

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, October 18, 2023**

**Pennsylvania Commissioners**

Cherelle Parker, Chairwoman of the Board  
Christal Pike-Nase (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)  
Keiwana McKinney (via Zoom)  
Robert Ghormoz (via Zoom)  
Donna Powell (via Zoom)  
Gregory Schwab (via Zoom)  
James Snell (for Pennsylvania Treasurer Stacy Garrity) (via Zoom)  
James Schultz

**New Jersey Commissioners**

Jeffrey Nash, Vice Chairman of the Board  
Charles Fentress  
Albert Frattali  
Sara Lipsett  
Daniel Christy (via Zoom)  
Aaron Nelson (via Zoom)  
Richard Sweeney (via Zoom)  
Bruce Garganio (via Zoom)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
James White, Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
David Aubrey, Inspector General  
Stephen Holden, Deputy General Counsel  
Edward Cobbs, Chief of Police  
Robert Finnegan, Chief Safety and Security Officer  
Rohen Hepkins, Assistant PATCO General Manager  
Tonyelle Cook-Artis, Director, Government Relations  
Darlene Callands, Manager Community Relations  
Amy Ash, Manager, Contract Administration  
Christopher Jones, Director, Information Services  
Mark Ciechon, Director, Finance, PATCO  
Darcie DeBeaumont, Director, Finance, DRPA  
Kathleen Vandy, Assistant General Counsel  
Carol Herbst, Senior Accountant (via Zoom)  
Ricardo DeOliveira, Bridge Director, WWB/CBB (via Zoom)  
Joseph McAroy, Bridge Director, BFB/BRB (via Zoom)  
Matt Licata, Acting Director Fleet Management (via Zoom)

Annette Melendez-Freeman, Acting Bridge Director, BFB/BRB (via Zoom)  
Dawn Whiton, Executive Assistant to the CEO  
Barbara Wagner, Executive Assistant to the Deputy CEO  
Mike Williams, Manager, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

**Others Present**

Janice Venables, Associate Counsel, New Jersey Governor’s Authorities Unit  
William Ryan, Esq., Archer & Greiner, P.C. (via Zoom)  
Alan Kessler, Esq., Duane Morris, LLP (via Zoom)  
Jessica Priselac, Esq., Duane Morris, LLP (via Zoom)  
Eulisis Delgado, Custodian, PATCO  
Alan Becker, Citizens Advisory Committee

**OPEN SESSION**

**Moment of Silence and Pledge of Allegiance**

Chairwoman Parker requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll.

**Roll Call**

The following were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, and Commissioners Frattali, Pike-Nase, Lipsett, Ghormoz, Fentress, Snell, Powell, Christy, McKinney-Forde, Garganio, Schultz, Sweeney, Schwab, and Nelson.

**Public Comment**

Corporate Secretary Santarelli stated there was no public comment.

**Report of the Chief Executive Officer**

Chief Executive Officer Hanson stated that his Report stood as previously submitted. There were no questions or comments. Commissioner Fentress moved to approve the CEO’s Report and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Report of the Chief Financial Officer**

Chief Financial Officer White stated that his Report stood as previously submitted. He gave a status report on the Capital and Operating Budgets. There were no questions or comments from Commissioners.

**Approval of the September 20, 2023 DRPA Board Meeting Minutes**

Chairwoman Parker stated that the September 20, 2023 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Garganio moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Approval of the Second Quarter 2023 Financial Statement and Footnotes**

Chairwoman Parker stated that the Second Quarter 2023 Financial Statements and Footnotes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections related to the Statement. Commissioner Fentress moved to approve the Statement and Footnotes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Payments covering the Month of September 2023**

Chairwoman Parker stated that the List of Previously Approved Payments covering the month of September 2023, was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of September 2023**

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of September 2023, was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of October 3, 2023**

Chairwoman Parker stated that the Minutes of the October 3, 2023 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Schultz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on October 3, 2023**

Chairwoman Parker stated that there was one (1) Resolution from the October 3, 2023 Operations & Maintenance Committee Meeting for consideration:

**DRPA-23-086            12-K Woodcrest Platform Rehabilitation and  
Collingswood Headhouse**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to negotiate a construction contract with the firm of A.P. Construction, Inc. to perform Construction Services for the Woodcrest Station Platform Rehabilitation and Collingswood Station Headhouse Improvements Project, in the amount of \$22,835,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of October 4, 2023**

Chairwoman Parker stated that the Minutes of the October 4, 2023 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Schultz moved to approve the Minutes and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on October 4, 2023**

Chairwoman Parker stated that there were nine (9) Resolutions from the October 4, 2023 Finance Committee Meeting for consideration:

**DRPA-23-087                      Franklin Square Network Equipment**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board approval to negotiate a contract with ePlus Technology, Inc. for the procurement of hardware needed to implement network connectivity and security for the reopening of the Franklin Square Station. The contract will be in an amount not to exceed \$181,047.40. This purchase is provided with pricing under the Commonwealth of Pennsylvania's COSTARS 3 Hardware contract. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt the Resolution and Commissioner Schultz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

The following seven (7) Summary Statements and Resolutions were discussed in a group and voted on as one:

**DRPA-23-088                      Renewal of DRPA/PATCO Commercial Non-Bridge Property Policy**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the proposed 12-month renewal indication from incumbent Affiliated FM Global Insurance Company for the DRPA/PATCO Commercial Non-Bridge Property insurance policy. The policy will be effective December 31, 2023, through December 31, 2024, at an estimated premium indication of \$814,495.00; with a \$500 million loss limit; net of commission.

**DRPA-23-089                      Renewal of DRPA/PATCO Commercial General Liability Policy**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the renewal indication offered by the incumbent Lexington Insurance Company for the DRPA/PATCO Commercial General Liability insurance policy. The policy will be effective December 31, 2023, through December 31, 2024, at an estimated premium indication range of \$152,700.00 to \$158,370.00. The policy will be \$1 million per occurrence/\$5 million aggregate; net of commission.

**DRPA-23-090                      Renewal of DRPA Excess Workers' Compensation & Employers' Liability Policy**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the proposed renewal premium indication from incumbent Safety National Casualty Corporation for the DRPA Excess Workers' Compensation & Employers' Liability policy. All DRPA Workers' Compensation claims are self-insured up to the first \$1 million. Claims that exceed \$1 million are payable by the insurance company. The policy provides a specific loss limit of \$25 million for each accident, plus a \$1 million Employers' Liability Limit, both subject to a \$1 million self-insured retention. The policy will be effective December 31, 2023, through December 31, 2024, at the estimated annual premium indication of \$176,657.00; net of commission.

**DRPA-23-091                      Renewal of DRPA/PATCO Commercial Umbrella Liability Policy**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the proposed 12-month renewal indication from incumbent National Fire & Marine Insurance Company for the DRPA/PATCO Commercial Umbrella Liability policy. The policy will be effective December 31, 2023, through December 31, 2024, at the estimated 12-month indication range of \$410,125.00 to \$429,300.00 (including TRIPRA); for a \$4 million per occurrence/aggregate limit; net of commission.

**DRPA-23-092                      Renewal of Marine General Liability, Hull & Machinery, Including Protection & Indemnity, and Marine Umbrella Liability Insurance Policies**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the proposed non-binding 12-month renewal premium indication from incumbent Starr Indemnity & Liability Insurance Company for the Marine General Liability, Hull & Machinery, including Protection & Indemnity, and Marine Umbrella Liability Insurance policies. The policies will be effective December 31, 2023, through December 31, 2024, at the estimated 12-month indication range of \$36,510.50 (including TRIPRA); net of commission.

**DRPA-23-093                      Renewal of DRPA/PATCO Public Officials and Employment Practices Liability Policy**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the proposed 12-month renewal premium quote from incumbent ACE American Insurance Company (dba Chubb) for the DRPA/PATCO Public Officials and Employment Practices Liability policies. The policy will be effective December 31, 2023, through December 31, 2024, at the estimated 12-month premium of \$245,411.00 (including the NJ PLIGA tax); for a \$15 million limit per occurrence and in the aggregate; subject to a defense cap of \$15 million; net of commission.

**DRPA-23-094            Renewal of the DRPA Law Enforcement/Police  
Professional Liability Policy**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the proposed 12-month renewal premium indication from incumbent Greenwich Insurance Company for the DRPA Law Enforcement/Police Professional Liability Policy. The policy will be effective December 31, 2023, through December 31, 2024, at the estimated 12-month premium of \$168,153.00 (including a \$395.00 annual policy fee and NJ PLIGA tax); \$2 million per occurrence and \$2 million per aggregate; net of commission.

Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolutions DRPA-23-088, DRPA-23-089, DRPA-23-090, DRPA-23-091, DRPA-23-092, DRPA-23-093, and DRPA-23-094. There were no questions. Commissioner Lipsett moved to adopt the Resolutions and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the motion.

**DRPA-23-095            Age 65 & Over Retiree Medicare Part D Prescription  
Benefit – 2024 (DRPA/PATCO)**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to contract with incumbent Horizon Medicare Blue Group Rx for the provision of an Age 65 & Over Retiree Medicare Part D Prescription Benefit (DRPA/PATCO). The policy will be effective December 31, 2023, through December 31, 2024, for a no change in rate (0%), maintaining the current \$91.47 PMPM rate; with an estimated annual premium of \$745,298.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. Commissioner Frattali moved to adopt the Resolution and Commissioner Schultz seconded the motion. Commissioner Fentress abstained from the vote. All the other Commissioners in attendance voted to approve the motion.

**Citizens' Advisory Committee Report**

Alan Becker provided the Citizens' Advisory Committee report.

**Unfinished Business**

Chairwoman Parker stated there were no Unfinished Business items.

**New Business**

**DRPA-23-096            Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)**

Manager of Contract Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the three (3) pending DRPA contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Powell seconded the

motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Chairwoman Parker and the Commissioners discussed two additional New Business items for the executive team, counsel, and the Governors of Pennsylvania and New Jersey Governors to actively address before the end of 2023:

1. Recommendations for changes to certain policies addressing recruitment and the filling of vacant positions.
2. Bridge tolls and PATCO fares for employees commuting to work at DRPA and PATCO facilities.

Vice Chairman Nash stated that he supports moving forward with these items.

**The DRPA Board Meeting was held in abeyance at 9:36 a.m.**

**Adjournment**

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Fentress moved to adjourn. Commissioner McKinney-Forde seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:46 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary