

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
JANUARY 18, 2023**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on January 18, 2023, with Vice Chairman Christopher M. Milam calling the meeting to order at 9:04 a.m.

Present

Chair Diane Gutierrez-Scaccetti (teleconference)
 Commissioner Bryan J. Bush (teleconference)
 Commissioner Maurice B. Hill, Jr., DMD (teleconference)
 Commissioner James J. McCullough (teleconference)
 Commissioner C. Robert McDevitt (teleconference)
 Vice Chairman Christopher M. Milam (in person)
 Commissioner Joseph Ripa (teleconference)
 Deputy Commissioner Joseph Bertoni (teleconference)
 Thomas Holl, Governor’s Authorities Unit (teleconference)
 Stephen F. Dougherty, Executive Director (in person)
 Colleen M. Hackett, Deputy Treasurer (in person)
 Sandra Dierolf, Assistant Comptroller (in person)
 Nicholas Sullivan, Esq., General Counsel (in person)
 David Zappariello, Chief of Staff (in person)
 Paul Heck, Chief Administrative Officer (in person)
 Cynthia Blasberg, Board Secretary (in person)

Absent

Commissioner Jeffery A. April, Esq.
 Commissioner Christina Fuentes, EDA

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice has also been posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City and Blackwood Offices as prescribed by law.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

** One member of the public called into this meeting.*

Approval of the Agenda

Vice Chairman Milam called for a motion to approve the January 18, 2023 agenda. Whereupon a motion was made by Commissioner McCullough and seconded by Commissioner Hill approving said agenda. Vice Chairman Milam asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Vice Chairman Milam called for a motion to approve the December 21, 2022 meeting minutes. Whereupon a motion was made by Commissioner McCullough and seconded by Commissioner Hill approving said minutes. No questions were asked. All Commissioners in attendance voted, and approved, adopting the minutes.

Employee Recognition Award

Vice Chairman Milam asked Mr. Dougherty if there was an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Gregory Quein with the Quarterly Employee Recognition Award.

Executive Session

Vice Chairman Milam asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2023-06 to the Chair and Commissioners for the exclusion of the public from discussions related to personnel actions related to the Schedule "A" associated with Resolution 2023-01.

Whereupon, the motion was made by Commissioner McDevitt and seconded by Commissioner Hill approving Resolution 2023-06. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:09 a.m. Vice Chairman Milam asked the call operator to place the public audience on hold while the Board conducted the Executive Session.

At the close of Executive Session, Vice Chairman Milam asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Hill. The open portion of the meeting reconvened at 9:13 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Vice Chairman Milam then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

Executive Report

Vice Chairman Milam asked for the presentation of the Executive Report. Mr. Dougherty presented the January 18, 2023 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Vice Chairman Milam asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on January 4, 2023. During these meetings, briefings were provided on the resolutions being presented this morning as well as a briefing on the December 21, 2022 Audit Committee Meeting, Commissioners were also provided the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Vice Chairman Milam asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Vice Chairman Milam asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Vice Chairman Milam called for a motion to approve the bill list. Whereupon the motion was made by Commissioner McDevitt and seconded by Commissioner Hill approving said bill list. Vice Chairman Milam asked the Commissioners for questions on the motion. Being none, Vice Chairman Milam requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD		X	X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt	X		X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Vice Chairman Milam asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of five (5) resolutions for their consideration. Mr. Dougherty presented Resolutions 2022-01 through 2022-05. Vice Chairman Milam called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner McCullough, and seconded by Commissioner McDevitt approving said resolutions. Vice Chairman Milam asked for questions or discussions on the motion. There being none, Vice Chairman Milam asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.							X
*Commissioner Bryan J. Bush			X		2023-02 2023-03		
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough	X		X				
Commissioner C. Robert McDevitt		X					
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

**Commissioner Bryan J. Bush voted affirmatively on all resolutions with the exception of 2023-02 and 2023-03.*

Copies of Resolutions 2023-1 through 2023-05 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2023-01 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2023-02 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO LEVY CONSTRUCTION CO., INC OF OAKLYN, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) 2022 TERMINAL SEATING PHASE II PROJECT

On November 22, 2022 and November 23, 2022, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) 2022 Terminal Seating Phase II Project. Work associated with this project includes the replacement of the Gate Hold Room seating at Gates 1-2 (+/- 359 seats) with new seating (+/- 286 seats) plus the relocation of 8 existing seats from Gate 3 and the relocation of two charging tables. The scope includes all demolition and removal of the existing seating, relocation, and rearrangement of select existing seating and charging stations, and furnishing, assembling, and installing the new seating per the new layouts. On December 14, 2022, one (1) bid was received, opened, and tabulated with Levy Construction Co., Inc of Oaklyn, New Jersey being deemed to have submitted the sole responsible bid in an amount not to exceed \$244,300.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Levy Construction Co., Inc of Oaklyn, New Jersey in an amount not to exceed \$244,300.00, for the Atlantic City International Airport (ACY) 2022 Terminal Seating Phase II Project.

RESOLUTION 2023-03 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO LEVY CONSTRUCTION COMPANY, INC. OF OAKLYN, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) 2022 TERMINAL EXIT PORTAL REPLACEMENT PROJECT

On October 19, 2022 and October 20, 2022, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) 2022 Terminal Exit Portal Replacement Project. Work associated with this project include; Demolish existing automated exit portals between landside and airside and their surrounding storefront system and adjacent access door and wall. Demolish adjacent ceiling and fixtures. Install new automatic security breach control system, provide new gypsum ceiling, and relocate and replace ceiling fixtures, provide new terrazzo, and install new storefront and exit doors. Reconnect to all existing MEP/FP and communications/security systems. On December 13, 2022, two (2) bids were received, opened, and tabulated with Levy Construction Company, Inc. of Oaklyn, New Jersey being deemed to have submitted the lowest responsible bid in an amount not to exceed \$947,910.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Levy Construction Company, Inc. of Oaklyn, New Jersey in an amount not to exceed \$947,910.00 for the Atlantic City International Airport (ACY) 2022 Terminal Exit Portal Replacement Project

RESOLUTION 2023-04 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AIRPORT INCENTIVE PROGRAM FOR AIR SERVICE DEVELOPMENT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

As part of its ongoing effort to improve the marketability of the Airport, the Authority desires to increase the availability of airline service for the patrons of Atlantic City International Airport and to increase the number of destinations/carriers currently serving the Airport. The Authority also desires to have airlines establish maintenance bases at the Airport. Under the Policy and Procedures Concerning the Use of Airport Revenue issued by the Federal Aviation Administration (FAA), the Airport can offer economic incentives on a nondiscriminatory basis for a promotion period to attract new air service and new Airline maintenance bases to the Airport. The Airport, via Resolution 2022-02 modified its former Incentive Program in order to offer Airlines certain incentives to attract such new air service. The Authority now desires to offer incentives as outlined in the Air Service Incentive Program in the form attached hereto entitled Exhibit "A".

RESOLUTION 2023-05 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO ROHRER ENTERPRISES, INC. DBA/ ROHRER BUS SALES, OF TRENTON, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A 2023 OR 2024 15-PASSENGER HEAVY-DUTY BUS WITH WHEELCHAIR LIFT OR EQUAL

On May 26th and May 27th, 2022, the Authority publicly advertised for bids for the purchase and delivery of 2023 or 2024 15-Passenger Heavy-Duty Bus with Wheelchair Lift or Equal. The selection of the bid award is contingent upon the availability of funds. On June 16, 2022, one (1) bid was received, opened, and tabulated. Rohrer Enterprises, Inc., DBA/Rohrer Bus Sales, of Trenton, New Jersey was deemed to be the sole, responsive, responsible bidder for the Purchase and Delivery of one (1) 15-Passenger Heavy-Duty Bus with Wheelchair Lift or Equal, in an amount not to exceed \$124,800.00 for model year 2023 or \$132,400.00 for model year 2024. Rohrer Bus Sales, of Trenton, New Jersey was awarded a contract during the July 20, 2022 Board meeting, via Resolution 2022-84, for the Purchase and Delivery of one (1) 15-Passenger Heavy-Duty Bus with Wheelchair Lift or Equal, in an amount not to exceed \$124,800.00 per unit for model year 2023 or \$132,400.00 per unit for model year 2024. Rohrer Bus Sales' bid contained language whereby Rohrer Bus Sales would hold their pricing specific to model year 2024 of this bid for any additional Authority purchases through March 31, 2023. The Authority has determined there is a need for the Purchase and Delivery of one (1) additional 15-Passenger Heavy-Duty Bus with Wheelchair Lift or Equal, model year 2024, to be used by Transportation Services and shall purchase said bus using the current price agreement of \$132,400.00 per unit for model year 2024 as provided in Rohrer Bus Sales June 16, 2022 Bid. The Director of Transportation Services believes it to be in the best interest of the Authority and recommends entering into a contract with Rohrer Bus Sales, of Trenton, New Jersey for the Purchase and Delivery of one (1) 15-Passenger Heavy-Duty Bus with Wheelchair Lift or Equal, in an amount not to exceed \$132,400.00 for model year 2024.

Petitions or Communications, Unfinished Business and New Business

Vice Chairman Milam asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting. There was no new business to discuss this morning.

General Comment

Vice Chairman Milam asked the public for any general comments. Whereas the Operator instructed the public to enter the queue for any public for General Comments. No comments by the public were made.

Commissioner Hill wished everyone a happy and healthy New Year.

Commissioner McCullough noted it was nice to hear the Governor acknowledge Chair Gutierrez-Scaccetti in last week's speech.

Adjournment

There being no further business, Vice Chairman Milam announced the next meeting will be held on February 15, 2023, at 9:00 a.m.

Vice Chairman Milam called for a motion to adjourn the meeting. Whereupon the motion was made by Commissioner Hill and seconded by Commissioner McCullough to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:23 a.m.

Submitted by: *Cynthia A. Blasberg*

Cynthia Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.