

**PORT AUTHORITY TRANSIT CORPORATION  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, October 18, 2023**

**Pennsylvania Commissioners**

Cherelle Parker, Chairwoman of the Board  
Christal Pike-Nase (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)  
Keiwana McKinney (via Zoom)  
Robert Ghormoz (via Zoom)  
Donna Powell (via Zoom)  
Gregory Schwab (via Zoom)  
James Snell (for Pennsylvania Treasurer Stacy Garrity) (via Zoom)  
James Schultz

**New Jersey Commissioners**

Jeffrey Nash, Vice Chairman of the Board  
Charles Fentress  
Albert Frattali  
Sara Lipsett  
Daniel Christy (via Zoom)  
Aaron Nelson (via Zoom)  
Richard Sweeney (via Zoom)  
Bruce Garganio (via Zoom)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
James White, Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
David Aubrey, Inspector General  
Stephen Holden, Deputy General Counsel  
Edward Cobbs, Chief of Police  
Robert Finnegan, Chief Safety and Security Officer  
Rohen Hepkins, Assistant PATCO General Manager  
Tonyelle Cook-Artis, Director, Government Relations  
Darlene Callands, Manager Community Relations  
Amy Ash, Manager, Contract Administration  
Christopher Jones, Director, Information Services  
Mark Ciechon, Director, Finance, PATCO  
Darcie DeBeaumont, Director, Finance, DRPA  
Kathleen Vandy, Assistant General Counsel  
Carol Herbst, Senior Accountant (via Zoom)  
Ricardo DeOliveira, Bridge Director, WWB/CBB (via Zoom)  
Joseph McAroy, Bridge Director, BFB/BRB (via Zoom)  
Matt Licata, Acting Director Fleet Management (via Zoom)  
Annette Melendez-Freeman, Acting Bridge Director, BFB/BRB (via Zoom)

Dawn Whiton, Executive Assistant to the CEO  
Barbara Wagner, Executive Assistant to the Deputy CEO  
Mike Williams, Manager, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

### **Others Present**

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit  
William Ryan, Esq., Archer & Greiner, P.C. (via Zoom)  
Alan Kessler, Esq., Duane Morris, LLP (via Zoom)  
Jessica Priselac, Esq., Duane Morris, LLP (via Zoom)  
Eulisis Delgado, Custodian, PATCO  
Alan Becker, Citizens Advisory Committee

### **OPEN SESSION**

### **Roll Call**

The following were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, and Commissioners Frattali, Pike-Nase, Lipsett, Ghormoz, Fentress, Snell, Powell, Christy, McKinney-Forde, Garganio, Schultz, Sweeney, Schwab, and Nelson.

### **Public Comment**

Corporate Secretary Santarelli stated there was no public comment.

### **Report of the General Manager**

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. There were no questions or comments. Commissioner Sweeney moved to approve the General Manager's Report and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Approval of the September 20, 2023 PATCO Board Meeting Minutes**

Chairwoman Parker stated that the Minutes of the September 20, 2023 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Receipt and Filing of the List of Previously Approved Payments and covering the Month of September 2023**

Chairwoman Parker stated that the List of Previously Approved Payments covering the month of September 2023 was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the List and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of September 2023**

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of September 2023 was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and

Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Balance Sheet and Equity Statement dated July 31, 2023**

Chairwoman Parker stated that the Balance Sheet and Equity Statement dated July 31, 2023, was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the Balance Sheet and Equity Statement and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of October 3, 2023**

Chairwoman Parker stated that the Minutes of the October 3, 2023 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Schultz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on October 3, 2023**

Chairwoman Parker stated that there was one (1) Resolution from the October 3, 2023 Operations & Maintenance Committee Meeting for consideration:

**PATCO-23-015      Access Control and Fire Protection Systems Inspection Program**

PATCO General Manager John Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate a contract with Johnson Controls to continue to perform an Access Control and Fire Detection Inspection Program throughout the PATCO system, in an amount not to exceed \$320,054.80 for the term of five (5) years. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of October 4, 2023**

Chairwoman Parker stated that the Minutes of the October 4, 2023 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Garganio moved to approve the Minutes and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on October 4, 2023**

Chairwoman Parker stated that there was one (1) Resolution from the October 4, 2023 Finance Committee Meeting for consideration:

**PATCO-23-016      Renewal of PATCO Excess Workers' Compensation & Employers' Liability Insurance**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board authorization to accept the proposed 12-month renewal indication from incumbent Safety National Casualty Company for the PATCO Excess Workers' Compensation & Employers' Liability insurance policy. The policy will be effective December 31, 2023, through December 31, 2024. The policy provides a loss limit of \$25 million for each accident, plus a \$1 million Employers' Liability Limit, both subject to a \$1 million self-insured retention. The estimated annual premium indication is \$157,705.00, net of commission. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schultz moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

### **Unfinished Business**

Chairwoman Parker stated there were no Unfinished Business items.

### **New Business**

#### **PATCO-23-017      Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)**

Manager of Contract Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the one (1) pending PATCO contract identified in the attachment to the Resolution. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Schultz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

### **Executive Session**

Chairwoman Parker stated there were no Executive Session items.

### **Adjournment**

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Fentress moved to adjourn the Meeting. Commissioner McKinney-Forde seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:46 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary