

TITLE 1

OFFICE OF ADMINISTRATIVE LAW

CHAPTER 1

UNIFORM ADMINISTRATIVE PROCEDURE RULES

Authority

N.J.S.A. 52:14F-5(e), (f) and (g).

Source and Effective Date

R.1992 d.213, effective April 21, 1992.
See: 24 N.J.R. 321(a), 24 N.J.R. 1873(b).

Executive Order No. 66(1978) Expiration Date

Chapter 1, Uniform Administrative Procedure Rules, expires on April 21, 1997.

Chapter Historical Note

Chapter 1, originally Uniform Administrative Procedure Rules of Practice, was adopted as R.1980 d.275, effective July 1, 1980, repealing the administrative hearing rules of the Division of Administrative Procedure at N.J.A.C. 15:15-10. See: 11 N.J.R. 479(a), 12 N.J.R. 234(a), 12 N.J.R. 362(a). Subsequently, Chapter 1 was amended by the following rule adoptions:

R.1981 d.55, effective February 17, 1981. See: 13 N.J.R. 3(b), 13 N.J.R. 114(a).

R.1981 d.116, effective May 7, 1981. See: 13 N.J.R. 2(a), 13 N.J.R. 254(b).

R.1981 d.443, effective November 16, 1981. See: 13 N.J.R. 254(c), 13 N.J.R. 842(a).

R.1982 d.87, effective April 5, 1982. See: 14 N.J.R. 2(a), 14 N.J.R. 335(a).

R.1982 d.150, effective May 17, 1982. See: 14 N.J.R. 4(a), 14 N.J.R. 471(a).

R.1982 d.295, effective September 7, 1982. See: 14 N.J.R. 606(b), 14 N.J.R. 975(b).

R.1982 d.467, effective January 3, 1983. See: 14 N.J.R. 486(a), 15 N.J.R. 23(a).

R.1983 d.268, effective July 5, 1983. See: 15 N.J.R. 582(a), 15 N.J.R. 1093(a).

R.1983 d.515, effective November 21, 1983. See: 15 N.J.R. 1399(a), 15 N.J.R. 1939(a).

R.1983 d.550, effective December 5, 1983. See: 15 N.J.R. 1400(b), 15 N.J.R. 2032(a).

R.1984 d.368, effective September 4, 1984. See: 16 N.J.R. 1413(a), 16 N.J.R. 2354(a).

R.1984 d.445, effective October 1, 1984. See: 16 N.J.R. 1636(a), 16 N.J.R. 2518(a).

R.1984 d.476, effective October 15, 1984 (operative November 14, 1984). See: 16 N.J.R. 1408(a), 16 N.J.R. 2777(a).

R.1984 d.490, effective November 5, 1984. See: 16 N.J.R. 2320(a), 16 N.J.R. 3004(a).

R.1984 d.587, effective December 7, 1984. See: 16 N.J.R. 2710(a), 16 N.J.R. 3426(a).

Pursuant to Executive Order No. 66(1978), Chapter 1 was readopted as R.1985 d.292, effective May 15, 1985. See: 17 N.J.R. 2(a), 17 N.J.R. 1403(a). Subsequently, Chapter 1 was amended by the following rule adoptions:

R.1985 d.368, effective July 15, 1985. See: 17 N.J.R. 1008(a), 17 N.J.R. 1754(a).

R.1985 d.508, effective October 7, 1985. See: 17 N.J.R. 1820(a), 17 N.J.R. 2457(b).

R.1986 d.79, effective April 7, 1986. See: 18 N.J.R. 130(a), 18 N.J.R. 634(a).

R.1986 d.340, effective August 18, 1986. See: 18 N.J.R. 2(a), 18 N.J.R. 1699(a).

R.1986 d.468, effective December 1, 1986. See: 18 N.J.R. 1020(a), 18 N.J.R. 1865(a), 18 N.J.R. 2381(a).

Chapter 1 was repealed by R.1987 d.200 and new rules were adopted, effective May 4, 1987 but operative July 1, 1987. See: 18 N.J.R. 728(a), 18 N.J.R. 1728(a), 19 N.J.R. 715(a). See, also, section annotations for specific rulemaking activity. Pursuant to Executive Order No. 66(1978), Chapter 1 was readopted by R.1992 d.213. See: Source and Effective Date.

See section annotations for specific rulemaking activity.

Cross References

Small, minority and female businesses, State contracts, contested case hearings as under this section, see N.J.A.C. 12:10-2.2.

CROSS-REFERENCE CHART (OLD TO NEW)

Section recodification by R.1987 d.200, effective May 4, 1987.

OLD CITATION	NEW CITATION
SUBCHAPTER 1.	
1:1-1.1	1:1-1.1
1:1-1.2	1:1-1.2
1:1-1.3	1:1-1.3
1:1-1.4	1:1-2.1
1:1-1.5	1:1-2.1
1:1-1.6	1:1-2.1
1:1-1.7	1:1-2.1
1:1-1.8	1:1-4.2;
	1:1-8.1(a)-(c);
	1:1-8.2(a)6
1:1-1.9	1:1-4.1(b)
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1:1-2.2(a)	1:1-3.2(a)
1:1-2.1(b)	1:1-3.2(a)
1:1-2.2(c)	1:1-8.1(c);
	1:1-8.3(b)
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1:1-3.1(a)	1:1-14.1(a)
1:1-3.1(b)	1:1-14.1(b)
1:1-3.2(a)	1:1-14.2(a)
1:1-3.2(b)	1:1-2.1
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	of settlement);
	1:1-14.6(a)
1:1-3.2(c)	1:1-9.3;
	1:1-14.6(f)
1:1-3.2(d)	1:1-14.2(b)
1:1-3.2(e)	1:1-9.7(a)

OLD CITATION	NEW CITATION
1:1-3.3(a)	1:1-14.1(a)
1:1-3.3(b)	1:1-14.11(a)
1:1-3.3(c)	1:1-14.11(b)
1:1-3.3(d)	1:1-14.11(c)
1:1-3.3(e)	1:1-14.11(d)
1:1-3.3(f)	1:1-14.11(e)
1:1-3.4(a)	1:1-15.7(a)
1:1-3.4(b)	1:1-15.7(b)
1:1-3.4(c)	1:1-15.7(c)
1:1-3.5(a)	1:1-14.4(a)
1:1-3.5(b)	1:1-14.4(c)
1:1-3.5(c) repealed	—
1:1-3.6 repealed	—
1:1-3.7(a)	1:1-5.1
1:1-3.7(b)	1:1-5.2
1:1-3.8(a)	1:1-14.5(a)
1:1-3.8(b)	1:1-5.3; 1:1-1.3(a)
1:1-3.8(c)	1:1-14.5(b)-(d)
1:1-3.9	1:1-14.6(a)-(p)
1:1-3.10(a)	1:1-14.3(a)
1:1-3.10(b)	1:1-14.3(b)
1:1-3.11	1:1-6.3
1:1-3.12(a)	1:1-5.4(a)
1:1-3.12(b)	1:1-5.4(b)
1:1-3.12(c)	1:1-5.4(b)
1:1-3.12(d) repealed	—
1:1-3.12(e)	1:1-5.5(a)
1:1-3.12(f)	1:1-5.5(b)
1:1-3.12(g)	1:1-5.5(c)
1:1-3.12(h)	1:1-5.5(e)
1:1-3.13	1:1-5.6
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1:1-4.1	1:1-1.4
1:1-4.2	1:1-14.6(f)
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1:1-5.1(a)	1:1-4.1(a)
1:1-5.1(b)	1:1-8.1(a)
1:1-5.1(c) repealed	—
1:1-5.2(a)	1:1-8.2(a)
1:1-5.2(b)	1:1-8.2(c)
1:1-5.2(c)	1:1-8.3(a)
1:1-5.2(d)	1:1-9.5(a)
1:1-5.2(e)	1:1-8.2(d)
1:1-5.3 repealed	—
1:1-5.4(a)	1:1-4.2; 1:1-8.1(b)
1:1-5.4(b)	1:1-8.1(b)
1:1-5.4(c)	1:1-8.1(b)
1:1-5.4(d)	1:1-4.2
1:1-5.5(a)	1:1-7.4(a)
1:1-5.5(b)	1:1-7.4(b)
1:1-5.5(c)	1:1-7.3(c)
1:1-5.5(d) repealed	—
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1:1-6.1(a)	1:1-6.1(a)
1:1-6.1(b)	1:1-6.1(b)
1:1-6.2 repealed	—
1:1-6.3	1:1-6.2(a)-(b)
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1:1-7.1(a)	1:1-7.1(a)
1:1-7.1(b)	1:1-7.1(b)
1:1-7.1(c)	1:1-7.2(c)
1:1-7.1(d)	1:1-7.1(c)
1:1-7.1(e)	1:1-7.1(d)
1:1-7.2(a)	1:1-7.2(a)
1:1-7.2(b)	1:1-7.3(a)
1:1-7.2(c)	1:1-7.2(b)
1:1-7.2(d)	1:1-7.3(b)
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1:1-8.1(a)	1:1-9.1(a)
1:1-8.1(b)	1:1-9.6(a)
1:1-8.2(a)	1:1-9.5(b)

OLD CITATION	NEW CITATION
1:1-8.2(b)	1:1-9.5(b)
1:1-8.2(c)	1:1-9.5(f)
1:1-8.2(d)	1:1-14.4(a)
1:1-8.3(a)	1:1-11.1(a)
1:1-8.3(b)	1:1-11.2(a)
1:1-8.3(c)	1:1-11.3
1:1-8.4	1:1-11.1(b); 1:1-11.3
1:1-8.5(a)	1:1-11.2(b)
1:1-8.5(b)	1:1-11.1(c)
1:1-8.5(c)	1:1-11.5
1:1-8.5(d)	1:1-11.4
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1:1-9.1(a)	1:1-12.1(a)
1:1-9.1(b)	1:1-12.1(a)
1:1-9.1(c)1.	1:1-7.3(c); 1:1-12.1(b)
1:1-9.1(c)2.	1:1-14.1(a)
1:1-9.1(c)3.	1:1-12.1(b)
1:1-9.1(d) repealed	—
1:1-9.1(e)	1:1-12.1(c)
1:1-9.2(a)	1:1-12.2(a)
1:1-9.2(b)	1:1-12.2(b)
1:1-9.2(c)	1:1-12.2(c)
1:1-9.2(d)	1:1-12.2(d)
1:1-9.2(e)	1:1-12.2(e); 1:1-12.3(c)
1:1-9.2(f)	1:1-12.2(f)
1:1-9.2(g)	1:1-1.3(b); 1:1-14.6(f)
1:1-9.3(a)	1:1-12.3(a)
1:1-9.3(b)	1:1-12.4(c)
1:1-9.3(c)	1:1-12.3(b)
1:1-9.4(a)	1:1-12.4(a)
1:1-9.4(b)	1:1-12.4(b)
1:1-9.5(a)	1:1-14.9(a)
1:1-9.5(b)	1:1-14.9(c)
1:1-9.5(c)	1:1-14.9(c)
1:1-9.6(a)	1:1-12.6(a)
1:1-9.6(b)	1:1-12.6(b)
1:1-9.6(c)	1:1-12.6(c)
1:1-9.6(d)	1:1-12.6(d)
1:1-9.6(e)	1:1-12.6(e)
1:1-9.6(f)	1:1-12.6(f)
1:1-9.6(g)	1:1-12.6(g)
1:1-9.6(h)	1:1-12.6(h)
1:1-9.6(i)	1:1-12.6(i)
1:1-9.6(j)	1:1-12.6(j)
1:1-9.6(k)	1:1-12.6(k)
1:1-9.7(a)	1:1-14.10(a)
1:1-9.7(b)	1:1-14.10(b)
1:1-9.7(c)	1:1-14.10(c)
1:1-9.7(d)	1:1-14.10(e)
1:1-9.7(e)	1:1-14.10(f)
1:1-9.7(f)	1:1-14.10(g)
1:1-9.7(g)	1:1-14.10(h)
1:1-9.7(h)	1:1-14.10(i)
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1:1-10.1(a)2.	1:1-13.1(b)
1:1-10.1(b)	1:1-13.1(c)
1:1-10.1(c)	1:1-13.2(a)
1:1-10.1(d)	1:1-13.2(b)
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1:1-11.1(d)	1:1-10.1(b)
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OLD CITATION	NEW CITATION
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1:1-11.2(b)	1:1-10.1(c); 1:1-10.4(d)
1:1-11.3(a)	1:1-10.1(c)
1:1-11.3(b)	1:1-10.2(c)
1:1-11.4(a)	1:1-10.3(a)
1:1-11.4(b)	1:1-10.2(d)
1:1-11.4(c)	1:1-10.3(b)
1:1-11.5(a)	1:1-10.4(a)
1:1-11.5(b)	1:1-10.4(b)
1:1-11.5(c)	1:1-10.4(e)
1:1-11.5(d)	1:1-1.3(b); 1:1-14.6(f)
1:1-11.5(e)	1:1-10.4(b)
1:1-11.5(f)	1:1-10.4(c)
1:1-11.6(a)	1:1-10.5
1:1-11.6(b) repealed	—
1:1-11.7	—
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1:1-12.1(a)	1:1-16.1(a)
1:1-12.1(b)	1:1-16.1(b)
1:1-12.2(a)	1:1-16.2(a)
1:1-12.2(b)	1:1-16.2(b)
1:1-12.2(c)	1:1-16.2(c)
1:1-12.3(a)	1:1-16.3(a)
1:1-12.3(b)	1:1-16.3(b)
1:1-12.3(c)	1:1-16.3(c)
1:1-12.4	1:1-16.4
1:1-12.5	1:1-16.5
1:1-12.6(a)	1:1-16.6(a)
1:1-12.6(b)	1:1-16.6(b)
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1:1-13.2(a)	1:1-12.5(b)
1:1-13.2(b)	1:1-12.5(c)
1:1-13.2(c) repealed	—
1:1-13.3(a)	1:1-12.5(d)
1:1-13.3(b)	1:1-12.5(e)
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1:1-13.4(a)	1:1-12.5(b)
1:1-13.4(b) repealed	—
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1:1-14.1(a)	1:1-17.1(a)
1:1-14.1(b)	1:1-17.1(b)
1:1-14.1(c)	1:1-17.1(c)
1:1-14.1(d)	1:1-17.1(d)
1:1-14.2(a)	1:1-17.2(a)
1:1-14.2(b)	1:1-17.2(b)
1:1-14.2(c)	1:1-17.2(c)
1:1-14.2(d)	1:1-17.2(d)
1:1-14.3(a)	1:1-17.3(a)
1:1-14.4(a)	1:1-17.4(a)
1:1-14.4(b)	1:1-17.4(b)
1:1-14.5(a)	1:1-17.5(a)
1:1-14.6(a)	1:1-17.6(a)
1:1-14.6(b)	1:1-17.6(b)
1:1-14.6(c)	1:1-17.6(c)
1:1-14.6(d)	1:1-17.6(d)
1:1-14.7(a)	1:1-17.7(a)
1:1-14.7(b)	1:1-17.7(b)
1:1-14.7(c)	1:1-17.7(c)
1:1-14.8(a)	1:1-17.8(a)
1:1-14.8(b)	1:1-17.8(b)
1:1-14.8(c)	1:1-17.8(c)
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1:1-15.2(a)	1:1-15.1(c)
1:1-15.2(b)	1:1-14.6(k); 1:1-14.7(c)-(d)
1:1-15.2(c)	1:1-15.1(d)
1:1-15.2(d)	1:1-15.1(b)

OLD CITATION	NEW CITATION
1:1-15.2(e)	1:1-15.8(a)
1:1-15.2(f)	1:1-15.1(a)
1:1-15.2(g)	1:1-15.1(e)
1:1-15.2(h)	1:1-15.8(a)5.
1:1-15.3(a)	1:1-15.2(a)
1:1-15.3(b)	1:1-15.2(b)
1:1-15.4(a)	1:1-2.1
1:1-15.4(b)	1:1-15.3
1:1-15.5(a)	1:1-15.8(b)
1:1-15.5(b)	1:1-15.1(a)
1:1-15.5(c)	1:1-15.8(c)
1:1-15.6	1:1-15.4
1:1-15.7(a)	1:1-15.9(a)
1:1-15.7(b)	1:1-15.9(b)
1:1-15.7(c)	1:1-15.9(c)
1:1-15.7(d)	1:1-15.9(d)
1:1-15.7(e)	1:1-15.9(e)
1:1-15.8(a)	1:1-15.5(a)
1:1-15.8(b)	1:1-15.5(b)
1:1-15.9	1:1-15.6
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1:1-16.2(a)	1:1-14.7(f)
1:1-16.2(b)	1:1-14.7(f)
1:1-16.2(c)	1:1-14.7(f)
1:1-16.3(a)	1:1-18.1(a), (d)
1:1-16.3(b)	1:1-18.1(b)
1:1-16.3(c)	1:1-18.2(c); 1:1-18.3(c)
1:1-16.3(d)	1:1-18.1(c)
1:1-16.3(e)	1:1-18.1(g); 1:1-18.2(b)
1:1-16.4(a)	1:1-18.4(a)
1:1-16.4(b)	1:1-18.4(b)
1:1-16.4(c)	1:1-18.4(d)
1:1-16.4(d)	1:1-18.5(a)
1:1-16.4(e)	1:1-18.5(b)
1:1-16.5(a)	1:1-18.6(a)
1:1-16.5(b)	1:1-18.6(b)
1:1-16.5(c)	1:1-18.7(a)-(b)
1:1-16.5(d)	1:1-18.6(c)
1:1-16.6(a)	1:1-18.8(a)
1:1-16.6(b)	1:1-18.8(b)
1:1-16.6(c)	1:1-18.8(c)-(f)
1:1-16.6(d) repealed	—
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1:1-17.1(a)	1:1-19.1(a)
1:1-17.1(b)	1:1-19.1(b)
1:1-17.1(c)	1:1-19.1(c)
1:1-17.1(d) repealed	—
1:1-17.1(e) repealed	—
1:1-17.1(f) repealed	—
1:1-17.1(g) repealed	—
1:1-17.2(a)	1:1-19.2(a)-(c)
1:1-17.2(b)	1:1-19.2(d)
1:1-17.2(c)	1:1-19.2(e)
CHAPTER 2.	
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1:2-2.9(a)	1:1-18.2(a)
1:2-2.9(b)	1:1-18.2(b)
1:2-2.9(c)	1:1-18.2(c)

CROSS-REFERENCE CHART (NEW TO OLD)

NEW CITATION	OLD CITATION
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1:1-1.1(a)	1:1-1.1(a)
1:1-1.1(b)	1:1-1.1(a)
1:1-1.1(c)	1:1-1.1(a); 1:1-6.1(a)
1:1-1.1(d)	1:1-1.1(b)
1:1-1.1(e)	1:1-1.1(c)

NEW CITATION	OLD CITATION
1:1-1.2	1:1-1.2
1:1-1.3(a)	1:1-1.3(a)
1:1-1.3(b)	1:1-1.3(a); 1:1-9.2(g); 1:1-11.5(d)
1:1-1.3(c)	1:1-1.3(b)
1:1-1.4	1:1-4.1
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1:1-2.1	1:1-1.4; 1:1-1.5-1.7; 1:1-15.1; 1:1-15.4(a); 1:1-16.1; 1:2-2.2; 1:2-3.2(a)
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1:1-3.1	1:1-2.1
1:1-3.2(a)	1:1-2.2(a)-(b)
1:1-3.2(b)	—
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1:1-12.6(b)	1:1-9.6(b)	1:1-14.8(a)-(e)	1:2-3
1:1-12.6(c)	1:1-9.6(c)	1:1-14.9(a)	1:1-9.5(a)
1:1-12.6(d)	1:1-9.6(d)	1:1-14.9(b)	1:1-9.7(a)
1:1-12.6(e)	1:1-9.6(e)	1:1-14.9(c)	1:1-9.5(a)-(c);
1:1-12.6(f)	1:1-9.6(f)		1:1-10.1(d)
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1:1-16.3(c)	1:1-12.3(c)
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1:1-16.5	1:1-12.5
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1:1-17.1(d)	1:1-14.1(d)
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1:1-17.3(a)	1:1-14.3(a)
1:1-17.4(a)	1:1-14.4(a)
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1:1-17.5(a)	1:1-14.5(a)
1:1-17.6(a)	1:1-14.6(a)
1:1-17.6(b)	1:1-14.6(b)
1:1-17.6(c)	1:1-14.6(c)
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SUBCHAPTER 1. APPLICABILITY, SCOPE, CITATION OF RULES, CONSTRUCTION AND RELAXATION; COMPUTATION OF TIME

1:1-1.1 Applicability; scope; special hearing rules

(a) Subject to any superseding Federal or State law, this chapter shall govern the procedural aspects pertaining to transmission, the conduct of the hearing and the rendering of the initial and final decisions in all contested cases in the Executive Branch of the State Government. N.J.S.A. 52:14F-5. This chapter governs the procedure whether the contested case is before the Office of Administrative Law, an agency head or any other administrative agency. Subchapter 21 governs the conduct of certain uncontested cases handled by the Office of Administrative Law under N.J.S.A. 52:14F-5(o).

(b) In the event of conflict between this chapter and any other agency rule, except agency rules which incorporate statutory requirements, this chapter shall prevail. Procedural rules formerly adopted by the agencies, including those adopted prior to the creation of the Office of Administrative Law, shall continue to apply to the extent they are not inconsistent with this chapter, with statutory requirements or with constitutional standards.

(c) No agency other than the Office of Administrative Law may hereafter propose any rules to regulate the conduct of contested cases and the rendering of administrative adjudications. N.J.S.A. 52:14F5(e). Specific pleading and other pre-transmittal requirements may be regulated by the agencies provided they are consistent with this chapter.

(d) In addition to those rules that specifically govern a transmitting agency's responsibilities and the jurisdiction of the Office of Administrative Law, the following Uniform Administrative Procedure rules are not intended to apply to contested cases heard in agencies exempt under N.J.S.A. 52:14F-8:

1. N.J.A.C. 1:1-11.1(c) (Subpoena forms);
2. N.J.A.C. 1:1-12.6 (Emergency relief);
3. N.J.A.C. 1:1-14.10 (Interlocutory review);
4. N.J.A.C. 1:1-16.2(b) and (c) (Time of motion to intervene);
5. N.J.A.C. 1:1-18.8 (Extensions of time limits for decisions and exceptions); and
6. N.J.A.C. 1:1-21 (Uncontested cases).

(e) This chapter is subject to special hearing rules applicable to particular agencies. Such rules may be adopted by the Office of Administrative Law after consultation with a transmitting agency or at the request of a transmitting agency when the transmitted cases involve unique hearing requirements that are not addressed by this chapter. Where required by Federal law, special hearing rules may be promulgated by a transmitting agency with the concurrence of the Office of Administrative Law.

Cross References

Women-owned and minority-owned businesses, false information supplied, contested case hearing as under this subchapter, see N.J.A.C. 12A:11-1.9.

Case Notes

Disciplinary hearings by the Board are authorized by the Uniform Enforcement Act, N.J.S.A. 45:1-14 et seq., and are governed by the New Jersey Uniform Administrative Rules. *Deck House, Inc. v. New Jersey State Bd. of Architects*, 531 F.Supp. 633 (D.N.J.1982).

Administrative agency cannot expand reach of statute. *Rutgers University Legislative Affairs Council, Inc. v. Thompson*, 12 N.J.Tax 642 (1992).

An administrative law judge is not automatically bound by an agency party's argument. This would frustrate the legislative intent of N.J.S.A. 52:14F-1 et seq. which tasked the OAL with providing due process hearings independently and impartially. *Div. of Motor Vehicles v. Canova*, 1 N.J.A.R. 7 (1980).

1:1-1.2 Citation of rules

This chapter shall be referred to as the "New Jersey Uniform Administrative Procedure Rules" and may be cited as, for example, N.J.A.C. 1:1-1.2.