

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ
Thursday, September 20, 2018**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale; via telephone)
Robert Borski (for Pennsylvania Treasurer Joseph Torsella)
Christopher Lewis, Esq. (via telephone)
Joseph Martz (via telephone)
Donna Powell
Angelina Perryman (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board (via telephone)
Albert Frattali
Aaron Nelson (for Ricardo Taylor)
Frank DiAntonio
Richard Sweeney
Charles Fentress
Daniel Christy
Bruce Garganio

DRPA/PATCO Staff

Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget/Financial Analysis, Finance
Christina Maroney, Director, Strategic Initiatives
Toni P. Brown, Chief Administrative Officer
Robert P. Hicks, Chief Operating Officer
David Aubrey, Acting Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff (Continued)

Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Mike Reher, Sergeant, Public Safety
Richard Mosback, Director, Procurement DRPA/PATCO
Rich Betts, Manager, Procurement & Stores
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Mike Howard, Principal Engineer
Brigitte Kordzian, Senior Engineer
Mike Williams, Acting Manager, Corporate Communications
Darlene Callands, Manager, Community Relations
Amy Ash, Manager, Contracts Administration
Valerie Bradford, Bridge Director, Benjamin Franklin and Betsy Ross Bridges
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO

Others Present

Adam Sternbach, Associate Counsel, New Jersey Governor's Authorities Unit (via telephone)
David Rapuano, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
Erica Antoine, Project Manager, Burns Engineering
Greg Mastalerz, Lead Architect, Sowinski Sullivan Architects
Clay Payne, Burns Engineering
Luigi Data, Wells Fargo
Linda Hallowell, Wells Fargo
Arnold Alsom, PNC
Alan Becker, prospective Citizens Advisory Committee member
Joe Quigley

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:00 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Borski, Martz, Powell, Frattali, Sweeney, Christy, Murphy, Lewis, Perryman, Garganio, DiAntonio, Nelson and Fentress.

Public Comment

There were no comments.

Report of the Chief Executive Officer

Deputy CEO Wing stated that the CEO report stood as previously submitted. Commissioner Nelson moved to approve the CEO's Report and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Presentation by Chief Engineer Venuto regarding the Reopening of Franklin Square

Chief Engineer Venuto gave a brief statement regarding the upcoming reopening of the Franklin Square PATCO Station. Mr. Mastalerz, the lead architect from Sowinski Sullivan Architects, gave a presentation on the work that will be done to both the park area and the station area of Franklin Square. Senior Engineer Kordzian went over the project schedule and noted that the completion due-date is December of 2022.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. He stated that the next few months will be active, with the capital and operating budgets being submitted to the Finance Department. Mr. White stated that they are forming a bond team for the bond deals during the latter part of November or December of 2018.

Approval of the August 15, 2018 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the August 15, 2018 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Garganio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of August 2018 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of August 2018

Chairman Boyer stated that the Monthly List of Payments covering the month of August 2018 and the Monthly List of Purchase Orders and Contracts covering the month of August 2018 were previously provided to all Commissioners. Commissioner Frattali moved to receive and file the lists and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Finance Committee Meeting Minutes of September 5, 2018

Chairman Boyer stated that the Minutes of the September 5, 2018 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Powell seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on September 5, 2018

Chairman Boyer stated that there were three (3) Resolutions from the September 5, 2018 Finance Committee Meeting for consideration and introduced the following:

**DRPA-18-080 Active Benefit-Eligible Employees Under Age 65,
Retiree and Eligible Dependents – Health Benefits
2019 (DRPA/PATCO)**

Commissioner Frattali moved to approve Resolution DRPA-18-080 and Commissioner DiAntonio seconded the motion. Commissioner Fentress abstained from voting. All other Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

**DRPA-18-081 Camera/Call Box & CBB Datacenter Maintenance
Agreement**

DRPA-18-082 Active Directory Upgrade

Commissioner Fentress moved to approve Resolutions DRPA-18-081 and DRPA-18-082 and Commissioner Frattali seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

Approval of Audit Committee Meeting Minutes of September 5, 2018

Chairman Boyer stated that the Minutes of the September 5, 2018 Audit Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Garganio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolution Approved by the Audit Committee on September 5, 2018

Chairman Boyer stated that there was one (1) Resolution from the September 5, 2018 Audit Committee Meeting for consideration and introduced the following:

**DRPA-18-083 Approval of Citizens Advisory Committee Membership
Nominations: Alan Becker, Martin King and Pamela
Mack-Brooks**

Commissioner Fentress moved to approve Resolution DRPA-18-083 and Commissioner Christy seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of September 11, 2018

Chairman Boyer stated that the Minutes of the September 11, 2018 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Fentress seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on September 11, 2018

Chairman Boyer stated that there were five (5) Resolutions from the September 11, 2018 Operations & Maintenance Committee Meeting for consideration and introduced the following:

DRPA-18-084	Program Management Services for Capital Improvement Projects
DRPA-18-085	E-Builder Enterprise Program Management System
DRPA-18-086	License Agreements – Fiber Optic Cables on BFB – Century Link and MCI Metro Access/Verizon
DRPA-18-087	Public Safety 800 MHZ Radio Upgrade Replacement
DRPA-18-088	Maintenance Contract for Andover Traffic Control And HVAC Systems for DRPA Bridge Facilities

Commissioner Fentress moved to approve Resolutions DRPA-18-084 through DRPA-18-088 and Commissioner Frattali seconded the motion. Christy abstained from voting on DRPA-18-084. All other Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

Approval of Labor Committee Meeting Minutes of September 11, 2018

Chairman Boyer stated that the Minutes of the September 11, 2018 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Christy moved to approve the Minutes and Commissioner Nelson seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on September 11, 2018

Chairman Boyer stated that there were two (2) Resolutions from the September 11, 2018 Labor Committee Meeting for consideration and introduced the following:

DRPA-18-089	Appointment of Inspector General and Creation of Position, “Manager, Ethics and Compliance”
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Commissioner Fentress moved to approve Resolutions DRPA-18-089 and Commissioner Powell seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

DRPA-18-090 Interim Collective Bargaining Agreements Extension

Commissioner Frattali moved to approve Resolutions DRPA-18-090 and Commissioner Fentress seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

Alan Becker gave a brief statement regarding their informative meetings with Engineering and PATCO and the ongoing projects of concern.

New Business

Chairman Boyer reported that there was one (1) item of New Business for consideration, and introduced the following:

**DRPA-18-091 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Fentress moved to adopt Resolution DRPA-18-091 and Commissioner Powell seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Adjournment

With no further DRPA business to discuss, Commissioner Fentress moved to adjourn the DRPA Board Meeting and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:25 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary