

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ
Wednesday, February 21, 2018**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of the DRPA/PATCO Board
Christopher Lewis, Esq.
Joseph Martz
Donna Powell
Sean Murphy, Esq. (for Pennsylvania Auditor General Eugene DePasquale)
Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman
Albert Frattali
Aaron Nelson (for Ricardo Taylor)
Richard Sweeney
Frank DiAntonio
Bruce Garganio
Daniel Christy
Charles Fentress

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO
Maria Wing, Deputy Chief Executive Officer (via telephone)
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Gerald Faber, Assistant General Counsel
Kathleen Vandy, Assistant General Counsel
James White, Chief Financial Officer
Orville Parker, Acting Director of Revenue, Finance
John Lotierzo, Director of Finance
Jennifer DePoder, Financial Analyst, Finance
Christina Maroney, Director, Strategic Initiatives
Patty Griffey, Manager, Revenue Audit, Finance
Jack Pfeffer, Revenue Analyst, Finance
Toni P. Brown, Chief Administrative Officer
Robert P. Hicks, Chief Operating Officer
David Aubrey, Acting Inspector General

John Rink, General Manager, PATCO

DRPA/PATCO Staff (Continued)

Rohan Hepkins, Assistant General Manager, PATCO

Mark Ciechon, Director of Finance, PATCO

Kevin Hyslop, Senior Accountant, PATCO

Richard Mosback, Director, Procurement, DRPA/PATCO

Rich Betts, Acting Manager, Procurement

William Shanahan, Director, Government Relations

Tonyelle Cook-Artis, Manager, Government Relations

Michael Venuto, Chief Engineer

Kevin LaMarca, Director, Information Services

Ellen Preston, Senior Project Manager

Kyle Anderson, Director, Corporate Communications

Mike Williams, Graphic Design Administrator, Corporate Communications

Jack Stief, Chief of Police, Public Safety

Darlene Callands, Manager, Community Relations

Amy Ash, Manager, Contract Administration

Fritz Sims, Supervisor, Print Shop

Lawrence Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges

Richard Ludovich, Fleet Manager, Benjamin Franklin Bridge

Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC

Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC

Dawn Whiton, Executive Assistant to the CEO and Deputy CEO

William Simons, Retiree (DRPA)

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit

Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office

David Rapuano, Esq., Archer & Greiner (New Jersey Counsel)

Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)

Jeffrey Pollack, Esq., Duane Morris LLP

Patrick Kearney, Esq., Duane Morris

William G. Kelly, Esq., Gerber Ciano Kelly Brady LLP (representing Corcon, Inc.)

Dominic A. DiBrito, President, LTK Engineering Services

Louis Lyras, CEO, Corcon, Inc.

David Hatherill, President, Corcon, Inc.

David Dix, President, Luminous Strategies

Arnold Alston, PNC Financial Services Group

Craig Hrinkevich, Wells Fargo

Daniel Norfleet, Citizens Advisory Committee

Alan Becker

Joe Quigley

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:12 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Lewis, Martz, Borski, Powell, Frattali, Sweeney, Christy, Garganio, Murphy, DiAntonio, Nelson and Fentress.

Statement from Chairman Boyer

Chairman Boyer stated that he wanted to take a moment to remember the children and teachers who lost their lives in Florida last week and give special thanks to Chief Stief, Public Safety and Homeland Security for keeping our buildings and assets safe.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that his report stood as previously submitted. He recognized retiree William Simons, a DRPA HVAC Technician for 15 years. Mr. Hanson also congratulated the CFO White and his finance team for receiving the GFOA Award for financial reporting for the 25th consecutive year. Mr. Hanson then announced that under his emergency powers he had authorized repair work associated with the Conrail/PATCO incident of January 29th. He listed the firms who were associated with the repairs and the amounts expended. He stated that, although service was restored by Thursday afternoon, February 1st with temporary measures, the firms were still in the process of designing permanent repairs.

Commissioner Fentress moved to approve the CEO's Report and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. Mr. White thanked CEO Hanson for the recognition of his team for receiving the GFOA Certificate and he thanked all of the departments within the DRPA and PATCO who helped. Lastly, Mr. White stated that DRPA expects to close on the LOC renewal with Barclay on February 23, 2018.

Approval of the January 17, 2018 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the January 17, 2018 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner

Sweeney seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of January 2018 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of January 2018

Chairman Boyer stated that the Monthly List of Payments covering the month of January 2018 and the Monthly List of Purchase Orders and Contracts covering the month of January 2018 were previously provided to all Commissioners. Commissioner Garganio moved to receive and file the Lists and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 6, 2018

Chairman Boyer stated that the Minutes of the February 6, 2018 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 6, 2018

Chairman Boyer stated that there were twelve (12) Resolutions from the February 6, 2018, Operations & Maintenance Committee Meeting for consideration. Chairman Boyer introduced the following three (3) Resolutions:

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| DRPA-18-010 | Contract No. CB-31-2016(R), Commodore Barry Bridge Painting Phase 2 – Pennsylvania Approach Span |
| DRPA-18-011 | Capital Project Contract Modification |
| DRPA-18-012 | Contract No. PATCO-57-2016(R), Woodcrest Parking Lot Rehabilitation |

Commissioner Sweeney moved to adopt Resolutions DRPA-18-010, DRPA-18-011 and DRPA-18-012 and Commissioner Frattali seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Chairman Boyer next introduced the following five (5) Resolutions:

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|--------------------|---|
| DRPA-18-013 | Auto Parts Contract for DRPA and PATCO |
| DRPA-18-014 | One (1) 2018 Elgin Broom Bear Street Sweeper |
| DRPA-18-015 | Two (2) 2018 Aerial Equipment Trucks |

- DRPA-18-016 Four (4) 2018 Swap Loaders**
- DRPA-18-017 Two (2) 2018 Ford F-150 Super Cab Trucks**
Two (2) 2018 Ford F-250 Crew Cab Trucks
Two (2) 2018 Ford F-350 Crew Cab Trucks
One (1) 2018 Ford F-550 Regular Cab Truck
Two (2) 2018 Ford Escapes

Commissioner Martz moved to adopt Resolutions DRPA-18-013, DRPA-18-014, DRPA-18-015 DRPA-18-016 and DRPA-18-017 and Commissioner Sweeney seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Chairman Boyer next introduced the following four (4) Resolutions:

- DRPA-18-018 Federal Transit Administration Section**
5307/5340 Grant Application
- DRPA-18-019 Federal Transit Administration Section 5337**
Grant Application (State of Good Repair)
- DRPA-18-020 PARTSWG Regional Public Security Awareness**
Project, Phase VII
- DRPA-18-021 Haddon Township Earth Day Event at the**
Westmont Station Parking Lot

Commissioner Martz moved to adopt Resolutions DRPA-18-018, DRPA-18-019, DRPA-18-020 and DRPA-18-021 and Commissioner Garganio seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Approval of Labor Committee Meeting Minutes of February 6, 2018

Chairman Boyer stated that the Minutes of the February 6, 2018 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Christy moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolution Approved by the Labor Committee on February 6, 2018

Chairman Boyer stated that there was one (1) Resolution from the February 6, 2018 Labor Committee Meeting for consideration. Chairman Boyer introduced the following Resolution:

- DRPA-18-022 Outside Employment**

Chairman Boyer asked Ms. Brown to give a brief summary of the Resolution. Ms. Brown stated that there were seven (7) employees at director level or above who requested to be permitted to engage in outside employment. She said that their outside employment would have no negative impact on Authority business and there were no conflicts of interest.

Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Approval of Finance Committee Meeting Minutes of February 7, 2018

Chairman Boyer stated that the Minutes of the February 7, 2018 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Garganio moved to approve the Minutes and Commissioner Borski seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on February 7, 2018

Chairman Boyer stated that there were three (3) Resolutions from the February 7, 2018, Finance Committee Meeting for consideration, and introduced the following:

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| DRPA-18-023 | Authorization to Reallocate Certain Unspent PDP Bond, Series B of 1999 Proceeds for a Certain Other Capital Project (See DRPA Resolutions 99-051, 08-020, 09-052, 09-100 And 11-111) |
| DRPA-18-024 | Application Management Support and Hosting Services for Current ERP System |
| DRPA-18-025 | Upgrades to Enterprise Resource Planning System |

Commissioner Martz moved to adopt all three (3) Resolutions and Commissioner Powell seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

Daniel Norfleet gave a brief statement on behalf of the Citizens Advisory Committee. He complimented CEO Hanson and General Manager Rink with regard to the Authority's handling of the Super Bowl parade commuters and the Conrail incident.

New Business

Chairman Boyer reported that there was one (1) item of New Business for consideration, and introduced the following:

DRPA-18-026

**Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Nelson moved to adopt the Resolution and Commissioner Frattali seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

MEETING HELD IN ABEYANCE

At 9:33 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

OPEN SESSION

Adjournment

With no further DRPA business to discuss, Commissioner DiAntonio moved to adjourn the DRPA Board Meeting and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 10:48 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary