

**PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, November 15, 2023**

Pennsylvania Commissioners

Cherelle Parker, Chairwoman of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)
Keiwana McKinney-Forde (via Zoom)
Robert Ghormoz (via Zoom)
Gregory Schwab
James Schultz (via Zoom)

New Jersey Commissioners

Jeffrey Nash, Vice Chairman of the Board
Charles Fentress
Albert Frattali
Sara Lipsett (via Zoom)
Aaron Nelson (via Zoom)
Richard Sweeney (via Zoom)
Bruce Garganio (via Zoom)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Jalila Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
James White, Chief Financial Officer
Jerry Sahi, Incoming Chief Financial Officer
Toni Brown, Chief Administrative Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
David Aubrey, Inspector General
Stephen Holden, Deputy General Counsel
Edward Cobbs, Chief of Police
Robert Finnegan, Chief Safety and Security Officer
Tonyelle Cook-Artis, Director, Government Relations
Michael Voll, Public Safety Lieutenant
Christopher Jones, Director, Information Services
Mark Ciechon, Director, Finance, PATCO
Darcie DeBeaumont, Director, Finance, DRPA
Ricardo DeOliveira, Bridge Director, WWB/CBB
Joseph McAroy, Bridge Director, BFB/BRB (via Zoom)
Matt Licata, Acting Director Fleet Management (via Zoom)
Darlene Callands, Manager Community Relations
Amy Ash, Manager, Contract Administration
Kathleen Vandy, Assistant General Counsel
Carol Herbst, Senior Accountant (via Zoom)
Barbara Wagner, Executive Assistant to the Deputy CEO
Mike Williams, Manager, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

Others Present

Alexis Franklin, Associate Counsel, New Jersey Governor's Authorities Unit
Thomas Young, President and Chief Executive Officer, World Trade Center of Greater Philadelphia
Christopher Gibson, Esq., Archer & Greiner, P.C. (via Zoom)
Alan Kessler, Esq., Duane Morris, LLP (via Zoom)
Jessica Priselac, Esq., Duane Morris, LLP (via Zoom)

OPEN SESSION

Roll Call

The following were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, and Commissioners Frattali, Rigo, Lipsett, Ghormoz, Fentress, McKinney-Forde, Garganio, Schultz, Sweeney, Schwab, and Nelson.

Public Comment

Corporate Secretary Santarelli stated there was no public comment.

Report of the General Manager

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. GM Rink added that PATCO's Annual Santa Train will be departing on Saturday, December 2. GM Rink and PATCO President Hanson will serve as Santa's helpers. There were no questions or comments. Commissioner Fentress moved to approve the General Manager's Report and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of the October 18, 2023 PATCO Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the October 18, 2023 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and covering the Month of October 2023

Chairwoman Parker stated that the List of Previously Approved Payments covering the month of October 2023 was previously provided to all Commissioners. There were no questions or comments. Commissioner Schwab moved to receive and file the List and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of October 2023

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of October 2023 was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the List and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Balance Sheet and Equity Statement dated August 31, 2023

Chairwoman Parker stated that the Balance Sheet and Equity Statement dated August 31, 2023, was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the Balance Sheet and Equity Statement and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of October 31, 2023

Chairwoman Parker stated that the Minutes of the October 31, 2023 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on October 31, 2023

Chairwoman Parker stated that there were two (2) Resolutions from the October 31, 2023 Operations & Maintenance Committee Meeting for consideration:

PATCO-23-018 Hazardous and Biohazardous Waste Removal, Disposal and Emergency Response Services for PATCO Facilities

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate a contract with ACV Environmental Services, Inc. to perform hazardous and biohazardous waste removal, disposal, and emergency response services in accordance with State and Federal regulations for PATCO's facilities for a period of two (2) years, with an option for a third year. The first two years will be in the amount of \$60,000 each and the one (1) year option in the amount of \$65,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

PATCO-23-019 Sole/Single Source Vendors for Replacement Parts for PATCO-CY 2024

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to enter into sole or single source procurement contracts for the purchase of replacement parts and components from approved vendors to support PATCO's critical operations and maintain particular rail rolling stock of parts and components for equipment that are manufactured by these vendors with proprietary rights to the original design. The vendors listed include Alstom Transport for the NTE of \$450,000.00; Cubic Transportation Systems for the NTE of \$275,000.00; Helwig Carbon Products for the NTE of \$180,000.00; Quester Tangent for the NTE of \$250,000.00; Technologies Lanka for the NTE of \$150,000.00; UKM Transit Products for the NTE of \$175,000.00; WABTEC for the NTE of \$350,000.00; and WABTEC Global Services for the NTE of \$350,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All

Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Unfinished Business

Chairwoman Parker stated there were no Unfinished Business items.

New Business

PATCO-23-020 Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)

Manager of Contract Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the seventeen (17) pending PATCO contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

PATCO-23-021 2024 PATCO Board and Committee Meetings Schedule

General Counsel and Board Secretary Santarelli presented the Summary Statement and Resolution seeking Board approval and adoption of the schedules for the PATCO Board and Committee meetings for the year 2024. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Executive Session

Chairwoman Parker stated there were no Executive Session items.

Commissioner McKinney-Forde congratulated Chairwoman Parker on her election as the 100th mayor, and first woman mayor, for the City of Philadelphia. Vice Chair Nash noted Chairwoman Parker is also the first woman Chair to the DRPA/PATCO Boards.

Adjournment

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Fentress moved to adjourn the Meeting. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:18 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary