281.80**

TOTAL P-CARD TRANSACTIONS

1,670

0.7%

MBE- 0.2% WBE- 0.5%
VOB- 0.0%

AWARDED

TOTAL MBE/WBE/VOB TRANSACTIONS

MBE: 3 WBE: 8

VOB: -

TOTAL: **11**

KEY:

PO=PURCHASE ORDER

MBE=MINORITY BUSINESS ENTERPRISE

WBE=WOMEN BUSINESS ENTERPRISE

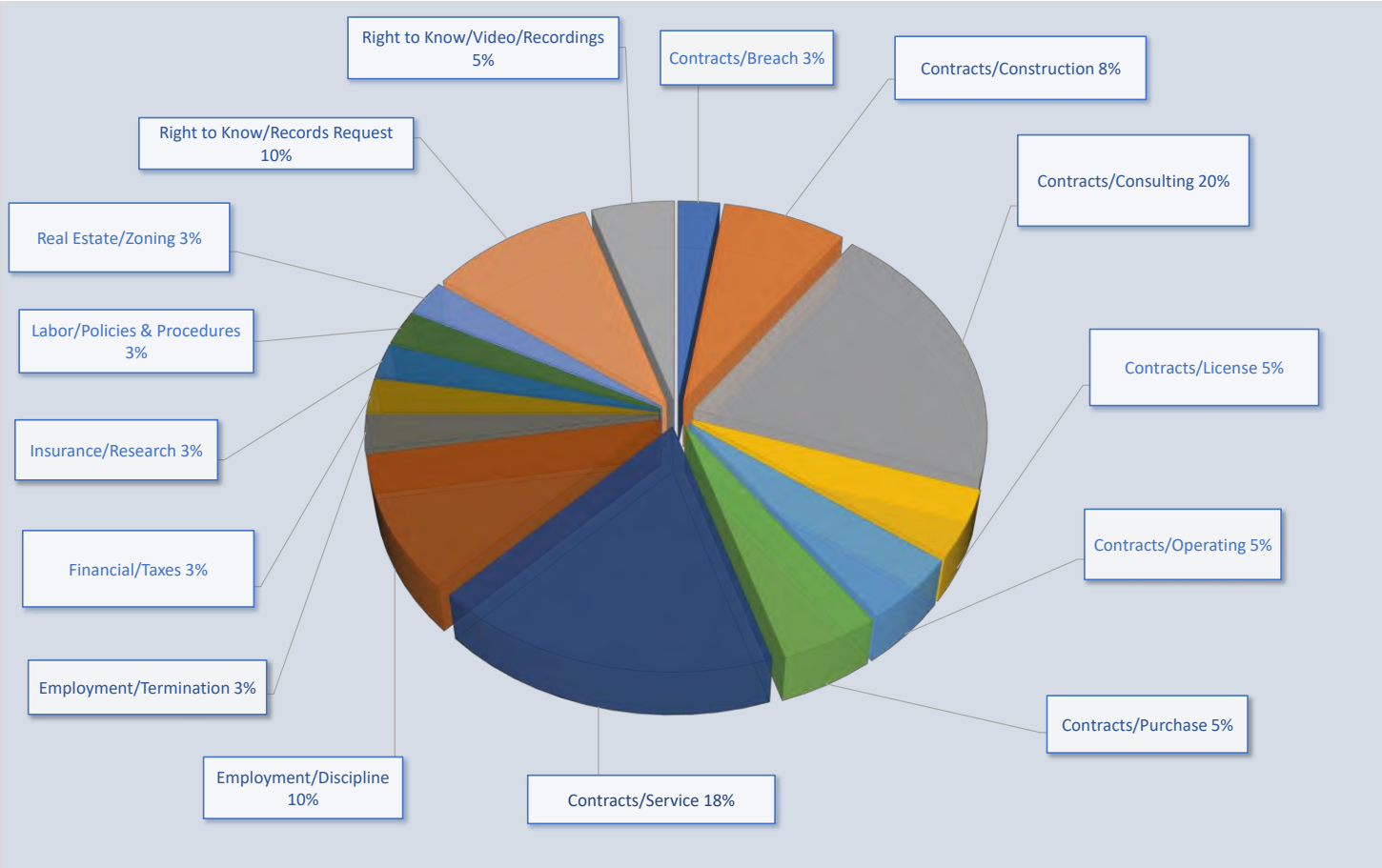
VOB=VETERAN OWNED BUSINESS

REPORT OF THE CHIEF EXECUTIVE OFFICER

ATTACHMENT 5

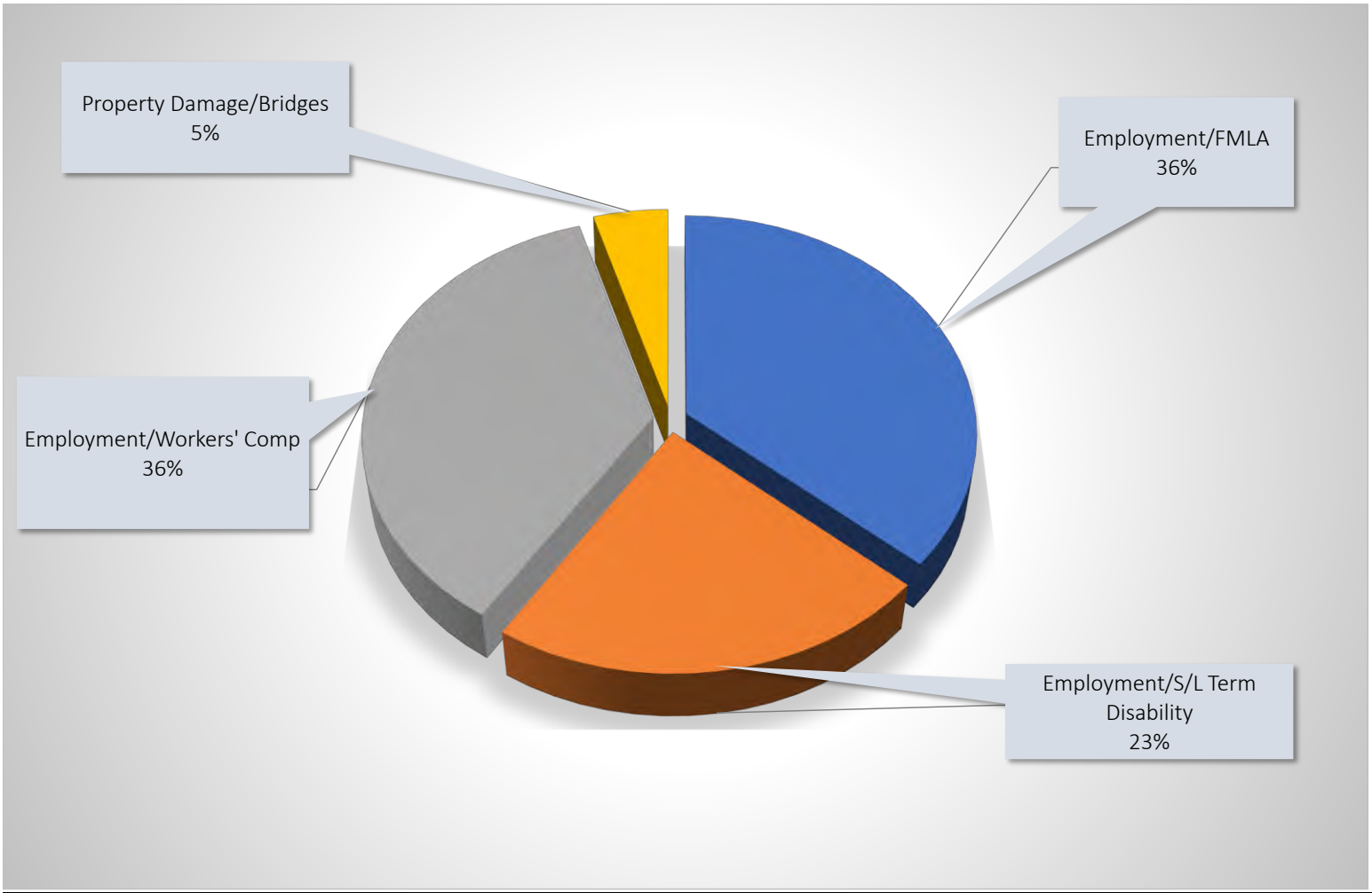
LEGAL STATISTICS REPORT

LEGAL MATTERS REPORT
Displayed by Matter Sub-Type
Date Range: 1/01/2022 to 1/31/2022



Legal Matters	Opened
Contracts/Construction	**3**
Contracts/Consulting	**8**
Contracts/License	**2**
Contracts/Operating	**2**
Contracts/Purchase	**2**
Contracts/Service	**7**
Employment/Discipline	**4**
Employment/Termination	**1**
Financial/Taxes	**1**
Insurance/Research	**1**
Labor/Policies & Procedures	**1**
Real Estate/Zoning	**1**
Right to Know/Records Request	**4**
Right to Know/Video/Recordings	**2**
Grand Total	**40**

LITIGATION MATTERS REPORT
Displayed by Matter Sub-Type
Date Range: 01/01/2022 to 01/31/2022



Litigation Matters	Opened
Employment/FMLA	**8**
Employment/S/L Term Disability	**5**
Employment/Workers' Comp	**8**
Property Damage/Bridges	**1**
Grand Total	**22**

CFO REPORT

Report of the Chief Financial Officer

February 9, 2022

Delaware River Port Authority
Of Pennsylvania and New Jersey
One Port Center
2 Riverside Drive
Camden, New Jersey 08101-1949

Re: **FINANCIAL SUMMARY**

The following descriptive financial summary is primarily based on the unaudited financial summary, which was updated on February 8th. The revised report follows this summary.

Current Trends

1. **Unaudited traffic figures for January 2022, dropped to approximately 81.5% of pre-COVID 2019 volumes. January numbers were impacted primarily by inclement weather and the pandemic. January 2022 unaudited figures were still 2.5% higher than January 2021 figures.**
2. **PATCO passenger volumes peaked at about 44% of pre-COVID volumes prior to the holidays, however, ridership was adversely impacted by factors cited above. During January 2022, PATCO's ridership volumes are below 35% of pre-COVID volumes, but the numbers have started to improve in the first few days of February.**
3. **DRPA and PATCO actual expenditures were under the 2021 budget and are still being constrained in the current environment (2022).**
4. **Capital expenditures have decreased over the past three months, with January figures lower than the previous two months in 2021.**
5. **General Fund balances total $285 million, which positions the DRPA to fund the next two (2) annual capital budgets, for 2022 and 2023.**

November 2021 YTD Audited Traffic and Toll Revenues

As expected, DRPA traffic and toll revenues improved vs. November 2020 YTD numbers. November 2021 YTD figures reflected the stabilization of traffic during the June through November 2021 timeframe at, or near, 90% of pre-COVID volumes.

- **Total 2021 traffic of 42.7 million vehicles reflects a 5.6 million vehicle (or 15.2%) increase compared against 2020 traffic volume of 37.1 million vehicles.**
- **Total YTD 2021 toll revenues of $277.7 million increased by $31.1 million (or by 12.6%) when compared against 2020 toll revenues of $246.6 million.**

- **The average toll thru November was $6.50/vehicle, flat against the $6.50/vehicle during the previous two (2) months. (Note: The average YTD toll in 2020 was $6.64/vehicle largely due to much lower passenger volume crossing the bridges).**

December 2021 YTD Unaudited Traffic and Toll Revenues

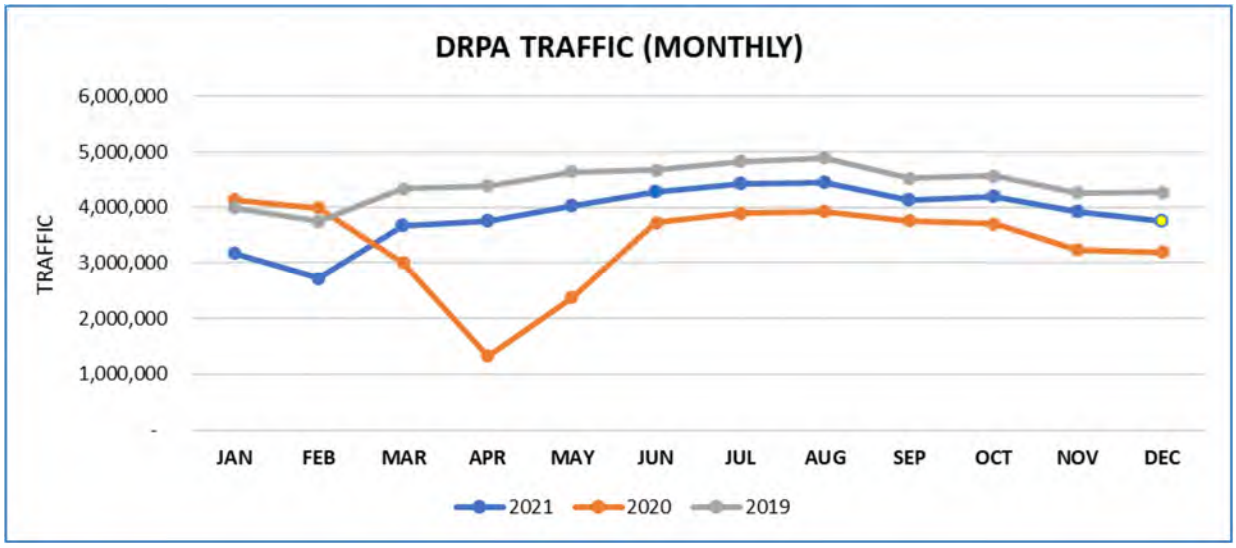
Through December, unaudited YTD traffic is 16.8% higher vs. 2020 unaudited volumes, or up at least 6.5 million vehicles. Unaudited December toll revenues of $24.1 million are slightly above December budgeted revenues.

- **Unaudited 2021 YTD traffic of 45.0 million vehicles is higher than budgeted traffic of 42.5 million.**

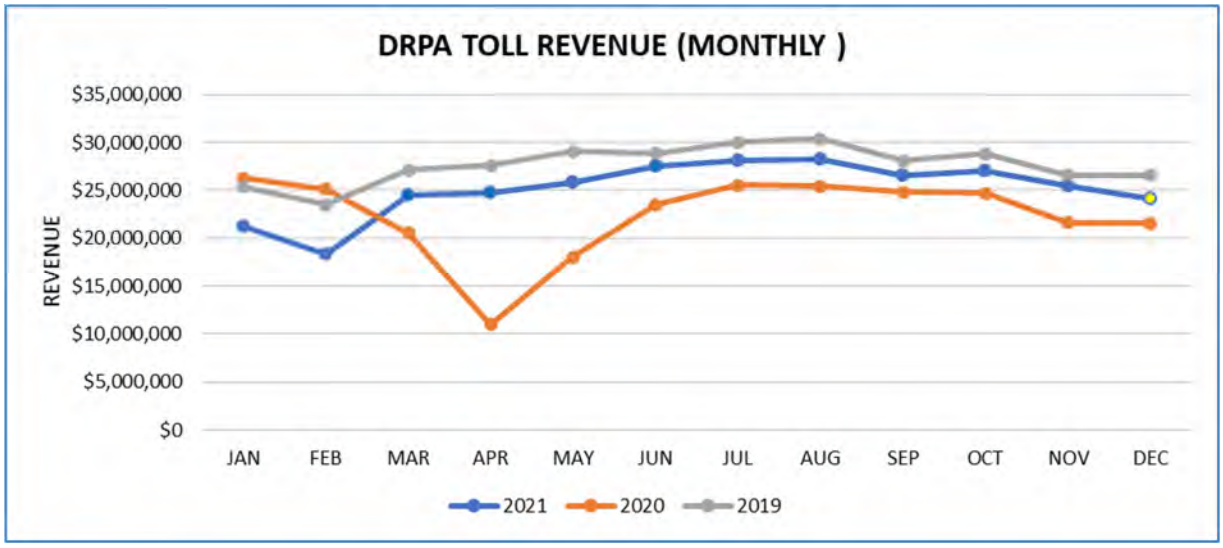
- **Unaudited toll revenues thru December will be at least $24 million higher than budgeted. This improved cash flow has contributed to higher monthly General Fund transfers during the year.**

Overall Traffic and Revenue Trend since 2019 (through year-end 2021)

The overall traffic trend since January 2019 is shown in the chart below. (Note: Data from January 2019 thru November 2021 reflects actual figures, while December 2021 figures are unaudited):



As noted above, traffic began to recover significantly in May and June 2020, and then trended downwards towards the end of 2020. In 2021, traffic volume has shown a continued upward climb since March and has reached, and at times exceeded, the 90% level vs. pre-pandemic 2019 volumes.



The Authority's toll revenue experience from January 2019 through December 2021 is captured in the above graph. (Note: December figures in the above graph are unaudited.)

As bridge traffic volume has increased since the lowest levels of the pandemic, so also have DRPA toll revenues. As mentioned in earlier reports, actual annual bridge tolls were down $64 million in 2020 vs. 2019 toll revenues.

Bridge toll revenues in 2021 are higher than 2020 figures, but my expectation is that 2021 annual revenues may still reflect a shortfall of approx. $30 million below 2019 numbers.

***Actual Monthly Traffic and Revenues vs. Budget* ***

TRAFFIC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020 % of 2019 (act.)	103.9%	106.6%	69.4%	30.1%	51.3%	80.0%	80.6%	80.2%	83.1%	81.4%	75.9%	74.9%
2021 % of 2019 (act.)	79.5%	72.7%	84.6%	85.5%	86.9%	91.7%	91.9%	90.8%	91.3%	92.0%	92.1%	87.8% *
2021 Budget % of 2019 (act.)	72.5%	72.5%	72.5%	75.0%	80.0%	80.0%	80.0%	85.0%	85.0%	85.0%	85.0%	85.0%

*** December 2021 is unaudited**

November YTD actual traffic and toll revenues have exceeded 2020 YTD numbers, and actual DRPA traffic and toll revenues have exceeded the 2021 budget, by 3.9 million vehicles and $23.2 million, respectively. Thus far, traffic and toll revenues were 10.2% and 9.1%, respectively, above budget.

Through December, based on YTD actual and unaudited traffic, it appears that toll revenues are roughly $24.2 million higher than budgeted with total annual toll revenues exceeding $301 million. This would mean that bridge toll revenues were at least $33 million higher than the 2020 actual total toll revenues of $268 million. (Note: Each increase or decrease in traffic by 1.0% equates to an approx. impact of $250,000).

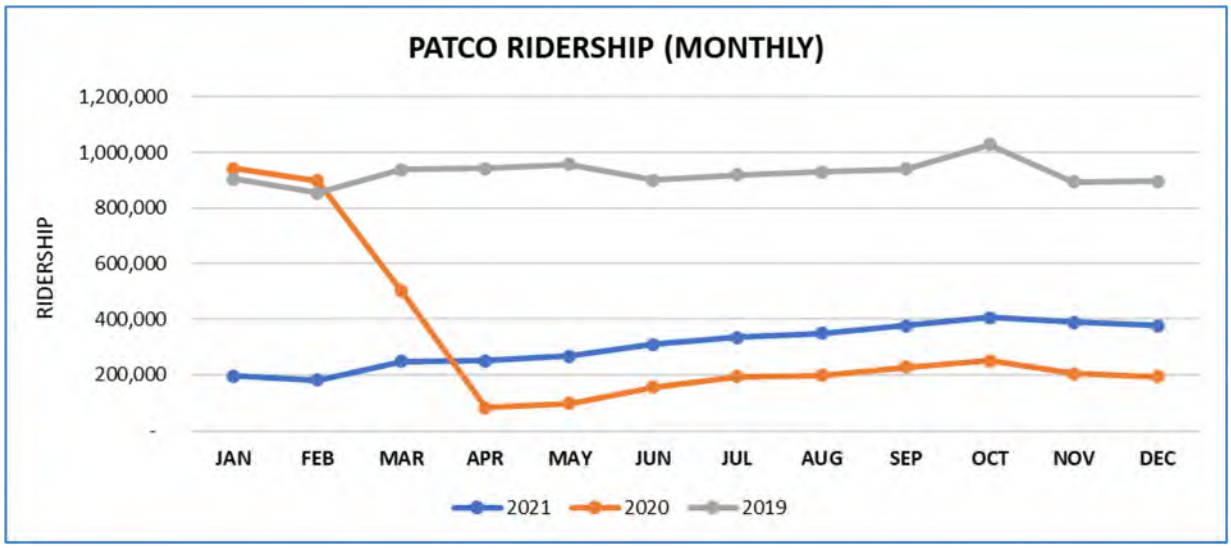
PATCO Ridership and Net Passenger Revenues

Since April 2021, PATCO ridership has been inching upwards and ridership appeared to have stabilized at about 42-44% of 2019 volumes, until the last few weeks of 2021. January 2022 has been a difficult month, as PATCO has experienced lost ridership during the month, with ridership averaging below 35% of pre-COVID volumes.

December 2021 YTD Ridership/Passenger Revenues: Ridership and net passenger revenues have continued an upward trend, improving against 2020 December numbers.

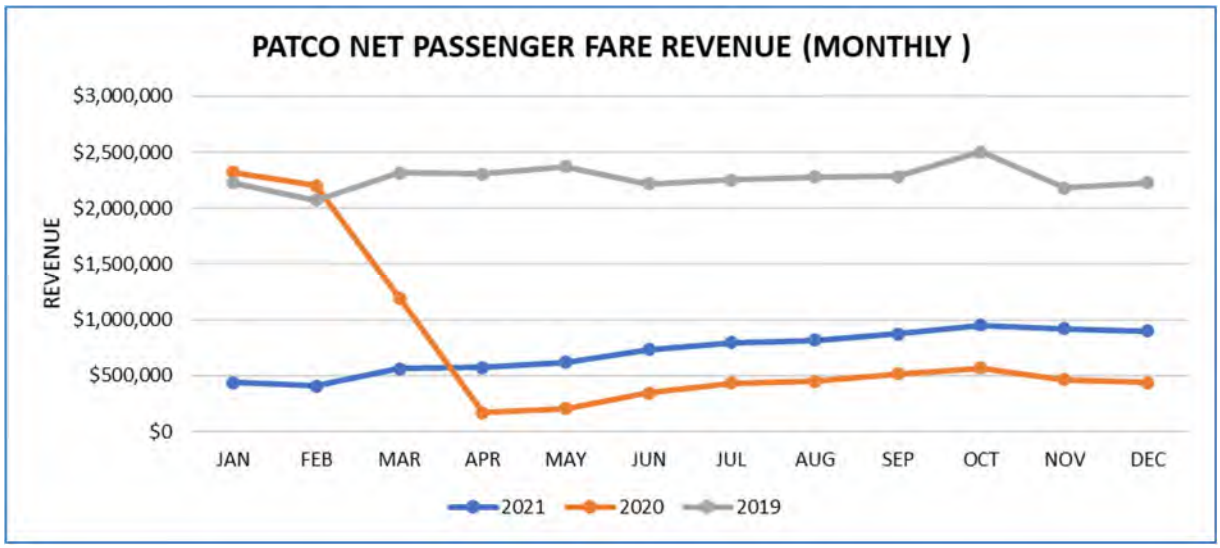
- **Ridership – For the full year, actual PATCO ridership was below 2020 ridership, totaling 3.7 million riders vs. 3.9 million in 2020.**
    - **YTD ridership was 226K passengers below 2020 figures, or a decrease of 6.7%.**
- **Net passenger revenues totaled $8.6 million vs. $9.3 million during the same period in 2020, reflecting a $710K decrease (or 8.6% drop) vs. December 2020 YTD figures.**
- **2021 v. 2019 - When compared against 2019, PATCO ridership was down 7.4 million riders and net passenger revenues are down $18.7 million.**

Overall Monthly Ridership Trend since 2019



As shown above, PATCO ridership, like bridge traffic, took a precipitous dive in mid-March 2020. Last fall and winter, ridership fluctuated between 22-24% of 2019 levels. More recently,

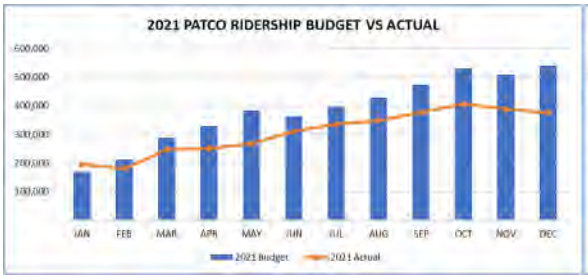
ridership has been exceeding 42% of 2019 activity, but trailed off lately due to the holidays and other factors. (January 2022 numbers will be under 35% of pre-COVID volumes.)

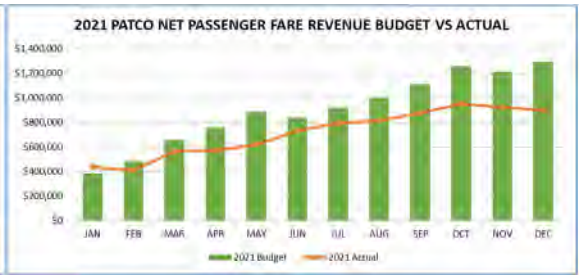


Net passenger fare revenues in 2021 have followed the upward trend experienced in ridership.

<u>Actual Ridership and Passenger Fare Revenue vs. Budget thru December</u>

Total volumes through December reflected the fact that PATCO ridership/revenues were below the 2021 budget by 937K riders (down 20.3%) with net passenger revenues down $2.2 million (a decrease of 20.3%). As shown in the chart below, actual ridership monthly percentages were below budget projections.



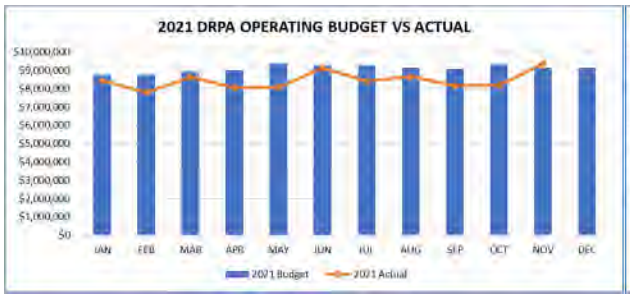


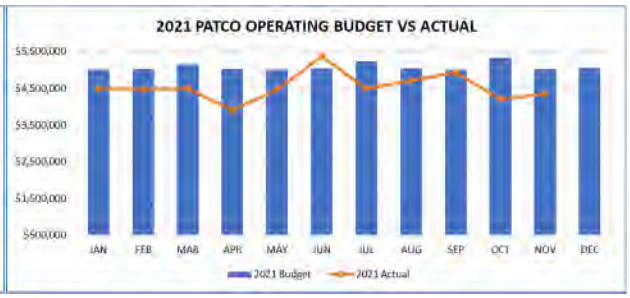
RIDERSHIP	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020 % of 2019 (act.)	104.2%	105.2%	53.4%	8.8%	10.2%	17.3%	21.0%	21.4%	24.2%	24.3%	23.0%	21.7%
2021 % of 2019 (act.)	21.6%	21.1%	26.4%	26.6%	27.9%	34.4%	36.5%	37.5%	40.1%	39.5%	43.4%	42.0%
2021 Budget % of 2019 (act.)	18.7%	24.8%	30.7%	35.0%	40.0%	40.1%	43.1%	46.0%	50.3%	51.7%	56.8%	60.2%

DRPA and PATCO YTD Operating Budget vs. Actual

As shown in the Financial Summary, thus far, thru November 2021, the combined expenses for DRPA and PATCO totaled about $142.9 million against combined budgets of $156.0 million, resulting in a $13.1 million, or an 8.4% under budget situation. Lower personnel costs (salary, benefits, pension, etc.) account for roughly 50% or more of the reduced expenses during the period.

2021 invoices are still being processed so the under-budget situation will decrease, resulting in a lower positive variance for the year.





2021 Capital Plan Funding (General Fund and Bond Project Funds)

2020: **As of December 31, 2020, the combined balance of bond project and general funds totaled $429.9 million, which reflected a $124.6 million (or a 22.5%) decrease during the year. (Audited capital expenditures exceeded $200 million during 2020).**

2021: As of December 31, 2021, the General Fund (GF) balances totaled $299.8 million. Combined project fund and GF balances decreased by approx. $130.1 million during the year. No bond project funds remain.

In the past two years robust capital expenditures and the PATCO subsidy have contributed to a $255 million reduction in bond project and GF balances.

The GF balance decreased by $15.1 million as of January 31, 2022, as capital expenditures and PATCO subsidy payments offset the $2.4 million drawdown of FTA operating grant funds. (The General Fund balance would be much lower were it not for the $58 million in funds received from the CARES/CRRSAA/American Rescue Plan grants since 2020).

General Fund/Project Fund Historical View

	Dec 2017	Dec 2018	Dec 2019	Dec 2020	Dec 2021	Jan 2022	CHANGE FROM PREVIOUS MONTH
EST GF BALANCE	$600.1	$260.7	$305.5	$289.4	$299.8	$284.7	($15.1)
EST PF BALANCE	$0.0	$290.0	$249.0	$140.5	$0.0	$0.0	$0.0
TOTAL FUNDS AVAILABLE	$600.1	$550.7	$554.5	$429.9	$299.8	$284.7	($15.1)
CHANGE FROM PRIOR YEAR		($49.4)	$3.9	($124.6)	($130.1)		

The chart above shows a decrease in the General Fund and bond project fund monies available over time. In 2018, the GF exceeded $600 million, just prior to the use of $282 million to defease the 2010 Bonds, and the issuance of $290 million in new bond project funds. Beginning in 2019, "long-lived" capital projects were primarily funded through our bond project funds, which have now been exhausted. The General Fund balance totals $284.7 million, as of January 31, 2022.

2022 OPERATING AND CAPITAL BUDGETS

The capital budget, which was passed by the Board at its November meeting, became effective on January 1, 2022. The 2022 budget projects expenditures (net of grant funding) of $143.2 million.

The Authority's total overall operating budget, also effective as of January 1, 2022, increased by 0.53%, or an $1.6 million increase over the 2021 budget.

The budget projects $356.1 million in total Authority revenues with total budgeted expenditures of $306.8 million, including debt service. The net result of total revenues minus total expenses is a projected $49.3 million increase in the General Fund, which will increase the amount available to fund the 2022 Capital Program. (Note: The 2021 budget reflected a projected $1.3 million contribution to the General Fund.)

BOND RELATED INFORMATION

Bond Refundings: **Our financial advisors and I collaborated on a short presentation to the Finance Committee on the "Plan of Finance" for the two bond refundings. As shown by the attached bond refunding update, our expectation is that the debt service savings, at current rates, will exceed $7 million annually, through 2026, and almost $4 million/year from 2026 thru**

2039. (Debt service savings ultimately flow back into our General Fund, which is the primary source of funding for the Capital Plan.)

The bond team, consisting of financial advisors, investment bankers (underwriters), legal counsels, etc. has been assembled and this team met last Wednesday to map out a timeline and strategy for the two potential bond refundings.

The underwriter team consists of five (5) investment banking firms selected to participate in the 2012 PDP and 2013 Bond Refundings, including two (2) "under-represented firms," specifically, Seibert Williams Shank and Ramirez & Co.

Federal Transit Grants – CARES Act, CRRSAA and American Rescue Plan Grants

Since early 2020, the aforementioned transit operating grants have been important in offsetting lost revenues and operating losses from our PATCO operation. To date, we have drawn down the entire amount of CARES Act and all the CRRSAA transit grant funds.

- **American Rescue Plan Act of 2021 – The Authority began its first draws against this third grant in November and December and drew $2.4 million in January. Roughly $24 million is available for year 2022. This funding will carry us into, and perhaps beyond, the third quarter of 2022.**

Respectfully submitted,

James M. White, Jr.

CFO/Treasurer

CONSULTATIVE AND DELIBERATIVE WORKPAPERS

DRPA/PATCO UNAUDITED FINANCIAL SUMMARY
February 8, 2022 (Updated from 2/1/2022)

DRPA TRAFFIC / PATCO RIDERSHIP AND REVENUE
YEAR-TO-YEAR COMPARISON

2021 vs. 2020 YTD thru 11/30/2021	2021 Actual	2020 Actual	Year-to-Year Change	% Change
DRPA Traffic	42,749,636	37,102,305	5,647,331	15.22%
DRPA Toll Revenues	$277,663,012	$246,556,210	$31,106,802	12.62%
Average Toll	$6.4951	$6.6453	($0.1502)	(2.26%)
DRPA Traffic Increase (Decrease) from prior month			687,462	
DRPA Revenue Increase (Decrease) from prior month			$3,830,233	

2021 vs. 2019 YTD thru 11/30/2021	2021 Actual	2019 Actual	Year-to-Year Change	% Change
DRPA Traffic	42,749,636	48,835,492	(6,085,856)	(12.46%)
DRPA Toll Revenues	$277,663,012	$305,501,456	($27,838,444)	(9.11%)
Average Toll	$6.4951	$6.2557	$0.2394	3.83%

2021 vs. 2020 YTD thru 12/31/2021	2021 Actual	2020 Actual	Year-to-Year Change	% Change
PATCO Ridership	3,683,090	3,949,425	(266,335)	(6.74%)
PATCO Net Passenger Revenues	$8,591,422	$9,300,997	($709,575)	(7.63%)
Average Fare	$2.3327	$2.3550	($0.0224)	(0.95%)
PATCO Ridership Increase (Decrease) from prior month			181,203	
PATCO Revenue Increase (Decrease) from prior month			$463,562	

2021 vs. 2019 YTD thru 12/31/2021	2021 Actual	2019 Actual	Year-to-Year Change	% Change
PATCO Ridership	3,683,090	11,107,474	(7,424,384)	(66.84%)
PATCO Net Passenger Revenues	$8,591,422	$27,243,638	($18,652,216)	(68.46%)
Average Fare	$2.3327	$2.4527	($0.1201)	(4.90%)

BUDGET VS. ACTUAL

2021 YTD thru 11/30/2021	2021 Budget (11 mo)	2021 Actual (11 mo)	(Under) / Over Budget	% (Under) / Over Budget
DRPA Traffic	38,855,848	42,749,636	3,893,788	10.02%
DRPA Toll Revenues	$254,505,806	$277,663,012	$23,157,206	9.10%
DRPA Traffic Increase (Decrease) from prior month			301,319	
DRPA Revenue Increase (Decrease) from prior month			$1,733,890	
Frequent Bridge Traveler Credit	$1,600,543	$1,055,268	($545,275)	(34.07%)
Delayed Transaction (Net) Revenue	$1,829,192	$4,395,798	$2,566,606	140.31%

# of Transactions Reviewed: 946,040 YTD 2021
# of Transactions Reviewed: 5,443,906 since May 2016

2021 YTD thru 12/31/2021	2021 Budget (12 mo)	2021 YTD Actual (12 mo)	(Under) / Over Budget	% (Under) / Over Budget
PATCO Ridership	4,620,033	3,683,090	(936,943)	(20.28%)
PATCO Net Passenger Revenues	$10,799,698	$8,591,422	($2,208,276)	(20.45%)
PATCO Ridership Increase (Decrease) from prior month			(163,209)	
PATCO Revenue Increase (Decrease) from prior month			($391,757)	

OPERATING EXPENSES - YTD NOVEMBER 2021
BUDGET VS. ACTUAL (UNAUDITED) *

2021 YTD thru 11/30/2021	2021 YTD Budget	2021 YTD Actual	(Under) / Over Budget	% (Under) / Over Budget
DRPA Budget	$100,078,146	$92,943,332	($7,134,814)	(7.13%)
PATCO Budget	$55,906,479	$49,926,719	($5,979,760)	(10.70%)
Total	$155,984,625	$142,870,051	($13,114,574)	(8.41%)
Change in Budget variance			($411,704)	

* DRPA and PATCO actuals are preliminary

2021 YTD thru 11/30/2021	2021 YTD Budget	2021 YTD Actual	(Under) / Over Budget	% (Under) / Over Budget
PATCO Subsidy	($45,633,133)	($41,690,465)	($3,942,668)	(8.64%)

CONSULTATIVE AND DELIBERATIVE WORKPAPERS

DRPA/PATCO UNAUDITED FINANCIAL SUMMARY
February 8, 2022 (Updated from 2/1/2022)

ESTIMATED GENERAL FUND BALANCE		
Estimated Balance as of 1/31/2022	$284.7	million
Est. change in general fund balance from previous month	($15.1)	million

ESTIMATED FUNDS AVAILABLE TO FUND CAPITAL PROGRAM (Total Project and General Fund Bal.)		
Estimated Balance as of 1/31/2022	$284.7	million
Estimated change from previous month	($15.1)	million
Estimated Balance as of 12/31/2021	$299.8	million
Estimated Balance as of 12/31/2020	$429.9	million
Estimated Balance as of 12/31/2019	$554.5	million
Estimated Balance as of 12/31/2018	$552.7	million

TOTAL DRPA BOND DEBT
As of 1/31/2022 (in thousands of dollars)

	Principal Outstanding	% of Total	Bond Ratings (Moody's/S&P)	Updates
Revenue Bonds	$ 1,006,320	92.5%	A1/ A +	In April 2021, S&P revised our issuer outlook to "stable" from "negative. In March 2020, Moody's changed toll sector to negative outlook but did not change DRPA outlook.
PDP Bonds	81,695	7.5%	Baa1 / A	
Total Debt	$ 1,088,015	100.0%		

Total Debt at its lowest level since 2012.

Total Debt was reduced by $71.7 million after 1/1/2022 principal payment.

RATINGS ACTIONS

In April 2016, S&P upgraded DRPA's PDP Bond ratings from "BBB" to "A-". The Revenue Bonds were affirmed at "A", stable outlook.
In August 2017 S&P reaffirmed the existing bond ratings. On Nov. 16, 2018, S&P upgraded all DRPA Revenue and PDP bonds , taking the revenue bonds to "A+" from "A" and the PDP bonds fom "Baa3" to "Baa2". S&P changed outlook to negative in mid-March 2020.
In April 2021, S&P changed outlook from negative to stable.

In October 2017, Moody's upgraded DRPA's Revenue Bond ratings from "A3" to "A2" with a stable outlook and upgraded the PDP Bond ratings from "Baa3" to "Baa2" with a stable outlook. Moody's raised the "outlook" on all bonds, from stable to positive. Moody's upgraded the DRPA Revenue and PDP Bonds on Feb. 4, 2020, with a stable outlook. Moody's changed entire toll sector to negative outlook on 3/20/20.

2018-2019 ACTION PLAN INITIATIVES

1. DRPA extended Barclays LOC for 4 year term at slighly reduced LOC facility costs.
2. DRPA Board has authorized defeasement of all or portion of 2010D bonds based on market conditions
3. DRPA Board has authorized new money issuance subject to market conditions
4. DRPA assessing impact of new tax law on FRN (Floating Rate Notes) procured with 3 banks in 2016. (See principal amounts above)
5. Investment analysis of General Fund and new proposed investment guidelines to be discussed again at Finance Committee meeting in early 2019.
6. Renegotiated FRN rate with Wells Fargo.
7. November 16: 2010D Bonds Defeased in the amount of $308.4 million using $281.6 million in General Funds
8. December 12: Terminated the 2000 Swaptions (Inactive)
9. December 18: Issuance of 2018 Revenue Bonds Series A $273.5 million, Revenue Refunding Bonds Series B $404.1 million, Revenue Bonds Series C $22.9 million and Terminated the remainder of the swaps. The DRPA has eliminated ALL variable rate debt, and swaps, as of 12/18/18.
1. New investment policy approved by Finance and Board in Feb. Phase I of implementation: Contacted existing money managers on new policy, after veto period expired.

2021 ACTION PLAN INITIATIVES

1. Termination of Maintenance Reserve Fund Forward Delivery Agreement - Net of $593K
2. Board Authorization per SS&R to refund, if prudent, the 2012 PDP bonds
3. Expansion of extension of the bond pool to December 31, 2021
4. Underwriter team selected. Full bond team not yet assembled.

2022 ACTION PLAN INITIATIVES

1. Bond Refunding Team Kick-off February 2, 2022

DELAWARE RIVER PORT AUTHORITY of Pennsylvania & New Jersey

DRPA Finance Committee Meeting
Update on Refunding of 2013 Revenue Bonds and 2012 Port District Project (PDP) Bonds
February 2, 2022

The DRPA has the following outstanding bond issues subject to refunding:

Bond Issue	Par Outstanding	Interest Rate (Coupon)	1st Call Date	Par Callable	Final Maturity
2013 Revenue Bonds	$476 million	4.125 - 5.0%	1/1/2024	$476 million	1/1/2040
2012 PDP Bonds	$82 million	3.0 - 5.0%	1/1/2023	$67 million	1/1/2027

DRPA Actions

- The DRPA Board has already authorized the refunding of the **2013 Revenue Bonds** (either as a current refunding or an advance refunding and either as tax-exempt or taxable) via SS&R 16-098.

- The DRPA Board has also already authorized the refunding of the **2012 PDP Bonds** (again either as a current refunding or an advance refunding and either as tax-exempt or taxable) via a SS&R 21-033.

Status of Financing Team – (selected prior to December 31, 2021 - when bond pool expired)

- ***2013 Refunding***
  - ***B of A and Citibank as Senior Managers, Seibert as Co- Senior***
  - ***RBC (Royal Bank) and Ramirez as Co-Managers***
- ***2012 PDP Bond Refunding***
  - ***Citibank and B of A as Senior Managers, Seibert as Co-Senior***
  - ***No Co-Managers***
- ***Legal Professionals – Finalized (Co-Bond Counsel, Underwriters Counsel, etc.)***
- ***Initial Kick-Off – Wednesday PM, February 2***

Refundings – Plan of Finance

- **2013 Revenue Bonds:** DRPA will do a **'hybrid'** approach refunding approx. half of the 2013 Revenue Bonds now as tax-exempt advance refunding) and wait to refund the other half of the 2013 Revenue Bonds until late 2023. This allows the DRPA to take advantage of a portion of the savings today and could be structured to mitigate impact of the pandemic on traffic revenues.
- DRPA looking to bring forward some debt savings as part of its strategy to increase funds available for Capital Program.

2013 Revenue Bonds – Partial Refunding (Indicative Results)				
Partial Now (January 2022)	**Par Refunded ($000)**	**PV savings ($000)**	**PV Savings (%)**	**Neg. Arbitrage ($000)**
Taxable ***Advance Refunding***	238,295	28,546	12.0%	7,763
Partial Later (October 2023)				
TE ***Current Refunding***	238,290	48,770	20.5%	1,210
TE ***Current Refunding*** + 100 bps	238,290	27,703	11.6%	1,794
Aggregate				
No Rate Movement	476,585	77,316	16.2%	8,973
Rates Increase 100 bps	476,585	56,249	11.8%	9,557

Est. Annual Debt Service Savings - $3.8 million in Calendar Years 2022 - 2039

- **2012 Port District Project Bonds:** Given the smaller size and shorter term of the 2012 PDP Bonds, Acacia/PFM propose that the DRPA effect a tax-exempt "forward" current refunding of all the 2012 Bonds if conditions are sufficiently favorable:

2012 PDP Bonds – Full Refunding (Indicative Results)				
Full Now (January 2022)	**Par Refunded ($000)**	**PV savings ($000)**	**PV Savings (%)**	**Neg. Arbitrage ($000)**
Tax-Exempt ***Forward Refunding***	66,190	3,590	5.4%	344

Est. Annual Debt Service Savings - $3.5 million in Calendar Years 2023 - 2026

Recent Interest Rate Movement

- Taxable and tax-exempt rates have moved higher in the last month primarily due to pronouncements by the Federal Reserve, in their efforts to address inflation, that quantitative easing will be "wound down" more quickly and that short-term interest rate hikes are coming in 2022 (4 or 5 in 2022), the first of which is expected in March.

- Rates have been fluctuating the past several months, and moved up more dramatically in January, which negatively impacts the economics of these refundings.

- This increase in rates however is mitigated by decreases in the negative arbitrage due the shorter period until the respective call dates on the 2013 Revenue Bonds and the 2012 PDP Bonds.

DRPA BOARD MINUTES

DELAWARE RIVER PORT AUTHORITY
BOARD MEETING

One Port Center/Zoom
Wednesday, January 19, 2022

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners
Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Joseph Martz (joined via Zoom at 9:21 a.m.)
Donna Powell
Kathryn Joyce, Esq. (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney
Angelina Perryman

New Jersey Commissioners
Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Albert Frattali
Charles Fentress
Aaron Nelson
Richard Sweeney
Daniel Christy

DRPA/PATCO Staff
John T. Hanson, Chief Executive Officer (in person)
Obra Kernodle, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen M. Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
William Shanahan, Acting Director, Homeland Security
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget and Finance Analysis
Steve Reiners, Director, Fleet Management
Joseph McAvoy, Bridge Director, BFB & BRB
Ricardo DeOliveira, Bridge Director, WWB & CBB
Christina Maroney, Director, Strategic Initiatives
Tonyelle Cook-Artis, Acting Director, Government Relations
Darlene Callands, Manager, Community Relations
Darcie DeBeaumont, Manager, Accounting
Amy Ash, Manager, Contract Administration

Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present
Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Thomas Young, Board Liaison, Bellevue Strategies
David Rapuano, NJ Counsel, Archer & Greiner, P.C.
Alan Kessler, PA Counsel, Duane Morris, LLP

OPEN SESSION

Notice
The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call
Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Sweeney, Christy, Perryman, Joyce, Frattali, Lipsett, Nelson, McKinney, and Martz.

Chairwoman Parker opened the Meeting with the following remarks:

> I would like to welcome and wish everyone a Happy New Year. I wanted to note for the record that it is not lost on me that our first meeting for 2022 falls on the week honoring the legacy and the life of Dr. Martin Luther King, Jr. On Monday, our Nation celebrated the legacy and the life of Dr. Martin Luther King, Jr. I recently read a tribute to Dr. King that stated that "If we want Dr. Martin Luther King, Jr.'s dream to become a reality, then we must all do our part to make it happen. In that sense we must be the change that needs to bring about the change. We all have a role to play in honoring Dr. King's legacy and ensuring that his dream is fully realized. Oftentimes when it comes to diversity, equity and inclusion organizations have these wonderful and progressive policies in place and leaders of the organizations tend to talk the talk, but they don't always walk that talk. As I think about the Delaware River Port Authority, I am pleased to be associated with an organization with shared values that are related to diversity, inclusion, fairness and equity. In my short time serving on this Board, I have observed an organization that works hard to model these key values in key areas. The management embraces diversity and is committed to ensuring that the workforce at the DRPA and PATCO reflects the rich diversity of our great region. It is very important for our viewing public to know this. Much work has been done in this area and management has

recognized that much more can be done. Our management team works extremely hard every day to advance the important principles of equal employment opportunity and inclusion. This commitment begins with training. Based on the briefing received by the Labor Committee this month, I can report that in 2021 all members of the management team completed five (5) modules of training on various diversity, equity and inclusion issues. The rest of the work force will complete D.E.I. training during the first quarter of 2022. A management team that takes advantage of every opportunity to raise awareness among the organization. In 2021, CEO John Hanson, issued several statements on important issues. To me these statements not only raised awareness about relevant issues in our society, but also sent a very strong message to every employee at DRPA and PATCO. These statements assured employees that we see them, appreciate them, and value their contributions to our organization. Next, we are showing our commitment to working with diverse companies. For years our organization has been committed to doing whatever is necessary to provide opportunity for diverse companies to do business with the DRPA and PATCO at all levels. During this month's Labor Committee meeting we received a briefing on a plan to improve our Purchase Card spending with minority, women and veteran owned businesses. We are taking a careful look at all our businesses in all areas. I thank the team, under CEO Hanson's leadership for the efforts they put forth everyday behind the scenes to make Dr. King's dream of equality and fairness a reality at both DRPA and PATCO.

Next, we need to acknowledge the positive press that the Authority received. I hope that by this time each of you have had the opportunity to read the positive press coverage at the end of 2021 concerning the Authority's decision not to raise tolls for the eleventh straight year. My favorite article was presented by *NJ.com*, which stated *"Is it possible for a toll agency to be a superhero to drivers? If it is possible, it is. And if it is possible and they have not increased tolls in more than a decade, which is what the DRPA and Commissioners achieved in 2022."* I want to extend my sincere thanks to all the superheroes on this Board. I am grateful for your service, and I want to include a special thank you to the over 850 superheroes that keep this great organization moving forward. Without their committed service and commitment to controlling costs and prudent spending, the Board's decision to hold tolls stable would not have been possible. In a very transparent way, the Board would like the public to know about the work we are achieving at the DRPA and PATCO.

Public Comment

Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the Chief Executive Officer

CEO Hanson stated that on behalf of the staff he wanted to thank Chairwoman Parker and the Board for her leadership and collaborative way of working together. CEO Hanson then stated that the CEO Report stood as previously submitted. Commissioner Rigo moved to approve the CEO's

Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. He highlighted that at the end of 2021 the toll revenues were higher than expected and we were able to contain our costs significantly due to the leadership of the Authority. Due to inclement weather, January 2022 revenues have started off slow.

Approval of the 3rd Quarter Financial Statement

Chairwoman Parker stated that the 2021 3rd Quarter Financial Statement was previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Fentress moved to receive and file the 3rd Quarter Financials and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of the December 8, 2021 DRPA Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the December 8, 2021 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders covering the Months of November and December 2021 and Contracts covering the Month of December 2021.

Chairwoman Parker stated that the List of Previously Approved Purchase Orders covering the months of November and December 2021 and Contracts covering the month of December 2021 were previously provided to all Commissioners. There were no questions or comments. Commissioner Nelson moved to receive and file the lists and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of January 4, 2022

Chairwoman Parker stated that the Minutes of the January 4, 2022 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on January 4, 2022

Chairwoman Parker stated that there were seven (7) Resolutions from the January 4, 2022 Operations & Maintenance Committee Meeting for consideration:

DRPA-22-002 Construction Monitoring Services for Contract No. 12-J, Re-Opening of Franklin Square.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-002 seeking Board authorization to negotiate an agreement with HNTB Corporation to provide construction monitoring services for Contract 12-J, Re-Opening of Franklin Square Station, in an amount not to exceed $4,627,800.00. Mr. Venuto pointed out that DBE goals were set at 10% and the goal was exceeded by 6.7%. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt DRPA-22-002 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

DRPA-22-003 Capital Project Contract Modifications.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-003 seeking Board authorization to execute contract modifications to two (2) contracts; Michael Baker International, Inc in the amount of $68,300.00 and AECOM Technical Services, Inc., in the amount of $1,923,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. The Resolution also called for the amendment of the Capital Budget to include the increase in contract amounts. Commissioner Powell stated that if there are any political contributions on the AECOM Change Order, that it is recognized. Commissioner Fentress moved to adopt Resolution No. DRPA-22-003 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-004 Ten (10) 2022 Dodge Charger Police Vehicles.

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-004 seeking Board authorization to negotiate a purchase contact with Hertrich Fleet Services, Inc. for the purchase of ten (10) Dodge Charger Police vehicles, in an amount not to exceed $320,830.00. They will be purchased under the PA State Contract No. 4400019930. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-004 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-005 Two (2) 2023 Ford F-750 Diesel Crew Cabs.

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-005 seeking Board authorization to negotiate a purchase contact with Whitmoyer Ford for the purchase of two (2) 2023 Ford F-750 Diesel Crew Cab, in an amount not to exceed $157,090.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-22-005 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-006 One (1) 2022 Wheel Loader.

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-006 seeking Board authorization to negotiate a purchase contact with JESCO, Inc. for the purchase of one (1) wheel loader, in an amount not to exceed $157,970.70. They will be purchased under the New Jersey State Contract T-3057 Bid # 17DPP00032. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt Resolution No. DRPA-22-006 and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-007 Fuel Contract for DRPA and PATCO

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-007 seeking Board authorization to negotiate a purchase contract with Petroleum Trades Corporation for the purchase of unleaded gasoline, low-sulfur automotive diesel fuel, diesel 2% biofuel and low-sulfur heating fuel oil for DRPA and PATCO vehicles and buildings, in an amount not to exceed $750,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt Resolution No. DRPA-22-007 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-008 2022 Charity Event Bridge Closures at BFB & CBB.

Acting Director of Government Relations Cooke-Artis presented Summary Statement and Resolution No. DRPA-22-008 seeking Board authorization to provide labor support for five annual charity events during 2022 that involve bridge roadway or ramp closures at two of our four bridges: three (3) events at the Ben Franklin Bridge, and two (2) events at the Commodore Barry Bridge, in an amount not to exceed $27,566.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-008 and Commissioner Rigo seconded the motion. Chairwoman Parker abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Labor Committee Meeting Minutes of January 4, 2022.

Chairwoman Parker stated that the Minutes of the January 4, 2022 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on January 4, 2022.

Chairwoman Parker stated that there was one (1) Resolution from the January 4, 2022 Labor Committee Meeting for consideration:

DRPA-22-001 Qualified Law Firms to Provide Legal Services to the DRPA and PATCO.

General Counsel Santarelli presented Summary Statement and Resolution No. DRPA-22-001 seeking Board adopt and approve a list of law firms qualified to provide legal services to the Delaware River Port Authority and Port Authority Transit Corporation. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-001 and Commissioner Sweeney seconded the motion. Chairwoman Parker and Vice Chair Nash abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of January 5, 2022

Chairwoman Parker stated that the Minutes of the January 5, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on January 5, 2022

Chairwoman Parker stated that there was one (1) Resolution from the January 5, 2022 Finance Committee Meeting for consideration.

DRPA-22-009 Renewal of Agreement for 10th Street & Packer Avenue Parking Lot.

Deputy General Counsel Sasitorn presented Summary Statement and Resolution No. DRPA-22-009 seeking Board authorization to enter into a one (1) year renewal agreement with Evans All Pro Properties, LLC for the use of forty parking spaces within a DRPA-owned parking lot in the vicinity of 10th Street and Packer Avenue, Philadelphia, PA, in an amount not to exceed $900.00 per month. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt Resolution No. DRPA-22-009 and Commissioner Rigo seconded the motion. All Commissioners

in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Citizens Advisory Committee Report
There was no report from the Citizens Advisory Committee.

Unfinished Business
There were no Unfinished Business items.

New Business
Chairwoman Parker announced there was one (1) item of New Business for consideration**:**

DRPA-22-010 Consideration of Pending DRPA Contracts (Between $25,000 and $100,000).

Manager of Contracts Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate pending DRPA contracts between $25,000 and $100,000. Ms. Ash explained that there were four (4) contracts or change order/supplement for consideration with the following vendors: Henke Manufacturing, in the amount of $29,636.00; General Sales Administration (Major Police Supply), in the amount of $47,060.70; H.A. DeHart & Sons, in the amount of $54,852.30; and JJD Electric, LLC, in the amount of $43,869.11. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-22-010 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:44 a.m.

Adjournment
With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn. Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:53 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary

DRPA MONTHLY LIST OF PREVIOUSLY APPROVED PAYMENTS

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 1/01/22 THRU 1/31/22
MEETING DATE 2/16/2022

VENDOR NAME	ITEM DESCRIPTION	RESOLUTION #/ AUTHORIZATION	AMOUNT	
RICARDO N. DEOLIVEIRA	ACCIDENT FREE EXPENSES	25KTHRES	$225.00	
	ACCIDENT FREE EXPENSES TOTAL		$225.00	
AMERIHEALTH INSURANCE COMPANY	ACTIVE MEDICAL INSURANCE	D-21-081	$681,325.16	
	ACTIVE MEDICAL INSURANCE TOTAL		$681,325.16	
JPC GROUP, INC.	ANCHORAGE PRESERVATION	D-19-114	$254,621.25	**
PARSONS TRANSPORTATION GRP OF NY	ANCHORAGE PRESERVATION	D-17-032	$1,922.44	**
	ANCHORAGE PRESERVATION TOTAL		$256,543.69	
US ELECTRICAL SERVICES, INC.	APPROACHES & THRU-TRUSS LIGHT POLES	25KTHRES	$1,325.00	**
	APPROACHES & THRU-TRUSS LIGHT POLES TOTAL		$1,325.00	
HNTB CORPORATION	BIENNIAL INSPECTION	D-20-005	$6,771.65	
WSP USA INC.	BIENNIAL INSPECTION	D-20-004	$15,558.07	
	BIENNIAL INSPECTION TOTAL		$22,329.72	
TD BANK, N.A.	BOND SERVICE	BOND RESOLUTIONS	$10,552,000.00	
	BOND SERVICE TOTAL		$10,552,000.00	
TD BANK, N.A.	BOND TRUSTEE FEES	D-18-008	$6,500.00	
	BOND TRUSTEE FEES TOTAL		$6,500.00	
TURNER SURETY AND INSURANCE	BRIDGE DECK REHABILITATION - 2021	D-16-109	$1,750.00	**
	BRIDGE DECK REHABILITATION - 2021 TOTAL		$1,750.00	
WSP USA INC.	CABLE INVESTIGATION	D-19-134	$208,637.30	**
	CABLE INVESTIGATION TOTAL		$208,637.30	
GANNETT FLEMING, INC.	CAMDEN TOWER ELEVATOR	D-17-093	$5,546.16	**
	CAMDEN TOWER ELEVATOR TOTAL		$5,546.16	
DUANE MORRIS LLP	CAR REHAB DESIGN	D-16-013	$2,940.00	**
DUANE MORRIS LLP	CAR REHAB DESIGN	D-19-030	$5,355.00	**
	CAR REHAB DESIGN TOTAL		$8,295.00	
ALBERT L. GAUDIOSO	CDL LICENSE FEES	25KTHRES	$44.00	
JOHN R. LICCKETTO	CDL LICENSE FEES	25KTHRES	$44.00	
JOSEPH M. MAROCCIA	CDL LICENSE FEES	25KTHRES	$44.00	
	CDL LICENSE FEES TOTAL		$132.00	
BRINK'S, INCORPORATED	CONTRACT SERVICE EXPENSE	D-20-045	$41,586.08	
CONDUENT STATE & LOCAL SOLUTIONS	CONTRACT SERVICE EXPENSE	D-16-125	$508.45	
JAMES NOTTINGHAM	CONTRACT SERVICE EXPENSE	D-20-139	$2,750.00	
S & S CONSULTANTS, LLC	CONTRACT SERVICE EXPENSE	D-19-104	$43,500.00	
TRI-COUNTY TERMITE & PEST CONTROL	CONTRACT SERVICE EXPENSE	25KTHRES	$115.00	
	CONTRACT SERVICE EXPENSE TOTAL		$88,459.53	
LAZ KARP ASSOCIATES, LLC	CONTRACTED P/T TOLL COLLECTORS	D-20-112	$56,099.15	
	CONTRACTED P/T TOLL COLLECTORS TOTAL		$56,099.15	
LAZ KARP ASSOCIATES, LLC	CONTRACTED TEMP HELP - TOLL COLLECTORS	D-20-112	$3,635.84	
	CONTRACTED TEMP HELP - TOLL COLLECTORS TOTAL		$3,635.84	
CONDUENT STATE & LOCAL SOLUTIONS	CONTRACTORS - EZP VPC	D-16-125	$54,735.74	
	CONTRACTORS - EZP VPC TOTAL		$54,735.74	
CONDUENT STATE & LOCAL SOLUTIONS	CONTRACTORS - EZP WALK IN CSC	D-16-125	$90,793.62	
	CONTRACTORS - EZP WALK IN CSC TOTAL		$90,793.62	
CJ MAINTENANCE INC	CUSTODIAL SERVICES	D-20-068	$20,240.85	
	CUSTODIAL SERVICES TOTAL		$20,240.85	
SHI INTERNATIONAL CORP.	DATA PROCESSING EXPENSE	25KTHRES	$13,704.54	
VISUAL COMPUTER SOLUTIONS, INC.	DATA PROCESSING EXPENSE	25KTHRES	$6,226.36	
ZAYO GROUP HOLDINGS INC	DATA PROCESSING EXPENSE	25KTHRES	$3,272.00	
	DATA PROCESSING EXPENSE TOTAL		$23,202.90	
ARCHER & GREINER	DECK CONDITION ASSESSMENT AND FEASIBILITY	D-19-030	$17,590.00	**
	DECK CONDITION ASSESSMENT AND FEASIBILITY TOTAL		$17,590.00	
AECOM TECHNICAL SERVICES, INC	DELEADING AND REPAINTING	D-16-002	$1,808.71	**
ARCHER & GREINER	DELEADING AND REPAINTING	D-19-030	$17,750.00	**
	DELEADING AND REPAINTING TOTAL		$19,558.71	
HNTB CORPORATION	DRPA PATCO INTERLOCKING AND TRACK REHAB	D-20-029	$31,058.82	**
	DRPA PATCO INTERLOCKING AND TRACK REHAB TOTAL		$31,058.82	
ATLANTIC CITY ELECTRIC	ELECTRICITY EXPENSE	UTILITY	$1,446.82	
PECO - PAYMENT PROCESSING	ELECTRICITY EXPENSE	UTILITY	$22,710.33	
PSE&G CO.	ELECTRICITY EXPENSE	UTILITY	$44,413.06	
	ELECTRICITY EXPENSE TOTAL		$68,570.21	
CAREBRIDGE CORPORATION	EMPLOYEE ASSISTANCE PROGRAM	D-21-070	$2,606.76	
	EMPLOYEE ASSISTANCE PROGRAM TOTAL		$2,606.76	
DELTA DENTAL OF NEW JERSEY, INC.	EMPLOYEE DENTAL INSURANCE	D-21-082	$27,641.33	
	EMPLOYEE DENTAL INSURANCE TOTAL		$27,641.33	
AECOM TECHNICAL SERVICES, INC	ENGINEERING SERVICES	D-21-014	$17,548.45	
DRESDNER ROBIN ENVIRONMENTAL	ENGINEERING SERVICES	D-21-014	$1,416.00	
GANNETT FLEMING, INC.	ENGINEERING SERVICES	D-21-014	$14,340.66	
LTK CONSULTING SERVICES INC	ENGINEERING SERVICES	D-21-014	$23,516.02	
PENNONI ASSOCIATES INC.	ENGINEERING SERVICES	D-17-093	$2,011.81	
PENNONI ASSOCIATES INC.	ENGINEERING SERVICES	D-21-014	$36.06	

** Capital Expenditure

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 1/01/22 THRU 1/31/22
MEETING DATE 2/16/2022

VENDOR NAME	ITEM DESCRIPTION	RESOLUTION #/ AUTHORIZATION	AMOUNT	
VANASSE HANGEN BRUSTLIN INC	ENGINEERING SERVICES	D-21-014	$18,055.96	
WSP USA INC.	ENGINEERING SERVICES	D-17-093	$58,231.67	
	ENGINEERING SERVICES TOTAL		$135,156.63	
DELL MARKETING LP	EQUIPMENT	25KTHRES	$2,174.67	
	EQUIPMENT TOTAL		$2,174.67	
ANA SOURCING LLC	EQUIPMENT & TOOLS	25KTHRES	$834.40	
ATLANTIC TACTICAL	EQUIPMENT & TOOLS	25KTHRES	$5,876.62	
ELMER DOOR CO., INC.	EQUIPMENT & TOOLS	25KTHRES	$3,020.00	
FELTON L. WALKER	EQUIPMENT & TOOLS	25KTHRES	$225.00	
MADHAVAN INC	EQUIPMENT & TOOLS	25KTHRES	$1,250.00	
SUPREME SAFETY, INC	EQUIPMENT & TOOLS	25KTHRES	$2,659.80	
TAYLOR CORPORATION	EQUIPMENT & TOOLS	25KTHRES	$1,095.00	
TINA A LISTON-HORNER	EQUIPMENT & TOOLS	25KTHRES	$2,696.36	
TRAFFIC SAFETY SERVICE LLC	EQUIPMENT & TOOLS	25KTHRES	$3,318.00	
TRISTATE INDUSTRIAL DISTRIBUTORS	EQUIPMENT & TOOLS	25KTHRES	$460.04	
US ELECTRICAL SERVICES, INC.	EQUIPMENT & TOOLS	25KTHRES	$18.75	
WEST PUBLISHING CORPORATION	EQUIPMENT & TOOLS	25KTHRES	$861.15	
	EQUIPMENT & TOOLS TOTAL		$22,315.12	
AMERICAN EXPRESS	E-ZPASS CREDIT CARD FEES	D-04-031	$43.89	
NJ E-ZPASS	E-ZPASS CREDIT CARD FEES	D-16-125	$1,007,831.41	
PAYMENTECH	E-ZPASS CREDIT CARD FEES	D-04-031	$831.27	
	E-ZPASS CREDIT CARD FEES TOTAL		$1,008,706.57	
GRAYBAR ELECTRIC CO. INC.	FIBER OPTIC CABLE	CEOEMG	$186.31	**
	FIBER OPTIC CABLE TOTAL		$186.31	
CHI CONSULTING ENGINEERS LLC	FINGER JOINT REHABILITATION	D-17-093	$19,501.48	**
	FINGER JOINT REHABILITATION TOTAL		$19,501.48	
RIGGINS INC	GASOLINE - UNLEADED	D-20-113	$18,928.15	
	GASOLINE - UNLEADED TOTAL		$18,928.15	
SYMETRA LIFE INSURANCE COMP.	GROUP LIFE & ACCIDENT INSURANCE	D-20-081	$110,136.91	
	GROUP LIFE & ACCIDENT INSURANCE TOTAL		$110,136.91	
PHILADELPHIA GAS WORKS	HEATING EXPENSE	UTILITY	$10,232.15	
PSE&G CO.	HEATING EXPENSE	UTILITY	$21,404.51	
SOUTH JERSEY GAS COMPANY	HEATING EXPENSE	UTILITY	$11,379.14	
	HEATING EXPENSE TOTAL		$43,015.80	
A.P. CONSTRUCTION, INC.	INST ELEVATORS REMAINING STATIONS	D-17-046	$661,916.37	**
BURNS ENGINEERING, INC.	INST ELEVATORS REMAINING STATIONS	P-17-011	$46,779.18	**
SOWINSKI SULLIVAN ARCHITECTS, PC	INST ELEVATORS REMAINING STATIONS	D-13-080	$913.28	**
	INST ELEVATORS REMAINING STATIONS TOTAL		$709,608.83	
MOTT MACDONALD GROUP, INC.	INSTALL NEW IN-FLOOR TRAIN CAR HOIST	D-17-093	$4,634.20	**
	INSTALL NEW IN-FLOOR TRAIN CAR HOIST TOTAL		$4,634.20	
TURNER SURETY AND INSURANCE	INSURANCE EXPENSE	D-21-097	$168,265.00	
TURNER SURETY AND INSURANCE	INSURANCE EXPENSE	D-21-102	$46,200.00	
TURNER SURETY AND INSURANCE	INSURANCE EXPENSE	D-21-104	$294,937.50	
	INSURANCE EXPENSE TOTAL		$509,402.50	
PORT AUTHORITY TRANSIT CORPORATION	INTERCOMPANY TRANSFERS	NONE	$3,268,954.51	
	INTERCOMPANY TRANSFERS TOTAL		$3,268,954.51	
PORT AUTHORITY TRANSIT CORPORATION	INTERCOMPANY TRANSFERS-CAPITAL	NONE	$958,937.24	**
	INTERCOMPANY TRANSFERS-CAPITAL TOTAL		$958,937.24	
S GROUP INC	INTEREST INCOME - INVESTMENTS	D-00-079	$25,333.25	
	INTEREST INCOME - INVESTMENTS TOTAL		$25,333.25	
THE HAVERFORD TRUST COMPANY	INVESTMENT MANAGEMENT FEES	D-00-079	$2,523.02	
	INVESTMENT MANAGEMENT FEES TOTAL		$2,523.02	
IUOE 542 BENEFIT FUNDS	IUOE HEALTH & WELFARE	D-18-135	$430,440.00	
	IUOE HEALTH & WELFARE TOTAL		$430,440.00	
Y-PERS, INC.	JANITORIAL SUPPLIES	25KTHRES	$415.68	
	JANITORIAL SUPPLIES TOTAL		$415.68	
THEMELIS SOULOUNIAS	JOB CERTIFICATIONS & LICENSES	25KTHRES	$170.00	
	JOB CERTIFICATIONS & LICENSES TOTAL		$170.00	
TRANSCORE LP	MAINT. FEE - TOLL COLLECTION EQUIP	D-20-059	$75,558.00	
	MAINT. FEE - TOLL COLLECTION EQUIP TOTAL		$75,558.00	
DIRECTV	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$920.88	
FBI-LEEDA INC	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$100.00	
INTERNATIONAL RISK MANAGEMENT	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$5,669.12	
NICOLE C. OCHROCH	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$280.00	
PENNSYLVANIA BAR ASSOCIATION	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$375.00	
SEPTA FOR PA UCP	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$3,000.00	
SOUTHERN NEW JERSEY DEVELOPMENT	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$100.00	
WOMEN'S BUSINESS ENTERPRISE CENTER	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	$2,500.00	
	MEMBERSHIPS & SUBSCRIPTIONS TOTAL		$12,945.00	
AUTO SUPER WASH, INC	MISCELLANEOUS SUPPLIES	25KTHRES	$500.40	

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VENDOR NAME	ITEM DESCRIPTION	RESOLUTION #/ AUTHORIZATION	AMOUNT	
	MISCELLANEOUS SUPPLIES TOTAL		$500.40	
TD BANK, N.A.	NET PAYROLL	NONE	$14,203.81	
WELLS FARGO BANK, NA	NET PAYROLL	NONE	$2,047,826.04	
	NET PAYROLL TOTAL		$2,062,029.85	
SHI INTERNATIONAL CORP.	NETWORK CABINET AC UNITS	D-21-059B	$36,913.00	**
	NETWORK CABINET AC UNITS TOTAL		$36,913.00	
JUPITER PAINTING CONTRACTING	NJ APPROACH BRIDGES PAINTING	D-19-129	$118,375.60	**
	NJ APPROACH BRIDGES PAINTING TOTAL		$118,375.60	
GREENMAN-PEDERSEN, INC.	NJ APPROACH ROADWAY RESURFACING	D-19-113	$2,777.62	**
SOUTH STATE, INC.	NJ APPROACH ROADWAY RESURFACING	D-19-112	$77,273.19	**
	NJ APPROACH ROADWAY RESURFACING TOTAL		$80,050.81	
CONDUENT STATE & LOCAL SOLUTIONS	NJ CSC TRANSACTIONS	D-16-125	$79,320.86	
	NJ CSC TRANSACTIONS TOTAL		$79,320.86	
BROWN'S GRAPHIC SOLUTIONS, INC	OFFICE SUPPLIES	25KTHRES	$49.50	
W.B. MASON CO. INC	OFFICE SUPPLIES	D-20-126	$935.83	
	OFFICE SUPPLIES TOTAL		$985.33	
PENNONI ASSOCIATES INC.	OPC BUILDING RENOVATIONS	D-17-093	$7,934.26	**
	OPC BUILDING RENOVATIONS TOTAL		$7,934.26	
TRANSPORTATION RESOURCE ASSOCIATES	OTHER GRANT RECEIVABLES	D-19-035	$20,337.22	
	OTHER GRANT RECEIVABLES TOTAL		$20,337.22	
AECOM TECHNICAL SERVICES, INC	PA APPROACH OVERPASS REHAB	D-17-005	$2,124.94	**
JPC GROUP, INC.	PA APPROACH OVERPASS REHAB	D-19-127	$139,942.48	**
STV INCORPORATED	PA APPROACH OVERPASS REHAB	D-19-128	$210,607.31	**
	PA APPROACH OVERPASS REHAB TOTAL		$352,674.73	
PA STATE EMPLOYEES RETIREMENT SYSTEM	PA SERS	NONE	$1,298,974.52	
	PA SERS TOTAL		$1,298,974.52	
W.B. MASON CO. INC	PAPER OFFCE/PRT SHOP	D-20-129	$1,012.83	
	PAPER OFFCE/PRT SHOP TOTAL		$1,012.83	
AECOM TECHNICAL SERVICES, INC	PATCO HALL & WAY INTERLK REHAB	D-20-087	$52,988.60	**
RAILROAD CONSTRUCTION CO. INC	PATCO HALL & WAY INTERLK REHAB	D-20-091	$1,848,788.25	**
	PATCO HALL & WAY INTERLK REHAB TOTAL		$1,901,776.85	
TURNER SURETY AND INSURANCE	PATCO INSURANCE EXPENSE	D-21-104	$330,809.05	
	PATCO INSURANCE EXPENSE TOTAL		$330,809.05	
BROWN & CONNERY LLP	PATCO ROW EMBANKMENT - PHASE 5	D-19-030	$962.50	**
	PATCO ROW EMBANKMENT - PHASE 5 TOTAL		$962.50	
SAP NATIONAL SECURITY SERVICES INC	PATCO SOFTWARE LICENSE FEES	D-21-007	$112,186.69	
	PATCO SOFTWARE LICENSE FEES TOTAL		$112,186.69	
A.P. CONSTRUCTION, INC.	PATCO STATION ENHANCEMENTS	D-20-051	$646,192.85	**
MICHAEL BAKER INTERNATIONAL INC	PATCO STATION ENHANCEMENTS	D-20-052	$24,495.97	**
TRANSYSTEMS CORPORATION	PATCO STATION ENHANCEMENTS	D-20-110	$2,081.72	**
	PATCO STATION ENHANCEMENTS TOTAL		$672,770.54	
T MOBILE USA INC	PATCO TELEPHONE	UTILITY	$127.36	
VERIZON	PATCO TELEPHONE	UTILITY	$903.91	
VERIZON BUSINESS	PATCO TELEPHONE	UTILITY	$32.54	
	PATCO TELEPHONE TOTAL		$1,063.81	
CITY OF PHILADELPHIA	PAYROLL TAXES	NONE	$30,037.09	
INTERNAL REVENUE SERVICE	PAYROLL TAXES	NONE	$940,686.52	
PA DEPT OF REVENUE	PAYROLL TAXES	NONE	$32,003.40	
TREASURER - STATE OF NEW JERSEY	PAYROLL TAXES	NONE	$93,731.51	
	PAYROLL TAXES TOTAL		$1,096,458.52	
PNC BANK P-CARD	P-CARD PURCHASES	25KTHRES	$104,763.11	
	P-CARD PURCHASES TOTAL		$104,763.11	
REMINGTON & VERNICK ENGINEERS II,	PENNDOT I95 INTERCHANGE IMPROVEMENT	D-21-015	$37,210.51	**
	PENNDOT I95 INTERCHANGE IMPROVEMENT TOTAL		$37,210.51	
GANNETT FLEMING, INC.	PHASE 3 OF ELECTRICAL TRANSFORMER REPLAC	D-18-028	$39,098.62	**
	PHASE 3 OF ELECTRICAL TRANSFORMER REPLAC TOTAL		$39,098.62	
PITNEY BOWES INC	POSTAGE EXPENSES	25KTHRES	$108.00	
U.S. POSTAL SERVICE	POSTAGE EXPENSES	25KTHRES	$1,663.56	
UNITED PARCEL SERVICE (UPS)	POSTAGE EXPENSES	UTILITY	$21.09	
	POSTAGE EXPENSES TOTAL		$1,792.65	
ACACIA FINANCIAL GROUP, INC.	PROFESSIONAL FEES - CONSULTING	D-18-040	$37,031.25	
	PROFESSIONAL FEES - CONSULTING TOTAL		$37,031.25	
GALLAGHER BENEFIT SERVICES, INC	PROFESSIONAL FEES - INS BROKERS	D-18-053	$26,062.50	
TURNER SURETY AND INSURANCE	PROFESSIONAL FEES - INS BROKERS	D-18-054	$20,448.45	
	PROFESSIONAL FEES - INS BROKERS TOTAL		$46,510.95	
ARCHER & GREINER	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$5,553.45	
BROWN & CONNERY LLP	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$2,230.57	
DILWORTH PAXSON LLP	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$1,911.25	
DUANE MORRIS LLP	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$83,710.00	
GENOVA BURNS LLC	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$4,812.50	

** Capital Expenditure

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VENDOR NAME	ITEM DESCRIPTION	RESOLUTION #/ AUTHORIZATION	AMOUNT	
KLEINBARD LLC	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$2,365.00	
PARKER MCCAY PA	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$3,420.00	
STEVENS & LEE	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$1,040.60	
ZELLER & WIELICZKO, LLP	PROFESSIONAL FEES - LEGAL COSTS	D-19-030	$11,008.53	
	PROFESSIONAL FEES - LEGAL COSTS TOTAL		$116,051.90	
INTERSTATE MOBILE CARE, INC.	PROFESSIONAL FEES - MEDICAL	P-18-004	$9,413.00	
U.S. REGIONAL OCCUPATIONAL HEALTH	PROFESSIONAL FEES - MEDICAL	P-18-004	$222.60	
	PROFESSIONAL FEES - MEDICAL TOTAL		$9,635.60	
AECOM TECHNICAL SERVICES, INC	PROFESSIONAL SERVICES	D-18-084	$1,339.11	
BENEFIT HARBOR LP	PROFESSIONAL SERVICES	D-20-094	$4,528.63	
FIRST STATE TRUST COMPANY	PROFESSIONAL SERVICES	25KTHRES	$3,241.32	
	PROFESSIONAL SERVICES TOTAL		$9,109.06	
GRM INFORMATION MANAGEMENT SERVICES	RECORDS MANAGEMENT FEES	D-20-090	$959.46	
	RECORDS MANAGEMENT FEES TOTAL		$959.46	
BURNS ENGINEERING, INC.	RENEWABLE ENERGY INTEGRATION	D-17-093	$4,005.14	**
DUANE MORRIS LLP	RENEWABLE ENERGY INTEGRATION	D-19-030	$5,635.00	**
	RENEWABLE ENERGY INTEGRATION TOTAL		$9,640.14	
BURNS ENGINEERING, INC.	REOPENING FRANKLIN SQUARE	D-19-023	$5,552.13	**
DUANE MORRIS LLP	REOPENING FRANKLIN SQUARE	D-19-030	$16,240.00	**
	REOPENING FRANKLIN SQUARE TOTAL		$21,792.13	
CERTIFIED SPEEDOMETER SERVICE INC	REPAIRS AND MAINTENANCE - OTHER	25KTHRES	$864.00	
	REPAIRS AND MAINTENANCE - OTHER TOTAL		$864.00	
TRI-M GROUP LLC	REPLACE BRB & CBB FIBER	D-19-044	$1,583.00	**
	REPLACE BRB & CBB FIBER TOTAL		$1,583.00	
GANNETT FLEMING, INC.	REPLACE ELECTRICAL CABLES IN SUBWAYS	D-19-108	$53,050.32	**
	REPLACE ELECTRICAL CABLES IN SUBWAYS TOTAL		$53,050.32	
AMERIHEALTH INSURANCE COMPANY	RETIREE MEDICAL INSURANCE	D-21-081	$203,330.68	
UNITED HEALTHCARE	RETIREE MEDICAL INSURANCE	D-21-093	$126,774.07	
	RETIREE MEDICAL INSURANCE TOTAL		$330,104.75	
HORIZON BLUE CROSS BLUE SHIELD	RETIREE MEDICAL PRESCRIPTION INSURANCE	D-20-100	$36,133.66	
	RETIREE MEDICAL PRESCRIPTION INSURANCE TOTAL		$36,133.66	
Y-PERS, INC.	SALT-SODIUM CHLORIDE	25KTHRES	$3,430.00	
	SALT-SODIUM CHLORIDE TOTAL		$3,430.00	
GREEN LAWN FERTILIZING LLC	SEED, SOD, SOIL, ETC	25KTHRES	$767.00	
	SEED, SOD, SOIL, ETC TOTAL		$767.00	
SAP NATIONAL SECURITY SERVICES INC	SOFTWARE LICENSE FEES	D-21-007	$208,346.71	
	SOFTWARE LICENSE FEES TOTAL		$208,346.71	
CITY OF PHILADELPHIA	STREET SUBWAY LEASE – BASE RENT	D-94-075	$2.00	
	STREET SUBWAY LEASE – BASE RENT TOTAL		$2.00	
DRISCOLL CONSTRUCTION CO INC	STRUCTURAL REHABILITATION-PHASE II	D-20-053	$1,323,519.15	**
URBAN ENGINEERS, INC.	STRUCTURAL REHABILITATION-PHASE II	D-20-066	$95,853.15	**
	STRUCTURAL REHABILITATION-PHASE II TOTAL		$1,419,372.30	
THORNTON TOMASETTI, INC.	SUSPENSION CABLE INSPECT/DESIGN	D-16-022	$15,557.67	**
	SUSPENSION CABLE INSPECT/DESIGN TOTAL		$15,557.67	
EPLUS TECHNOLOGY, INC.	SUSPENSION SPANS REHABILITATION	D-21-107	$16,444.16	**
GREENMAN-PEDERSEN, INC.	SUSPENSION SPANS REHABILITATION	D-19-132	$178,214.32	**
HNTB CORPORATION	SUSPENSION SPANS REHABILITATION	D-21-037	$11,432.84	**
SKANSKA KOCH INC.	SUSPENSION SPANS REHABILITATION	D-19-131	$1,649,743.44	**
	SUSPENSION SPANS REHABILITATION TOTAL		$1,855,834.76	
APLUS CONFERENCING LTD	TELEPHONE & TELECOM EXPENSE	UTILITY	$1,253.90	
T MOBILE USA INC	TELEPHONE & TELECOM EXPENSE	UTILITY	$509.44	
VERIZON	TELEPHONE & TELECOM EXPENSE	UTILITY	$4,729.48	
VERIZON BUSINESS	TELEPHONE & TELECOM EXPENSE	UTILITY	$2,431.99	
VERIZON WIRELESS	TELEPHONE & TELECOM EXPENSE	UTILITY	$9,065.45	
	TELEPHONE & TELECOM EXPENSE TOTAL		$17,990.26	
ACCOUNTANTS FOR YOU, INC	TEMPORARY SERVICES	D-19-058	$7,289.88	
ISEARCH PARTNERS INC	TEMPORARY SERVICES	D-19-058	$6,376.13	
	TEMPORARY SERVICES TOTAL		$13,666.01	
ONE CALL CONCEPTS, INC.	TESTING AND INSPECTION FEES	25KTHRES	$55.77	
	TESTING AND INSPECTION FEES TOTAL		$55.77	
ESSIE WHITE	TOLL REFUND	25KTHRES	$5.00	
	TOLL REFUND TOTAL		$5.00	
IBI GROUP PROFESSIONAL SERVICES USA	TOLL TECHNOLOGY DESIGN - PHASE 1	D-18-125	$4,498.14	**
	TOLL TECHNOLOGY DESIGN - PHASE 1 TOTAL		$4,498.14	
JOHN T. HANSON	TRAINING REGISTRATION FEES	25KTHRES	$139.50	
	TRAINING REGISTRATION FEES TOTAL		$139.50	
COSTANTINO PARISI	TRAVEL EXPENSES	25KTHRES	$47.04	
DARYL A. JENIFER	TRAVEL EXPENSES	25KTHRES	$5.04	
DENISE L. SANCHEZ	TRAVEL EXPENSES	25KTHRES	$6.16	
DONALD L. TATHAM	TRAVEL EXPENSES	25KTHRES	$15.68	

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VENDOR NAME	ITEM DESCRIPTION	RESOLUTION #/ AUTHORIZATION	AMOUNT	
EILEEN L. SMITH	TRAVEL EXPENSES	25KTHRES	$5.04	
JEFFREY L. GRIM	TRAVEL EXPENSES	25KTHRES	$5.04	
KIMBERLY A. MARCHELLINO	TRAVEL EXPENSES	25KTHRES	$3.92	
LAURA SADLER HUNTER	TRAVEL EXPENSES	25KTHRES	$11.20	
MICHAEL S. PELLEGRINO	TRAVEL EXPENSES	25KTHRES	$11.20	
NICOLE D. AULETTO	TRAVEL EXPENSES	25KTHRES	$11.20	
RASHIDAH SMITH	TRAVEL EXPENSES	25KTHRES	$11.20	
SABRINA M. SPEI	TRAVEL EXPENSES	25KTHRES	$12.32	
SULTAN M. SALEEM-BROWN	TRAVEL EXPENSES	25KTHRES	$11.20	
TARIQ E. LEWIS	TRAVEL EXPENSES	25KTHRES	$6.16	
	TRAVEL EXPENSES TOTAL		$162.40	
ADAM E. CARMASINE	TUITION REIMBURSEMENT EXPENSE	25KTHRES	$1,247.39	
ANNE M. KUBIAK	TUITION REIMBURSEMENT EXPENSE	25KTHRES	$2,466.00	
	TUITION REIMBURSEMENT EXPENSE TOTAL		$3,713.39	
ACME UNIFORMS FOR INDUSTRY	UNIFORM CLEANING EXPENSE	25KTHRES	$347.75	
	UNIFORM CLEANING EXPENSE TOTAL		$347.75	
A-1 UNIFORM CITY INC.	UNIFORM EXPENSE	25KTHRES	$775.00	
KEYPORT ARMY NAVY	UNIFORM EXPENSE	25KTHRES	$1,735.10	
LAWMEN SUPPLY CO OF NEW JERSEY INC	UNIFORM EXPENSE	25KTHRES	$45.50	
PNC BANK P-CARD	UNIFORM EXPENSE	25KTHRES	$14,778.60	
	UNIFORM EXPENSE TOTAL		$17,334.20	
EMPLOYEE PASS THROUGH PAYMENTS	UNION DUES, EMPLOYEE CONTRIBUTIONS, ETC.	NONE	$221,791.44	
	UNION DUES, EMPLOYEE CONTRIBUTIONS, ETC. TOTAL		$221,791.44	
GENUINE PART COMPANY	VEHICLE PARTS FOR REPAIRS	D-21-019	$379.57	
	VEHICLE PARTS FOR REPAIRS TOTAL		$379.57	
VISION BENEFITS OF AMERICA	VISION INSURANCE	D-19-079	$5,726.10	
	VISION INSURANCE TOTAL		$5,726.10	
BURNS ENGINEERING, INC.	VOLTAGE REGULATORS	D-21-014	$57,975.87	**
	VOLTAGE REGULATORS TOTAL		$57,975.87	
CAMDEN COUNTY MUNICIPAL UTILITIES	WATER & SEWER EXPENSE	UTILITY	$1,948.33	
CITY OF CAMDEN	WATER & SEWER EXPENSE	UTILITY	$14,758.61	
MERCHANTVILLE-PENNSAUKEN WATER	WATER & SEWER EXPENSE	UTILITY	$1,606.90	
NEW JERSEY AMERICAN WATER	WATER & SEWER EXPENSE	UTILITY	$1,029.30	
W.B. MASON CO. INC	WATER & SEWER EXPENSE	D-20-069	$555.52	
	WATER & SEWER EXPENSE TOTAL		$19,898.66	
CROWN CASTLE INTERNATION CORP	WIDE AREA NETWORK REDUNDANCY	D-18-074	$22,616.00	**
	WIDE AREA NETWORK REDUNDANCY TOTAL		$22,616.00	
AHMAD ZAFFARESE LLC	WORKMEN'S COMPENSATION	D-19-030	$10.00	
COOPER LEVENSON, PA	WORKMEN'S COMPENSATION	D-19-030	$2,135.00	
MALAMUT & ASSOCIATES, LLC	WORKMEN'S COMPENSATION	D-19-030	$4,532.50	
SCHAFF & YOUNG, PC	WORKMEN'S COMPENSATION	D-19-030	$10,578.25	
SCIBAL ASSOCIATES INC	WORKMEN'S COMPENSATION	D-17-017	$120,066.05	
TESTAN LAW, A PROFESSIONAL	WORKMEN'S COMPENSATION	D-19-030	$1,085.00	
	WORKMEN'S COMPENSATION TOTAL		$138,406.80	
			$32,666,332.14	

** Capital Expenditure

DRPA MONTHLY LIST
OF PREVIOUSLY APPROVED
PURCHASE ORDERS & CONTRACTS

DRPA Monthly List of Previously Approved Purchase Order Contracts January 2022

Purchasing Document	Item	Document Date	Vendor/supplying plant		Material Group Desc.	Net Order Value
4500016875						1,760.00
4500016875	1	1/4/2022	102162	SERVICE TIRE TRUCK CENTER INC.	TIRES AND TUBES	1,760.00
4500016876						12,720.72
4500016876	1	1/4/2022	101168	WEST PUBLISHING CORPORATION	COMPUTER SOFTWARE	4,115.52
4500016876	2	1/4/2022	101168	WEST PUBLISHING CORPORATION	COMPUTER SOFTWARE	4,239.00
4500016876	3	1/4/2022	101168	WEST PUBLISHING CORPORATION	COMPUTER SOFTWARE	4,366.20
4500016885						900.00
4500016885	1	1/5/2022	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	900.00
4500016887						705.65
4500016887	1	1/5/2022	101298	G A BLANCO & SONS INC.	FURNITURE	705.65
4500016888						1,959.20
4500016888	1	1/5/2022	103282	BARRIER ACCESS, LLC	FARE COLLECTION EQP	1,296.80
4500016888	2	1/5/2022	103282	BARRIER ACCESS, LLC	FARE COLLECTION EQP	648.40
4500016888	3	1/5/2022	103282	BARRIER ACCESS, LLC	FARE COLLECTION EQP	14.00
4500016890						5,000.00
4500016890	1	1/6/2022	103304	FOULKE MANAGEMENT CORP	AUTO MAINT/RPR PRTS	5,000.00
4500016891						16,000.00
4500016891	1	1/6/2022	101190	TRI-M GROUP LLC	TRAFFIC CTRL DEVICES	16,000.00
4500016893						17,550.00
4500016893	1	1/6/2022	101190	TRI-M GROUP LLC	MAINT/REPAIR-ELECT.	17,550.00
4500016897						13,500.00
4500016897	1	1/6/2022	101190	TRI-M GROUP LLC	MAINT/REPAIR-BLDG	13,500.00
4500016901						300.00
4500016901	1	1/7/2022	100772	BROWN'S GRAPHIC SOLUTIONS, INC	OFFICE SUPPLIES	300.00
4500016902						400.00
4500016902	1	1/7/2022	100870	ENVIRONMENTAL SYSTEMS RESEARCH	DATA PROC SRVS & SW	400.00
4500016903						359.88
4500016903	1	1/7/2022	102708	CARR'S HARDWARE	HARDWARE & RELATED	359.88
4500016905						930.00
4500016905	1	1/10/2022	102375	ANA SOURCING LLC	JANITORIAL SUPPLIES	930.00
4500016907						7,630.36
4500016907	1	1/10/2022	100577	POWERDMS INC	DATA PROC SRVS & SW	7,630.36
4500016913						344.03
4500016913	1	1/11/2022	101125	SHERWIN WILLIAMS	PAINTING EQP/ACCESS	71.35
4500016913	2	1/11/2022	101125	SHERWIN WILLIAMS	PAINTING EQP/ACCESS	71.80
4500016913	3	1/11/2022	101125	SHERWIN WILLIAMS	PAINTING EQP/ACCESS	200.88
4500016914						3,750.00
4500016914	1	1/11/2022	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	3,750.00
4500016916						6,226.36
4500016916	1	1/11/2022	100497	VISUAL COMPUTER SOLUTIONS, INC.	DATA PROC SRVS & SW	6,226.36
4500016917						1,200.00
4500016917	1	1/11/2022	101973	SUPREME SAFETY, INC	JANITORIAL SUPPLIES	1,200.00
4500016918						3,217.05
4500016918	1	1/11/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	3,217.05
4500016921						7,900.00
4500016921	1	1/11/2022	101433	LOU BO CORP	ELEC EQP/SUPP-NO CBL	7,900.00
4500016922						2,664.00
4500016922	1	1/11/2022	100445	T. FRANK MCCALL'S, INC.	1ST AID & SAFETY EQP	2,664.00
4500016926						18,000.00
4500016926	1	1/12/2022	100424	SILKROAD TECHNOLOGY, INC.	MISC PROF SRVS	18,000.00
4500016927						476.00
4500016927	1	1/12/2022	100302	FELTON L. WALKER	PAINTING EQP/ACCESS	476.00
4500016928						252.00
4500016928	1	1/12/2022	100445	T. FRANK MCCALL'S, INC.	JANITORIAL SUPPLIES	252.00
4500016931						411.00
4500016931	1	1/12/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	210.00
4500016931	2	1/12/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	201.00
4500016950						7,423.74
4500016950	1	1/14/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	7,423.74
4500016951						516.60
4500016951	1	1/14/2022	100501	W.B. MASON CO. INC	FARE COLLECTION EQP	244.30
4500016951	2	1/14/2022	100501	W.B. MASON CO. INC	FARE COLLECTION EQP	272.30
4500016952						6,741.60

4500016952	1	1/18/2022	102029	BRUCE TURNER	AUTO MAINT/RPR PRTS	6,741.60
4500016953						2,401.88
4500016953	1	1/18/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	1,156.88
4500016953	2	1/18/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	145.00
4500016953	3	1/18/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	1,100.00
4500016956						478.80
4500016956	1	1/18/2022	102375	ANA SOURCING LLC	HARDWARE & RELATED	478.80
4500016957						5,000.00
4500016957	1	1/18/2022	100981	MAGAGNA INC	PRINTING PLANT EQP	5,000.00
4500016959						5,000.00
4500016959	1	1/18/2022	101080	PIROLLI PRINTING CO., INC.	PRINTING PLANT EQP	5,000.00
4500016960						21,550.00
4500016960	1	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,750.00
4500016960	2	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,800.00
4500016960	3	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016960	4	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016960	5	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016960	6	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016961						21,550.00
4500016961	1	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,750.00
4500016961	2	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,800.00
4500016961	3	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016961	4	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016961	5	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016961	6	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016962						21,550.00
4500016962	1	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,750.00
4500016962	2	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,800.00
4500016962	3	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016962	4	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016962	5	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016962	6	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016963						4,900.00
4500016963	1	1/18/2022	100525	Y-PERS, INC.	SALT-SODIUM CHLORIDE	4,900.00
4500016964						21,500.00
4500016964	1	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,700.00
4500016964	2	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	2,800.00
4500016964	3	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016964	4	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016964	5	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	3,000.00
4500016964	6	1/18/2022	100446	T. SLACK ENVIRONMENTAL SERVICES	TANKS	5,000.00
4500016967						1,286.60
4500016967	1	1/19/2022	100302	FELTON L. WALKER	HARDWARE & RELATED	338.00
4500016967	2	1/19/2022	100302	FELTON L. WALKER	HARDWARE & RELATED	640.00
4500016967	3	1/19/2022	100302	FELTON L. WALKER	HARDWARE & RELATED	183.60
4500016967	4	1/19/2022	100302	FELTON L. WALKER	PAINTING EQP/ACCESS	125.00
4500016968						2,332.50
4500016968	1	1/19/2022	101067	TINA A LISTON-HORNER	NON ELECTRON-CBL/WRE	1,312.50
4500016968	2	1/19/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	1,020.00
4500016979						4,800.00
4500016979	1	1/21/2022	103310	PENN PANEL & BOX COMPANY	MAINT/REPAIR-ELECT.	4,800.00
4500016982						4,847.50
4500016982	1	1/21/2022	101067	TINA A LISTON-HORNER	MAINT/REPAIR-ELECT.	4,847.50
4500016984						322.56
4500016984	1	1/21/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	322.56
4500016986						3,966.00
4500016986	1	1/24/2022	100302	FELTON L. WALKER	ELEC EQP/SUPP-NO CBL	1,296.00
4500016986	2	1/24/2022	100302	FELTON L. WALKER	JANITORIAL SUPPLIES	2,670.00
4500016988						610.20
4500016988	1	1/24/2022	102708	CARR'S HARDWARE	HARDWARE & RELATED	115.20
4500016988	2	1/24/2022	102708	CARR'S HARDWARE	HARDWARE & RELATED	495.00
4500016989						20,563.00
4500016989	1	1/24/2022	102160	THE RODGERS GROUP, LLC	MISC PROF SRVS	20,563.00
4500016993						11,080.00
4500016993	1	1/24/2022	102162	SERVICE TIRE TRUCK CENTER INC.	AUTO BODY/ACS PRTS	5,440.00
4500016993	2	1/24/2022	102162	SERVICE TIRE TRUCK CENTER INC.	AUTO BODY/ACS PRTS	4,412.00
4500016993	3	1/24/2022	102162	SERVICE TIRE TRUCK CENTER INC.	AUTO BODY/ACS PRTS	126.00

4500016993	4	1/24/2022	102162	SERVICE TIRE TRUCK CENTER INC.	AUTO BODY/ACS PRTS	675.00
4500016993	5	1/24/2022	102162	SERVICE TIRE TRUCK CENTER INC.	AUTO BODY/ACS PRTS	112.00
4500016993	6	1/24/2022	102162	SERVICE TIRE TRUCK CENTER INC.	AUTO BODY/ACS PRTS	15.00
4500016993	7	1/24/2022	102162	SERVICE TIRE TRUCK CENTER INC.	AUTO BODY/ACS PRTS	300.00
4500016994						1,416.00
4500016994	1	1/24/2022	102375	ANA SOURCING LLC	ELEC EQP/SUPP-NO CBL	1,416.00
4500016997						2,802.30
4500016997	1	1/25/2022	101067	TINA A LISTON-HORNER	HARDWARE & RELATED	2,449.50
4500016997	2	1/25/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	352.80
4500016998						1,250.00
4500016998	1	1/25/2022	100062	AVANTI DATA PRODUCTS CORP	FARE COLLECTION EQP	735.00
4500016998	2	1/25/2022	100062	AVANTI DATA PRODUCTS CORP	FARE COLLECTION EQP	245.00
4500016998	3	1/25/2022	100062	AVANTI DATA PRODUCTS CORP	FARE COLLECTION EQP	245.00
4500016998	4	1/25/2022	100062	AVANTI DATA PRODUCTS CORP	FARE COLLECTION EQP	25.00
4500016999						6,786.02
4500016999	1	1/25/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	6,786.02
4500017001						208.00
4500017001	1	1/25/2022	100755	BDF CHEMICAL CO INC	FASTENERS	208.00
4500017003						750.00
4500017003	1	1/25/2022	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	750.00
4500017006						3,649.71
4500017006	1	1/26/2022	100252	T&T SUPPLY CO	HVAC	1,606.73
4500017006	2	1/26/2022	100252	T&T SUPPLY CO	HVAC	1,475.02
4500017006	3	1/26/2022	100252	T&T SUPPLY CO	HVAC	197.50
4500017006	4	1/26/2022	100252	T&T SUPPLY CO	HVAC	201.87
4500017006	5	1/26/2022	100252	T&T SUPPLY CO	HVAC	168.59
4500017011						3,450.00
4500017011	1	1/26/2022	103312	DOOR SERVICE CORPORATION	MAINT/REPAIR-BLDG	450.00
4500017011	2	1/26/2022	103312	DOOR SERVICE CORPORATION	MAINT/REPAIR-BLDG	3,000.00
4500017013						6,111.70
4500017013	1	1/26/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	5,317.00
4500017013	2	1/26/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	527.20
4500017013	3	1/26/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	267.50
4500017016						732.90
4500017016	1	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	613.50
4500017016	2	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	65.90
4500017016	3	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	53.50
4500017018						1,994.50
4500017018	1	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	409.00
4500017018	2	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	1,318.00
4500017018	3	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	267.50
4500017020						3,290.40
4500017020	1	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	2,985.70
4500017020	2	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	197.70
4500017020	3	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	107.00
4500017022						1,207.80
4500017022	1	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	1,022.50
4500017022	2	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	131.80
4500017022	3	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	53.50
4500017023						1,015.70
4500017023	1	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	818.00
4500017023	2	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	197.70
4500017024						3,103.10
4500017024	1	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PRINTING PLANT EQP	2,506.10
4500017024	2	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PRINTING PLANT EQP	329.50
4500017024	3	1/27/2022	101852	EMERALD BUSINESS SUPPLY INC.	PRINTING PLANT EQP	267.50
4500017033						1,704.09
4500017033	1	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	27.26
4500017033	2	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	34.68
4500017033	3	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	32.04
4500017033	4	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	33.97
4500017033	5	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	30.19
4500017033	6	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	35.46
4500017033	7	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	22.38
4500017033	8	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	31.81
4500017033	9	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	16.94
4500017033	10	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	20.38
4500017033	11	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	28.37

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4500017033	12	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	48.55
4500017033	13	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	22.82
4500017033	14	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	34.68
4500017033	15	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	30.09
4500017033	16	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	20.87
4500017033	17	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	17.95
4500017033	18	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	36.29
4500017033	19	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	18.99
4500017033	20	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	69.75
4500017033	21	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	16.94
4500017033	22	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	56.40
4500017033	23	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	61.18
4500017033	24	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	56.33
4500017033	25	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	21.56
4500017033	26	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	50.97
4500017033	27	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	12.74
4500017033	28	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	39.58
4500017033	29	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	21.56
4500017033	30	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	22.06
4500017033	31	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	25.62
4500017033	32	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	24.36
4500017033	33	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	47.59
4500017033	34	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	37.87
4500017033	35	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	54.27
4500017033	36	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	33.00
4500017033	37	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	63.13
4500017033	38	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	25.62
4500017033	39	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	29.10
4500017033	40	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	34.78
4500017033	41	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	35.97
4500017033	42	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	7.38
4500017033	43	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	100.31
4500017033	44	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	68.24
4500017033	45	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	42.73
4500017033	46	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	38.82
4500017033	47	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	35.46
4500017033	48	1/31/2022	101433	LOU BO CORP	ELECTRON COMPON/PRTS	27.05
4500017035						2,915.00
4500017035	1	1/31/2022	102980	PDM GROUP	HVAC	2,915.00

DRPA Monthtly List of Previously Approved Purchase Order Contracts December 2021

Purchasing Document	Item	Document Date	Vendor/supplying plant		Material Group Desc.	Net Order Value
4500015844						775.00
4500015844	1	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	64.00
4500015844	2	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	80.00
4500015844	3	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	125.00
4500015844	4	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	100.00
4500015844	5	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	20.00
4500015844	6	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	80.00
4500015844	7	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	100.00
4500015844	8	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	18.00
4500015844	9	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	48.00
4500015844	10	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	40.00
4500015844	11	12/20/2021	101518	A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	100.00
4500016411						13,088.00
4500016411	1	12/17/2021	101701	ZAYO GROUP HOLDINGS INC	DATA PROC SRVS & SW	13,088.00
4500016481						8,559.00
4500016481	1	12/23/2021	102307	BRADLEY-SCIOCCHETTI INC	STEAM&HOT WTR BOILER	8,559.00
4500016625						5,000.00
4500016625	1	12/1/2021	101383	AIRCON FILTER SALES & SERVICE	MAINT/REPAIR-GEN.EQP	1,000.00
4500016625	2	12/1/2021	101383	AIRCON FILTER SALES & SERVICE	MAINT/REPAIR-GEN.EQP	1,000.00
4500016625	3	12/1/2021	101383	AIRCON FILTER SALES & SERVICE	MAINT/REPAIR-GEN.EQP	2,000.00
4500016625	4	12/1/2021	101383	AIRCON FILTER SALES & SERVICE	MAINT/REPAIR-GEN.EQP	1,000.00
4500016627						20,000.00
4500016627	1	12/1/2021	100081	BUCKS COUNTY INTERNATIONAL INC	AUTO MAINT/RPR PRTS	20,000.00
4500016629						5,000.00
4500016629	1	12/1/2021	100365	POLLUTION CONTROL FINANCING AUTHORI	DISPOSAL SERVICES	4,000.00
4500016629	2	12/1/2021	100365	POLLUTION CONTROL FINANCING AUTHORI	DISPOSAL SERVICES	1,000.00
4500016630						5,000.00
4500016630	1	12/1/2021	101256	GRAYBAR ELECTRIC CO INC	COMP ACCESS./SUPP.	5,000.00
4500016631						2,855.48
4500016631	1	12/1/2021	101309	PITNEY BOWES INC	OFFICE EQUIPMENT	1,719.48
4500016631	2	12/1/2021	101309	PITNEY BOWES INC	OFFICE EQUIPMENT	216.00
4500016631	3	12/1/2021	101309	PITNEY BOWES INC	OFFICE EQUIPMENT	920.00
4500016632						10,000.00
4500016632	1	12/1/2021	100169	EPLUS TECHNOLOGY, INC.	COMP ACCESS./SUPP.	10,000.00
4500016633						10,000.00
4500016633	1	12/1/2021	100837	DELL MARKETING LP	COMP ACCESS./SUPP.	10,000.00
4500016634						5,000.00
4500016634	1	12/1/2021	101410	NATIONAL PAVING CO., INC	RD&HWY EQP (ASPHALT)	2,500.00
4500016634	2	12/1/2021	101410	NATIONAL PAVING CO., INC	RD&HWY EQP (ASPHALT)	2,500.00
4500016641						3,020.00
4500016641	1	12/23/2021	100162	ELMER DOOR CO., INC.	MAINT/REPAIR-BLDG	1,540.00
4500016641	2	12/23/2021	100162	ELMER DOOR CO., INC.	MAINT/REPAIR-BLDG	1,480.00
4500016655						5,000.00
4500016655	1	12/2/2021	102349	HOLMAN RETAIL HOLDINGS LLC	AUTO MAINT/RPR PRTS	5,000.00
4500016656						4,999.00
4500016656	1	12/2/2021	102349	HOLMAN RETAIL HOLDINGS LLC	AUTO MAINT/RPR PRTS	4,999.00
4500016657						5,000.00
4500016657	1	12/2/2021	102349	HOLMAN RETAIL HOLDINGS LLC	AUTO MAINT/RPR PRTS	5,000.00
4500016658						5,000.00
4500016658	1	12/2/2021	102349	HOLMAN RETAIL HOLDINGS LLC	AUTO MAINT/RPR PRTS	5,000.00
4500016673						4,485.00
4500016673	1	12/3/2021	103271	WIND RIVER ENVIRONMENTAL,LLC	TANKS	4,485.00
4500016675						1,300.00
4500016675	1	12/3/2021	100659	OLD DOMINION BRUSH COMPANY INC	AUTO ACCESSORIES	1,300.00
4500016676						1,157.79
4500016676	1	12/3/2021	101583	GRANTURK EQUIPMENT CO INC	AUTO ACCESSORIES	1,157.79
4500016677						3,651.00
4500016677	1	12/3/2021	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	381.00
4500016677	2	12/3/2021	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	1,750.00
4500016677	3	12/3/2021	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	20.00
4500016677	4	12/3/2021	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	1,500.00
4500016678						239.40
4500016678	1	12/3/2021	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	239.40

4500016679						3,430.00
4500016679	1	12/3/2021	100525	Y-PERS, INC.	SALT-SODIUM CHLORIDE	3,430.00
4500016680						978.08
4500016680	1	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	25.00
4500016680	2	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	45.00
4500016680	3	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	28.00
4500016680	4	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	32.00
4500016680	5	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	40.00
4500016680	6	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	510.00
4500016680	7	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	26.08
4500016680	8	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	148.00
4500016680	9	12/1/2021	102672	US ELECTRICAL SERVICES, INC.	MAINT/REPAIR-ELECT.	124.00
4500016681						6,178.90
4500016681	1	12/6/2021	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	6,178.90
4500016691						127.40
4500016691	1	12/6/2021	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	127.40
4500016693						2,000.00
4500016693	1	12/6/2021	100329	ONE CALL CONCEPTS, INC.	MISC PROF SRVS	1,000.00
4500016693	2	12/6/2021	100329	ONE CALL CONCEPTS, INC.	MISC PROF SRVS	1,000.00
4500016711						8,836.50
4500016711	1	12/7/2021	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	8,836.50
4500016713						240.00
4500016713	1	12/7/2021	102708	CARR'S HARDWARE	PAINTING EQP/ACCESS	240.00
4500016720						939.60
4500016720	1	12/7/2021	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	939.60
4500016724						353.50
4500016724	1	12/7/2021	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	169.40
4500016724	2	12/7/2021	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	166.60
4500016724	3	12/7/2021	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	17.50
4500016740						13,704.54
4500016740	1	12/9/2021	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	13,704.54
4500016742						13,150.00
4500016742	1	12/9/2021	100837	DELL MARKETING LP	COMP HW/PERIPH-MICRO	13,150.00
4500016752						18,420.00
4500016752	1	12/9/2021	101181	TRANSPO INDUSTRIES INC	RD&HWY BUILD. MATS	8,850.00
4500016752	2	12/9/2021	101181	TRANSPO INDUSTRIES INC	RD&HWY BUILD. MATS	4,410.00
4500016752	3	12/9/2021	101181	TRANSPO INDUSTRIES INC	RD&HWY BUILD. MATS	4,410.00
4500016752	4	12/9/2021	101181	TRANSPO INDUSTRIES INC	RD&HWY BUILD. MATS	750.00
4500016756						4,292.40
4500016756	1	12/10/2021	102660	EPI-USE LABS, LLC	DATA PROC SRVS & SW	4,292.40
4500016767						780.00
4500016767	1	12/13/2021	100302	FELTON L. WALKER	AUTO ACCESSORIES	780.00
4500016773						1,511.00
4500016773	1	12/14/2021	101067	TINA A LISTON-HORNER	NON ELECTRON-CBL/WRE	1,125.00
4500016773	2	12/14/2021	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	386.00
4500016775						7,500.00
4500016775	1	12/14/2021	100026	ACME UNIFORMS FOR INDUSTRY	LAUNDRY & DRY CLEAN	1,000.00
4500016775	2	12/14/2021	100026	ACME UNIFORMS FOR INDUSTRY	LAUNDRY & DRY CLEAN	2,500.00
4500016775	3	12/14/2021	100026	ACME UNIFORMS FOR INDUSTRY	LAUNDRY & DRY CLEAN	2,500.00
4500016775	4	12/14/2021	100026	ACME UNIFORMS FOR INDUSTRY	LAUNDRY & DRY CLEAN	1,500.00
4500016786						10,516.53
4500016786	1	12/15/2021	100530	SHI INTERNATIONAL CORP.	COMP HW/PERIPH-MICRO	6,450.00
4500016786	2	12/15/2021	100530	SHI INTERNATIONAL CORP.	COMP HW/PERIPH-MICRO	2,400.00
4500016786	3	12/15/2021	100530	SHI INTERNATIONAL CORP.	COMP HW/PERIPH-MICRO	296.00
4500016786	4	12/15/2021	100530	SHI INTERNATIONAL CORP.	COMP HW/PERIPH-MICRO	1,370.53
4500016792						595.00
4500016792	1	12/16/2021	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	210.00
4500016792	2	12/16/2021	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	385.00
4500016798						7,912.64
4500016798	1	12/16/2021	103014	TRAFFIC SAFETY SERVICE LLC	SIGN MAT/MAKING EQP	1,836.88
4500016798	2	12/16/2021	103014	TRAFFIC SAFETY SERVICE LLC	SIGN MAT/MAKING EQP	2,757.76
4500016798	3	12/16/2021	103014	TRAFFIC SAFETY SERVICE LLC	SIGN MAT/MAKING EQP	3,318.00
4500016806						8,516.50
4500016806	1	12/20/2021	100270	LACAL EQUIPMENT INC	AUTO ACCESSORIES	8,516.50
4500016808						1,000.00
4500016808	1	12/20/2021	100525	Y-PERS, INC.	JANITORIAL SUPPLIES	1,000.00

DRPA Monthtly List of Previously Approved Purchase Order Contracts December 2021

4500016816						245.76
4500016816	1	12/21/2021	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	245.76
4500016824						227.70
4500016824	1	12/21/2021	101125	SHERWIN WILLIAMS	PAINT-COATINGS, ETC	227.70
4500016850						21,735.00
4500016850	1	12/28/2021	100834	DAKTRONICS, INC	ELEC&SIG PARTS/MAINT	21,735.00
4500016851						19,000.00
4500016851	1	12/28/2021	100834	DAKTRONICS, INC	TRAFFIC CTRL DEVICES	19,000.00
4500016852						1,650.00
4500016852	1	12/28/2021	100834	DAKTRONICS, INC	ELEC&SIG PARTS/MAINT	1,650.00
4500016853						13,500.00
4500016853	1	12/28/2021	100834	DAKTRONICS, INC	ELEC&SIG PARTS/MAINT	13,500.00

OPERATIONS & MAINTENANCE COMMITTEE

DELAWARE RIVER PORT AUTHORITY
Operations & Maintenance Committee Meeting

One Port Center
2 Riverside Drive
Camden, New Jersey
Tuesday, February 1, 2022

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Commissioners:
Albert Frattali, Chairman of the Operations & Maintenance Committee
Ted Christian (for Stacy Garrity, Pennsylvania State Treasurer)
Richard Sweeney
Joseph Martz
Daniel Christy
Bruce Garganio
Charles Fentress

DRPA/PATCO Staff:
John Hanson, Chief Executive Officer
Obra Kernodle, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (attended in person)
Stephen Holden, Deputy General Counsel (attended in person)
Gerald Faber, Assistant General Counsel
Michael Venuto, Chief Engineer
John Rink, General Manager, PATCO
David Aubrey, Inspector General
William Shanahan, Acting Homeland Security Director
Robert Hicks, Chief Operating Officer
Richard Mosback, Director of Procurement
Tonyelle Cook-Artis, Manager, Government Relations
Amy Ash, Contracts Administration, Manager
Christina Maroney, Director, Strategic Initiatives
Joe McAroy, Bridge Director, BFB & BRB
Steve Reiners, Director, Fleet Management
Ricardo DeOliveira, Bridge Director, WWB & CBB
Mike Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Mike Howard, Principal Engineer
Brigitte Kordzian, Senior Engineer
Kathleen Imperatore, Director, Fare Collection
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (attended in person)

Others Present:
Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Thomas Young, Board Liaison, Bellevue Strategies

CALL TO ORDER

Committee Chairman Frattali called the Meeting of the Operations & Maintenance Committee of the Delaware River Port Authority to order at 9:03 a.m. and asked the Corporate Secretary to call the roll.

ROLL CALL

The following Commissioners were present, constituting a quorum: Committee Chair Frattali, Sweeney, Martz, Garganio, Fentress, Christian and Christy.

OPEN SESSION

Summary Statements and Resolutions for Consideration

Committee Chairman Frattali stated that there were twelve (12) Summary Statements and Resolutions for the Committee's consideration:

1) DRPA-22-012 Center Tower Pump Room Rehabilitation.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-012 seeking Board authorization to negotiate a construction contract with the firm JPC Group, Inc. to perform the construction services for the Center Tower Pump Room Rehabilitation project, in an amount not to exceed $1,851,812.00. Commissioner Martz moved to forward DRPA-22-012 to the Board for consideration and Commissioner Sweeney seconded the motion. There was a brief discussion concerning the life span of wastewater pump systems. There were no other questions or comments. All Commissioners in attendance voted to approve the motion.

2) DRPA-22-013 Contract No. BF-60-2020, Benjamin Franklin Bridge Deck Overlay and Approaches.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-013 seeking Board authorization to negotiate a construction contract with the firm A.P. Construction, Inc. to perform full depth pavement repairs on specified portions of the Benjamin Franklin Bridge and to make signing and pavement approvements, in an amount not to exceed $5,196,908.00. The project will be 56% funded by FHWA/NJ DOT – HIP Funding in the amount of $2,912,999.00.; the remaining amount will come from the General Fund. Commissioner Garganio moved to forward DRPA-22-013 to the Board for consideration and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

3) DRPA-22-014 Program Management Services for Capital Improvement Projects.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-014 seeking Board authorization to negotiate agreements with AECOM Technical Services, Inc., HNTB Corporation, Jacobs Engineering Group, Inc., Remington & Vernick Engineers, and WSP USA, Inc. to provide program management services for capital improvement projects, in an amount not to exceed $3,000,000.00 in aggregate. The contracts will be for up to three years with the option in favor of DRPA for one additional year. Commissioner Christy moved to forward DRPA-22-

014 to the Board for consideration and Commissioner Garganio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Committee Chairman Frattali asked Chief Engineer Venuto to present the following five Summary Statements and Resolutions together.

4) DRPA-22-015 Professional Services for 2022 Biennial Inspection of the Ben Franklin Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-015 seeking Board authorization of staff to negotiate an agreement with WSP to provide engineering services required to perform the 2022 Biennial Inspection of the Ben Franklin Bridge, in an amount not to exceed $1,032,959.09.

5) DRPA-22-016 Professional Services for 2022 Biennial Inspection of the Walt Whitman Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-016 seeking Board authorization of staff to negotiate an agreement with ATAME to provide engineering services required to perform the 2022 Biennial Inspection and re-rating of the Walt Whitman Bridge, in an amount not to exceed $1,477,129.00.

6) DRPA-22-017 Professional Services for 2022 Biennial Inspection of the Commodore Barry Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-017 seeking Board authorization of staff to negotiate an agreement with AECOM Corporation to provide engineering services required to perform the 2022 Biennial Inspection of the Commodore Barry Bridge, in an amount not to exceed $1,050,301.04.

7) DRPA-22-018 Professional Services for 2022 Biennial Inspection of the Betsy Ross Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-018 seeking Board authorization of staff to negotiate an agreement with HNTB to provide engineering services required to perform the 2022 Biennial Inspection of the Betsy Ross Bridge, in an amount not to exceed $940,550.00.

8) DRPA-22-019 Professional Services for 2022 Biennial Inspection of PATCO.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-019 seeking Board authorization of staff to negotiate an agreement with Remington & Vernick Engineers to provide engineering services required to perform the 2022 Biennial Inspection of PATCO, in an amount not to exceed $817,540.00.

Commissioner Fentress moved to forward DRPA-22-015, DRPA-22-016, DRPA-22-017, DRPA-22-018, and DRPA-22-019 to the Board for consideration and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

9) DRPA-22-020 Capital Project Contract Modifications.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-020 seeking Board authorization to execute modifications to one (1) capital project contract and amend the 2022 Capital Budget to include the increase in contract amounts being requested. The contract in question is with Modjeski and Masters, Inc. for the design services for the Commodore Barry Bridge Structural Rehabilitation, Phase 2 Project in the amount of in the amount of $1,503,103.00. Commissioner Christy moved to forward DRPA-22-020 to the Board for consideration and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

10) DRPA-22-021 FHWA/NJ DOT Walt Whitman Bridge NJ Corridor Resurfacing.

Acting Director of Government Relations Cook-Artis presented Summary Statement and Resolution No. DRPA-22-021 seeking Board authorization to apply for and receive grant funding through the Federal Highway Administration (FHWA) Quick Obligation round utilizing local Surface Transportation Grant Block Program (STBGP-Phila) funds, in an amount not to exceed $1,800,000.00. This grant will be used for construction on the Walt Whitman Bridge NJ Corridor Resurfacing Project. Commissioner Garganio moved to forward DRPA-22-021 to the Board for consideration and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

11) DRPA-22-022 Auto Parts Contract for DRPA and PATCO.

Director, Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-022 seeking Board authorization to negotiate a one (1) year contract with National Auto Parts Association (NAPA) for the purchase of aftermarket automotive parts for DRPA and PATCO fleet operations, in an amount not to exceed $145,000.00 in the aggregate. The parts will be purchased utilizing the Source Well Contract #032521-GPC. Commissioner Martz moved to forward DRPA-22-022 to the Board for consideration and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

12) PATCO-22-003 Approval of Title VI Report to Federal Transit Administration.

PATCO General Manager Rink presented Summary Statement and Resolution No. PATCO-22-003 seeking Board authorization to submit PATCO's Title VI Report to the Federal Transit Administration (FTA) in compliance with the regional civil rights policies. Mr. Rink gave a brief presentation on the background and demographics of the Title VI Report.

Commissioner Martz moved to forward PATCO-22-003 to the Board for consideration and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

General Discussion

Committee Chairman Frattali stated there were two (2) items for general discussion.

1. Change Order for the WWB-32-2018, Walt Whitman Bridge Approach Rehabilitation – PA Corridor.

   Chief Engineer Venuto presented Change Order Number 8 for WWB-32-2018, Walt Whitman Bridge Approach Rehabilitation – PA Corridor Project. He explained that this Change Order consists of nine new contract items, an increase in quantity to five existing contract items, and a decrease in quantity of two existing contracts items in the amount of $321,933.00. The original contract amount is $67,000,000.00 with $3,000,000.00 in reserve for unforeseen conditions.

2. NJ's Leading Capital Construction Projects Award – Walt Whitman Bridge Corridor Reconstruction Project.

   Chief Engineer Venuto gave a brief presentation on the NJ's Leading Capital Construction Projects Award that the Authority received for the Walt Whitman Bridge Corridor Reconstruction Project. He recognized Mike Howard, Principal Engineer who led the project and Brigitte Kordzian, Senior Engineer was the lead design engineer. He noted that the project was completed 8 months ahead of schedule and is expected to be under budget.

ADJOURNMENT

With no further business for the Operations and Maintenance Committee, Chairman Frattali called for a motion to adjourn. Commissioner Fentress made the motion. Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The Operations and Maintenance Committee Meeting adjourned at 9:30 a.m.

SUMMARY STATEMENT

ITEM NO: **DRPA-22-012**

SUBJECT: **Contract No. PATCO-72-2020,**
Center Tower Pump Room Rehabilitation

COMMITTEE: **Operations and Maintenance**

COMMITTEE MEETING DATE: **February 1, 2022**

BOARD ACTION DATE: **February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate a construction contract with the firm of JPC Group, Inc. to perform the Construction Services for the Center Tower Pump Room Rehabilitation Project.**

Amount: **$1,851,812.00**

Contractor: **JPC Group, Inc.**
228 Blackwood-Barnsboro Road
Blackwood, NJ 08012

Other Bidder: **A.P. Construction, Inc.** **$2,042,812.00**

Engineers Estimate: **$1,178,313.00**

MBE/WBE Goals: **MBE: 8%**
WBE: 4%

Contractor Proposed
MBE/WBE Commitments: **MBE: 8%**
WBE: 4%

PURPOSE: **The purpose of the project is to replace the Wastewater pump and rehabilitation of the pump room at Center Tower.**

BACKGROUND: **The existing wastewater pump system is over 55 years old and passed its useful life. The work involves furnishing and installation of three submersible pumps, selective demolition of all piping, mechanical and electrical equipment, furnishing, installation, and operation of a temporary by-pass pumping system, furnishing and installation of prefabricated aluminum and glass shelter for electrical and control equipment, and related accessories at the PATCO Center Tower pump room.**

The project was publicly advertised and bid documents were offered to the public beginning on November 11, 2021 with a bid opening date of December 16, 2021. Eleven (11) sets of documents were requested. A total of two (2) bids were received. The low responsive and responsible bid was submitted by JPC Group, Inc. in the amount of $1,851,812.

Staff has completed the evaluation of bids and recommends that the contract be awarded to JPC Group, Inc., in the amount of $1,851,812 as the low responsive and responsible bidder.

SUMMARY:	**Amount:**	**$1,851,812**
	Source of Funds:	**General Fund**
	Capital Project #:	**PTD.01907**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**270 Calendar Days**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**55**

DRPA-22-012
Operations & Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Contract No. PATCO-72-2020
Center Tower Pump Room
Rehabilitation Project

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the bid of $1,851,812 to replace the existing wastewater pump system at Center Tower, and that the proper officers of the Authority be and hereby are authorized to negotiate a contract with JPC Group, Inc. for the required work in an amount not to exceed $1,851,812, as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairwoman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairwoman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairwoman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairwoman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:

Amount:	**$1,851,812**
Source of Funds:	**General Fund**
Capital Project #:	**PTD.01907**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**270 Calendar Days**
Other Parties Involved:	**N/A**
Estimated Number of Jobs Supported:	**55**

SUMMARY STATEMENT

ITEM NO.	**DRPA-22-013**
SUBJECT:	**Contract No. BF-60-2020. Benjamin Franklin Bridge Deck Overlay and Approaches**
COMMITTEE:	**Operations & Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate a construction contract with the firm of A.P. Construction, Inc. to perform full depth pavement repairs on specified portions of the Benjamin Franklin Bridge and make signing and pavement improvements.**

Amount:	**$5,196,908.00**	
Contractor:	**A.P. Construction, Inc.** **915 S. Black Horse Pike** **Blackwood, NJ 08012**	
Other Bidders:	**South State, Inc.**	**$6,124,488.45**
	Tony DePaul & Son LP	**$7,520,935.05**
Engineers Estimate:	**$3,272,998.58**	
DBE Goals:	**4%**	
Contractor Proposed DBE Commitments:	**5.9%**	

PURPOSE: **To perform all work required to perform full depth pavement repairs on specified portions of the Benjamin Franklin Bridge and make signing and pavement improvements.**

BACKGROUND: **The work to be completed under this contract consists of full depth asphalt removal on various portion of the Benjamin Franklin Bridge. Work also includes, but is not limited to, blast cleaning the steel bridge deck and the application of tack coat to adhere new base and wearing courses.**

The project was publicly advertised and bid documents were offered to the public with a bid opening date of December 22, 2021. Twenty-Three (23) sets of documents were requested. A total of three (3) bids were received. The low responsive and responsible bid was submitted by A.P. Construction, Inc. in the amount of $5,196,908.00

Staff has completed the evaluation of bids and recommends that the contract be awarded to A.P. Construction, Inc., in the amount of $5,196,908.00 as the low responsive and responsible bidder.

SUMMARY:	**Amount:**	**$5,196,908.00**
	Source of Funds:	**General Fund**
		$2,283,909 (44%)
	Capital Project #:	**BFB.02104**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**FHWA/NJ DOT – HIP (Grant Funded)**
		$2,912,999.00 (56%)
	Duration of Contract:	**180 days**
	Other Parties Involved:	**FHWA, NJDOT**
	Estimated Number of Jobs Supported:	**156**

DRPA-22-013
Operations & Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Contract No. BF-60-2020. Benjamin Franklin Bridge Deck Overlay and Approaches

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the bid of $5,196,908.00 to perform full depth pavement repairs on specified portions of the Benjamin Franklin Bridge and make signing and pavement improvements, and that the proper officers of the Authority be and hereby are authorized to negotiate a contract with A.P. Construction, Inc. for the required work in an amount not to exceed $5,196,908.00 as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:	**Amount:**	**$5,196,908.00**
	Source of Funds:	**General Fund**
		$2,283,909 (44%)
	Capital Project #:	**BFB.02104**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**FHWA/NJ DOT – HIP (Grant Funded)**
		$2,912,999.00 (56%)
	Duration of Contract:	**180 days**
	Other Parties Involved:	**FHWA, NJDOT**
	Estimated Number of Jobs Supported:	**156**

SUMMARY STATEMENT

ITEM NO.	**DRPA-22-014**
SUBJECT:	**Program Management Services for Capital Improvement Projects**
COMMITTEE:	**Operations & Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate Agreements with AECOM Technical Services, Inc., HNTB Corporation, Jacobs Engineering Group, Inc., Remington & Vernick Engineers, and WSP USA Inc. to provide Program Management Services for Capital Improvement Projects.**

Amount: **Up to $3,000,000.00 in aggregate**

Consultants:

AECOM Technical Services, Inc.
1700 Market Street
Suite 1600
Philadelphia, PA 19103

HNTB Corporation
1650 Arch Street
Suite 1700
Philadelphia, PA 19103

Jacobs Engineering Group, Inc.
2301 Chestnut Street
Philadelphia, PA 19103

Remington & Vernick
2059 Springdale Road
Cherry Hill, NJ 08003

WSP USA Inc.
4 Penn Center
1600 JFK Boulevard
Suite 510
Philadelphia, PA 19103

PURPOSE: **To provide program delivery expertise and support to assist in meeting the Authority's capital improvement program.**

BACKGROUND: **The DRPA has developed a Capital Program that will ensure our assets continue to be safe, serviceable and maintained in state of good repair. The Capital Improvement projects are spread among the Authority's four (4) bridges and PATCO transit line. The delivery of projects under the Capital Program is largely the responsibility of the Authority's engineering department.**

In order to supplement in-house engineering staff, the Authority previously retained Program Management Services to support the Engineering team in delivering projects under the Capital Program. Consultants provide on-call services and work assigned under these agreements would be on a Task Order basis for short-duration activities.

The Authority publicly advertised its intent to retain consultants and invited interested firms to submit responses to the Request for Proposal. Ten (10) firms responded with Proposals. A review committee of three (3) engineering staff members evaluated the Proposals on the basis of Technical merit. Based on the review of the Selection Committee, the Proposals submitted by five (5) firms were deemed to be most responsive to the project requirements.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposals were evaluated for the firms being recommended. There is a fair and competitive balance among the pricing for the firms with many variables considered during this selection process.

It is recommended that engineering service agreements be negotiated with AECOM Technical Services, Inc., HNTB Corporation, Jacobs Engineering Group, Inc., Remington & Vernick Engineers, and WSP USA Inc. for the costs and associated fees not to exceed $3,000,000.00 in aggregate for work actually performed over a term not to exceed three (3) years with the option in favor of DRPA for one (1) additional year.

SUMMARY:	**Amount:**	**$ 3,000,000.00 in aggregate**
	Source of Funds:	**General Fund**
	Capital Project #:	**Various**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**Up to three (3) years with the option in favor of DRPA for one (1) additional year**
	Other Parties Involved:	**N/A**

DRPA-22-014
Operations & Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Program Management Services for
Capital Improvement Projects

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the Proposals of AECOM Technical Services, Inc., HNTB Corporation, Jacobs Engineering Group, Inc., Remington & Vernick Engineers, and WSP USA Inc. to provide Program Management Services and that the proper officers of the Authority be and hereby are authorized to negotiate Agreements with AECOM Technical Services, Inc., HNTB Corporation, Jacobs Engineering Group, Inc., Remington & Vernick Engineers, and WSP USA Inc. for a total amount not to exceed $3,000,000.00 in aggregate, as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:	**Amount:**	**$ 3,000,000.00 in aggregate**
	Source of Funds:	**General Fund**
	Capital Project #:	**Various**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**Up to three (3) years with the option in favor of DRPA for one (1) additional year**
	Other Parties Involved:	**N/A**

MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Chief Engineer

SUBJECT: Professional Service Selection for
Program Management Services for Capital Improvement Projects
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: January 12, 2022

The Request for Proposals (RFPs), which was posted on the Authority's web-site, invited consultants to submit Technical and Price Proposals. Ten (10) firms submitted proposals on September 23, 2021,

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. The Review Committee, consisting of three (3) staff engineers, reviewed and evaluated the Technical Proposals on the basis of technical merit.

Based on a review by the review committee and an overall evaluation by engineering management, the following firms were deemed the most responsive to the Authority's present need for program management services: AECOM Technical Services, Inc., HNTB Corporation, Jacobs Engineering Group, Inc., Remington & Vernick Engineers, and WSP USA Inc.

Price Proposals were opened on January 5, 2022 and reviewed by the Engineering and Contracts Department staff. Price Proposals are submitted based on average hourly rates for a variety of job functions. The Price Proposals have been determined to be fair and reasonable based on our anticipated needs and therefore it is recommended that an Engineering Services Agreement be issued to the recommended firms.

Below are the Technical Proposal rankings:

Summary Chart for Technical Evaluation

Overall Rank	Firm	Recommendation
1	HNTB Corporation	Recommended
2	Jacobs Engineering Group	Recommended
3	AECOM Technical Services	Recommended
4	Remington & Vernick Eng.	Recommended
5	WSP USA Inc.	Recommended
6	Urban Engineers Inc.	Not Recommended
7	JMT	Not Recommended
8	STV Incorporated	Not Recommended
9	Kimley-Horn & Associates	Not Recommended
10	Stellar Services Inc.	Not Recommended

Based upon the Committee's review, as shown on the summary chart, five (5) of the ten (10) firms are recommended for consideration.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage the recommended firms in an amount not-to-exceed $3,000,000.00 aggregate.

SUMMARY STATEMENT

ITEM NO.	**DRPA-22-015**
SUBJECT:	**Professional Services for 2022 Biennial Inspection of the Ben Franklin Bridge**
COMMITTEE:	**Operations and Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate an agreement with WSP to provide engineering services required to perform the 2022 Biennial Inspection of the Ben Franklin Bridge.**

Amount:	**$1,032,959.09**
Consultant:	**WSP** **1600 John F Kennedy Boulevard** **Suite 510** **Philadelphia, PA 19103**
Other Consultants:	**AECOM Technical Services, Inc.**
Engineers Estimate:	**$950,000.00**
MBE/WBE Goals:	**MBE %: 8%** **WBE %: 4%**
Consultant Proposed Goals	**MBE %: 12.1%** **WBE %: 4.1%**

PURPOSE: **To provide consulting engineering services for the 2022 Biennial Inspection of the Ben Franklin Bridge.**

BACKGROUND: **Under the Delaware River Port Authority's (DRPA) Bond Indentures dated 1995, 1998 and 1999, the DRPA is obligated to inspect all DRPA facilities every second calendar year; the Indenture further states that an inspection report be submitted on or before October 1 of every second calendar year. In the past years, the Commissioners have authorized payment from the Revenue Fund for services rendered. The most recent biennial inspection of the Ben Franklin Bridge facility occurred in the summer of 2020. In order to satisfy the Authority's Bond Indenture and in order to assist in developing a plan for**

maintaining this facility, it is necessary to perform this biennial inspection of the Ben Franklin Bridge.

The work would include close visual "hands on" inspection of all bridge components and systems, preparation of a 2022 Biennial Inspection Report for the Ben Franklin Bridge and completion of Structure Inventory and Appraisal forms and Bridge Management forms as required by the Commonwealth of Pennsylvania and State of New Jersey, respectively.

The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit Statements of Qualifications. Nine (9) firms responded with Statements of Qualifications on May 26, 2021. Three (3) firms were deemed qualified and were sent a formal Request for Proposal. A review committee of three (3) staff engineers evaluated the Proposals on the basis of Technical merit.

WSP was the highest technically ranked firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on other projects for the Authority. WSP's Inspection Team has many years' experience inspecting bridges similar to those required for this contract. Overall, the team assembled by WSP was found to possess the necessary experience and qualifications to successfully complete the project.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposal was evaluated against the Engineer's Estimate and that of other recommended firms. Based on this evaluation and subsequent negotiation, WSP's price was determined to be fair and reasonable.

It is recommended that an engineering services agreement be negotiated with WSP for the costs and associated fees not to exceed $1,032,959.09 to provide engineering services in accordance with the Request for Proposal.

SUMMARY:	**Amount:**	**$1,032,959.09**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**24 Months**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**3**

DRPA-22-015
Operations and Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Professional Services for 2022 Biennial
Inspection of the Ben Franklin Bridge

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of WSP to provide Professional Services for 2022 Biennial Inspection of the Ben Franklin Bridge and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with WSP for an amount not to exceed $1,032,959.09, as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:	**Amount:**	**$1,032,959.09**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**24 Months**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**3**

MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Chief Engineer

SUBJECT: Professional Services for 2022 Biennial Inspection of the Ben Franklin Bridge
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: January 18, 2022

The Request for Qualifications (RFQs), which was posted on the Authority's web-site, invited consultants to submit Statements of Qualifications (SOQs). Nine (9) firms submitted SOQs on May 26, 2021.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. The SOQ evaluation serves as a method for developing a "short list" of firms to receive a Request for Proposal (RFP). The Review Committee evaluated the SOQ's and recommended soliciting Technical and sealed Price Proposals from the top ranked firms: AECOM Technical Services. Inc., Thornton Tomasetti and WSP.

The short listed firms were sent a RFP. The Technical Proposals and separate sealed Price Proposals were received on November 15, 2021 from two of the firms, Thornton Tomasetti withdrew. The Review Committee, consisting of three (3) staff engineers, reviewed and evaluated the Technical Proposals.

WSP, was ranked as the highest technically qualified firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on Authority projects in the past. Overall, the team assembled by WSP, was found to possess the necessary experience and qualifications to successfully complete the project.

The Review Committee recommended that the Price Proposal be opened and negotiations commence using other recommended firm's Price Proposals and the Engineer's Estimate in the amount of $950,000.00, as a guide. Price Proposals were opened on December 16, 2021.

Below are the Technical Proposal rankings, proposed hours and fees of these firms, along with the Engineer's estimate of hours.

Rank	Firm	Hours	Original Price Proposal	Negotiated	
				Hours	Fee
	Engineer's Estimate	7,548	$ 950,000.00		
1	WSP	4,508	$1,080,109.69	4,388	$1,032,959.09
2	AECOM Technical Services	5,476	$1,163,998.35		
	Thornton Tomasetti (withdrew)				

The Price Proposal from the two recommended firms were opened and the Price Proposal from WSP, was reviewed by Engineering Department staff. It was observed to be 13.7% higher than the Engineer's Estimate.

Discussions were held with the Committee's top rank firm, WSP. As a result WSP revised their cost estimate to $1,032,959.09. After discussions with the Authority, WSP believed that they had a better understanding of the scope of work needed and as a result they could lower man-hours.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage WSP of Philadelphia, PA in the amount of $1,032,959.09 for this Agreement.

:bk

cc: M. Venuto, M. Rakowski, Review Team

SUMMARY STATEMENT

ITEM NO.	**DRPA-22-016**
SUBJECT:	**Professional Services for 2022 Biennial Inspection of the Walt Whitman Bridge**
COMMITTEE:	**Operations and Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate an agreement with ATANE to provide engineering services required to perform the 2022 Biennial Inspection of the Walt Whitman Bridge.**

Amount:	**$1,477,129.00**
Consultant:	**ATANE** **3412 Progress Drive, Suite C** **Bensalem, PA 19020**
Other Consultants:	**HNTB** **Modjeski & Masters, Inc.**
Engineers Estimate:	**$1,600,000.00**

MBE/WBE Goals: **MBE %: 8%**
WBE %: 4%

Consultant Proposed Goals
MBE %: 8.7%
WBE %: 6.2%

PURPOSE: **To provide consulting engineering services for the 2022 Biennial Inspection of the Walt Whitman Bridge.**

BACKGROUND: **Under the Delaware River Port Authority's (DRPA) Bond Indentures dated 1995, 1998 and 1999, the DRPA is obligated to inspect all DRPA facilities every second calendar year; the Indenture further states that an inspection report be submitted on or before October 1 of every second calendar year. In the past years, the Commissioners have authorized payment from the Revenue Fund for services rendered. The most recent biennial inspection of the Walt Whitman Bridge facility occurred in the summer of 2020. In order to satisfy the**

Authority's Bond Indenture and in order to assist in developing a plan for maintaining this facility, it is necessary to perform this biennial inspection of the Walt Whitman Bridge.

The work would include close visual "hands on" inspection of all bridge components and systems, preparation of a 2022 Biennial Inspection Report for the Walt Whitman Bridge and completion of Structure Inventory and Appraisal forms and Bridge Management forms as required by the Commonwealth of Pennsylvania and State of New Jersey, respectively.

This cycle includes the development of a DRPA ratings manual and a major re-rating of the bridge. This work was last done in 1992 under the biennial inspection.

The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit Statements of Qualifications. Nine (9) firms responded with Statements of Qualifications on May 26, 2021. Three (3) firms were deemed qualified and were sent a formal Request for Proposal. A review committee of three (3) staff engineers evaluated the Proposals on the basis of Technical merit.

ATANE was the highest technically ranked firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on other projects for the Authority. ATANE's Inspection Team has many years' experience inspecting bridges similar to those required for this contract. Overall, the team assembled by ATANE was found to possess the necessary experience and qualifications to successfully complete the project.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposal was evaluated against the Engineer's Estimate and that of other recommended firms. Based on this evaluation and subsequent negotiation, ATANEs price was determined to be fair and reasonable.

It is recommended that an engineering services agreement be negotiated with ATANE for the costs and associated fees not to exceed $1,477,129.00 to provide engineering services in accordance with the Request for Proposal.

SUMMARY:	**Amount:**	**$1,477,129.00**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**24 Months**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**3**

DRPA-22-016
Operations and Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Professional Services for 2022 Biennial
Inspection of the Walt Whitman Bridge

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of ATANE, Inc. to provide Professional Services for 2022 Biennial Inspection of the Walt Whitman Bridge and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with ATANE, Inc. for an amount not to exceed $1,477,129.00, as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:	**Amount:**	**$1,477,129.00**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**24 Months**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**3**

MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Chief Engineer

SUBJECT: Professional Services for 2022 Biennial Inspection of the Walt Whitman Bridge
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: January 18, 2022

The Request for Qualifications (RFQs), which was posted on the Authority's web-site, invited consultants to submit Statements of Qualifications (SOQs). Nine (9) firms submitted SOQs on May 26, 2021.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. The SOQ evaluation serves as a method for developing a "short list" of firms to receive a Request for Proposal (RFP). The Review Committee evaluated the SOQ's and recommended soliciting Technical and sealed Price Proposals from the top ranked firms: ATANE, HNTB, and Modjeski and Masters Inc.

The short listed firms were sent a RFP. The Technical Proposals and separate sealed Price Proposals were received on November 15, 2021 from all the firms. The Review Committee, consisting of three (3) staff engineers, reviewed and evaluated the Technical Proposals.

ATANE was ranked as the highest technically qualified firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on Authority projects in the past. Overall, the team assembled by ATANE, was found to possess the necessary experience and qualifications to successfully complete the project.

The Review Committee recommended that the Price Proposal be opened and negotiations commence using other recommended firm's Price Proposals and the Engineer's Estimate in the amount of $1,600,000.00, as a guide. Price Proposals were opened on December 16, 2021.

Below are the Technical Proposal rankings, proposed hours and fees of these firms, along with the Engineer's estimate of hours.

Rank	Firm	Hours	Original Price Proposal	Negotiated	
				Hours	Fee
	Engineer's Estimate	5,900	$1,600,000.00		
1	ATANE	6,544	$1,477,129.00	6,544	$1,477,129.00
2	Modjeski and Masters	10,297	$1,982,793.57		
3	HNTB	8,805	$1,730,250.00		

The Price Proposals from the three recommended firms were opened and the Price Proposal from ATANE was reviewed by Engineering Department staff and determined to be fair and reasonable.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage ATANE of Bensalem, PA in the amount of $1,477,129.00 for this Agreement.

:bk

cc: M. Venuto, M. Rakowski, Review Team

SUMMARY STATEMENT

ITEM NO.	**DRPA-22-017**
SUBJECT:	**Professional Services for 2022 Biennial Inspection of the Commodore Barry Bridge**
COMMITTEE:	**Operations and Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate an agreement with AECOM Corporation to provide engineering services required to perform the 2022 Biennial Inspection of the Commodore Barry Bridge.**

Amount:	**$1,050,301.04**
Consultant:	**AECOM** **625 W. Ridge Pike** **Suite E-100** **Conshohocken, PA 19428**
Other Consultants:	**ATANE** **Michael Baker International** **Modjeski & Masters, Inc.** **TranSystems**
Engineers Estimate:	**$1,000,000.00**

MBE/WBE Goals: **MBE %: 8%**
WBE %: 4%

Consultant Proposed Goals
MBE %: 10.5%
WBE %: 14.0%

PURPOSE: **To provide consulting engineering services for the 2022 Biennial Inspection of the Commodore Barry Bridge.**

BACKGROUND: **Under the Delaware River Port Authority's (DRPA) Bond Indentures dated 1995, 1998 and 1999, the DRPA is obligated to inspect all DRPA facilities every second calendar year; the Indenture further states that an inspection report be submitted on or before October 1 of every**

second calendar year. In the past years, the Commissioners have authorized payment from the Revenue Fund for services rendered. The most recent biennial inspection of the Commodore Barry Bridge facility occurred in the summer of 2020. In order to satisfy the Authority's Bond Indenture and in order to assist in developing a plan for maintaining this facility, it is necessary to perform this biennial inspection of the Commodore Barry Bridge.

The work would include close visual "hands on" inspection of all bridge components and systems, preparation of a 2022 Biennial Inspection Report for the Commodore Barry Bridge and completion of Structure Inventory and Appraisal forms and Bridge Management forms as required by the Commonwealth of Pennsylvania and State of New Jersey, respectively.

The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit Statements of Qualifications. Eleven (11) firms responded with Statements of Qualifications on May 26, 2021. Five (5) firms were deemed qualified and were sent a formal Request for Proposal. A review committee of three (3) staff engineers evaluated the Proposals on the basis of Technical merit.

AECOM was the highest technically ranked firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on other projects for the Authority. AECOMs' Inspection Team has many years' experience inspecting bridges similar to those required for this contract. Overall, the team assembled by AECOM was found to possess the necessary experience and qualifications to successfully complete the project.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposal was evaluated against the Engineer's Estimate and that of other recommended firms. Based on this evaluation, AECOM's price was determined to be fair and reasonable.

It is recommended that an engineering services agreement be negotiated with AECOM's for the costs and associated fees not to exceed $1,050,301.04 to provide engineering services in accordance with the Request for Proposal.

SUMMARY:	**Amount:**	**$1,050,301.04**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**24 Months**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**2**

DRPA-22-017
Operations and Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Professional Services for 2022 Biennial
Inspection of the Commodore Barry Bridge

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of AECOM to provide Professional Services for 2022 Biennial Inspection of the Commodore Barry Bridge and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with AECOM for an amount not to exceed $1,050,301.04 as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY: Amount:	**$1,050,301.04**
Source of Funds:	**Revenue Fund**
Capital Project #:	**N/A**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**24 Months**
Other Parties Involved:	**N/A**
Estimated Number of Jobs Supported:	**2**

MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Chief Engineer

SUBJECT: Professional Services for 2022 Biennial Inspection of the Commodore Barry Bridge
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: January 18, 2022

The Request for Qualifications (RFQs), which was posted on the Authority's web-site, invited consultants to submit Statements of Qualifications (SOQs). Eleven (11) firms submitted SOQs on May 26, 2021.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. The SOQ evaluation serves as a method for developing a "short list" of firms to receive a Request for Proposal (RFP). The Review Committee evaluated the SOQ's and recommended soliciting Technical and sealed Price Proposals from the top ranked firms: AECOM, ATANE, Modjeski & Masters, Michael Baker and TranSystems.

The short listed firms were sent a RFP. The Technical Proposals and separate sealed Price Proposals were received on November 15, 2021. The Review Committee, consisting of three (3) staff engineers, reviewed and evaluated the Technical Proposals.

AECOM Technical Services was the highest technically ranked firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on past DRPA projects. Overall, the team assembled by AECOM Technical Services was found to possess the necessary experience and qualifications to successfully complete the project.

The Review Committee recommended that the Price Proposal be opened and negotiations commence using other recommended firm's Price Proposals and the Engineer's Estimate in the amount of $1,000,000.00, as a guide. Price Proposals were opened on December 16, 2021.

Below are the Technical Proposal rankings, proposed hours and fees of these firms, along with the Engineer's estimate of hours.

Rank	Firm	Hours	Original Price Proposal	Negotiated	
				Hours	Fee
	Engineer's Estimate	4,805	$1,000,000.00		
1	AECOM	4,202	$1,086,101.04	4,202	$1,050,301.04
2	ATANE	4,815	$1,108,033.00		
3	Modjeski & Masters	4,314	$1,103,505.73		
4	Michael Baker	4,578	$1,034,169.10		
5	TranSystems	5,501	$1,253,201.25		

The Price Proposal from the five recommended firms were opened and the Price Proposal from AECOM was reviewed by Engineering Department staff. It was observed to be 8.6% higher than the Engineer's Estimate.

Discussions were held with the Committee's top rank firm, AECOM. As a result AECOM revised their cost estimate to $1,050,301.04. After discussions with the Authority, AECOM believed that they had a better understanding of the scope of work needed and as a result they could lower direct costs associated with equipment rentals.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage AECOM of Conshohocken, PA in the amount of $1,050,301.04 for this Agreement.

:bk

cc: M. Venuto, M. Rakowski, Review Team

SUMMARY STATEMENT

ITEM NO. **DRPA-22-018**

SUBJECT: **Professional Services for 2022 Biennial Inspection of the Betsy Ross Bridge**

COMMITTEE: **Operations and Maintenance**

COMMITTEE MEETING DATE: **February 1, 2022**

BOARD ACTION DATE: **February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate an agreement with HNTB to provide engineering services required to perform the 2022 Biennial Inspection of the Betsy Ross Bridge.**

Amount: **$940,550.00**

Consultant: **HNTB**
1650 Arch Street
Suite 1700
Philadelphia, PA 19103

Other Consultants: **JMT**
Pennoni
WSP

Engineers Estimate: **$900,000.00**

MBE/WBE Goals: **MBE %: 8%**
WBE %: 4%

Consultant Proposed Goals
MBE %: 12.21%
WBE %: 13.95%

PURPOSE: **To provide consulting engineering services for the 2022 Biennial Inspection of the Betsy Ross Bridge.**

BACKGROUND: **Under the Delaware River Port Authority's (DRPA) Bond Indentures dated 1995, 1998 and 1999, the DRPA is obligated to inspect all DRPA facilities every second calendar year; the Indenture further states that an inspection report be submitted on or before October 1 of every second calendar year. In the past years, the Commissioners have authorized payment from the Revenue Fund for services rendered. The most recent biennial inspection of the Betsy Ross Bridge facility occurred in the summer of 2020. In order to satisfy the Authority's**

Bond Indenture and in order to assist in developing a plan for maintaining this facility, it is necessary to perform this biennial inspection of the Betsy Ross Bridge.

The work would include close visual "hands on" inspection of all bridge components and systems, preparation of a 2022 Biennial Inspection Report for the Betsy Ross Bridge and completion of Structure Inventory and Appraisal forms and Bridge Management forms as required by the Commonwealth of Pennsylvania and State of New Jersey, respectively.

The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit Statements of Qualifications. Eleven (11) firms responded with Statements of Qualifications on May 26, 2021. Four (4) firms were deemed qualified and were sent a formal Request for Proposal. A review committee of three (3) staff engineers evaluated the Proposals on the basis of Technical merit.

HNTB was the highest technically ranked firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on other projects for the Authority. HNTB's Inspection Team has many years' experience inspecting bridges similar to those required for this contract. Overall, the team assembled by HNTB was found to possess the necessary experience and qualifications to successfully complete the project.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposal was evaluated against the Engineer's Estimate and that of other recommended firms. Based on this evaluation and subsequent negotiation, HNTB's price was determined to be fair and reasonable.

It is recommended that an engineering services agreement be negotiated with HNTB for the costs and associated fees not to exceed $940,550.00 to provide engineering services in accordance with the Request for Proposal.

SUMMARY:	**Amount:**	**$940,550.00**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**24 Months**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**2**

DRPA-22-018
Operations and Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Professional Services for 2022 Biennial
Inspection of the Betsy Ross Bridge

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of HNTB to provide Professional Services for 2022 Biennial Inspection of the Betsy Ross Bridge and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with HNTB for an amount not to exceed $940,550.00 as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:

Amount:	**$940,550.00**
Source of Funds:	**Revenue Fund**
Capital Project #:	**N/A**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**24 Months**
Other Parties Involved:	**N/A**
Estimated Number of Jobs Supported:	**2**

MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Chief Engineer

SUBJECT: Professional Services for 2022 Biennial Inspection of the Betsy Ross Bridge
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: January 18, 2022

The Request for Qualifications (RFQs), which was posted on the Authority's web-site, invited consultants to submit Statements of Qualifications (SOQs). Eleven (11) firms submitted SOQs on May 26, 2021.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. The SOQ evaluation serves as a method for developing a "short list" of firms to receive a Request for Proposal (RFP). The Review Committee evaluated the SOQ's and recommended soliciting Technical and sealed Price Proposals from the top ranked firms: HNTB, JMT, Pennoni and WSP.

The short listed firms were sent a RFP. The Technical Proposals and separate sealed Price Proposals were received on November 15, 2021 from all the firms. The Review Committee, consisting of three (3) staff engineers, reviewed and evaluated the Technical Proposals.

HNTB was the highest technically ranked firm. The proposed Project Manager has previous experience with major bridge inspection projects and has been responsive on past DRPA projects. Overall, the team assembled by HNTB was found to possess the necessary experience and qualifications to successfully complete the project.

The Review Committee recommended that the Price Proposal be opened and negotiations commence using other recommended firm's Price Proposals and the Engineer's Estimate in the amount of $900,000.00 as a guide. Price Proposals were opened on December 16, 2021.

Below are the Technical Proposal rankings, proposed hours and fees of these firms, along with the Engineer's Estimate of hours.

Rank	Firm	Hours	Original Price Proposal	Negotiated	
				Hours	Fee
	Engineer's Estimate	4,720	$900,000.00		
1	HNTB	4,957	$972,250.00	4,929	$940,550.00
2	WSP	3,438	$899,285.96		
3	Pennoni	5,570	$1,143,886.90		
4	JMT	3,800	$948,322.55		

The Price Proposal from the four recommended firms were opened and the Price Proposal from HNTB was reviewed by Engineering Department staff. It was observed to be 8% higher than the Engineer's Estimate.

Discussions were held with the Committee's top rank firm, HNTB. As a result, HNTB revised their cost estimate to $940,550.00. After discussions with the Authority, HNTB believed that they had a better understanding of the scope of work needed and as a result they could lower man-hours.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage HNTB of Philadelphia, PA in the amount of $940,550.00 for this Agreement.

:bk

cc: M. Venuto, M. Rakowski, Review Team

SUMMARY STATEMENT

ITEM NO: **DRPA-22-019**

SUBJECT: **Professional Services for 2022 Biennial Inspection of PATCO**

COMMITTEE: **Operations and Maintenance**

COMMITTEE MEETING DATE: **February 1, 2022**

BOARD ACTION DATE: **February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate an agreement with Remington & Vernick Engineers to provide engineering services required to perform the 2022 Biennial Inspection of the PATCO facilities.**

Amount: **$817,540.00**

Consultant: **Remington & Vernick Engineers.**
2059 Springdale Road
Cherry Hill, NJ 08003

Other Consultants: **Johnson, Mirmiran & Thompson**
Michael Baker International

Engineers Estimate: **$900,000.00**

MBE/WBE Goals: **MBE %: 8%**
WBE %: 4%

Consultant Proposed Goals
MBE %: 8.1%
WBE %: 7.2%

PURPOSE: **To provide consulting engineering services for the 2022 Biennial Inspection of the PATCO facilities.**

BACKGROUND: **Under the Delaware River Port Authority's (DRPA) Bond Indentures dated 1995, 1998 and 1999, the DRPA is obligated to inspect all DRPA facilities every second calendar year; the Indenture further states that an inspection report be submitted on or before October 1 of every second calendar year. In the past years, the Commissioners have authorized payment from the Revenue Fund for services rendered. The most recent biennial inspection of the PATCO facilities occurred**

in the Summer of 2020. In order to satisfy the Authority's Bond Indenture and in order to assist in developing a plan for maintaining this facility, it is necessary to perform this biennial inspection of the PATCO facilities.

The work includes a visual inspection to note the condition of all structures, systems, and equipment comprising the PATCO Transit System. Included in this inspection are the track system, subway tunnels, transit and vehicular bridges, retaining walls, embankments, viaducts, storm drainage, fencing, parking lots, fare collection system, car shop, electric power and distribution, rapid transit cars, maintenance vehicles, supervisory and control systems, signal system and communication system, preparation of a 2022 Biennial Inspection Report for PATCO. The vehicular bridge inspection will conform to the National Bridge Inventory System and NJDOT Inspection Criteria.

The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit Statements of Qualifications. Four (4) firms responded with Statements of Qualifications on May 26, 2021. Three (3) firms were deemed qualified and were sent a formal Request for Proposal. A review committee of three (3) staff engineers evaluated the Proposals on the basis of Technical merit.

Remington & Vernick Engineers was the highest technically ranked firm. The proposed Project Manager has previous experience with bridge inspection projects. Overall, the team assembled by Remington & Vernick Engineers was found to possess the necessary experience and qualifications to successfully complete the project.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposal was evaluated against the Engineer's Estimate and that of other recommended firms. Based on this evaluation and subsequent negotiation, Remington & Vernick Engineers price was determined to be fair and reasonable.

SUMMARY:	**Amount:**	**$817,540.00**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**24 Months**
	Other Parties Involved:	**N/A**
	Estimated Number of Jobs Supported:	**2**

DRPA-22-019
Operations and Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Professional Services for 2022 Biennial
Inspection of PATCO

RESOLUTION

RESOLVED: **That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of Remington & Vernick Engineers to provide Professional Services for 2022 Biennial Inspection of PATCO and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with Remington & Vernick Engineers for an amount not to exceed $817,540.00, as per the attached Summary Statement; and be it further**

RESOLVED: **The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:

Amount:	**$817,540.00**
Source of Funds:	**Revenue Fund**
Capital Project #:	**N/A**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**24 Months**
Other Parties Involved:	**N/A**
Estimated Number of Jobs Supported:	**2**

MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Chief Engineer

SUBJECT: Professional Services for 2022 Biennial Inspection of PATCO
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: January 18, 2022

The Request for Qualifications (RFQ's), which was posted on the Authority's web-site, invited consultants to submit Statements of Qualifications (SOQ's). Four (4) firms submitted SOQs on May 26, 2021.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. The SOQ evaluation serves as a method for developing a "short list" of firms to receive a Request for Proposal (RFP). The Review Committee evaluated the SOQ's and recommended soliciting Technical and sealed Price Proposals from the top ranked firms: Johnson, Mirmiran & Thompson, Michael Baker International, and Remington and Vernick Engineers.

The short listed firms were sent a RFP. The Technical Proposals and separate sealed Price Proposals were received on November 15, 2021 from all the firms. The Review Committee, consisting of three (3) staff engineers, reviewed and evaluated the Technical Proposals.

Remington and Vernick Engineers was the highest technically ranked firm. The proposed Project Manager has previous experience with bridge inspection projects. Overall, the team assembled by Remington and Vernick Engineers was found to possess the necessary experience and qualifications to successfully complete the project.

The review Committee recommended that the Price Proposal be opened and negotiations commence using other recommended firm's Price Proposals and the Engineer's Estimate in the amount of $900,000.00 as a guide. Price Proposals were opened on December 16, 2021.

Below are the Technical Proposal rankings, proposed hours and fees of these firms, along with the Engineer's estimate of hours.

Rank	Firm	Hours	Original Price Proposal	Negotiated	
				Hours	Fee
	Engineer's Estimate	5,939	$900,000.00		
1	Remington & Vernick Engineers	3,076	$791,615.00	3,260	$817,540.00
2	Johnson, Mirmiran & Thompson	7,188	$1,556.433.94		
3	Michael Baker	5,030	$974,861.62		

The Price Proposals from the three recommended firms were opened and the Price Proposal from Remington & Vernick Engineers was reviewed by Engineering Department staff.

Discussions were held with the Committee's top rank firm, Remington & Vernick Engineers. As a result, Remington & Vernick Engineers revised their cost estimate to $817,540.00. After discussions with the Authority, Remington & Vernick Engineers believes that they had a better understanding of the scope of work.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage Remington & Vernick Engineers of Cherry Hill, NJ, in the amount of $817,540.00 for this Agreement.

:bk

cc: M. Venuto, M. Rakowski, Review Team

SUMMARY STATEMENT

ITEM NO.	**DRPA-22-020**
SUBJECT:	**Capital Project Contract Modifications**
COMMITTEE:	**Operations & Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board authorize the execution of contract modifications to certain contract(s) for Authority capital project(s) and that the Board amend the 2022 Capital Budget to include the increase in contract amount(s) being requested in this Resolution.**

PURPOSE: **To approve contract modifications in the amount and time set forth herein for the identified Authority capital project(s) and to assure that the 2022 Capital Budget reflects the actual Board approved project costs.**

BACKGROUND: **The Authority is presently undertaking several capital projects previously approved by the Board. During the course of the project(s) identified in the Attachment (attached hereto and made a part hereof), Engineering has determined that conditions affecting each project require contract modification adjusting the scope of work/contract items, compensation and/or the time to perform the contract work as set forth in the Attachment.**

Engineering staff has evaluated the contract modification(s) identified in the Attachment and any supporting documentation and has determined the contract adjustments as proposed are fair and reasonable and meet the needs of the Authority.

SUMMARY:

Amount	**See Attachment**
Source of Funds:	**See Attachment**
Capital Project#:	**See Attachment**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**See Attachment**
Other Parties:	**N/A**

DRPA-22-020
Operations & Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Capital Project Contract Modifications

RESOLUTION

RESOLVED: **That the Board authorizes the execution of contract modifications to the contracts identified in the Attachment in such amounts and/or times set forth therein; and be it further**

RESOLVED: **That the Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of the DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer may execute such documents on behalf of the DRPA.**

SUMMARY:	**Amount**	**See Attachment**
	Source of Funds:	**See Attachment**
	Capital Project#:	**See Attachment**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**See Attachment**
	Other Parties:	**N/A**

ATTACHMENT

February 1, 2022

Summary of Supplemental Agreement and Change Orders

Approved Resolution	Title	Consultant/ Contractor	Summary of Request	Current Contract/ Agreement Amount	Change Order / Supplemental Amount	Adjusted Contract Agreement Amount	Duration	Funding
DRPA-16-001	Design Services for the Commodore Barry Bridge Structural Rehabilitation Phase 2	Modjeski and Masters, Inc.	Additional construction support	$1,409,403	$93,700	$1,503,103	Through December 2025	2018S Revenue Bonds

SUMMARY STATEMENT

ITEM NO.:	**DRPA-22-021**
SUBJECT:	**FHWA/NJ DOT Walt Whitman Bridge NJ Corridor Resurfacing**
COMMITTEE:	**Operations & Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the DRPA Board of Commissioners authorize staff to apply for and receive grant funding through the Federal Highway Administration (FHWA) Quick Obligation round utilizing local Surface Transportation Block Grant Program (STBGP-Phila) funds in the amount of $1,800,000, administered through the New Jersey Department of Transportation.**

PURPOSE: **To make application to FHWA Quick Obligation program to secure grant funding for the Construction of the Walt Whitman Bridge NJ Corridor Resurfacing project.**

BACKGROUND: **This project includes the resurfacing of Ramps BE, BW, and FB of the Walt Whitman Bridge NJ Corridor. Ramps BE and BW extend from the east approach of the Walt Whitman Bridge (I-676 Intersection) to East Black Horse Pike and Ramp FB carries traffic from I-676 South to I-76 West. This project will involve milling, overlaying, and restriping the ramps. Miscellaneous repairs to various safety, signage, and drainage features identified in the Biennial Inspection Reports will also be included.**

The Surface Transportation Block Grant Program (STBGP-Phila) provides local funding for construction ready projects for highways, bridges, tunnels including designated routes of the Appalachian development highway system and local access roads under section 14501 of title 40. STBGP-Phila was authorized under Section 1109 of the Fixing America's Surface Transportation (FAST) Act and is codified under 23 U.S.C. § 133.

The accompanying resolution has been drawn to satisfy federal requirements concerning specific Board approvals which are necessary to the grant approval process.

SUMMARY:	**Amount:**	**$1,800,000**
	Source of Funds:	**FHWA/NJ DOT – Quick Obligation (Grant Funded)**
	Capital Project #:	**WWB.01807**
	Duration of Contract:	**Grant Completion**
	Other Parties Involved:	**DVRPC**

DRPA-22-021
Operations & Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
FHWA/NJ DOT Walt Whitman
Bridge NJ Corridor Resurfacing

RESOLUTION

RESOLVED: **That the appropriate Staff at the Delaware River Port Authority be and hereby are authorized to make application and receive awarded grant funding through Federal Highway Administration (FHWA) Quick Obligation round utilizing local Surface Transportation Block Grant Program (STBGP-Phila) funds in the amount of 1,800,000 which will be administered through New Jersey Department of Transportation (NJDOT) for the Walt Whitman Bridge NJ Corridor Resurfacing project.**

RESOLVED: **The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary, to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:

Amount:	**$1,800,000**
Source of Funds:	**FHWA/NJ DOT – Quick Obligation (Grant Funded)**
Capital Project #:	**WWB.01807**
Duration of Contract:	**Grant Completion**
Other Parties Involved:	**DVRPC**

SUMMARY STATEMENT

ITEM NO.: **DRPA-22-022**

SUBJECT: **Auto Parts Contract for DRPA and PATCO**

COMMITTEE: **Operations and Maintenance**

COMMITTEE MEETING DATE: **February 1, 2022**

BOARD ACTION DATE: **February 16, 2022**

PROPOSAL: **That the Board authorizes staff to negotiate a one (1) year contract with National Auto Parts Association (NAPA) - Genuine Parts Company 2999 Circle 75 Pkwy SE, Atlanta, GA 30339 for the purchase of Aftermarket Automotive Parts for the DRPA and PATCO. In an effort to obtain price discounts and benefits offered by National Wholesale Distributors of Auto Parts, the aftermarket automotive parts will be purchased Source well Contract #032521-GPC.**

DRPA - Ben Franklin Bridge
Contractor: **National Auto Parts Association (NAPA)**
1939 Olney Avenue
Cherry Hill, NJ 08003
Telephone: 856-854-1525

Amount: **$40,000.00**

DRPA - Betsy Ross Bridge
Contractor: **National Auto Parts Association (NAPA)**
1939 Olney Avenue
Cherry Hill, NJ 08003
Telephone: 856-234-8420

Amount: **$20,000.00**

DRPA - Commodore Barry Bridge
Contractor: **Williams Auto Parts (NAPA)**
118 North Virginia Avenue
Pennsgrove, NJ 08069
Telephone: 856-299-1800

Amount: **$20,000.00**

Contractor: **National Auto Parts Association (NAPA)**
1939 Olney Avenue
Cherry Hill, NJ 08003
Telephone: 856-854-1525

Amount: **$45,000.00**

PATCO
Contractor: **National Auto Parts Association (NAPA)**
1675 Blackwood Clementon Road
Blackwood, NJ 08012
Telephone: 856-227-3180

Amount: **$20,000.00**

PURPOSE: **To negotiate a supply contract to purchase auto parts to support the fleet operations of DRPA and PATCO at the lowest overall cost available and to maintain an adequate inventory of auto parts.**

BACKGROUND: **In an effort to obtain price discounts and benefits offered by national Wholesale Distributors of Auto Parts, the aftermarket automotive parts will be purchased under Source well Contract #032521-GPC. The auto parts requirement for DRPA and PATCO is approximately $145,000.00 annually.**

SUMMARY:

Amount:	**$145,000.00**
Source of Funds:	**Revenue / General Fund**
Capital Project #:	**N/A**
Operating Budget:	**2022**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**May 1, 2022 to April 30, 2023**

DRPA-22-022
Operations & Maintenance: February 1, 2022
Board Date: February 16, 2022
Auto Parts Contract for DRPA and PATCO
DRPA - Walt Whitman Bridge

RESOLUTION

RESOLVED: **That the Board authorizes staff to negotiate a contract with National Auto Parts Association (NAPA) - Genuine Parts Company 2999 Circle 75 Pkwy SE, Atlanta, GA 30339 for the purchase of Aftermarket Automotive Parts for the DRPA fleet operations for a period of one (1) year, for a total amount not-to-exceed $145,000.00; and be it further;**

RESOLVED: **The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.**

SUMMARY:

Amount:	**$145,000.00**
Source of Funds:	**Revenue/General Fund**
Capital Project #:	**N/A**
Operating Budget:	**2021**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**May 1, 2022 to April 30, 2023**

FINANCE COMMITTEE

DELAWARE RIVER PORT AUTHORITY
Finance Committee Meeting

One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, January 5, 2022

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Commissioners:
Jeffrey Nash, Esq., Committee Chairman and Board Vice Chairman
Charles Fentress
Joseph Martz
Donna Powell
Ted Christian (for Stacy Garrity, Pennsylvania State Treasurer)
Keiwana McKinney
Aaron Nelson

DRPA/PATCO Staff:
John Hanson, Chief Executive Officer (attended in person)
Obra Kernodle, Deputy Chief Executive Officer (attended in person)
Raymond Santarelli, General Counsel and Corporate Secretary (attended in person)
Stephen Holden, Deputy General Counsel (attended in person)
James White, Chief Financial Officer (attended in person)
John Rink, General Manager, PATCO
Robert Hicks, Chief Operating Officer
Rohan Hepkins, Assistant General Manager, PATCO
David Aubrey, Inspector General
Kathleen Vandy, Assistant General Counsel
John Lotierzo, Director of Finance, DRPA (attended in person)
Orville Parker, Manager, Budget/Financial Analysis
Joseph McAroy, Bridge Director, BFB/BRB
Ricardo DeOliveira, Bridge Director, WWB/CBB
Jennifer DePoder, Financial Analyst
Darcie DeBeaumont, Manager, Accounting
Michael Williams, Manager Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (attended in person)

Others Present:
Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Thomas Young, Board Liaison, Bellevue Strategies LLC
Peter Nissen, Acacia
Katherine Clupper, PFM

OPEN SESSION

Committee Chair Nash called the meeting of the Finance Committee of the Delaware River Port Authority to order at 9:01 a.m. and asked the Corporate Secretary to call the roll.

ROLL CALL

The following Commissioners were present, constituting a quorum: Committee Chair Nash, Fentress, McKinney, Christy, Nelson, Powell and Martz.

OPEN SESSION

Committee Chair Nash stated that there were three (3) items for Open Session.

1) **Financial Update**

Chief Financial Officer/Treasurer White highlighted several areas from the DRPA/PATCO Unaudited Financial Summary. He discussed DRPA bridge traffic and PATCO ridership volume and revenue and the COVID-19 pandemic's effect on same. Committee Chair Nash, Commissioner Martz and CEO Hanson also commented on the update.

2) **Bond Refinancing Presentation**

Chief Financial Officer/Treasurer White opened the discussion by giving a brief introduction regarding the Bond Refinancing and introduced Peter Nissen of Acacia and Katherine Clupper of PFM. Mr. Nissen gave a brief presentation on the plans for the refunding of the 2013 Revenue Bonds and 2012 Port District Project (PDP) Bonds. Committee Chair Nash, Commissioner Nelson and Commissioner Martz also commented on the update.

3) **DRPA-22-011 Toll System Hardware and Software Maintenance Service Agreement.**

Chief Operating Officer Hicks presented Summary Statement and Resolution No. DRPA-22-011 seeking Board authorization to extend the negotiated agreement with Transcore, Inc. for Toll System Hardware and Software Maintenance Services by exercising the agreement's two (2) one (1) year options in an amount not to exceed $957,480.00 for year one and $995,784.00 for year two, totaling $1,953,264.00. Commissioner Fentress moved to forward the Resolution to the Board for consideration and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

ADJOURNMENT

With no further business for the Finance Committee, Committee Chair Nash called for a motion to adjourn. Commissioner Fentress made the motion. Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The Finance Committee Meeting adjourned at 9:47 a.m.

SUMMARY STATEMENT

ITEM NO.:	**DRPA-22-011**
SUBJECT:	**Toll System Hardware and Software Maintenance Service Agreement**
COMMITTEE:	**Finance Committee**
COMMITTEE MEETING DATE:	**February 2, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board authorizes staff to extend the negotiated agreement executed by and between TransCore Inc. and the Authority for Toll System Hardware and Software Maintenance Services. The current agreement expires March 3, 2022. Staff is seeking approval for two (2) one (1) year extensions in the amount of $1,953,264.00.**

PURPOSE: **To provide for the continuing maintenance of DRPA's toll collection system, the electronic toll collection (ETC) system's violation enforcement system (VES), and the related Scalable Automatic Toll System (SATS) which provides the audit and reporting functions related to DRPA's toll lane traffic and revenue.**

BACKGROUND: **DRPA presently has a Maintenance Service Agreement (MSA) with TransCore for its existing toll lane equipment, the VES system, and the related Scalable Automatic Toll System (SATS) which provides the audit and reporting functions related to DRPA's toll lane traffic and revenue. The TransCore software and systems are proprietary and licensed by the Authority. Specifically, these systems include proprietary designs at both the lane level as well as in the backend systems / Host Software level.**

These systems were installed by TransCore starting in 1998 and have been maintained by TransCore since 1998. On January 21, 2015 the Board approved a Maintenance Service Agreement for a term of five (5) years with two (2) one (1) year options. In accordance with the Agreement, TransCore and the Authority have negotiated pricing and other conditions that are acceptable to both the DRPA and TransCore for the additional two (2) 1-year options.

SUMMARY:	**Amount:**	**$957,480.00 (year one)** **$995,784.00 (year two) with possible COLA Adjustments N-T-E 4% per year**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**DRPA Operation 2022**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**Two (2) One (1) Year Extension**
	Other Parties Involved:	**N/A**

DRPA-22-011
Finance Committee: February 2, 2022
Board Date: February 16, 2022
Toll System Hardware and Software
Maintenance Service Agreement

RESOLUTION

RESOLVED: **That the Board authorizes staff to extend the current negotiated agreement for two (2) years with TransCore Inc. in connection with the Agreement executed by and between TransCore Inc. and the Authority for Toll System Hardware and Software Maintenance Services.**

RESOLVED: **That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:	**Amount:**	**$957,480.00 (year one)** **$995,784.00 (year two) with possible COLA Adjustments N-T-E 4% per year**
	Source of Funds:	**Revenue Fund**
	Capital Project #:	**N/A**
	Operating Budget:	**DRPA Operation 2022**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**Two (2) One (1) Year Renewal Terms**
	Other Parties Involved:	**N/A**

UNFINISHED BUSINESS

NEW BUSINESS

SUMMARY STATEMENT

ITEM NO.:	**DRPA-22-023**
SUBJECT:	**Authorization for DRPA to Execute Change Orders #26 and #27 Amending the Services Contract Between NJ E-ZPass Group Agencies and Conduent State and Local Solutions**
COMMITTEE:	**New Business**
COMMITTEE MEETING DATE:	**N/A**
BOARD ACTION DATE:	**February 16, 2021**

PROPOSAL: **That the Board authorizes staff to execute Change Orders #26 and #27 as a amendments to the existing Services Contract ("the Contract") between the NJ E-ZPass Group Agencies (New Jersey Turnpike, South Jersey Transportation Authority, Delaware River Port Authority, Delaware River and Bay Authority, the Burlington County Bridge Commission the Delaware River Joint Toll Bridge Commission and the Cape May County Bridge Commission) with Conduent State and Local Solutions, Inc. ("Conduent"), the New Jersey E-ZPass Customer Service Center (CSC) provider.**

PURPOSE: **To authorize the DRPA to execute Change Orders 26 and 27 to compensate Conduent for the provision of services related to a 2022 "Tag Swap Program" for the Agencies, wherein E-ZPass tags nearing the end of their useful life will be replaced. Under the terms of the Contract between Conduent and the Agencies, such services are considered as "Extra Work", and as a "shared cost", which therefore requires an amendment to the existing Contract, and execution by participating agencies.**

BACKGROUND: **In past years, Conduent has provided service and support to the Agencies related to the replacement of old and obsolete transponders. (Transponders are necessary for the E-ZPass program as each transponder transmits captured vehicle information to Conduent which results in customer accounts being charged based on various toll schedules). Transponders have a useful life of approximately seven (7) to ten (10) years, after which time they begin to fail.**

As Lead Agency, NJTA is entrusted with the power, often in its sole discretion, to coordinate, oversee and administer the operation of the New Jersey E-ZPass CSC, pursuant to the CSC Contracts, on behalf of the other Group members). Based on these negotiations, Conduent

prepared Change Orders #26 & 27, identifying the terms of service and the per agency costs of implementing this new toll collection process.

<u>Change Order #26</u>: Under Change Order #26, Conduent will provide services including:

1) Staffing of tag distribution and processing personnel
2) Secured storage and warehousing of agency tags
3) Customer communication, including postage costs
4) Assembly of individual tag swap kits including return envelopes for old tags
5) Receipt and processing and disposal of returned tags.

Conduent expects to replace approximately 920,000 tags at a cost of $8.1 million, by December 31, 2022. Based on the current agency allocation formula, the Authority would be responsible for $407,806 or 5.1% of the total project cost.

<u>Change Order #27</u>: Under Change Order #27, Conduent would perform all the necessary on-boarding services to allow for the addition of TransCore as a supplier of transponders for the NJ E-ZPass group. Conduent's on-boarding services will include all necessary development, coding and testing to ensure customer transactions with the new TransCore transponders will be accepted by Conduent's system.

DRPA's allocated shared cost for this service is estimated at $1,406.

Funding for this transponder swap program was included in the 2022 Capital Budget approved by the Board at the November 2021 Board meeting. Staff seeks authorization to execute Change Order #26 and 27.

SUMMARY:	**Amount:**	**$409,212**
	Source of Funds:	**General Fund**
	Capital Project #:	**TEP.02201**
	Operating Budget:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**N/A**
	Other Parties Involved:	**New Jersey Turnpike Authority; South Jersey Transportation Authority; Delaware River and Bay Authority; Delaware River Joint Toll Bridge Commission; Burlington County Bridge Commission, Cape May County Bridge Commission**

DRPA-22-023
New Business: February 16, 2022
Board Date: February 16, 2022
Authorization for DRPA to Execute Change Orders #26 and #27 Amending the Services Contract Between NJ E-ZPass Group Agencies and Conduent State and Local Solutions

RESOLUTION

RESOLVED: **That the Board of Commissioners of the DRPA authorize staff to execute Change Orders #26 & 27 to the existing Service Contract ("the Contract) between the NJ E-ZPass Group and Conduent, the NJ Customer Service Center provider.**

RESOLVED: **That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY:

Amount:	**$409,212**
Source of Funds:	**General Fund**
Capital Project #:	**TEP.02201**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**N/A**
Other Parties Involved:	**New Jersey Turnpike Authority; South Jersey Transportation Authority; Delaware River and Bay Authority; Delaware River Joint Toll Bridge Commission; Burlington County Bridge Commission, Cape May County Bridge Commission**

SUMMARY STATEMENT

ITEM NO.:	**DRPA-22-024**
SUBJECT:	**Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)**
COMMITTEE:	**New Business**
COMMITTEE MEETING DATE:	**N/A**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.**

PURPOSE: **To permit staff to continue and maintain DRPA operations in a safe and orderly manner.**

BACKGROUND: **At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.**

SUMMARY:

Amount:	**N/A**
Source of Funds:	**See Attached List**
Capital Project #:	**N/A**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**N/A**
Other Parties Involved:	**N/A**

DRPA-22-024
New Business: February 16, 2022
Board Date: February 16, 2022
Consideration of Pending DRPA Contracts
(Between $25,000 and $100,000)

RESOLUTION

RESOLVED: **That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.**

SUMMARY:

Amount:	**N/A**
Source of Funds:	**See Attached List**
Capital Project #:	**N/A**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**N/A**
Other Parties Involved:	**N/A**

DRPA

CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN $25,000 - $100,000) – Wednesday, February 16, 2022

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
A	IBI Group Professional Services USA INC. Washington, D.C.	GN-0044-18 - Toll Technology Assessment - Additional funds needed in order for services to be performed by Consultant related to Phase I, Task 2 of the Technical Scope of Services which include; revisiting and finalizing the technical specifications for the RFP, increased support during the Proposal Evaluation phase, and increase in hourly rates by 3% to partially compensate for increased salaries during 2021.	$52,351.00	N/A	N/A	$52,351.00	**General Funds**
B	Dell Marketing LP Round Rock, TX	PC Parts to Upgrade Existing Authority Computers	$76, 931.00	In Accordance with NASPO New Jersey State Contract #M0483: Computer Equipment, Peripherals, & Related Services	1. Dell Marketing LP Round Rock, TX 2. ePlus Herndon, VA 3. SHI Somerset, NJ 4. CDW-G Vernon Hills, IL	1. $76,931.00 2. $90,762.75 3. $108,878.75 4. $108,924.25	**Revenue Funds**

PORT AUTHORITY TRANSIT CORP.

BOARD MEETING

Wednesday, February 16, 2022

Immediately following the DRPA Board Meeting

One Port Center

Board Room/Zoom

Camden, NJ

John T. Hanson, President

DELAWARE RIVER PORT AUTHORITY

PATCO

STEWARDSHIP. SERVICE. COMMUNITY.

PATCO BOARD

PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING

Wednesday, February 16, 2022
Immediately following the DRPA Board Meeting
One Port Center
Camden, New Jersey

ORDER OF BUSINESS

1. Roll Call

2. Public Comment

3. Report of the General Manager – February 2022

4. Approval of January 19, 2022 PATCO Board Meeting Minutes

5. Monthly List of Previously Approved Payments – January 2022

6. Monthly List of Previously Approved Purchase Orders and Contracts – January 2022

7. Approval of Balance Sheet and Equity Statement dated November 30, 2021.

8. Approval of Operations and Maintenance Committee Meeting Minutes – February 1, 2022

9. Adopt Resolutions Approved by Operations and Maintenance Committee – February 1, 2022

   PATCO-22-003 Approval of Title VI Report to Federal Transit Administration.

10. Unfinished Business

11. New Business

    PATCO-22-004 Consideration of Pending PATCO Contracts.
    (Between $25,000 and $100,000)

12. Executive Session

13. Adjournment

GENERAL MANAGER’S REPORT

REPORT OF THE GENERAL MANAGER

As stewards of public assets,
we provide for the safe and efficient operation
of transportation services and facilities
in a manner that creates value for the public we serve.

February 16, 2022

To the Commissioners:

The following is a summary of recent PATCO activities, with supplemental information attached.

HIGHLIGHTS

COMMUNITY

PATCO Cares – In 2021, most of our usual PATCO Cares gatherings were suspended because of ongoing pandemic issues. However, the Salvation Army's Red Kettle Bell Ringers spread cheer and good will outside Lindenwold, Woodcrest, Haddonfield, Westmont and Collingswood Stations during the holiday season. Through that festive interface, PATCO customers donated more than $500 to support a local food pantry, character building youth programs, basic needs assistance programs, and Christmas Cheer (a food and toy program).

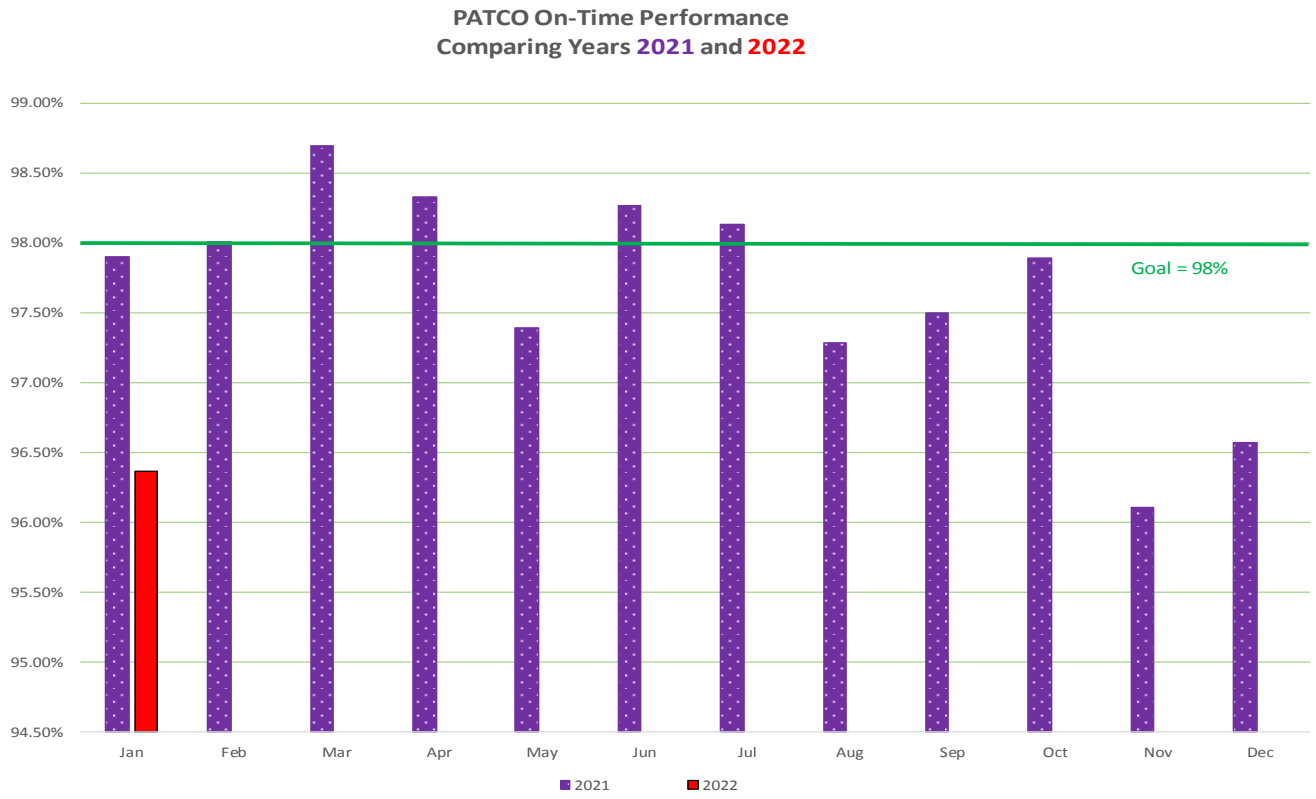
SERVICE

Ridership – January's total ridership was 276,324, an **increase** of 80,903 **(+41.40%)** when compared to January of 2021 but still far below pre-pandemic levels. Average weekday ridership was 11,065, 38% higher than in January, 2021, whereas Saturday's average increased 19% and Sunday's average increased by 59%.

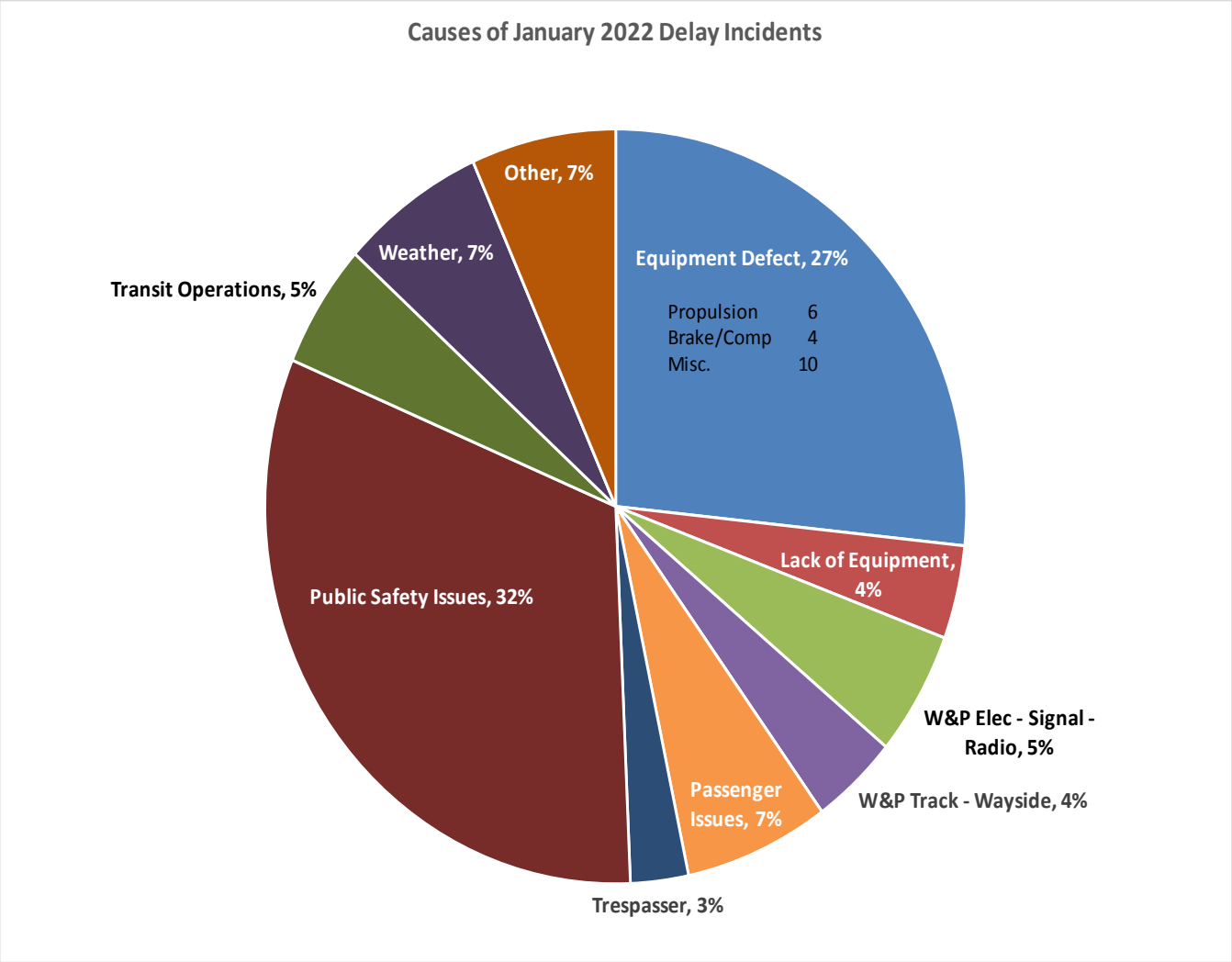
FREEDOM Service Center –The Service Center at Broadway Station is open on weekdays from 7 a.m. to 4:30 p.m. In addition, many customers use our FREEDOM website to add value to their cards, report lost cards, and change credit card information.

Service	# of Customers Served in January
Calls	791
Walk-Ups	308
Replacement Cards Issued	378
SHARE Card Sign-ups	34
Reduced Fare Program Sign-ups	21
Student Sign-ups	8
"T" Card sign-ups	0

On-Time Performance – In January, our on-time performance was 96.37%, falling short of our goal of 98%. Of the 4,995 scheduled trips, 21 were cancelled, 158 were late, and 33 stations were bypassed.



One incident, the closure of Track 1 on the Ben Franklin Bridge because of an automobile fire, resulted in 1 annulment and 14 late trains. Winter weather also affected on our performance this month on several occasions. Moreover, nearly a third of delay incidents involved police activity.



Availability of Transit Equipment – PATCO closely monitors the availability of equipment to meet the needs of our peak service customers.

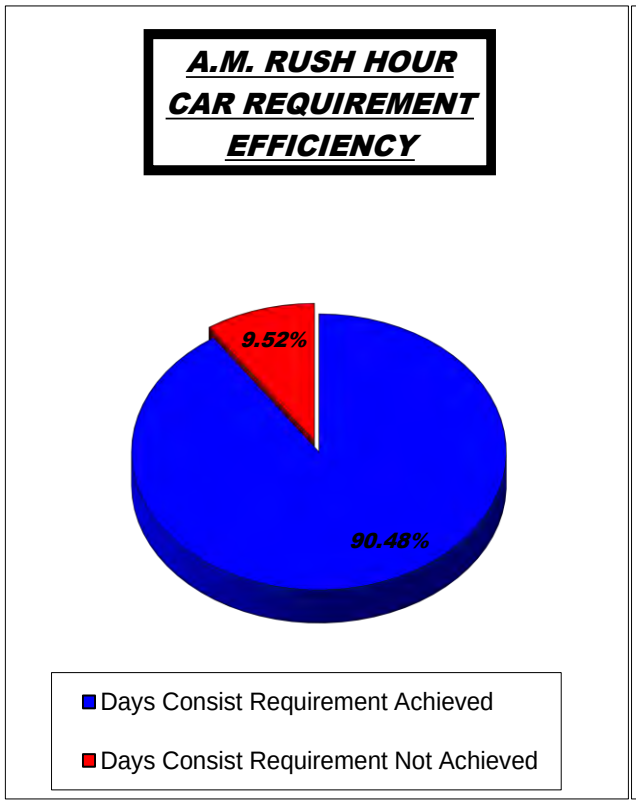
DAILY LOADLINE CAR REQUIREMENT FOR January 2022

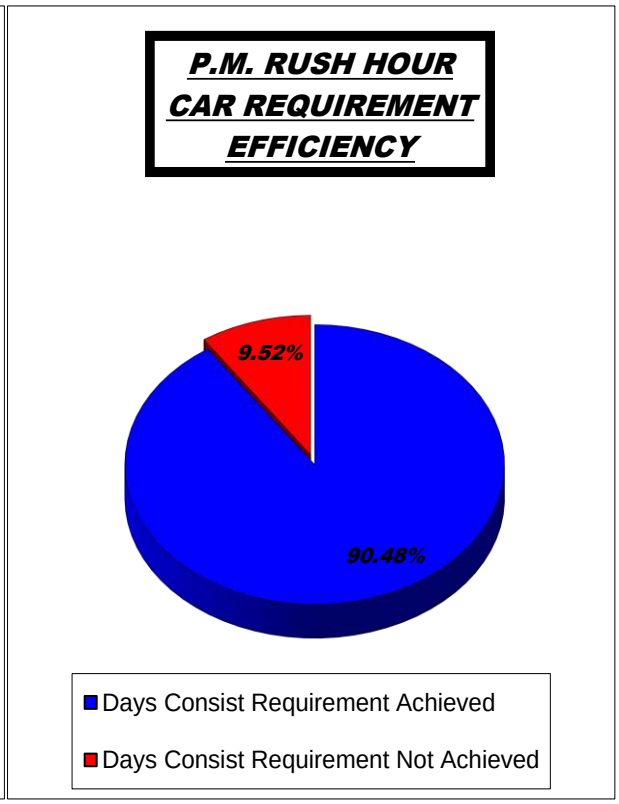
A.M. RUSH HOUR (60 CARS REQUIRED)

Achieved	19	90.48%
Not Achieved	2	9.52%
TOTAL DAYS	21	

P.M. RUSH HOUR (60 CARS REQUIRED)

Achieved	19	90.48%
Not Achieved	2	9.52%
TOTAL DAYS	21	

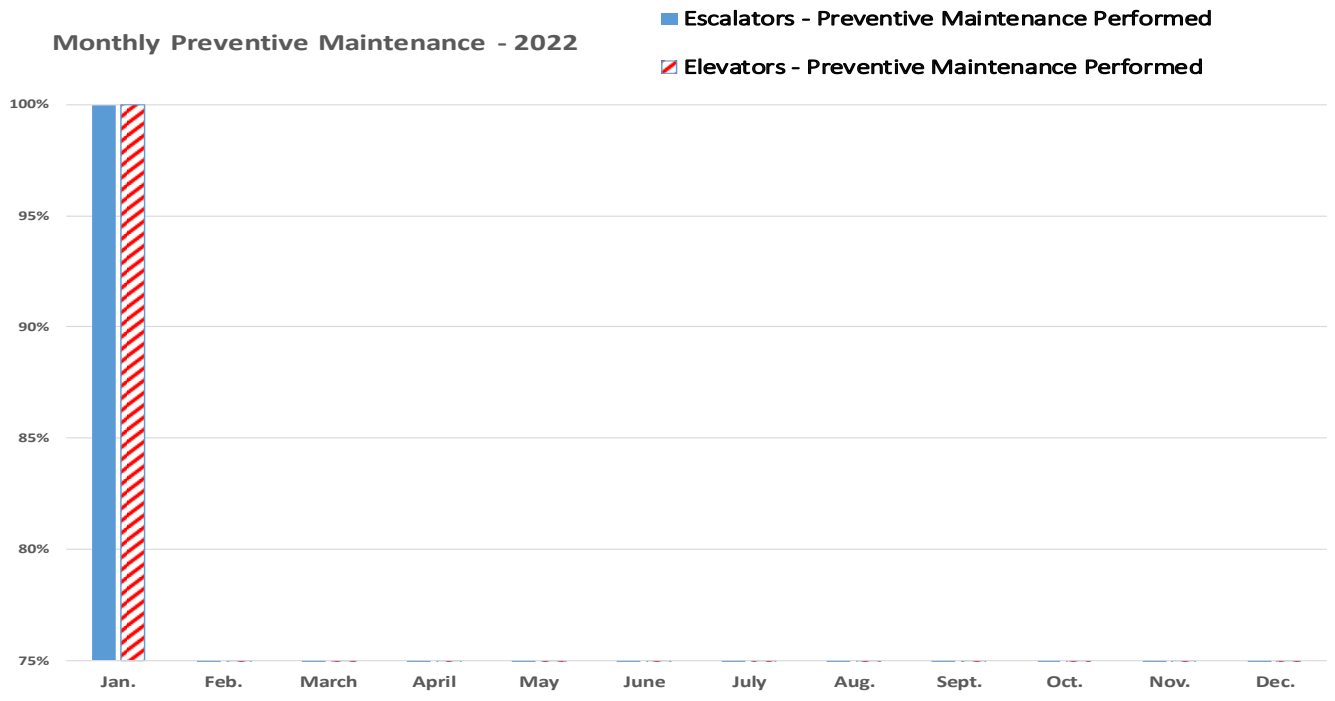




STEWARDSHIP

Elevators / Escalators

- **Availability**
  - Availability of all **elevators** was **99.81%** in January, far surpassing our goal of 97%.
  - Availability of all **escalators** was **94.01%** in January, below our goal of 96%. One unit, the escalator at Ashland Station, accounted for more than half the outage; however, the elevator at that station was available during all that time to serve our customers.
- **Performance of Preventive Maintenance** - Monthly preventive maintenance was performed on all available elevators and escalators in January.



FINANCE

(The following unaudited data are preliminary and reflect records in SAP as of 2/2/2022.)

PATCO Income year to date (through 11/30/2021) amounted to $8,236,254, compared with a Budget Anticipated Income of $10,273,345, an **unfavorable** variance of $2,037,091 **(-19.83%)**.

Operating expenses during November amounted to $4,348,242, compared with a Budget Anticipated Expense of $5,017,919 a **favorable** variance of $669,677 or **(13.35%)**. Year to date expenses totaled $49,929,107 compared with a Budget Anticipated Expense of $55,906,479, a **favorable** variance of $5,977,372 or **10.69%.**

During the month of November, PATCO experienced a Net Operating Loss (excluding rental and non-recurring charges) of $3,405,721. Total Cumulative Loss year to date (excluding rental and non-recurring charges) equaled $41,692,853. Total Cumulative Loss year to date (including Lease Rental charges) equaled $47,304,686.

Net Transit Loss (including lease expense) for the month of November, 2021 was $3,915,888.

	Year to Date as of 11/30/2021			
Through November 30, 2021	2021 Budget	2021 Actual	Variance	
Income	$10,273,345	$8,236,254	$2,037,091	U
Expenses	$55,906,479	$49,929,107	$5,977,372	F
Operating Ratio	.1838	.165		
Passengers	4,080,830	3,307,096	773,734	U
Car Miles	4,588,498	4,164,922	423,576	

PERSONNEL TRANSACTIONS

The following personnel transactions occurred in January, 2022:

NAME	POSITION	DEPT.	DATE
APPOINTMENT(S)			
Charles J. Coombe, Jr. NJ	Electronic Technician	Fare Collection	1/24/2022
Kevin T. Dayton NJ	Track Mechanic	Track & Facilities	1/24/2022
Nicole S. Shaw NJ	Custodian	Equipment	1/24/2022
Marcus Stewart NJ	Custodian	Equipment	1/24/2022
TEMPORARY APPOINTMENTS - None			
PROMOTION(S)			
Vincent A. Kelly NJ	From: Monitoring & Diagnostic System Technician	Equipment	
	To: Electrical Foreman	Equipment	1/01/2022

Gabriel A. Maresca	From: Electrician	Equipment	
NJ	To: Maintainer	Power & Signals	1/22/2022

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION

Mark W. Thompson	From: Track Foreman	Track & Facilities	
NJ	To: Acting Manager	Track & Facilities	12/20/21 – 12/31/2021 (Retro)
David S. Brodnick	From: Electrical Foreman	Power & Signals	
NJ	To: Acting Manager, Power, Signals & Communications	Power & Signals	1/26 – 1/28/2022
Charles F. Glennan	From: Manager, Power, Signals & Communications	Power & Signals	
NJ	To: Acting Director	Power & Signals	1/26 – 1/30/2022

UPGRADE (GRADE CHANGE) - None

INTERAGENCY PROMOTION FROM PATCO TO DRPA - None

INTERAGENCY PROMOTION FROM DRPA TO PATCO - None

TRANSFERS - None

RETIREMENT(S) – None

RESIGNATION(S) - None

LAY OFFS - None

END OF TEMPORARY ASSIGNMENT - None

DECEASED - None

PURCHASING & MATERIAL MANAGEMENT

During the month of January, 108 purchase orders were issued with a total value of $617,765. Of the $48,829 in monthly purchases where minority vendors could have served PATCO needs, $9,659 was awarded to MBEs and $20,809 to WBEs. The $30,468 total MBE/WBE purchases in January represent 4.93% of the total spent and 62.40% of the purchases available to MBE/WBEs.

MAINTENANCE OF TRAINS (EQUIPMENT DEPARTMENT)

The following significant maintenance initiatives progressed in January:

- In January, custodial employees scrubbed thirty-six (36) cars (intensive interior cleaning and buffing floors). In addition, we completed twenty-four 24 exterior washes; unfortunately, the majority of exterior washes were canceled because of below-freezing temperatures.
- In January two (2) overhauled motors were available for installation as needed. Eighty-two (82) are in the overhaul process, including fourteen (14) at Swiger Coil, twenty-six (26) at RAM, twenty-two (22) at WALCO, eighteen (18) at Sherwood, none (0) pending outbound shipment, and two (2) undergoing in-house mini-overhaul.

Traction Motor Overhaul
Thru January 31, 2022

	2020	2021	2022	Total
Resolution P-19-018	$ 2,658,439.76	$ 2,581,538.55	$ 213,565.00	**$ 5,453,543.31**
Totals	**$ 2,658,439.76**	**$ 2,581,538.55**	**$ 213,565.00**	**$ 5,453,543.31**
Vendor Breakdown				
RAM Industrial	$ 761,512.00	$ 566,237.00	$ 42,278.00	$ 1,370,027.00
Sherwood	$ 315,583.00	$ 564,567.00	$ 54,210.00	$ 934,360.00
Swiger Coil (DBA Motive Power)	$ 816,488.76	$ 666,757.55	$ 21,954.00	$ 1,505,200.31
Walco Electric	$ 764,856.00	$ 783,977.00	$ 95,123.00	$ 1,643,956.00
Totals	**$ 2,658,439.76**	**$ 2,581,538.55**	**$ 213,565.00**	**$ 5,453,543.31**
Remaining Contract Funds				**$5,046,456.69**

- We established a goal of 24 truck overhauls in 2022. Zero (0) have been assembled so far, with one (1) in progress.
- Thirty-two (32) rebuilt gearboxes are currently available, and no (0) wheelsets are assembled for truck building. Thirty (30) gearboxes are in the overhaul process with none (0) at UTC, seventeen (17) at Penn Machine, five (5) at PATCO and eight (8) pending outbound shipment.
  Fleetwide gearbox inspection and repairs are underway. Sixty-three percent (63%) of the fleet has been inspected and repaired.

Gearbox Overhaul
Thru January 31, 2022

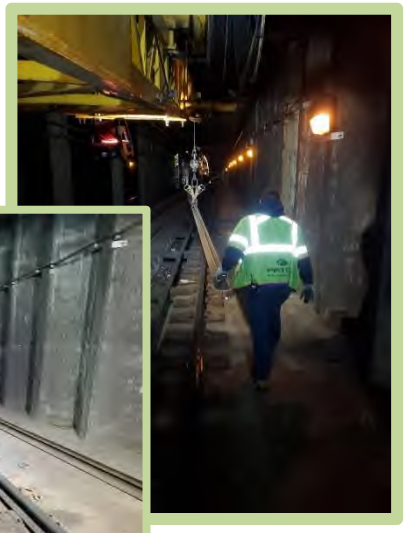
Resolution	2019	2020	2021	2022	Grand Total
P-18-025	$ 366,838.96	$ 622,789.96	$ 482,623.59	$ 11,377.16	$ 1,483,629.67
Totals	**$ 366,838.96**	**$ 622,789.96**	**$ 482,623.59**	**$ 11,377.16**	**$ 1,483,629.67**
Vendor Breakdown					
UTC/RAS	$ 148,152.72	$ 25,361.34			$ 173,514.06
Penn Machine Company LLC	$ 218,686.24	$ 597,428.62	$ 482,623.59	$ 11,377.16	$ 1,310,115.61
Totals	**$ 366,838.96**	**$ 622,789.96**	**$ 482,623.59**	**$ 11,377.16**	**$ 1,483,629.67**
Remaining Contract Funds					**$ 16,370.33**
Change Order Funds					**$ 99,000.00**
Total Remaining Funds					**$ 115,370.33**

- Overhaul of the shop:
  - Site acceptance testing has been completed.
  - The vendor (BBM) is providing operational training for all employees and working on "punch list" items to satisfy contractual requirements.
- Car overhaul – Warranty has expired for all 120 train cars. Alstom is finishing FMIs and preparing to close out the refurbishment project.
- The wayside monitoring and diagnostic system demonstration took place on March 10, 2021. Quester Tangent upper management witnessed slow performance of WMDS system. QT acknowledges the problem with the system and is working on a resolution.

TRACK & FACILITIES

- In January, Track & Facilities crews performed ROW (right of way), station, parking lot and track inspections. The Track Department completed track inspections on weekends to make up for days lost during the week due to weather.
- On several occasions, crews performed snow duty, salting all NJ station lots and access roads where necessary and removing snow where possible.
- #1 track from Linden to East Crest was taken out of service. Trash was removed from the track area at Lindenwold and Ashland platforms. Insulated joints on both rails were ground. All broken and/or missing clips were replaced. The riser, throat and point of 71E frog was welded and ground.
- After loading BC1 with rail, tools and materials needed to effect repairs, staff replaced broken rail at the west end of Ben Franklin Bridge.

- Crews installed 700 feet of welded 100 lb. ARAB rail between 12th Street platform and 16th Street platform on Track 1. Work included disassembling jointed rail that had been removed, loading 39' rails on a rail cart, replacing 5 deteriorated tie plates, loading joint bars, and cleaning up the area.
- Support services (flagging and scheduling) were provided as required for the following projects:
    - Way Interlocking Rehabilitation (Contract No. PATCO-59-2017).
    - Ben Franklin Rehabilitation capital project (Contract No. BF-54-2019).
    - Solar project
- In addition, staff flagged to enable WSP to inspect the 295 overpass.



POWER AND SIGNALS

- Staff assisted in addressing issues associated with snowstorms of January 3, 7, and 20.
- Staff established mainline track outages for the Track & Facilities Department.
- Traction return bonding was applied to new rail replacement as required.
- Right of Way (ROW), switch and signal inspections were performed.
- Substation breaker maintenance was performed.
- Relay testing and repairs were performed at interlockings and substations.
- Stations, subway tunnels, and parking lots were relamped as necessary.
- Support services were also provided as required for the following projects:
    - Way Interlocking signal and rail renewal - provided flagging, scheduling and field coordination
    - BFB suspension cable – provided support personnel
    - Maintenance and repairs of escalators and elevators

SAFETY

The monthly report of the Safety Department is enclosed with this report.

Respectfully submitted,

John D. Rink
General Manager

PORT AUTHORITY TRANSIT CORPORATION
COMPARATIVE STATEMENT OF REVENUE AND EXPENSES
November 30, 2021 Monthly and YTD

	1ST A/P 1/31/2021	2ND A/P 2/28/2021	3RD A/P 3/31/2021	4TH A/P 4/30/2021	5TH A/P 5/31/2021	6TH A/P 6/30/2021	7TH A/P 7/31/2021	8TH A/P 8/31/2021	9TH A/P 9/30/2021	10TH A/P 10/31/2021	11TH A/P 11/30/2021
INCOME											
Operating	446,026	414,684	573,644	580,504	628,158	742,426	807,024	827,521	890,492	971,310	940,023
Non-Operating	34,011	40,875	35,104	40,195	44,458	22,145	38,011	81,966	48,370	26,809	2,498
Total Income-Pd	480,037	455,559	608,748	620,699	672,616	764,571	845,035	909,487	938,862	998,119	942,521
Total Oper.Inc.-YTD		860,710	1,434,354	2,014,858	2,643,016	3,385,442	4,192,466	5,019,987	5,910,479	6,881,789	7,821,812
Total NonOper.Inc.-YTD		74,886	109,990	150,185	194,643	216,788	254,799	336,765	385,135	411,944	414,442
Total Income-YTD		**935,596**	**1,544,344**	**2,165,043**	**2,837,659**	**3,602,230**	**4,447,265**	**5,356,752**	**6,295,614**	**7,293,733**	**8,236,254**
EXPENSE											
Way & Power	1,156,493	1,250,490	1,196,801	1,022,420	1,074,838	1,047,377	1,035,498	998,037	956,925	1,089,561	1,047,688
Equipment	504,067	654,197	605,343	257,067	612,165	613,314	632,470	640,711	646,270	653,597	638,319
Transportation	1,622,931	1,443,161	1,529,275	1,536,150	1,536,889	1,576,197	1,642,305	1,597,285	1,521,952	1,472,966	1,706,680
Administration	634,247	521,209	645,266	769,140	762,142	1,622,762	680,482	885,161	1,228,030	536,349	644,061
Purchased Power	461,302	495,844	392,200	343,277	244,656	391,374	401,507	430,665	393,543	344,352	199,740
Ins & Claims	111,754	111,755	131,456	(15,957)	239,632	122,093	112,045	162,961	183,112	111,754	111,754
Sub-Total-Pd	4,490,794	4,476,656	4,500,341	3,912,097	4,470,322	5,373,117	4,504,307	4,714,821	4,929,832	4,208,579	4,348,242
Sub-Total-YTD		**8,967,451**	**13,467,791**	**17,379,888**	**21,850,209**	**27,223,327**	**31,727,634**	**36,442,455**	**41,372,286**	**45,580,865**	**49,929,107**
OPEB Accrual-PD	0	0	0	0	0	0	0	0	0	0	0
OPEB Accrual-YTD		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Rent-DRPA-PD	510,163	510,167	510,167	510,167	510,167	510,167	510,167	510,167	510,167	510,167	510,167
Rent-DRPA-YTD		**1,020,330**	**1,530,497**	**2,040,664**	**2,550,831**	**3,060,998**	**3,571,165**	**4,081,332**	**4,591,499**	**5,101,666**	**5,611,833**
Total Expenses-Pd	5,000,957	4,986,823	5,010,508	4,422,264	4,980,489	5,883,284	5,014,474	5,224,988	5,439,999	4,718,746	4,858,409
Total Expenses-YTD		**9,987,781**	**14,998,288**	**19,420,552**	**24,401,040**	**30,284,325**	**35,298,799**	**40,523,787**	**45,963,785**	**50,682,531**	**55,540,940**
STATISTICS											
Passengers-PD	195,421	180,888	247,650	250,811	267,782	310,274	335,529	348,348	376,496	405,668	388,229
Passengers-YTD		**376,309**	**623,959**	**874,770**	**1,142,552**	**1,452,826**	**1,788,355**	**2,136,703**	**2,513,199**	**2,918,867**	**3,307,096**
Oper Rev. /Pass-Pd	2.28	2.29	2.32	2.31	2.35	2.39	2.41	2.38	2.37	2.39	2.42
Oper Rev. /Pass-YTD		**2.29**	**2.30**	**2.30**	**2.31**	**2.33**	**2.34**	**2.35**	**2.35**	**2.36**	**2.37**
Oper Exp. /Pass-Pd	22.98	24.75	18.17	15.60	16.69	17.32	13.42	13.53	13.09	10.37	11.20
Oper Exp. /Pass-YTD		**23.83**	**21.58**	**19.87**	**19.12**	**18.74**	**17.74**	**17.06**	**16.46**	**15.62**	**15.10**
Car Miles-Pd	355,376	348,464	372,794	362,474	343,634	388,864	400,242	391,890	390,196	399,516	411,472
Car Miles-YTD		**703,840**	**1,076,634**	**1,439,108**	**1,782,742**	**2,171,606**	**2,571,848**	**2,963,738**	**3,353,934**	**3,753,450**	**4,164,922**
Oper Rev. /CM-PD	1.26	1.19	1.54	1.60	1.83	1.91	2.02	2.11	2.28	2.43	2.28
Oper Rev. /CM-YTD		**1.22**	**1.33**	**1.40**	**1.48**	**1.56**	**1.63**	**1.69**	**1.76**	**1.83**	**1.88**
Oper Exp./CM-PD	12.64	12.85	12.07	10.79	13.01	13.82	11.25	12.03	12.63	10.53	10.57
Oper Exp./CM-YTD		**12.74**	**12.51**	**12.08**	**12.26**	**12.54**	**12.34**	**12.30**	**12.34**	**12.14**	**11.99**
Avg. Rev. /Pass- YTD	2.46	2.49	2.48	2.48	2.48	2.48	2.49	2.51	2.51	2.50	2.49

Port Authority Transit Corporation
Analysis of Budgeted/Actual Income - Year 2021
11th Accounting Period Ending
November 30, 2021

	2021	Current					Year-To-Date				
Income	**Budget**	**Budget**	**Actual**	**Variance**			**Budget**	**Actual**	**Variance**		
Gross Passenger Revenue	$10,766,698	$1,208,816	$915,328	($293,488)	-24.28%	U	$9,477,808	$7,638,644	($1,839,164)	-19.41%	U
Smart Card Sales	33,000	2,750	5,455	2,705	98.36%	F	$30,250	52,895	22,645	74.86%	F
Net Passenger Revenue	$10,799,698	$1,211,566	$920,783	($290,783)	-24.00%	U	$9,508,058	$7,691,539	($1,816,519)	-19.11%	U
Advertising	225,000	$18,750	2,770	(15,980)	-85.23%	U	206,250	93,192	(113,058)	-54.82%	U
Parking	273,401	30,097	19,240	(10,857)	-36.07%	U	241,492	130,273	(111,219)	-46.06%	U
Leases & Rentals	325,550	21,755	0	(21,755)	-100.00%	U	303,795	303,016	(779)	-0.26%	U
Interest	3,000	250	24	(226)	-90.40%	U	2,750	293	(2,457)	-89.35%	U
Miscellaneous	12,000	1,000	(296)	(1,296)	-	U	11,000	17,941	6,941	+	F
Total Income	$11,638,649	$1,283,418	$942,521	($340,897)	-26.56%	U	$10,273,345	$8,236,254	($2,037,091)	-19.83%	U
Passengers	4,620,033	508,590	388,229	(120,361)	-23.67%	U	4,080,830	3,307,096	(773,734)	-18.96%	U

Port Authority Transit Corporation
Comparative Analysis - 2021
Budget /Actual-Income & Departmental Expenses
for the Month Ending
November 30, 2021

	2021	Current				Year-To-Date			
	BUDGET	BUDGET	ACTUAL	VARIANCE		BUDGET	ACTUAL	VARIANCE	
Gross Passenger Revenue	$10,766,698	$1,208,816	$915,328	($293,488)	-24.3% U	$9,477,808	$7,638,644	($1,839,164)	-19.4% U
Smart Card Sales	33,000	2,750	5,455	2,705	98.4% F	30,250	52,895	22,645	74.9% F
Net Passenger Revenue	$10,799,698	1,211,566	920,783	(290,783)	-24.0% U	9,508,058	7,691,539	(1,816,519)	-19.1% U
Other	838,951	71,852	21,738	(50,114)	-69.7% U	765,287	544,715	(220,572)	-28.8% U
Total Income	$11,638,649	$1,283,418	$942,521	($340,897)	-26.6% U	$10,273,345	$8,236,254	($2,037,091)	-19.8% U
Way & Power Dept.	$13,276,517	$1,101,122	$1,047,688	$53,434	4.9% F	$12,160,267	$11,876,128	$284,139	2.3% F
Equipment Dept.	9,742,613	811,302	638,319	172,983	21.3% F	8,931,310	6,457,520	2,473,790	27.7% F
Transportation Dept.	21,532,972	1,793,873	1,706,680	87,193	4.9% F	19,739,594	17,185,791	2,553,803	12.9% F
Administration Dept.	9,444,318	730,605	644,061	86,544	11.8% F	8,684,128	8,928,849	(244,721)	-2.8% U
Insurance & Claims	2,092,196	174,350	111,754	62,596	35.9% F	1,917,847	1,382,359	535,488	27.9% F
Purchased Power	4,880,000	406,667	199,740	206,927	50.9% F	4,473,334	4,098,460	374,874	8.4% F
Sub-Total	$60,968,615	$5,017,919	$4,348,242	$669,677	13.3% F	$55,906,479	$49,929,107	$5,977,372	10.7% F
Rent-DRPA	6,122,000	510,167	510,167	—	— F	5,611,833	5,611,833	—	— F
Reserve Accrual for Other Post Employment Benefits	0	0	0	—	— F	0	0	—	— F
Total Expenses	$67,090,615	$5,528,086	$4,858,409	$669,677	12.1% F	$61,518,312	$55,540,940	$5,977,372	9.7% F
Transit Subsidy (includes rent)	($55,451,966)	($4,244,668)	($3,915,888)	$328,780	7.7% F	($51,244,966)	($47,304,686)	$3,940,280	7.7% F

MEMORANDUM

PORT AUTHORITY TRANSIT CORPORATION
of Pennsylvania & New Jersey

TO: **John Rink**

FROM: **David Fullerton**

SUBJECT: **Monthly Report: Safety Department – January, 2022**

DATE: **February 2, 2022**

1. 1.Safety Services Staff was involved in the following activities concerning Contractors' Safety:

- Conducted Contractors' Safety Briefings and created the necessary follow-up reports of safety briefings as shown below (total of 23 people trained):

DATE	CONTRACTOR	PATCO CONTRACT #	PROJECT/WORK AREA	#
01/10/22	AC Scott Electric	GN-0040-18	DRPA Solar Photovoltaic Systems	3
01/10/22	Altec Building Systems	GN-0040-18	DRPA Solar Photovoltaic Systems	2
01/10/22	DRPA New Hires		Toll Collector, C&M Mechanic	2
01/10/22	DRPA New Hires		(2) Claims Administrators, (2) Electronic Technicians	4
01/17/22	Coulomb & Joule	PATCO-59-2017	PATCO Way Interlocking	1
01/17/22	Railroad Construction Co	PATCO-59-2017	PATCO Way Interlocking	2
01/24/22	PATCO New Hires		Fare Collections Electronic Technician/Track Mechanic	2
01/24/22	PATCO New Hires		Equipment Department Custodians	2
01/24/22	Falasca Mechanical	BF-54-2019	Rehab. of Substations and Anchorages Project	1
01/24/22	Skanska, Inc.	BF-54-2019	Rehab. of Substations and Anchorages Project	1
01/31/22	AECOM	PATCO-59-2017	PATCO Way Interlocking	2
01/31/22	Altec Building Systems	GN-0040-18	DRPA Solar Photovoltaic Systems	1

Drug & Alcohol Tests – for January 2022

Random Drug only	8
Random Alcohol only	0
Random Drug & Alcohol	3
Reasonable Suspicion Drug only	0
Reasonable Suspicion Alcohol only	0
Post-Accident	0
TOTAL TESTS COMPLETED	**11**

2. **Internal PATCO Safety Activities:**

- Conducted Audit Prep and Observation Safety Walk, January 4th, 2022
- Attended PATCO Staff Meeting, Microsoft Teams, January 4th and 18th, 2022
- Participated 2022 Daily Work Call with CEO, January 4th, 6th, 11th, 13th, 18th, 20th, 25th, and 27th, 2022
- Conducted Audit Prep and Pre-Audit Inspections with Mark Green, January 5th, 12th, 19th, and 26th, 2022
- Conducted Audit Prep with Dave Fullerton, January 6th, 13th, 20th, and 27th, 2022
- Participated in Using the NTD to Support Safety Analysis in an SMS, Virtual Event, January 6th, 2022
- Conducted Audit Prep, January 11th and 12th, 2022
- Conducted Observation Safety Walk, January 11th, 18th, and 25th, 2022
- Participated in PATCO Directors' Meeting, Microsoft Teams, January 11th and 25th, 2022
- Attended Capital Project Loss Control/Safety Monitoring Meeting (AON Contract), January 11th, 2022
- Facilitated Interview/Testing, potential Track & Facilities' Custodians, in the Safety Office, January 11th, 2022
- Participated in SSOA Monthly Meeting with PATCO via Microsoft Teams, January 13th, 2022
- Attended Labor Management Meeting, Microsoft Teams, January 14th, 2022
- Participated in the Pre-Disciplinary Hearing for Drug Test Refusal, Microsoft Teams, January 14th, 2022
- Attended Employee Drug Test Hearing, Microsoft Teams, January 18th, 2022
- Attended Senior Staff Meeting, Telephone Conference Call, January 19th, 2022
- Attended FTA and FMCSA ELDT Rule Requirement Webinar, January 20th, 2022
- Conducted Drug & Alcohol Reasonable Suspicion Training, Microsoft Teams, January 24th, and 27th, 2022

3. **Internal DRPA Safety Activities:**

- Attended C&M Managers' Meeting 2022, Conference Call, January 4th, 2022
- Conducted WWB Shop Safety Inspections, January 4th, 11th, 18th, and 25th, 2022
- Conducted BFB Shop Safety Inspections, January 5th and January 11th, 2022

- Conducted CBB Shop Safety Inspections, January 6th, 13th, 20th, and 27th, 2022
- Conducted BRB Shop Safety Inspections, January 6th, and 14th, 2022
- Attended CBB Workplace Safety Committee Meeting, Conference Call, January 10th, 2022
- Attended BFB Workplace Safety Committee Meeting, Conference Call, January 11th, 2022
- Attended WWB Workplace Safety Committee Meeting, Conference Call, January 12th, 2022
- Participated in Maintenance Technician Test 8/31/21—Third Level Grievance S. Gerner, Conference Call, January 12th, 2022
- Attended BRB Staff Meeting, Conference Call, January 14th, 2022
- Attended BRB Workplace Safety Meeting, Conference Call, January 18th, 2022
- Attended WWB Operations Meeting, Conference Call, January 19th and 20th, 2021
- Attended BFB Staff Meeting, Conference Call, January 20th, 2022
- Conducted Fire Extinguisher Training, Microsoft Teams, January 27th and 28th, 2022
- Scheduled Random Drug & Alcohol screenings with Interstate Mobile, January 2022
- Reviewed various Health and Safety plans from contractors who were awarded construction and/or design projects during the month of January.
- Reviewed and commented on various Engineering Technical and Special Provisions documents for future DRPA projects. Conducted various site safety visits and inspections at DRPA Non-OCIP construction projects at the four bridges.

4. **Joint PATCO/DRPA Safety Activities:**

- Participated in Safety Services Daily Team Meeting, via Microsoft Teams, January 3rd-7th, 20th-14th, 17th-21st, 24th-28th, and 31st, 2022
- Conducted and participated in Weekly PATCO Contractor Safety Briefings on January 10th, 17th, 24th, and 31st, 2022
- Conducted and participated in New Hire Orientation for six (6) DRPA new employees and four (4) PATCO new employees, January 10th and 24th, 2022
- Conducted and participated in monthly SACC/Joint Workplace Committee meeting via Microsoft Teams and Telephone Conference, January 13th, 2022
- Participated in Bridge, Fleet, Safety and Risk Management Directors' Meeting with Safety Specialists, Microsoft Teams, January 19th, 2022
- Conducted Joint Workplace Members Committee Virtual Meeting, January 25th, 2022
- Participated in monthly Central Safety and Health Committee Meeting via Microsoft Teams and Telephone Conference, January 26th, 2022

5. **Joint PATCO/DRPA Safety Outside Agency Involvement.**

None.

PATCO GENERAL PROCUREMENT ACTIVITY – JANUARY 2022

PATCO

PATCO MBE/WBE Solicitations and Awards

	Total Purchase Orders	Total Spend	% of Total Spending
Total Purchase Orders Awarded	108	$617,765.13	--
Purchase Orders Made Available to MBE/WBE[1]	28	$48,828.65	7.90%
MBE Awarded	7	$9,658.64	1.60%
WBE Awarded	15	$20,808.93	3.40%

PATCO MBE Award Recipients

Vendor Name	Net Order Value	# Purchase Orders	Description	NAICS Code
SHI International Corp.	$5,939.36	1	Electronics Stores	443142
Multifacet, Inc.	$237.43	1	Industrial Supplies	423840
BDF Chemical	$2,607.00	2	Industrial Supplies	423840
ANA Sourcing	$884.85	3	MRO and Safety Supplies	424320

[1] 29 Purchase Orders totaling $439,957.27 precluded MBE/WBE participation due to inability to locate MBE/WBE vendors or the unique nature and availability of the product/service (blankets, emergencies, state contract, small purchases, informal quotes, sole source, etc.). Specifically, there were 14 Sole Source purchase orders totaling $310,502.27 for transit and track components and State Contract purchase orders totaling $129,455.00 and MRP/inventory purchase orders that precluded competition.

PATCO WBE AWARD RECIPIENTS				
VENDOR NAME	NET ORDER VALUE	# PURCHASE ORDERS	DESCRIPTION	NAICS CODE
Arbill Industries Inc.	$586.00	2	Industrial Supplies	423840
Pabco Industries LLC.	$140.00	1	Industrial Supplies	423840
Pemberton Electrical	$3,570.27	4	Electrical Supplies	423610
Supreme Safety	$14,008.80	4	Industrial Supplies	423840
Homeland Industrial Supply	$690.12	1	Industrial Supplies	423840
T&T Supply Co.	$906.24	1	Hardware and Plumbing	423720
Carr's Hardware	$908.50	2	Hardware Stores	444130

PATCO BOARD MINUTES

PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING

One Port Center/Zoom
Wednesday, January 19, 2022

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners
Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Joseph Martz
Donna Powell
Kathryn Joyce (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney
Angelina Perryman

New Jersey Commissioners
Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Albert Frattali
Charles Fentress
Aaron Nelson
Richard Sweeney
Daniel Christy

DRPA/PATCO Staff
John T. Hanson, Chief Executive Officer (in person)
Obra Kernodle, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen M. Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
William Shanahan, Acting Director, Homeland Security
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget and Finance Analysis
Steve Reiners, Director, Fleet Management
Joseph McAroy, Bridge Director, BFB & BRB
Ricardo DeOliveira, Bridge Director, WWB & CBB
Christina Maroney, Director, Strategic Initiatives
Darlene Callands, Manager, Community Relations
Darcie DeBeaumont, Manager, Accounting
Amy Ash, Manager, Contract Administration
Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present
Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Thomas Young, Board Liaison, Bellevue Strategies
David Rapuano, NJ Counsel, Archer & Greiner, P.C.
Alan Kessler, PA Counsel, Duane Morris, LLP

OPEN SESSION

Notice
The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call
Chairwoman Parker called the meeting to order at 9:45 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Sweeney, Christy, Perryman, Joyce, Frattali, Lipsett, Nelson, McKinney, and Martz.

Public Comment
Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the General Manager
PATCO General Manager Rink stated that his report stood as previously submitted. Commissioner McKinney moved to approve the General Manager's Report and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

Approval of the December 8, 2021 PATCO Board Meeting Minutes
Chairwoman Parker stated that the Minutes of the December 8, 2021 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments on or corrections to the Minutes. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders covering the months of November and December 2021 and Contracts covering the Month of December 2021.

Chairwoman Parker stated that the List of Previously Approved Purchase Orders covering the months for November and December 2021 and Contracts covering the month of December 2021, were previously provided to all Commissioners. Commissioner Rigo moved to receive and file the list and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Balance Sheet and Equity Statement dated October 31, 2021.

Chairwoman Parker stated that the Balance Sheet and Equity Statement dated October 31, 2021, were previously provided to all Commissioners. Commissioner Lipsett moved to receive and file the Balance Sheet and Equity Statement and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Labor Committee Meeting Minutes of January 4, 2022

Chairwoman Parker stated that the Minutes of the January 4, 2022 Labor Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Martz moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on January 4, 2022

Chairwoman Parker stated that there was one (1) Resolution from the January 4, 2022 Operations & Maintenance Committee Meeting for consideration:

PATCO-22-001 Qualified Law Firms to Provide Legal Services to the DRPA and PATCO.

General Counsel Santarelli presented Summary Statement and Resolution No. PATCO-22-001 seeking Board adopt and approve a list of law firms qualified to provide legal services to the Delaware River Port Authority and Port Authority Transit Corporation. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. PATCO-22-001 and Commissioner Martz seconded the motion. Chairwoman Parker and Vice Chair Nash abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Unfinished Business

Chairwoman Parker stated there were no items for Unfinished Business.

New Business

Chairwoman Parker stated that there was two (2) Resolutions of New Business for consideration:

PATCO-22-002 Consideration of Pending PATCO Contracts (Between $25,000 and $100,000).

Manager of Contracts Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate pending PATCO contracts between $25,000 and $100,000. Ms. Ash explained that there was one (1) contract for consideration for A&K Railroad Materials, Inc., in an amount not to exceed $27,176.40. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. PATCO-22-002 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Adjournment

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn the Meeting. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:53 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary

PATCO MONTHLY LIST OF PREVIOUSLY APPROVED PAYMENTS

Port Authority Transit Corporation
Monthly List Of Previously Approved Payments 01/01/22 through 01/31/22
Meeting Date 02/16/22

Vendor Name	Item Description	Resolution # / Authorization	Amount
ANA SOURCING LLC	1st Aid & Safety Equipment	25KTHRES	35.93
ARBILL INDUSTRIES INC	1st Aid & Safety Equipment	25KTHRES	467.91
LOVELINE INDUSTRIES, INC.	1st Aid & Safety Equipment	25KTHRES	2,640.00
NEW PIG CORPORATION	1st Aid & Safety Equipment	25KTHRES	114.88
PENDERGAST SAFETY EQUIPMENT CO	1st Aid & Safety Equipment	25KTHRES	158.00
STAUFFER GLOVE & SAFETY	1st Aid & Safety Equipment	25KTHRES	3,350.64
SUPREME SAFETY, INC	1st Aid & Safety Equipment	25KTHRES	381.60
T. FRANK MCCALL'S, INC.	1st Aid & Safety Equipment	25KTHRES	378.00
Y-PERS, INC.	1st Aid & Safety Equipment	25KTHRES	48.00
	1st Aid & Safety Equipment Total		7,574.96
AMERIHEALTH INSURANCE COMPANY	Active Medical Insurance	D-21-081	178,606.30
	Active Medical Insurance Total		178,606.30
APPLIED INDUSTRIAL TECHNOLOGIES, IN	Air Compressor Accessories	25KTHRES	1,637.34
	Air Compressor Accessories Total		1,637.34
BRINK'S, INCORPORATED	Armored Car Services	P-18-027	333.24
	Armored Car Services Total		333.24
DENNEY ELECTRIC SUPPLY OF AMBLER,	Back-Up Generator (Woodcrest & Ferry)	D-21-022	676,343.55
	Back-Up Generator (Woodcrest & Ferry) Total		676,343.55
REDY BATTERY	Batteries	25KTHRES	242.00
	Batteries Total		242.00
APPALACHIAN TIMBER SERVICES,LLC	Buildings Grounds & Maint.	25KTHRES	14,911.13
BDF CHEMICAL CO INC	Buildings Grounds & Maint.	25KTHRES	1,082.40
GKY INDUSTRIES	Buildings Grounds & Maint.	25KTHRES	1,487.00
HOMELAND INDUSTRIAL SUPPLY INC	Buildings Grounds & Maint.	25KTHRES	1,750.00
INDCO INC	Buildings Grounds & Maint.	25KTHRES	72.00
L.B. FOSTER COMPANY	Buildings Grounds & Maint.	25KTHRES	5,577.00
MAC PRODUCTS, INC	Buildings Grounds & Maint.	25KTHRES	414.54
READING CRANE	Buildings Grounds & Maint.	25KTHRES	850.00
	Buildings Grounds & Maint. Total		26,144.07
CABLE & CONNECTIONS	Cable wire	25KTHRES	787.50
	Cable wire Total		787.50
BIOCHEM SYSTEMS INC.	Cleaning Materials	25KTHRES	1,374.78
	Cleaning Materials Total		1,374.78
DELTA DENTAL OF NEW JERSEY, INC.	Cobra Reimbursement	D-21-082	180.22
VISION BENEFITS OF AMERICA	Cobra Reimbursement	D-19-079	53.10
	Cobra Reimbursement Total		233.32
TINA A LISTON-HORNER	Computer Accessories/Supplies	25KTHRES	918.00
	Computer Accessories/Supplies Total		918.00
EMSL ANALYTICAL INC	Contract Service Expense	25KTHRES	678.50
EWT HOLDINGS III CORP	Contract Service Expense	25KTHRES	520.00
HARSCO CORPORATION	Contract Service Expense	P-19-019	20,845.91
HERZOG SERVICES INC	Contract Service Expense	P-19-012	18,602.42
JOHNSTON GP INC	Contract Service Expense	25KTHRES	23,500.00
ONE CALL CONCEPTS, INC.	Contract Service Expense	25KTHRES	111.54
PETSMART STORE# 1225	Contract Service Expense	25KTHRES	254.78
TERMINIX INTERNATIONAL COMPANY	Contract Service Expense	25KTHRES	400.00
	Contract Service Expense Total		64,913.15
BOTTOMLINE TECHNOLOGIES INC	Data Processing Services & Switches	25KTHRES	4,286.00
	Data Processing Services & Switches Total		4,286.00
DELTA DENTAL OF NEW JERSEY, INC.	Dental Insurance	D-21-082	7,303.66
	Dental Insurance Total		7,303.66
CONROY, INC.	Direct Materials	25KTHRES	889.73
HOME DEPOT U.S.A., INC.	Direct Materials	P-20-027	538.94
LOWE'S COMPANIES, INC.	Direct Materials	P-20-027	249.33
T&T SUPPLY CO	Direct Materials	25KTHRES	172.41
WHARTON HARDWARE & SUPPLY CORP.	Direct Materials	25KTHRES	718.94
	Direct Materials Total		2,569.35
TRANSPORTATION LEARNING CENTER	Educational Services	P-20-007	18,500.00
	Educational Services Total		18,500.00
HARRYS SUPPLY LLC	Electrical & Signal Parts	25KTHRES	555.00
PEIRCE-PHELPS LLC	Electrical & Signal Parts	25KTHRES	713.97
TWINCO MFG. CO., INC.	Electrical & Signal Parts	25KTHRES	8,900.00
	Electrical & Signal Parts Total		10,168.97
FELTON L. WALKER	Electrical Components & Parts	25KTHRES	294.80
SUPREME SAFETY, INC	Electrical Components & Parts	25KTHRES	1,304.60
TINA A LISTON-HORNER	Electrical Components & Parts	25KTHRES	1,343.00
US ELECTRICAL SERVICES, INC.	Electrical Components & Parts	25KTHRES	309.20
	Electrical Components & Parts Total		3,251.60

CIRCUIT BREAKER SALES NE LLC	Electrical Equipment & Supplies	25KTHRES	9,800.00
COOPER ELECTRIC SUPPLY CO.	Electrical Equipment & Supplies	25KTHRES	4.00
KSL SUPPLIES INC.	Electrical Equipment & Supplies	25KTHRES	3,206.20
SCALFO ELECTRIC, INC.	Electrical Equipment & Supplies	25KTHRES	5,000.00
TINA A LISTON-HORNER	Electrical Equipment & Supplies	25KTHRES	413.76
US ELECTRICAL SERVICES, INC.	Electrical Equipment & Supplies	25KTHRES	2,278.50
	Electrical Equipment & Supplies Total		20,702.46
ATLANTIC CITY ELECTRIC	Electricity Expense	Utility	37.94
PSE&G CO.	Electricity Expense	Utility	9,196.51
SEPTA	Electricity Expense	Utility	185.74
	Electricity Expense Total		9,420.19
CAREBRIDGE CORPORATION	Employee Assistance Program	D-21-070	1,413.36
	Employee Assistance Program Total		1,413.36
AFLAC	Employee Payroll Deductions	NONE	14,605.42
NATIONAL DRIVE	Employee Payroll Deductions	NONE	8.00
TREASURER - STATE OF NEW JERSEY	Employee Payroll Deductions	NONE	62,325.48
VOYA FINANCIAL	Employee Payroll Deductions	NONE	64,171.57
	Employee Payroll Deductions Total		141,110.47
BOTTOMLINE TECHNOLOGIES INC	Equipment & Tools	25KTHRES	167.00
G A BLANCO & SONS INC.	Equipment & Tools	25KTHRES	772.00
HOPPECKE BATTERIES, INC.	Equipment & Tools	P-19-034	333.58
SNAP-ON INCORPORATED	Equipment & Tools	25KTHRES	19.04
THORNTON ENTERPRISES INC	Equipment & Tools	25KTHRES	117.18
	Equipment & Tools Total		1,408.80
CUBIC TRANSPORTATION SYSTEMS INC	Fare Collection Equipment	P-20-021	14,858.42
GKY INDUSTRIES	Fare Collection Equipment	25KTHRES	156.80
HIBISCUS ROAD CAPITAL LLC	Fare Collection Equipment	25KTHRES	3,258.00
W.W. GRAINGER INC.	Fare Collection Equipment	25KTHRES	3,606.59
	Fare Collection Equipment Total		21,879.81
BDF CHEMICAL CO INC	Fasteners	25KTHRES	479.71
GKY INDUSTRIES	Fasteners	25KTHRES	976.34
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Fasteners	25KTHRES	28.50
	Fasteners Total		1,484.55
INTERNAL REVENUE SERVICE	Federal/FICA Payroll Taxes	NONE	580,092.77
	Federal/FICA Payroll Taxes Total		580,092.77
JOHNSON CONTROLS US HOLDINGS LLC	Fire Alarm Expansion	D-21-009	60,393.47
	Fire Alarm Expansion Total		60,393.47
ANA SOURCING LLC	Floor Maint. Equipment	25KTHRES	206.85
	Floor Maint. Equipment Total		206.85
PRINTING PLUS OF SOUTH JERSEY, INC.	Forms Continuous	25KTHRES	330.00
	Forms Continuous Total		330.00
INDCO INC	Fuel/Oil/Grease	25KTHRES	318.96
	Fuel/Oil/Grease Total		318.96
RIGGINS INC	Gasoline - Unleaded	D-20-113	3,751.49
	Gasoline - Unleaded Total		3,751.49
PENN MACHINE COMPANY LLC	Gearbox Rebuild	P-18-025	11,377.16
	Gearbox Rebuild Total		11,377.16
SYMETRA LIFE INSURANCE COMP.	Group Life & Accident Insurance	D-20-081	38,726.12
	Group Life & Accident Insurance Total		38,726.12
COOPER ELECTRIC SUPPLY CO.	Hand Tools	25KTHRES	396.40
ELECTRONIC CONNECTIONS	Hand Tools	25KTHRES	306.45
RAILROAD TOOLS AND SOLUTIONS LLC	Hand Tools	25KTHRES	248.40
SNAP-ON INCORPORATED	Hand Tools	25KTHRES	1,229.30
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Hand Tools	25KTHRES	44.85
US ELECTRICAL SERVICES, INC.	Hand Tools	25KTHRES	306.14
	Hand Tools Total		2,531.54
COLONY HARDWARE CORPORATION	Hardware & Related	25KTHRES	144.00
	Hardware & Related Total		144.00
TRI-DIM FILTER CORPORATION	HVAC	25KTHRES	477.00
	HVAC Total		477.00
ANA SOURCING LLC	Janitorial Supplies	25KTHRES	522.00
BARGREEN ELLINGSON	Janitorial Supplies	25KTHRES	313.24
COLONY HARDWARE CORPORATION	Janitorial Supplies	25KTHRES	547.50
HOMELAND INDUSTRIAL SUPPLY INC	Janitorial Supplies	25KTHRES	690.12
INDCO INC	Janitorial Supplies	25KTHRES	1,497.05
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Janitorial Supplies	25KTHRES	298.80
	Janitorial Supplies Total		3,868.71
WESTINGHOUSE AIR BRAKE TECHNOLOGIES	Machinery/Hardware, Industrial	P-20-021	5,491.83
	Machinery/Hardware, Industrial Total		5,491.83
CUBIC TRANSPORTATION SYSTEMS INC	Nextfare Cloud Hosting	D-21-027	580,000.00
	Nextfare Cloud Hosting Total		580,000.00
MODERN GROUP LTD	Office Supplies	25KTHRES	300.47
W.B. MASON CO. INC	Office Supplies	D-20-126	294.37
	Office Supplies Total		594.84

W.B. MASON CO. INC	Other Office Expenses	D-20-069	367.82
	Other Office Expenses Total		367.82
PA DEPT OF REVENUE	PA Payroll Taxes	NONE	13,201.88
	PA Payroll Taxes Total		13,201.88
SHERWIN WILLIAMS	Paint-Coatings	25KTHRES	58.14
W.W. GRAINGER INC.	Paint-Coatings	25KTHRES	134.23
	Paint-Coatings Total		192.37
GLOBAL EQUIPMENT COMPANY INC.	Paper/Plastic-Disposables	25KTHRES	196.06
	Paper/Plastic-Disposables Total		196.06
B&C TRANSIT, INC.	Passenger Info & Message System-Phase 5	P-20-016	72,853.22
	Passenger Info & Message System-Phase 5 Total		72,853.22
PATCO - Payroll Account	Payroll For Accounting Period	NONE	1,204,322.09
	Payroll For Accounting Period Total		1,204,322.09
PNC BANK P-CARD	P-Card Purchases	NONE	63,619.51
	P-Card Purchases Total		63,619.51
PA STATE EMPLOYEES RETIREMENT SYSTE	Pension - SERS	NONE	221,546.81
	Pension - SERS Total		221,546.81
CITY OF PHILADELPHIA	Philadelphia Payroll Taxes	NONE	8,943.32
	Philadelphia Payroll Taxes Total		8,943.32
GKY INDUSTRIES	Plumbing Equipment & Supplies	25KTHRES	39.60
	Plumbing Equipment & Supplies Total		39.60
FEDERAL EXPRESS CORPORATION	Postage Expenses	25KTHRES	514.77
US POSTAL SERVICE	Postage Expenses	NONE	404.00
	Postage Expenses Total		918.77
TURNER SURETY AND INSURANCE	Prepaid Insurance	D-16-109	160,849.00
	Prepaid Insurance Total		160,849.00
GALLAGHER BENEFIT SERVICES, INC	Professional Fees - Ins Brokers	D-18-053	8,687.50
	Professional Fees - Ins Brokers Total		8,687.50
STEVENS & LEE	Professional Fees - Labor Relations	D-19-030	550.00
	Professional Fees - Labor Relations Total		550.00
U.S. REGIONAL OCCUPATIONAL HEALTH	Professional Fees - Medical	P-18-004	948.00
	Professional Fees - Medical Total		948.00
BENEFIT HARBOR LP	Professional Services	D-20-094	2,442.38
CUBIC TRANSPORTATION SYSTEMS INC	Professional Services	P-17-006	31,159.05
	Professional Services Total		33,601.43
PECO - PAYMENT PROCESSING	Purchased Power	P-20-012	40,710.07
PSE&G CO.	Purchased Power	P-20-012	410,264.88
	Purchased Power Total		450,974.95
ACV ENVIRONMENTAL SERVICES, INC.	Rail Car Cleaning Materials	P-20-020	2,079.20
	Rail Car Cleaning Materials Total		2,079.20
GRM INFORMATION MANAGEMENT SERVICES	Records Management Fees	D-20-090	75.63
	Records Management Fees Total		75.63
ANNE C. LANDAU	Refund	25KTHRES	11.10
DAVID & SADIE GARIPPA	Refund	25KTHRES	62.57
EMILY COFFEE	Refund	25KTHRES	12.00
EVELYN ENRIQUE	Refund	25KTHRES	5.20
FLOYD SPECHLER	Refund	25KTHRES	22.10
GEORGE AND ARLENE GRISCOM	Refund	25KTHRES	48.30
GWENDOLYN GUESS	Refund	25KTHRES	40.00
JEFFREY T. MULLEN	Refund	25KTHRES	12.00
JOHN LANG	Refund	25KTHRES	6.40
JOSE ESTREMERA	Refund	25KTHRES	15.30
LEANDRA KING	Refund	25KTHRES	20.00
LOIS CARTER	Refund	25KTHRES	70.10
MICHAEL DEMASI	Refund	25KTHRES	10.80
PATRICK McHENRY	Refund	25KTHRES	10.40
STEPHANIE DAWSON	Refund	25KTHRES	18.00
SUSAN LeBEAU	Refund	25KTHRES	26.50
WILLIAM AND NANCY STEEL	Refund	25KTHRES	43.20
	Refund Total		433.97
DIRECTV	Rental Expenses - Other	25KTHRES	74.99
	Rental Expenses - Other Total		74.99
JESCO INC.	Repair Parts - Snow Removal Equipment	25KTHRES	304.74
	Repair Parts - Snow Removal Equipment Total		304.74
AMERIHEALTH INSURANCE COMPANY	Retiree Medical Insurance	D-21-081	18,964.03
UNITED HEALTHCARE	Retiree Medical Insurance	D-21-093	53,579.28
	Retiree Medical Insurance Total		72,543.31
HORIZON BLUE CROSS BLUE SHIELD OF N	Retiree Medical Prescription Insurance Over 65	D-20-100	14,768.12
	Retiree Medical Prescription Insurance Over 65 Total		14,768.12
ACV ENVIRONMENTAL SERVICES, INC.	Shop Supplies	P-20-020	3,118.80
	Shop Supplies Total		3,118.80
TEAMSTERS HEALTH & WELFARE	Teamsters Health and Welfare	P-20-024	296,915.92
	Teamsters Health and Welfare Total		296,915.92

TEAMSTER PENSION FUND	Teamsters Pension	D-18-090	136,955.24
	Teamsters Pension Total		136,955.24
TEAMSTERS LOCAL UNION 676	Teamsters Union Dues	NONE	11,219.00
	Teamsters Union Dues Total		11,219.00
COMCAST BUSINESS	Telephone & Telecom Expense	Utility	6,869.68
MCI COMMUNICATIONS SERVICES INC	Telephone & Telecom Expense	Utility	839.07
SOUTH JERSEY GAS COMPANY	Telephone & Telecom Expense	Utility	22,239.04
VERIZON	Telephone & Telecom Expense	Utility	482.38
	Telephone & Telecom Expense Total		30,430.17
CUBIC TRANSPORTATION SYSTEMS INC	Temp Services - Customer Service Center	P-20-005	32,408.75
	Temp Services - Customer Service Center Total		32,408.75
ISEARCH PARTNERS INC	Temporary Services	D-19-058	4,467.63
	Temporary Services Total		4,467.63
ATLANTIC TRACK & TURNOUT INC	Track & Right of Way Maint	D-21-044	160,251.00
HITACHI RAIL STS USA, INC.	Track & Right of Way Maint	P-20-027	487.20
	Track & Right of Way Maint Total		160,738.20
MOTIVE POWER INC.	Traction Motor Rebuilds	P-19-018	21,954.00
RAM INDUSTRIAL SERVICES, LLC	Traction Motor Rebuilds	P-19-018	42,278.00
SHERWOOD ELECTROMOTION INC.	Traction Motor Rebuilds	P-19-018	54,210.00
WALCO ELECTRIC COMPANY	Traction Motor Rebuilds	P-19-018	95,123.00
	Traction Motor Rebuilds Total		213,565.00
CITY OF PHILADELPHIA	Training Registration Fees	NONE	724.00
	Training Registration Fees Total		724.00
ALBATROS NORTH AMERICA INC	Transit Car Equipment-Electrical	P-21-006A	8,168.24
HELWIG CARBON PRODUCTS, INC.	Transit Car Equipment-Electrical	P-20-021	1,308.72
TECHNOLOGIES LANKA INC	Transit Car Equipment-Electrical	P-20-021	2,425.97
WALCO ELECTRIC COMPANY	Transit Car Equipment-Electrical	P-21-011C	12,180.00
WESTCODE INC.	Transit Car Equipment-Electrical	P-20-027	2,100.30
	Transit Car Equipment-Electrical Total		26,183.23
FELTON L. WALKER	Transit Car Equipment-Mechanical	25KTHRES	295.60
FRANKLIN FIBRE-LAMITEX CORP.	Transit Car Equipment-Mechanical	25KTHRES	615.00
H. C. WARNER, INC.	Transit Car Equipment-Mechanical	25KTHRES	1,274.49
TRI-DIM FILTER CORPORATION	Transit Car Equipment-Mechanical	25KTHRES	731.50
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Transit Car Equipment-Mechanical	25KTHRES	209.30
WESTINGHOUSE AIR BRAKE TECHNOLOGIES	Transit Car Equipment-Mechanical	P-20-021	30,973.69
	Transit Car Equipment-Mechanical Total		34,099.58
TAB INC	Trash Removal	25KTHRES	208.34
WASTE MANAGEMENT OF NEW JERSEY, INC	Trash Removal	P-20-011	4,296.15
	Trash Removal Total		4,504.49
UNIFIRST CORPORATION	Uniform Cleaning Expense	P-19-024	2,911.43
	Uniform Cleaning Expense Total		2,911.43
A&A SALES ASSOCIATES LLC	Uniform Expense	25KTHRES	4,620.00
LEHIGH OUTFITTERS	Uniform Expense	P-21-017	6,494.28
PNC BANK P-CARD	Uniform Expense	NONE	3,001.29
QUIK STITCH EMBROIDERY	Uniform Expense	25KTHRES	1,435.00
SLATEBELT SAFETY	Uniform Expense	25KTHRES	499.00
	Uniform Expense Total		16,049.57
GENUINE PART COMPANY	Vehicle Parts for Repairs	25KTHRES	284.62
	Vehicle Parts for Repairs Total		284.62
VISION BENEFITS OF AMERICA	Vision Insurance	D-19-079	1,596.30
	Vision Insurance Total		1,596.30
EXPERTPAY CHILD SUPPORT	Wage Attachment	NONE	8,203.50
SUPERIOR COURT OF NJ SPECIAL CIVIL	Wage Attachment	NONE	448.51
	Wage Attachment Total		8,652.01
BOROUGH OF COLLINGSWOOD	Water & Sewer Expense	Utility	336.25
CITY OF CAMDEN	Water & Sewer Expense	Utility	99.63
CITY OF PHILA	Water & Sewer Expense	Utility	233.79
NEW JERSEY AMERICAN WATER	Water & Sewer Expense	Utility	1,191.05
TOWNSHIP OF HADDON	Water & Sewer Expense	Utility	84.75
	Water & Sewer Expense Total		1,945.47
COOPER LEVENSON, PA	Worker's Comp Reserve	D-19-050	820.00
MALAMUT & ASSOCIATES, LLC	Worker's Comp Reserve	D-19-030	5,285.00
MATTLEMAN, WEINROTH & MILLER, P.C.	Worker's Comp Reserve	D-19-030	470.00
	Worker's Comp Reserve Total		6,575.00
	Grand Total		5,816,348.87

* D indicates a DRPA resolution
* P indicates a PATCO resolution

PATCO MONTHLY LIST OF PREVIOUSLY APPROVED PURCHASE ORDERS & CONTRACTS

PATCO Monthly List of Previously Approved Purchase Order Contracts - January 2022

Purchasing Document	Item	Document Date	Vendor/supplying plant		Material Group Desc.	Net Order Value
4500016842						820.00
4500016842	1	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	820.00
4500016843						15,170.00
4500016843	1	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	15,170.00
4500016844						7,995.00
4500016844	1	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	7,995.00
4500016845						15,375.00
4500016845	1	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	5,535.00
4500016845	2	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	9,840.00
4500016846						1,845.00
4500016846	1	1/1/2022	102796	LEHIGH OUTFITTERS	CLOTHING UNIFORM	1,845.00
4500016847						16,605.00
4500016847	1	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	16,605.00
4500016848						820.00
4500016848	1	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	820.00
4500016849						2,050.00
4500016849	1	1/1/2022	102796	LEHIGH OUTFITTERS	SHOES AND BOOTS	2,050.00
4500016855						20,000.00
4500016855	1	1/3/2022	100918	HOME DEPOT U.S.A., INC.	BLDGS/GRNDS- MAINT.	20,000.00
4500016856						20,000.00
4500016856	1	1/3/2022	100977	LOWE'S COMPANIES, INC.	BLDGS/GRNDS- MAINT.	20,000.00
4500016857						10,000.00
4500016857	1	1/1/2022	100918	HOME DEPOT U.S.A., INC.	BLDGS/GRNDS- MAINT.	10,000.00
4500016858						10,000.00
4500016858	1	1/1/2022	100977	LOWE'S COMPANIES, INC.	ELEC EQP/SUPP-NO CBL	10,000.00
4500016860						364.34
4500016860	1	1/3/2022	100646	W.W. GRAINGER INC.	FARE COLLECTION EQP	121.84
4500016860	2	1/3/2022	100646	W.W. GRAINGER INC.	FARE COLLECTION EQP	49.48
4500016860	3	1/3/2022	100646	W.W. GRAINGER INC.	FARE COLLECTION EQP	157.36
4500016860	4	1/3/2022	100646	W.W. GRAINGER INC.	FARE COLLECTION EQP	35.66
4500016861						162.00
4500016861	1	1/3/2022	100735	ARBILL INDUSTRIES INC	1ST AID & SAFETY EQP	162.00
4500016862						296.00
4500016862	1	1/3/2022	102708	CARR'S HARDWARE	PLUMBING EQP & SUPP	34.00
4500016862	2	1/3/2022	102708	CARR'S HARDWARE	HAND TOOLS	134.50
4500016862	3	1/3/2022	102708	CARR'S HARDWARE	HAND TOOLS	127.50
4500016863						244.08
4500016863	1	1/3/2022	101744	GLOBAL EQUIPMENT COMPANY INC.	OFFICE SUPPLIES	244.08
4500016864						522.00
4500016864	1	1/2/2022	102375	ANA SOURCING LLC	JANITORIAL SUPPLIES	522.00
4500016865						1,902.05
4500016865	1	1/3/2022	101067	TINA A LISTON-HORNER	ELECTRON COMPON/PRTS	105.00
4500016865	2	1/3/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	37.50
4500016865	3	1/3/2022	101067	TINA A LISTON-HORNER	ELECTRON COMPON/PRTS	298.10
4500016865	4	1/3/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	132.00
4500016865	5	1/3/2022	101067	TINA A LISTON-HORNER	MAIN/REPAIR-TEST EQP	1,317.45
4500016865	6	1/3/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	12.00
4500016866						374.98
4500016866	1	1/2/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	PLUMBING EQP & SUPP	291.00
4500016866	2	1/2/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS	55.00
4500016866	3	1/2/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS	28.98
4500016868						114.88
4500016868	1	1/2/2022	100318	NEW PIG CORPORATION	1ST AID & SAFETY EQP	114.88
4500016869						551.04
4500016869	1	1/3/2022	100501	W.B. MASON CO. INC	PAPER OFFCE/PRT SHOP	551.04
4500016870						690.12
4500016870	1	1/3/2022	100919	HOMELAND INDUSTRIAL SUPPLY INC	JANITORIAL SUPPLIES	690.12
4500016871						2,077.44
4500016871	1	1/3/2022	100525	Y-PERS, INC.	1ST AID & SAFETY EQP	1,320.00
4500016871	2	1/3/2022	100525	Y-PERS, INC.	CLEANING MATERIALS	757.44
4500016873						359.60
4500016873	1	1/3/2022	100501	W.B. MASON CO. INC	CLOTHING ACCESSORIES	359.60

PATCO Monthly List of Previously Approved Purchase Order Contracts - January 2022

4500016877						21,120.00
4500016877	1	1/4/2022	100397	RIGGINS INC	FUEL/OIL/GREASE	12,000.00
4500016877	2	1/4/2022	100397	RIGGINS INC	FUEL/OIL/GREASE	120.00
4500016877	3	1/4/2022	100397	RIGGINS INC	FUEL/OIL/GREASE	9,000.00
4500016878						205.00
4500016878	1	1/4/2022	102796	LEHIGH OUTFITTERS	CLOTHING ACCESSORIES	205.00
4500016879						2,870.00
4500016879	1	1/4/2022	102796	LEHIGH OUTFITTERS	CLOTHING UNIFORM	2,870.00
4500016880						642.40
4500016880	1	1/5/2022	100231	INDCO INC	JANITORIAL SUPPLIES	353.32
4500016880	2	1/5/2022	100231	INDCO INC	JANITORIAL SUPPLIES	289.08
4500016881						148.87
4500016881	1	1/5/2022	100428	THORNTON ENTERPRISES INC	FUEL/OIL/GREASE	148.87
4500016882						12,708.35
4500016882	2	1/5/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	9,633.68
4500016882	3	1/5/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	698.25
4500016882	4	1/5/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	297.00
4500016882	5	1/5/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	2,079.42
4500016883						972.72
4500016883	1	1/5/2022	100501	W.B. MASON CO. INC	COOLERS/BTL WATER	972.72
4500016889						2,584.14
4500016889	1	1/6/2022	100646	W.W. GRAINGER INC.	FARE COLLECTION EQP	31.86
4500016889	2	1/6/2022	100646	W.W. GRAINGER INC.	FARE COLLECTION EQP	2,552.28
4500016894						9,520.00
4500016894	1	1/6/2022	101780	DYER QUARRY, INC.	BLDGS/GRNDS- MAINT.	9,520.00
4500016898						616.50
4500016898	1	1/7/2022	102644	COLONY HARDWARE CORPORATION	HAND TOOLS	616.50
4500016899						260.82
4500016899	1	1/7/2022	100525	Y-PERS, INC.	JANITORIAL SUPPLIES	260.82
4500016900						1,512.00
4500016900	1	1/7/2022	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	1,512.00
4500016904						7,986.00
4500016904	1	1/10/2022	100343	PENETONE CORPORATION	CHEM/SOLV-COMMERCIAL	7,986.00
4500016906						589.25
4500016906	1	1/10/2022	101769	G-TEL ENTERPRISES INC	ELEC&SIG PARTS/MAINT	110.00
4500016906	2	1/10/2022	101769	G-TEL ENTERPRISES INC	ELEC&SIG PARTS/MAINT	479.25
4500016908						424.00
4500016908	1	1/10/2022	100735	ARBILL INDUSTRIES INC	1ST AID & SAFETY EQP	264.00
4500016908	2	1/10/2022	100735	ARBILL INDUSTRIES INC	1ST AID & SAFETY EQP	160.00
4500016909						380.60
4500016909	1	1/10/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	ELECTRON COMPON/PRTS	15.60
4500016909	2	1/10/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	PAINT-COATINGS, ETC	365.00
4500016910						96.16
4500016910	1	1/10/2022	100732	APPLIED INDUSTRIAL TECHNOLOGIES, IN	EPOXY FORMULATIONS	96.16
4500016911						905.30
4500016911	1	1/10/2022	101067	TINA A LISTON-HORNER	ELECTRON COMPON/PRTS	500.00
4500016911	2	1/10/2022	101067	TINA A LISTON-HORNER	ELEC&SIG PARTS/MAINT	405.30
4500016915						59.52
4500016915	1	1/11/2022	102512	VAL-U AUTO PARTS LLC	FUEL/OIL/GREASE	59.52
4500016919						177.21
4500016919	1	1/11/2022	100501	W.B. MASON CO. INC	ENVELOPES, PLAIN/PRT	177.21
4500016920						8,880.00
4500016920	1	1/11/2022	102092	MARTEK INDUSTRIES, INC.	ELEC&SIG PARTS/MAINT	4,440.00
4500016920	2	1/11/2022	102092	MARTEK INDUSTRIES, INC.	ELEC&SIG PARTS/MAINT	4,440.00
4500016923						5,939.36
4500016923	1	1/11/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	3,599.36
4500016923	2	1/11/2022	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	2,340.00
4500016924						309.15
4500016924	1	1/12/2022	100734	ARAMSCO, INC.	PRINTING SRVS	309.15
4500016925						87.91
4500016925	1	1/12/2022	100979	M S C INDUSTRIAL SUPPLY CO. INC.	TRAN CAR EQUIP-MECH	21.40
4500016925	2	1/12/2022	100979	M S C INDUSTRIAL SUPPLY CO. INC.	FASTENERS	66.51
4500016929						138.36
4500016929	1	1/12/2022	101615	MCMASTER-CARR SUPPLY COMPANY	PLUMBING EQP & SUPP	138.36

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4500016932						4,976.00
4500016932	1	1/12/2022	101876	SCHALTBAU NORTH AMERICA	TRANS CAR EQUIP-ELEC	4,976.00
4500016933						2,266.32
4500016933	1	1/13/2022	100458	THE HORNE PRODUCTS, INC.	TRAN CAR EQUIP-MECH	2,266.32
4500016934						2,786.00
4500016934	1	1/14/2022	101189	TRI-DIM FILTER CORPORATION	TRAN CAR EQUIP-MECH	1,990.00
4500016934	2	1/14/2022	101189	TRI-DIM FILTER CORPORATION	TRAN CAR EQUIP-MECH	796.00
4500016935						5,000.00
4500016935	1	1/14/2022	103256	LINDENMEYR MUNROE DIVISION OF	PAPER OFFCE/PRT SHOP	5,000.00
4500016936						176.40
4500016936	1	1/14/2022	100231	INDCO INC	BLDGS/GRNDS- MAINT.	176.40
4500016937						388.20
4500016937	1	1/14/2022	100963	KSL SUPPLIES INC.	FARE COLLECTION EQP	388.20
4500016938						133.76
4500016938	1	1/14/2022	100448	TACTICAL PUBLIC SAFETY LLC	ELEC&SIG PARTS/MAINT	133.76
4500016939						504.31
4500016939	1	1/14/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	117.04
4500016939	2	1/14/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	81.02
4500016939	3	1/14/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	157.35
4500016939	4	1/14/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	114.16
4500016939	5	1/14/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	34.74
4500016940						20.68
4500016940	1	1/14/2022	100327	JH NORTON COMPANY INC.	1ST AID & SAFETY EQP	20.68
4500016941						1,147.18
4500016941	1	1/14/2022	102644	COLONY HARDWARE CORPORATION	HAND TOOLS	43.30
4500016941	2	1/14/2022	102644	COLONY HARDWARE CORPORATION	HAND TOOLS	888.60
4500016941	3	1/14/2022	102644	COLONY HARDWARE CORPORATION	PAINT-COATINGS, ETC	215.28
4500016942						190.00
4500016942	1	1/14/2022	100755	BDF CHEMICAL CO INC	FASTENERS	34.00
4500016942	2	1/14/2022	100755	BDF CHEMICAL CO INC	FASTENERS	51.00
4500016942	3	1/14/2022	100755	BDF CHEMICAL CO INC	FASTENERS	90.00
4500016942	4	1/14/2022	100755	BDF CHEMICAL CO INC	FASTENERS	15.00
4500016943						568.48
4500016943	1	1/14/2022	101067	TINA A LISTON-HORNER	ELECTRON COMPON/PRTS	292.00
4500016943	2	1/14/2022	101067	TINA A LISTON-HORNER	ELEC EQP/SUPP-NO CBL	276.48
4500016944						570.60
4500016944	1	1/14/2022	100650	FRANKLIN FIBRE-LAMITEX CORP.	TRAN CAR EQUIP-MECH	570.60
4500016945						332.04
4500016945	1	1/14/2022	100815	CONTROL GROUP COMPANIES LLC	FASTENERS	332.04
4500016946						206.85
4500016946	1	1/14/2022	102375	ANA SOURCING LLC	FLOOR MAINT. EQP	206.85
4500016947						134.23
4500016947	1	1/14/2022	100646	W.W. GRAINGER INC.	PAINT-COATINGS, ETC	134.23
4500016948						5,366.58
4500016948	1	1/14/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	1,269.00
4500016948	2	1/14/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	1,187.82
4500016948	3	1/14/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	1,738.44
4500016948	4	1/14/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	1,171.32
4500016949						1,596.90
4500016949	1	1/14/2022	101936	IT FEDERAL SALES LLC	DATA PROC SRVS & SW	1,596.90
4500016954						823.03
4500016954	1	1/18/2022	101153	STRATO INC.	TRAN CAR EQUIP-MECH	823.03
4500016955						1,125.00
4500016955	1	1/18/2022	100905	HADADY CORPORATION	TRAN CAR EQUIP-MECH	1,125.00
4500016958						18,336.00
4500016958	1	1/18/2022	100482	TWINCO MFG. CO., INC.	ELEC&SIG PARTS/MAINT	18,336.00
4500016970						792.95
4500016970	1	1/20/2022	100231	INDCO INC	JANITORIAL SUPPLIES	66.15
4500016970	2	1/20/2022	100231	INDCO INC	JANITORIAL SUPPLIES	619.00
4500016970	3	1/20/2022	100231	INDCO INC	JANITORIAL SUPPLIES	107.80
4500016972						237.43
4500016972	1	1/20/2022	100302	FELTON L. WALKER	PLUMBING EQP & SUPP	96.88
4500016972	2	1/20/2022	100302	FELTON L. WALKER	HAND TOOLS	67.35
4500016972	3	1/20/2022	100302	FELTON L. WALKER	HAND TOOLS	73.20
4500016973						44.76

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4500016973	1	1/21/2022	101189	TRI-DIM FILTER CORPORATION	HVAC	44.76
4500016974						640.80
4500016974	1	1/21/2022	101973	SUPREME SAFETY, INC	CLEANING MATERIALS	640.80
4500016975						156.00
4500016975	1	1/21/2022	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	156.00
4500016976						193.44
4500016976	1	1/21/2022	101067	TINA A LISTON-HORNER	ELEC&SIG PARTS/MAINT	193.44
4500016977						238.00
4500016977	1	1/21/2022	100818	COOPER ELECTRIC SUPPLY CO.	CLEANING MATERIALS	238.00
4500016978						1,133.12
4500016978	1	1/21/2022	100732	APPLIED INDUSTRIAL TECHNOLOGIES, IN	HAND TOOLS	79.26
4500016978	2	1/21/2022	100732	APPLIED INDUSTRIAL TECHNOLOGIES, IN	TRAN CAR EQUIP-MECH	1,053.86
4500016980						140.00
4500016980	1	1/21/2022	100660	PABCO INDUSTRIES LLC	BAGS/EROSION EQUIP	140.00
4500016981						655.50
4500016981	1	1/21/2022	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	300.00
4500016981	2	1/21/2022	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	240.00
4500016981	3	1/21/2022	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	115.50
4500016983						593.50
4500016983	1	1/21/2022	103311	CHEMPACE CORPORATION	CLEANING MATERIALS	258.00
4500016983	2	1/21/2022	103311	CHEMPACE CORPORATION	CHEM/SOLV-COMMERCIAL	335.50
4500016985						2,529.60
4500016985	1	1/21/2022	100231	INDCO INC	RAGS, SHOP TOWELS	2,529.60
4500016987						1,183.22
4500016987	1	1/24/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	1,183.22
4500016991						7,145.22
4500016991	1	1/24/2022	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	7,145.22
4500016996						5,000.00
4500016996	1	1/24/2022	102872	TECHNOLOGIES LANKA INC	TRANS CAR EQUIP-ELEC	5,000.00
4500017000						3,179.22
4500017000	1	1/25/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS	2,171.40
4500017000	2	1/25/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS	269.10
4500017000	3	1/25/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	PLUMBING EQP & SUPP	58.10
4500017000	4	1/25/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS	292.50
4500017000	5	1/25/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS	128.40
4500017000	6	1/25/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	FUEL/OIL/GREASE	251.76
4500017000	7	1/25/2022	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	PLUMBING EQP & SUPP	7.96
4500017002						5,700.00
4500017002	1	1/25/2022	100837	DELL MARKETING LP	COMP HW/PERIPH-MICRO	5,700.00
4500017004						913.25
4500017004	1	1/26/2022	100093	CEMBRE INC.	ELEC&SIG PARTS/MAINT	590.45
4500017004	2	1/26/2022	100093	CEMBRE INC.	ELEC&SIG PARTS/MAINT	322.80
4500017005						7,080.00
4500017005	1	1/26/2022	101472	CENTRAL POLY-BAG CORP.	JANITORIAL SUPPLIES	4,760.00
4500017005	2	1/26/2022	101472	CENTRAL POLY-BAG CORP.	JANITORIAL SUPPLIES	2,320.00
4500017007						1,188.22
4500017007	1	1/26/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	1,188.22
4500017012						5,000.00
4500017012	1	1/26/2022	101878	TIRE-TECH, INC.	TIRES AND TUBES	5,000.00
4500017014						876.00
4500017014	1	1/26/2022	101309	PITNEY BOWES INC	RENT/LEASE-OFFICE	876.00
4500017015						612.50
4500017015	1	1/27/2022	102708	CARR'S HARDWARE	HAND TOOLS	128.00
4500017015	2	1/27/2022	102708	CARR'S HARDWARE	HAND TOOLS	112.00
4500017015	3	1/27/2022	102708	CARR'S HARDWARE	ELEC&SIG PARTS/MAINT	240.00
4500017015	4	1/27/2022	102708	CARR'S HARDWARE	HAND TOOLS	132.50
4500017017						110.95
4500017017	1	1/27/2022	100428	THORNTON ENTERPRISES INC	WELDING EQP & SUPP	110.95
4500017019						580.40
4500017019	1	1/27/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	53.64
4500017019	2	1/27/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	115.70
4500017019	3	1/27/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	124.11
4500017019	4	1/27/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	235.80
4500017019	5	1/27/2022	100667	SNAP-ON INCORPORATED	HAND TOOLS	51.15

PATCO Monthly List of Previously Approved Purchase Order Contracts - January 2022

4500017021						2,432.00
4500017021	1	1/27/2022	100755	BDF CHEMICAL CO INC	BLDGS/GRNDS- MAINT.	1,015.00
4500017021	2	1/27/2022	100755	BDF CHEMICAL CO INC	BLDGS/GRNDS- MAINT.	1,058.00
4500017021	3	1/27/2022	100755	BDF CHEMICAL CO INC	FASTENERS	54.00
4500017021	4	1/27/2022	100755	BDF CHEMICAL CO INC	FASTENERS	50.00
4500017021	5	1/27/2022	100755	BDF CHEMICAL CO INC	FASTENERS	255.00
4500017025						906.24
4500017025	1	1/27/2022	100252	T&T SUPPLY CO	TRANS CAR EQUIP-ELEC	906.24
4500017026						131.36
4500017026	1	1/27/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	131.36
4500017027						6,174.00
4500017027	1	1/27/2022	102356	TEKNOWARE, INC.	TRANS CAR EQUIP-ELEC	6,174.00
4500017031						692.44
4500017031	1	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	191.74
4500017031	2	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	78.00
4500017031	3	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	65.50
4500017031	4	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	51.00
4500017031	5	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	74.00
4500017031	6	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	51.00
4500017031	7	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	51.00
4500017031	8	1/31/2022	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	130.20
4500017032						11,200.50
4500017032	1	1/31/2022	100242	J. MIKULSKY RAILWAY SUPPLY CO., INC	BLDGS/GRNDS- MAINT.	11,200.50

BALANCE SHEET

PORT AUTHORITY TRANSIT CORPORATION

BALANCE SHEET
November 30, 2021
PRELIMINARY / UNAUDITED

ASSETS

	December 31, 2020	November 30, 2021
Cash (Includes $107,197 in Station Escrow Funds)	1,036,186	951,606
Investments (Note 1)	2,805,563	2,805,856
Accounts Receivable	3,036,682	3,956,176
Inventory at lower of cost (first-in, first-out) or market	6,400,229	6,564,116
Prepaid Expenses	1,491,077	521,216
	14,769,737	14,798,969

LIABILITIES AND EQUITY

Liabilities:		
Accounts Payable:		
Trade	2,807,632	2,841,296
Delaware River Port Authority (Note 2)	287,584,000	293,195,833
Accrued Liabilities:		
Reserve for Other Post Employment Benefits (Note 4)	23,764,756	23,187,216
Deferred Revenue (Note 5)	6,834,722	6,873,882
Wages	362,903	698,860
Pension and Other	170,566	279,153
Sick Leave Benefits	234,427	233,363
Reserve for Unused Vacation	780,063	780,063
Reserve for contingent liabilities (Note 3)	3,210,141	3,572,985
	325,749,211	331,662,651
Equity:		
Advances from Delaware River Port Authority	554,365,415	595,785,893
Deficit	(865,344,889)	(912,649,575)
	14,769,737	14,798,969

PORT AUTHORITY TRANSIT CORPORATION
(A Wholly Owned Subsidiary Of Delaware River Port Authority)
STATEMENT OF REVENUES AND EXPENSES AND DEFICIT
FOR THE PERIOD INDICATED
PRELIMINARY / UNAUDITED

	Year to date ended	Month ended
	November 30, 2021	November 30, 2021
Operating Revenues:		
Passenger fares	7,633,125	914,829
Passenger parking	130,273	19,240
Passenger - other	58,414	5,954
Advertising	93,192	2,770
Telecommunications Rental Income	303,016	(0)
Miscellaneous	17,942	(295)
Interest Income From Investments	293	24
	$8,236,254	$942,521
Operating Expenses:		
Maintenance of Way and Power	11,876,128	1,047,688
Maintenance of Equipment	6,457,520	638,319
Purchased Power	4,098,460	199,740
Transportation	17,185,791	1,706,680
General Insurance	1,382,359	111,754
Superintendence and General Office	8,928,849	644,061
	49,929,107	4,348,241
Rent of Rapid Transit System Facilities (Note 2)	5,611,833	510,167
Other Post Employment Benefits Accrual (Note 4)	-	-
	$55,540,940	$4,858,408
Net Income (loss)	($47,304,686)	($3,915,887)
Deficit, December 31, 2020	($865,344,889)	
Deficit, November 30, 2021	($912,649,575)	

See Notes To Financial Statements

PORT AUTHORITY TRANSIT CORPORATION
(A Wholly Owned Subsidiary of the Delaware River Port Authority)
November 30, 2021

NOTES TO FINANCIAL STATEMENTS

1. Investments:

The Corporation has set aside $2,805,562 to partially fund its liability for self-insurance with the following limits:

(a) Totally self-insured for Voluntary Workers Compensation.

(b) Comprehensive General Liability from the first dollar to $5,000,000 per occurrence.

2. Rent of transit system facilities:

All rapid transit system facilities used by the Corporation are leased from the Delaware River Port Authority, under terms of an agreement dated April 18, 1969 and amended June 3, 1974. The lease requires the Corporation to operate and maintain the Locust-Lindenwold line.

The terms of the amended agreement, which was made retroactive to January 1, 1974, and which is to continue from year to year, provide that the Corporation pay a minimum annual rental of $6,122,000, which approximates the sum of the annual interest expense to the Delaware River Port Authority for that portion of its indebtedness attributable to the construction and equipping of the leased facilities plus the provision for depreciation of the rapid transit facilities as recorded by the Authority. In addition, the lease requires the Corporation to pay to the Authority any net earnings from operations for the Locust-Lindenwold line less a reasonable amount to be retained for working capital and operating reserves.

The rent is payable semi-annually on June 30 and December 31. The Corporation is in default of this agreement as payments totaling $293,195,833 from January 1, 1974 through November, 2021 have not been made to the Authority.

3. Reserves for Contingent Liabilities:

Pursuant to a policy of self-insurance, the Corporation has reserved $ 541,089 for Comprehensive General Liability and $3,031,896 for Workers' Compensation.

4. Other Post-Employment Benefits:

The Government Accounting Standards Board (GASB) has issued Statement No. 45, "Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions (OPEB)," which addresses the accountability and disclosure of the costs and obligations, that are associated with post-employment health care and other non-pension benefits to current and future retirees, by governmental entities. Pursuant to this requirement, the Corporation adopted its reporting requirements during the 2007 fiscal year. The OPEB accrual, in recognition of the costs and obligations associated with post-employment health care, represents an actuarial determined amount upon an unfunded assumption under a 30-year amortization period at a discount rate of 5%.

5. Deferred Revenue:

Deferred revenue consists of the prepayment of fares related to the unearned values on passengers' smart cards for unused trips.

Refer to Operations and Maintenance Minutes in the DRPA Board Packet

SUMMARY STATEMENT

ITEM NO.	**PATCO-22-003**
SUBJECT:	**Approval of Title VI Report to Federal Transit Administration**
COMMITTEE:	**Operations & Maintenance**
COMMITTEE MEETING DATE:	**February 1, 2022**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board approves PATCO's Title VI Program as submitted to the Federal Transit Administration.**

PURPOSE: **To approve PATCO's Title VI Program as submitted to the Federal Transit Administration (FTA) as required by FTA Circular, 4702.1B.**

BACKGROUND: **FTA requires that all direct and primary grant recipients document their compliance by submitting a Title VI Program to their FTA regional civil rights officer once every three years or as otherwise directed by FTA. For all transit providers, the Title VI Program must be approved by the transit provider's board of directors or appropriate governing entity or official(s) responsible for policy decisions prior to submission to FTA.**

These requirements apply to all fixed route providers of public transportation service so that no person or group of persons shall be discriminated against with regard to the routing, scheduling, or quality of service of transportation service furnished as a part of the project on the basis of race, color, or national origin. Frequency of service, age and quality of vehicles assigned to routes, quality of stations serving different routes, and location of routes may not be determined on the basis of race, color, or national origin.

All transit providers shall set service standards and policies for each specific fixed route mode of service they provide. These standards and policies must address how service is distributed across the transit system, and must ensure that the manner of the distribution affords users access to these assets.

Providers of public transportation shall also adopt system-wide service policies to ensure service design and operations practices do not result in discrimination on the basis of race, color, or national origin.

SUMMARY:	**Amount:**	**N/A**
	Source of Funds:	**N/A**
	Capital Project #:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**N/A**
	Other Parties Involved:	**Federal Transit Administration**

PATCO-22-003
Operations & Maintenance Committee: February 1, 2022
Board Date: February 16, 2022
Approval of Title VI Report to
Federal Transit Administration

RESOLUTION

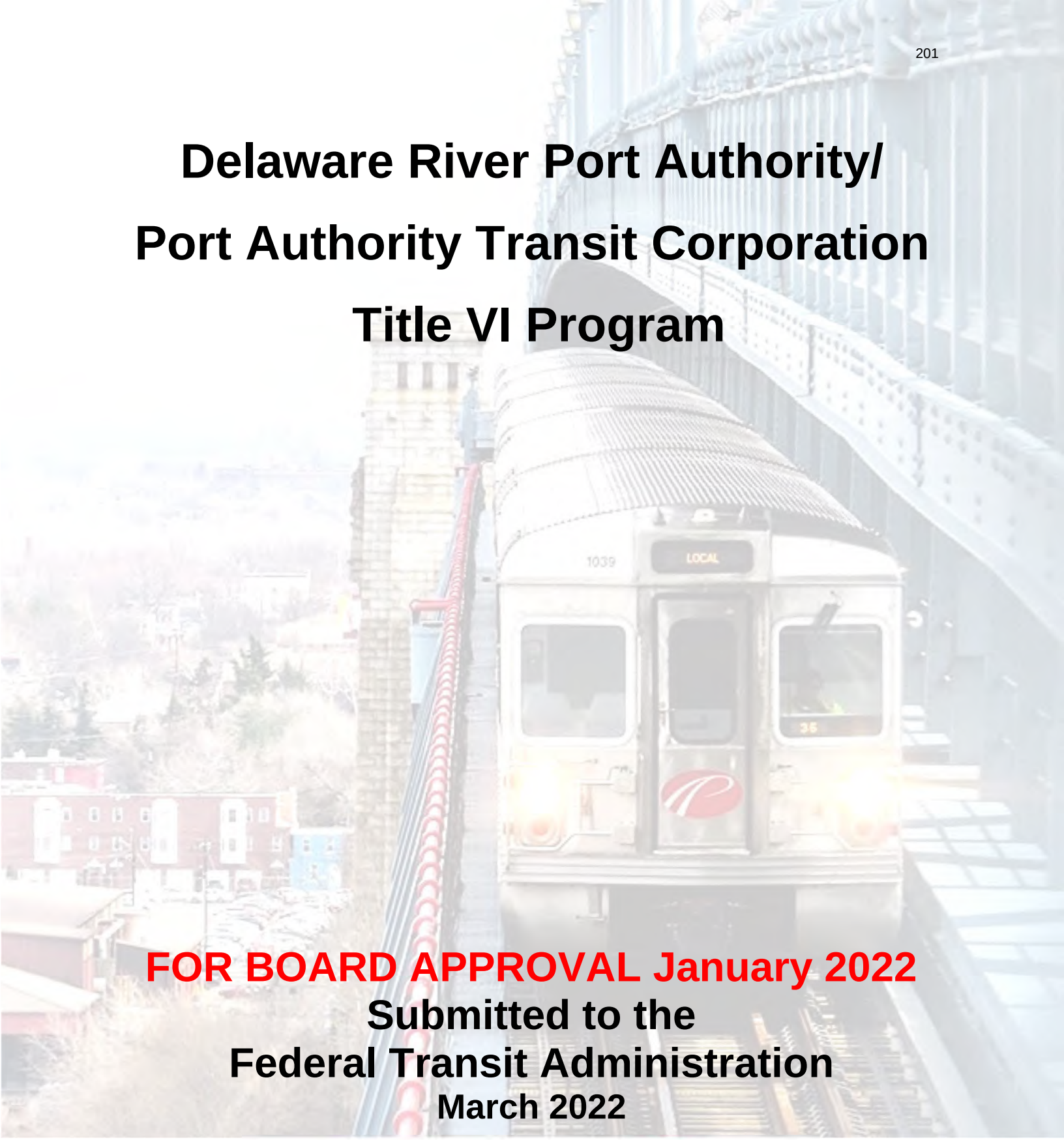
RESOLVED: **That the Board hereby approves PATCO's Title VI Program; and be it further;**

RESOLVED: **That the appropriate officers of the Port Authority Transit Corporation be and hereby are authorized to submit to the Federal Transit Administration the approved Title VI Program submission for PATCO; and be it further**

RESOLVED: **The Chair, Vice Chair and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and President and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO along with the President. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the President shall execute such documents on behalf of PATCO.**

SUMMARY:	**Amount:**	**N/A**
	Source of Funds:	**N/A**
	Capital Project #:	**N/A**
	Master Plan Status:	**N/A**
	Other Fund Sources:	**N/A**
	Duration of Contract:	**N/A**
	Other Parties Involved:	**Federal Transit Administration**

Delaware River Port Authority/ Port Authority Transit Corporation Title VI Program



FOR BOARD APPROVAL January 2022

Submitted to the
Federal Transit Administration
March 2022

DELAWARE RIVER PORT AUTHORITY
PATCO
STEWARDSHIP. SERVICE. COMMUNITY.

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INTRODUCTION

It is the policy of the Delaware River Port Authority (DRPA) and the Port Authority Transit Corporation (PATCO) to comply with the requirements of **Title VI of the Civil Rights Act of 1964** and all related nondiscrimination statutes, regulations, and laws (49 CFR part 21). All recipients of federal funds must ensure that they are in full compliance with Title VI and all related regulations and directives in all programs and activities. To that end, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of DRPA or PATCO's programs, policies or activities.

CERTIFICATIONS AND ASSURANCES

The DRPA and PATCO's Certifications and Assurances are executed annually in FTA's Transit Award Management System (TrAMS) by the DRPA Chief Executive Officer and the DRPA General Counsel. The 2021 Certifications and Assurances were executed on February 17, 2021.

DESCRIPTION OF DRPA AND THE PATCO HIGH SPEEDLINE

The Delaware Port Authority (DRPA) is a public corporate instrumentality of the Commonwealth of Pennsylvania and the State of New Jersey. DRPA has no stockholders or equity holders and, among other powers, is vested with the control, operation and collection of tolls and revenues of certain bridges spanning the Delaware River. These bridges are the Benjamin Franklin, Walt Whitman, Commodore Barry and Betsy Ross. DRPA has also constructed and operates a high-speed transit facility known as the Port Authority Transit Corporation (PATCO), a wholly owned subsidiary operating between Lindenwold, New Jersey and Philadelphia, Pennsylvania.

The PATCO Line, a 14.2-mile high-speed single line, double track, rail transit system, began operations in February 1969. At that time, the system utilized modernized facilities of the previously existing Philadelphia-Camden "Bridge Line" and entirely new fixed facilities constructed on former Pennsylvania-Reading Seashore Lines right-of-way. The project was completed on schedule at a cost of $95 million dollars.

There are thirteen (13) passenger stations currently in use on the PATCO Line: four (4) subway stations serving the Philadelphia Central Business District; two (2) subway stations serving the Camden Central Business District; and seven (7) surface-type stations serving various New Jersey communities with a total parking capacity of over 12,500 spaces, 60 percent of which are offered free for ridership parking. One subway station in Philadelphia (Franklin Square, located between the Camden City Hall and the 8th & Market Stations) was closed in September 1979 due to low ridership. Renovations are planned for the Franklin Square Station with an anticipated re-opening of service in 2024.

The Philadelphia segment of the PATCO Line enjoys a direct interchange within the Central

Business District with public transportation provided by the Southeastern Pennsylvania Transportation Authority (SEPTA). There exists a direct interchange with New Jersey Transit Corporation buses and River LINE (light rail) in Camden and one with New Jersey Transit's Atlantic City train in Lindenwold. The PATCO Line intersects with New Jersey Transit bus routes at Ferry Avenue in Camden, as well as Westmont, Haddonfield and Lindenwold stations.

PATCO ROUTE MAP

PATCO operates 24 hours daily, seven days a week. Approximately 219 train trips are provided each weekday during a 24-hour period, with approximately 156 trains running daily on Saturdays and 124 running on Sundays. Service on weekdays is frequent, at 4 to 15 minute intervals during peak periods and at 12 to 15-minute intervals during off-peak hours. Trains are operated every 60 minutes after midnight.

In 2021, PATCO carried 3,683,090 passengers. Current one-way fares range from $1.40 (within Philadelphia only or between Camden's subway stations and Philadelphia) to $3.00 (from one terminus station to the other). A Reduced Fare Program participant can ride between any two PATCO stations during off-peak hours for 70 cents, half the lowest fare.

PATCO's fleet size is 120 service revenue cars. PATCO trains are operated by a one-person crew, regardless of the length of the train. The operator must be capable of operating the train in a manual mode without degradation of train performance, and is considered a vital part of PATCO's Automated Train Operation (ATO) System. PATCO trains are normally operated under ATO. The train operator opens and closes the doors, determines how long a train should remain in the station, and initiates train acceleration.

Center Tower, located at 9th and Carmen Streets in Camden, contains offices where Dispatchers control all train movements and power distribution on the line. Customer Service Agents who monitor the video camera surveillance system and assist passengers over PATCO's Call for Aid phone system are also located there. The new fare collection system installed in 2008 has allowed PATCO to re-deploy personnel providing more station coverage during various times of the day. Although there may be times that passenger stations are unattended, fare gates are under video camera surveillance to protect against fare evasion and to monitor station

conditions.

PATCO offices are currently located in Lindenwold and in Camden in the Walter Rand Transportation Center and Center Tower. An office, shop and yard facility is located at the terminus of the line in Lindenwold, New Jersey, where PATCO's fleet is serviced, washed and stored. The PATCO Administrative Offices and the Maintenance, Equipment and Transit Services Divisions are located there.

The Delaware River Port Authority is the sole recipient of Federal Transit Administration funding and does not pass funds through to sub-recipients. PATCO has never utilized federal operating subsidies, but does receive capital funding from the Section 5307, Section 5309 and Section 5337 federal programs operated by FTA. Recent capital funding has included projects to upgrade track, replace crossties, rehabilitate interlockings, complete the new reverse signaling system, upgrade the Supervisory Control and Data Acquisition system (SCADA), replace retaining walls, undertake embankment restoration, undertake communications improvements, and undertake fire safety improvements to the Philadelphia subways.

Improvements and upgrades to the PATCO Line include:

Mid-1980's: The Camden Broadway Subway Station was rehabilitated and reopened as an integral part of the $21 million Walter Rand Transportation Center.

1999: PATCO completed $13 million of FTA funded accessibility improvements to bring the system into compliance with the Americans for Disabilities Act. Five stations are designated as key stations, including 15-16th & Locust and 8th & Market in Philadelphia, as well as Broadway, Woodcrest and Lindenwold in New Jersey. Elevators were also installed at the 9-10th & Locust Street Station in Philadelphia and at Ferry Avenue Station in New Jersey, making seven (7) of the thirteen (13) stations fully accessible (Lindenwold, Woodcrest, Ferry Avenue, Broadway, 8th & Market, 9-10th & Locust and 15-16th & Locust).

2003-2004: Four subway stations in Philadelphia and one subway station in Camden received FTA capital funding for improvements and upgrades to appearance, noise abatement and enhanced lighting. Stations in New Jersey were upgraded using DRPA funds.

2007-2008: PATCO completed the installation of its automated fare collection system in all of its rail stations. As of 2016, all ticket vending machines now offer instructions in English, Spanish, Chinese, Korean, Vietnamese, and Russian. The fare collection system offers customers the option of a smart card or a paper magnetic stripe for a one or two-ride ticket. The stored value smart card, called the FREEDOM Card, meets APTA's Contactless Fare Media Standard. PATCO's FREEDOM Card can also be used to access and pay for gated parking. The system includes computer hardware and software, fare gates, and ticket vending machines, and is financed with bond proceeds from the DRPA. With the conversion to the new fare collection system, all sales occur at the new electronic vending machines, at the new FREEDOM Card Service Center, the

satellite FREEDOM Card Office at Woodcrest Station, or on-line.

2014-2015: The DRPA/PATCO completed a $103 million rehabilitation of the tracks that cross the Ben Franklin Bridge between Camden and Philadelphia.

2016-2024: The current Center Tower/Command and Control Center is being relocated from 9th and Carmen Streets in Camden to the Lindenwold shop and yard complex. The Control Center will be built on currently unoccupied space within our Lindenwold facility already owned by the DRPA/PATCO. The design for the new PATCO dispatch Control Center is complete. The DRPA/PATCO is in the process of selecting a firm to provide a constructability review of the design and construction monitoring services during construction. Construction is expected to begin in 2022, with a 2-year construction duration, resulting in project completion in late 2024.

2017-2019: $194 million extensive car overhaul program that includes new interiors, better communications, security, and mechanical improvements of all 120 rail cars. The project is the largest rolling stock capital expenditure since PATCO's inception in 1969 and one of the largest capital improvement projects in the DRPA history. All 120 cars are complete and in service.

2017-2022: Installation of elevators at the remaining six stations (Ashland, Haddonfield, Westmont, Collingswood, City Hall and 12-13th & Locust) is underway and will make PATCO fully accessible by 2022.

2019-2024: The Franklin Square Station, located in the Chinatown section of Philadelphia, was originally constructed in 1936 and closed in 1979. The reopening of the Franklin Square Station will include improvements to the station's civil, structural, mechanical, and electrical systems and will be fully accessible in compliance with the ADA. The project is currently in design.

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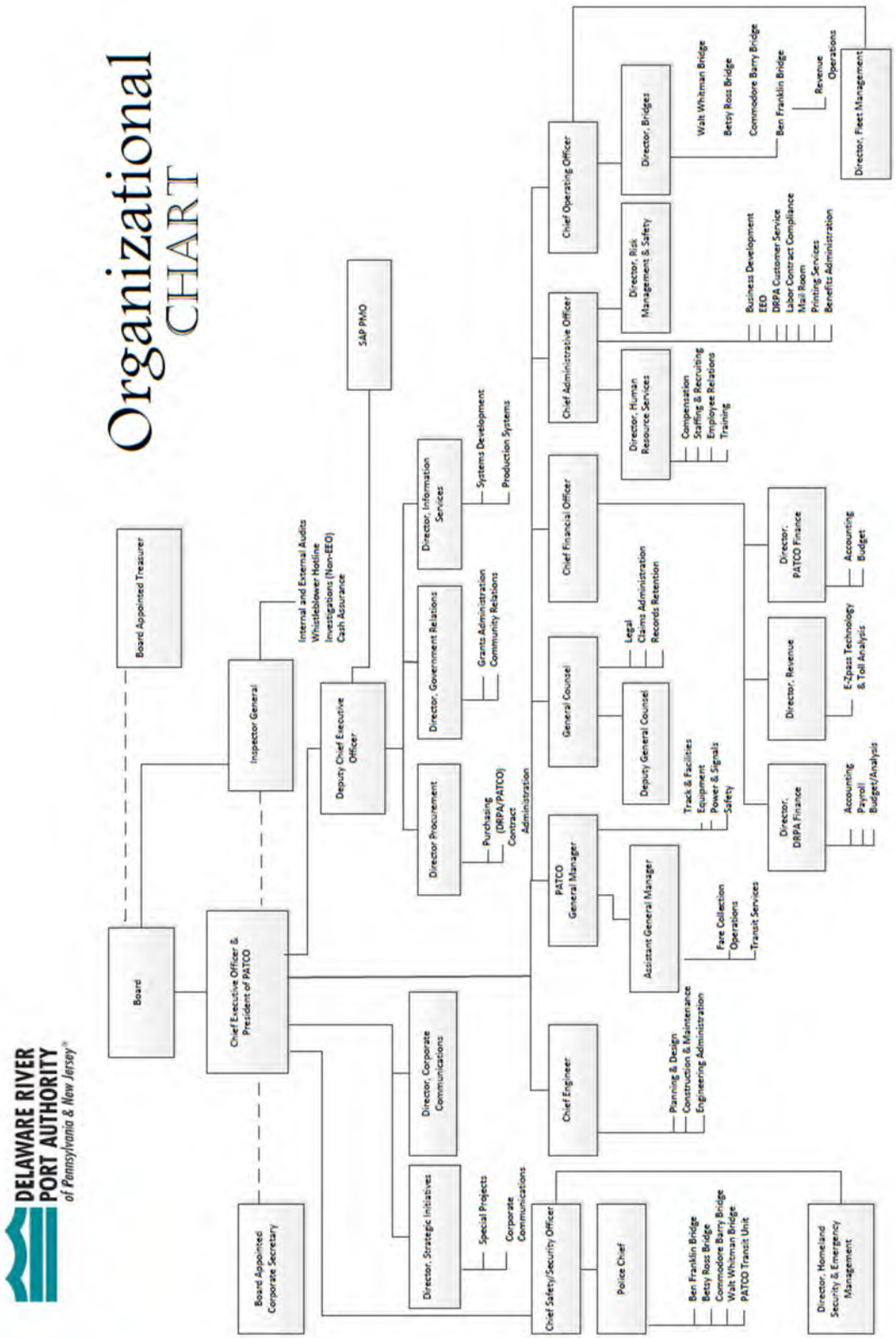
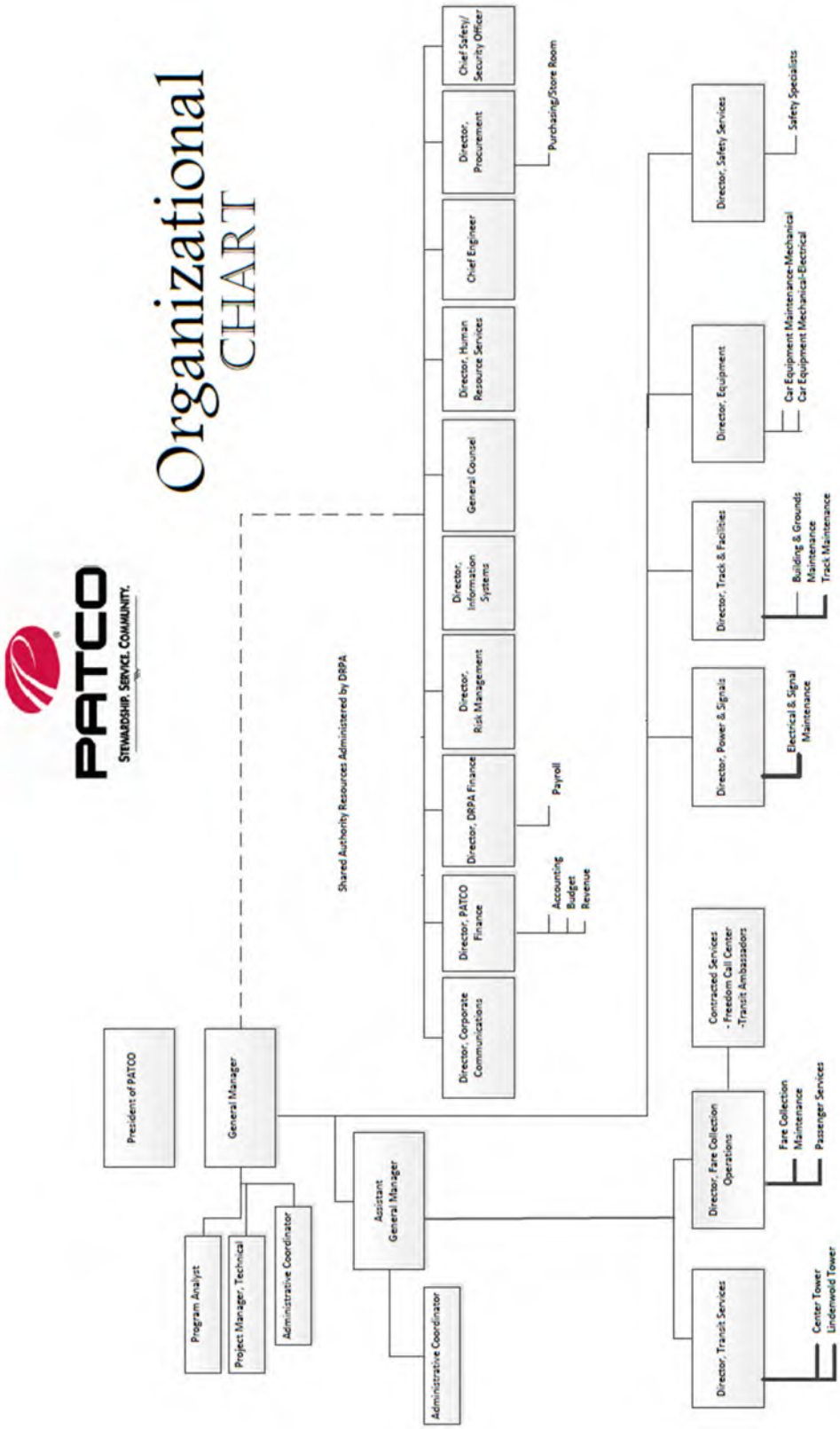
DRPA ORGANIZATIONAL CHART



PATCO ORGANIZATIONAL CHART



BOARD APPROVAL DOCUMENTATION

The Title VI Program received Board of Commissioners' approval at the PATCO Operations and Maintenance Committee Meeting on February 1, 2022 and at the PATCO Board Meeting on February 16, 2022. The required New Jersey Governor's Office 10-day veto period expired on March 15, 2019. The PATCO Board- adopted Summary Statement and Resolution, PATCO-22-XXX, Approval of Title VI Program Submission to Federal Transit Administration, is shown on the following page.

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PLACEHOLDER FOR BOARD RESOLUTION

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PLACEHOLDER FOR BOARD RESOLUTION

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DELAWARE RIVER PORT AUTHORITY BOARD OF COMMISSIONERS/PORT AUTHORITY TRANSIT DIRECTORS

PENNSYLVANIA	NEW JERSEY
Cherelle Parker (Chairwoman)	Jeffrey L. Nash (Vice Chair)
Kathleen McGinty	Charles Fentress
Keiwana McKinney	Albert F. Frattali
Timothy DeFloor (Auditor General)	Daniel Christy
Joseph Martz	Bruce D. Garganio
Stacy Garrity (PA State Treasurer)	Sara Shuttleworth Lipsett
Donna Powell	Aaron Nelson
Angelina Perryman	Richard M. Sweeney

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TITLE VI NOTICE TO THE PUBLIC

The Public Notice of Title VI Rights is posted on DRPA's website (www.drpa.org), on PATCO's website (www.ridepatco.org), and on bulletin boards in the public areas of all PATCO stations. PATCO has also posted the public notice on all railcars. The notice is translated into Spanish, Chinese, Korean, Vietnamese and Russian and copies are included in **Appendix A**.

Public Notice of Title VI Rights

The Delaware River Port Authority (DRPA) and the Port Authority Transit Corporation (PATCO) gives public notice of its policy to uphold and assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and all related statutes. Title VI and related statutes prohibiting discrimination in Federally-assisted programs require that no person in the United States of America shall on the grounds of race, color, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance.

Any person who desires more information regarding DRPA and PATCO's Title VI Program can contact its Title VI Co-Coordinators - Chief Administrative Officer and General Counsel – at the addresses noted below.

Any person who believes they have been aggrieved by an unlawful discriminatory practice regarding PATCO's programs has the right to file a formal complaint. Any such complaint must be in writing and submitted within 180 days following the date of the alleged occurrence to either:

Office of General Counsel
DRPA
PO Box 1949
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2407

Office of Chief Administrative Officer
DRPA
PO Box 1949
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2270

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TITLE VI COMPLAINT PROCEDURES

Any person who believes she or he has been discriminated against on the basis of race, color or national origin by the Port Authority Transit Corporation (hereinafter referred to as "PATCO") may file a Title VI complaint by completing and submitting PATCO's Title VI Complaint Form. PATCO investigates complaints received no more than 180 days after the alleged incident. PATCO will process complaints that are complete.

Once the complaint is received by either the General Counsel or Chief Administrative Officer, PATCO will review it to determine if our office has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office.

PATCO has 30 days to investigate the complaint. If more information is needed to resolve the case, PATCO may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 15 business days, PATCO can administratively close the case. A case can also be administratively closed if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member or other action will occur. If the complainant wishes to appeal the decision, she/he has 30 days after the date of the letter or the LOF to do so.

A person may also file a complaint directly with the Federal Transit Administration, at FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.

The Title VI Complaint Procedure and Form are available in English, Spanish, Chinese, Korean, Vietnamese, and Russian on drpa.org and ridepatco.org. Copies of the translated procedures and form are included in **Appendix B**.

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TITLE VI COMPLAINT FORM

PATCO

Title VI Complaint

Section I:				
Name:				
Address:				
Telephone (Home):			Telephone (Work):	
Electronic Mail Address:				
Accessible Format Requirements	Large Print	☐	Audio Tape	☐
	TDD	☐	Other	☐
Section II:				
Are you filing this complaint on your own behalf?			Yes* ○	No ○
*If you answered "yes" to this question, go to Section III.				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you have filed for a third party:				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.			Yes ○	No ○
Section III:				
I believe the discrimination I experienced was based on (check all that apply): ☐ Race ☐ Color ☐ National origin				
Date of Alleged Discrimination (Month, Day, Year)				
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.				

Section IV:		
Have you previously filed a Title VI complaint with this agency?	Yes ◯	No ◯
Section V:		
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? ◯ Yes ◯ No If yes, check all that apply: ☐ Federal Agency _____ ☐ Federal Court _____ ☐ State Agency _____ ☐ State Court ☐ Local Agency		
Please provide information about a contact person at the agency/court where the complaint was filed		
Name:		
Title:		
Agency:		
Address:		
Telephone:		
Section VI:		
Name of agency complaint is against:		
Contact person:		
Title:		
Telephone number:		

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below

_____ _____

Signature Date

Any such complaint must be in writing and submitted within 180 days following the date of the alleged occurrence to one of the following:

Office of General Counsel
DRPA
PO Box 1949
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2407

Office of Chief Administrative Officer
DRPA
PO Box 1949
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2270

TRANSIT RELATED TITLE VI INVESTIGATIONS, COMPLAINTS & LAWSUITS

From January 2019 to the present, the DRPA is not named in any lawsuits or complaints alleging discrimination on the basis of race, color, or national origin with respect to its transit services or transit benefits. The DRPA has not had any compliance reviews or investigations conducted by entities other than the FTA as it relates to Title VI.

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PUBLIC PARTICIPATION PLAN

Public participation is based on the belief that people whose lives are affected by transportation planning and investment decisions have a right to be involved in the decision-making process and influence choices that are made. Directly engaging citizens in this process promotes successful problem solving, yields diverse voices and new ideas, and gives the public a sense of ownership of the developed solutions.

In our public participation efforts, DRPA/PATCO will strive to find innovative ways to identify and engage the affected public, provide a wide variety of opportunities for interested parties to become involved, and create a meaningful process that is transparent and ensures effective communication about how public contribution influences decisions. It is also important that a public participation process be continually evaluated and improved to ensure that under-represented communities are given a voice. DRPA/PATCO will continue to conduct this ongoing evaluation process.

The Public Participation Plan (PPP) is a guide for DRPA/PATCO's public participation efforts. The plan ensures that DRPA/PATCO utilizes effective means of providing information and receiving public input on transportation decisions, (i.e., any future fare or major service changes), from low income, minority and Limited English Proficient (LEP) populations, as required by Title VI of the Civil Rights Act of 1964 and it's implementing regulations.

Under federal regulations, transit operators must take reasonable steps to ensure that Limited English Proficient (LEP) persons have meaningful access to their programs and activities. This means that public participation opportunities, normally provided in English, should be accessible to persons who have a limited ability to speak, read, write, or understand English.

The goals, guiding principles and public participation process are outlined below.

GOALS OF THE PUBLIC PARTICIPATION PLAN

The goals of the Public Participation Plan include:

Goal 1: Inform and Educate the Public. DRPA/PATCO will provide information to the public that is accurate and understandable and provided in such a way that the significance and potential effect is understood by participants.

Goal 2: Clarity in Potential for Influence. DRPA/PATCO will ensure the process clearly identifies where and how participants can have influence and direct impact on decision-making.

Goal 3: Consistent Commitment. DRPA/PATCO will communicate regularly, develop trust with communities and build community capacity to provide public input.

Goal 4: Accessibility. DRPA/PATCO will make every reasonable effort to ensure that opportunities to participate are physically, geographically, linguistically and culturally accessible.

Goal 5: Diversity. Participants represent a range of socioeconomic, ethnic and cultural perspectives, with representative participants including residents from low-income neighborhoods, ethnic communities and residents with limited English proficiency.

Goal 6: Quality Input and Participation. That comments received by DRPA/PATCO are useful, relevant and constructive, contributing to better plans, projects, strategies and decisions.

Goal 7: Participant Satisfaction. People who take the time to participate feel it is worth the effort to join the discussion and provide feedback.

Goal 8: Partnerships. DRPA/PATCO will maintain partnerships with communities through the methods described in the Public Participation Plan.

GUIDING PRINCIPLES OF THE PUBLIC PARTICIPATION PROCESS

DRPA/PATCO's Public Participation Plan (PPP) will provide all members of the public an opportunity to fully participate in DRPA/PATCO's service and fare planning and decision-making process. Effective public participation will be based on the following principles:

- *Flexibility* – The engagement process will accommodate participation in a variety of ways and be adjusted as needed.
- *Inclusiveness* – DRPA/PATCO will proactively reach out to and engage minority, low-income and LEP populations from our service area so these groups will have an opportunity to participate.
- *Accessibility* – Meetings will be held in locations which are fully accessible and welcoming to area residents, including but not limited to minority, low-income and LEP members of the public and in locations relevant to the topics being presented and discussed.
- *Respect* – All feedback will be given careful and respectful consideration.
- *Proactive and Timeliness* – Participation methods will allow for early involvement and be ongoing and proactive so participants can influence DRPA/PATCO's decisions.
- *Clear, Focused and Understandable* – Participation methods will have a clear purpose and use for the input, and should be described in language that is easy to understand.
- *Honest and Transparent* – Information provided on the results of the public's input will be accurate, trustworthy and complete.

- *Responsiveness* – DRPA/PATCO will respond and incorporate appropriate public comments into transparent decisions.

PUBLIC PARTICIPATION PROCESS

The outline below provides the general steps DRPA/PATCO will take to engage riders in the decision making process using a fare or major service change as an example.

1. A service or fare change proposal is developed internally by senior management if DRPA/PATCO staff determines it is necessary to implement a major service change or fare increase. Staff will prepare an Equity Analysis and a recommendation with appropriate supporting documentation for consideration by the Board of Directors.

2. Senior management provides the service or fare change proposal and Equity Analysis, with a recommendation and appropriate supporting documents, to the appropriate DRPA/PATCO Board Committee for consideration. The Committee would then bring a recommendation to the full Board. The recommendation would include a request for authorization for public hearings on a major service/fare change.

3. DRPA/PATCO Board review of the proposal occurs. Authorization from the DRPA/PATCO Board to proceed occurs.

4. Senior management reviews the results of the Title VI review with the Board and the Board authorizes a public comment period.

5. Public outreach venues, dates and times are determined with consideration of the proposed changes and their impacts on specific locations/populations (minority, low-income and LEP) within the DRPA/PATCO service area. In particular, public hearings will be scheduled in the evenings and at times convenient for the public and in locations which are conveniently located and easily accessible via mass transit to minority, low-income and LEP populations in South Jersey and Pennsylvania. Facilities will also be selected based on being accessible to the disabled.

6. Bi-lingual (English and Spanish) public outreach materials and a program will be developed. If it is determined that materials in languages in addition to Spanish should be produced, and resources are available, consideration will be given to such production.

7. Outreach sufficiently in advance of public information sessions will be released. As previously noted, DRPA/PATCO will schedule meetings, times and locations convenient and accessible for minority, low-income, LEP communities and the disabled. DRPA/PATCO will coordinate with community-based organizations that will include ethnic cultural centers, churches and faith-based organizations, geographic-specific organizations such as tenant associations, neighborhood and community groups, civic groups, business organizations, elected officials in the region, educational facilities, service providers for children, youth and persons with

disabilities, environmental, senior-oriented and veterans organizations to provide public meeting notices. Public meeting notices will request that DRPA/PATCO be notified in advance of special needs or accommodations. A Spanish language interpreter will be present at the meetings. DRPA/PATCO will provide assistance for additional languages if notified in advance of the meetings.

8. A press release informing the public about the public hearings will be disseminated to all DRPA/PATCO media outlets, including those that serve minority, low-income and LEP populations. Email blasts to community partners, neighborhood associations, elected officials and other business membership lists will be disseminated with information on the public meetings.

9. Comment cards in English and Spanish will be available at the meetings. A designated comment period following the meetings will be available to any member of the public wishing to provide input. If comment cards request that materials be provided in additional languages, DRPA/PATCO will consider the request pursuant to available resources.

10. Meeting notices in English and Spanish will be placed in all PATCO stations, and will be provided to riders via seat drops. The notice will list the date, time and venues for the public comment and will explain the proposed service or fare change and invite public comment about same. The notice will also be posted on DRPA and PATCO websites, www.drpa.org and www.ridepatco.org. Meeting notices on the websites will also be able to be translated into other languages using the Google Translate tool located on PATCO's webpage. The public will be advised that DRPA/PATCO representatives, including those who are bi-lingual and those for the hearing impaired, will be present to take written comments during the hearings. If requested in advance that materials be provided in additional languages, DRPA/PATCO will consider the request pursuant to available resources.

11. DRPA will arrange and supply staff support, interpreters, meeting materials and equipment for all of the meetings.

12. Public meetings will be held under the supervision of a Hearing Officer with all comments to be recorded by a court stenographer. The public will be invited to comment via mail or email to DRPA/PATCO, by telephone calls to a special recorded and advertised number, through personnel at the hearings who are bi-lingual and who can interpret and take statements from those who did not wish to wait or who choose not to speak publicly. Transcripts of the hearing, along with other public comment, will be made available to the public at www.ridepatco.org.

13. Following the end of the public comment period and the compilation of all public comments, the DRPA Board of Commissioners/PATCO Directors will be provided a summary package detailing the outcome of the public participation process along with staff recommendations to the appropriate committee of the Board. That committee will then make a final

recommendation with respect to the proposed service change or fare increase to the full DRPA Board of Commissioners/PATCO Directors.

14. The Board will vote at a public Board Meeting on whether to approve the proposed service or fare change. If approved, the Board will pass a resolution summarizing the approved change.

15. If the Board approves a service or fare change, the General Manager of PATCO shall be authorized and directed to implement the proposed service change or fare increase according to the approved schedule. There shall be adequate public notice of the service/fare change prior to its implementation.

16. The public will be notified of the upcoming service or fare change via media releases and on the organization's websites, www.drpa.org and www.ridepatco.org.

17. A bi-lingual system timetable and website updates will be posted in advance of the approved change.

DRPA/PATCO MEDIUMS (BI-LINGUAL)

The mediums that will be utilized by DRPA/PATCO to notify the public of meetings on a proposed major service change or fare increase will include:

- Print – newspapers
- Seat-drops and PATCO station notices - train seat drops will occur for public meetings and meeting notices will be hung in all NJ and PA PATCO Stations.
- Websites – www.drpa.org and www.ridepatco.org.
- Social Media – PATCO utilizes Facebook and Twitter
- Email – DRPA/PATCO sends emails to the public who have subscribed to our Travel Alerts on the DRPA and/or PATCO websites. DRPA/PATCO also relies on community-based organizations and civic, business and neighborhood groups to blast email meeting notices.
- Radio – DRPA/PATCO will notify regional radio of any public meetings.
- VMS Signs – public meeting notices can be placed on variable message signs at and in PATCO stations.
- LCD Screens – all PATCO stations will have LCD screens for messaging the public about public meetings.

- Direct mail to relevant regional stakeholders
- Public Meeting Notice posters will be made available to local libraries, community centers, and county offices.
- Public Information Sessions
- Public Hearings
- Legal Notices, where appropriate
- Notices of fare increases are posted in all stations and on the PATCO website in advance in both English and Spanish. Additionally, the website, through the 'Google Translate' feature, allows for translation of material in 100 languages. Signs explaining how to use the PATCO Fare Collection System are also posted in all stations.

PUBLIC INFORMATION DISSEMINATION

PATCO has implemented a **Fare Increase or Service Reduction/Increase Procedure and Public Comment Period Policy** with respect to implementing public participation for fare and service changes. A copy of this procedure and policy is included under the *Monitoring Transit Service* section of this document.

The DRPA/PATCO websites contain news, employment opportunities, procurement opportunities, schedules and fares, and more.

DRPA continues to publish the annual FTA Program of Projects in local newspapers, always including an offer to hold a public hearing if the public so desires. News releases are disseminated to all local media on an ongoing basis. Community meetings are held to discuss upcoming and ongoing projects with the affected communities and elected officials.

DRPA and PATCO staff are also active members of many committees at the local Metropolitan Planning Organization (MPO), including the Delaware Valley Regional Planning Commission (DVRPC) Board, Board Policy Committee, Regional Transportation Committee, NJ Subcommittee, PA Subcommittee, Goods Movement Task Force, ITS Committees, and the like. When requested by the DVRPC Regional Technical Committee to answer questions or make presentations, we do so. DRPA/PATCO representatives attend nearly every public meeting that is sponsored by DVRPC so as to be available to the public for information purposes**.**

PUBLIC OUTREACH EFFORTS

PATCO provided the following public outreach activities between 2019 and 2021:

- All board meetings are open to the public and are advertised. Typically board meetings are held at One Port Center in Camden. Several times a year board meetings are held in Philadelphia and New Jersey in the evening to provide a varied schedule to encourage public attendance.

- Three meetings were held for the Franklin Square Station Project:
    - January, 13, 2020 hosted by the Delaware Valley Regional Planning Commission (DVRPC) which was advertised on all platforms by DVRPC.

    - February 21, 2020 coordinated by the Delaware River Port Authority's (DRPA) Government & Community Relations which focused on Chinatown and Business corridors.

    - June 21, 2021 was held via Zoom with an attendance of 20 participants which focused on Chinatown and Business corridor email advertising.

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Limited English Proficiency Assessment

Limited English Proficiency
Limited English Proficiency (LEP) refers to individuals who cannot speak, read, write or understand the English language at a level that permits them to interact effectively.

Authority
Title VI of the Civil Rights Act of 1964 and its implementing regulations require that recipients of federal funds take responsible measures to ensure meaningful access to benefits, services, information and other important portions of programs and activities are available for individuals who are LEP.

Title VI of the Civil Rights Act of 1964 states that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Executive Order (EO) 13166 - *Improving Access to Services or Persons with LEP* (August 11, 2000) sets forth the compliance standards that recipients of federal funds must follow to ensure that the program and activities they normally provide in English are accessible to LEP persons and thus does not discriminate on the basis of national origin in violation of Title VI of the Civil Rights Act of 1964, as amended, and its implemented regulations. Recipients must take reasonable steps to ensure meaningful access to their programs and activities by LEP persons.

Limited English Proficiency Policy Statement
It is the policy of PATCO to take reasonable steps to provide meaningful access to its programs, activities, and services for persons with Limited English Proficiency (LEP). PATCO is committed to complying with federal requirements in providing meaningful access to its programs, activities, and services for LEP persons.

Purpose of the LEP Plan
The purpose of this Limited English Proficiency (LEP) Plan is to demonstrate compliance with Title VI of the Civil Rights Act of 1964, and to fulfill the requirements of Executive Order 13166. Title VI of the Civil Rights Act of 1964 prohibits discrimination based on the grounds of race, color, or national origin by any entity receiving federal financial assistance. The purpose of Executive Order 13166 is to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language. The purpose of the LEP Plan is to address access needs of persons who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English.

Reasonable Steps to Provide Access
Executive Order 13166 directs recipients of federal financial assistance to take reasonable steps to provide LEP persons with meaningful access to their programs, activities and services. The key

to providing meaningful access for LEP persons is to ensure that effective communication exists between the recipient and the LEP person. It is critical that PATCO be proactive in informing and engaging individuals from different cultures and backgrounds in community meetings, planning, service and fare changes, and project development. To accomplish effective communication, PATCO will perform the following actions:

- Conduct a needs assessment
- Provide for oral and written language assistance
- Notify LEP customers of the availability of language assistance services
- Translate vital documents in languages other than English
- Train staff
- Monitor and update the LEP Plan

FOUR-FACTOR ANALYSIS

To identify PATCO's LEP needs, a four-factor analysis was conducted that analyzed the following:

1. The number and proportion of LEP persons served or encountered in eligible service populations.
2. The frequency with which LEP individuals come into contact with programs, activities or services.
3. The importance of the programs, activities and services to LEP persons.
4. The resources available to recipients and the costs.

Factor 1: LEP Persons Served

PATCO's service area covers Burlington County, Camden County, and Gloucester County in New Jersey and Philadelphia County in Pennsylvania. The American Community Survey (ACS) 2019 five-year estimates[1] shows the population of persons over the age of five in PATCO's service area who speak a language other than English is 19.63 percent or 519,562. Of the 19.63 percent population that speaks a language other than English, 221,995 persons or 8.39 percent speak English less than "*very well*". Out of the languages spoken in the four county PATCO service area, there are three language categories where more than five percent of the identified LEP population speak English less than "*very well*": Other Indo-European languages, Asian and Pacific Island languages, and Other Languages, as shown on the following table.

[1] 2019 American Community Survey 5-Year Estimates, Table S1601, Burlington County, NJ; Camden County, NJ; Gloucester County, NJ; Philadelphia County, PA: *Language Spoken at Home by Ability to Speak English For the Population 5 Years and Over*

Proportion of LEP Population in PATCO Service Area
(Burlington, Camden, Gloucester Counties, NJ and Philadelphia County, PA)

Languages Spoken*	Number	% of LEP	% of Pop
Total Population: PATCO Service Area	2,646,700		100%
Speak only English	2,127,138		80.37%
Speak a Language Other than English	519,562		19.63%
Total - Speak English less than "*very well*"	221,995		**8.39%**
Spanish	**99,127**	44.65%	**3.74%**
Other Indo-European Languages	**51,402**	23.15%	**1.94%**
Asian and Pacific Island Languages	**59,990**	27.02%	**2.27%**
Other Languages	**11,476**	5.17%	**0.43%**

** After the 2015 data release, ACS 5-year estimates for individual languages are no longer available by county.*

DOT's Safe Harbor Provision stipulates that, if a recipient provides written translation of vital documents for each eligible LEP language group that constitutes five percent (5%) or 1,000 persons, whichever is less, of the total population of persons eligible to be served or likely to be affected or encountered, then such action will be considered strong evidence of compliance with the recipient's written translation obligations. None of the languages other than English and Spanish are spoken in PATCO's service area exceeds five percent or 1,000 persons. From past Census data and staff surveys of interactions with LEP populations, PATCO is aware that it encounters Spanish, Chinese, Korean, Vietnamese, and Russian speakers with limited-English speaking ability with enough frequency to provide documents under the Safe Harbor Threshold.

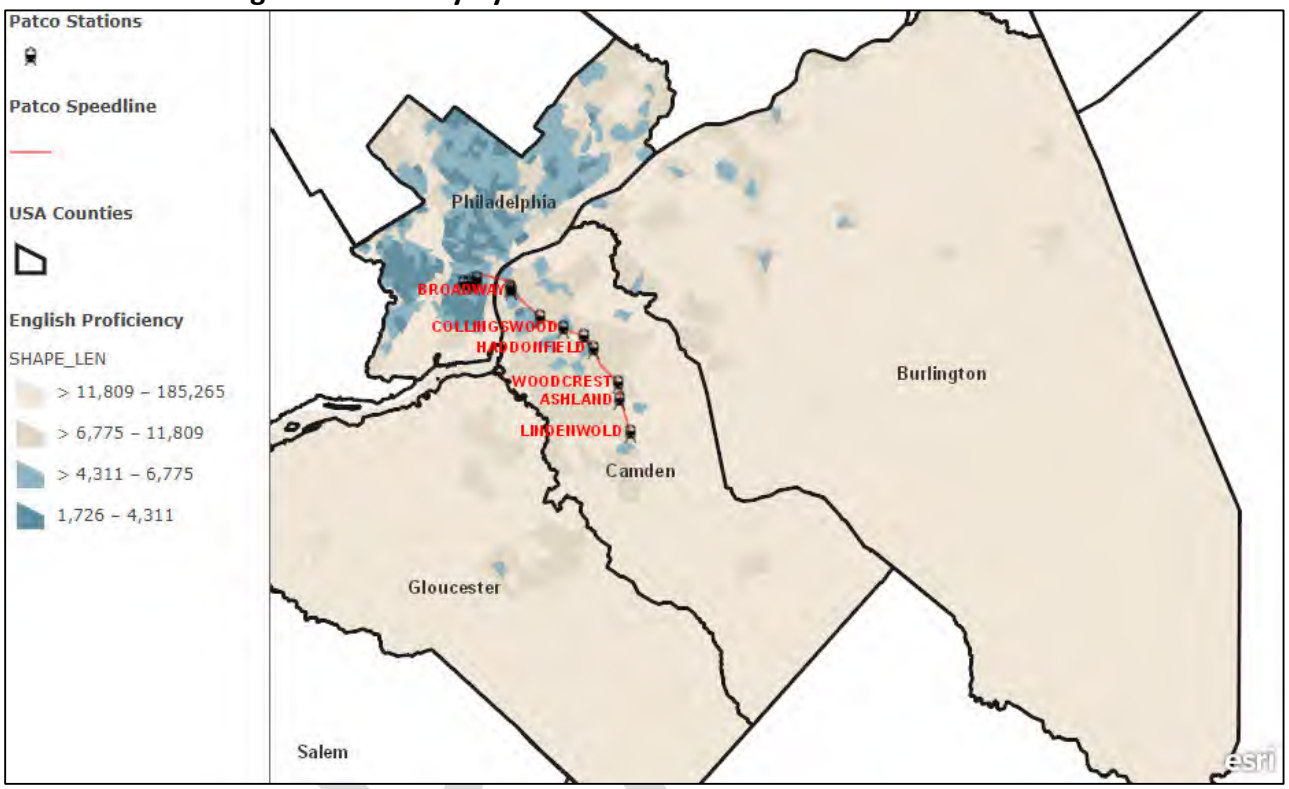
The largest population of Spanish speakers and LEP individuals overall is in Philadelphia County, followed by Camden County.

Number LEP Persons in PATCO Service Area by County

Languages Spoken	Burlington County, New Jersey	Camden County, New Jersey	Gloucester County, New Jersey	Philadelphia County, Pennsylvania	Total
Total Population: PATCO Service Area	422,630	475,766	275,792	1,472,512	2,646,700
Speak only English	367,222	378,153	250,973	1,130,790	2,127,138
Spanish	6,482	24,560	3,335	64,750	99,127
Other Indo-European	5,625	6,493	1,871	37,413	51,402
Asian and Pacific Island	5,184	7,131	2,236	45,439	59,990
Other	1,120	1,092	809	8,455	11,476

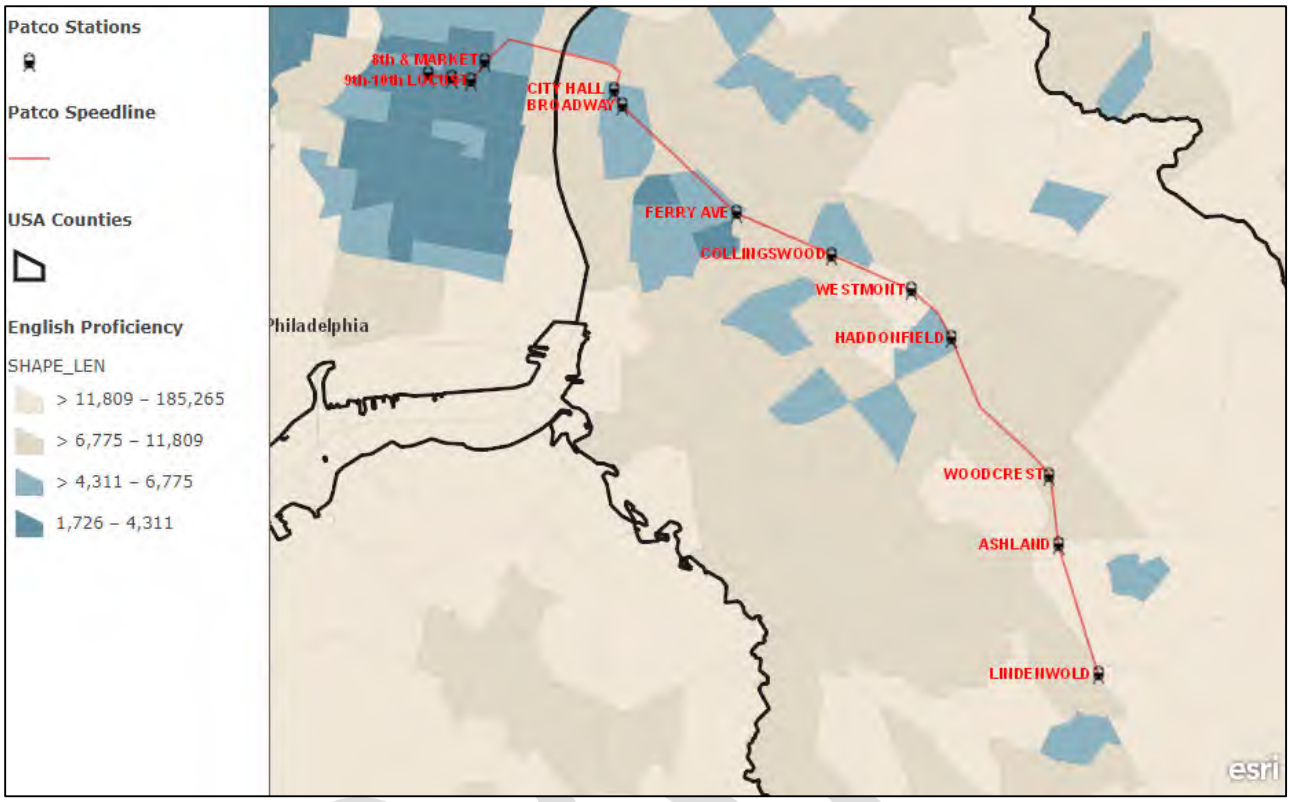
The following maps shows the distribution of the LEP population by Census tract across the PATCO service area. The darker blue on each map indicates a higher population of LEP individuals.

English Proficiency by Census Tract in the PATCO Service Area



The LEP population is concentrated in Philadelphia, the City of Camden, and in towns along the PATCO Speedline. The number of LEP persons is lower in areas further from Camden and Philadelphia. The detailed map below shows the concentration of LEP persons around PATCO stations, specifically near City Hall, Broadway, Ferry Avenue, Collingswood and Haddonfield in New Jersey and near all four of the Philadelphia stations.

English Proficiency Detail by Census Tract of PATCO Speedline



Factor 2: Frequency of Contact with LEP Persons

PATCO assessed the frequency at which staff has had contact with LEP persons. This included examining the census data, phone inquiry requests for translated documents and through a PATCO Employee Survey. Census data indicates that 3.74 percent of the general population in PATCO's area of operations are Spanish-speaking LEP persons. Spanish is the language reported most frequently encountered by PATCO staff.

PATCO Employee Survey

In October 2018, to help determine the frequency with which PATCO staff encounter LEP persons, PATCO surveyed 133 PATCO employees from the following job categories:

PATCO job titles surveyed included:

- PATCO Customer Service Agents
- PATCO Custodians
- PATCO Transit Ambassadors
- PATCO Transit Supervisors
- PATCO Station Supervisors
- PATCO Revenue Collectors
- PATCO Dispatchers
- PATCO Train Operators
- PATCO Public Safety Officers

- PATCO Administration Staff

Q1a. Do you speak and/or write in any language other than English? If so, what language(s)?
The majority of PATCO staff, 92 percent speak English only. Ten staff, 8 percent of respondents, indicated that they are bi-lingual. Additionally, one PATCO employee is proficient in American Sign Language.

Language Spoken	Count	Percent
Spanish	7	5%
German	2	2%
Albanian	1	1%
Total	**10**	**8%**

Q1b. If you speak and/or write in another language, would you be willing to be a resource for PATCO if customers need help during your working hours?
All ten of the bi-lingual PATCO staff, plus the staff member proficient in American Sign Language, said they would be a resource if needed. PATCO has created a list of bi-lingual employees and contact numbers to call if assistance is requested. All staff who have contact with the public are provided with this list of names.

Q2. In what way (s) do you interact with PATCO customers currently?
Most PATCO staff interact with customers face to face (in person), 66 percent, and via the telephone, 21 percent.

Mode	Count*	Percent
Face to Face	125	66%
Telephone	40	21%
Email	18	10%
Social Media	3	2%
Fax	3	2%

*Respondents could check all modes that apply.

Q3. How often do you come in contact with PATCO riders who speak English "less than well" or "not at all" (using the scale of "daily," "frequently," (several times per week), "sometimes," (once or twice per week), "rarely," (once or twice per month, or less), or "never."
The majority of PATCO staff (70 percent) who responded to the survey stated they come in contact with LEP individuals at least once or twice per week or more. Thirty-six percent encounter LEP persons once or twice a week and 23 percent of the PATCO staff surveyed encounter LEP individuals on a daily basis. Another 11 percent responded that they encounter LEP persons several times a week. The remaining 31 percent of respondents stated they have rarely or never have contact with LEP persons.

Frequency	Count	Percent
Daily	30	23%
Frequently (several times per week)	15	11%
Sometimes (once or twice per week)	48	36%
Rarely (once or twice per month, or less)	38	29%
Never	2	2%

Q4. How often do you interact with PATCO customers speaking the following languages?
The foreign language most frequently encountered on a daily basis is Spanish with Chinese as the second most frequently encountered foreign language.

Language Count	Daily	Frequently	Sometimes	Rarely	Never	No Response
English	118	4	4	1	0	6
Spanish	22	23	46	32	3	7
Chinese	1	2	17	54	43	16
Korean	0	1	11	37	65	19
Vietnamese	0	1	7	36	70	19
Russian	0	1	4	32	76	20

Language Percent	Daily	Frequently	Sometimes	Rarely	Never	No Response
English	89%	3%	3%	1%	0%	5%
Spanish	17%	17%	35%	24%	2%	5%
Chinese	1%	2%	13%	41%	32%	12%
Korean	0%	1%	8%	28%	49%	14%
Vietnamese	0%	1%	5%	27%	53%	14%
Russian	0%	1%	3%	24%	57%	15%

Other languages PATCO staff reported encountering once or twice a month at most include:

- African languages
- French
- Hindi
- Italian
- Romanian
- Tagalog

Q5. What are the most common questions you are asked by PATCO riders who speak English "less than well" or "not at all?" Please select all that apply.
LEP individuals most frequently ask PATCO staff how to buy a ticket, directions to a location, and the time of the next train. Only two percent of the staff surveyed responded they are not contacted by LEP customers.

Questions Asked by LEP Persons	Percent
How do I buy a ticket?	25%
I need directions. (Area attractions, points of interest, sports complex, etc.)	25%
What time is the next train?	23%
Help with ticket/FREEDOM Card issues	16%
I need station assistance. (Where are the restrooms? I cannot climb the stairs. Where is the escalator or elevator?)	7%
Where do I file a complaint?	3%
I am not contacted by customers who speak English "less than well" or "not at all."	2%

Q6. From your perspective, what PATCO station(s) have high ridership of individuals who speak English "less than well" or "not at all"?

To respond to this question, PATCO staff were able to select multiple stations where they believe they encounter high LEP ridership. The stations where staff stated they encounter LEP individuals most frequently include Broadway, Lindenwold, Ferry Avenue, and City Hall in New Jersey and at 8th and Market and 15-16th and Locust Street stations in Philadelphia.

Station	Percent Staff Response: LEP Encounters per Station
15-16th & Locust St	8%
12-13th & Locust St	5%
9-10th & Locust St	4%
8th & Market St	15%
City Hall	7%
Broadway	20%
Ferry Avenue	11%
Collingswood	2%
Westmont	2%
Haddonfield	2%
Woodcrest	3%
Ashland	2%
Lindenwold	18%

Q7. Do you have ideas on how PATCO could improve communication with customers who speak English "less than well" or "not at all"?

This was an open-ended response question where PATCO staff could write in an answer. The most frequent suggestions offered by PATCO staff include:

- Add or increase the amount of multi-lingual signage in stations
- Provide staff training in other languages, particularly Spanish, so that staff can answer basic customer questions
- Hire Spanish speaking Customer Service Transit Ambassadors

- Offer printed timetables in multiple languages
- Use more pictographs instead of text

Other suggestions from staff that PATCO has already implemented included:

- Addition of six languages on the ticket vending machines (TVMs); although some staff noted that customers are not aware of this language assistance feature
- Availability of a language line that staff can use to access language translation services when assisting customers
- Addition of Google Translate on the PATCO website and on smart phones and tablets

Q8a. Did you use either of these new Language Assistance tools: "Language Line" translation service or "Google Translate" services on smart phone?

PATCO launched two new language tools since the 2015 employee survey. Forty-nine percent of the staff surveyed indicated they were aware that the tools were available and 11 percent or 15 staff members had used the tools to provide language assistance.

Response	Count	Percent
Yes	15	11%
No	50	38%
Unaware of tool	67	50%
No response	1	1%

Q8b. Did you find the tools to be helpful?

Eight percent (11 staff) found the tools useful while 3 percent of staff did not find the tools to be helpful.

Response	Count	Percent
Yes	11	8%
No	4	3%
N/A	118	89%
No response	0	0%

Employee Language Survey Conclusions

The PATCO employee survey confirmed that the most frequently encountered foreign language is Spanish, followed less frequently by Chinese. These results correlate with the LEP Census data for PATCO's service area. Most staff encounter LEP individuals in person (face-to-face) and answer basic questions or provide assistance with ticket purchases, directions, and schedule information. LEP customers are encountered by staff occasionally at all PATCO stations but most frequently at Broadway, Lindenwold, and 8th and Market. Several staff recommended that multi-lingual signage be posted in stations and that PATCO hire more bi-lingual Customer Service Transit Ambassadors, particularly Spanish speakers. Although new language assistance tools are

now available, PATCO should improve communication and information about the language assistance available to both staff and customers.

Factor 3: Level of Importance

Public transportation is vital to many people's lives. PATCO is committed to providing safe and reliable transportation services to the LEP population and all customers in the Burlington, Camden, Gloucester, and Philadelphia County area. The inability of a LEP individual to utilize public transportation effectively may adversely affect his or her ability to obtain health care, education, or access to employment. PATCO is aware that a well-designed Language Assistance Program offers limited English speakers the mobility to conduct day-to-day activities. As the South Jersey/Philadelphia region grows, PATCO's contact with LEP individuals is increasing. To ensure meaningful access to LEP individuals, PATCO will continue to analyze the data gathered and identify areas for improved language accessibility.

Factor 4: Available Resources

PATCO currently provides the following language assistance and resources for staff and customers:

- "I Speak" Language Identification Cards
- Language Assistance Hotline translation service
- Google Translate services on website and for smart phones
- List of bi-lingual PATCO staff members available to provide language assistance is distributed to all PATCO staff
- Basic Spanish Language Help Card provided to PATCO staff

Service	Cost	Comments
Telephone Interpretation	$3.95 per minute	Access to 240 languages provided by LanguageLine Solutions.
Written Translation - basic	Staff-time	PATCO has the in-house ability to create Spanish language printed materials. PATCO contracted with the Magnum Group to translate the Reduced Fare Brochure into Spanish. PATCO also provides Google Translate on its website with smart phone accessibility to aid staff when assisting LEP persons at stations.
Verbal Interpretation - basic	Staff-time	PATCO currently has seven Spanish speaking staff who are available to provide verbal translation to Spanish speakers.
Sign Language Interpretation	Staff-time	One PATCO staff member is available to provide American Sign Language (ASL) as needed.

Conclusion

After analysis of the population in PATCO's service area, the significant LEP populations, and those persons seeking services, it was determined, that there is a Spanish speaking population within the PATCO service area needing meaningful access to services and programs. Numerous other non-English language speaking individuals are encountered but at much lesser frequency.

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LANGUAGE ASSISTANCE PLAN

Ensuring Access for People with Limited English Proficiency

PATCO has developed this Language Assistance Plan (LAP) to help identify reasonable steps to provide language assistance for LEP persons who seek meaningful access to PATCO services. PATCO is able to meet the needs of most LEP individuals by providing language assistance with bi-lingual staff, telephone translation, and face-to-face translation services. PATCO employees have been identified who are able to provide language assistance to persons speaking the following languages:

- Spanish
- German
- Albanian

If further translation services are needed, PATCO staff have access to an over the telephone foreign language interpretation vendor, which can be utilized. Face-to-face verbal language interpreter services and written language translation services can generally be handled with in-house bi-lingual Spanish speaking employees. PATCO occasionally competitively contracts with written language translation vendors as needed, such as for the Reduced Fare Brochure, or for languages other than Spanish.

PATCO will continue to monitor document translation needs for LEP populations and will provide translated documents free of charge to customers as needed or requested. PATCO has not received any requests for document translation other than in Spanish.

Notification of Language Assistance

Information regarding free language assistance will be posted in public areas. PATCO will notify the Hispanic community that they have the right to free language assistance that includes request for documents and/or materials printed in the Spanish language. Notification regarding the availability of services will be provided through neighborhood community meetings, brochures, minority newspapers, and information disseminated to the public by PATCO.

PATCO will also provide employees with information on the language accessibility tools available and how to access them to improve customer assistance.

Language Assistance Measures

PATCO provides the following language assistance to LEP individuals:

- The identification and use of bi-lingual staff to assist LEP individuals who need language assistance either on the telephone or in person, including at PATCO stations, the utilization of bi-lingual Transit Ambassadors to assist Spanish speaking customers in using PATCO. PATCO will continue to recruit and employ bi-lingual employees, namely station supervisors and customer service agents who have the most frequent contact with the LEP population and who will be able to provide the necessary assistance.

- Google Translate, an on-line language translation service that instantly translates text and webpages into 103 languages, including Spanish, is on the PATCO website, www.ridepatco.org, which assists LEP individuals when using the website. The Title VI Notice, Title VI Complaint Form, and Complaint Procedures are provided on the website in English, Spanish, Chinese, Korean, Vietnamese and Russian.

- Station ticket vending machines that have English, Spanish, Chinese, Korean, Vietnamese and Russian language columns.

- Reduced fare brochures and applications for seniors, disabled and Medicare holders are published in Spanish.

- Vital written documents such as the Notice of Title VI Rights, Title VI Complaint forms, and Title VI Complaint Procedures are available in English, Spanish, Chinese, Korean, Vietnamese and Russian and are available on PATCO's website, www.ridepatco.org, and at the administrative offices.

- If necessary, PATCO will contract with a professional translation service to assist in the translation of important information. Additionally, PATCO will continue to maintain its equipment (i.e. ticket vending machines), its website and vital written documentation to make sure it is translated into the languages as determined by the Four-Factor Analysis.

In the event of a major service change and/or fare increase, according to the resources available, PATCO proposes the following as part of its Language Assistance Plan:

- Post public meeting notices translated in English, Spanish, Chinese, Korean, Vietnamese and Russian at PATCO Stations as a method to provide notice to LEP populations of public meetings.

- Post notices of language assistance at various public meetings and events and include language that provides a number to call at PATCO to request specific language services.

- Have bi-lingual staff available at Open Houses and public meetings in order to greet attendees, and to assess and inform them of translation services available.

- Review vital written documents necessary to understand PATCO's services and benefits (particularly those relating to a major service change or fare increase) and determine which documents, in addition to those already translated into Spanish, need to be translated into other languages.

- Continue to identify and use channels of communication on which the LEP community relies, including minority newspapers and radio stations.

- Foster relationships with businesses, chambers of commerce and organizations that serve immigrant populations.

Staff Training

Training is provided to staff members on policies and procedures concerning language assistance and ways to determine whether an individual needs assistance services. The following is a list of training provided to staff during the 2018-2021 period:

New Employee Orientation

All newly hired employees receive training that includes discussion on the Language Assistance Plan and its implementation as well as an overview of the language assistance tools available and how PATCO translates information into different languages. During this training, new employees receive "I Speak Cards", are shown how to use Google Translate, and are provided with the list of bi-lingual PATCO staff who have volunteered to provide language assistance. Newly hired bi-lingual staff are asked if they would like to volunteer to be included on the bi-lingual staff list. Additionally, employees are trained on how to handle complaints filed by LEP individuals.

In 2018, PATCO explored the use of and tested a live video version of the language line to provide improved service to LEP persons. The existing telephone version of the language line would still be the best and most effective solution for PATCO Customer Service Agents. However, Transit Ambassadors would be able to provide faster and more efficient assistance to LEP customers through the video service. PATCO has plans to purchase the video option for Transit Ambassadors.

Monitoring the LEP Plan

PATCO's Language Assistance Plan is designed to be updated easily. At a minimum, PATCO will follow the Title VI Program update submission schedule of every three (3) years. PATCO will provide notice of any changes in services to the LEP public and employees and develop a process for determining, on an ongoing basis, whether new documents, services and activities need to be made accessible to LEP individuals. PATCO will continuously evaluate the plan to determine if changes have occurred in:

- The current LEP populations in the service area or population affected or encountered
- Frequency of encounters with LEP language groups
- Nature and importance of activities to LEP persons
- Available resources, including technological advances and sources of additional resources and the cost imposed
- The staff's knowledge and understanding of the LEP plan and how it is implemented
- The identified sources for assistance to ensure they are still available and viable
- LEP complaints and requests in changes to the type of language assistance provided

Public transportation is vital to many people's lives. A LEP person's inability to effectively utilize public transportation may adversely affect his or her ability to obtain health care, education, or access to employment. An effective LAP offers these individuals the mobility to conduct day-to-day activities. PATCO's public participation process will strive to continue to improve contact and communication with non-native English speakers. PATCO will continue to monitor changes in the demographics, will seek feedback from the LEP community, and will review and update the LAP triennially.

LEP Monitoring Results

The Spanish speaking LEP population remains the largest encountered in the PATCO service area. During the 2019-2021 period, PATCO did not receive any requests for materials to be translated or receive any LEP-related complaints. PATCO will continue to monitor the LEP population, track requests from LEP persons, and update the LAP as necessary.

Monitoring Area	2019-2021 Monitoring Result
Number of LEP persons encountered	Although PATCO does not track the number of LEP persons encountered, 70 percent of PATCO staff reported that they encounter LEP individuals at least once a week or more frequently. The majority of LEP persons are Spanish speakers.
Were the needs of these LEP persons met	PATCO provides Google Translate on its website and has seven Spanish speaking staff members. The TVMs now provide ticket information in six languages. The Reduced Fare Brochure and application were translated into Spanish. PATCO has not received requests for the translation of materials. No LEP-related complaints have been filed.
Current LEP population in PATCO's service area	According to the 2019 Census data, the LEP population is 8.4 percent, with largest population of LEP persons being Spanish speakers.
Changes in PATCO's available resources, such as technology, staff, and financial costs changed	PATCO hired a bi-lingual Spanish-speaking employee for the FREEDOM Card Service Center located at the Broadway Station increasing the Spanish speaking staff to seven employees. PATCO has added Google Translate to its website and provides a language line. PATCO is considering adding a video version of the language line so that Transit Ambassadors can provide faster and

Monitoring Area	2019-2021 Monitoring Result
	more efficient services to LEP customers in the future. With the exception of the language line, the cost of providing language assistance is primarily staff time.
Has PATCO fulfilled the goals of the Language Assistance Plan	PATCO has multiple resources available for LEP persons and for staff to provide assistance. The distribution of information on the availability of these resources to both the public and to staff are always being improved.
Number of LEP complaints received	PATCO did not receive any LEP-related complaints or any complaints from LEP individuals.

Dissemination of PATCO's Language Assistance Plan

The LAP is distributed to all PATCO employees who have contact with the public so that they are aware of the PATCO resources available to the LEP population. The PATCO General Manager, Assistant General Manager, and all the directors also have copies of the LAP and will distribute the plan to administrative staff. Additionally, copies of the Language Assistance Plan will be posted on the PATCO website and provided, on request, to any person(s) requesting the document via phone, in person, by mail or email. LEP persons may obtain a translated copy of the plan upon request.

Any questions regarding this plan should be directed to the PATCO staff who assist with Title VI Program matters:

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Port Authority Transit Corporation
P.O. Box 4262
Lindenwold, NJ 08021
(w) 856-722-6942
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Email: rkhepkins@drpa.org

NON-ELECTED ADVISORY COUNCIL

CITIZENS ADVISORY COMMITTEE (CAC)

The DRPA/PATCO Citizen Advisory Committee (CAC) was established in 2010 to encourage and enlist the participation of citizen customers who have a stake in the Authority's day-to-day operations. CAC is comprised of up to 24 members from Pennsylvania and New Jersey who use PATCO and our bridges. As of November 2021, there are 21 CAC members.

CAC works in cooperation with DRPA but is independent and advisory in nature. Meetings are open to the public and cover a wide range of topics including Authority operations, budgets, policy, and issues of general concern. CAC members go through a nomination process based on a membership application and a Board-approval process.

A full explanation of the CAC, including its current members, is found on www.ridepatco.org and drpa.org. A copy of the CAC membership application is included in **Appendix C.**

The racial breakdown of the current CAC Membership as of November 2021, is as follows:

Race/Origin	Number	Percent
African American	4	19.05%
Asian	-	-
Latino	-	-
Caucasian	17	80.95%
Unknown	-	-
Total	21	100%

Between 2018 and 2021, the number of CAC members idenifying as African American increased from two to four members. This is an increase from 11 percent to 19 percent representation. Additionally, the Governor of Pennsylvania has just appointed the first African American woman as DRPA/PATCO Board Chair, Cherelle Parker, who is a Philadelphia Councilperson.

In the next three years, DRPA/PATCO is committed to recruiting and encouraging the participation of CAC members that more closely reflects the diversity of the community PATCO serves. This effort will also include outreach to the Hispanic, Latino, and Asian community.

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PROVIDING ASSISTANCE TO SUB-RECIPIENTS

The DRPA/PATCO is the sole recipient of FTA funding and does not have any sub-recipients.

DETERMINE SITE OR LOCATION OF FACILITIES

No such projects were conducted during the reporting period and no planned activities require land acquisition or the displacement of persons from their residence or place of business.

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PATCO SERVICE STANDARDS AND POLICIES

As previously mentioned, PATCO operates one fixed-rail line, which is 14.2 miles long and does not have the ability to deviate from this route. Due to the size and nature of the PATCO system, PATCO does not have minority or non-minority routes. PATCO understands that FTA has additional Title VI program requirements for transit agencies located in an Urbanized Area (UZA) with a population density greater than 200,000 and 50 or more fixed-route peak service vehicles. While PATCO falls within these criteria, these additional requirements appear to be more applicable to larger agencies that operate numerous routes and/or offer multiple modes of travel. Agencies such as these have the ability to eliminate, alter or add service and routes.

The following sets forth PATCO's current service standards and policies:

BACKGROUND

The Federal Transit Administration (FTA) requires that all fixed route providers of public transportation, in order to comply with the provisions of Title VI, must develop quantitative standards for the following elements of service.

- Vehicle load: ratio of passengers to the number of seats on the train
- Vehicle headways: amount of scheduled time between two trains traveling in the same direction on the same route
- On-time performance: measure of runs completed on schedule
- Service availability: measure of the distribution of scheduled trips within the service area

The FTA also requires that all fixed route providers develop qualitative policies for the following elements of service:

- Vehicle assignment
- Transit amenities

QUANTITATIVE STANDARDS

Vehicle Load

PATCO's fleet consists of 120 railcars, consisting of 60 married pairs. The Series 1000 fleet is capable of seating 78 passengers with 48 standing passengers for a load ratio of 21:13.

Vehicle Headways

PATCO operates a 14.2 mile rail system (one way) and operates 24 hours a day, 7 days a week, 365 days a year. Scheduling, headways and consist configuration involve many factors. These factors include riders per revenue hour, farebox recovery ratio, and funding availability. PATCO also takes into consideration historical patterns as well as special events, which may increase ridership. Below is a summary of the current consist/headway:

Weekday Headways	Owl (12:00AM - 4:49AM)	Morning Peak (5:00AM - 9:23AM)	Day Base (9:24AM - 2:12PM)	Evening Peak (2:13PM - 7:29PM)	Evening Base (7:30PM - 11:59PM)
2-car trains					
4-car trains	60-minutes (12:00a-4:00a)	15-minutes (9:15a-9:23a)	15-minutes (9:24a-1:00p)	10 to 15-minutes (6:00p-7:29p)	15 to 20-minutes (7:30p-11:59p)
6-car trains	30-minutes (4:00a-4:49a)	5 to 15-minutes (5:00a-9:15a)	12 to 15- minutes (1:00p-2:12p)	4 to 12-minutes (2:13p-6:00p)	

Saturday Headways	Owl (12:00AM - 4:49AM)	Early Morning (5:00AM - 7:00AM)	Remainder of Day (7:00AM - 11:59PM)
2-car trains			
4-car trains	60-minutes	20 to 30-minutes	20 minutes
6-car trains			

Sunday Headways	Owl (12:00AM - 4:49AM)	Day Service (5:00AM - 5:29PM)	Evening Service (5:29PM - 11:59PM)
2-car trains			
4-car trains	60-minutes	30-minutes	30-minutes
6-car trains			

On-time Performance

A train is considered late if it departs 5 or more minutes from its scheduled departure time or if it arrives at its final stop 5 or more minutes after its scheduled arrival time (during period of inclement weather, this criteria is increased to 8 minutes to allow slower acceleration and braking in order to prevent flat spots on wheels). There are numerous factors affecting on-time performance such as medical emergencies, police activity, trespassers, weather, equipment failure, etc. The current standard is for 98 percent of trains be on-time.

Service Availability

PATCO is a rail system and does not have the ability to deviate from its established route. PATCO operates only one route and therefore cannot make route comparisons.

QUALITATIVE POLICIES

Vehicle Assignment

PATCO has only one route; it provides bi-directional trackage. PATCO's fleet consists of 120 cars, most of which operate as married pairs. The Series 1000 fleet is capable of seating 78 passengers.

Transit Amenities

There are limiting factors that affect the decision-making process such as available real estate. For example, PATCO does not own any real estate above many of the subway stations; therefore,

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parking is not available at those stations. PATCO currently maintains four (4) subway stations in Philadelphia, PA, and nine (9) stations in New Jersey of which two are subway stations in Camden, New Jersey. All stations are equipped with security cameras, emergency call boxes, ticket vending machines (capable of providing instructions in English, Spanish, Russian, Korean, Chinese, and Vietnamese), benches, route maps with connecting transit information, appropriate level of signage, including LED lighted signage on platforms and LCD monitors in stations, public address systems, adequate lighting, escalators in all but two stations and Call-For-Aid phones for information/ticket problems and escalators.

The non-subway stations offer parking (both free and paid) including free parking for individuals with disabilities as well as bike racks. All non-subway stations and one subway station (Broadway) are climate controlled. At subway stations where climate control is not possible, ventilation fans have been installed at platform level for added passenger comfort. Eleven stations (four subway and seven non-subway) are currently equipped with at least one elevator with all stations scheduled to be equipped by the end of 2022.

PATCO's Transit Ambassador program provides enhanced service and assistance to customers on evening and weekends. The purpose of the Transit Ambassadors is to assist patrons who may be unfamiliar with PATCO to navigate the system, assist with ticket questions, as well as walk patrons to their vehicles should they request that service. PATCO considers historical trends to assist with positioning Transit Ambassadors in addition to anticipated station volume. PATCO can reallocate Transit Ambassadors based on the needs of the organization. A bi-lingual Spanish-speaking employee was hired for the FREEDOM Card Service Center located at the Broadway Station based upon customer interactions and need. Note that due to the COVID-19 pandemic, the Transit Ambassador program was temporarily suspended and will be re-instated in 2022 once ridership numbers increase closer to pre-pandemic levels.

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PATCO Amenities by Station

Station	Station Type	Elevator	Up Escalator	Multi-Lingual TVM	Parking	Benches	PA System	LED Signage	System Information and Maps	Climate Controlled
Lindenwold (NJ)	Surface	X	X	X	X	X	X	X	X	X
Ashland (NJ)	Surface	X	X	X	X	X	X	X	X	X
Woodcrest (NJ)	Surface	X	X	X	X	X	X	X	X	X
Haddonfield (NJ)	Surface	X	X	X	X	X	X	X	X	X
Westmont (NJ)	Surface	X	X	X	X	X	X	X	X	X
Collingswood (NJ)	Surface	X	X	X	X	X	X	X	X	X
Ferry Avenue (NJ)	Surface	X	X	X	X	X	X	X	X	X
Broadway (NJ)	Subway	X	X	X		X	X	X	X	X
City Hall (NJ)	Subway			X		X	X	X	X	
8th - Market (PA)	Subway	X	X	X		X	X	X	X	
9th - 10th & Locust (PA)	Subway	X		X		X	X	X	X	
12th-13th & Locust (PA)	Subway		X	X		X	X	X	X	
15th-16th & Locust (PA)	Subway	X	X	X		X	X	X	X	

- Bicycle Repair Kits have been installed at Lindenwold, Collingswood, Westmont and Haddonfield Stations
- Due to the COVID-19 pandemic, the public restroom at Lindenwold has closed.
- Due to the COVID-19 pandemic causing extremely low ridership, the Transit Ambassador Program was suspended. PATCO anticipates reinstating the program once ridership increases.

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COLLECT & REPORT DEMOGRAPHIC DATA

In order to be compliant with federal funding regulations, specifically Title VI, PATCO is required to collect demographic and ridership data on PATCO customers. This section includes demographic data and maps generated from the most recent U.S. Census Bureau data available and provides a summary overview of the report on the 2018 PATCO rider survey, included in **Attachment D**. The PATCO Service Area is defined as Burlington County, NJ; Camden County, NJ; Gloucester County, NJ; and Philadelphia County, PA.

DEMOGRAPHIC PROFILE

The total minority population in the United States, according to the U.S. Census Bureau, 2019 American Community Survey (ACS) data, totaled 38.4 percent. The PATCO service area minority population is greater than the U.S. total at 51.27 percent. The minority population with the highest percent is Black or African American.

PATCO Service Area Population by Race

Description	Total	Percent
Total Population	2,891,436	100%
Caucasian Population	1,409,171	48.73%
Minority Population	1,482,265	51.27%
Black or African American	842,312	56.82%
Asian	201,929	13.62%
American Indian	10,575	0.71%
Hawaiian or Pacific Islander	1,515	0.1%
Other	214,562	14.48%
Multi-racial	211,372	14.26%
Hispanic	272,373	9.42%

Source: 2019 American Community Survey 5-Year Estimates

The minority population in the PATCO service area is primarily distributed in Camden, NJ and Philadelphia, PA.

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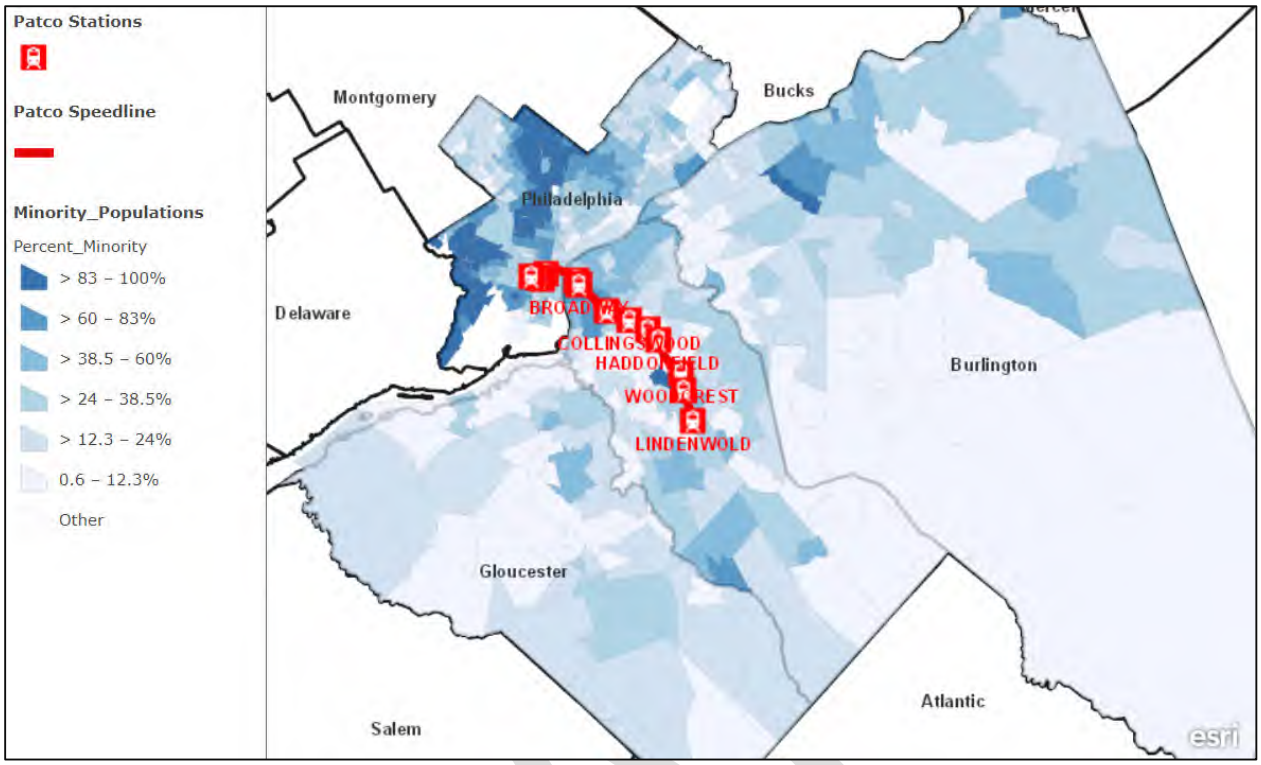
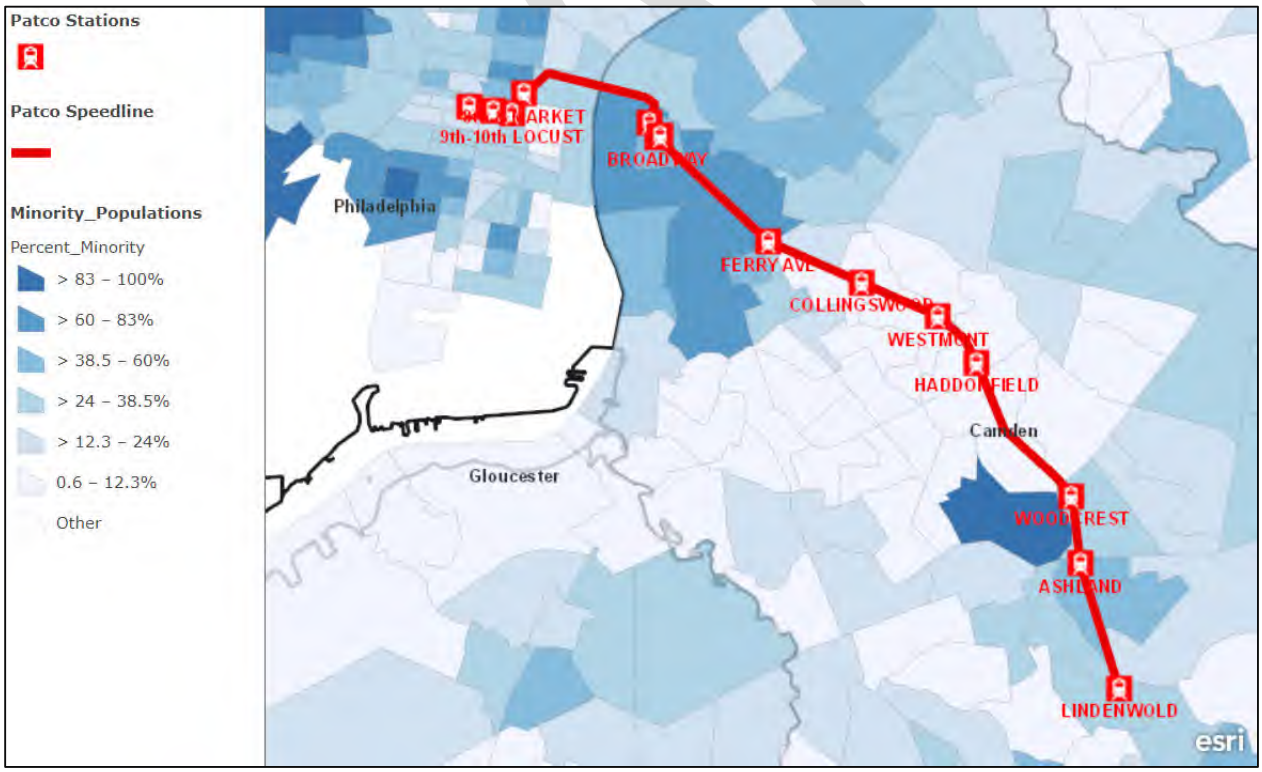
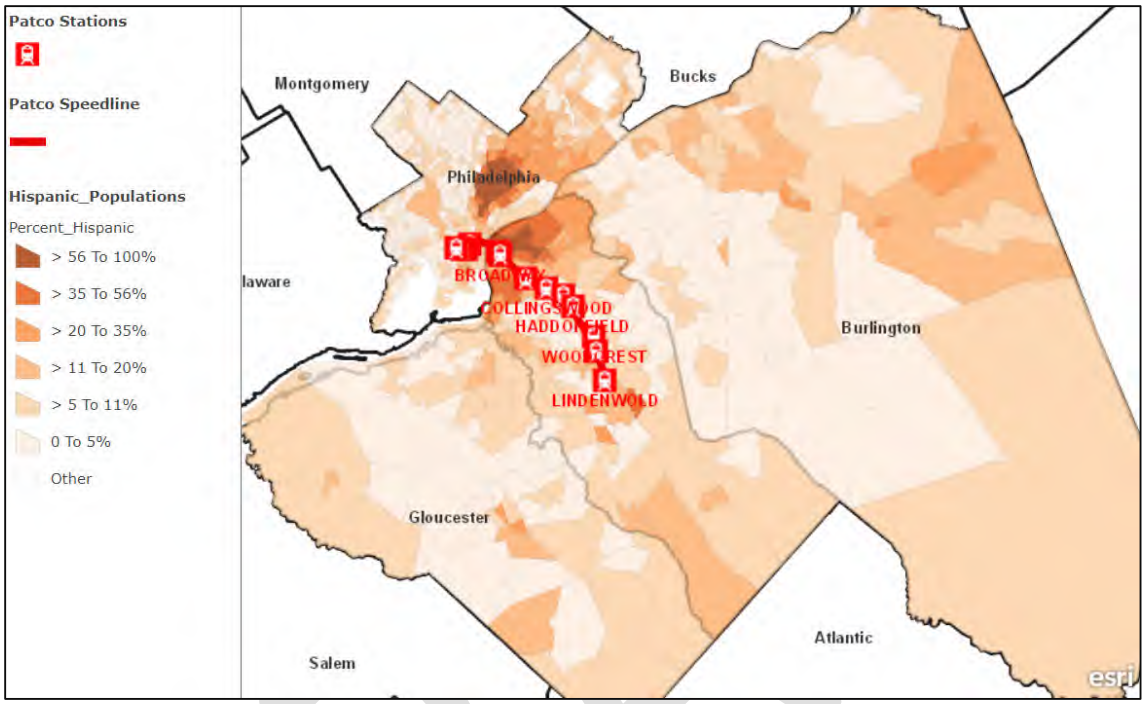
PATCO MINORITY POPULATION DISTRIBUTION MAPS: 2019 ACS 5-YEAR ESTIMATES

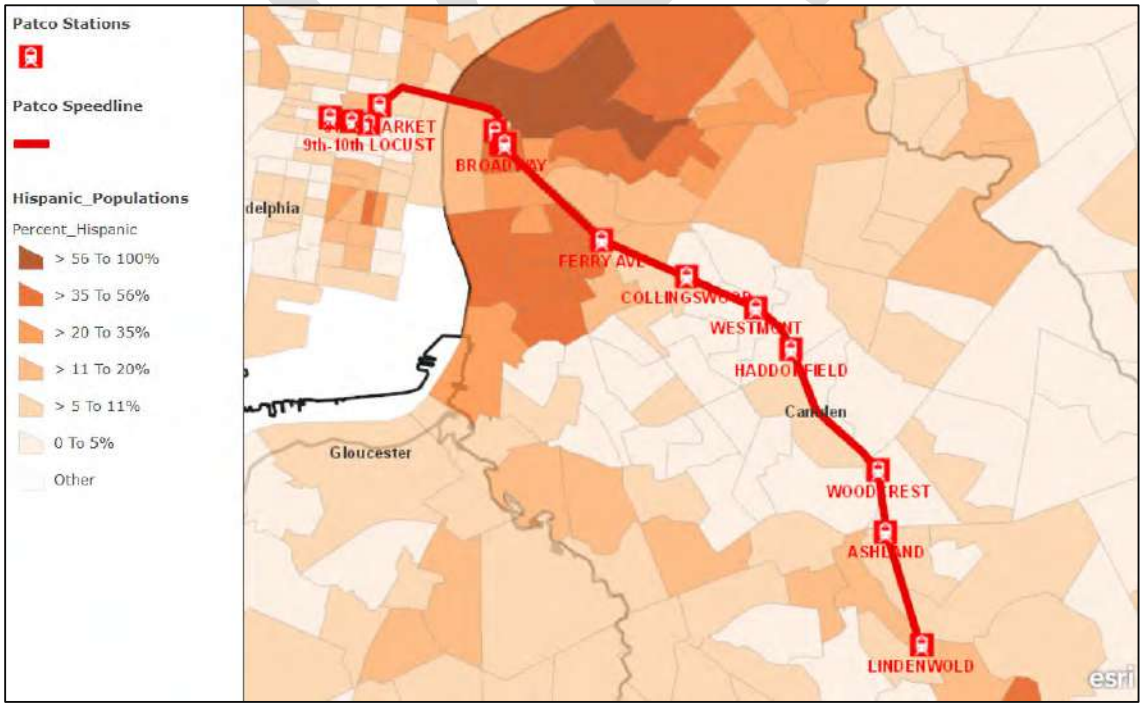




The total Hispanic population in the United States, according to the U.S. Census Bureau, 2019 ACS Census data, totaled 18.85 percent. The percentage of persons of Hispanic origin in the PATCO area is 9.42 percent, which is less than the national total.

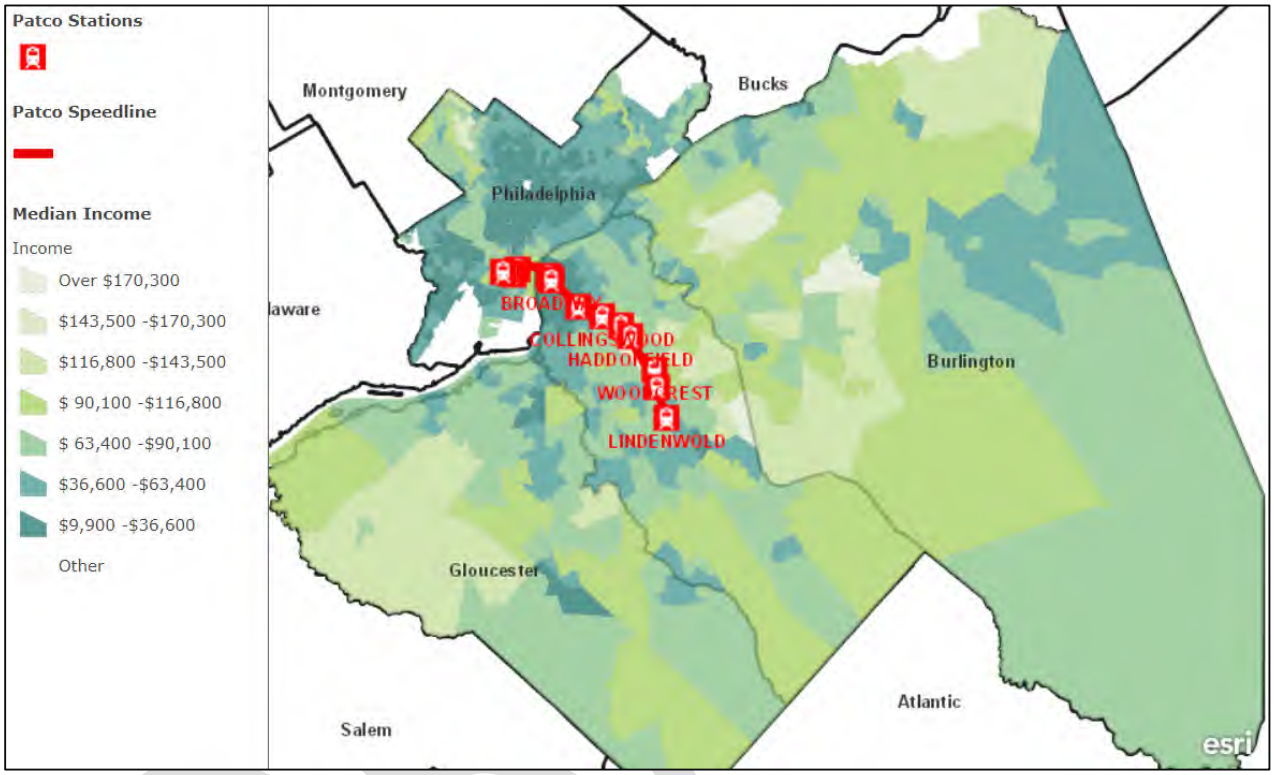
PATCO HISPANIC POPULATION DISTRIBUTION MAPS: 2019 ACS 5-YEAR ESTIMATES



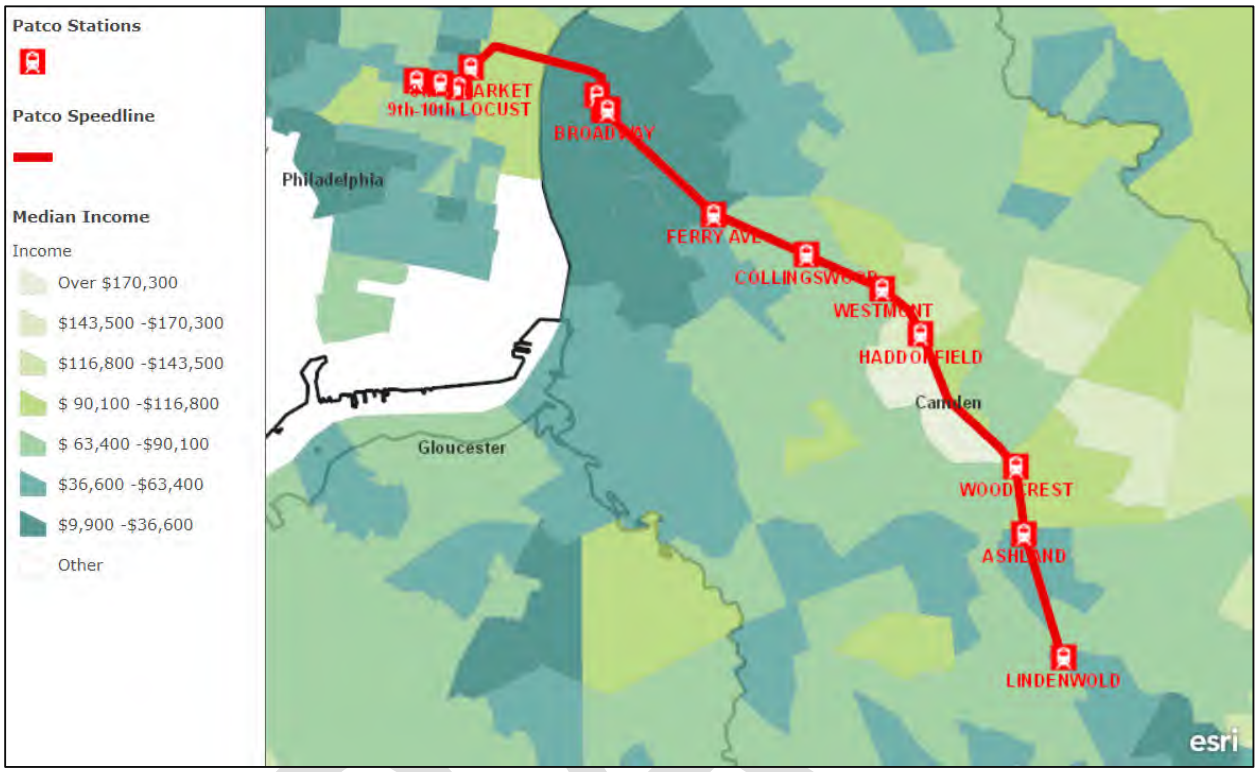


The 2019 combined median household income in PATCO's service area was $74,848 which is higher than the national median income of $67,521. Burlington and Gloucester Counties have the highest incomes while Philadelphia County has the lowest median income of $47,474 followed by Camden County with a median income of $73,672.

PATCO MEDIAN HOUSEHOLD INCOME DISTRIBUTION MAPS: 2019 ACS 5-YEAR ESTIMATES



Looking at only PATCO's core service area adjacent to the Speedline (Camden and Philadelphia), the combined median income decreases to $52,843, which is $5,000 below the national median.

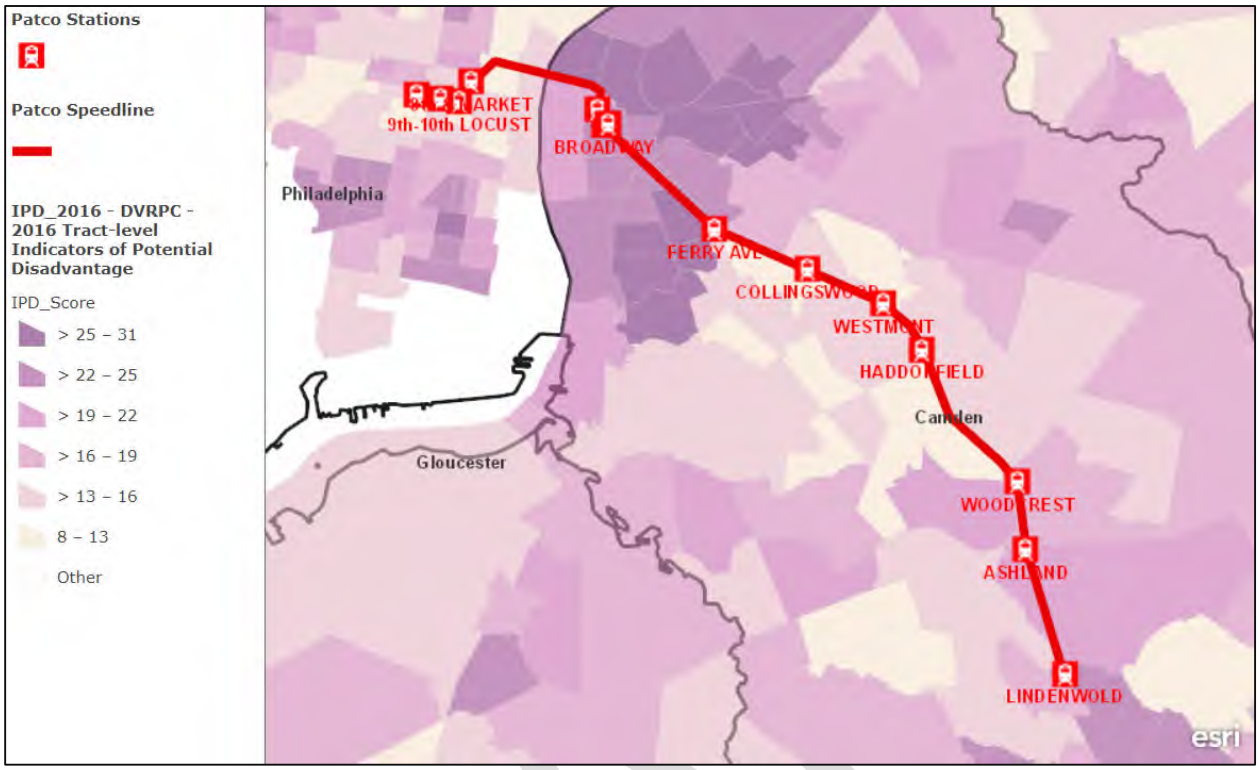


The Delaware Valley Regional Planning Commission (DVRPC) provides aggregated data to generate Indicators of Potential Disadvantage (IDP) as an equity analysis tool for transit providers in the nine county area defined as the Greater Philadelphia Region. The IDP addresses potential Title VI and Environmental Justice factors. The aggregated data includes the following population groups:

Youth	Racial Minority	Limited English Proficiency
Older Adults	Ethnic Minority	Disabled
Female	Foreign-Born	Low-Income

Census tracts with higher IDP numbers denote areas where there is a higher population of persons likely to be impacted by Title VI and Environmental Justice factors. In the PATCO service area, these populations are located near the City Hall, Broadway, and Ferry Avenue stations.

EQUITY ANALYSIS MAP FOR THE GREATER PHILADELPHIA REGION



2018 PATCO SURVEY DATA REPORT SUMMARY

Note: Due to the impacts of the COVID-19 pandemic, PATCO daily ridership continues to be reduced on an average of 40 percent. A new customer survey would not be reflective of normal ridership. PATCO expects to reach 75 percent of pre-pandemic ridership by May 2023 and is requesting that the requirement to conduct a new customer survey be extended until May 2023. Until that time, PATCO will rely upon the more accurate pre-pandemic customer data collected in 2018.

In 2018, PATCO commissioned a rider survey to collect demographic and ridership pattern data. Survey data was collected electronically at all 13 stations and occurred between November 20 and December 10, 2018 and was collected on weekdays only from 6am to 6pm. Data was collected from 5,026 PATCO passengers**.** The unweighted results indicated that 26.3 percent of riders identified as minorities. This is less than the 2017 Census data indicating a minority population of 45.4 percent. Of those who identified as minorities, 15.9 percent were African American, 6.6 percent were Asian, 3.3 percent were multi-racial, 0.2 percent were American Indian/Alaskan Native and 0.2 percent were Native Hawaiian/Pacific Islander. A total of 8.7 percent said they were of Hispanic origin.

The primary language spoken at home was indicated as English at 93.8 percent, with 5.9 percent of riders stating they were non-English speakers or spoke a non-English language at home. The

Census data in the four-factor analysis indicated that limited English speaking population in the service area is 8.09 percent with 3.59 percent of the population being persons whose primarily language is Spanish. From the survey, the riders whose primary language at home was not English were reported as follows: 2.6 percent speak Spanish, 5 percent Chinese, 0.3 percent Vietnamese, 0.2 percent Russian, and 0.1 percent each spoke French, Italian, and Korean. A total of 1.8 percent indicated they spoke an "other" language.

Regarding income, 27.9 percent elected not to provide their income. Of those riders who did provide their income, those with incomes less than $50,000 made up 18.8 percent.

The full survey data report, which includes a comparison of the 2018 rider survey to the 2015 survey results is provided in **Appendix D.**

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MONITORING TRANSIT SERVICE

2019-2021 MONITORING RESULTS

PATCO operates one route. As for comparing stations, all stations are equally serviced, with the exception of 9-10th & Locust, which closes between the hours of 12:00AM to 5:00AM due to a lack of riders. Any passengers who may be inconvenienced by that closure need only to walk two blocks west or two blocks north to board at either the 12-13th & Locust Street Station or the 8th and Market Street Station, respectively. Otherwise, PATCO operates 24 hours a day, 7 days a week, 365 days a year.

Service Standards Monitoring

Vehicle Load
PATCO met the vehicle load standard in 2021 and always continues to take steps to improve the passenger loads where possible.

Vehicle Headways
Headways were modified based upon the reduced ridership caused by the COVID-19 pandemic, monitoring of passenger statistics, and ridership trends as well as feedback from passengers and employees. PATCO routinely met its stated headway standard in 2021.

On-time Performance
The on-time performance for the 2020-2021 period was 98.95%, which is 0.55% above the goal set by PATCO of 98 percent. As PATCO only operates one route, all patrons and stations are affected equally. There are numerous factors that may affecting on-time performance such as medical emergencies, police activity, trespassers, weather, equipment failure, etc.

Determination of no disparate impact
PATCO operates in a very diverse community and provides service on only one rail line. This single PATCO route is considered a minority route based upon service area demographics. PATCO has no ability to alter its route; thus the population served is representative of the communities and individuals within those communities. All stations receive the same level of service and any failure to meet either the quantitative service standards or the qualitative policies equally affects all passengers regardless of status.

EVALUATE FARE AND SERVICE CHANGES

PATCO has not made any service reductions or extensions since our last submission in 2019. There are no plans for service reductions or extensions at this time. PATCO has not made any fare changes and no fare changes are proposed.

DISPARATE IMPACT AND DISPROPORTIONATE BURDEN POLICY

The purpose of the Disparate Impact Policy is to establish a threshold which identifies when adverse effects of a major service change or any fare change are borne disproportionately by minority and/or low-income populations. For the purpose of this Policy, "minority population" means any readily identifiable group of minority persons who live in geographic proximity and in residential land use areas within Census tracts where the percentage of minority persons is higher than the PATCO service-area average. As defined in the FTA Title VI Circular, minority persons include those persons who self-identify as being one or more of the following ethnic groups: American Indian and Alaska Native, Asian, Black or African American, Hispanic or Latino, Native Hawaiian or Other Pacific Islander.

For the purpose of this Policy, "low-income" means any readily identifiable group of low-income persons who live in geographic proximity and in residential land use areas within Census tracts where the percentage of low-income persons is higher than the PATCO service-area average. Although not defined as a protected class under Title VI, low-income persons tend to be transit dependent and environmental justice principles are required to be considered in the evaluation of fare and service changes.

PATCO has established a **Fare Increase or Service Reduction/Increase Procedure and Public Comment Policy**. For each proposed fare or service change, PATCO will perform a Fare Equity Analysis or Service Equity Analysis based upon the criteria set forth in the Fare Increase or Service Reduction/Increase Procedure. If PATCO finds that its proposed major service change and/or proposed change to the fare structure could have a potential statistically significant disparate impact on a minority and/or low-income population (when a minority and/or low-income population bears adverse effects by twenty percent (20%) or more than the adverse effects borne by the non-minority or non-low-income population), it will re-analyze the modified service plan and/or proposed change to fare structure to determine whether the impact can be avoided, minimized or mitigated. PATCO may choose not to alter the proposed changes, if it determines that there is substantial, legitimate justification for the change AND there are no alternative methods to accomplish its legitimate program goals that would have less impact on the minority and/or low-income population.

PORT AUTHORITY TRANSIT CORPORATION

FARE INCREASE OR SERVICE REDUCTION/INCREASE PROCEDURE AND PUBLIC COMMENT POLICY

1.0 Introduction

Section 9(e) (3) (H) of the Urban Mass Transportation Act of 1964, as amended (ACT) provides that a recipient of UMTA Section 9 funding shall have:

"A locally developed process to solicit and consider public comment prior to raising fares or implementing a major reduction/increase of transit service"

The Delaware River Port Authority (DRPA) is a recipient of Section 9 funding, and its operating subsidiary, the Port Authority Transit Corporation (PATCO) has developed and utilized an acceptable public hearing process with respect to fare increase proposals.

PATCO has never implemented a major service reduction, nor does it contemplate the same at this time. However, in accordance with the ACT, DRPA/PATCO wishes to formalize a process of soliciting public comment prior to implementing any major reduction or increase in PATCO service.

2.0 Criteria

2.1 For the purpose of establishing this procedure, a major service reduction/increase shall be defined as meeting any of the following criteria:

2.1.1 a reduction/increase of more than 25% of route miles.

2.1.2 a reduction/increase of more than 25% of the transit vehicle revenue miles computed on a daily basis for the day of the week for which the change is made.

2.1.3 if a number of changes in any given fiscal year add up to the percentages in 2.3.1 and/or 2.3.2.

2.2 For the purpose of establishing this procedure, any proposed increase in fares of any percentage constitutes a fare increase

2.3 The following criteria establish certain instances which do not constitute a major service reduction/increase and which are exempt from the requirement to solicit public comment:

2.3.1 Standard seasonal variations.

2.3.2 An emergency situation unless the emergency situation is to be in effect for 180 days or more and the emergency change meets the requirements of 2.1.1 and/or 2.3.2. Examples of emergency service changes include, but are not limited to, those made because of a power failure, major construction, reconstruction and improvement projects.

2.3.3 Experimental service changes for a period of 180 days or less, unless the changes extend beyond 180 days and meet the criteria of 2.3.1 and/or 2.3.2.

3.0 **Procedure**—DRPA's Public Comment Procedure, in place since before 1985 and previously submitted to and approved by the FTA, is designed to ensure the participation and meaningful engagement of the public, including minority and low income populations likely to be impacted by the fare increase.

3.1 Pursuant to the procedure, if the staff of PATCO determines that it is necessary to implement a major service change or fare increase, it shall prepare an Equity Analysis and a recommendation with appropriate supporting documentation for consideration by the Board of Directors. PATCO staff will make its initial recommendation for a major service reduction/increase or fare increase to the appropriate committee of the Board of Directors. If the staff recommendation is accepted by the committee, it shall recommend to the Board of Directors that public hearings on the service change shall be held prior to any final determination with respect to the proposed service changes.

3.2 If the Board of Directors approves the initial committee recommendation it shall direct staff to conduct the public hearings on the service reductions/increase or fare increase.

3.3 As the policy provides, to ensure public participation from the public, including low income, LEP and minority populations, PATCO staff will publicly advertise the time and location of the public hearings on posters, in all the rail cars and stations, in radio spots in English and Spanish and in area newspapers, including newspapers published in Spanish (e.g. Al Dia). Notice of hearings will also be posted on the DRPA's website, www.drpa.org and PATCO's website, www.ridepatco.org in English and Spanish, and will be able to be translated into other languages using the Google Translate tool located on PATCO's webpage. The DRPA will produce and distribute a public notice announcement in English and Spanish explaining the proposed fare increase and inviting public comment about same. The publication will list the date, time and venues for the public comment. The public will be advised that DRPA representatives, including those who are bi-lingual and those for the hearing impaired, would be present to take written comments during the hearings. In addition, efforts will be made to reach out to local community leaders to notify their communities about the hearings in an effort to reach minority, LEP and low income populations.
Public hearings will be scheduled in the evenings at times that are convenient for the public and in locations which are conveniently located and easily accessible to minority, LEP and low income populations in Philadelphia and in New Jersey.

Hearings will be held under the supervision of a Hearing Officer and all comments will be duly recorded by a court stenographer. The public will also be offered other ways to comment via mail or email to DRPA, by telephone calls to a special recorded number, through personnel at the hearings who are bi-lingual and who could interpret and take statements from those who did not wish to wait or who chose not to speak publicly.

Transcripts of the hearing, along with all other public comment, will be made available to the public should they wish to review same.

3.4 Pursuant to the policy, following the receipt of the hearing transcripts of the two public meetings, PATCO staff makes a final recommendation to the appropriate committee of the Board, which will then make a final recommendation with respect to the proposed service change or fare increase to the Board of Directors.

3.5 If the Board of Directors adopts the committee's recommendation, then the General Manager of PATCO shall be authorized and directed to implement the proposed service change or fare increase according to the approved schedule, which schedule shall provide for adequate public notice of the service changes prior to their implementation.

DRAFT

APPENDIX A: TITLE VI NOTICE TRANSLATIONS

This appendix includes translations in the following languages:

- Spanish
- Chinese
- Korean
- Vietnamese
- Russian

DRAFT

Title VI Notification - Spanish

Notificación pública de los derechos del Título VI

La Autoridad Portuaria del Río Delaware (Delaware River Port Authority, DRPA) y la Corporación de Tránsito de la Autoridad Portuaria (Port Authority Transit Corporation, PATCO) presentan una notificación pública de su política de respetar y garantizar el cumplimiento pleno del Título VI de la Ley de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987 y todas las leyes relacionadas. El Título VI y las leyes relacionadas que prohíben la discriminación en programas asistidos a nivel federal establecen que ninguna persona de los Estados Unidos de América deberá ser excluida de su participación en los beneficios ni se le rechazarán estos beneficios por distinción de raza, color, nacionalidad, sexo edad o discapacidad, ni estará sometida de ningún otro modo a un acto de discriminación por un programa o actividad que reciba asistencia financiera federal.

Cualquier persona que considere que ha sido agraviada debido a una práctica discriminatoria ilícita con respecto a los programas de PATCO tiene derecho a presentar un reclamo formal. Los reclamos deberán enviarse por escrito dentro de los 180 días posteriores a la fecha en que ocurrió el supuesto agravio a:

director jurídico
Delware River Port Authority
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2407

directora administrativa
Delware River Port Authority
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2270

DRAFT

Title VI Notification - Chinese

有關第VI條規定權利的公告

德拉華河港口管理局（Delaware River Port Authority/簡稱DRPA）和港務局交通公司（Port Authority Transit Corporation/簡稱PATCO）特此發出有關堅持和確保完全遵守《1964年民權法》第VI條規定、《1987年民權復原法》以及所有相關法令政策的公告。第VI條規定以及禁止在聯邦資助計劃中歧視的相關法令要求，禁止基於種族、膚色、原國籍、性別、年齡或殘障阻止美國的任何人參加任何接受聯邦財務資助的計劃或活動，或剝奪此等人士享受任何此類計劃或活動益處的權利，或使此等人士在任何此類計劃或活動中在任何其他方面受到歧視。

任何人如果認為自己在參加PATCO計劃方面受到非法任意行為的侵犯，均有權提出正式申訴。必須在指稱事件發生日期後的180天內以書面形式向下列人士提出任何此類申訴。

此外，任何人如果希望瞭解有關根據第VI條規定PATCO的禁止歧視責任的其他資訊，請打電話或發書面請求給以下任何一位人士。請務必在您的請求中包括您的全名和地址。會在收到書面請求後的三十（30）天內將資訊寄給您。

法律顧問 Delaware River Port Authority One Port Center 2 Riverside Drive Camden, NJ 08101 ☎(856) 968-2407	首席行政官 Delaware River Port Authority One Port Center 2 Riverside Drive Camden, NJ 08101 ☎(856) 968-2270

DRAFT

Title VI Notification - Korean

제VI편 권리 공시

델라웨어 항만관리청(Delaware River Port Authority, DRPA)과 항만국 교통공사(Port Authority Transit Corporation, PATCO)는 시민권법(1964) 제VI편 시민권회복법(1987) 및 모든 관련 법률의 완전한 준수를 보장하기 위해 본 정책을 공시한다. 연방정부가 지원하는 프로그램에서 차별을 금지하는 제VI편 및 관련 법률에는 미국에 거주하는 어떤 사람도 인종, 피부색, 국적, 성별, 연령, 장애를 이유로 연방 재정 지원을 받는 프로그램 또는 활동에 참여할 수 없도록 배제되거나 혜택을 거절당하거나 기타 차별을 받지 않도록 규정되어 있다.

PATCO의 프로그램과 관련된 불법적 차별 관행 때문에 피해를 입었다고 생각하는 사람은 누구든지 공식적으로 불만을 신고할 권리가 있다. 그러한 불만은 사건 발생일로부터 180일 이내에 아래 명시된 담당자에게 서면으로 신고해야 한다.

또한 제VI편에 근거한 PATCO의 차별금지 의무에 관한 추가 정보를 원하는 사람은 아래 명시된 담당자에게 전화하거나 서면 요청서를 송부해야 한다. 요청서에는 요청하는 사람의 성명과 주소를 명시해야 한다. 해당 정보는 요청서 접수일로부터 삼십(30)일 이내에 발송된다.

법률고문	최고행정책임자
Delaware River Port Authority	Delaware River Port Authority
One Port Center	One Port Center
2 Riverside Drive	2 Riverside Drive
Camden, NJ 08101 ☎(856) 968-3407	Camden, NJ 08101 ☎(856) 968-2279

DRAFT

Title VI Notification - Vietnamese

Thông Báo Công Cộng về Các Quyền Tựa Đề VI

Đương Cục Cửa Khẩu Sông Delaware (Delaware River Port Authority -DRPA) và Công Ty Vận Chuyển Có Thẩm Quyền Của Cửa Khẩu (Port Authority Transit Corporation -PATCO) công bố về chính sách của mình là sẽ duy trì và đảm bảo tuân thủ hoàn toàn với Tựa Đề VI của Đạo Luật Dân Quyền năm 1964, và Đạo Luật Phục Hồi Dân Quyền năm 1987, và tất cả các đạo luật có liên quan. Tựa Đề VI và các đạo luật có liên quan cấm kỳ thị trong các chương trình được Liên Bang trợ giúp đòi hỏi là không người nào ở Hoa Kỳ được dựa trên chủng tộc, màu da, hoặc nguồn gốc quốc gia, giới tính, tuổi, hoặc khuyết tật để không cho tham gia trong, bị từ chối các quyền lợi về, hoặc mặt khác chịu sự kỳ thị theo bất cứ chương trình hoặc hoạt động nào nhận sự trợ giúp tài chánh của Liên Bang.

Bất cứ người nào tin rằng họ đã bị buồn phiền bởi một thực thi tuỳ tiện bất hợp pháp về các chương trình của PATCO để có quyền nộp lên một khiếu nại chính thức. Bất cứ khiếu nại nào như vậy cũng phải trên văn bản và nộp lên trong vòng 180 ngày sau ngày cho là có vụ xảy ra như vậy cho các cá nhân có tên dưới đây.

Ngoài ra, bất cứ người nào muốn biết thêm thông tin về các nghĩa vụ không kỳ thị của PATCO theo Tựa Đề VI nên gọi hoặc gửi một thư yêu cầu cho các cá nhân có tên dưới đây. Xin nhớ để tên họ và địa chỉ của quý vị trong thư yêu cầu của mình. Thông tin sẽ được gửi cho quý vị trong vòng ba mươi (30) ngày kể từ khi nhận được thư yêu cầu của quý vị.

Cố Vấn Tổng Quát
Delaware River Port Authority
One Port Center
2 Riverside Drive
Camden, NJ 08101 ☎(856) 968-2407

Trưởng Viên Chức Hành Chánh
Delaware River Port Authority
One Port Center
2 Riverside Drive
Camden, NJ 08101 ☎(856) 968-2270

Title VI Notification - Russian

Публичное уведомление о гражданских правах Раздела VI

Администрация речного порта штата Делавэр (Delaware River Port Authority, DRPA) и администрация корпорации по пассажирским перевозкам (Port Authority Transit Corporation, PATCO) объявляет во всеобщее сведение о своем политическом курсе поддержки и обеспечения полного соблюдения принципов, изложенных в Разделе VI Закона о гражданских правах 1964 года, в Законе о восстановлении гражданских прав 1987 года и во всех связанных с ними законодательных актах. Согласно Разделу VI и связанных с ним законодательных актов, запрещающих дискриминацию участников программ, финансируемых из федерального бюджета, ни одно лицо в Соединенных Штатах Америки на основании его расовой принадлежности, цвета кожи, национального происхождения, пола, возраста или инвалидности не должно быть исключено из программы, лишено льгот, или каким-либо иным образом подвергнуто дискриминации в рамках какой-либо программы или мероприятия, получающего федеральную финансовую помощь.

Любое лицо, которое считает, что оно пострадало в результате незаконной дискреционной практики в процессе выполнения программ администрацией PATCO, имеет право подать официальную жалобу. Любая жалоба должна быть составлена в письменной форме и подана на рассмотрение к указанным ниже лицам в течение 180 дней с момента предполагаемого проявления дискриминации.

Кроме того, любое лицо, желающее получить дополнительную информацию об обязательствах недопущения дискриминации, принятых администрацией PATCO в соответствии с Разделом VI, должно позвонить или отправить письменный запрос на имя любого из указанных ниже лиц. Пожалуйста, не забудьте включить ваше полное имя и адрес в свой запрос. Эта информация будет отправлена вам по почте в течение тридцати (30) дней с момента получения письменного запроса.

главный юрисконсульт Delaware River Port Authority [illegible] 1 Riverside Drive Camden, NJ 08101 ☎ [illegible]	*главный администратор* Delaware River Port Authority [illegible] 1 Riverside Drive Camden, NJ 08101 ☎ [illegible]

DRAFT

APPENDIX B: TITLE VI COMPLAINT FORM TRANSLATIONS

This appendix includes translations in the following languages:

- Spanish
- Chinese
- Korean
- Vietnamese
- Russian

DRAFT

Title VI Complaint Form - Spanish

PATCO

Reclamo conforme al Título VI

Sección I:				
Nombre:				
Dirección:				
Teléfono (Casa):		Teléfono (Trabajo):		
Dirección de correo electrónico:				
Requisitos de formatos accesibles	Letra de imprenta grande	☐	Cinta de audio	☐
	TDD	☐	Otro	☐
Sección II:				
¿Está usted presentando este reclamo en su propio nombre?		Sí* ○	No ○	
*Si respondió "sí", vaya a la Sección III.				
De lo contrario, indique el nombre de la persona en nombre de la cual presenta el reclamo y su relación con dicha persona:				
Explique la razón por la cual presenta este reclamo en nombre de un tercero:				
Confirme que ha obtenido el permiso de la parte perjudicada si está presentando el reclamo en nombre de un tercero.		Sí ○	No ○	
Sección III:				
Creo que la discriminación que experimenté se basó en (elija todas las opciones que correspondan): ☐ Raza ☐ Color ☐ Origen nacional				
Fecha de la presunta discriminación (mes, día, año)				
Explique, con la mayor claridad posible, lo ocurrido y por qué motivo cree que fue objeto de discriminación. Describa todas las personas involucradas. Incluya el nombre y los datos de contacto de la(s) persona(s) que lo/la discriminaron (en caso de conocerlos) así como el nombre y los datos de contacto de los testigos. Si necesita espacio adicional, utilice el dorso de este formulario.				

Sección IV:		
¿Ha presentado anteriormente un reclamo conforme al Título VI ante esta agencia?	Sí ◯	No ◯

Sección V:

¿Ha presentado usted este reclamo ante cualquier otra agencia federal, estatal o local, o ante cualquier tribunal federal o estatal?

◯ Sí ◯ No

Si su respuesta es "sí", marque todas las opciones que correspondan:

☐ Agencia federal_____

☐ Tribunal federal _____ ☐ Agencia estatal _____

☐ Tribunal estatal _____ ☐ Agencia local _____

Proporcione información sobre la persona de contacto en la agencia o tribunal adonde presentó la queja.

Nombre:

Cargo:

Agencia:

Dirección:

Teléfono:

Sección VI:

Nombre de la agencia contra la que se dirige el reclamo:

Persona de contacto:

Cargo:

Número telefónico:

Puede adjuntar cualquier tipo de material escrito u otra información que considere pertinente para su reclamo.

Se requiere su firma y la fecha a continuación

_____ _____

Firma Fecha

Cualquier reclamo debe presentarse por escrito, dentro de un plazo de 180 días después de la fecha del presunto acto, ante una de las siguientes personas:

General Counsel
DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2407

Chief Administrative Officer
DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2270

Title VI Complaint Form – Chinese

PATCO

第 VI 條規定申訴表

第 I 節：				
姓名：				
地址：				
電話（家中）：		電話（工作）：		
電子郵件地址：				
可供使用的格式要求	大字版本		錄音帶	
	TDD		其他	
第 II 節：				
您是代表自己提交本申訴嗎？			是*	否
*如果您對這個問題回答「是」，請進入第 III 節。				
如果回答「否」，請提供您代表提交申訴的人的姓名和與您的關係：				
請解釋您爲什麼代表第三方提交申訴：				
如果您是代表第三方提交申訴，請核實您已經獲得了受損害方的許可。			是	否
第 III 節：				
我認為我經歷的歧視是基於（請勾選所有適用的項目）： [ ] 種族 [ ] 膚色 [ ] 原國籍 指稱歧視的發生日期（月、日、年）				
請儘量清楚地解釋發生的情況以及您爲什麼認為您受到了歧視。請描述涉及的所有的人。請包括歧視您的人的姓名和聯繫資訊（如知道）以及任何證人的姓名和聯繫資訊。如果內容過多無法填下，請在本表背面填寫。				

第 IV 節：		
您以前是否曾向本機構提交第 VI 條規定申訴？	是	否
第 V 節：		
您是否曾向任何其他聯邦、州或地方機構或在任何聯邦或州法院提交本申訴？ [ ] 是 [ ] 否 如果回答「是」，請勾選所有適用的項目： [ ] 聯邦機構 _____ [ ] 聯邦法院 _____ [ ] 州機構 _____ [ ] 州法院 _____ [ ] 地方機構 _____		
請提供有關提交申訴機構/法院的聯繫人資訊。		
姓名：		
職稱：		
機構：		
地址：		
電話：		
第 VI 節：		
被申訴機構名稱：		
聯繫人：		
職稱：		
電話號碼：		

您可以在您的申訴中隨附您認為相關的任何書面資料或其他資訊。

要求在下方簽名和填寫日期

_____ _____

簽名 日期

必須在指稱的事件發生日期後的 180 天內以書面形式向下列一位人士提出任何此類申訴：

法律總顧問

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2407

首席行政官

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2270

Title VI Complaint Form – Korean

PATCO

제 VI 편 불만

섹션 I:				
성명:				
주소:				
전화 번호(집):			전화 번호(직장):	
이메일 주소:				
이용 가능한 형식 요구사항	큰 글씨 인쇄		오디오 테이프	
	TDD		기타	
섹션 II:				
귀하가 자신을 대신해서 불만을 신청합니까?			예*	아니요
*"예"라고 답변한 경우 섹션 III 으로 이동하십시오.				
아니면 귀하가 대신해서 불만을 신청하는 사람의 이름과 관계를 명시해 주십시오.				
제 3 자를 위해 불만을 신청하는 이유를 설명해 주십시오.				
제 3 자를 대신해서 불만을 제기하는 경우 귀하가 피해 당사자의 허락을 받았는지 여부를 확인해 주십시오.			예	아니요
섹션 III:				
내가 경험한 차별은 다음 사항 때문에 발생했다고 믿습니다(해당 사항을 모두 체크). [ ] 인종 [ ] 피부색 [ ] 출신국 차별이 발생했다고 주장하는 일자 (월, 일, 년)				
어떤 일이 발생했고 왜 차별을 받았다고 생각하는지 최대한 명확하게 설명하십시오. 관련된 모든 사람들에 대해 설명하십시오. 귀하를 차별한 사람들의 이름과 연락처 정보(알고 있는 경우), 그리고 목격자들의 이름과 연락처 정보도 기입해 주십시오. 추가 공간이 필요하시면 이 양식의 뒷면을 사용하십시오.				

섹션 IV:		
이전에 이 기관에 제 VI 편 불만을 신청한 적이 있습니까?	예	아니요
섹션 V:		
이 불만을 다른 연방/주/지역 기관이나 연방/주 법원에 신청한 적이 있습니까? [ ] 예 [ ] 아니요 "예"라고 답변한 경우 해당 항목을 모두 체크하십시오. [ ] 연방 기관 _____ [ ] 연방 법원 _____ [ ] 주 기관 _____ [ ] 주 법원 [ ] 지역 기관		
불만을 신청한 기관/법원의 연락 담당자 정보를 기입해 주십시오.		
성명:		
직위:		
기관:		
주소:		
전화번호:		
섹션 VI:		
불만 신청 대상 기관의 명칭:		
담당자:		
직위:		
전화 번호:		

귀하는 귀하의 불만과 관련이 있다고 생각하는 서면 자료나 기타 정보를 첨부할 수도 있습니다.

아래에 서명하고 일자를 기재하십시오

_____ _____

서명 일자

위의 불만은 사건 발생일로부터 180 일 이내에 서면으로 작성하여 다음 중 한 사람에게 제출해야 합니다.

법률고문

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2407

최고행정책임자

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2270

Title VI Complaint Form – Vietnamese

PATCO

Khiếu Nại Tựa Đề VI

Phần I:				
Tên:				
Địa chỉ:				
Điện thoại (Nhà):		Điện thoại (Sở làm):		
Địa Chỉ Thư Điện Tử:				
Dạng Thức Dễ Tiếp Cận Các yêu cầu	Chữ In Khổ Lớn		Băng Ghi Âm	
	TDD		Điều Khác	
Phần II:				
Quý vị có tự mình nộp đơn khiếu nại này hay không?			Có*	Không
*Nếu quý vị đã trả lời "có" cho câu hỏi này, phải đi đến Phần III.				
Nếu không, xin cung cấp tên và quan hệ của người mà quý vị hiện đang khiếu nại giùm:				
Xin giải thích tại sao quý vị nộp đơn cho bên thứ ba:				
Xin xác nhận rằng quý vị đã có sự cho phép của bên bị buồn phiền nếu quý vị hiện đang nộp đơn thay mặt cho một bên thứ ba.			Có	Không
Phần III:				
Tôi tin rằng sự kỳ thị mà tôi bị được dựa trên (đánh dấu vào tất cả những điều áp dụng): [ ] Chủng tộc [ ] Màu da [ ] Nguồn gốc quốc gia Ngày được cho là kỳ thị (Tháng, Ngày, Năm)				
Giải thích càng rõ ràng càng tốt những điều đã xảy ra và tại sao quý vị tin rằng mình bị kỳ thị. Cho biết tất cả những người có liên quan. Bao gồm tên và thông tin liên lạc của (những) người đã kỳ thị quý vị (nếu biết) cũng như tên và thông tin liên lạc của bất cứ nhân chứng nào. Nếu cần thêm chỗ trống, xin dùng mặt sau của mẫu này.				

Phần IV:		
Quý vị trước đó đã nộp khiếu nại Tựa Đề VI cho cơ quan này hay chưa?	Có	Không
Phần V:		
Quý vị đã nộp đơn khiếu nại này cho bất cứ cơ quan nào khác của Liên Bang, Tiểu Bang, hoặc địa phương, hoặc cho bất cứ toà án nào của Liên Bang hoặc Tiểu Bang hay chưa? [ ] Có [ ] Không Nếu có, đánh dấu vào tất cả những điều áp dụng: [ ] Cơ Quan Liên Bang _____ [ ] Toà Án Liên Bang _____ [ ] Cơ Quan Tiểu Bang _____ [ ] Toà Án Tiểu Bang [ ] Cơ Quan Địa Phương		
Xin cung cấp thông tin về một người liên lạc tại cơ quan/toà án nơi đã nộp đơn than phiền		
Tên:		
Chức danh:		
Cơ quan:		
Địa chỉ:		
Điện thoại:		
Phần VI:		
Tên của cơ quan bị khiếu nại:		
Người liên lạc:		
Chức danh:		
Số điện thoại:		

Quý vị có thể đính kèm bất cứ tài liệu nào hoặc thông tin nào khác mà quý vị nghĩ là có liên quan với khiếu nại của quý vị.

Chữ ký và ngày theo yêu cầu dưới đây

_____ _____

Chữ ký Ngày

Bất cứ khiếu nại nào như vậy cũng phải trên văn bản và nộp lên trong vòng 180 ngày sau ngày cho là có vụ xảy ra như vậy cho một trong những người có tên dưới đây:

Cố Vấn Tổng Quát

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2407

Trưởng Viên Chức Hành Chánh

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
(856) 968-2270

Title VI Complaint Form – Russian

PATCO

Форма жалобы по Разделу VI

Часть I:				
Имя и фамилия:				
Адрес:				
Телефон (домашний):			Телефон (рабочий):	
Адрес электронной почты:				
Доступный формат	Крупный шрифт		Звукозапись	
Требования	TDD (Телефонная приставка для неслышащих)		Другое	
Часть II:				
Вы подаете настоящую жалобу от своего имени?			Да*	Нет
* Если вы ответили «да» на этот вопрос, перейдите к Части III.				
Если нет, пожалуйста, укажите имя лица, от имени которого вы подаете жалобу, и укажите кем вы ему приходитесь:				
Пожалуйста, объясните, почему вы подаете жалобу от имени третьего лица:				
Пожалуйста, подтвердите, что вы получили разрешение потерпевшего лица, если вы подаете жалобу от имени третьего лица.			Да	Нет
Часть III:				
Я считаю, что дискриминация, которая была проявлена по отношению ко мне, основывалась на (отметьте все, что применимо): [ ] Расовой принадлежности [ ] Цвете кожи [ ] Национальном происхождении Дата утверждаемого проявления дискриминации (месяц, день, год)				
Объясните, как можно более четко, что произошло и почему вы считаете, что вы были подвергнуты дискриминации. Назовите всех лиц, которые принимали участие в этом проявлении дискриминации. Включите имя и контактную информацию лица (лиц), которое подвергло вас дискриминации (если известно), а также имена и контактную информацию каких-либо свидетелей. Если вам понадобится больше места, пожалуйста, используйте оборотную сторону данной формы.				

Часть IV:		
Подавали ли вы ранее жалобу в соответствии с Разделом VI в настоящее учреждение?	Да	Нет
Часть V:		
Подавали ли вы настоящую жалобу в какой-либо другой федеральный, региональный или местный орган, или в какой-либо федеральный суд или суд штата? [ ] Да [ ] Нет Если да, отметьте все, что применимо: [ ] Федеральный орган _____ [ ] Федеральный суд _____ [ ] Орган штата _____ [ ] Суд штата [ ] Местный орган		
Пожалуйста, предоставьте информацию о контактном лице в органе/суде, куда была подана жалоба:		
Имя и фамилия:		
Должность:		
Название органа:		
Адрес:		
Телефон:		
Часть VI:		
Название органа, против которого подана жалоба:		
Контактное лицо:		
Должность:		
Телефон:		

Вы можете приложить какие-либо письменные материалы или другие сведения, которые, как вы думаете, имеют отношение к вашей жалобе.

Требуется подписать жалобу и проставить дату ниже:

_____ _____

Подпись Дата

Любая жалоба должна быть составлена в письменной форме и подана на рассмотрение в течение 180 дней с момента предполагаемого проявления дискриминации одному из следующих лиц:

юрисконсульт

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
Тел.: (856) 968-2407

главный администратор

DRPA
One Port Center
2 Riverside Drive
Camden, NJ 08101
Тел.: (856) 968-2270

APPENDIX C: CITIZENS ADVISORY COMMITTEE APPLICATION

DELAWARE RIVER PORT AUTHORITY of Pennsylvania & New Jersey®

PATCO

Citizens Advisory Committee Membership Application

PLEASE TYPE OR WRITE LEGIBLY

Name:_____

Home Address:_____

City:_____ State:_____ Zip:_____

Email:_____

Home Phone:_____ Work/Alternate Phone:_____

If you are employed:

Employer:_____

Occupation:_____

Our goal is to have the advisory committee reflect the diversity of the region, we would appreciate the following information. This is voluntary information. If you opt not to respond to the demographic questions below, we will still consider your application:

Ethnicity: _____ Gender: _____ Disability (if any)_____

Affiliation: (i.e., PATCO rider, bridge user, senior citizen, disabled, environmental, bridge neighbor, PATCO neighbor, business, Ben Franklin Bridge Walkway user, etc.)

_____

_____

How often do you ride PATCO? ☐ Daily ☐ Twice a week ☐ Never ☐ Other:_____

What PATCO station(s) do you normally use?_____

How often do you drive across DRPA Bridges? ☐ Daily ☐ Twice a Week ☐ Never ☐ Other:_____

What DRPA bridge(s) do you normally use?:_____

(Continued on back)

Applicant's Qualifications for Membership:

Please explain why you want to serve on the committee and what unique experience and skill-set you will bring. Please limit your response to three (3) typed pages and feel free to attach a copy of your resume.

Describe issues you believe the CAC should address:

Statement of objectives/goals if accepted for CAC membership:

Applications are considered active for two years from date of signature.
Questions? Please call DRPA Customer Service at (856) 968-2000 or (215) 218-3750
Please return completed application to:

Attn: Customer Service
DRPA
PO Box 1949
One Port Center, 2 Riverside Drive
Camden, NJ 08101

Signature

Date

APPLICANTS MAY NOT BE DRPA/PATCO EMPLOYEES OR MEMBERS OF THEIR IMMEDIATE FAMILY. APPLICANTS ALSO MAY NOT BE RELATED TO MEMBERS OF THE BOARD, OFFICERS, OR COUNSEL TO THE BOARD. CONTRACTORS OR VENDORS OF THE DRPA/PATCO MAY CONSTITUTE A CONFLICT OF INTEREST, AND WILL THEREFORE NOT BE ELIGIBLE FOR MEMBERSHIP ON THE COMMITTEE.

W14.030 (3/15)

APPENDIX D: 2018 PATCO SURVEY DATA REPORT

DRAFT

NEW BUSINESS

SUMMARY STATEMENT

ITEM NO.:	**PATCO-22-004**
SUBJECT:	**Consideration of Pending PATCO Contracts (Between $25,000 and $100,000)**
COMMITTEE:	**New Business**
COMMITTEE MEETING DATE:	**N/A**
BOARD ACTION DATE:	**February 16, 2022**

PROPOSAL: **That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.**

PURPOSE: **To permit staff to continue and maintain PATCO operations in a safe and orderly manner.**

BACKGROUND: **At the Meeting held August 18, 2010 the PATCO Commission adopted Resolution 10-046 providing that all PATCO contracts must be adopted at an open meeting of the PATCO Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.**

SUMMARY:

Amount:	**N/A**
Source of Funds:	**See Attached List**
Capital Project #:	**N/A**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**N/A**
Other Parties Involved:	**N/A**

PATCO-22-004
New Business: February 16, 2022
Board Date: February 16, 2022
Consideration of Pending PATCO Contracts
(Between $25,000 and $100,000)

RESOLUTION

RESOLVED: **That the Board authorizes and directs that - subject to approval by the Chair, Vice Chair, General Counsel and President - staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.**

SUMMARY:

Amount:	**N/A**
Source of Funds:	**See Attached List**
Capital Project #:	**N/A**
Operating Budget:	**N/A**
Master Plan Status:	**N/A**
Other Fund Sources:	**N/A**
Duration of Contract:	**N/A**
Other Parties Involved:	**N/A**

PATCO

CONSIDERATION OF PENDING PATCO CONTRACTS (VALUED BETWEEN $25,000 - $100,000) – Wednesday, February 16, 2022

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
A	Gray Manufacturing Industries, LLC Hornell, NY	Procurement and Delivery of three hundred fifty (350) PATCO Material number 401141 - Shoe, Third Rail, Steel	$41,345.50	Competitive Informal Quote, IFQ PATCO 11-2021 was issued to three (3) prospective bidders and opened on Monday, January 10, 2022	1. Gray Manufacturing Industries, LLC Hornell, NY 2. Trumbull Foundry and Alloy, Inc Niles, OH 3. Reliance Foundry Company Surrey, BC, Canada	1. $41,345.50 2. $41,996.00 3. No Response	General Funds
B	Team One Repairs, Inc Suwanee, GA	Purchase of Refurbished BNA 571 Bill Handlers	$49,980.00	Sole Source Provider - see attached Sole Source Justification Memo marked "Exhibit 1"	1. Team One Repairs, Inc. Suwanee, GA	1. $49,980.00	General Funds

"Exhibit 1"

Memorandum: Purchases Greater Than $25,000

PATCO - Sole Source Purchase Order Request

TO: John Rink, GM-PATCO; James White, Chief Financial Officer

John T. Hanson, CEO-DRPA / President-PATCO

FROM: NAME: Gary Fox | **Division Director/ Project Manager** | DEPARTMENT: Fare Collection

SUBJECT: Sole Source Approval | COMPANY PROVIDING SERVICE / PRODUCT: Team One Repairs, Inc.

PURCHASE REQUSITON NUMBER: 10025482 | DATE: 01/28/2022

Background:

Purchase of refurbished BNA 571 bill handlers.

Justification for Proprietary/ Sole Source:

BNA 571 have become obsolete and difficult to find, Team One is our primary repair facility for these units and can provide these bill handlers to help us to cover our needs until we can upgrade to the latest bill handlers.

Cost:

$49,980.00 (10 ea @ $4,998.00 per unit).

Division Director Kathleen Imperatore — Digitally signed by Kathleen Imperatore Date: 2022.02.01 12:27:37 -05'00'
Signature

John Rink, GM-PATCO John D. Rink — Digitally signed by John D. Rink Date: 2022.02.01 12:48:58 -05'00'
Signature

James White, CFO James White — Digitally signed by James White Date: 2022.02.03 11:27:05 -05'00'
Signature

John T. Hanson, CEO-DRPA/ President-PATCO John Hanson — Digitally signed by John Hanson Date: 2022.02.09 14:49:54 -05'00'
Signature

Jan 2021

DELAWARE RIVER PORT AUTHORITY
BOARD MEETING

One Port Center/Zoom
Wednesday, February 16, 2022

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners
Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Joseph Martz
Donna Powell
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney
Angelina Perryman

New Jersey Commissioners
Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Albert Frattali
Charles Fentress
Aaron Nelson
Richard Sweeney
Bruce Garganio (joined the meeting at 9:20 a.m.)

DRPA/PATCO Staff
John T. Hanson, Chief Executive Officer (in person)
Obra Kernodle, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen M. Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget and Finance Analysis
Steve Reiners, Director, Fleet Management
Joseph McAvoy, Bridge Director, BFB & BRB
Ricardo DeOliveira, Bridge Director, WWB & CBB
Darlene Callands, Manager, Community Relations
Richard Mosback, Director of Procurement
Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present
Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Mustafa Rashed, Board Liaison, Bellevue Strategies
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Alan Kessler, PA Counsel, Duane Morris, LLP

OPEN SESSION

Notice
The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call
Chairwoman Parker called the meeting to order at 9:06 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Sweeney, Christian, Perryman, Frattali, Lipsett, Nelson, McKinney, Martz and Garganio.

Chairwoman Parker opened the Meeting with the following remarks:

> "I would like to start by saying good morning to all of Commissioners. It is good to be back in your company for another meeting and I hope everyone is well. I want to begin this month's meeting by taking a moment to formally recognize Black History Month. CEO Hanson shared a statement to all DRPA and PATCO employees this month. I want to express my appreciation for the historical overview that was provided in his statement and for taking the time to share his message with all of us. This month's Board meeting is important to me for another reason, as it marks a key anniversary for me. Tomorrow, February 17, 2022, marks my one year of service as Chair of the DRPA and PATCO Boards. I must say time has flown by. I recently read an article about what leads to success of an organization's board. The article stated that the key to having an effective board is simple: having great board members. I know that it is a relatively simple statement, but it is so very true. I am grateful to be in the virtual company of a great team of board members. The article went on to say what we all know to be true: good board members understand and execute their basic responsibilities, but exceptional board members go beyond the basics. I called one of our fellow commissioners and said that is what the DRPA and PATCO have - exceptional board members who are intentional and thoughtful and attentive in their approach to their service. Without a shadow of a doubt, this board is comprised of all exceptional leaders. Each understand the business of the DRPA and PATCO and the unique challenges that both entities face. You never shy away from asking the right questions during committee and board meetings. You always exercise outstanding judgement. You engage meaningfully and appropriately with the CEO and members of the executive staff and management team. You listen actively and intentionally; and to the people who think these two things are light

weight, believe it or not that is what lots of others get wrong. You also understand the board's role and the balance necessary to challenge and offer guidance to the CEO and management team where appropriate skillfully and structurally. I know I have thanked each of you in the past for your contributions and leadership over this past year, but I firmly believe that you cannot thank people enough for their efforts. This organization would not be where it is today if not for your individual and collective commitment to excellence. I want you to know that I am keenly aware that with a different group of colleagues, my journey leading this board could have been very different. So, I want to thank you for the support over the past year and the respectful way we have always conducted the business of the DRPA and PATCO during my tenure as Chair. I do not take any of it lightly."

Commissioner Martz thanked Chairwoman Parker for her leadership. He stated that she has done a great job and that without her leadership we would not be able to achieve these goals.

Commissioner Powell added that she concurred with Commissioner Martz's remarks and said that the board is very fortunate to have Chairwoman Parker as its leader.

Vice Chairman Nash added that he agrees with Commissioner Martz and Commissioner Powell's remarks. He stated that he has served with many Chairs, including two (2) Governors, and he can honestly say that Chairwoman Parker has been an outstanding leader of this organization. He said he knows that he speaks on behalf of all the Commissioners when he says that we are proud and honored to have her serve as the Chairwoman of this Board.

CEO Hanson added that the Executive team and the entire staff of the DRPA and PATCO are very grateful for Chairwoman Parker's leadership, along with that of Vice Chairman Nash and the Commissioners. He said that under the leadership of this Board we have made great strides and accomplished great things and we are grateful for the Board's leadership.

Public Comment

Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the Chief Executive Officer

CEO Hanson then stated that the CEO Report stood as previously submitted. Commissioner Sweeney moved to approve the CEO's Report and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. He highlighted that at the end of 2021 the toll revenues were expected to be around $300 million but that we were able to contain our costs significantly and achieve $303 million in bridge toll revenue, as audited. He said that while we are still below our 2019 audited numbers, we are at 90% of the pre-Covid numbers.

Approval of the January 19, 2022 DRPA Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the January 19, 2022 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of January 2022.

Chairwoman Parker stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of January 2022 were previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the lists and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 1, 2022

Chairwoman Parker stated that the Minutes of the February 1, 2022 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on January 4, 2022

Chairwoman Parker stated that there were eleven (11) Resolutions from the January 4, 2022 Operations & Maintenance Committee Meeting for consideration.

Chairwoman Parker asked Chief Engineer Venuto to present the following nine (9) Summary Statements and Resolutions together:

DRPA-22-012 **Contract No. PATCO-72-2020, Center Tower Pump Room Rehabilitation.**

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-012 seeking Board authorization to negotiate a construction contract with JPC Group to perform the construction services for the center tower pump room rehabilitation project, in an amount not to exceed $1,851,812.00.

DRPA-22-013 **Contract No. BF-60-2020, Benjamin Franklin Bridge Deck Overlay and Approaches.**

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-013 seeking Board authorization to execute a construction contract with A.P. Construction, Inc. to perform full depth pavement repairs on specified portions of the Benjamin Franklin Bridge and make signing and pavement improvements, in the amount of $5,196,908.00.

DRPA-22-014 Program Management Services for Capital Improvement Projects.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-014 seeking Board authorization to negotiate agreements with AECOM Technical Services, Inc., HNTB Corporation, Jacobs Engineering Group, Inc. Remington & Vernick Engineers, and WSP USA Inc. to provide Program Management Services for Capital Improvement Projects, in an amount not to exceed $3,000,000.00, in aggregate. The contracts will be for up to three years with the option in favor of DRPA for one additional year.

DRPA-22-015 Professional Services for 2022 Biennial Inspection of the Ben Franklin Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-015 seeking Board authorization to negotiate an agreement with WSP to provide engineering services required to perform the 2022 Biennial Inspection of the Ben Franklin Bridge, in an amount not to exceed $1,032,959.09.

DRPA-22-016 Professional Services for 2022 Biennial Inspection of the Walt Whitman Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-016 seeking Board authorization to negotiate an agreement with ATANE to provide engineering services required to perform the 2022 Biennial Inspection and re-rating of the Walt Whitman Bridge, in an amount not to exceed $1,477,129.00.

DRPA-22-017 Professional Services for 2022 Biennial Inspection of the Commodore Barry Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-017 seeking Board authorization to negotiate an agreement with AECOM Corporation to provide engineering services required to perform the 2022 Biennial Inspection of the Commodore Barry Bridge, in an amount not to exceed $1,050,301.04.

DRPA-22-018 Professional Services for 2022 Biennial Inspection of the Betsy Ross Bridge.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-018 seeking Board authorization to negotiate an agreement with HNTB to provide engineering services required to perform the 2022 Biennial Inspection of the Betsy Ross Bridge, in an amount not to exceed $940,550.00.

DRPA-22-019 Professional Services for 2022 Biennial Inspection of PATCO.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-016 seeking Board authorization to negotiate an agreement with Remington & Vernick Engineers to provide engineering services required to perform the 2022 Biennial Inspection of PATCO, in an amount not to exceed $817,450.00.

DRPA-22-020 Capital Project Contract Modifications.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-020 seeking Board authorization for the execution of contract modifications to certain contract(s) for Authority Capital project(s) and that the Board amend the 2022 Capital Budget to include the increase in contract amount(s) being requested. The modification at issue is an additional $93,700.00 for Design Services for the Commodore Barry Bridge Structural Rehabilitation Phase 2 Project, with Modjeski and Masters, Inc. as consultant.

Chairwoman Parker inquired whether Commissioners had any questions for staff concerning Resolutions DRPA-22-012, DRPA-22-013, DRPA-22-014, DRPA-22-015, DRPA-22-016, DRPA-22-017, DRPA-22-018, DRPA-22-019 and DRPA-22-020. There were no questions. Commissioner Garganio moved to adopt Resolution Nos. Resolutions DRPA-22-012, DRPA-22-013, DRPA-22-014, DRPA-22-015, DRPA-22-016, DRPA-22-017, DRPA-22-018, DRPA-22-019 and DRPA-22-020 and Commissioner Martz seconded the motion. Commissioner Christian abstained from voting on Resolutions DRPA-22-017 and DRPA-22-019. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolutions.

DRPA-22-021 FHWA/NJ DOT Walt Whitman Bridge NJ Corridor Resurfacing.

Acting Director of Government Relations Cooke-Artis presented Summary Statement and Resolution No. DRPA-22-021 seeking Board authorization to apply for and receive grant funding through the Federal Highway Administration (FHWA) Quick Obligation round utilizing local Surface Transportation Block Grant Program (STBGP-Phila) funds, in the amount of $1,800,000.00. This grant funding will be used for the Walt Whitman Bridge NJ Corridor Resurfacing Project. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-22-021 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-022 Auto Parts Contract for DRPA and PATCO.

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-022 seeking Board authorization to negotiate a one (1) year contract with National Auto Parts Association (NAPA) for the purchase of aftermarket automotive parts for DRPA and PATCO fleet operations, in an amount not to exceed $145,000.00, in the aggregate. The aftermarket automotive parts will be purchased utilizing the SourceWell Contract No. 32521-GPC. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-022 and Commissioner Sweeney seconded the motion. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of February 2, 2022

Chairwoman Parker stated that the Minutes of the February 2, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Sweeney moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on February 2, 2022

Chairwoman Parker stated that there was one (1) Resolution from the February 2, 2022 Finance Committee Meeting for consideration.

DRPA-22-011 **Toll System Hardware and Software Maintenance Service Agreement.**

Chief Operating Officer Hicks presented Summary Statement and Resolution No. DRPA-22-011 seeking Board authorization to extend the negotiated agreement with TransCore, Inc. for the continued maintenance of the toll collection system, the electronic toll collection (ETC) system's violation enforcement system (VES), and the related Scalable Automatic Toll System (SATS) which provides the audit and reporting functions related to the Authority's toll lane traffic revenue, in an amount not to exceed $1,953,264.00 for two (2), one (1) year extensions. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-22-011 and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Citizens Advisory Committee Report

CAC member Alan Becker gave the Citizens Advisory Committee Report.

Unfinished Business

There were no Unfinished Business items.

New Business

Chairwoman Parker announced two (2) New Business for consideration**:**

DRPA-22-023 **Authorization for DRPA to Execute Change Orders #26 & #27 Amending the Services Contract Between NJ E-ZPass Group Agencies and Conduent State and Local Solutions.**

Chief Financial Officer White presented Summary Statement and Resolution No. DRPA-22-023 seeking Board authorization for staff to execute Change Orders #26 and #27 as an amendment to the existing Services Contract between the NJ E-ZPass Group Agencies and Conduent State and Local Solutions, in the amount of $407,806.00 for Change Order #26 and $1,406.00 for Change Order #27, for a total amount of $409,212.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. Commissioner Powell inquired whether it would be necessary to present these change orders in separate Summary Statements and Resolutions to provide for better tracking of expenditure. CFO White and General Counsel Santarelli stated that it was not necessary, and the Board could proceed. Commissioner Fentress moved to adopt Resolution No. DRPA-22-023 and Commissioner Powell seconded the

motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

DRPA-22-024 Consideration of Pending DRPA Contracts (Between $25,000 and $100,000).

Director of Procurement Mosback presented the Summary Statement and Resolution No. DRPA-22-024 seeking Board authorization for staff to negotiate pending DRPA contracts between $25,000 and $100,000. Mr. Mosback explained that there were two (2) contracts or change order/supplement for consideration with the following vendors: IBI Group Professional Services USA, Inc., in the amount of $52,351.00; and Dell Marketing, LP, in the amount of $76,931.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. DRPA-22-024 and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:48 a.m.

Adjournment

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn. Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:58 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary

PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING

One Port Center/Zoom
Wednesday, February 16, 2022

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners
Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Joseph Martz
Donna Powell
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney
Angelina Perryman

New Jersey Commissioners
Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Albert Frattali
Charles Fentress
Aaron Nelson
Richard Sweeney
Bruce Garganio

DRPA/PATCO Staff
John T. Hanson, Chief Executive Officer (in person)
Obra Kernodle, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen M. Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget and Finance Analysis
Steve Reiners, Director, Fleet Management
Joseph McAvoy, Bridge Director, BFB & BRB
Ricardo DeOliveira, Bridge Director, WWB & CBB
Darlene Callands, Manager, Community Relations
Richard Mosback, Director of Procurement
Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present
Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Mustafa Rashed, Board Liaison, Bellevue Strategies
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Alan Kessler, PA Counsel, Duane Morris, LLP

OPEN SESSION

Notice
The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call
Chairwoman Parker called the meeting to order at 9:49 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Sweeney, Christian, Perryman, Frattali, Lipsett, Nelson, McKinney, Martz and Garganio.

Public Comment
Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the General Manager
PATCO General Manager Rink stated that his report stood as previously submitted. Commissioner Lipsett moved to approve the General Manager's Report and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

Approval of the January 19, 2022 PATCO Board Meeting Minutes
Chairwoman Parker stated that the Minutes of the January 19, 2022 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Perryman seconded the motion. There were no comments on or corrections to the Minutes. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and Purchase Orders and Contracts covering the Month of January 2022.
Chairwoman Parker stated that the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the months for January 2022, were previously provided to all Commissioners. Commissioner McKinney moved to receive and file the lists and Commissioner Garganio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Balance Sheet and Equity Statement dated November 30, 2021.
Chairwoman Parker stated that the Balance Sheet and Equity Statement dated November 30, 2021, were previously provided to all Commissioners. Commissioner Martz moved to receive and file the Balance Sheet and Equity Statement and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations and Maintenance Committee Meeting Minutes of February 1, 2022
Chairwoman Parker stated that the Minutes of the February 1, 2022 Operations and Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations and Maintenance Committee on February 1, 2022
Chairwoman Parker stated that there was one (1) Resolution from the February 1, 2022 Operations & Maintenance Committee Meeting for consideration:

PATCO-22-003 Approval of Title VI Report to the Federal Transit Administration.

PATCO General Manager Rink presented Summary Statement and Resolution No. PATCO-22-003 seeking Board approval of PATCO's Title VI Program, as submitted to the Federal Transit Administration. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. PATCO-22-003 and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Unfinished Business
Chairwoman Parker stated there were no items for Unfinished Business.

New Business

Chairwoman Parker stated that there was one (1) Resolution of New Business for consideration:

PATCO-22-004 Consideration of Pending PATCO Contracts (Between $25,000 and $100,000).

Director of Procurement Mosback presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate pending PATCO contracts between $25,000 and $100,000. Mr. Mosback explained that there were two (2) contracts for consideration: for Gray Manufacturing Industries, LLC, in an amount not to exceed $41,345.50; and for Team One Repairs, Inc., in an amount not to exceed $49,980.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. PATCO-22-004 and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Adjournment

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn the Meeting. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:58 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary