



**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
JANUARY 17, 2024  
AGENDA**

The January 17, 2024 Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217. Members of the public may attend this meeting in person or if desired have the opportunity to participate telephonically by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the January 17, 2024 Agenda
4. Approval of the December 20, 2023 Meeting Minutes
5. Employee Recognition Award
6. Executive Session
7. Roll Call upon return to Open Session
8. Executive Report
9. Committee Reports
10. Public Response to Agenda Items
11. Presentation and Approval of Bills
12. Resolutions and Motions

**RESOLUTIONS TO BE PRESENTED**

**RESOLUTION 2024-01 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2024-02 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE AWARD OF A CONTRACT TO CONNER STRONG & BUCKELEW OF  
CAMDEN, NJ FOR EMPLOYEE BENEFITS BROKERAGE AND CONSULTING SERVICES  
AND BROWN & BROWN METRO, LLC OF LINWOOD, NJ FOR SPECIAL BROKER FOR  
HEALTH REIMBURSEMENT ARRANGEMENT FOR THE SOUTH JERSEY  
TRANSPORTATION AUTHORITY**

On November 2<sup>nd</sup> and November 3<sup>rd</sup>, 2023, the Authority advertised a Request for Proposals ("RFP") for Employee Benefits Brokerage and Consulting Services for the South Jersey Transportation Authority. The Authority sought proposals from qualified firms to perform brokerage and consulting services with respect to the Authority's employee benefit programs. The Authority's goal is to offer quality, market-competitive and cost-effective benefit plans to our employees. The general scope of services is to advise on employee benefit plan issues and assist the Authority in obtaining and evaluating bids from various providers. In response to said RFP, two (2) proposals were received by the Authority on November 30<sup>th</sup>, 2023. On December 18<sup>th</sup>, 2023, the Authority's Consultant Selection Committee reviewed and ranked the Proposals and to determine if same met all the requirements of the specifications and instructions to proposers. The Authority desires to award a contract to Conner Strong & Buckelew for the provision of Employee Benefits Brokerage and Consulting Services for the South Jersey Transportation Authority for a term of two (2) years, with two (2) one-year extension options that can be executed by agreement only. The Authority also desires to award a contract to Brown & Brown Metro, LLC for the provision of Health Reimbursement Arrangement Brokerage and Consulting Services for the South Jersey Transportation Authority for a term of two (2) years, with two (2) one-year extension options that can be executed by agreement only.

**RESOLUTION 2024-03 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN INCENTIVE PROGRAM FOR AIR SERVICE DEVELOPMENT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

As part of its ongoing effort to improve the marketability of the Airport, the Authority desires to increase the availability of airline service for the patrons of Atlantic City International Airport and to increase the number of destinations/carriers currently serving the Airport. Under the Policy and Procedures Concerning the Use of Airport Revenue issued by the Federal Aviation Administration (FAA), the Airport can offer economic incentives on a nondiscriminatory basis for a promotion period to attract new air service. The Airport, via Resolution 2023-04, last continued its former Incentive Program to offer Airlines certain incentives to attract such new air service. The Authority now desires to continue the offer as outlined in the Air Service Incentive Program in the form attached hereto entitled Exhibit "A" for a period of one (1) year beginning January 1, 2024 through December 31, 2024. Once an airline is enrolled, the incentives themselves as outlined in Exhibit "A," will be provided to the airline for a period of two (2) years.

**RESOLUTION 2024-04 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE FIRST AMENDMENT TO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

The Authority, via Resolutions 2019-90 and 2022-63, entered into a shared services agreement with the County of Gloucester to operate shuttle services to meet the needs of its residents through the Department of Health and Human Services by providing transportation services for their rural shopping and dialysis program. The County of Gloucester has now requested that the Authority now provide more non-emergency medical transportation while continuing to provide transportation services for their rural shopping and dialysis program. The County of Gloucester has agreed to pay the Authority \$700,000 for the non-emergency medical transportation program, \$140,000 for the dialysis program and \$45,000 for the rural shopping program, for a total of \$885,000 for a term of five (5) years. The Authority reserves the right to increase the annual contract not to exceed five (5) percent (5%) pending the County's approval of grant funds. The County of Gloucester will lease vehicles to the Authority at no cost. The lease agreement will include up to ten (10) vehicles at the County's discretion providing more flexibility during maintenance and repairs. The Authority will be responsible for maintaining the vehicles not assigned on the dialysis and shopping programs. The County has agreed to lease their hardware and software scheduling program to the Authority for a fee of \$14,400.00 per year. This agreement also provides a special event rate of \$50.00 per vehicle per hour for special events and temporary shuttle services for both parties. The County will continue to serve as the designated transit entity during the term of this agreement.

13. Petitions and Communications, Unfinished Business, New Business
14. General Comment
15. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **February 21, 2024 at 9:00 a.m.**

ADJOURNMENT