



**State of New Jersey**

**DEPARTMENT OF HUMAN SERVICES  
DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES**

ADMINISTRATIVE OFFICES  
QUAKERBRIDGE PLAZA—BUILDING 5 & 7 & 12  
QUAKERBRIDGE ROAD  
TRENTON, NEW JERSEY 08619

ADDRESS REPLY TO:  
CN-712  
TRENTON, NEW JERSEY 08625

**MEDICAID COMMUNICATION 88-20**

**Date:** May 31, 1988

**To:** County Welfare Agency/Board of Social Service

**Subject:** AIDS Community Care Alternatives Program (ACCAP) -  
Operational Procedures Manual

This is a follow-up to Medicaid Communications 87-10 and 88-9 which described the AIDS Community Care Alternatives Program and subsequent amendments to the waiver.

Since the start of ACCAP, 276 people have been served with 180 currently active on the program. As of the beginning of the second year of this waived program, we can serve up to 600 people at any one time and 1,000 individuals during the third waived year. The waiver is renewable for a five-year period.

Attached is the ACCAP Operational Procedures Manual which include changes since the waiver was implemented on March 1, 1987.

Most of the forms and procedures specified in this manual are also used by our other waived programs. (Community Care Program for the Elderly and Disabled and the Model Waivers). Various aspects of the enrollment process, case management sites and some forms are unique to ACCAP and should be noted:

1. SSI eligibles apply for ACCAP through the Medicaid District Offices (see pages 7 and 11 through 13). Formerly SSI eligibles applied through the Institutional Services Section. This was revised as of 4/1/88
2. Case Management Sites (Appendix AA)
3. Cover Letter to the Physician (Appendix E)
4. Client Profile revision to include AIDS risk factors (Appendix BB)
5. Recent amendments to ACCAP are the inclusion of HIV positive children under the age of two and the new service of Specialized Group Foster Care Home for Children (see page 4)

6. Guidelines are included for most of the forms. Forms may be ordered from the Division's General Services Unit by calling (609) 588-2709.

Carefully review this Operational Procedures Manual. Any questions should be directed to the regional representative at the Office of Home Care Programs, (609) 588-2620.

Sincerely yours,



Thomas M. Russo, Director  
Division of Medical Assistance  
and Health Services

TMR:Kc

Attachments

cc: Odella T. Welch  
Deputy Commissioner

Marion E. Reitz, Director  
Division of Public Welfare

William Waldman, Director  
Division of Youth and Family Services

Barbara Kern, Chief  
Special Child Health Program

Case Management Sites