

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS ANNUAL RE-ORGANIZATION MEETING**

**JULY 28, 2009**

The regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on July 28, 2009 commencing at 10:05 a.m. at the South Jersey Transportation Authority Administration Building at the Farley Service Plaza on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Chairman Stephen Dilts  
Vice Chairman Mark Summerville  
Commissioner Jeffery A. April, Esq.  
Commissioner Joseph W. Devine  
Commissioner C. Robert McDevitt (Participated via Conference Call)  
Commissioner Joseph Ripa  
Commissioner Louis Toscano (Participated via Conference Call)  
Commissioner Timothy J. Lizura

**Absent**

Commissioner James U. Gaymon, Jr.

**Also Present**

Bart Mueller, Executive Director  
Maura Tully, Governor's Authorities Unit  
Keith Barrack, General Counsel  
Kimberly Giostra, Alternate Authority Board Secretary

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and the public that notice of this regularly scheduled meeting of the South Jersey Transportation Authority was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey of the time, date and place of convening. Notice was posted at the Farley Service Plaza on the Atlantic City Expressway in Elwood, New Jersey, the Terminal Building at the Atlantic City International Airport in Egg Harbor Township, New Jersey and at the South Jersey Transportation Authority's Atlantic City, New Jersey office as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman Stephen Dilts	X	
Vice Chairman Mark Summerville	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner James U. Gaymon, Jr.		X
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Louis Toscano	X	
Commissioner Timothy J. Lizura	X	

A total of four (4) members of the public attended the meeting.

### **Approval of the Agenda**

Chairman Dilts called for a motion to approve the revised July 28, 2009 Agenda.

Whereupon, motion was moved by Commissioner Ripa and seconded by Commissioner Devine, approving the agenda. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the revised agenda. A copy of this agenda is attached to and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Chairman Dilts called for a motion to approve the June 16, 2009 Meeting Minutes.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Devine, approving the minutes. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the minutes.

### **Employee Awards**

Deborah DeGregorio from the Marketing & Communications Department was honored for the "Employee of the Month" for July 2009. Carolyn Williams and Leslie Long were honored for their twenty (20) years of service to the Authority.

### **Executive Report**

Chairman Dilts asked Mr. Mueller for the presentation of the Executive Report. Mr. Mueller presented the report for July 2009.

### **Committee Reports**

Mr. Mueller reported that all Committees met on July 14, 2009 and that the Commissioners were briefed on the resolutions presented, as well as: the Tri-Generation Facility, Call Boxes and the progress of the Aviation Research and Technology Park at ACY.

### **Public Response to Agenda Items**

Chairman Dilts asked the public if there were any comments on any of the agenda items. No comments were made.

### **Approval of Bills**

Chairman Dilts asked Mr. Mueller for the presentation of the bills. Mr. Mueller stated that the bills have been mailed to the Commissioners for their review prior to the meeting and are recommended for Board approval. Chairman Dilts called for a motion to approve the bills.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Devine, approving the bills. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Dilts			X				
Vice Chairman Summerville			X				
Commissioner April	X		X				
Commissioner Devine		X	X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa			X				
Commissioner Toscano			X				

Commissioner April approved all bills but recused from voting on the bills from the firm Cooper, Levenson, April, Niedelman & Wagenheim.

**Resolutions and Motions:**Executive Department

Chairman Dilts called for a motion to approve Resolution 2009-86 of the South Jersey Transportation Authority acknowledging the election of Commissioner Mark Summerville as Vice Chairman to the Authority.

Whereupon, the motion as presented, was moved by Commissioner April and seconded by Commissioner Toscano, approving Resolution 2009-86. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Dilts			X				
Vice Chairman Summerville			X				
Commissioner April	X		X				
Commissioner Devine			X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa			X				
Commissioner Toscano		X	X				

A copy of Resolution 2009-86 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-86 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
ACKNOWLEDGING THE ELECTION OF COMMISSIONER MARK SUMMERVILLE  
AS VICE CHAIRPERSON TO THE AUTHORITY**

Pursuant to Article III, Section 2 of the Authority By-Laws, a Vice Chairperson shall be designated annually from among the remaining voting members of the Board. The Vice Chairperson shall perform the duties of the Chairperson in the event that the Chairperson is unable to perform such duties by reason of illness, disability, absence or when requested to perform such duties by the Chairperson. The Vice Chairperson shall perform such other duties as may from time to time be assigned by the Chairperson of the Board. It is recommended that Mark Summerville be re-appointed to the position of Vice Chairman to the Authority for a term of one (1) year expiring on the date of the 2010 Annual Re-Organization Meeting.

Resolution 2009-87 through Resolution 2009-91 was presented to the Commissioners for approval. These agenda items were presented via Consent Agenda and were voted upon via a single roll call. Chairman Dilts called for a motion to approve Resolution 2009-87 through Resolution 2009-91 to be voted upon via Consent Agenda.

Whereupon, the motion as presented, was moved by Commissioner April and seconded by Commissioner Toscano, approving Resolution 2009-87 through Resolution 2009-91. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Dilts			X				
Vice Chairman Summerville			X				
Commissioner April	X		X				
Commissioner Devine			X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa			X				
Commissioner Toscano		X	X				

A copy of Resolution 2009-87 through 2009-91 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-87 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE ANNUAL NOTICE OF MEETINGS**

In accordance with the Authority By-Laws, the adoption of regularly scheduled monthly Board of Commissioners Meetings shall be made by the adoption of the Annual Notice of Meetings required by the “Open Public Meetings Act”. This resolution is to adopt the meeting dates for the year 2009/2010.

**RESOLUTION 2009-88 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPOINTING KATHLEEN M. SHARMAN AS BOARD TREASURER AND DAVI NICHOLSON AS ALTERNATE TREASURER**

Pursuant to Article III, Section 1 of the Authority By-Laws, the Authority may appoint and employ a Treasurer as the Authority may require and shall determine his/her qualifications, terms of office, duties and compensation. The Treasurer shall have custody of all funds of the Authority. He/She shall perform all duties incident to the Office of Treasurer and such other duties as may from time to time be assigned to him/her by the Board of Commissioners or the Executive Director. It is recommended that Kathleen M. Sharman be re-appointed to the position of Treasurer to the Authority for a term of one (1) year expiring on the date of the 2010 Annual Re-Organization Meeting.

**RESOLUTION 2009- 89 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPOINTING SUSAN DRAKE AS BOARD SECRETARY AND KIMBERLY GIOSTRA AS ALTERNATE BOARD SECRETARY**

Pursuant to Article III, Section 1 of the Authority By-Laws, the Authority may appoint and employ a Board Secretary as the Authority may require and shall determine his/her qualifications, terms of office, duties and compensation. The Board Secretary shall keep the official records of the Authority minutes of the actions taken at the meetings and the seal of the

Authority. The Board Secretary shall verify when required to, copies of records and from time to time perform other duties as shall be assigned to him/her by the Board of Commissioners or the Executive Director. It is recommended that Susan Drake be re-appointed to the position of Board Secretary to the Authority for a term of one (1) year expiring on the date of the 2010 Annual Re-Organization Meeting.

**RESOLUTION 2009-90 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AMENDMENT OF THE AUTHORITY BY-LAWS.**

Revises the committee structure to replace the Planning & Engineering Committee with a Policy & Planning Committee and an Engineering Committee.

**RESOLUTION 2009-91 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SECOND AND FINAL EXTENSION OF THE CONTRACT WITH FORD, SCOTT, SEIDENBURG & KENNEDY LLC FOR PROFESSIONAL AUDITING SERVICES**

This resolution authorizes the second and final extension of the contract with Ford, Scott, Seidenburg & Kennedy for audit services. The Authority publicly advertised for Request for Proposals on July 11, 2006. In response to advertisements, five (5) proposals were received, opened and reviewed and it was determined that Ford, Scott, Seidenburg & Kennedy, LLC submitted the most responsible proposal meeting all the specification requirements. The term was for two (2) years with the option to renew for two (2) one-year periods not to exceed \$42,875.00 for the year 2006 and not to exceed \$43,700.00 for the year 2007. The Authority desires to exercise their option to extend the contract for the second one (1) year period for the year 2009 for an amount not to exceed \$43,700.00.

Policy & Planning Department

Resolution 2009-92 through Resolution 2009-95 was presented to the Commissioners for approval. These agenda items were presented via Consent Agenda and were voted upon via a single roll call. Chairman Dilts called for a motion to approve Resolution 2009-92 through Resolution 2009-95 to be voted upon via Consent Agenda.

Whereupon, the motion as presented, was moved by Commissioner Summerville and seconded by Commissioner April, approving Resolution 2009-92 through Resolution 2009-95. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman Dilts			X				
Vice Chairman Summerville	X		X				
Commissioner April		X	X				
Commissioner Devine			X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa			X				
Commissioner Toscano			X				

A copy of Resolution 2009-92 through 2009-95 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-92 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING THE BASIC AGREEMENT FOR THE AUTHORITY TO SERVE AS THE LOCAL STATE FUNDING MECHANISM FOR THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

The South Jersey Transportation Planning Organization (“SJTPO”) is a metropolitan planning organization responsible for distributing Federal Highway Authority funding for projects so designated by the New Jersey Department of Transportation. The SJTPO is required to have a local sponsor through which it obtains its operating funding. SJTPO seeks to renew its agreement with the SJTA whereby the SJTA agrees to provide administrative support to the SJTPO. This is a pass through agreement whereby the SJTA seeks reimbursement for all costs associated with the SJTPO from the NJDOT, which are paid from FHA funding.

**RESOLUTION 2009-93 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AIRPORT CIRCLE SIGNALIZATION PROJECT RIGHT OF WAY CONSENT AGREEMENT**

Atlantic County has developed a plan to improve the Airport Circle at Delilah Road, Tilton road and Amelia Earhart Drive. The Authority participated in funding for the design of the project. The project requires an easement along the portions of the FAA property, which are subject to the Authority’s current lease at ACY. This agreement notifies the FAA that the Authority does not object to revising the lease line to accommodate the project. The project will benefit both Airport and Expressway traffic.

**RESOLUTION 2009-94 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AMENDING THE AUTHORITY'S SURPLUS PROPERTY POLICY**

The Authority presently has a Board approved policy that provides the manner and mechanism by which Authority surplus property may be sold and/or disposed of. The Policy does not allow for donation of surplus property to other public entities. The Authority seeks to amend the Surplus Property Disposal Policy to permit the Authority to grant and/or transfer its interest in surplus property to public entities under certain circumstances.

**RESOLUTION 2009-95 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE APPOINTMENT OF ROBERT A. ROE ASSOCIATES AS CONSULTANT TO ASSIST IN THE ACQUISITION OF FEDERAL FUNDING FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT AND OTHER AUTHORITY PROJECTS**

On May 23, 2008, the Authority publicly advertised for a Request for Proposals for the services of a specialized transportation consultant for services for advocating and advancing the Authority’s interests in multi-jurisdictional transportation related projects to assist in securing Federal funding and Federal regulatory approvals. The Consultant Selection Committee met on June 25, 2008 and reviewed the proposals. In accordance with Executive Order No. 37 and the Consultant Selection Policy, Robert A. Roe and Associates was deemed to be the most highly qualified and knowledgeable in the field of transportation funding. On July 29, 2008, the firm of Robert A. Roe Associates was appointed as consultant to assist in the acquisition of federal funding for the airport and other Authority projects. The term of the appointment was for (1) year commencing on September 1, 2008 with a one (1) year option to renew at a fee of \$10,000.00 per month not exceed \$120,000.00 annually, pending Public Law 2005, Chapter 51 approval from the State of New Jersey. The Authority wishes to extend this appointment for the term of the one (1) year option to renew from September 1, 2009 to August 31, 2010.

Engineering & Operations Department

Resolution 2009-96 through Resolution 2009-105 was presented to the Commissioners for approval. These agenda items were presented via Consent Agenda and were voted upon via a single roll call. Chairman Dilts called for a motion to approve Resolution 2009-96 through Resolution 2009-105 to be voted upon via Consent Agenda.

Whereupon, the motion as presented, was moved by Commissioner Summerville and seconded by Commissioner Devine, approving Resolution 2009-96 through Resolution 2009-105. Chairman Dilts asked the Commissioners for questions on the motion. Commissioner April commented that the purchase of equipment was to replace existing equipment. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Dilts			X				
Vice Chairman Summerville	X		X				
Commissioner April			X				
Commissioner Devine		X	X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa			X				
Commissioner Toscano			X				

A copy of Resolution 2009-96 through 2009-105 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-96 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO A.E. STONE, INC. OF EGG HARBOR TOWNSHIP, NEW JERSEY FOR CONSTRUCTION OF THE ATLANTIC CITY INTERNATIONAL AIRPORT APRON EXPANSION PHASE 1B**

On April 1<sup>st</sup> and 2<sup>nd</sup>, 2009 the Authority publicly advertised for bids for the construction of the Atlantic City International Airport Apron Expansion Phase 1B. On April 24, 2009, eight (8) bids were received, opened and tabulated. A.E. Stone, Inc. of Egg Harbor Township, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$7,766,227.10. Phase 1B of the Apron Expansion involves the reconstruction and expansion of the terminal apron. The existing asphalt overlay pavement will be removed and replaced with new concrete and asphalt pavement. The Director of Engineering and Operations recommends the award of this contract.

**RESOLUTION 2009-97 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO MICHAEL BAKER JR., INC., OF HAMILTON, NEW JERSEY FOR THE CONSTRUCTION MANAGEMENT OF THE ATLANTIC CITY INTERNATIONAL AIRPORT APRON EXPANSION PHASE 1B**

On June 26<sup>th</sup> and 27<sup>th</sup>, 2006, the Authority publicly advertised a Request for Proposals for Design of the Apron Expansion at the Atlantic City International Airport. Included in the scope of services of this RFP was to provide full time inspection and construction management services during the duration of the construction project. On July 17, 2006, six (6) proposals were received opened and tabulated. Michael Baker Jr., Inc. of Hamilton, New Jersey was deemed the most technically qualified and was invited to submit a scope of work and fee proposal for the design and accepted. The contract in an amount not to exceed \$998,260. was awarded at the August 15, 2006 Board Meeting. In October 2007, Michael Baker Jr., Inc. submitted a fee

proposal for the construction management of Phase 1 which was approved via resolution 2007-78 in an amount not to exceed \$992,696. As the Authority is moving forward with the second phase of the construction, Phase 1 B, the Authority sought a fee proposal from Michael Baker Jr., Inc. for the construction management of this phase. The Director of Engineering and Operations recommends the award of a contract to Michael Baker Jr., Inc. in an amount not to exceed \$1,026,770.

**RESOLUTION 2009-98 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EXTENSION OF THE CONTRACTS WITH ARORA ENGINEERS, CONSULTING ENGINEER SERVICES (CES), REMINGTON AND VERNICK ENGINEERS AND THE LOUIS BERGER GROUP AS GENERAL ENGINEERING CONSULTANTS TO THE AUTHORITY**

On May 13 and 14, 2008, the Authority publicly advertised a Request for Proposals for General Engineering Consultants to the Authority. Ten (10) proposals were received on June 10, 2008. The proposals were reviewed and ranked by the Consultant Selection Committee. Contracts were awarded to Arora Engineers, Inc. of Chadds Ford, Pennsylvania, Consulting Engineer Services of Sewell, New Jersey, Remington & Vernick Engineers of Haddonfield, New Jersey and The Louis Berger Group of Morristown, New Jersey during the June 2008 Board Meeting. The terms of these contracts were for one (1) year with a one (1) year option to renew at the Authority's discretion. The Authority wishes to exercise its option to renew these contracts for one (1) additional year. These contracts are task order based. The Director of Engineering and Operations recommends the extension of these contracts.

**RESOLUTION 2009-99 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EXTENSION OF THE CONTRACTS WITH AECOM (FORMERLY DMJM AVIATION) AND PB AMERICAS, INC. AS AIRPORT ENGINEERING CONSULTANTS TO THE AUTHORITY**

On May 13 and 14, 2008, the Authority publicly advertised a Request for Proposals for Airport Engineering Consultants to the Authority. Five (5) proposals were received on June 10, 2008. The proposals were reviewed and ranked by the Consultant Selection Committee. Contracts were awarded to AECOM (formerly DMJM Aviation) of Philadelphia, Pennsylvania and PB America's Inc. of Princeton, New Jersey during the June 2008 Board Meeting. The term of these contracts were one (1) year with a one (1) year option to renew at the Authority's discretion. The Authority desires to exercise its option to renew these contracts for one (1) additional year. These contracts are task order based. The Director of Engineering and Operations recommends the extension of these contracts.

**RESOLUTION 2009-100 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE CONTRACTS WITH STANTEC CONSULTING SERVICES AND WILBUR SMITH ASSOCIATES AS TRAFFIC ENGINEERING CONSULTANTS TO THE AUTHORITY**

On May 13 and 14, 2008, the Authority publicly advertised a Request for Proposals for Traffic Engineering Consultants for the Authority. Five (5) proposals were received on June 10, 2008. The proposals were reviewed and ranked by the Consultant Selection Committee. Contracts were awarded to Stantec Consulting Services of Eatontown, New Jersey and Wilbur Smith Associates of New Haven, Connecticut. The terms of these contracts were one (1) year with a one (1) year option to renew at the Authority's discretion. The Authority wishes to exercise its option to renew these contracts for one (1) additional year. These contracts are task order based. The Director of Engineering and Operations recommends the extension of these contracts.

**RESOLUTION 2009-101 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EXECUTION OF A MILITARY CONSTRUCTION COOPERATIVE AGREEMENT (“MCCA”) WITH THE NATIONAL GUARD BUREAU (“NGB”)**

This resolution authorizes the Authority to enter into a Military Construction Cooperative Agreement (MCCA) with the National Guard Bureau (NGB) to establish terms and conditions applicable to the contribution of the NGB funds for the construction of two (2) Arm/Disarm Pads. The MCCA authorizes the NGB to contribute funds necessary for the design and construction of this project that has been deemed necessary to accomplish both the NGB and the Authority’s missions of the Air National Guard. The Director of Engineering and Operations recommends entering into this agreement.

**RESOLUTION 2009-102 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AWARDING A CONTRACT TO FREEDOM INTERNATIONAL TRUCKS OF PHILADELPHIA, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF ONE (1) GRT UTILICORP SELF CONTAINED POST DRIVER WITH TRUCK**

On June 1 and 2, 2009, the Authority publicly advertised for bids for the purchase and delivery of one (1) GRT Utilicorp Self Contained Post Driver with Truck. On June 18, 2009, one (1) bid was received, opened and tabulated. Freedom International Trucks of Philadelphia, Pennsylvania was deemed the lowest responsible bidder and their bid met all specifications in an amount not to exceed \$137,116.00. This specialty piece of equipment will be used to repair guide rail. The Director of Engineering and Operations recommends awarding this contract.

**RESOLUTION 2009-103 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AWARDING A CONTRACT TO FREEDOM INTERNATIONAL TRUCKS OF PHILADELPHIA, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF TWO (2) NEW CURRENT MODEL YEAR TANDEM DUMP TRUCKS CAB & CHASSIS WITH A MODEL P1131415LW- ALUMINUM OR EQUIVALENT DUMP BODY, CENTRAL HYDRAULIC SYSTEM, SPREADER, PRE-WET SYSTEM, SNOW PLOW AND HITCH**

On May 19 and 20, 2009, the Authority publicly advertised for bids for the purchase and delivery of new current model year Tandem Dump Trucks Cab & Chassis with a Model PL131415LW – aluminum or equivalent dump body, central hydraulic system, spreader, pre-wet system and plow hitch. On June 3, 2009, three (3) bids were received, opened and tabulated. Freedom International Trucks of Philadelphia, Pennsylvania was deemed the lowest responsible bidder in an amount not to exceed \$359,106.00. The Director of Engineering and Operations recommends awarding this contract.

**RESOLUTION 2009-104 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO WINNER FORD OF CHERRY HILL, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF TWO (2) 2010 FORD F-350 DUAL REAR WHEEL TRUCKS, 4X4 WITH A LIFT GATE AND PLOW**

On May 20, and 21, 2009, the Authority publicly advertised bids for the purchase and delivery of two (2) 2010 Ford F-350 dual rear wheel trucks, 4x4 with lift gates and plows. On June 5, 2009, four (4) bids were received, opened and tabulated. Winner Ford of Cherry Hill, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$67,756.00 for two (2) trucks. One (1) vehicle will be used for Expressway purposes and one (1) vehicle will be used for Airport purposes. The Director of Engineering and Operations recommends awarding this contract.

**RESOLUTION 2009-105 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE PURCHASE OF WETLAND MITIGATION CREDITS IN CONNECTION WITH THE WIDENING OF THE ATLANTIC CITY EXPRESSWAY.**

The Engineering and Operations Departments seeks approval to enter into an Agreement to purchase 1.88 Wetland Mitigation Credits from Evergreen Environmental, LLC. As a result of the westbound widening of the Atlantic City Expressway, the Authority will disturb approximately 1.88 acres of wetlands. In order to mitigate the wetland disturbance, the Department of Environmental Protection, in conjunction with the New Jersey Pinelands Commissions, requires that the Authority mitigate the disturbance by preserving additional wetland areas. The sole avenue through which the Authority may do so is by purchasing Wetland Mitigation Credits from Evergreen Environmental, LLC, which owns the Evergreen Great Egg Harbor River Mitigation Bank in New Jersey Watership Management Agree 15. The cost of the mitigation is \$752,000, and is necessary to receive all approvals needed to complete the widening construction.

Information & Tolls Technology

Chairman Dilts called for a motion to approve Resolution 2009-106 of the South Jersey Transportation Authority authorizing award of a contract to James Lee Witt Associates.

Whereupon, the motion as presented, was moved by Commissioner April and seconded by Commissioner Summerville, approving Resolution 2009-106. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Dilts			X				
Vice Chairman Summerville		X	X				
Commissioner April	X		X				
Commissioner Devine			X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa			X				
Commissioner Toscano			X				

A copy of Resolution 2009-106 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-106 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO JAMES LEE WITT ASSOCIATES OF JACKSON, NEW JERSEY FOR CONTINUITY OF OPERATIONS/CONTINUITY OF GOVERNMENT PLANNING SERVICES**

Nine (9) of thirteen (13) proposals received on April 15, 2009 and deemed responsive were evaluated by the Consultant Selection Committee on May 28, 2009. Three (3) firms were short-listed and invited to give oral presentations. On June 26, 2009, these three (3) firms, Delta Development Group, Smart Associates and James Lee Witt Associates, provided oral presentations to the Consultant Selection Committee. The Consultant Selection Committee scored the three (3) firms based on criteria outlined in the proposal and James Lee Witt Associates (JLW) was unanimously ranked number one.

Airport Department

Resolution 2009-107 through Resolution 2009-109 and Resolution 2009-118 was presented to the Commissioners for approval. These agenda items were presented via Consent Agenda and were voted upon via a single roll call. Chairman Dilts called for a motion to approve Resolution 2009-107 through Resolution 2009-109 and Resolution 2009-118 to be voted upon via Consent Agenda.

Whereupon, the motion as presented, was moved by Commissioner April and seconded by Commissioner Ripa, approving Resolution 2009-107 through Resolution 2009-109 and Resolution 2009-118. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts reaffirmed that there would be no change to the overall budget. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman Dilts			X				
Vice Chairman Summerville			X				
Commissioner April	X		X				
Commissioner Devine			X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa		X	X				
Commissioner Toscano			X				

A copy of Resolution 2009-107 through 2009-109 and Resolution 118 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-107 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO HI-LITE MARKINGS, INC. OF ADAMS CENTER, NEW YORK FOR AIRFIELD RUBBER REMOVAL AND RUNWAY AND TAXIWAY MARKING AND PAINTING AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

On May 28<sup>th</sup> and 29<sup>th</sup>, 2009, the Authority publicly advertised for bids for airfield rubber removal and runway and taxiway markings and painting. On June 25, 2009, three (3) bids were received, opened and tabulated. Hi-Lite Markings, Inc. of Adams Center, New York was deemed the lowest responsible bidder in an amount not to exceed \$48,238.00. The airfield rubber removal and taxiway marking and painting is a requirement of the FAA. The Director of the Airport recommends the award of this contact.

**RESOLUTION 2009-108 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO DM MEDICAL BILLINGS FOR EMERGENCY MEDICAL SERVICES AND AMBULANCE BILLING SERVICES**

On May 7<sup>th</sup> and 8<sup>th</sup>, 2009, the Authority publicly advertised a Request for Proposals for Emergency Medical Services/Ambulance Billing Services to the Authority. Two (2) proposals were received on June 2, 2009. The proposals were reviewed and ranked by the Consultant Selection Committee on June 23, 2009. DM Medical Billing of Berlin, New Jersey was the highest ranked proposer. The term of this contract is for three (3) years with two (2), one (1) year options to renew at the Authority's discretion. The Director of the Airport recommends the award of this contract.

**RESOLUTION 2009-109 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING AWARD OF A PERMIT TO ALPHA-TECH APPEARANCE GROUP  
FOR AIRCRAFT CLEANING SERVICES**

This resolution authorizes the Authority to issue a permit to Alpha-Tech Appearance Group of Fort Lauderdale, Florida for cleaning services for Air Tran Airlines. This permit allows Alpha-Tech Appearance Group to provide interior aircraft cleaning for all Air Tran Airlines flights including but not limited to Turns, RONS (Remain Overnights) and Heavy Cleans and any other service approved by the Airport. Alpha-Tech Appearance Group will pay the Airport two (2%) percent of Gross Receipts. The term of the agreement is for one (1) year, with three (3) mutually agreeable renewable options. Alpha-Tech Appearance Group is a sub-contractor of Air Tran Airlines.

**RESOLUTION 2009-118 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING AMENDING THE MARKETING BUDGET FOR THE YEAR 2009**

Authorizes additional funding for the placement of advertising to promote air service at the Atlantic City International Airport.

Tourist Services Department

Resolution 2009-110 and Resolution 2009-111 was presented to the Commissioners for approval. These agenda items were presented via Consent Agenda and were voted upon via a single roll call. Chairman Dilts called for a motion to approve Resolution 2009-110 and Resolution 2009-111 to be voted upon via Consent Agenda.

Whereupon, the motion as presented, was moved by Commissioner Devine and seconded by Commissioner April, approving Resolution 2009-110 and Resolution 2009-111. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Dilts			X				
Vice Chairman Summerville			X				
Commissioner April		X	X				
Commissioner Devine	X		X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa			X				
Commissioner Toscano			X				

A copy of Resolution 2009-110 and 2009-111 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-110 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE ENTRY INTO OUTDOOR ADVERTISING LEASE AND  
MANAGEMENT AGREEMENTS WITH CLEAR CHANNEL OUTDOOR, INC**

Fourteen (14) billboard lease agreements are expiring between November 2009 and January 2010. New Jersey law requires that new leases be awarded via public bidding. The fourteen (14) billboard locations subject of the expiring leases were divided into five (5) separate bid

packages for the award of five (5) separate leases. The billboards were grouped in such a way to pair highly desirable locations with less desirable locations to facilitate bidding on all available locations. Three (3) proposals were received by the SJTA that were deemed compliant with the requirements of the RFP. The proposers were Clear Channel Outdoor, Inc., Shore Sign Service, Inc., and Camden Outdoor, LLC, all of which are current tenants with leases that were subject of the RFP. The Selection Committee reviewed the proposals and determined that direct negotiations should be conducted with all three (3) proposers. Upon completion of the direct negotiations, the best and final offers of the proposers were reviewed and rank ordered by the Selection Committee for the award of leases. The Selection Committee determined that bid packages 1, 2 and 3 should be awarded to Clear Channel and bid packages 4 and 5 should be awarded to Shore Sign based upon the selection criteria set forth in the RFP and utilized by the Selection Committee in making its decision. There are two (2) resolutions attached hereto, one each for Clear Channel and Shore Sign, with the respective leases per bid package attached as an exhibit to the resolutions.

**RESOLUTION 2009-111 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE ENTRY INTO OUTDOOR ADVERTISING LEASE AND  
MANAGEMENT AGREEMENTS WITH SHORE SIGN SERVICE, INC.**

Fourteen (14) billboard lease agreements are expiring between November 2009 and January 2010. New Jersey law requires that new leases be awarded via public bidding. The fourteen (14) billboard locations subject of the expiring leases were divided into five (5) separate bid packages for the award of five (5) separate leases. The billboards were grouped in such a way to pair highly desirable locations with less desirable locations to facilitate bidding on all available locations. Three (3) proposals were received by the SJTA that were deemed compliant with the requirements of the RFP. The proposers were Clear Channel Outdoor, Inc., Shore Sign Service, Inc., and Camden Outdoor, LLC, all of which are current tenants with leases that were subject of the RFP. The Selection Committee reviewed the proposals and determined that direct negotiations should be conducted with all three (3) proposers. Upon completion of the direct negotiations, the best and final offers of the proposers were reviewed and rank ordered by the Selection Committee for the award of leases. The Selection Committee determined that bid packages 1, 2 and 3 should be awarded to Clear Channel and bid packages 4 and 5 should be awarded to Shore Sign based upon the selection criteria set forth in the RFP and utilized by the Selection Committee in making its decision. There are two (2) resolutions attached hereto, one each for Clear Channel and Shore Sign, with the respective leases per bid package attached as an exhibit to the resolutions.

Transportation Services Department

Resolution 2009-112 through Resolution 2009-117 was presented to the Commissioners for approval. These agenda items were presented via Consent Agenda and were voted upon via a single roll call. Chairman Dilts called for a motion to approve Resolution 2009-112 and Resolution 2009-117 to be voted upon via Consent Agenda.

Whereupon, the motion as presented, was moved by Commissioner Ripa and seconded by Commissioner Devine, approving Resolution 2009-112 and Resolution 2009-117. Chairman Dilts asked the Commissioners for questions on the motion. No questions were asked. Chairman Dilts requested the Secretary to call the roll.

**Roll Call:**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman Dilts			X				
Vice Chairman Summerville			X				
Commissioner April			X				
Commissioner Devine		X	X				
Commissioner Gaymon							X
Commissioner McDevitt			X				
Commissioner Ripa	X		X				
Commissioner Toscano			X				

A copy of Resolution 2009-112 through 2009-117 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2009-112 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING ENTRY INTO AN AGREEMENT WITH BOARDWALK REGENCY CORPORATION D/B/A CAESARS ATLANTIC CITY HOTEL FOR PARKING SPACES AT THE ATLANTIC CITY EXPRESSWAY INTERCEPT LOT**

This resolution authorizes the Authority to enter into an agreement with Boardwalk Regency Corp d/b/a Caesars Atlantic City Hotel Casino for parking spaces at the Atlantic City Expressway Intercept Lot. Caesars Atlantic City Hotel Casino desires to utilize 225 parking spaces per day, 7 days per week, 365 days per year for 24 hours per day. The parking is for the sole purpose of providing parking for its employees.

**RESOLUTION 2009-113 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH UNITED PARCEL SERVICE FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

The Authority and UPS would enter into an agreement that SJTA would provide transportation from Camden Transportation Center in Camden, New Jersey to UPS facilities located in Philadelphia, Pennsylvania and the surrounding area. The Authority has the vehicles and personnel to provide the requested service. UPS would pay the sum of \$6,833.33 per month to SJTA for the service provided. The term is for the period of April 13, 2009 through December 31, 2009 subject to two (2), one (1) year renewal periods upon mutually agreeable terms.

**RESOLUTION 2009-114 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AMENDMENT TO SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF TRANSPORTATION SERVICES**

Amended Shared Services Agreement By and Between the County of Camden and the Authority where SJTA provides transportation shuttle services for County employees and Court employees to and from certain parking lots and their places of employment, known as the City Hall shuttle and the EDS (Electronic Data Systems), Towers & Perrin shuttle. There was a need to amend the original Agreement as the method of payment for these services were incorrectly stated in the original Agreement.

**RESOLUTION 2009-115 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

The Transportation Services Division is currently operation a transportation system acquired from the Camden County Improvement Authority, (CCIA). The Authority and the County of

Camden have recognized the need for transportation to meet the needs of Workforce New Jersey and Temporary Assistance to needy families and other transit dependents that other transportation is not available. The service utilizing grants monies from WFNJ Transportation Block Grant and the WFNJ Post-TANF Transportation Block Grant. We provide transportation through grant monies. SJTA would like to continue this service with the County of Camden for an additional one (1) year term.

**RESOLUTION 2009-116 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH THE HOME PORT ALLIANCE FOR THE USS NEW JERSEY, INC. AND ADVENTURE AQUARIUM FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

The Battleship and The Aquarium would like the SJTA to operate a shuttle service between the facilities and the Independence Center in Philadelphia. The term is for approximately 2 months with the parties having the right to renew the agreement on mutually acceptable terms. The price per hr is \$45.00 and will be split between the Battleship and The Aquarium.

**RESOLUTION 2009-117 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING POLICY GUIDELINES FOR DEVELOPMENT OF PROPOSALS FOR TRANSPORTATION CENTER PROJECTS**

The adoption of policy guidelines for the development of proposals for transportation center projects will lead to a larger number and better quality of proposal submissions to the Authority and assist the Authority to better evaluate proposals. The policy guidelines, SJTA Resource requirements and detailed procedures to evaluate proposed projects. Each project would not be authorized without a separate submission for approval to the Board of Commissions as required under the Policy Guidelines.

**Petitions and Communications, Unfinished Business and New Business:**

Chairman Dilts asked Mr. Mueller if there were any petitions or communications, unfinished or new business to be brought before the Commissioners. Mr. Mueller responded that all previous petitions and communications were either mailed to the Commissioners prior to the meeting or are at their places, there was no new business or old business.

**General Comment:**

Chairman Dilts asked if there were any general comments.

Commissioner April commented that he attended a meeting in Wildwood with representatives from Cape May County and Cumberland County regarding air service development. He was very impressed with Sharon Gordon on how she conducted the meeting and answered every question. He indicated that in the past he had attended various meetings in which Sam Donelson, Sharon Gordon and Carole Miller had participated and they had done an outstanding job in representing the Authority in public. SJTA's senior staff should be recognized for the exceptional work they do.

Ben Rose, Director of Marketing for the Wildwood Convention Center commented that he would like to echo Commissioner April's comments regarding Ms. Gordon and believes that she had done excellent work from a marketing standpoint. Great opportunities exist to market with ACY and educate the community regarding air travel and convention meetings. He indicated that he is personally excited to work with Ms. Gordon, ACY, AirTran and other carriers to bring tourists and conventioners to area and he is sure this endeavor will be successful.

Rob Armbrewster, NJ Motor Sports Park in Millville commented that he would like to repeat the sentiments expressed by Ben Rose. Meeting with business and marketing leaders is of great importance to the Motor Sports Park. He was excited about what is happening at ACY and hopes expanded service will allow people from southern States to come up for motor sports events.

**Adjournment:**

Chairman Dilts announced that the next meeting of the South Jersey Transportation Authority Board of Commissioners Meeting would be held on August 26, 2009 at 10:00 a.m. at the South Jersey Transportation Authority Administration Building at the Farley Service Plaza on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

There being no further business, Chairman Dilts called for a motion to adjourn the meeting.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner Devine to adjourn the meeting. A unanimous vote was taken adjourning the meeting at 10:35 a.m.

Submitted by:

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Susan Drake, Authority Board Secretary

**Note: An Executive Session was not held at this meeting.**