

File

Thompson

November 18, 1958

Honorable Edward J. Patten
Secretary of State
State House
Trenton, New Jersey

Dear Secretary Patten:

Enclosed herewith for filing are the following revised sections to the Categorical Assistance Budget Manual of the Division of Welfare of this Department:

- Appendix Page 1 - Revised Schedule I
- Appendix Page 4 - Revised Schedule III
- Appendix Page 6 - Revised Schedule VII
- Appendix Page 8 - Revised Schedules VIII and IX
- Appendix Page 9 - Revised Schedule XI

Very truly yours,

DEPARTMENT OF INSTITUTIONS AND AGENCIES

John W. Franburg
John W. Franburg
Commissioner

JWT:14

cc - Mr. Brendan T. Byrne, Secretary
to Governor
Mrs. Elizabeth Feehan, Secretary, State Board of Control
Mr. Elmer V. Andrews, Director of Welfare

STATE OF NEW JERSEY
DEPARTMENT OF INSTITUTIONS AND AGENCIES
DIVISION OF WELFARE

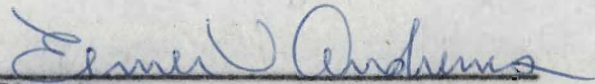
Regulation # (See title below)

Issued: December 1, 1958

Revised: January 1, 1959

Title: Categorical Assistance Budget Manual

Subject: Appendix Page 1 - Revised Schedule I
Appendix Page 4 - Revised Schedule III
Appendix Page 6 - Revised Schedule VII
Appendix Page 8 - Revised Schedules VIII and IX
Appendix Page 9 - Revised Schedule XI


Director
Division of Welfare

Approved:

By: John W. Frankney

STATE OF NEW JERSEY
Department of Institutions and Agencies
Trenton 25

TO : Holders of Categorical Assistance Budget Manuals DATE: December 1, 1958

SUBJECT: Revisions to Categorical Assistance Budget Manual

In accordance with State policy whereby allowances should be current, the Personal and Household Needs requirement was revised to recognize the increased cost of the items of food and fuel included in this basic requirement.

This revision includes revised Appendix Pages 1, 4, 6, 8, and 9 as follows:

- Appendix Page 1 - A revised Schedule I, Monthly Allowances for Food
 - Appendix Page 4 - A revised Schedule III, Monthly Allowances for Therapeutic Diets
 - Appendix Page 6 - A revised Schedule VII, Total Monthly Allowances for Personal Needs
 - Appendix Page 8 - A revised Schedule VIII, Monthly Per Capita Allowances for Household Needs Items
- and
- A revised Schedule IX, Total Allowances According to Family Size for Household Needs Items
 - Appendix Page 9 - A revised Schedule XI, Total Monthly Allowances for Personal and Household Needs

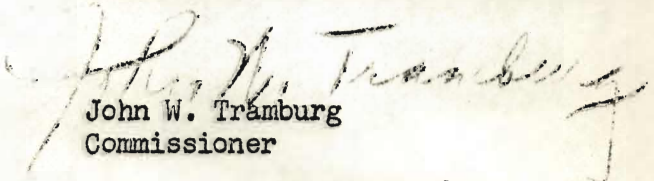
Effective Date

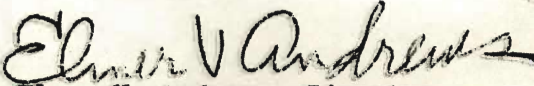
These revisions are effective January 1, 1959. All cases shall be brought into conformity as soon as is reasonably possible. All revisions shall be completed by April 1, 1959.

Instructions for Filing

Remove and destroy old Appendix Pages 1, 4, 6, 8, and 9, and insert in place thereof the January, 1959 revised Appendix Pages 1, 4, 6, 8, and 9.

DEPARTMENT OF INSTITUTIONS AND AGENCIES


John W. Tramburg
Commissioner


Elmer V. Andrews, Director
Division of Welfare

STANDARDS AND ALLOWANCES FOR BASIC REQUIREMENTS

I PERSONAL AND HOUSEHOLD NEEDS

A. PERSONAL NEEDS

Policy and schedules of authorized allowances for food, clothing and personal incidentals.

1. FOOD

1.1 The 1955 low cost diet plan of the United States Department of Agriculture, Agricultural Research Service, Human Nutrition Research Branch, which has been made specific to New Jersey in terms of consumption patterns and available foods, is the standard for determining the monthly monetary food allowance. The diet plan meets the recommended Dietary Requirements of the Food and Nutrition Board of the National Research Council.

1.2 Differential standards and monetary allowances are established in relation to age and sex of children, activity of adults and according to family size. The per capita monthly food allowances appear in Schedule I.

1.3 Monthly monetary allowances for 1, 2 and 3 meals per day for food necessarily purchased in restaurants have been established. The policy and the schedule of allowances for restaurant meals appear on Appendix Page 3.

1.4 Monthly monetary allowances for certain therapeutic diets have been established. The policy and schedule for therapeutic diets appear on Appendix Pages 3 and 4.

SCHEDULE I - MONTHLY ALLOWANCES FOR FOOD

BRS Food Pricing 8/58
Low Cost Diet Plan - FE84/55

FAMILY MEMBERS AGE & ACTIVITY	FAMILY SIZE			
	Alone	2	3	4 or more
Infant - 3 years		\$17.60	\$16.20	\$14.70
4 - 9 years		23.50	21.60	19.60
10 -12 years		30.60	28.10	25.50
Girls: 13 - 18 years		31.20	28.60	26.00
Boys: 13 - 18 years		38.30	35.10	31.90
Adult: Minimal Activity	\$33.80	30.00	27.50	25.00
Adult: Moderate Activity	36.70	32.60	29.90	27.20
Adult: Strenuous Activity	43.50	38.60	35.40	32.20

Definitions: Family Size - Total number of people for whom marketing and food preparation is done in common. This number will, in some instances, not be identical with shelter unit.

Activity Grouping - as defined on Appendix Page 2.

SPECIAL ADJUSTMENT FOR BLINDNESS

Appropriate food allowances shall be increased by 25% for those blind persons responsible for marketing and food preparation.

instances where the physician has previously stated how long the diet should be continued. It is the responsibility of the physician to determine the beneficial effect of the therapeutic diet.

1.63 When a physician prescribes a diet for which there is no monthly allowance listed, or prescribes two diets for a client, or prescribes for a client who must eat in a restaurant, the local office shall consult the State agency for advice on the necessary monthly monetary allowance.

SCHEDULE III - MONTHLY ALLOWANCES FOR THERAPEUTIC DIETS
(Based on 8/58 Food Pricing)

TYPE OF DIET	ADDITIONAL MONTHLY ALLOWANCES
Bland Low Residue (All ulcer diets)	\$ 7.10
Diabetic	9.60
High Vitamin, High Caloric, High Protein (Malnutrition, Tuberculosis, Anemia)	8.30
Low Fat, High Protein	8.30
Low Salt	4.30
Nursing Mother	12.30
Pregnancy	6.00

2. CLOTHING STANDARDS

2.1 The low cost clothing standard as prepared by the Low Cost Clothing Committee of the American Home Economics Association was adjusted to meet current clothing needs in New Jersey. The standard provides for clothing sufficient in kind and quantity to protect health, to provide for cleanliness, to allow for growth in children and is adequate in quality and style to insure the comfort and self-respect of the individual. The standard describes the minimum clothing needs of individuals according to age, sex, occupation and the probable years of wear of the articles of clothing.

2.2 The clothing standard is based on the assumption that a client has an adequate wardrobe and therefore it is intended to provide only for normal replacement of a wardrobe and the recognized expenses of cleaning and maintenance.

2.3 The monetary allowances for clothing are determined by State-wide pricing of the clothing standards. The yearly totals are divided by 12 to arrive at monthly allowances. For articles of clothing with a durability of more than one year, only that portion of the cost as based on the probable years of wear is included in the allowance.

2.4 Clothing standards and monetary allowances are differentiated in relation to age, sex of children, activity, and family size. The per capita monthly allowances for clothing appear in Schedule IV.

2.5 In the situation where a client who, because of a physical or mental incapacity, is unable to do his own shopping for clothing and does not have a relative or interested person in whom he has confidence who could do this shopping for him, the regular recurring monthly clothing allowance shall not be included in the client's budget. However, in all such cases, the clothing requirement shall be granted as a special circumstance requirement as stated in Section 314.

4. HOUSEHOLD SUPPLIES

4.1 This allowance includes the supplies for laundry, household cleaning and other housekeeping items such as light bulbs, moth preventatives, etc., which are needed regularly for the maintenance of a home. The standard does not include any items of household furnishings such as dishes, linens, etc.

4.2 For the purpose of budgeting the household supply allowance, a person living alone also includes one who is living as a roomer or roomer-boarder. When a client is living as a roomer or roomer-boarder, the household supply allowance shall be interpreted as the laundry allowance.

SCHEDULE VI - MONTHLY ALLOWANCES FOR HOUSEHOLD SUPPLIES

Family Size	Allowance
Person living alone	\$ 1.90
2 person families	1.25 per person
3 or more person families	1.00 per person

PRE-ADDED SCHEDULE OF ALLOWANCES FOR PERSONAL NEEDS

A pre-added schedule of the monthly allowances for food, clothing, personal incidentals and household supplies according to age and sex of children, activity of adults and family size.

SCHEDULE VII - TOTAL MONTHLY ALLOWANCES FOR PERSONAL NEEDS

(4/56 Clothing Pricing
8/58 BRS Food Pricing
5/56 Personal Incidental Pricing
6/56 Household Supplies Pricing)

Family Member	FAMILY SIZE*			
	1	2	3	4 or more
Infant - 3 years		\$26.20	\$24.20	\$22.40
4 - 9 years		34.00	31.50	29.20
10 - 12 years		43.80	40.60	37.50
Girls: 13 - 18 years		48.30	44.90	41.70
Boys: 13 - 18 years		54.10	50.10	46.30
Adult: Minimal Activity	\$46.80	42.40	39.60	37.10
Adult: Moderate Activity	52.50	47.80	44.80	42.10
Adult: Strenuous Activity	60.90	55.40	51.90	48.70

* Family Size - Total number of people for whom marketing and food preparation are done. This number is not always identical with shelter unit.

Special Adjustments for Blindness

1. Appropriate food allowances shall be increased by 25% for those blind persons responsible for marketing and food preparation.
2. An additional clothing allowance of \$4.00 shall be made for blind persons to cover added maintenance and repair costs.
3. An additional personal incidental allowance of \$2.00 shall be added for an adult blind person who is not gainfully employed.

Gainfully Employed - If a client is gainfully employed, add \$4.50 as an additional allowance for personal incidentals.

SCHEDULE VIII - MONTHLY PER CAPITA ALLOWANCES FOR HOUSEHOLD NEEDS ITEMS

(Based on 9/58 Fuel Pricing)

A schedule of per capita allowances for heating fuel, cooking, water heating, lighting and electrical appliances, and refrigeration.

No. Persons	1	2	3	4	5	6	7 or more
Cooking	\$2.25	\$1.15	\$1.00	\$.75	\$.60	\$.60	\$.50
Water Heating	2.15	1.10	1.20	.90	.70	.80	.60
Lighting & Elec. Appliances	3.00	1.50	1.30	1.00	.80	.75	.50
Refrigeration	1.50	.75	.50	.35	.30	.25	.20
Fuel for Heat	6.00	4.00	3.35	3.00	2.80	2.70	2.60
PER CAPITA TOTALS	\$14.90	\$8.50	\$7.35	\$6.00	\$5.20	\$5.10	\$4.40

SCHEDULE IX - TOTAL ALLOWANCES ACCORDING TO FAMILY SIZE FOR HOUSEHOLD NEEDS ITEMS

(Based on 9/58 Fuel Pricing)

A schedule of total allowances according to family size for heating fuel, cooking, water heating, lighting and electrical appliances and refrigeration.

Size of Family	1	2	3	4	5	6 *
Cooking	\$2.25	\$2.30	\$3.00	\$3.00	\$3.00	\$3.60
Water Heating	2.15	2.20	3.60	3.60	3.60	4.80
Lighting & Elec. Appliances	3.00	3.00	3.90	3.90	3.90	4.50
Refrigeration	1.50	1.50	1.50	1.50	1.50	1.50
Fuel for Heat	6.00	8.00	10.10	12.00	14.00	16.20
TOTALS FOR FAMILY	\$14.90	\$17.00	\$22.10	\$24.00	\$26.00	\$30.60

* To determine family totals for families of 7 or more, use applicable per capita allowances in Schedule VIII.

SCHEDULES XI - TOTAL MONTHLY ALLOWANCES FOR PERSONAL & HOUSEHOLD NEEDS

SCHEDULE A

CHILDREN

Family Size	2	3	4	5-6	7 or more	Blind Children
Age						
Infant - 3	\$34.70	\$31.60	\$28.40	\$27.60	\$26.80	Add \$6.00 to Total
4 - 9	42.50	38.90	35.20	34.40	33.60	Add \$6.00 to Total
10 -12	52.30	48.00	43.50	42.70	41.90	Add \$6.00 to Total
Girls: 13-18	56.80	52.30	47.70	46.90	46.10	Add \$6.00 to Total
Boys : 13-18	62.60	57.50	52.30	51.50	50.70	Add \$6.00 to Total

SCHEDULE B

ADULTS

Family Size	1	2	3	4	5-6	7 or more	If Gainfully Employed
Activity							
Minimal	\$61.70	\$50.90	\$47.00	\$43.10	\$42.30	\$41.50	Add \$4.50 to Total
Moderate	67.40	56.30	52.20	48.10	47.30	46.50	Add \$4.50 to Total
Strenuous	75.80	63.90	59.30	54.70	53.90	53.10	Add \$4.50 to Total

SCHEDULE C

BLIND ADULTS RESPONSIBLE FOR MARKETING AND FOOD PREPARATION

Family Size	1	2	3	4	5-6	7 or more	If Gainfully Employed
Activity							
Minimal	\$76.15	\$64.40	\$59.90	\$55.40	\$54.60	\$53.80	Add \$4.50 to Total
Moderate	82.60	70.40	65.70	60.90	60.10	59.30	Add \$4.50 to Total
Strenuous	92.70	79.50	74.10	68.80	68.00	67.20	Add \$4.50 to Total

SCHEDULE D

BLIND ADULTS NOT RESPONSIBLE FOR MARKETING AND FOOD PREPARATION

Family Size	1	2	3	4	5-6	7 or more	If Gainfully Employed
Activity							
Minimal	\$67.70	\$56.90	\$53.00	\$49.10	\$48.30	\$47.50	Add \$4.50 to Total
Moderate	73.40	62.30	58.20	54.10	53.30	52.50	Add \$4.50 to Total
Strenuous	81.80	69.90	65.30	60.70	59.90	59.10	Add \$4.50 to Total