

DELAWARE RIVER
JOINT TOLL BRIDGE COMMISSION
MINUTES
MEETING OF MARCH 25, 2013

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO
Chairman

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO
Vice Chairman

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE
Secretary-Treasurer

HONORABLE JACK MUEHLHAN

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

STANDING COMMITTEES

PERSONNEL COMMITTEE

PENNSYLVANIA: Daniel Grace*, Joseph Uliana**

NEW JERSEY: William Hodas, Geoffrey Stanley

PROJECTS COMMITTEE

PENNSYLVANIA: Joseph Uliana*, Daniel Grace**,

NEW JERSEY: David DeGerolamo, William Hodas

FINANCE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Edward Smith

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PROFESSIONAL SERVICES COMMITTEE

NEW JERSEY: David DeGerolamo*, Yuki Moore Laurenti

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

AUDIT COMMITTEE

PENNSYLVANIA: Gaetan Alfano*, Joseph Uliana

NEW JERSEY: David DeGerolamo, Edward Smith

ADMINISTRATIVE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Geoffrey Stanley

PENNSYLVANIA: Jack Muehlhan, Daniel Grace
Odessa Jenkins, John Anderson, Sean McNeeley

SELECTION COMMITTEE

PENNSYLVANIA: Daniel Grace, Joseph Uliana

NEW JERSEY: Edward Smith, William Hodas

*Chairman of Committee

** Temporary assignment do to the vacancy of Melissa Heller

X:\Wendy's Files\Commission Mtgs from.2003 to present\2013\Committee Pages updated April 2012\Standing Committees- 8-01-12.doc

Thursday, April 04, 2013

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
RECAPITULATION OF COMMITTEE MEMBERSHIP**

DeGerolamo	(1)	Projects Committee
	(2)	Professional Services Committee (Chairman)
	(4)	Audit Committee
Alfano	(1)	Finance Committee
	(2)	Professional Services Committee
	(3)	Audit Committee (Chairman)
Grace	(1)	Personnel Committee (Chairman)
	(2)	Administrative Committee
	(3)	Selection Committee
	(4)	Projects Committee *
Vacant*	(1)	Projects Committee
	(2)	Personnel Committee
Hodas	(1)	Projects Committee
	(2)	Personnel Committee
	(3)	Selection Committee
Laurenti	(1)	Finance Committee (Chairman)
	(2)	Professional Services Committee
	(3)	Administrative Committee (Chairman)
Muehlhan	(1)	Finance Committee
	(2)	Professional Services
	(3)	Administrative Committee
Smith	(1)	Finance Committee
	(2)	Audit Committee
	(3)	Selection Committee
Stanley	(1)	Personnel Committee
	(2)	Administrative Committee
Uliana	(1)	Projects Committee (Chairman)
	(2)	Audit Committee
	(3)	Selection Committee
	(4)	Personnel Committee*

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS
Paramus, New Jersey

LEGAL COUNSEL

STRADLEY, RONON, STEVENS & YOUNG Philadelphia, Pennsylvania	FLORIO, PERRUCCI, STEINHARDT & FADER Phillipsburg, New Jersey
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EMPLOYMENT COUNSEL

STEVENS & LEE
Philadelphia, Pennsylvania

WOLFF AND SAMSON
West Orange, New Jersey

AUDITOR

BOWMAN & COMPANY
Voorhees, New Jersey

FINANCIAL ADVISOR

NW FINANCIAL GROUP
Jersey City, New Jersey

COMMUNICATIONS CONSULTANT

BRABENDER COX
Pittsburg, Pennsylvania

INVESTMENT ADVISOR

PFM BANK
Pennsylvania

Revised 2012

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART

COMMISSIONERS

Executive Director
Joseph J. Resta

Deputy Executive Director
of Communications
Joseph Donnelly

Chief Administrative
Officer
Arnold Conoline

Deputy Executive Director
of Operations
Vacant

Chief Engineer
Vacant

Assistant Chief Engineer
Roy Little

Senior Program Area
Manager
Kevin Skeels

Director of Community Affairs
Richard McClellan

Director of Human Resources
Vacant

Director of Purchasing
David Burd

Director of E-ZPass
Yvonne Kushner

District Superintendents
LeVar Talley, D I
James Shelly, D II
Jeanne Clark, D III

Director of Plants & Facilities
Lendell Jones

Director of Security Safety
and Training
James P. Stetner

Director of Electronic
Security Surveillance
Matthew Hartigan

Director of Information
Technology
Mary Jane Hansen

Chief Financial Officer
Sean P. McNeeley

Comptroller
Stephen Cathcart

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on, Monday March 25, 2013, at 10:50 a.m. pursuant to notice properly forwarded to each member in compliance with the By-laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

APPEARANCES

COMMISSION MEMBERS:

Hon. Gaetan Alfano (Pennsylvania)
Hon. David DeGerolamo (New Jersey)
Hon. Daniel Grace (Pennsylvania) (Via Conference Call)
Hon. William Hodas (New Jersey) (Via Conference Call)
Hon. Yuki Moore Laurenti (New Jersey)
Hon. Jack Muehlhan (Pennsylvania)
Hon. Edward J. Smith (New Jersey)
Hon. Geoffrey S. Stanley (New Jersey)
Hon. Joseph Uliana (Pennsylvania)

COMMISSION GENERAL COUNSEL:

Karl Meyers, Stradley, Ronon, Stevens & Young Pennsylvania
Keith Barrack, Perrucci, Steinhardt & Fader, New Jersey

COMMISSION LABOR COUNSEL:

John Casey, Wolff and Samson, New Jersey
William Payne, Stevens and Lee, Pennsylvania

GOVERNORS REPRESENTATIVES:

Nicole Crifo, NJ Assistant Counsel Authorities Unit
Chris Sullivan, PA Deputy General Counsel

REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BRABENDER COX

Ethan Vickers

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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COMMISSION STAFF MEMBERS:

Joseph J. Resta, Executive Director
Arnold J. Conoline, Chief Administrative Officer
Lendell Jones, Director of Plants and Facilities
Roy Little, Assistant Chief Engineer
Sean McNeeley, Chief Financial Officer
Stephen Cathcart, Comptroller
Wendy Reading, Administrative Services Director/Assistant Secretary-Treasurer
Joseph Donnelly, Deputy Executive Director of Communications

OTHERS:

Dan DiPaolo, KS Engineers
Bill Clark, TransSystems

ROLL CALL

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the Roll, and at the conclusion thereof, reported that there was a quorum present-there being four members present from the Commonwealth of Pennsylvania and five members present from the State New Jersey.

WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public on items pertaining to today's Agenda.

SECRETARY'S NOTE:

Executive Director Resta requested his Executive Directors report be delivered later in the meeting, due to limited time requirements of the Commissioners.

APPROVAL OF MINUTES FOR COMMISSION MEETING HELD FEBRUARY 25, 2013

R: 2248-03-13- ADM-01-03-13

Chairman DeGerolamo addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held February 25, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

At the conclusion of the review, Commissioner Stanley moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, that the Minutes of the Regular Commission Meeting held on February 25, 2013 be and the same hereby are approved."

Chairman DeGerolamo then invited any further questions on the Resolution. No further questions were presented and the Resolution was unanimously adopted.

APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF FEBRUARY 2013

R: 2249-03-13- ADM-02-03-13

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Uliana moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, that the Operations Report, which reflects Commission activity for the month of February, 2013 is hereby approved."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL OF TEMPORARY SUMMER EMPLOYMENT OF UP TO 50 POSITIONS

R: 2250-03-13- PER-01-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions".

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this resolution authorizes the Executive Director to employ up to fifty (50) temporary employees from May 22 through not later than August 30, 2013 at an hourly rate of \$8.50."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

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APPROVAL OF 2013 OPERATING BUDGET

R: 2251-03-13- FIN-01-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, that the Commission adopt the 2013 Operating Budget;

"WHEREAS, the said Final Draft Budget for 2013 was transmitted to the Commission Members prior to the conduct of this Meeting; and

"WHEREAS, the preparation of the Final Draft of the Proposed Budget for 2013, as distributed to the Commission was preceded by searching analysis of matters pertinent to such Budget; and

"WHEREAS, the Commission's Chairman, David DeGerolamo, complied with the spirit, as well as the letter of the Commission's By-Laws, by appointing all of the Commission Members from both the State of New Jersey and the Commonwealth of Pennsylvania, as, the Commission's 'Executive Committee' to review the said Budget for 2013; and

"WHEREAS, the Members of the Commission from the State of New Jersey, William Hodas, Geoffrey Stanley, Yuki Laurenti, Edward Smith and Chairman David DeGerolamo along with the Members of the Commonwealth of Pennsylvania, Joseph Uliana, Jack Muehlhan, Daniel Grace and Vice Chairman Gaetan Alfano, have met the responsibilities while functioning as the Commission's 'Executive Committee' and have thoroughly reviewed the aforementioned Final Draft of the said 2013 Budget supported by narrative details and schedules contained in the 2013 Budget, have satisfied themselves that such Budget, as presented contains all pertinent ramifications associated with the operation of the Commission are therein; and

"WHEREAS, such Members of the Commission, while functioning as the 'Executive Committee,' note and approve the 2013 Operating Budget in the amount of \$49,152,093 in addition, state herein, for the public record, satisfaction that such Budget, in such amount is set forth in its entirety and supported in all respects, by the details which are attached to such Budget; and

"NOW THEREFORE, BE IT RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 25th day of March, 2013, that it hereby approves the 2013 Operating Budget in the amount of \$49,152,093;

“AND BE IT FURTHER RESOLVED, The arrangements detailed in the support of the 2013 Budget, set forth the 2013 Gross Salary by department, as well as fringe benefits previously approved by the Commission for each authorized employee, and provides the basis for the figures contained in the Budget items and respectively entitled, (a) 'Salaries and Wages;' (b) 'Overtime Wages;' (c) 'Pennsylvania Pension Contributions;' and (e) 'Group Insurance,' as

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embodied in the aforementioned 2013 Budget.

"AND BE IT FURTHER RESOLVED, that the adoption of the said 2013 Operating Budget additionally authorizes its implementation, in behalf of the Commission, by the Executive Director, Joseph J. Resta, and such implementation is to be applicable and effective commencing January 1, 2013;

"AND BE IT FURTHER RESOLVED, that the Commission identifies the Operating Fund and the Revenue Fund as the source of funds required for any and all disbursements occasioned as an outgrowth of execution of the authorities contained herein."

Chairman DeGerolamo, requested a Roll Call vote

<u>NEW JERSEY</u>	<u>Yea</u>	<u>Nay</u>	<u>PENNSYLVANIA</u>	<u>Yea</u>	<u>Nay</u>
Mr. DeGerolamo	X		Mr. Alfano	X	
Mr. Hodas	X		Mr. Grace	X	
Mr. Stanley		X	Mr. Uliana	X	
Ms. Laurenti	X		Mr. Muehlhan	X	
Mr. Smith		X			

Commissioner Muehlhan addressed the meeting and stated:

"I vote to approve this budget with the provisions discussed in Executive Session."

Chairman DeGerolamo addressed the meeting and stated:

"The budget passed with 3.75 percent increase year over year for 2012 and 2013. This allows us to get out of the temporary budget process that we have been in for the first 90 days of the year, which will help with the covenants of the bond and rating agencies."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

APPROVAL OF 2013 RETAINER AGREEMENT-INVESTMENT MANAGEMENT CONSULTING SERVICES-PFM ASSET MANAGEMENT

R: 2252-03-13-PROF-01-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March 2013, via this resolution, authorizes the Executive Director to appoint PFM Asset Management LLC as its Investment Management Consultant for 2013.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE WATER GAP TOLL BRIDGE, RIVER ROAD IMPROVEMENTS, CONTRACT T-624A

R-2253-03-13-ENG-01-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muchlan seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March 2013, via this resolution, award the construction Contract No. T-624A, Delaware Water Gap Toll Bridge, River Road Improvements to the lowest responsible bidder, Sparwick Contracting, Inc. of Lafayette, New Jersey, in the amount of \$874,601.00 and;

“RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices and;

“BE IT FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION AND APPROACH BRIDGE REPAIRS, CONTRACT T-543A

R-2254-03-13- ENG-02-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Stanley moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March 2013, via this resolution, award the construction Contract No. T-543A, New Hope-Lambertville Toll Bridge Pavement Rehabilitation and Approach Bridge

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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Repairs to the lowest responsible bidder, James D. Morrissey, Inc. of Philadelphia, PA in the amount of \$6,683,640.40 and;

“RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices and;

“BE IT FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICES FOR THE DELAWARE WATER GAP MAINTENANCE GARAGE EXPANSION, CONTRACT CM-474A

R-2255-03-13- ENG-03-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March 2013, via this resolution, award Contract No. CM-474A, Construction Management and Construction Inspection Services for the Delaware Water Gap Maintenance Garage Expansion, to STV of Trenton, New Jersey in the amount of \$291,172.17 and;

“RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices and;

“BE IT FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICES FOR EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, CONTRACT CM-437A

R: 2256-03-13- ENG-04-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

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At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission (the “Commission”), at its Regular Meeting assembled this 25th day of March, 2013, via this resolution, authorizes the Executive Director to negotiate scope and fee with the consultant whose letter of interest has been deemed qualified through the RFLOI procurement process and determined to be fair, reasonable and in the best interest of the Commission and;

“RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices and;

“BE IT FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICES FOR NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION AND APPROACH BRIDGE REPAIRS, CONTRACT CM-543A

R: 2257-03-13- ENG-05-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission (the “Commission”), at its Regular Meeting assembled this 25th day of March, 2013, via this resolution, authorizes the Executive Director to negotiate scope and fee with the consultant whose letter of interest has been deemed qualified through the RFLOI procurement process and determined to be fair, reasonable and in the best interest of the Commission and;

“RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices and;

“BE IT FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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EXTENSION OF TRAFFIC ENGINEERING CONSULTANT RETAINER AGREEMENT

R: 2258-03-13- ENG-07-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes the Executive Director to extend, by two (2) years a Retainer Agreement with Pennoni Associates Inc., to provide professional engineering services for the preparation of the Annual Traffic Engineering Report to the Delaware River Joint Toll Bridge Commission, for the 2013 & 2014 calendar years in the amount of \$40,000,(i.e. \$20,000 for each year) and;

“RESOLVED, Identify the Operating Fund as the source of funds required for payment of any invoices and;

“BE IT FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF JOSEPH MATKOVIC- BRIDGE OFFICER POSITION- CALHOUN STREET-DISTRICT I

R: 2259-03-13- PER-02-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Stanley moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes the appointment of Joseph Matkovic to the position of Bridge Officer at the Calhoun St., District I with starting compensation set at \$33,291 per annum, which is the minimum step in the pay range for the Bridge Officer position (\$33,291–\$42,485), pending satisfactory completion of the required personnel processing and;

“RESOLVED: that the Commission authorizes the Executive Director to effect the appointment of Joseph Matkovic to the Bridge Officer position, pending satisfactory completion of the required personnel processing.”

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF JOSEPH LARRISEY-TOLL COLLECTOR-NEW HOPE-LAMBERTVILLE TOLL BRIDGE, DISTRICT I

R: 2260-03-13- PER -03-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Stanley seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes the appointment Joseph Larrisey to the position of Toll Collector at the New Hope-Lambertville Toll Bridge with starting compensation set at \$36,704 per annum, which is the minimum step in the pay range for the Toll Collector position (\$36,704 –\$46,846), pending satisfactory completion of the required personnel processing and;

“RESOLVED: that the Commission authorizes the Executive Director to effect the appointment of Joseph Larrisey to the Toll Collector Position at the New Hope-Lambertville Toll Bridge, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF SHAFIA EVANS-CUSTODIAL WORKER-TRENTON-MORRISVILLE TOLL BRIDGE

R: 2261-03-13- PER -04-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes the appointment of Shafia Evans to the position of Custodial Worker at the Trenton-Morrisville Toll Bridge with starting compensation set at \$27,386 per annum, which is the minimum step in the pay range for the Custodial Worker position (\$27,386–\$34,960), pending satisfactory completion of the required personnel processing and;

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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“RESOLVED, that the Commission authorizes the Executive Director to effect the appointment of Shafia Evans to the Custodial Worker Position at the Trenton-Morrisville Toll Bridge, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR RETIREMENT BENEFITS, MICHAEL MARRAZZO, PRINTING TECHNICIAN-ADMINISTRATION

R: 2262-03-13- PER -05-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Grace seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes that the Commission waive the 90-day pre-retirement notification requirement and authorize retiree medical insurance benefits to Michael Marrazzo who retired on March 15, 2013.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

OUT-OF-CLASS PAY FOR PRINCIPAL OFFSET MACHINE OPERATOR TO ACTING PRINTING TECHNICIAN-KEVIN BARTA

R: 2263-03-13- PER -06-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Stanley moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes an out-of-class assignment and pay adjustment effective to March 15, 2013 for Kevin Barta for the time period that he is assigned as Acting Printing Technician with compensation fixed at \$48,726.79 and;

“RESOLVED, that the Commission authorizes the executive Director to affect the foregoing resolution.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

PROMOTION OF MAINTENANCE EMPLOYEES AT VARIOUS LOCATIONS

R: 2264-03-13- PER -07-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Stanley seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes the promotion of the following employees at the start of the first pay period after the approval of this Resolution to the classifications indicated: Michael Paleafico, Maintenance Worker II to Maintenance Worker I; Brian Carr, Maintenance Worker II to Maintenance Worker I; Shaun Profy Maintenance Worker III to Maintenance Worker II; Matthew Satmary, Maintenance Worker III to Maintenance Worker II; Wayne Stamets, Maintenance Worker II to Maintenance Worker I; Christopher Gulini, Maintenance Worker III to Maintenance Worker II; Lido Casagrande, Maintenance Worker III to Maintenance Worker II; Brian Wilson, Maintenance Worker III to Maintenance Worker II; Williams Kresge, Maintenance Worker II to Maintenance Worker I; Daniel Vanderburg, Maintenance Worker II to Maintenance Worker I and;

“RESOLVED, that the Commission authorizes the Executive Director to effect the promotion of the above referenced Maintenance Workers and to adjust their compensation subject to applicable practices and procedures at the start of the first pay period after this approval.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL

R: 2265-03-13- ACCT -01-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution authorizing approval for payment # 10299619, # 10301702, and # 10301701 in the total amount of \$ 2,773.60 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel; and

“RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE

FLORIO, PERRUCCI, STEINHARDT AND FADER, NJ LEGAL COUNSEL

R: 2266-03-13- ACCT -02-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution authorizing approval invoices # 77664 , # 77668 , # 77666 , and # 77667 in the total amount due of \$ 2,807.80 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel; and

RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE

STEVENS & LEE, PA LABOR COUNSEL

R: 2267-03-13- ACCT -03-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution, authorizes payment of invoices # 385427 in the total amount due of \$1,511.90 for Professional Services Rendered to Stevens & Lee, PA Labor Counsel. Please refer to the Invoice Distribution Sheet for breakdown of Source of Funds and Account Numbers.;

“RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

APPROVAL FOR PAYMENT OF INVOICE WOLFF & SAMSON, NJ LABOR COUNSEL

R: 2268-03-13- ACCT -04-03-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of March, 2013, via this Resolution authorizing payment of numbers # 278810, # 278630, # 278631 in the total amount due of \$ 5,002.76 for professional services rendered to Wolff and Samson, New Jersey Labor Counsel.and

“RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo addressed the meeting and requested to be recorded as abstaining from this vote.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

EXECUTIVE DIRECTOR’S REPORT

Thank you, Mr. Chairman...

“Although it may officially be Spring, weather forecasts continue to predict snow, ice and mixed precipitation for portions of our service area this week. March, has, in fact, presented us with multiple winter storm events that necessitated our maintenance crews being called into action. Overall, we have had a pretty mild winter – no crippling snowstorms, but there have been a number of smaller, faster, storms that have required our personnel to plow and/or salt our bridge and roadway facilities. Prior to today’s weather, this year’s winter storm- response costs are in excess of \$142,000 (\$142,877) for employee overtime, road salt, and equipment parts and repairs. I would like to take this opportunity to commend our employees for their work and dedication in providing safe travel for our customers.

Turning to capital projects, as mentioned at last month’s meeting, work on the repaving improvement project along our Pennsylvania segment of I-78 moved into a new phase of weekend single-lane travel patterns this month. This past weekend marked the second time in which I-78 traffic was restricted to single lanes in each direction for 39-hour periods resulting in traffic back-ups at times. The weekend travel restrictions are needed to allow for full-depth replacement of concrete slabs and paving on half-mile sections of the highway, the weekend work enables us to avoid lane closures that would impact weekday job commuters. Not only is

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

traffic lighter on weekends, there also are fewer commercial trucking shipments that might be delayed. The weekend travel restrictions will not be put into effect during the upcoming Easter weekend. But the single-lane patterns will continue for four more weekends so that the project is to reaches substantial completion by the Memorial Day holiday weekend. It is important to get this work done so that all of the I-78 traffic restrictions are over before work begins on the upcoming rehabilitation project at the Easton-Phillipsburg (Route 22) Toll Bridge. The goal is to have I-78 fully operational so it can serve as a traffic pressure-release valve for the Easton-Phillipsburg area when travel on the Route 22 bridge is limited to single lanes in each direction from June to December. Looking ahead in the capital program pipeline, today's agenda includes resolutions for two projects that will get underway this construction season. One is for a construction contract to rehabilitate a 650-foot section of River Road pavement and adjoining retaining walls the Commission owns in Hardwick Township near the Delaware Water Gap Toll Bridge. The other is a construction contract for the rehabilitation and repair project for the approach bridges, roadways, and ramps at both ends of the New Hope-Lambertville (Route 202) Toll Bridge. There is an important element of this contract that warrants mention: This will be the first time that a technique called foamed asphalt recycling is used to repave Commission road surfaces. Foamed asphalt technology has been used for nearly two decades and has been widely prevalent in Europe, but its use in the United States has been a more recent and more limited. Basically, it is a machine that grinds up existing asphalt, injects the recycled grindings with a foam asphalt binder material and then reapplies the fresh asphalt to the roadway. The process allows us to remove an existing pavement and apply a new driving surface in a single pass. At New Hope-Lambertville, it will enable us to cut project paving costs by 30 percent -- \$3 million to \$4 million -- as compared to the conventional method of milling a road and repaving it with new hot asphalt. In addition to being more economical, foamed asphalt saves time and is environmentally sound since nearly 100 percent of the old road surface gets immediately recycled.

We have additional project awards to announce this month, on March 7, the Commission received two Distinguished Award certificates from the New Jersey chapter of the American Council of Engineering Companies. One was for the Commission's Substructure Repair and Scour Remediation Project, which addressed deficiencies at the piers and abutments for 15 of our 20 bridges, work on this project was spread over three years -- 2010, 2011 and 2012. The other was for the Delaware Water Gap Toll Bridge Rehabilitation Project, which was carried out primarily in 2011. The awards cite the "high professional execution of engineering design" on the projects, in both cases, the Commission shared the awards with the engineering consulting firm STV. Mr. Chairman, this concludes my report."

SECRETARY'S NOTE:

The Administrative Committee met and voted to reimburse the Commission's Operating fund for the December 2012 retirement expenses in the amount of \$108,837.00.

INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

SCHEDULING OF THE APRIL 2013 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held April 29, 2013.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Executive Offices, New Hope Pennsylvania 18938-9519.

Executive Director Resta assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Muehlhan then moved that the Meeting be adjourned and Commissioner Uliana seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:12 a.m., Monday, March 25, 2013.

Prepared and submitted by:



WENDY VADOLA READING

Assistant Secretary Treasurer to the Commission

Approved by:



JOSEPH J. RESTA
Executive Director

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

FINANCE

The following pages reflect a report on those items assigned to the Finance, Insurance and Management Committee.

Each item is reported separately and page numbered accordingly hereunder.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Accounting	Status of Cash Balances at February 28, 2013	1
Accounting	Status of Bond Retirement at February 28, 2013	2
Accounting	Status of Investments at February 28, 2013	3-6
Accounting	Status of Toll Traffic and Revenue & Toll Supported Traffic Month of February 2013 Compared with Month of February 2012	7-20
Accounting	Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period February 1, 2013 through February 28, 2013	21-33
Accounting	Statement of Revenue and Expenses: Two Months Period ending February 28, 2013	34

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

**There follows Cash Balances of the Commission at February 28, 2013 for the
information and review of the Members:**

COMMISSION CASH DEPOSITS

Wells Fargo Bank, N. A.

Revenue Fund	8,551,845
Payroll Fund	56,645

TOTAL	\$	8,608,490
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CASH DEPOSIT GUARANTEES

Wells Fargo Bank

PA ACT 72

FULL BALANCE

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

STATUS OF BRIDGE SYSTEM REVENUE BONDS at February 28, 2013

SERIES 2005A					SERIES 2007A					SERIES 2007B					SERIES 2012A					SERIES 2012B					Total	
Maturity	Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Average Yield	Remaining Outstanding				
7/1/2003		N/A				N/A				N/A												-				
7/1/2004		N/A				N/A				N/A												-				
7/1/2005	2.35%	\$ 330,000	\$ 330,000			N/A				N/A												-				
7/1/2006	2.50%	895,000	895,000			N/A				N/A												-				
7/1/2007	2.76%	930,000	930,000			N/A				N/A												-				
7/1/2008	2.90%	965,000	965,000			N/A				N/A												-				
7/1/2009	3.06%	1,005,000	1,005,000			\$ 470,000	\$ 470,000			\$ 470,000	\$ 470,000			\$ 470,000	\$ 470,000						-					
7/1/2010	3.23%	1,045,000	1,045,000			1,615,000	1,615,000			1,615,000	1,615,000			1,615,000	1,615,000						-					
7/1/2011	3.39%	1,095,000	1,095,000			1,545,000	1,545,000			1,545,000	1,545,000			1,545,000	1,545,000						-					
7/1/2012	3.53%	1,150,000	1,150,000			1,670,000	1,670,000			1,670,000	1,670,000			1,670,000	1,670,000						-					
7/1/2013	3.66%	1,210,000				1,660,000				4,200,000				4,200,000								-				
7/1/2014	3.76%	5,000,000				1,450,000				4,350,000				4,350,000								-				
7/1/2015	3.85%	5,220,000				1,920,000				4,450,000				4,450,000								-				
7/1/2016	3.96%	5,540,000				1,760,000				4,800,000				4,800,000								-				
7/1/2017	4.02%	5,835,000				2,000,000				4,950,000				4,950,000								-				
7/1/2018	4.04%	6,155,000				2,010,000				5,250,000				5,250,000								-				
7/1/2019	4.09%	6,480,000				2,135,000				5,450,000				5,450,000								-				
7/1/2020	4.13%	6,840,000				2,275,000				5,650,000				5,650,000								-				
7/1/2021	4.14%	1,825,000				2,260,000				5,950,000				5,950,000								-				
7/1/2022	4.19%	1,920,000				2,400,000				6,250,000				6,250,000								-				
7/1/2022																						-				
7/1/2023	4.23%	2,020,000				2,490,000				6,550,000				6,550,000								-				
7/1/2024	4.35%	2,125,000				2,640,000				6,800,000				6,800,000								-				
7/1/2025	4.35%	2,235,000				2,710,000				7,150,000				7,150,000								-				
7/1/2026	4.67%	2,345,000				2,855,000				7,450,000				7,450,000								-				
7/1/2026																						-				
7/1/2027	4.67%	2,450,000				2,925,000				7,800,000				7,800,000								-				
7/1/2027																						-				
7/1/2028	4.67%	2,560,000				3,050,000				8,200,000				8,200,000								-				
7/1/2029	4.67%	2,675,000				3,200,000				8,550,000				8,550,000								-				
7/1/2030	4.67%	2,795,000				3,375,000				8,900,000				8,900,000								-				
7/1/2031		N/A				3,475,000				9,350,000				9,350,000								-				
7/1/2032		N/A				3,595,000				9,800,000				9,800,000								-				
7/1/2033		N/A				14,000,000				N/A				N/A								-				
7/1/2034		N/A				14,700,000				N/A				N/A								-				
7/1/2035		N/A				15,435,000				N/A				N/A								-				
7/1/2036		N/A				16,205,000				N/A				N/A								-				
7/1/2037		N/A				16,935,000				N/A				N/A								-				
	\$ 72,645,000	\$ 38,210,000			\$ 134,170,000	\$ 6,710,000			\$ 150,000,000	\$ 18,150,000			\$ 77,145,000	\$ 20,665,000	\$ 391,555,000											

Footnote:

2012 Series Bonds Refunded remaining balance of 2003A Series and \$30,795,000 of the 2005A Series Bonds.



Delaware River
Joint Toll Bridge
Commission

DRJTBC

Delaware River Joint TBC
Purchases Report
Sorted by Fund - Fund
February 1, 2013 - February 28, 2013

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Reserve Fund													
06538BT46	10272	01GRF	ACP	BTMUFJ	5,000,000.00	02/15/2013	06/17 - At Maturity	4,995,933.33		0.240	06/17/2013	0.240	4,996,400.00
313380L96	10271	01GRF	FAC	FHLB	10,000,000.00	02/15/2013	05/20 - 11/20	10,017,000.00	11,805.56	0.500	11/20/2015	0.438	10,016,726.63
3135G0FY4	10268	01GRF	FAC	FNMA	10,000,000.00	02/15/2013	06/19 - 12/19	10,085,100.00	11,666.67	0.750	12/19/2014	0.287	10,083,049.40
9033E0V11	10273	01GRF	ACP	USBANK	6,895,000.00	02/15/2013	08/01 - At Maturity	6,889,242.68		0.180	08/01/2013	0.180	6,889,725.33
912828PL8	10269	01GRF	TRC	USTR	10,000,000.00	02/15/2013	06/15 - 12/15	10,048,046.88	12,774.73	0.750	12/15/2013	0.170	10,045,826.89
912828TA8	10270	01GRF	TRC	USTR	10,000,000.00	02/15/2013	06/30 - 12/31	10,004,687.50	3,176.80	0.250	06/30/2014	0.216	10,004,556.25
			Subtotal		51,895,000.00			52,040,010.39	39,423.76				52,036,284.50
Operating Fund													
313381H24	10274	01OF	FAC	FHLB	1,975,000.00	02/15/2013	07/16 - 01/16	1,973,104.00	397.74	0.250	01/16/2015	0.300	1,973,147.90
			Subtotal		1,975,000.00			1,973,104.00	397.74				1,973,147.90
Reserve Maintenance Fund													
313381H24	10275	01RMF	FAC	FHLB	1,085,000.00	02/15/2013	07/16 - 01/16	1,083,958.40	218.51	0.250	01/16/2015	0.300	1,083,982.52
			Subtotal		1,085,000.00			1,083,958.40	218.51				1,083,982.52
Construction Fund 2007													
06538BT46	10265	06CF07	ACP	BTMUFJ	6,000,000.00	02/15/2013	06/17 - At Maturity	5,995,120.00		0.240	06/17/2013	0.240	5,995,680.00
36959HVE4	10267	06CF07	ACP	GECORP	6,000,000.00	02/15/2013	08/14 - At Maturity	5,992,800.00		0.240	08/14/2013	0.240	5,993,360.00
89233GUF1	10266	06CF07	ACP	TOYOTA	6,000,000.00	02/15/2013	07/15 - At Maturity	5,994,750.00		0.210	07/15/2013	0.210	5,995,240.00
			Subtotal		18,000,000.00			17,982,670.00	0.00				17,984,280.00
			Total Purchases		72,955,000.00			73,079,742.79	40,040.01				73,077,694.92



Delaware River
Joint Toll Bridge
Commission

Delaware River Joint TBC
Investment Classification
Sorted by Fund - Fund
February 28, 2013

DRJTBC

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Debt Service Fund												
38145C752	10113	01DSF	Goldman Sachs Ila Fed Port	Amort	1,255,053.38	0.005		100.000	02/28/2013	1,255,053.38	1,255,053.38	1,255,053.38
					Subtotal	1,255,053.38	0.005			1,255,053.38	1,255,053.38	1,255,053.38
General Reserve Fund												
38145C752	10115	01GRF	Goldman Sachs Ila Fed Port	Amort	7,837,692.45	0.005		100.000	02/28/2013	7,837,692.45	7,837,692.45	7,837,692.45
PAINVST	10050	01GRF	PA Invest	Amort	5,073,331.58	0.055		100.000	02/28/2013	5,073,331.58	5,073,331.58	5,073,331.58
06538BTH6	10272	01GRF	BANK TOKYO MITSUBISHI	Fair	5,000,000.00	0.240	06/17/2013	99.918	02/28/2013	4,995,933.33	4,996,400.00	4,995,933.33
4662J0S60	10263	01GRF	JP Morgan chase & Co CP	Fair	5,000,000.00	0.250	05/06/2013	99.894	02/28/2013	4,994,722.22	4,997,708.33	4,994,722.22
9033E0V11	10273	01GRF	US Bank NA Commercial Paper	Fair	6,895,000.00	0.180	08/01/2013	99.915	02/28/2013	6,889,242.68	6,889,725.33	6,889,242.68
3133XXYY9	10151	01GRF	Federal Home Loan Bank	Fair	7,650,000.00	0.923	06/21/2013	100.538	02/28/2013	7,691,157.00	7,671,973.09	7,691,157.00
313371UC8	10188	01GRF	Federal Home Loan Bank	Fair	1,880,000.00	0.513	12/27/2013	100.575	02/28/2013	1,890,810.00	1,885,550.89	1,890,810.00
3133X1BV8	10197	01GRF	Federal Home Loan Bank	Fair	3,230,000.00	0.385	09/16/2013	102.346	02/28/2013	3,305,840.40	3,301,652.57	3,305,840.40
313371UC8	10206	01GRF	Federal Home Loan Bank	Fair	3,945,000.00	0.432	12/27/2013	100.575	02/28/2013	3,967,683.75	3,959,261.50	3,967,683.75
313374Y61	10207	01GRF	Federal Home Loan Bank	Fair	3,980,000.00	0.349	08/28/2013	100.175	02/28/2013	3,986,965.00	3,982,941.95	3,986,965.00
313380L96	10271	01GRF	Federal Home Loan Bank	Fair	10,000,000.00	0.438	11/20/2015	100.383	02/28/2013	10,038,300.00	10,016,726.63	10,038,300.00
31398AJ94	10096	01GRF	Federal National Mtg Assn	Fair	3,500,000.00	1.517	05/07/2013	100.289	02/28/2013	3,510,115.00	3,501,451.02	3,510,115.00
31398A5W8	10183	01GRF	Federal National Mtg Assn	Fair	5,230,000.00	0.676	12/18/2013	100.482	02/28/2013	5,255,208.60	5,233,047.03	5,255,208.60
31398AZV7	10190	01GRF	Federal National Mtg Assn	Fair	1,780,000.00	0.760	11/20/2014	104.122	02/28/2013	1,853,371.60	1,836,278.18	1,853,371.60
31398AVZ2	10198	01GRF	Federal National Mtg Assn	Fair	3,310,000.00	0.531	03/13/2014	102.643	02/28/2013	3,397,483.30	3,385,302.78	3,397,483.30
31398AZV7	10199	01GRF	Federal National Mtg Assn	Fair	2,800,000.00	0.667	11/20/2014	104.122	02/28/2013	2,915,416.00	2,893,123.59	2,915,416.00
31398AXJ6	10208	01GRF	Federal National Mtg Assn	Fair	3,810,000.00	0.549	05/15/2014	102.761	02/28/2013	3,915,194.10	3,898,892.03	3,915,194.10
31350BY8	10218	01GRF	Federal National Mtg Assn	Fair	4,500,000.00	0.391	08/28/2014	100.954	02/28/2013	4,542,930.00	4,532,237.36	4,542,930.00
31350FY4	10219	01GRF	Federal National Mtg Assn	Fair	4,500,000.00	0.432	12/19/2014	100.859	02/28/2013	4,538,655.00	4,525,567.62	4,538,655.00
31359MA45	10220	01GRF	Federal National Mtg Assn	Fair	3,485,000.00	0.495	04/15/2015	109.902	02/28/2013	3,830,084.70	3,815,062.75	3,830,084.70
31350FY4	10268	01GRF	Federal National Mtg Assn	Fair	10,000,000.00	0.287	12/19/2014	100.859	02/28/2013	10,085,900.00	10,083,049.40	10,085,900.00
912828HY9	10209	01GRF	U.S. Treasury	Fair	3,420,000.00	0.192	04/30/2013	100.512	02/28/2013	3,437,510.40	3,436,469.08	3,437,510.40
912828NL0	10221	01GRF	U.S. Treasury	Fair	6,000,000.00	0.508	06/30/2015	103.735	02/28/2013	6,224,100.00	6,189,438.03	6,224,100.00
912828QS2	10245	01GRF	U.S. Treasury	Fair	4,955,000.00	0.284	06/15/2014	100.719	02/28/2013	4,990,626.45	4,984,655.84	4,990,626.45
912828RV4	10261	01GRF	U.S. Treasury	Fair	3,500,000.00	0.258	12/15/2014	100.055	02/28/2013	3,501,925.00	3,499,516.69	3,501,925.00
912828TA8	10262	01GRF	U.S. Treasury	Fair	11,280,000.00	0.233	06/30/2014	100.075	02/28/2013	11,288,460.00	11,282,620.64	11,288,460.00
912828PL8	10269	01GRF	U.S. Treasury	Fair	10,000,000.00	0.170	12/15/2013	100.469	02/28/2013	10,046,900.00	10,045,826.89	10,046,900.00
912828TA8	10270	01GRF	U.S. Treasury	Fair	10,000,000.00	0.215	06/30/2014	100.075	02/28/2013	10,007,500.00	10,004,556.25	10,007,500.00

Portfolio DRJ

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**Delaware River Joint TBC
Investment Classification
February 28, 2013**

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Operating Fund												
				Subtotal	152,561,024.03	0.378				154,013,058.56	153,760,059.50	154,013,058.56
38145C752	10108	01OF	Goldman Sachs Ila Fed Port	Amort	165,809.03	0.005		100.000	02/28/2013	165,809.03	165,809.03	165,809.03
313381H24	10274	01OF	Federal Home Loan Bank	Fair	1,975,000.00	0.300	01/16/2015	99.989	02/28/2013	1,974,782.75	1,973,147.90	1,974,782.75
912828JW1	10237	01OF	U.S. Treasury	Fair	1,875,000.00	0.223	12/31/2013	101.121	02/28/2013	1,896,018.75	1,894,903.43	1,898,018.75
				Subtotal	4,015,809.03	0.252				4,036,610.53	4,033,860.36	4,036,610.53
Reserve Maintenance Fund												
38145C752	10106	01RMF	Goldman Sachs Ila Fed Port	Amort	90,515.43	0.005		100.000	02/28/2013	90,515.43	90,515.43	90,515.43
313381H24	10275	01RMF	Federal Home Loan Bank	Fair	1,085,000.00	0.300	01/16/2015	99.989	02/28/2013	1,084,880.65	1,083,982.52	1,084,880.65
912828JW1	10238	01RMF	U.S. Treasury	Fair	935,000.00	0.223	12/31/2013	101.121	02/28/2013	945,481.35	944,925.18	945,481.35
				Subtotal	2,110,515.43	0.253				2,120,877.43	2,119,423.13	2,120,877.43
Construction Fund 2005A												
38145C752	10112	05CF05	Goldman Sachs Ila Fed Port	Amort	3,022,103.21	0.005		100.000	02/28/2013	3,022,103.21	3,022,103.21	3,022,103.21
				Subtotal	3,022,103.21	0.005				3,022,103.21	3,022,103.21	3,022,103.21
Debt Service Reserve 2005A												
38145C752	10110	05DSRF05	Goldman Sachs Ila Fed Port	Amort	60,201.97	0.005		100.000	02/28/2013	60,201.97	60,201.97	60,201.97
3135G0FY4	10211	05DSRF05	Federal National Mtg Assn	Fair	1,445,000.00	0.574	12/19/2014	100.859	02/28/2013	1,457,412.55	1,449,507.07	1,457,412.55
912828QS2	10247	05DSRF05	U.S. Treasury	Fair	1,485,000.00	0.284	06/15/2014	100.719	02/28/2013	1,495,677.15	1,493,887.78	1,495,677.15
				Subtotal	2,990,201.97	0.419				3,013,291.67	3,003,596.82	3,013,291.67
Construction Fund 2007												
38145C752	10114	06CF07	Goldman Sachs Ila Fed Port	Amort	18,866,155.09	0.005		100.000	02/28/2013	18,866,155.09	18,866,155.09	18,866,155.09
06538BTH6	10265	06CF07	BANK TOKYO MITSUBISHI	Fair	6,000,000.00	0.240	06/17/2013	99.918	02/28/2013	5,995,120.00	5,995,680.00	5,995,120.00
36959HVE4	10267	06CF07	General Elec Cap Corp	Fair	6,000,000.00	0.240	08/14/2013	99.880	02/28/2013	5,992,800.00	5,993,360.00	5,992,800.00
89233GUF1	10266	06CF07	TOYOTA Motor Credit CP	Fair	8,000,000.00	0.210	07/15/2013	99.912	02/28/2013	5,994,750.00	5,995,240.00	5,994,750.00
3133XXYX9	10202	06CF07	Federal Home Loan Bank	Fair	4,840,000.00	0.316	06/21/2013	100.538	02/28/2013	4,866,039.20	4,862,975.32	4,866,039.20
3133XQU34	10258	06CF07	Federal Home Loan Bank	Fair	5,000,000.00	0.170	05/29/2013	100.855	02/28/2013	5,042,750.00	5,042,174.67	5,042,750.00
31359MRG0	10257	06CF07	Federal National Mtg Assn	Fair	6,000,000.00	0.163	03/15/2013	100.165	02/28/2013	6,009,900.00	6,009,819.87	6,009,900.00
912828HV5	10226	06CF07	U.S. Treasury	Fair	4,890,000.00	0.224	03/31/2013	100.207	02/28/2013	4,900,122.30	4,899,129.90	4,900,122.30
912828HV5	10232	06CF07	U.S. Treasury	Fair	3,910,000.00	0.208	03/31/2013	100.207	02/28/2013	3,918,093.70	3,917,357.27	3,918,093.70
912828MX5	10233	06CF07	U.S. Treasury	Fair	3,940,000.00	0.219	04/15/2013	100.215	02/28/2013	3,948,471.00	3,947,426.44	3,948,471.00
912828HV5	10256	06CF07	U.S. Treasury	Fair	6,000,000.00	0.142	03/31/2013	100.207	02/28/2013	6,012,420.00	6,011,950.62	6,012,420.00
912828JB7	10259	06CF07	U.S. Treasury	Fair	10,000,000.00	0.172	05/31/2013	100.856	02/28/2013	10,085,600.00	10,082,993.56	10,085,600.00

Delaware River Joint TBC
Investment Classification
February 28, 2013

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Debt Service Reserve Fund 12A												
				Subtotal	81,446,155.09	0.159				81,632,221.29	81,623,962.74	81,632,221.29
38145C752	10260	06DSRF12A	Goldman Sachs Ila Fed Port	Amort	17,841.76	0.005		100.000	02/28/2013	17,841.76	17,841.76	17,841.76
3135G0NV1	10264	06DSRF12A	Federal National Mtg Assn	Fair	2,845,000.00	0.368	09/28/2015	100.304	02/28/2013	2,853,648.80	2,854,590.24	2,853,648.80
				Subtotal	2,862,841.76	0.365				2,871,490.56	2,872,432.00	2,871,490.56
Debt Service Reserve Fund 07A												
38145C752	10111	06DSRF7A	Goldman Sachs Ila Fed Port	Amort	356,235.82	0.005		100.000	02/28/2013	356,235.82	356,235.82	356,235.82
3135G0FY4	10212	06DSRF7A	Federal National Mtg Assn	Fair	5,780,000.00	0.574	12/19/2014	100.859	02/28/2013	5,829,650.20	5,798,028.29	5,829,650.20
912828QS2	10248	06DSRF7A	U.S. Treasury	Fair	5,750,000.00	0.284	06/15/2014	100.719	02/28/2013	5,791,342.50	5,784,413.95	5,791,342.50
				Subtotal	11,886,235.82	0.417				11,977,228.52	11,938,678.06	11,977,228.52
				Total	262,149,939.72	0.303				263,941,935.15	263,629,169.20	263,941,935.15

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of March 25, 2013
TOLL TRAFFIC AND REVENUE STATISTICS (February, 2013)

Summary: The Commission experienced a decrease in total toll revenue for February 2013 in comparison to February 2012. In addition, total toll traffic also reflected a decrease for the month as the result of decreases in both automobile and truck traffic. It should be noted that 2012 was a leap year, and therefore, February 2013 reflects traffic and revenue for 28 days in comparison to 29 days for February 2012.

Analysis of February 2013 / February 2012 toll revenue data comparison:

- An overall toll revenue decrease of 3.28 percent was recorded at the Commission's seven toll bridges for the month.
- Commercial-vehicle toll revenue reflected a 1.61 percent decrease.
- Passenger-vehicle toll revenue generated a 7.71 percent decrease.

Analysis of February 2013 / February 2012 traffic data comparison:

- Total toll traffic decreased by 199,205 vehicles, or 7.15 percent for the month.
- Commercial-vehicle traffic decreased by 5,178 vehicles, or 1.39 percent.
- Passenger-vehicle toll traffic decreased by 194,027 vehicles, or 8.03 percent.
- Total recorded westbound traffic volume at the 11 vehicular toll supported bridges for February 2013 decreased by 162,086 vehicles, or 6.73 percent as compared to February 2012.

Traffic analysis for 2013 YTD:

- Average daily toll traffic for the Commission's seven toll bridges for February 2013 was 92,447 total vehicles as compared to 96,128 total vehicles in February 2012.
- Recorded westbound traffic on the 11 toll supported bridges is reflecting a 10.86% decrease for the first two months of 2013 as compared to the same period in 2012.

District 1

Total toll traffic at Trenton-Morrisville (TM) for February 2013 reflected a 4.86 percent decrease as the result of a decrease of 30,403 cars and an increase of 993 trucks when compared to February 2012. At New Hope-Lambertville (NHL), a decrease of 7,690 cars and an increase of 110 trucks combined to generate an overall decrease in total toll traffic of 5.61 percent for February 2013 as compared to February 2012.

District II

The I-78 Toll Bridge experienced a decrease of 6.60 percent in total toll traffic for the month of February 2013 compared to February 2012 as the result of combined decreases of 51,519 cars and 491 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, a decrease of 34,214 passenger vehicles and a decrease 1,778 trucks combined to generate an 8.64 percent decrease in total toll traffic for February 2013.

District III

Portland-Columbia (PC) experienced an 11.57 percent decrease in total toll traffic during February 2013 as a result of decreases of 10,005 automobiles and 765 trucks compared to February 2012. At the Delaware Water Gap (DWG) Toll Bridge, a decrease of 53,413 passenger vehicles combined with a decrease of 3,216 trucks to generate an 8.51 percent decrease in total toll traffic for February 2013 as compared to February 2012. At Milford-Montague (MM), decreases of 6,783 passenger vehicles 31 trucks combined to produce an 8.17 percent decrease in total toll traffic for the month of February 2013.

E-ZPass Penetration Rates

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of February, 2013 and February, 2012, and the year-to-date periods ending February 28, 2013 and February 29, 2012.

		<i>E-ZPass</i> PENETRATION RATES					
		FEB. 2013	FEB. 2012	Change in Monthly Percentage	YTD 2013	YTD 2012	Change in YTD Percentage
All Toll Bridges	Cars	63.74	62.11	1.63	63.64	62.00	1.64
	Trucks	81.04	79.35	1.69	81.20	79.16	2.04
	Total	65.46	63.78	1.68	65.38	63.50	1.88
Trenton - Morrisville	Cars	60.33	58.87	1.46	60.76	59.80	0.96
	Trucks	88.03	86.32	1.71	88.58	86.52	2.06
	Total	62.22	60.60	1.62	62.72	60.84	1.88
New Hope - Lambertville	Cars	75.53	73.94	1.59	75.47	73.51	1.96
	Trucks	81.76	81.06	0.70	81.28	80.30	0.98
	Total	75.91	74.35	1.56	75.82	73.89	1.93
I-78	Cars	63.75	62.13	1.62	63.18	61.39	1.79
	Trucks	81.21	79.67	1.54	81.33	79.60	1.73
	Total	68.32	66.43	1.89	67.91	65.81	2.10
Easton - Phillipsburg	Cars	65.80	64.50	1.30	65.95	64.49	1.46
	Trucks	78.67	78.32	0.35	79.14	78.00	1.14
	Total	66.62	65.37	1.25	66.80	65.33	1.47
Portland - Columbia	Cars	57.69	56.53	1.16	57.63	56.56	1.07
	Trucks	81.08	79.11	1.97	81.21	78.91	2.30
	Total	59.01	57.84	1.17	58.98	57.83	1.15
Delaware Water Gap	Cars	61.24	59.61	1.63	60.75	59.01	1.74
	Trucks	78.37	76.27	2.10	78.34	75.75	2.59
	Total	63.94	62.09	1.85	63.50	61.49	2.01
Milford - Montague	Cars	57.53	56.39	1.14	57.53	56.28	1.25
	Trucks	81.08	74.58	6.50	81.88	75.06	6.82
	Total	58.18	56.86	1.32	58.19	56.77	1.42

ALL TOLL BRIDGES

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013

JANUARY 1, 2012 FEBRUARY 29, 2012 80 DAYS			JANUARY 1, 2013 FEBRUARY 28, 2013 59 DAYS			MONTH OF FEBRUARY 2013 28 DAYS			MONTH OF FEBRUARY 2012 29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	
4,896,708 \$	4,914,021.50 (170,912.96)	4,689,703 \$	4,707,061.75 (157,519.19)	Passenger	2,221,891	\$ 2,230,023.75	2,415,918	\$ 2,424,591.25			
-		-		Discounts *	-	(66,715.71)	-	(80,591.50)			
4,896,708 \$	4,743,108.54	4,689,703 \$	4,549,542.58	TOTAL PASSENGER	2,221,891	\$ 2,163,308.04	2,415,918	\$ 2,344,009.75			
121,645	784,910.10	126,110	813,419.10	2-Axle Trucks	60,678	391,208.35	60,439	390,070.20			
50,860	602,078.40	53,127	629,322.00	3-Axle Trucks	25,117	297,444.00	25,163	298,004.40			
46,457	724,174.40	50,343	785,038.40	4-Axle Trucks	23,052	359,201.60	22,971	357,993.60			
515,102	10,106,391.25	528,946	10,377,276.00	5-Axle Trucks	249,497	4,894,054.00	255,992	5,022,321.25			
13,368	310,555.20	16,267	378,664.80	6-Axle Trucks	7,552	175,756.80	6,675	154,960.80			
1,092	30,294.80	1,443	39,960.00	7-Axle Trucks	724	19,998.00	538	14,852.80			
2	112.20	4	210.90	Permits	-	-	-	-			
748,526 \$	12,558,516.35	776,240 \$	13,023,891.20	TOTAL TRUCKS	366,620	\$ 6,137,662.75	371,798	\$ 6,238,203.05			
5,645,234 \$	17,301,624.89	5,465,943 \$	17,573,433.76	TOTAL TOLL VEHICLES	2,588,511	8,300,970.79	2,787,716	8,582,212.80			
94,087 \$	288,960.41	92,643 \$	297,854.81	DAILY AVERAGE	92,447 . \$	296,463.24	96,128 \$	295,938.37			
Change							Rate Change				
Traffic (toll)	-3.18%						Traffic (toll)			-7.15%	
Autos	-4.23%						Autos			-8.03%	
Trucks	3.70%						Trucks			-1.39%	
Revenue	1.57%						Revenue			-3.28%	
Autos	-4.08%						Autos			-7.71%	
Trucks	3.71%						Trucks			-1.61%	

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

TRENTON - MORRISVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013

JANUARY 1, 2012			JANUARY 1, 2013			MONTH OF			MONTH OF		
FEBRUARY 29, 2012			FEBRUARY 28, 2013			FEBRUARY 2013			FEBRUARY 2012		
60 DAYS			59 DAYS			28 DAYS			29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,138,798	\$ 1,140,997.50		1,116,810	\$ 1,119,031.75	Passenger	536,849	\$ 537,931.75		567,252	\$ 568,327.25	
	(36,190.89)			(31,216.46)	Discounts *		(12,929.25)			(17,001.21)	
1,138,798	\$ 1,104,806.61		1,116,810	\$ 1,087,815.29	TOTAL PASSENGER	536,849	\$ 525,002.50		567,252	\$ 551,326.04	
31,761	205,320.05		32,924	212,804.80	2-Axle Trucks	15,757	101,840.70		15,855	102,490.70	
9,574	114,166.80		11,609	138,466.80	3-Axle Trucks	5,366	63,993.60		4,650	55,449.60	
8,504	133,736.00		11,006	173,545.60	4-Axle Trucks	4,640	73,016.00		4,231	66,534.40	
27,767	546,636.00		28,942	567,806.00	5-Axle Trucks	13,365	261,922.00		13,400	263,568.00	
203	4,759.20		244	5,752.80	6-Axle Trucks	122	2,882.40		120	2,793.60	
3	84.00		1	28.00	7-Axle Trucks	1	28.00		2	56.00	
					Permits						
77,852	\$ 1,004,702.05		84,725	\$ 1,098,404.00	TOTAL TRUCKS	39,251	\$ 503,682.70		38,258	\$ 490,892.30	
1,216,650	\$ 2,109,508.66		1,201,536	\$ 2,186,219.29	TOTAL TOLL VEHICLES	576,100	\$ 1,028,685.20		605,510	\$ 1,042,218.34	
20,278	\$ 35,158.48		20,365	\$ 37,054.56	DAILY AVERAGE	20,575	\$ 36,738.76		20,880	\$ 35,938.56	

Rate Change	
Traffic (toll)	
Autos	-1.24%
Trucks	-1.93%
Revenue	8.83%
Autos	3.64%
Trucks	-1.54%
	9.33%

Rate Change	
Traffic (toll)	
Autos	-4.86%
Trucks	-5.36%
Revenue	2.60%
Autos	-1.30%
Trucks	-4.77%
	2.61%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013										
JANUARY 1, 2012 FEBRUARY 29, 2012 60 DAYS			JANUARY 1, 2013 FEBRUARY 28, 2013 59 DAYS			MONTH OF FEBRUARY 2013 28 DAYS		MONTH OF FEBRUARY 2012 29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
262,102 \$	263,056.00 (12,162.63)	253,874 \$	254,957.50 (11,833.72)	Passenger	119,674 \$	120,187.75 (4,635.07)	127,364 \$	127,837.00 (5,826.54)		
262,102 \$	250,693.37	253,874 \$	243,123.78	Discounts *	119,674 \$	115,552.68	127,364 \$	122,010.46		
				TOTAL PASSENGER						
7,725	50,012.30	8,431	54,520.05	2-Axle Trucks	4,165	26,924.95	3,821	24,735.75		
2,413	28,717.20	2,365	28,198.80	3-Axle Trucks	1,099	13,099.20	1,277	15,188.40		
1,255	19,430.40	1,207	18,744.00	4-Axle Trucks	569	8,838.40	576	6,907.20		
3,967	78,282.00	4,171	81,992.00	5-Axle Trucks	1,987	39,100.00	2,037	40,170.00		
63	1,492.80	53	1,264.80	6-Axle Trucks	26	621.60	27	643.20		
10	292.00	9	254.40	7-Axle Trucks	5	142.40	3	96.00		
		-		Permits	-					
15,433 \$	178,226.70	16,236 \$	184,974.05	TOTAL TRUCKS	7,851 \$	88,726.55	7,741 \$	69,740.55		
277,535 \$	429,120.07	270,110 \$	428,097.83	TOTAL TOLL VEHICLES	127,525 \$	204,279.23	135,105 \$	211,751.01		
4,626 \$	7,152.00	4,578 \$	7,255.90	DAILY	4,554 \$	7,295.69	4,659 \$	7,301.76		

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

178 TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013

JANUARY 1, 2012 FEBRUARY 29, 2012 60 DAYS			JANUARY 1, 2013 FEBRUARY 28, 2013 59 DAYS			MONTH OF FEBRUARY 2013 28 DAYS			MONTH OF FEBRUARY 2012 29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,209,275	\$ 1,216,262.00 (41,788.28)		1,156,057	\$ 1,162,943.00 (40,643.37)	Passenger	543,441	\$ 548,875.00 (18,893.88)		594,960	\$ 598,489.00 (19,596.00)	
1,209,275	\$ 1,174,473.72		1,156,057	\$ 1,122,299.83	Discounts *	543,441	\$ 527,781.12		594,960	\$ 578,893.00	
					TOTAL PASSENGER						
34,521	222,248.00		35,291	227,284.20	2-Axle Trucks	16,901	108,785.30		17,345	111,639.45	
17,576	207,243.60		20,007	236,038.80	3-Axle Trucks	9,688	114,285.60		8,658	102,006.00	
21,482	332,950.40		21,999	340,451.20	4-Axle Trucks	10,382	160,825.60		10,553	163,687.20	
305,263	5,982,618.75		318,369	6,240,896.00	5-Axle Trucks	150,310	2,946,128.00		151,901	2,977,134.75	
6,540	197,520.00		10,362	240,542.40	6-Axle Trucks	4,857	112,593.60		4,336	100,214.40	
859	23,594.40		1,147	31,503.80	7-Axle Trucks	590	16,157.60		426	11,675.60	
					Permits						
388,221	\$ 6,966,175.15		407,175	\$ 7,316,716.20	TOTAL TRUCKS	192,728	\$ 3,458,575.70		193,219	\$ 3,466,337.40	
1,597,496	\$ 8,140,648.87		1,563,232	\$ 8,439,015.83	TOTAL TOLL VEHICLES	736,169	\$ 3,986,356.82		788,179	\$ 4,045,230.40	
26,625	\$ 135,677.48		26,495	\$ 143,034.17	DAILY AVERAGE	26,292	\$ 142,369.89		27,179	\$ 139,490.70	

Rate Change	
Traffic (toll)	-2.14%
Autos	-4.40%
Trucks	4.88%
Revenue	3.67%
Autos	-4.44%
Trucks	5.03%

Rate Change	
Traffic (toll)	-6.60%
Autos	-8.66%
Trucks	-0.25%
Revenue	-1.46%
Autos	-8.83%
Trucks	-0.22%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

EASTON - PHILLIPSBURG TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013

JANUARY 1, 2012 FEBRUARY 29, 2012 60 DAYS			JANUARY 1, 2013 FEBRUARY 28, 2013 59 DAYS			MONTH OF FEBRUARY 2013 28 DAYS			MONTH OF FEBRUARY 2012 29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
796,657	\$ 798,347.75		750,599	\$ 752,247.25	Passenger	356,450	\$ 357,197.00		390,664	\$ 391,505.00	
	(28,907.72)			(24,571.35)	Discounts *		(9,695.93)			(13,521.08)	
796,657	\$ 769,440.03		750,599	\$ 727,675.90	TOTAL PASSENGER	356,450	\$ 347,501.07		390,664	\$ 377,983.92	
21,215	137,140.90		21,180	136,821.10	2-Axle Trucks	10,090	65,169.00		10,474	67,715.05	
6,386	75,714.00		5,770	68,284.80	3-Axle Trucks	2,710	32,014.80		3,214	38,107.20	
4,746	74,686.40		4,834	76,358.80	4-Axle Trucks	2,096	33,084.80		2,332	36,712.00	
19,989	393,104.75		19,848	386,314.00	5-Axle Trucks	9,206	180,878.00		9,818	193,104.75	
253	5,964.00		189	4,459.20	6-Axle Trucks	82	1,936.80		122	2,877.60	
4	116.00		3	84.00	7-Axle Trucks	2	56.00		4	116.00	
					Permits						
52,593	\$ 686,728.05		51,824	\$ 672,319.90	TOTAL TRUCKS	24,188	\$ 313,139.40		25,964	\$ 338,632.60	
849,250	\$ 1,456,166.08		802,223	\$ 1,399,995.80	TOTAL TOLL VEHICLES	380,636	\$ 660,840.47		416,628	\$ 716,616.52	
14,154	\$ 24,269.43		13,597	\$ 23,728.74	DAILY AVERAGE	13,594	\$ 23,594.30		14,366	\$ 24,710.91	
Rate Change			Rate Change			Rate Change			Rate Change		
Traffic (toll)			Traffic (toll)			Traffic (toll)			Traffic (toll)		
Autos			Autos			Autos			Autos		
Trucks			Trucks			Trucks			Trucks		
Revenue			Revenue			Revenue			Revenue		
Autos			Autos			Autos			Autos		
Trucks			Trucks			Trucks			Trucks		

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PORTLAND - COLUMBIA TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013

JANUARY 1, 2012 FEBRUARY 29, 2012 60 DAYS			JANUARY 1, 2013 FEBRUARY 28, 2013 59 DAYS			MONTH OF FEBRUARY 2013 28 DAYS			MONTH OF FEBRUARY 2012 29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
179,153 \$	179,954.00 (7,630.03)		164,277 \$	164,963.00 (8,187.72)	Passenger	77,682 \$	77,995.00 (3,453.19)		87,687 \$	88,076.00 (3,762.31)	
179,153 \$	172,323.97		164,277 \$	156,775.28	Discounts *	77,682 \$	74,541.81		87,687 \$	84,313.69	
					TOTAL PASSENGER						
3,931	25,472.85		3,917	25,338.30	2-Axle Trucks	1,842	11,903.45		1,832	11,878.75	
1,685	19,854.00		1,233	14,698.80	3-Axle Trucks	532	6,346.80		903	10,749.60	
1,324	21,121.60		1,064	16,988.90	4-Axle Trucks	503	8,030.40		657	10,476.80	
3,827	76,004.00		3,692	73,348.00	5-Axle Trucks	1,722	34,228.00		1,970	39,110.00	
96	2,299.20		73	1,747.20	6-Axle Trucks	32	765.60		34	816.00	
			-	-	7-Axle Trucks	-	-				
					Permits						
10,843 \$	144,751.65		9,979 \$	132,121.10	TOTAL TRUCKS	4,631 \$	61,274.25		5,396 \$	73,031.15	
189,996 \$	317,075.62		174,256 \$	288,896.38	TOTAL TOLL VEHICLES	82,313 \$	135,816.06		93,083 \$	157,344.84	
3,167 \$	5,284.59		2,953 \$	4,896.55	DAILY AVERAGE	2,940 \$	4,850.57		3,210 \$	5,425.68	

Rate Change
Traffic (toll)
Autos -8.28%
Trucks -8.30%
Revenue -7.97%
Autos -8.89%
Trucks -9.02%
Autos -6.73%

Rate Change
Traffic (toll)
Autos -11.57%
Trucks -11.41%
Revenue -14.18%
Autos -13.68%
Trucks -11.59%
Trucks -16.10%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

DELAWARE WATER GAP TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013

JANUARY 1, 2012 FEBRUARY 29, 2012 60 DAYS			JANUARY 1, 2013 FEBRUARY 28, 2013 59 DAYS			MONTH OF FEBRUARY 2013 28 DAYS			MONTH OF FEBRUARY 2012 29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,146,842	\$ 1,150,843.75		1,092,376	\$ 1,096,646.25	Passenger	513,337	\$ 515,324.25		566,750	\$ 568,762.00	
	(37,285.46)		-	(34,294.53)	Discounts *	-	(14,568.60)			(17,442.06)	
1,146,842	\$ 1,113,558.27		1,092,376	\$ 1,062,351.72	TOTAL PASSENGER	513,337	\$ 500,735.65		566,750	\$ 551,319.94	
19,612	126,205.30		21,406	137,584.20	2-Axle Trucks	10,457	67,158.00		9,740	62,732.15	
12,915	152,419.20		11,892	140,632.80	3-Axle Trucks	5,607	66,327.60		6,326	74,649.60	
8,936	138,635.20		10,022	155,644.80	4-Axle Trucks	4,755	73,931.20		4,510	69,936.00	
153,298	3,010,515.75		153,240	3,009,384.00	5-Axle Trucks	72,474	1,423,214.00		76,353	1,498,077.75	
4,205	98,330.40		5,339	124,735.20	6-Axle Trucks	2,430	56,887.20		2,033	47,544.00	
214	6,155.20		282	8,050.00	7-Axle Trucks	125	3,574.00		102	2,881.20	
2	112.20		4	210.90	Permits	-	-		-	-	
199,182	\$ 3,532,373.25		202,185	\$ 3,576,241.90	TOTAL TRUCKS	95,848	\$ 1,691,092.00		99,064	\$ 1,756,820.70	
1,346,024	\$ 4,645,931.52		1,294,561	\$ 4,638,593.62	TOTAL TOLL VEHICLES	609,165	\$ 2,191,827.65		665,814	\$ 2,308,140.64	
22,434	\$ 77,432.19		21,942	\$ 78,620.23	DAILY AVERAGE	21,757	\$ 78,279.56		22,959	\$ 79,591.06	

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

-3.82%
-4.75%
1.51%
-0.16%
-4.60%
1.24%

-8.51%
-9.42%
-3.25%
-5.04%
-9.18%
-3.74%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MILFORD - MONTAGUE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

FEBRUARY, 2013

JANUARY 1, 2012 FEBRUARY 29, 2012 60 DAYS			JANUARY 1, 2013 FEBRUARY 28, 2013 59 DAYS			MONTH OF FEBRUARY 2013 28 DAYS			MONTH OF FEBRUARY 2012 29 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
163,881	\$ 164,560.50 (6,947.93)		155,710	\$ 156,273.00 (6,772.04)	Passenger	74,458	\$ 74,713.00 (2,519.79)		81,241	\$ 81,595.00 (3,432.30)	
163,881	\$ 157,612.57		155,710	\$ 149,500.96	Discounts *	74,458	\$ 72,193.21		81,241	\$ 78,162.70	
					TOTAL PASSENGER						
2,860	18,510.70		2,961	19,066.45	2-Axle Trucks	1,466	9,426.95		1,372	8,878.35	
331	3,963.60		251	3,001.20	3-Axle Trucks	115	1,376.40		155	1,854.00	
230	3,614.40		211	3,307.20	4-Axle Trucks	107	1,675.20		112	1,760.00	
971	19,230.00		884	17,536.00	5-Axle Trucks	433	8,584.00		513	10,156.00	
8	189.60		7	163.20	6-Axle Trucks	3	69.60		3	72.00	
2	53.20		1	40.00	7-Axle Trucks	1	40.00		1	28.00	
					Permits						
4,402	\$ 45,561.50		4,315	\$ 43,114.05	TOTAL TRUCKS	2,125	\$ 21,172.15		2,156	\$ 22,748.35	
168,283	\$ 203,174.07		160,025	\$ 192,615.01	TOTAL TOLL VEHICLES	76,583	\$ 93,365.36		83,397	\$ 100,911.05	
2,805	\$ 3,386.23		2,712	\$ 3,264.66	DAILY AVERAGE	2,735	\$ 3,334.48		2,876	\$ 3,479.69	
Rate Change			Rate Change			Rate Change			Rate Change		
Traffic (toll)			Traffic (toll)			Traffic (toll)			Traffic (toll)		
Autos			Autos			Autos			Autos		
Trucks			Trucks			Trucks			Trucks		
Revenue			Revenue			Revenue			Revenue		
Autos			Autos			Autos			Autos		
Trucks			Trucks			Trucks			Trucks		

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

Delaware River Joint Toll Bridge Commission
Toll Supported Bridge - Westbound Traffic Counts
February 2013

Bridge	Westbound Volume					
	February 2013	February 2012	% Change	YTD 2013	YTD 2012	% Change
Lower Trenton	333,755	358,913	-7.01%	469,326	725,608	-35.32%
Calhoun Street	231,584	233,496	-0.82%	473,515	478,826	-1.11%
Scudder Falls	806,216	872,341	-7.58%	1,682,904	1,764,817	-4.64%
Washington Crossing	113,446	111,834	1.44%	210,520	225,238	-6.53%
New Hope - Lambertville	164,299	179,994	-8.72%	389,675	363,207	7.29%
Centre Bridge - Stockton	50,292	57,069	-11.88%	123,255	115,053	7.13%
Uhlerstown - Frenchtown	49,128	54,302	-9.53%	108,822	110,219	-1.27%
Upper Black Eddy - Milford	38,807	46,811	-17.10%	88,371	94,546	-6.53%
Riegelsville	52,403	53,741	-2.49%	93,020	108,668	-14.40%
Northampton Street	345,384	376,856	-8.35%	578,833	759,950	-23.83%
Riverton - Belvidere	59,827	61,871	-3.30%	122,528	123,632	NA
Total	2,245,141	2,407,227	-6.73%	4,340,770	4,869,764	-10.86%

NOTES:
There are 28 days in Feb. 2013 vs. 29 days in 2012.

Delaware River Joint Toll Bridge Commission
Toll Supported Bridge - Two Way Traffic Counts
February 2013

Bridge	Total Volume					
	February 2013	February 2012	% Change	YTD 2013	YTD 2012	% Change
Lower Trenton	432,244	466,263	-7.30%	673,996	941,131	-28.38%
Calhoun Street	454,601	457,680	-0.67%	935,850	939,051	-0.34%
Scudder Falls	1,526,735	1,662,240	-8.15%	3,198,951	3,360,431	-4.81%
Washington Crossing	188,897	192,157	-1.70%	370,672	389,851	-4.92%
New Hope - Lambertville	355,108	385,348	-7.85%	793,142	779,781	1.71%
Centre Bridge - Stockton	110,097	123,173	-10.62%	250,831	249,948	0.35%
Uhlerstown - Frenchtown	98,170	108,228	-9.29%	212,441	219,473	-3.20%
Upper Black Eddy - Milford	78,325	91,759	-14.64%	172,021	188,983	-8.98%
Riegelsville	87,479	89,500	-2.26%	165,958	182,091	-8.86%
Northampton Street	536,070	585,264	-8.41%	971,933	1,182,520	-17.81%
Riverton - Belvidere	111,296	121,751	-8.59%	227,001	242,666	-6.46%
Total	3,979,022	4,283,362	-7.11%	7,972,797	8,675,926	-8.10%

NOTES:

There are 28 days in Feb. 2013 vs. 29 days in 2012.

Delaware River Joint Toll Bridge Commission
Toll Bridge - Two Way Traffic Counts
February 2013

Bridge	Total Volume (all classes)					
	February 2013	February 2012	% Change	YTD 2013	YTD 2012	% Change
Trenton - Morrisville	1,462,605	1,533,945	-4.65%	3,046,447	3,084,131	-1.22%
New Hope - Lambertville	254,585	268,741	-5.27%	536,748	550,823	-2.56%
Interstate 78	1,511,329	1,623,189	-6.89%	3,202,568	3,274,717	-2.20%
Easton - Phillipsburg	910,112	991,646	-8.22%	1,907,123	2,020,156	-5.60%
Portland - Columbia	171,567	194,532	-11.81%	363,006	396,531	-8.45%
Delaware Water Gap	1,219,881	1,334,801	-8.61%	2,585,603	2,645,008	-2.25%
Milford - Montague	140,753	153,825	-8.50%	296,719	311,828	-4.85%
Total	5,670,832	6,100,679	-7.05%	11,938,214	12,283,194	-2.81%

NOTES:
There are 28 days in Feb. 2013 vs. 29 days in 2012.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

STATISTICAL SUMMARY OF EXPENDITURES

This includes reports entitled “**Budget vs Actual**” covering the month of February 2013 and the two month year-to-date operations of fiscal year 2013 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$3,617,686 for the month of February. For the 2013 fiscal year-to-date period, total expense plus encumbrances amounted to \$7,278,350 or 59.6% of the Temporary budget. All of the expense line items are well within their line item temporary budget except Overtime Wages which are running about \$37,000 over the period-to-date temporary budget. Because of snow plowing and salting, overtime is traditionally higher in the winter months but is expected to come into line during the full year. The budget shortfall in Overtime Wages is more than offset by a budget surplus in Regular Employee Salary and Temporary Salaries.

There were no unusual expenses during the month of February.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

TOTAL COMMISSION

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$4,323,198	\$1,313,620	\$2,663,207	\$0	\$1,659,991
Temporary/Summer Salaries	131,049	28,444	68,107	0	62,942
Overtime Wages	84,859	47,932	93,149	0	(8,290)
Pension Contributions	590,856	148,797	297,687	0	293,169
Social Security Contributions	365,153	110,798	225,721	0	139,431
Health Care Benefits	1,909,956	506,938	1,095,035	0	814,922
Life Insurance	29,410	9,761	19,286	0	10,124
Unemployment Compensation	11,250	366	7,505	0	3,745
Utility Expense	244,160	61,118	118,697	34,968	90,496
Office Expense	64,405	15,805	23,987	5,744	34,674
Communication	160,818	30,279	69,189	2,568	89,060
Information Technology	104,525	58,529	66,120	4,246	34,159
Education Training	39,172	2,761	7,025	0	32,148
Vehicle Maint. & Equipment	110,311	26,223	48,090	31,620	30,601
Operations Maintenance	554,022	180,375	291,846	39,816	222,361
Commission	5,625	754	2,483	0	3,142
Toll Collection	17,325	2,662	5,631	4,638	7,056
Uniform Expense	15,525	846	4,807	180	10,538
Business Insurance	721,465	200,023	400,046	0	321,419
Licenses & Inspections	1,280	650	1,085	0	195
Advertising	12,875	232	431	0	12,445
Professional Services	295,988	42,716	97,042	0	198,945
State Police Bridge Security	1,131,400	351,105	714,215	0	417,185
EZPass Equipment/Maintenance	268,455	72,232	151,358	0	117,098
General Contingency	75,000	719	719	0	74,281
EZPass Operating Expense	946,934	478,210	682,101	0	264,833
Total	\$12,215,017	\$3,691,896	\$7,154,570	\$123,780	\$4,936,668

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

ADMINISTRATION*

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$788,395	\$221,432	\$469,257	\$0	\$319,138
Temporary/Summer Salaries	2,049	0	0	0	2,049
Overtime Wages	300	0	0	0	300
Pension Contributions	99,879	20,986	42,084	0	57,795
Social Security Contributions	61,031	16,861	35,776	0	25,255
Health Care Benefits	243,372	61,882	128,618	0	114,755
Life Insurance	4,969	1,640	3,250	0	1,719
Unemployment Compensation	11,250	366	7,505	0	3,745
Office Expense	51,150	12,751	19,643	4,340	27,167
Communication	40,099	8,042	20,195	0	19,904
Information Technology	97,500	58,529	66,120	4,246	27,134
Education Training	28,855	1,479	4,758	0	24,097
Vehicle Maint. & Equipment	706	0	0	0	706
Commission	5,625	754	2,483	0	3,142
Business Insurance	64,785	8,155	16,310	0	48,476
Advertising	12,875	232	266	0	12,609
Professional Services	237,238	42,266	96,592	0	140,646
General Contingency	75,000	719	719	0	74,281
TOTAL	\$1,825,079	\$456,095	\$913,575	\$8,586	\$902,918

* Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, and Community Affairs.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

ADMINISTRATION - OPERATIONS*

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$234,338	\$41,539	\$120,632	\$0	\$113,706
Overtime Wages	2,250	727	1,373	0	877
Pension Contributions	58,222	13,832	28,140	0	30,082
Social Security Contributions	35,078	8,406	20,384	0	14,694
Health Care Benefits	123,984	29,661	72,803	0	51,181
Life Insurance	2,861	940	1,914	0	948
Office Expense	4,313	72	222	0	4,090
Communication	21,389	3,495	9,653	0	11,735
Education Training	7,137	708	1,353	0	5,784
Vehicle Maint. & Equipment	1,860	0	0	0	1,860
Operations Maintenance	325,000	88,007	173,983	0	151,017
Uniform Expense	750	0	0	180	570
Business Insurance	12,712	3,986	7,972	0	4,740
Advertising	0	0	165	0	(165)
Professional Services	58,750	451	451	0	58,299
TOTAL	\$888,644	\$191,822	\$439,046	\$180	\$449,418

* Includes Engineering, Security, Safety & Training, Plant & Facility, and Electronic Security & Surveillance.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

TRENTON - MORRISVILLE TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$367,842	\$117,520	\$234,258	\$0	\$133,584
Temporary/Summer Salaries	21,748	4,459	12,017	0	9,731
Overtime Wages	7,500	4,648	7,986	0	(486)
Pension Contributions	47,894	13,295	26,338	0	21,556
Social Security Contributions	30,377	9,602	19,281	0	11,096
Health Care Benefits	177,890	49,839	107,283	0	70,607
Life Insurance	2,273	924	1,836	0	437
Utility Expense	41,362	4,552	17,549	6,999	16,815
Office Expense	1,413	204	204	102	1,106
Communication	14,511	5,918	8,261	1,149	5,101
Information Technology	1,850	0	0	0	1,850
Education Training	375	0	0	0	375
Vehicle Maint. & Equipment	18,270	4,734	7,051	6,490	4,729
Operations Maintenance	35,323	11,542	16,043	5,654	13,626
Toll Collection	3,750	421	2,462	819	470
Uniform Expense	1,900	30	443	0	1,457
Business Insurance	68,080	20,490	40,980	0	27,100
Licenses & Inspections	120	195	195	0	(75)
State Police Bridge Security	156,134	48,452	98,562	0	57,573
EZPass Equipment/Maintenance	39,479	10,618	26,472	0	13,007
EZPass Operating Expense	191,660	96,790	138,037	0	53,623
TOTAL	\$1,229,751	\$404,234	\$765,258	\$21,212	\$443,280

Delaware River Joint Toll Bridge Commission**Budget vs Actual****For the Two Months Ending February 28, 2013****NEW HOPE - LAMBERTVILLE TOLL BRIDGE**

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$248,906	\$76,917	\$153,446	\$0	\$95,460
Temporary/Summer Salaries	9,074	1,910	4,472	0	4,602
Overtime Wages	6,200	6,250	9,048	0	(2,848)
Pension Contributions	32,552	8,928	17,430	0	15,122
Social Security Contributions	20,210	6,471	12,699	0	7,511
Health Care Benefits	113,497	31,714	68,874	0	44,624
Life Insurance	1,543	552	1,105	0	438
Utility Expense	39,648	19,323	22,382	42	17,223
Office Expense	375	229	275	102	(2)
Communication	13,173	1,621	4,887	0	8,286
Information Technology	1,975	0	0	0	1,975
Education Training	280	0	0	0	280
Vehicle Maint. & Equipment	23,440	664	7,220	5,614	10,606
Operations Maintenance	35,175	13,483	20,730	9,605	4,840
Toll Collection	2,050	588	1,431	489	130
Uniform Expense	750	0	840	0	(90)
Business Insurance	52,391	15,111	30,221	0	22,169
Licenses & Inspections	60	65	65	0	(5)
State Police Bridge Security	30,774	9,550	19,427	0	11,347
EZPass Equipment/Maintenance	31,583	8,523	13,061	0	18,522
EZPass Operating Expense	54,922	27,736	39,541	0	15,381
TOTAL	\$718,578	\$229,635	\$427,153	\$15,852	\$275,572

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

INTERSTATE - 78 TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$534,127	\$181,157	\$347,613	\$0	\$186,514
Temporary/Summer Salaries	24,100	5,888	13,868	0	10,232
Overtime Wages	12,250	7,060	14,837	0	(2,587)
Pension Contributions	69,718	17,916	36,482	0	33,235
Social Security Contributions	43,641	14,731	28,541	0	15,100
Health Care Benefits	253,359	65,968	141,106	0	112,253
Life Insurance	3,304	1,159	2,319	0	985
Utility Expense	41,500	15,756	21,721	9,945	9,834
Office Expense	2,237	721	909	295	1,034
Communication	13,875	1,556	4,631	0	9,244
Information Technology	1,000	0	0	0	1,000
Education Training	500	90	90	0	410
Vehicle Maint. & Equipment	24,095	7,074	10,006	8,216	5,873
Operations Maintenance	32,931	14,057	15,839	12,463	4,629
Toll Collection	3,000	430	495	814	1,691
Uniform Expense	1,750	388	497	0	1,253
Business Insurance	120,726	34,860	69,720	0	51,006
Licenses & Inspections	250	65	65	0	185
State Police Bridge Security	186,907	58,003	117,988	0	68,919
EZPass Equipment/Maintenance	55,270	14,880	38,871	0	16,399
EZPass Operating Expense	285,690	144,180	205,613	0	80,077
TOTAL	\$1,710,230	\$585,938	\$1,071,211	\$31,732	\$607,287

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

EASTON - PHILLIPSBURG TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$382,266	\$122,466	\$241,925	\$0	\$140,341
Temporary/Summer Salaries	27,575	5,749	12,380	0	15,195
Overtime Wages	8,875	3,246	6,849	0	2,026
Pension Contributions	49,910	13,817	27,411	0	22,499
Social Security Contributions	32,032	9,988	19,840	0	12,191
Health Care Benefits	172,794	44,462	93,761	0	79,033
Life Insurance	2,365	833	1,666	0	699
Utility Expense	34,250	2,892	17,030	0	17,220
Office Expense	1,550	386	634	193	723
Communication	17,875	4,648	7,866	1,419	8,590
Information Technology	550	0	0	0	550
Education Training	513	0	188	0	324
Vehicle Maint. & Equipment	11,450	1,252	6,358	3,060	2,033
Operations Maintenance	32,721	12,303	21,255	1,570	9,896
Toll Collection	3,250	382	382	819	2,050
Uniform Expense	1,500	0	431	0	1,069
Business Insurance	48,208	14,761	29,521	0	18,687
Licenses & Inspections	400	0	245	0	155
State Police Bridge Security	103,976	32,267	65,636	0	38,339
EZPass Equipment/Maintenance	39,479	10,618	21,997	0	17,482
EZPass Operating Expense	137,590	69,484	99,089	0	38,501
TOTAL	\$1,109,127	\$349,553	\$674,464	\$7,060	\$427,603

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

PORTLAND - COLUMBIA TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$181,460	\$54,828	\$108,843	\$0	\$72,617
Temporary/Summer Salaries	8,914	736	3,220	0	5,694
Overtime Wages	5,236	3,406	6,539	0	(1,303)
Pension Contributions	23,822	5,962	11,977	0	11,845
Social Security Contributions	14,964	4,485	9,021	0	5,943
Health Care Benefits	80,859	19,614	43,640	0	37,219
Life Insurance	1,124	378	755	0	369
Utility Expense	18,505	4,794	6,892	5,825	5,788
Office Expense	856	350	361	175	320
Communication	10,616	1,766	4,512	0	6,103
Information Technology	550	0	0	0	550
Education Training	225	99	99	0	126
Vehicle Maint. & Equipment	4,930	2,305	2,380	1,445	1,105
Operations Maintenance	19,461	10,675	8,522	1,460	9,479
Toll Collection	1,975	220	221	490	1,264
Uniform Expense	875	0	0	0	875
Business Insurance	31,015	9,267	18,534	0	12,481
Licenses & Inspections	13	65	65	0	(53)
State Police Bridge Security	22,062	6,847	13,927	0	8,135
EZPass Equipment/Maintenance	23,687	6,356	8,794	0	14,894
EZPass Operating Expense	29,450	14,872	21,213	0	8,236
TOTAL	\$480,599	\$147,024	\$269,516	\$9,394	\$201,689

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

DELAWARE WATER GAP TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$566,709	\$175,905	\$347,467	\$0	\$219,242
Temporary/Summer Salaries	29,550	6,805	14,238	0	15,312
Overtime Wages	9,307	6,512	12,901	0	(3,594)
Pension Contributions	74,940	20,405	40,386	0	34,554
Social Security Contributions	46,969	14,372	28,450	0	18,519
Health Care Benefits	264,140	72,530	156,288	0	107,852
Life Insurance	4,666	1,234	2,210	0	2,456
Utility Expense	22,825	1,342	6,272	6,657	9,895
Office Expense	1,412	743	1,256	362	(206)
Communication	13,189	1,255	4,103	0	9,086
Information Technology	550	0	0	0	550
Education Training	225	287	437	0	(212)
Vehicle Maint. & Equipment	13,625	7,927	10,680	4,738	(1,793)
Operations Maintenance	29,218	17,936	19,676	5,158	4,383
Toll Collection	1,975	372	372	769	835
Uniform Expense	2,500	285	1,213	0	1,287
Business Insurance	93,883	26,949	53,898	0	39,984
Licenses & Inspections	43	0	190	0	(148)
State Police Bridge Security	150,816	46,802	95,205	0	55,611
EZPass Equipment/Maintenance	55,270	14,880	33,527	0	21,744
EZPass Operating Expense	220,825	111,518	159,046	0	61,779
TOTAL	\$1,602,637	\$528,059	\$987,816	\$17,684	\$597,137

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

MILFORD - MONTAGUE TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$189,562	\$59,417	\$118,790	\$0	\$70,773
Temporary/Summer Salaries	8,039	2,898	7,912	0	127
Overtime Wages	6,062	5,030	9,625	0	(3,562)
Pension Contributions	24,962	6,663	13,303	0	11,659
Social Security Contributions	15,580	5,123	10,371	0	5,209
Health Care Benefits	80,859	22,630	48,704	0	32,155
Life Insurance	1,175	418	836	0	339
Utility Expense	15,663	8,088	13,653	5,500	(3,490)
Office Expense	850	350	440	175	235
Communication	8,842	1,389	3,256	0	5,586
Information Technology	550	0	0	0	550
Education Training	225	99	99	0	126
Vehicle Maint. & Equipment	6,280	2,266	3,348	1,566	1,366
Operations Maintenance	18,759	5,969	8,259	3,309	7,191
Toll Collection	1,325	250	269	440	616
Uniform Expense	1,125	143	279	0	846
Business Insurance	21,961	6,368	12,736	0	9,225
Licenses & Inspections	13	0	0	0	13
State Police Bridge Security	18,216	5,653	11,499	0	6,717
EZPass Equipment/Maintenance	23,687	6,356	8,637	0	15,050
EZPass Operating Expense	26,798	13,629	19,562	0	7,236
TOTAL	\$470,531	\$152,739	\$291,576	\$10,990	\$167,965

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

SOUTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$454,866	\$147,091	\$290,650	\$0	\$164,216
Overtime Wages	14,080	8,013	12,281	0	1,799
Pension Contributions	59,709	15,293	30,256	0	29,453
Social Security Contributions	35,798	11,774	22,986	0	12,811
Health Care Benefits	221,310	59,260	128,861	0	92,449
Life Insurance	2,813	920	1,872	0	941
Utility Expense	16,810	1,452	5,558	0	11,252
Communication	2,025	54	587	0	1,439
Education Training	563	0	0	0	563
Vehicle Maint. & Equipment	3,575	0	302	0	3,273
Operations Maintenance	15,230	2,982	3,516	510	11,204
Uniform Expense	3,050	0	1,104	0	1,946
Business Insurance	138,828	40,065	80,130	0	58,699
Licenses & Inspections	225	195	195	0	30
State Police Bridge Security	355,712	110,387	224,549	0	131,163
TOTAL	\$1,324,594	\$397,485	\$802,847	\$510	\$521,237

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Two Months Ending February 28, 2013

NORTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$374,727	\$115,347	\$230,327	\$0	\$144,400
Overtime Wages	12,798	3,041	11,710	0	1,088
Pension Contributions	49,249	11,700	23,880	0	25,369
Social Security Contributions	29,473	8,985	18,372	0	11,101
Health Care Benefits	177,890	49,379	105,096	0	72,795
Life Insurance	2,317	762	1,524	0	793
Utility Expense	13,598	2,919	7,640	0	5,958
Office Expense	250	0	43	0	207
Communication	5,225	535	1,238	0	3,987
Education Training	275	0	0	0	275
Vehicle Maint. & Equipment	2,080	0	745	493	843
Operations Maintenance	10,205	3,420	4,021	87	6,097
Uniform Expense	1,325	0	0	0	1,325
Business Insurance	68,877	20,012	40,025	0	28,852
Licenses & Inspections	158	65	65	0	93
State Police Bridge Security	106,803	33,144	67,422	0	39,381
TOTAL	\$855,249	\$249,310	\$512,107	\$580	\$342,563

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM
STATEMENT OF REVENUE AND EXPENSES FOR THE TWO MONTHS ENDED FEBRUARY 28, 2013

	T-M	NH-L	1-78	E-P	P-C	DWG	M-M	SDTS	NDTS	ADM	TOTAL 2013	% of Revenue	TOTAL 2012	% of Revenue
TOLL REVENUE														
Net Toll Revenue	2,191,218	427,508	8,483,505	1,399,994	290,299	4,655,625	192,139	-	-	-	17,640,288		17,373,222	
EZPass Fee	27,909	7,992	41,922	20,023	4,278	32,224	4,016	-	-	-	138,364		142,083	
Net Violation Fee Income	44,659	9,875	111,748	29,394	5,486	65,480	4,678	-	-	-	271,519		338,199	
REVENUE FROM TOLL ACTIVITY	\$ 2,263,786	\$ 445,374	\$ 8,637,175	\$ 1,449,411	\$ 300,062	\$ 4,753,330	\$ 200,833	\$ -	\$ -	\$ -	\$ 18,049,971		\$ 17,853,503	
OPERATING EXPENSE														
Regular Employees Salaries	234,258	153,446	347,613	241,925	108,843	347,467	118,790	290,650	230,327	589,889	2,663,207	14.75%	2,750,950	15.41%
Temporary/Summer Salaries	12,017	4,472	13,868	12,380	3,220	14,238	7,912	-	-	-	68,107	0.38%	64,960	0.36%
Overtime Wages	7,986	9,048	14,837	6,849	6,539	12,901	9,625	12,281	11,710	1,373	93,149	0.52%	52,595	0.29%
Pension Contributions	26,338	17,430	36,482	27,411	11,977	40,386	13,303	30,256	23,880	70,224	297,687	1.65%	201,020	1.13%
Social Security Contributions	19,281	12,699	28,541	19,840	9,021	28,450	10,371	22,986	18,372	56,160	225,721	1.25%	230,466	1.29%
Health Care Benefits	107,283	68,874	141,106	93,761	43,640	156,288	48,704	128,861	105,095	201,421	1,095,035	6.07%	1,065,855	5.97%
Life Insurance	1,836	1,105	2,319	1,666	755	2,210	836	1,872	1,524	5,163	19,286	0.11%	18,775	0.11%
Retiree Benefits	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Unemployment Compensation	-	-	-	-	-	-	-	-	-	7,505	7,505	0.04%	5,195	0.03%
Utility Expense	17,549	22,382	21,721	17,030	6,892	6,272	13,653	5,558	7,640	-	118,697	0.66%	119,845	0.67%
Office Expense	204	275	909	634	361	1,256	440	-	43	19,866	23,987	0.13%	30,068	0.17%
Communication	8,261	4,887	4,631	7,866	4,512	4,103	3,256	587	1,238	29,848	75,421	0.38%	69,189	0.42%
Information Technology	-	-	-	-	-	-	-	-	-	66,120	66,120	0.37%	27,680	0.16%
Education Training	-	-	90	188	99	437	99	-	-	6,111	7,025	0.04%	34,828	0.20%
Vehicle Maint. & Equipment	7,051	7,220	10,006	6,358	2,380	10,680	3,348	302	745	-	48,090	0.27%	46,949	0.26%
Operations Maintenance	16,043	20,730	15,839	21,255	8,522	19,676	8,259	3,516	4,021	173,983	291,846	1.62%	215,730	1.21%
Commission	-	-	-	-	-	-	-	-	-	2,483	2,483	0.01%	3,903	0.02%
Toll Collection	2,462	1,431	495	382	221	372	269	-	-	-	5,631	0.03%	10,864	0.06%
Uniform Expense	443	840	497	431	-	1,213	279	1,104	-	-	4,807	0.03%	25,460	0.14%
Business Insurance	40,980	30,221	69,720	29,521	18,534	53,898	12,736	80,130	40,025	24,282	400,046	2.22%	412,130	2.31%
Licenses & Inspections	195	65	65	245	65	190	-	195	65	-	1,085	0.01%	1,819	0.01%
Advertising	-	-	-	-	-	-	-	-	-	431	431	0.00%	3,044	0.02%
Professional Services	-	-	-	-	-	-	-	-	-	97,042	97,042	0.54%	141,759	0.79%
State Police Bridge Security	98,562	19,427	117,988	65,636	13,927	95,205	11,499	224,549	67,422	-	714,215	3.96%	696,219	3.90%
EZPass Equipment/Maintenance	26,472	13,051	38,871	21,997	8,794	33,527	8,637	-	-	-	151,358	0.84%	156,734	0.88%
General Contingency	-	-	-	-	-	-	-	-	-	719	719	0.00%	-	0.00%
EZPass Operating Expense	138,037	39,541	205,613	99,089	21,213	159,046	19,562	-	-	-	682,101	3.78%	674,454	3.78%
TOTAL OP., MAINT., & ADM	\$ 765,258	\$ 427,153	\$ 1,071,211	\$ 674,464	\$ 269,516	\$ 987,816	\$ 291,576	\$ 802,847	\$ 512,107	\$ 1,352,621	\$ 7,154,570	39.64%	\$ 7,066,722	39.58%
NET OPERATING REVENUE	\$ 1,498,527	\$ 18,221	\$ 7,565,964	\$ 774,947	\$ 30,546	\$ 3,765,514	\$ (90,743)	\$ (802,847)	\$ (512,107)	\$ (1,352,621)	\$ 10,895,402	60.36%	\$ 10,786,781	60.42%
OTHER OPERATING INC./EXP														
Other Operating Income	-	-	25	-	-	-	-	-	-	43,467	43,493	0.24%	25,108	0.14%
TOTAL OTHER OPERATING INC	\$ -	\$ -	\$ (25)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,467	\$ 43,493	0.24%	\$ 25,108	0.14%
Administration Allocated Expense	(144,923)	(98,186)	(210,381)	(149,636)	(65,458)	(229,102)	(70,171)	(187,078)	(154,349)	1,309,153				
NET OPERATING INC.	\$1,353,604	\$ (79,966)	\$ 7,355,608	\$ 625,311	\$ (34,911)	\$ 3,536,412	\$ (160,913)	\$ (989,925)	\$ (666,456)		\$ 10,938,894	60.60%	\$ 10,811,889	60.56%
NON-OPERATING REV/EXP														
Interest Revenue	-	-	-	-	-	-	-	-	-	-	113,426	0.63%	415,997	2.33%
Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	-	-	0.00%	7,872	-0.04%
Emergency Repair	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Interest Expense	-	-	-	-	-	-	-	-	-	-	(2,991,403)	-16.57%	(3,272,187)	-18.33%
Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
OPEB Amort Expense	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
TOTAL NON-OPERATING REV/EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,877,977)	\$ (2,877,977)	15.94%	\$ (2,848,318)	15.95%
CHANGE IN NET ASSETS											\$ 8,060,918	44.66%	\$ 7,963,571	44.61%

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

ADMINISTRATION

The following Pages reflect the reports on those items assigned to the Administration Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

PURCHASING REPORT INDEX

MONTH OF FEBRUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Purchasing	Monthly Purchasing Report Covering the Month of February 2013	1-3
Purchasing	Supplemental Monthly Purchase Report Lessors, Maintenance and Service Contracts Expiring Between April 2013 and June 2013	4-5

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

MONTHLY PURCHASING REPORT

February 2013

This report itemizes all orders for purchases made for the month of February 2013, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Superintendent

The purchasing activities for the month culminated in the preparation and placement of 25 purchase orders. To secure competitive prices on items being purchased, 9 price inquiries were sent out for 5 of the requisitions leading to purchase orders, an average of 1.8 per order ($9 \div 5$). Some of the larger procurements of over \$5,000.00 during the period are shown below:

- A Purchase Order was issued, in the total amount of \$8,912.50, for maintenance of river gauges on four (4) Commission Bridges for the first quarter of 2013.
- A Purchase Order was issued, in the total amount of \$6, 020.04, for roadway salt for District III for the first quarter of 2013 under a new NJDOT Contract.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES**

February 2013

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comments	** BY AUTHORITY OF **		
					Commission	Director	Dist. Supt.
20130052	ADVANCED COLLISION	PICK-UP TRUCK BUMPER REPAIR	DWG			679.79	
20130053	AMERIGAS	PROPANE EMERGENCY GENERATOR	DWG			154.77	
20130054	BIRD CONTROL SERVICES	BIRD CONTROL - DII	EP			208.00	
20130055	WHITMORE'S GARAGE	EMERGENCY PLOW TRUCK REPAIR	DWG			3,560.40	
20130056	DOI-USGS	USGS 4 RIVER GAUGE CONTRACT	MULTI			8,912.50	
20130057	OTIS ELEVATOR COMPANY	2013 ELEVATOR MAINTENANCE	EP			450.00	
20130058	BMC SOFTWARE, INC	HELP DESK SUPPORT RENEWAL	IT			1,531.00	
20130059	DELL MARKETING LP	MOBILE DEVICE MGT. SERVICE	IT	PA 4400007199		2,546.75	
20130060	CHRIN HAULINGS, INC.	CHRIN HAULING FOR I-78	I78			571.35	
20130061	GRAINGER	PORTABLE GENERATOR	NHL			719.40	
20130062	INTEGRITY MECHANICAL INC.	EMERGENCY HEATER REPAIR	NHL			559.50	
20130063	INDUSTRIAL COMMUNICATIONS CO	COMMUNICATION TOWER RENTAL	EP			4,257.51	
20130064	WASTE MANAGEMENT	WASTE MANAGEMENT	MULTI	PA 4400006854		4,582.50	
20130066	CASCADE WATER SERVICES INC.	BOILER WATER TREATMENT SERVICE	NHL			88.20	
20130067	SAFETY- KLEEN SYSTEMS, INC.	PARTS WASHER SOLVENT SERVICE	NHL			250.23	
20130068	MARSHALL'S CREEK CARQUEST	HEAVY DUTY GREASE PUMP	DWG			999.99	
20130069	CARGILL INCORPORATED	ROADWAY SALT-DIII	MULTI	NJ T-0213		6,020.04	
20130070	GILES & RANSOME, INC.	LARGE DUMP HYDRAULIC PUMP	TM			1,985.46	
20130071	GILES & RANSOME, INC.	REPLACE PTO PUMP - DUMP TRUCK	TM			4,012.88	
20130072	INTEGRITY MECHANICAL INC.	CLEAN AND TESTED WATER HEATER	I78			360.00	
20130073	STARR UNIFORM	CLOTHING- ESS UNIFORM	ESS	COSTARS 12		179.90	
20130074	BIRD CONTROL SERVICES	BIRD CONTROL - DIII	DWG			1,062.00	

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES**

February 2013

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Contract	** BY AUTHORITY OF **		
					Commission	Director	Dist. Supt.
20130075	VER-MAC	PART FOR VARIABLE MESSAGE BOARD	178			465.00	
20130076	DELL MARKETING LP	E-MAIL ARCHIVE SUPPORT RENEWAL	IT	PA 4400007199		2,201.75	
20130077	GOVCONNECTION, INC.	CRYSTAL REPORTS SERVER SUPPORT	IT	PA COSTARS 3		1,645.00	
Purchase Order Count: 25							
AUTHORITY TOTALS:					\$0.00	\$48,003.92	\$0.00
GRAND TOTAL:						\$48,003.92	

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

**SUPPLEMENTAL MONTHLY PURCHASING REPORT
LESSORS, MAINTENANCE AND SERVICE CONTRACTS
EXPIRING BETWEEN APRIL 2013 AND JUNE 2013**

As requested by Commission Members at the August 31, 1998 meeting, reproduced hereunder are all lessors, maintenance and service contracts that will expire within a three-month period, from April 2013 through June 2013.

A compendium of existing lessors, maintenance and service contracts has been transmitted to all Commission Members under separate cover.

ACTION RECOMMENDED

Adopt a Resolution authorizing receipt and filing of the report.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEETING OF March 25, 2013

LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS

No Report

Delaware River Joint Toll Bridge Commission
Meeting of March 25, 2013

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
FEBRUARY 2013**

SUBJECT	DESCRIPTION	PAGE NUMBER
Management Operations	Management Operations Report E-ZPass Report February	1-4

Delaware River Joint Toll Bridge Commission
Meeting of March 25, 2013

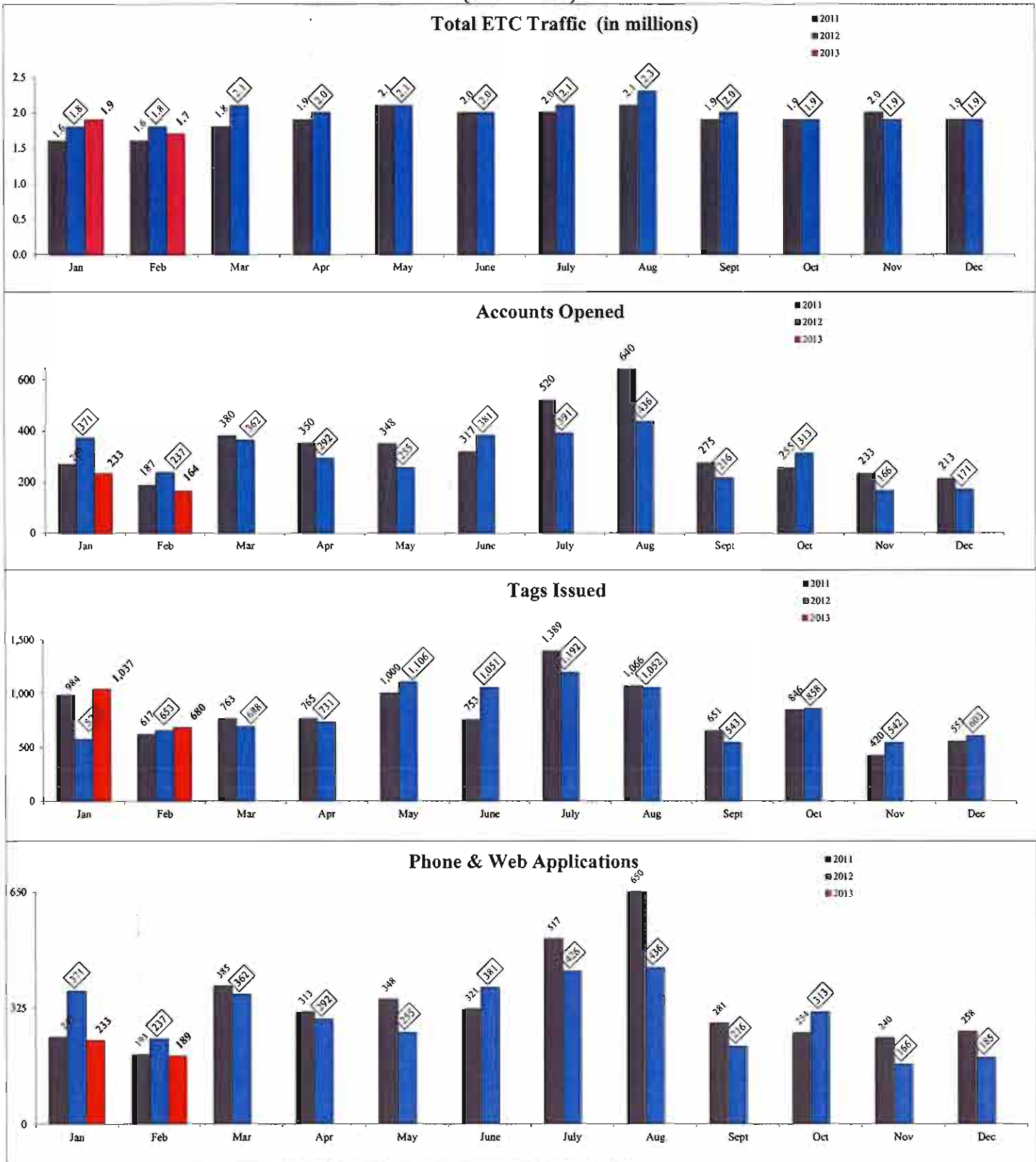
**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
FEBRUARY 2013
(Continued)**

ETC has submitted an Operations Report that summarizes E-ZPass transponder and account information for February.

Key statistics presented in the report are as follows:

ETC Customer Service Center Reported Transponder and Account Activity	February 2013
Total Number of Active (029)Transponders	136,108
Total Number of Accounts	66,890
Average Number of Transponders Issued Per Day	36
Average Number of Accounts Opened Per Day	7
Average Number of Calls Per Day	576
Total Number of Applications Processed	189

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT
February 2013
(Continued)**



Delaware River Joint Toll Bridge Commission
Meeting of March 25, 2013

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
FEBRUARY 2013
(Continued)**

The E-ZPass Department has submitted an Operations Report that summarizes E-ZPass Customer Service Call Activity for February. Key statistics in this report are as follows:

<u>E-ZPASS DEPARTMENT CSC CALL ACTIVITY</u>	Total Calls for the Month of February
Calls Referred to ETC	74
Replenishment Inquiries	12
Billing Inquiries	6
Account Modification Requests	16
Requests to Close Account	2
Violation Notification Inquires	38
DRJTBC Inquiries	8
Calls referred to Other Departments (Human Resources and Engineering)	8
Total Number of Calls for February	82

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
FEBRUARY 2013
(Continued)**

Total Number of E-ZPass QuickStart Transponders Issued to Patrons
District I, II and III

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2010	54	21	89	158	96	87	190	109	83	51	67	55	1,060
2011	39	137	72	86	98	157	322	224	62	61	51	72	1,381
2012	164	107	109	92	58	151	376	209	85	101	48	64	1,564
2013	88	79											167

E-ZPass QuickStart events are scheduled on select days in District I at the Trenton-Morrisville Administrative Office, District II at the I-78 Welcome Center and District III at the Delaware Water Gap Welcome Center. DRJTBC's E-ZPass QuickStart schedule is posted on the Commission's website.

E-ZPass Customer Service Center and In-Lane Meetings and Conference Calls

E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

1. Moderate and participate in bi-weekly conference calls with DRJTBC and ETC staff to discuss customer service, finance and toll audit items.
2. Moderate and participate in Quarterly Operations Meetings with DRJTBC and ETC staff to discuss customer service, finance and toll audit items.

E-ZPass In-Lane Toll System DBM (Contract No. DB-427C) and E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

1. Moderate and participate in Quarterly Operations and Maintenance conference calls to discuss general electronic toll collection items with ACS, TransCore, ETC and DRJTBC staff.

IAG Reciprocity Committee and IAG PR& Marketing Committee

1. Represent the Commission at the IAG Reciprocity and PR & Marketing Committee Meetings.

E-ZPass Updates

Transponder Pricing Reduction and Violation Response Time Extension

1. DRJTBC is in the process of providing E-ZPass customers with a reduction in transponder fees. Interior transponder fees will be reduced from \$22.50 to \$14.00 and exterior transponder fees from \$28.55 to \$15.00. DRJTBC is in the process of extending the violation response time from 21 to 30 days.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

ELECTRONIC TOLL COLLECTION PROGRAM

MONTH OF FEBRUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
ETC PROGRAM	Electronic Toll Collection Program Report	1

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF FEBRUARY 2013

The following items were recently initiated, accomplished or performed during the above noted month:

Activities for the In-Lane Toll System

1. Xerox and TransCore participated in monthly maintenance teleconference calls.
2. Xerox is preparing the annual ORT System Certification. Xerox staff coordinated with the Construction Management Staff of the I-78 PA Paving Improvements (T-506A) project to utilize their I-78 Open Road Tolling (ORT) Lanes closings. With the off peak lane closings in place for the construction contract, Xerox is able to inspect the ORT equipment, complete preventative maintenance and perform testing that is needed for the annual ORT System Certification.
3. Commission Staff requested a price proposal from Xerox for the replacement of treadle frames in the conventional toll lanes at the I-78 Toll Bridge (lanes 2 & 3) and the Delaware Water Gap Toll Bridge (lanes 5, 6 and 7). A cost proposal was also requested for the repair of a treadle frame at the I-78 Toll Bridge (lane 4). It is anticipated that a resolution will be prepared and submitted for this work for the May 2013 Commission Meeting.
4. Xerox is preparing the annual estimate for the 2013 ETC spare parts budget. The Commission has requested that Xerox review the STV Study Report "Electronic Toll Collection System (ETC) Evaluation Study" (C-538A-7) to assist in the evaluation of the 2013 spare parts budget requirements.

Activities for the E-ZPass Customer Service Center/Violation Processing Center

1. ETC participated in weekly CSC/VPC Operations Calls.

General Electronic Toll Collection Program Activities

1. Commission Staff participated in the IAG E-ZPass Policy and the Executive Management Committee meetings.
2. Commission Staff prepared a response to the New Jersey Turnpike Authority (NJTA) providing relevant information so they can prepare a price proposal for the Commission to potentially transition into the New Jersey Regional CSC/VPC. Commission Staff is working to respond to the Pennsylvania Turnpike Commission's (PTC) request for information in order for them to provide a similar cost proposal.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

**OPERATION REPORT INDEX
FOR
TRANSITION AND EFFICIENCY OFFICER**

SUBJECT	DESCRIPTION	PAGES NUMBER
Transition and Efficiency Officer	Status Report Month of February 2013	2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

INTERIM TRANSITION AND EFFICIENCY OFFICER

March 25, 2013

Throughout the month of February, 2013 the Interim Transition and Efficiency Officer (ITEO) made great progress in collecting comprehensive efficiency surveys that had been mailed to the Commission's Directors and superintendents. The effort of conducting an organization-wide survey aimed at helping the Delaware River Joint Toll Bridge Commission improve efficiency is well on its way and important information is being comprised.

COMPLETED ACTIVITIES

MANAGERIAL INPUTS

Issued Managerial Questionnaires

Received detailed responses from all managers

Grouped responses into broad categories and began the process of tabulating results

Used responses as foundation of on-site managerial interviews with:

- Accounting
- Engineering
- Human Resources
- Information and Technology
- Electronic Security and Surveillance
- Purchasing
- E-Z Pass
- Electronic Toll Collection
- Security Safety and Training
- Plants & Facilities

PLANNED ACTIVITIES

COMPLETE MANAGERIAL ON-SITE VISITS

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

District I Superintendent (March 15)

District II Superintendent (March 12)

District III Superintendent (March 18)

Communications (March 19)

Community Affairs (March 21)

After completion of the managerial surveys and site visits, original plans were to conduct a voluntary and confidential survey of Commission employees. Upon the advice of counsel and further refinements suggested by the Commission, plans were to conduct query employees specifically about issues raised by their direct supervisor. As the ITEO will continue with this efficiency study input from the commission executive team will be utilized to improve the results of the final document.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

COMMUNICATIONS

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

**Operation Index
For
Communications**

SUBJECT	DESCRIPTION	PAGE NUMBER
Communication	Status Report Month of February	1-3

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of March 25, 2013

COMMUNICATIONS REPORT
February 2013

- **COMMISSION AWARENESS EFFORTS :**

Impending Lumberville-Raven Rock Bridge Shutdown – Generated a variety of press releases and distributed/posted signs alerting pedestrians, bicyclists and sightseers of the impending two-month closure of the Lumberville-Raven Rock Toll-Supported Bridge. Press releases were issued to announce the mobilization of construction area set-up activities in mid-February and then – in late February – to announce the firm date of the bridge's March 4 shutdown. Signs warning of the closure also were posted at other bridge crossings, along the two canals and various businesses in nearby river communities – Lambertville, Stockton, Frenchtown, Centre Bridge, New Hope. Signs provided to the Delaware Canal State Park in PA and permission secured from Delaware-Raritan Canal State Park superintendent in NJ.

Easton-Phillipsburg Toll Bridge Anniversary and Rehabilitation Project – Travelled to WRNJ radio station studio in Hackettstown, N.J. to be a guest on Newslines with Joyce Estey program. Thirty-minute segment involved the 75th anniversary of the Easton-Phillipsburg (Route 22) Toll Bridge and the upcoming rehabilitation project that is going to present local traffic challenges later this year and much of next year. Ideally, we will be able to do a second program shortly before the project travel restrictions go into effect in June.

- **MEDIA RELATIONS:**

Hot Topics: Lumberville-Raven Rock Bridge project mobilization; snow storm preparations; motorists urged to refrain from driving during winter storm; Delaware Water Gap E-ZPass sign up session; 75th anniversary of the Easton-Phillipsburg (Route 202) Toll Bridge; transfer of Scudder Falls archaeological dig materials to state museums; March 4 shutdown date of Lumberville-Raven Rock Bridge announced; former DRJTBC employees remembers late-Surgeon General C. Everett Koop; former employee Glenn Reibman running for Northampton County executive post; bridge offices chase theft suspects 50 years ago; plan for Washington Crossing area; man threatens to jump off Riverton-Belvidere Bridge; DRJTBC increases patrols for suicides; benefit of open-road tolling; Lambertville woman's disappearance; traffic congestion at Route 22 bridge.

- **E-ZPASS ACTIVITIES:**

Press release: Posted press release on February sign-up events at I-78 Welcome Center in Williams Township, PA.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of March 25, 2013

- **COMMUNITY AFFAIRS:** (Please refer to Community Affairs Report)

Lumberville-Raven Rock sign placements: Personally posted signage (laminated for outdoors and delaminated for indoors) at select bridge crossings, canal locations, bicycle shops, and other relevant businesses (new Hope, Lambertville, Stockton, Centre Bridge, Frenchtown, Delaware, Tinicum) regarding shutdown of pedestrian footbridge; signage targeted bicyclists but also has utility for pedestrians and sightseers; provided signs to DCNR rangers at Delaware Canal State Park in PA and secured permission for sign postings along New Jersey's Delaware & Raritan Canal from Superintendent [Patricia Kalleser](#).

- **CAPITAL IMPROVEMENT PROGRAM**

Easton-Phillipsburg CM/CI: Posted sign-in sheet and Addendum 1 documents on website at request of engineering department; reviewed public-involvement draft segment and made significant changes along with Rich McClellan of Community Affairs.

New Hope-Lambertville Toll Bridge Approach Roadway and Bridges Project: Posted sign-in sheet And Addendum 1 documents on website at request of engineering.

Awards Press Releases: Issued separate press releases to publicize the two Diamond Certificate Awards the Commission received from the Pennsylvania chapter of the American Council of Engineering Companies for the 2011 projects conducted at the Upper Black Eddy-Milford Toll-Supported Bridge and the Delaware Water Gap Toll Bridge.

- **WEBSITE:**

Winter Travel Safety Webpage: Completed uploading of page's fact sheets, crafted introductory page, and positioned photographs. Activated webpage after review.

Specific job postings: Double checked Administration's publishing and unpublishing of various job postings.

Belvidere Water Street Project Webpage Closed Out: Made final updates to the Riverton-Belvidere Water Street Improvement Project webpage and then closed out the page by assigning it to the archives portion of the Commission Projects section.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of March 25, 2013

Substructure Repair and Scour Remediation Project Webpage Closed

Out: Made final updates to the Scour Remediation Project webpage and then closed out the page by assigning it to the archives portion of the Commission Projects section.

Commission Projects Section Update: Updated the listings for the Commission Project section's drop-down menus.

Traffic Statistics: Finalized vetting and revised posting of 2012 traffic statistics and prior-year columns in the Bridge Information section of the website.

Housecleaning: Updated welcome message (temporarily) to reflect new executive director and various project status information. Also updated the DRJTBC organization listing and the Toll Violations webpage.

INTERNAL/EXTERNAL COMMUNICATIONS

- Met with Bill Scandone of the New Hope Chamber of Commerce regarding local bridge's 200th anniversary.
- Conducted research on website services procurements by other toll agencies including outreach with Pennsylvania Turnpike, New Jersey Turnpike and DRPA.
- Recorded 10,841 website visits.
- Handled informational inquiry from Chris Jones of the Pike County Dispatch regarding suicide prevention signs at the Milford-Montague Toll Bridge.
- Assisted book researcher Rich Garlipp on photographs of wooden bridges that once crossed the Delaware River.
- Revised lane closure information on webpage for I-78 Toll Bridge PA Approach Paving Improvements Project.
- Handled various customer inquiries from website, engineering, and Executive Director.
- Escorted photographer Cie Stroud to I-78 Toll Bridge PA Approach Paving Improvements.
- Met with Nancy Ryan, sister of Bud Haines who jumped from NH-LTB on Thanksgiving.
- Attended meeting on Morrisville open space request.
- Draft website bio for Executive Director Resta. Item will be posted once photograph is ready.
- Attended Green Team meeting at E-P administration building in Phillipsburg.
- Issued six press releases/travel alerts, including one urging motorists to refrain from unnecessary driving during predicted snowstorm.
- Facilitated response to request from Diccon Hyatt of Ewing Observer regarding detailed report on Scudder Falls Archaeological dig site off Route 29. Coordinated release with NJ State Museum, State Office of Historic Preservation, and John Lawrence of AECOM.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

**Operation Index
For
Community Affairs**

SUBJECT	DESCRIPTION	PAGE NUMBER
Community Affairs	Community Affairs Report February 2013	1-3

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of March 25, 2013

COMMUNITY AFFAIRS REPORT
February 2013

The following activities under the general heading of community relations/governmental affairs were recently initiated, accomplished or performed:

- ❖ **Easton-Phillipsburg Toll Bridge Rehabilitation**
 - As a member of the TEC for the CM-CI contract for the project, initiated review of seven submissions from interested contractors and participated in a TEC meeting to evaluate the submissions and provide recommendations to the SSC for the assignment of this contract.
 - Participated in project progress meeting and Pre-LOI meeting.
 - Reviewed and provided revisions to the project Public Information Plan.
 - Reviewed overpass lighting schemes for Easton overpass of the bridge approach.
 - Continued preparation of a photo montage of the history of the bridge for inclusion in the project web site.

- ❖ **Lumberville-Raven Rock Toll-Supported Pedestrian Bridge Rehabilitation**
 - Continued to coordinate Commission response to the operator of the Black Bass Inn regarding his request to enter into negotiations for a long-term lease for the bridge's former gatekeeper building.
 - Participated in project progress meetings.
 - Assisted in development and distribution of a bridge placard and a flyer to be placed at bridge approaches and area public venues to alert bridge patrons to upcoming bridge access restrictions and the impending closure; initiated placement of large project "Information Line" signs at the project site.
 - Distributed letters to elected officials and stakeholders in the area of the bridge alerting them to upcoming construction and offering in-person briefings to the elected officials if requested.
 - Alerted project staff to the "locks of love" issue and worked with Communications, maintenance, engineering and project contractors to develop a resolution.
 - Initiated a Commission response to correct erroneous rumors about the project; this included calls to local officials and the use of the village's e-mail network.
 - Responded to a communication from the Park Superintendent of the Bull's Island, Delaware & Raritan Canal State Park regarding potential modifications to a project permit.
 - Responded to two community inquiries regarding the project.
 - Assisted in responding to concerns from staff of the Pennsylvania Canal Park regarding public access to the canal towpath during construction.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of March 25, 2013

- ❖ Delaware Water Gap Maintenance Garage Expansion Project
 - Participated in project progress meetings.
 - Distributed a contact handout card for project personnel in the event they are approached by members of the public for information about the project; card directs individuals on how to contact the Community Affairs department.
 - Concluded response to the Superintendent of the Delaware Water Gap National Recreation Area regarding his questions on the project.
 - Researched and provided information about community events during the course of the project to project staff.
- ❖ New Hope Lambertville Toll Bridge Approaches Project
 - Participated in project Pre-LOI meeting and Pre-Bid meeting.
 - Participated in the revision of a letter to Solebury officials regarding the Township's noise ordinance.
- ❖ I-78 Toll Bridge PA Approach Paving Improvements
 - Continued management of a Twitter information feed for interested bridge patrons as part of the project. The Twitter program for this project now has over 600 followers who regularly receive timely information about lane closures, safety messages and construction activities.
 - Participated in project progress meeting.
- ❖ Riverton-Belvidere TSB Water Street Improvements
 - Continued to monitor Commission response to continuing community inquiries and residents' concerns regarding the project.
 - Continued to coordinate with other Commission staff to respond to a communication from the Mayor of Belvidere regarding flooding issues on Water Street during major rain events.
- ❖ Initiated Commission response to a member of the Morrisville, PA Environmental Advisory Commission and participated in a staff meeting regarding commission property at the corner of Bridge Street and Delmorr Ave in the borough.
- ❖ Responded to the Commission's Transition and Efficiency Survey and scheduled a meeting to review same.
- ❖ Responded to a request for assistance from the owner of the Bridgeton Inn adjacent to the UBE-M TSB regarding roadway conditions in front of her establishment. After consulting with engineering staff, I made a site visit, consulted with the manager of the inn and determined that the roadway in question was significantly outside the Commission's jurisdiction.
- ❖ Provided information to senior commission staff on legislation in the PA legislature that expanded the eligibility of bridge projects in the state to participate in project labor agreements (PLAs).

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of March 25, 2013

- ❖ Fielded and distributed to senior staff an invitation from the Pennsylvania Historical and Museum Commission to attend the grand opening celebration for the New Washington Crossing Visitor's Center
- ❖ Formatted access for the CEO to the Alert PA system for emergency announcements from Pennsylvania state government.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

ENGINEERING

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Scudder Falls Toll Supported Bridge	KMS/RWL	Improvement Project - Preliminary Engineering and Environmental Documentation for I-95/Scudder Falls Toll Supported Bridge – Study, Contract C-393A - Financial / Legal Advisory Services for a P3 for Scudder Falls Bridge Replacement Project – Study, Contract C-393G-1R Capital Program Management Consultant (CPMC) & Design Management Consultant (DMC) Services for the I-95/Scudder Falls Bridge Improvement Project - CPMC Services – Year 2012, C-502A-1G - DMC Tolling Strategy, Development & Implementation Support Services, C-502A-2C - DMC Advanced Engineering Support Services for Priority Items of Work, C-502A-2D - Staff Augmentation – P3 Support Services, C-502A-2E	1-4
New Hope-Lambertville Toll Bridge	VMF/WCB/KMS	Pavement Rehabilitation & Approach Bridges Repairs Design, C-543A	4
Lumberville-Raven Rock Toll Supported Bridge	CTH/RWL	Rehabilitation & Retaining Wall Reconstruction Design, C-443A	4
	VMF/CLR/KMS	- Construction Management, CM-443A - Construction, TS-443A	5
I-78 Toll Bridge	WMC/RWL	I-78 PA Approach Paving Improvements Concept Study, Preliminary Design, Final Design and Post Design, C-506A	5
	VMF/CLR/KMS	- Construction Management, CM-506A - Construction, T-506A - Emergency Inspection Services, C-599B-2	6-7
	RJZ/RWL	I-78 Rock Slide Mitigation Long Term, C-454B-5	7
Easton-Phillipsburg Toll Bridge	CTH/RWL	Rehabilitation Scoping/Concept Study Preliminary, Final, and Post Design Services, C-437B	8

1

Notes:

Facilities are listed South to North

The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager

Project Manager Legend

WMC – M. Cane
 VMF – V. Fischer
 CTH – C. Harney

RSL – R. Luciani
 RJZ – R. Zakharia

Program Area Manager Legend

RWL – R. Little
 KMS – K. Skeels
 CAS – C. Straceiolini

RLR – R. Rash
 CLR – C. Rood
 WCB – W. Brooks

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Riverton-Belvidere Toll Supported Bridge	WMC/RWL	Water St. Improvements Construction Management, C-600A-4	8
	VMF/CLR/KMS	- Construction, TS-505A Maintenance Garage Roof Replacement - Design, C-599A-4	8-9
Delaware Water Gap Toll Bridge	RJZ/RWL	Maintenance Garage Expansion – PA Assignment Final, Post and Construction Support Services, C-474A	9
	RJZ/RWL	Construction, T-474A	9
	RJZ/RWL	Code Compliance Plan Review and Inspections, C-598A-3	10
	RJZ/RWL	CM/CI Services Staff Support, C-598A-4	10
	VMF/CLR/KMS	River Road Improvements Design, C-599A-1	10
	CLR/CAS	Open Road Tolling (ORT) Construction Construction Management/Construction Inspection, CM-440B	11
Multiple Facilities and/or Commission-Wide	WMC/RWL	Electronic Surveillance/ Detection System - Design-Build-Maintain, DB-396A - RFP development, Procurement Support and Transition Services, C-539A-5	11
	CAS/RWL	Electronic Toll Collection - In-Lane Toll System Design-Build-Maintain, DB-427C - Customer Service Center/ Violation Processing Center Design-Build-Operate-Maintain, DB-427D	12
	RSL/CAS	Electronic Toll Collection / Tolling Task Order Consultant - ETC System Evaluation Study, C-538A-7 - Traffic Count Program Design, C-538A-8	13
	CAS/RWL	- In-Lane Toll System and CSC/VPC Procurements, C-538A-9 - CIP and Cartograph Role and Responsibilities, C-538A-10	13

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 CLR – C. Rood
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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

Multiple Facilities and/or Commission-Wide	RJZ/RWL	Facilities, District 1 • Strategic Planning Study, C-454A-8	14
	CAS/RWL	General Engineering Consultant Traffic Engineering • 2012 Traffic Engineering Consultant, C-17-11	14

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RJZ – R. Zakharia

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RWL – R. Little
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RLR – R. Rash
CLR – C. Rood
WCB – W. Brooks

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTATION FOR I-95/SCUDDER FALLS TOLL SUPPORTED BRIDGE

STUDY

Contract No. C-393A

On June 14, 2012 FHWA issued the NEPA decision a Finding of No Significant Impact (FONSI) for the I-95/Scudder Falls Bridge Improvement Project in Bucks County, Pennsylvania and Mercer County in New Jersey. This is a determination that the Proposed Action will have no significant impact on the human environment.

The Commission submitted a formal request for the Final approval of the project Point of Access Study Report on July 6, 2012. A conditional approval of this report was issued by NJDOT, PennDOT and FHWA in November 2011. This conditional approval permitted the circulation of the Addendum to the Environmental Assessment for public review in December 2011. Final approval of this document typically occurs after the NEPA decision for a project. On September 21st correspondence was received from PennDOT accepting the Final Point of Access Report for the I-95/Scudder Falls Bridge Improvement Project. NJDOT acceptance of the Final Point of Access Report was received via letter dated November 19, 2012. The PennDOT and NJDOT approval letters have been packaged with the Final Point of Access Report and submitted to FHWA – Pennsylvania Division for their final approval.

The final invoice for this contract has been submitted and the contract is in the process of being closed out.

FINANCIAL/LEGAL ADVISORY SERVICES FOR A P3 FOR SCUDDER FALLS BRIDGE REPLACEMENT PROJECT

STUDY

Contract No. C-393G-1R

The Commission's Financial/Legal Advisory Services consultant KPMG/Nossaman, completed their analysis of the P3 project delivery method on schedule, and presented their preliminary findings to the Commission in November 2011. These findings are currently under review by the Commission with a final decision pending.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) & DESIGN MANAGEMENT CONSULTANT (DMC) SERVICES FOR THE I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT

CPMC SERVICES – YEAR 2012 Task Order Assignment No. C-502A-1G

Capital Program Management Consultant (CPMC) Services and Design Management Consultant Services (DMC) for the SFB Project have continued through the 2012 year under this Task Order Assignment. The CPMC is continuing to support the Commission in its Capital Improvement Program by providing program management and project management services for various engineering and construction contracts. The DMC continues to support the Commission in advancing the Scudder Falls Bridge Improvement Project through to design and construction, including supporting the Commission through a traditional Design-Bid-Build procurement or a P3 procurement. The services include ongoing coordination efforts with the Transportation Agencies (FHWA, PennDOT and NJDOT) and development of the documentation (reports, agreements, etc.) that is necessary to advance the project.

DMC Services continued through February and included agency coordination, public involvement support, continued development of the conceptual construction staging plans for the Project, and overall project management for the environmental permitting effort. This effort includes development of the grading and drainage work to each construction stage for the PA work. This is required for the Bucks County Soil Erosion Permit and the PADEP permit process. During this reporting period AECOM developed the boring and monitoring well plan for the PA wetlands mitigation site and began the process of obtaining bids for the field investigation work. Meetings were held with NJDOT (February 11th) and PennDOT (February 14th) to begin discussions in drafting an agreement with each agency that addresses the roles and responsibilities that each of the agencies will have as the Project moves forward into design and construction. AECOM has prepared draft agreements with both agencies that are currently being reviewed internally by Engineering.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

DMC TOLLING STRATEGY DEVELOPMENT & IMPLEMENTATION SUPPORT SERVICES

Task Order Assignment No. C-502A-2C

AECOM prepared a draft **Expression of Interest** as a first step in preparing a draft Tolling Agreement in parallel with the efforts required to obtain the NEPA decision (FONSI) from FHWA. The Expression of Interest was forwarded to FHWA for their review on September 2, 2011.

The recently approved federal transportation funding reauthorization (MAP-21) eliminates the need for a tolling agreement. In a letter dated September 21, 2012 the FHWA confirmed that a tolling agreement is not required for the project. With the issuance of the FONSI for the Project, all work under this Task Order Assignment is complete. The final invoice for this assignment has been submitted and this Task Order Assignment is now in the process of being closed out.

DMC ADVANCED ENGINEERING SERVICES FOR PRIORITY ITEMS OF WORK

Task Order Assignment No. C-502A-2D

Environmental Permitting - During the month of February AECOM addressed minor comments related to the NJDEP permit application package that was submitted in January. Engineering is currently reviewing the New Jersey wetlands and riparian zone mitigation options recommendation memo prepared by AECOM. Work is ongoing with the development of the Delaware & Raritan Canal Commission (D&RCC) permit plans and back-up report. A presentation on the SFB Project is anticipated to be made at the D&RCC Meeting in March, prior to submission of the permit application package to that agency.

AECOM continued to perform **Public Involvement** activities, including monitoring of the Project Hotline and Project Website.

With the issuance of the Project FONSI, the right-of-way (**ROW**) work effort was re-started. The ROW impacts have been reassessed for the proposed project, based on the final grading and drainage plans that have been developed. The process for moving forward with the ROW acquisition process, including property owner outreach and Legal Counsel involvement, is currently being planned internally by Commission staff. ROW efforts beyond those of AECOM and Commission staff are on hold pending a GO/NO-GO decision on the P3 procurement process.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

STAFF AUGMENTATION – P3 SUPPORT SERVICES

Task Order Assignment No. C-502A-2E

AECOM was issued a Notice to Proceed on the Task Order Agreement (TOA) on November 16, 2010. Under this TOA, AECOM provided professional services, in a staff augmentation format, in support of the P3 Financial/Legal Advisory Services contract C-393G-1R. Efforts on this task order assignment are currently on hold pending a GO/NO-GO decision on the P3 procurement process.

NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION & APPROACH BRIDGES REPAIRS

DESIGN
Contract No. C-543A

The Final Design Plans and Specifications for Contract T-543A were received and the contract let for bidding on January 29, 2013. A pre-bid meeting was held on February 7, 2013 at the Commission's Maintenance Garage in New Hope, PA. A total of 17 contractors were represented at the meeting. The scope of project was described and contractors had an opportunity to ask questions and seek clarification about the work involved. The meeting was immediately followed by an optional site visit, where prospective bidders had an opportunity to view the project's physical features, work areas and site conditions. Responses to Contractor inquiries along with Addendum Number 1 were posted on the Commission's website on February 20, 2013. Bids for this project are scheduled to be received by the Commission on March 5, 2013.

LUMBERVILLE-RAVEN ROCK TOLL SUPPORTED BRIDGE REHABILITATION & RETAINING WALL RECONSTRUCTION

DESIGN
Contract No. C-443A

The engineering design firm of Amman & Whitney (A&W) prepared final design bid packages. The rehabilitation project was advertised and bids were opened on October 2, 2012. The project was awarded at the November 19, 2012 Commission meeting. A&W attended the January 16, 2013 Project Partnering session and is currently performing post-design activities. A&W will continue providing post-design services until the construction phase of the project is complete.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

LUMBERVILLE-RAVEN ROCK TOLL SUPPORTED BRIDGE REHABILITATION & RETAINING WALL RECONSTRUCTION

CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION Contract No. CM-443A

STV Inc. as the CM/CI continues tracking RFIs, submittals, correspondence and coordinating the flow of information among the construction contractor, design engineer and the Commission. STV has set up their field office where they have moved the project files and are now holding bi-weekly schedule update and progress meetings. STV has begun staffing the project for construction monitoring now that the field work has started as of February 19, 2013.

CONSTRUCTION Contract No. TS-443A

James J. Anderson Construction Company, Inc. (JJA) was awarded this construction contract at the Commission's November 19, 2012 meeting. JJA has set up the field offices on Bull's Island State Park in NJ and secured the equipment/material staging area. They have also started installing the work platform along with the bird netting under the bridge and continue submitting shop drawings and RFIs (requests for information). Access to the retaining wall work area has been coordinated with the Department of Conservation and Natural Resources (DCNR) in Pennsylvania. Construction access will be via the Delaware Canal towpath and canal bridge from Rte. 32. The closure of this section of the tow path and the Lumberville-Raven Rock Toll-Supported Pedestrian Bridge is anticipated to occur on March 4, 2013.

I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS

CONCEPT STUDY, PRELIMINARY DESIGN, FINAL DESIGN AND POST DESIGN Contract No. C-506A

KS Engineers continues to provide post design services in support of the construction phase of the project. Activities included addressing requests for information and review / approval of construction contractor submissions.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-506A

Johnson, Mirmiran & Thompson, Inc. (JMT) as the CM/CI, continues tracking RFIs, submittals, correspondence and coordinating the flow of information among the construction contractor, design engineer and the Commission. JMT has evaluated the production drilling and grouting quantities for the slab stabilization of the right and center lanes and right shoulder and has recommended continuing the grouting of the left lane and shoulder in the westbound direction with the eastbound recommendation for grouting in the left lane and left shoulder to follow the evaluation of the grout consumption westbound. JMT has begun increasing their staff to cover the increased construction activity of the rock slide mitigation work, roadway dowel bar retrofits, structural spall repairs and drilling/grouting for roadway slab stabilization. JMT continues holding bi-weekly schedule update and progress meetings and as needed pre-activity meetings for major work activities of the contract.

CONSTRUCTION Contract No. T-506A

HRI Infrastructure of State College, PA has resumed production drilling/grouting for roadway slab stabilization and full depth concrete slab replacements. HRI has begun installing the roadway dowel bar retrofits and continues with the structural spall repairs, concrete patching, work on the rock slide mitigation, and pipe replacement. HRI continues participating in the bi-weekly schedule update and progress meetings and as needed pre-activity meetings for major work activities of the contract. The Commission is working with HRI to provide extended double-lane closure hours in an effort to assist HRI in their completion of the full-depth transition pavement replacements, in a cooperative effort to maintain the substantial completion date. HRI continues to work with a commitment toward meeting the substantial completion date of May 23, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS – EMERGENCY INSPECTION SERVICES

Task Order Assignment No. C-599B-2

Under this task order assignment the Consultant, Greenman-Pedersen, Inc. (GPI) provided emergency inspection services of the Commission's facilities and property that was damaged by fire. These facilities which include the Commission's Restricted Access Ramp Structure S-15954 (over the PA Welcome Center Employee Access Roadway) were exposed to a fire of the I-78 TB PA Approach Paving Improvements contractor's stored materials and equipment on October 23, 2012. The final summary report of the findings from this inspection was submitted and accepted by Commission Staff. GPI has submitted their final invoice which is under review and when processed this TOA will be closed out.

I-78 ROCK SLIDE MITIGATION – LONG TERM

FINAL DESIGN, POST DESIGN AND CONSTRUCTION SUPPORT SERVICES
Task Order Assignment No. C-454B-5

This Task Order Assignment is for Final Design, Post Design and Construction Support Services as related to mitigation work to provide long term improvements to the stability of the rock face along I-78. The Task Order Assignment also includes monthly reviews of the Inspection Reports as prepared by the Commission staff and conducts bi-monthly site visits of the rock slopes at the I-78 East Bound Pennsylvania approach.

A Final Submission of bid documents for this rock face work was received on April 24, 2012 and was shared with KS Engineers for incorporation into the I-78 Toll Bridge – PA Approach Paving Improvements Contract Bid Documents Contract T-506A. These plans and specifications are now part of Contract T-506A prepared by KSE and awarded to HRI at the July Commission Meeting. The Consultant is currently providing post-design services, reviewing the Contractor's submissions, attending project progress meetings, and conducting site visits to review the construction progress.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, PRELIMINARY, FINAL & POST DESIGN SERVICES

DESIGN Contract No. C-437B

This project was awarded to Parsons Brinckerhoff (PB) at the February 28, 2012 Commission meeting. A kick-off meeting was held with PB on March 15, 2012. Field activities began on April 30, 2012. PB has performed tasks associated with the Condition Verification Assessment portion of the assignment. The final version of the report summarizing their findings was delivered on August 15, 2012. Meetings with local public officials were held on October 10, 2012. The preliminary design submission was delivered to the Commission on October 23, 2012. The submission was reviewed and comments were provided at a Constructability Review Workshop held on November 13, 2012. Project specific Open Houses were held in both Easton, PA and Phillipsburg, NJ on November 28, 2012. PB provided the Commission their final submission on February 22, 2013. Construction bid documents became available on February 26, 2013. PB is currently providing the Commission post-design/pre-award services. Construction bids are expected to be received on April 2, 2013.

RIVERTON-BELVIDERE TOLL SUPPORTED BRIDGE WATER STREET IMPROVEMENTS

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Task Order Assignment C-600A-4

Under this task order assignment the Consultant, STV, Inc. (STV) provided Construction Inspection services for the Riverton-Belvidere Toll-Supported Bridge, Water Street Improvements project under their standing professional services task order agreement. STV provided a full time on site inspector, utilizing a WBE subconsultant, Rig Consultants, Inc., for the duration of this project. STV has submitted the final deliverables for this project and the final invoice is being processed.

CONSTRUCTION Contract No. TS-505A

IEW Construction Group (IEW) was awarded this construction contract to improve an 800-foot section of the Water Street approach roadway in Belvidere, NJ. IEW completed all work associated with this contract on November 14th. The final change order has been processed and the final invoice is being processed.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

RIVERTON-BELVIDERE TOLL-SUPPORTED BRIDGE, MAINTENANCE GARAGE ROOF REPLACEMENT STUDY

DESIGN

Task Order Assignment No. C-599A-4

Under this task order assignment the Consultant, McCormick Taylor (MT), is developing final design plans and specifications for the replacement of the existing corrugated transite roof panels on the Riverton-Belvidere Toll-Supported Bridge Maintenance Garage on Water Street in Belvidere, NJ with a coated steel-paneled roof system as recommended in their earlier study from Task Order Assignment C-599A-2. MT submitted the pre-final design plans and specifications on February 15th, which have been reviewed by Commission and AECOM staff and provided to MT.

DELAWARE WATER GAP MAINTENANCE GARAGE EXPANSION

FINAL DESIGN, POST DESIGN AND CONSTRUCTION SUPPORT SERVICES Contract No. C-474A

Final Bid Documents were submitted by the Design Consultant, Brinjac, on October 4th. The contract was publically advertised for bids on October 9th. Bids were publically opened on November 7, 2012. The Design Consultant reviewed the bids received and a Construction Contract Award was made to the lowest responsible bidder at the Commission's November monthly meeting.

The Consultant attended the Construction Contract Kick-Off Meeting on December 7, 2012 and is currently reviewing the Contractor's submissions, responding to requests for information, and attending Project Progress Meetings.

CONSTRUCTION Contract T-474A

Bracy Contracting, Inc. was issued a Notice of Award on November 20, 2012, and a Notice to Proceed for this project was issued effective December 3, 2012. Bracy continues to provide submittals and the Structural Steel material has been procured.

A meeting with the Delaware Water Gap Borough was held on January 3rd, Sewer Permit Application was submitted on January 15th and a Road Opening Permit Application was submitted by the contractor on January 21, 2013.

Site Demolition has started on January 14, 2013 in preparation of the start of footings and foundation installation.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

CODE COMPLIANCE PLAN REVIEW AND INSPECTIONS Task Order Assignment No. C-598A-3

This Task Order Assignment is for a third party building code compliance plan review and inspection for the Delaware Water Gap Maintenance Garage Expansion Project. A notice to Proceed was issued to Burns Engineering, Inc. effective June 28, 2012. Comments on the Pre-Final Code Compliance Review report was presented to Brinjac Engineering and incorporated into the Final Design.

The Consultant completed its code compliance review of the conformed contract documents on November 15, 2012, attended the Construction Contract Kick-Off Meeting on December 7, 2012 and is currently participating in the Project Bi- Weekly Progress Meetings.

CM/CI SERVICES STAFF SUPPORT Task Order Assignment No. C-598A-4

Under this task order assignment Burns Engineering, Inc., is providing staff support of a scheduler and office engineer to assist in the construction management of Contract T-474A Delaware Water Gap Maintenance Garage Expansion. Burns' Notice to Proceed was issued effective January 28, 2013.

Delaware Water Gap Toll Bridge River Road Improvements

DESIGN Task Order Assignment No. C-599A-1

Under this task order assignment the Consultant, McCormick Taylor, is designing roadway improvements for a 650-foot section of River Road adjacent to the New Jersey approach to the Delaware Water Gap/I-80 river bridge. The final plans/specification submission was provided on February 5th and advertised for bids on February 7, 2013. A mandatory Pre-Bid meeting was held on February 13, 2013, at which 7 contractors were in attendance. Contractor bids are due, and to be opened on March 7, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

DELAWARE WATER GAP TOLL BRIDGE (I-80) OPEN ROAD TOLLING (ORT) CONSTRUCTION

CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION Contract No. CM-440B

All work is complete. Upon receipt and subsequent processing of the final invoice for this agreement, Commission Staff will work to close out the agreement.

ELECTRONIC SURVEILLANCE / DETECTION SYSTEM

DESIGN-BUILD-MAINTAIN PROJECT Contract No. DB-396A

Mass Electric Construction Co. continues to support the Maintenance phase of the project under the direction of the Commission's Electronic Security and Surveillance Staff which operates the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, NJ.

RFP DEVELOPMENT, PROCUREMENT SUPPORT AND TRANSITION SERVICES Task Order Assignment No. C-539A-5

On February 13th and 21st, Commission staff met with representatives from URS Corporation to review a revised draft Request for Proposal (RFP) to procure a vendor to provide maintenance and other related services for the Electronic Surveillance / Detection System (ESS) at the conclusion of the Maintenance phase of the contract between the Commission and Mass Electric Construction Co. (MECC).

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

ELECTRONIC TOLL COLLECTION SYSTEM

**DESIGN-BUILD
Contract No. DB-427**

In-Lane Toll System Design-Build-Maintain Project TO-427C

Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.

Xerox is preparing the annual ORT System Certification. Xerox staff coordinated with the Construction Management Staff of the I-78 PA Paving Improvements (T-506A) project to utilize their I-78 Open Road Tolling (ORT) Lanes closings. With the off peak lane closings in place for the construction contract, Xerox is able to inspect the ORT equipment, complete preventative maintenance and perform testing that is needed for the annual ORT System Certification.

Commission Staff requested a price proposal from Xerox for the replacement of treadle frames in the conventional toll lanes at the I-78 Toll Bridge (lanes 2 & 3) and the Delaware Water Gap Toll Bridge (lanes 5, 6 and 7). A cost proposal was also requested for the repair of a treadle frame at the I-78 Toll Bridge (lane 4). It is anticipated that a resolution will be prepared and submitted for this work for the May 2013 Commission Meeting.

Xerox is preparing an estimate for the 2013 ETC spare parts budget. The Commission has requested that Xerox review the STV Study Report "Electronic Toll Collection System (ETC) Evaluation Study" (C-538A-7) to assist in the evaluation of the 2013 spare parts budget requirements.

Customer Service Center/Violation Processing Center Design-Build-Operate-Maintain Project TO-427D

Customer Service Center (CSC) operation weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT

ELECTRONIC TOLL COLLECTION (ETC) SYSTEM EVALUATION STUDY Task Order Assignment No. C-538A-7

All work is complete. The final invoice was received and processed. Commission Staff is working with STV Inc. to close out the agreement.

TRAFFIC COUNT PROGRAM DESIGN Task Order Assignment No. C-538A-8

The Commission's Purchasing Department is working with the Commonwealth of Pennsylvania purchasing program to determine if the equipment that can be acquired through the State's system.

IN-LANE TOLL SYSTEM AND CSC/VPC PROCUREMENTS Task Order Assignment No. C-538A-9

Commission Staff prepared a response to the New Jersey Turnpike Authority (NJTA) providing relevant information so they can prepare a price proposal for the Commission to potentially transition into the New Jersey Regional CSC/VPC. Commission Staff is working to respond to the Pennsylvania Turnpike Commission's (PTC) request for information in order for them to provide a similar cost proposal.

CIP & CARTEGRAPH ROLE & RESPONSIBILITIES

Task Order Assignment No. C-538A-10

Work for the IT Department under this task order assignment is complete. Once the final invoice is received and processed, this task order assignment will be closed out.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013 PROJECT STATUS REPORT

DISTRICT I FACILITIES STRATEGIC PLANNING

STUDY

Task Order Assignment No. C-454A-8

This Task Order Assignment is for a concept study report for District 1 facilities strategic planning. The purpose of this assignment is to provide the Commission with guidance for future facilities projects in order to account for administrative, operation and maintenance projected needs.

The Concept Study Report will also provide the framework for a subsequent study in greater detail with focus on specific space requirements and potential building space improvement options for addressing those needs.

A Final Draft Presentation was submitted by the Consultant and presented to the Commission Senior Staff on May 7, 2012. Until such time as the strategic plan is discussed with the Commissioners and finalized, only the first phase of improvements to address building system deficiencies at the Trenton-Morrisville Administration Building may be initiated.

GENERAL ENGINEERING CONSULTANT TRAFFIC ENGINEERING YEAR 2012 TRAFFIC ENGINEERING CONSULTANT

Assignment C-17-11

Pennoni Associates presented the report at the February 2013 Committee Meeting. The report was accepted by resolution at the February 2013 Commission Meeting. Commission Staff will post the report on the Commission's website.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

OPERATIONS

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25th 2013

**Operation Report Index
For
Department of Security, Safety & Training**

SUBJECT	DESCRIPTION	PAGE NUMBER
Department of Security, Safety & Training	Month of February Status Reports	1-3

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25th, 2013

Department of Security, Safety & Training

February

The following is chronological order of February Meetings of the Security Safety and Training Department.

February 1st attended conference call with Response Works to develop plans for possible Bridge Jumper Training to be introduced.

February 1st conducted Sexual and Harassment Training at the Delaware Water Gap facility.

February 4th attended meeting at NH/L with Dan Tufts from Response works to discuss needs for training for potential Bridge Jumpers.

February 6th attended the DRJTBC Staff Meeting at the NH/L facility.

February 6th conducted O.I.C. Training in district #3 for 5 employees.

February 7th attended the Super storm Sandy follow up team meeting at the Trenton Morrisville facility.

February 7th attended the Delaware Water Gap garage expansion meeting at the Castle Inn , Delaware Water Gap.

February 13th conducted O.I.C training in district #3 for 4 employees.

February 13th attended the construction meeting for the Old Mine road work at the Delaware Water Gap facility.

February 14th Facilitated the Monthly workplace Safety Committee meeting at the Portland Columbia facility.

February 15th conducted O.I.C. training in district #3 for 4 employees

February 22nd conducted the toll supported bridge officers class at the New Hope facility for 12 employees.

February 25th attended the DRJTBC commission meeting held at the New Hoe facility.

February 28th attended the Green Team meeting at the Easton Phillipsburg facility.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25th, 2013

Department of Security, Safety & Training

February

February 28th attended the I-78 progress meeting via conference call.

During the month of February 2013; State Police (via state police liaisons coverage) were requested for details on (17) different Traffic/Construction/Events. The request were scheduled, supplied and verified, there were (1) scheduled and cancelled events. During the month interaction between both State Police Agencies and our Project Managers from the engineering Department on ongoing construction projects throughout the commission.

The SST department coordinated with the ESS department and several local and state police agencies on active investigations and request for video footage in relation to criminal activity at or near our bridges

The month of February allowed 28 employees to be trained in the New Active Shooter lesson plan that was adopted from the Officer of Homeland Security and the Federal Emergency Management Agency.

During the month a new training program was developed between Response Works our employee assistance program, along with the staff from the Security Safety and Training Department to be used as training for our employee's in the event of a threat of a bridge jumper. This Power point driven class along with instructor notes will be evaluated by senior staff and put into the training modules for March 2013.

FEBRUARY 2013

Bridges	N/R Accidents		Traffic Accidents		Motorist Assists		Other	
	NJ	PA	NJ	PA	NJ	PA	NJ	PA
Milford-Montague 40	0	0	3	0	0	0	0	10
Delaware Water Gap 41	0	0	5	0	8	0	11	1
Portland Pedestrian 42	0	0	0	0	0	0	0	0
Portland – Columbia 43	0	0	3	0	3	0	13	0
Riverton – Belvidere 44	0	0	0	0	0	0	14	0
Rt 22 EP 45	0	2	4	1	0	1	56	1
Northampton St 46	0	0	2	0	0	0	20	2
I-78 47	0	1	14	2	10	2	24	3
Riegelsville 48	0	1	0	0	0	0	1	0
Upper Black Eddy Milford 49	0	0	0	0	0	0	7	0
Uhlertown Frenchtown 50	0	0	0	0	2	0	4	0
Lumberville Raven Rock 51	0	0	0	0	0	0	1	0
Centre Bridge Stockton 52	0	0	0	0	0	0	2	0
New Hope Lambertville Toll 53	0	0	0	0	0	0	4	0
New Hope Lambertville 54	0	0	0	0	0	1	12	0
Washington Crossing 55	0	0	0	0	0	0	1	0
Scudder Falls 56	0	1	6	3	11	1	9	1
Calhoun St 57	0	0	1	0	0	0	29	1
Lower Trenton 58	0	0	4	0	1	0	48	11
Morrisville Trenton 59	0	3	7	2	3	0	13	3

	Citations	Warnings	Security Checks
New Jersey State Police	41	39	928
Pennsylvania State Police	79	20	1,005

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

Operations Report Index

ELECTRONIC SECURITY AND SURVEILLANCE REPORT

Subject	Description	Page Numbers
Electronic Security and Surveillance	Status Report for the Month of February 2013	1 - 4

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF FEBRUARY 2013

The below-listed items represent meetings, communications, tasks, and projects involving the Electronic Security and Surveillance Department:

Radio System

- On February 15, 2013, ESS personnel conducted a radio and incident management training session at the Delaware Water Gap Toll Bridge Facility for District III Toll Officers.
- On February 27 and 28, 2013, ESS personnel worked with the New Jersey State Police to troubleshoot a radio issue at the Portland-Columbia Toll Bridge.
- During the month of February 2013, the ESS Department continued working on various dates at night with the New Jersey State Police and District II and III Maintenance to inventory and re-program all the Commission radios in those Districts. The re-programming effort is now complete and was undertaken to install State Police interoperability channels 13 and 14 into the Maintenance, Toll and administrative radios which previously were not authorized to talk on channels 13 and 14.
- ESS personnel also investigated various other DRJTBC radio issues both during and after normal working hours and continued updating the Cartegraph radio inventory database.

Access Control System

- On February 7, 2013, ESS personnel held a follow up Superstorm Sandy Acquisition Meeting with the Incident Management Committee in an effort to procure the pending items approved by the Commissioners.
- During the month of January 2013, ESS personnel worked with General Supply (Commission's lock smith) to address various lock issues within the Districts.
- In February 2013, ESS personnel created ID badges for new employees and consultants. Additionally, ESS continued making "Essential Employee" ID badges for current employees. The ACS database was audited and the system was purged of invalid employee and contractor cards. Various other employee ACS rights were updated and/or changed at the request of supervisors.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF FEBRUARY 2013

- Various door alarms and ACS issues were addressed both during and after normal working hours.

ESS

- On February 1, 2013, ESS personnel met with MEC and URS to discuss the status of the ESS system.
- On February 13, 2013, ESS personnel attended a meeting with Mr. Jones, URS and Engineering regarding the new ESS Maintenance RFP. A follow up meeting was subsequently conducted on February 21, 2013, and ESS personnel continue to work on the preparation and review of the RFP.
- On February 26, 2013, ESS personnel arranged for and attended a tour of the New Jersey State Police Regional Operations Intelligence Center and the DRJTBC Primary Control Center with Mr. Resta and Mr. Conoline.
- ESS personnel continue to assess and review the DVTEL 6.2 upgrade.
- During the month of February 2013, ESS personnel continued to work with URS and MEC to investigate various camera issues involving the I-78/611 wireless network.
- ESS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- ESS personnel worked during, and after normal working hours on numerous ESS issues and problems raised by Commission members.
- The ESS Primary Control Center continues to operate 24/7 and detected, documented, and assisted the District bridges with various emergencies, traffic, and security related incidents.
- During the month of February 2013, ESS personnel investigated and processed the following eight video requests:
 1. On 02/06/13, District II requested a video search from the I-78 Toll Bridge in an attempt to identify a vehicle that struck and damaged the attenuator on the toll plaza.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF FEBRUARY 2013

2. On 02/11/13, the New Hope, PA Police Department requested a video search from the New Hope-Lambertville Toll Supported Bridge regarding a hit and run accident involving a pedestrian.
3. On 2/12/13, District II requested a video search from the Riverton-Belvidere Toll Supported Bridge regarding a subject threatening to jump off the bridge into the river below.
4. On 02/13/13, District II requested a video search from the I-78 Toll Bridge regarding a motor vehicle accident.
5. On 02/14/13, the Phillipsburg, NJ Police Department requested a video search from the Easton-Phillipsburg Toll Bridge regarding a road rage incident involving a threat to shoot a motorist.
6. On 02/18/13, District II requested a video search from the Easton-Phillipsburg Toll Bridge regarding a motor vehicle accident.
7. On 02/25/13, District II requested a video search from the Easton-Phillipsburg Toll Bridge regarding a motor vehicle accident.
8. On 02/27/13, the NJ State Police requested a video search from the Delaware Water Gap Toll Bridge regarding a stolen tractor trailer.

Miscellaneous

- On February 6, 2013, ESS personnel attended the DRJTBC Staff Meeting at New Hope Headquarters.
- On February 12, 2013, ESS personnel worked with District II investigating a possible bridge jumper at the Riverton-Belvidere Toll Supported Bridge. Later this date ESS personnel attended an infrastructure protection meeting for Bridges, Tunnels, and Roadways at the New Jersey Office of Homeland Security and Protection. Hamilton, N.J.
- During the month of February 2013, ESS personnel continued working with Purchasing to acquire various Superstorm Sandy short-term acquisitions such as the anemometers, portable generators, and Smartphones.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF FEBRUARY 2013

- During the month of February 2013, ESS personnel continued working with FEMA to submit the proper documentation for reimbursement of eligible Superstorm Sandy expenses.
- During the month of February 2013, ESS personnel continued working with IT to update the employee information in the Commission's Swiftreach Notification System.
- During the month of February 2013, ESS worked with various operational Commission employees to develop an e-mail notification process for road closures in both New Jersey and Pennsylvania that may affect DRJTBC bridges. The list will be turned over to Rich McClellan, who will arrange for the e-mail notifications.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

OPERATIONS REPORT INDEX

FOR

SUPPLEMENTAL PROJECTS REPORT

MONTH OF FEBRUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Projects	Supplemental Projects Report-Overview Report of General Upkeep, Preventative Maintenance, Maintenance Projects and Update of Motor Assistance Program District I, II and III for the Month of February 2013	1 – 9

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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SUPPLEMENTAL PROJECTS REPORT

**OVERVIEW REPORT OF GENERAL UPKEEP, PREVENTATIVE MAINTENANCE,
MAINTENANCE PROJECTS AND UPDATE OF MOTOR ASSIST PROGRAM**

DISTRICT I, II AND III

MONTH OF FEBRUARY 2013

Report as shown directly hereunder and have been submitted by Lendell Jones, Director of Plants and Facilities, to keep the Commission Members apprised of the above captioned items at all three districts.

District I
 LeVar Talley, Superintendent
 Michele Gara, Asst. Superintendent
 James B. Ley, Foreman of Maintenance, Trenton-Morrisville
 Daniel Pascuillo, Foreman of Maintenance, New Hope-Lambertville

Trenton-Morrisville Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0											0
Bldg./Facilities Maintenance	300	209											509
Grounds Maintenance	8	0											8
Road Maintenance	72	30											102
Snow/Ice Maintenance	50	110											160
Vehicle Maintenance	142	242											384
Miscellaneous	373	290											663
Total Man-hours	945	881											1,826

New Hope-Lambertville Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0											0
Bldg./Facilities Maintenance	608	600											1,208
Grounds Maintenance	112	56											168
Road Maintenance	182	120											302
Snow/Ice Maintenance	16	24											40
Vehicle Maintenance	32	16											48
Miscellaneous	8	8											16
Total Man-hours	958	824											1,782

Southern Division Toll Supported Bridges

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	16	0											16
Bldg./Facilities Maintenance	817	857											1,674
Grounds Maintenance	240	159											399
Road Maintenance	353	226											579
Snow/Ice Maintenance	54	146											200
Vehicle Maintenance	480	368											848
Miscellaneous	114	76											190
Total Man-hours	2,074	1,832											3,906

District II
James Shelly, Superintendent
Harry Brown, Asst. Superintendent
Robert Varju, Foreman of Maintenance, I-78
Mark W. Dilts, Foreman of Maintenance, Easton-Phillipsburg

Easton-Phillipsburg Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	51	56											107
Bldg./Facilities Maintenance	675	503											1,178
Grounds Maintenance	152	206											358
Road Maintenance	303	134											437
Snow/Ice Maintenance	98	174											272
Vehicle Maintenance	144	148											292
Miscellaneous	14	37											51
Total Man-hours	1,437	1,258											2,695

I-78 Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	32											32
Bldg./Facilities Maintenance	1,077	652											1,729
Grounds Maintenance	56	172											228
Road Maintenance	248	397											645
Snow/Ice Maintenance	218	147											365
Vehicle Maintenance	327	211											538
Miscellaneous	254	120											374
Total Man-hours	2,180	1,731											3,911

Northern Division Toll Supported Bridges

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	74	42											116
Bldg./Facilities Maintenance	549	364											913
Grounds Maintenance	68	80											148
Road Maintenance	199	226											425
Snow/Ice Maintenance	100	245											345
Vehicle Maintenance	144	128											272
Miscellaneous	24	0											24
Total Man-hours	1,158	1,085											2,243

District III
 Jeanne M Pomager, Superintendent
 Richard Taitt, Assistant Superintendent
 Thomas Chirico, Foreman of Maintenance

Portland-Columbia Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	40	0											40
Bldg./Facilities Maintenance	324	260											584
Grounds Maintenance	72	72											144
Road Maintenance	14	40											54
Snow/Ice Maintenance	90	57											147
Vehicle Maintenance	44	168											212
Miscellaneous	160	107											267
Total Man-hours	744	704											1,448

Delaware Water Gap Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	24	0											24
Bldg./Facilities Maintenance	1,480	1360											2,840
Grounds Maintenance	0	8											8
Road Maintenance	0	0											0
Snow/Ice Maintenance	72	0											72
Vehicle Maintenance	240	256											496
Miscellaneous	72	32											104
Total Man-hours	1,888	1656											3,544

Milford-Montague Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0											0
Bldg./Facilities Maintenance	384	264											648
Grounds Maintenance	48	16											64
Road Maintenance	0	24											24
Snow/Ice Maintenance	48	56											104
Vehicle Maintenance	38	76											114
Miscellaneous	238	168											406
Total Man-hours	756	604											1,360

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT NORTHERN DIVISION

YEAR 2012

ACTIVITY/SERVICE	U-F	M-UBE	R-R	B-R	NS	P-C	TOTAL
Disabled Vehicle Removal	0	0	0	0	2	0	2
Shift/Hours On Duty	296	112	1860	1248.5	2392	0	5908.5
Patrols/Crossovers	166	55	669	694	1553	0	3137
Complaints Received	2	2	0	2	0	0	6
Co-Operation W/Other Agencies	40	5	200	41	66	0	352
Services Rendered	71	21	446	126	1334	0	1998
First Aid	0	0	0	0	3	0	3
Advisories: Pedestrians, Bikers & Automobiles	39	11	295	51	291	0	687
Traffic Control Assistance	16	2	36	58	420	0	532
River Readings	50	14	191	166	211	0	632
Vehicles Refused Passage	2	1	47	71	365	0	486
Medical Emergencies (911 Calls)	0	0	0	0	1	0	1
Calls For Assistance (State Police)	0	0	0	3	1	0	4
TOTAL	682	223	3744	2460.5	6639	0	13748.5

NOTES:

U-F	UHLERSTOWN-FRENCHTOWN
M-UBE	MILFORD-UPPER BLACK EDDY
R-R	RIEGELSVILLE
B-R	BELVIDERE-RIVERTON

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT SOUTHERN DIVISION

YEAR 2013

ACTIVITY/SERVICE	CS	WC	NH-L	LT	CB-S	L-R	TOTAL
Disabled Vehicle Removal	19	0	1	0	0	0	20
Shift/Hours On Duty	1716	1584	2503	248	144	0	6195
Patrols/Crossovers	717	810	1121	117	97	0	2862
Other Inspections	0	0	0	0	16	0	16
Complaints Received	34	28	1	0	0	0	63
Co-Operation W/Other Agencies	10	33	15	25	4	0	87
Services Rendered	292	239	377	27	5	0	940
First Aid	0	0	0	0	0	0	0
Advisories: Pedestrians, Bikers & Automobiles	257	91	277	1	2	0	628
Traffic Control Assistance	143	17	8	25	4	0	197
River Readings	159	233	159	0	13	0	564
Vehicles Refused Passage	322	23	66	3	1	0	415
Medical Emergencies (911 Calls)	2	0	0	0	0	0	2
Calls For Assistance (State Police)	2	2	8	23	4	0	39
Other Incidents	0	0	0	0	0	0	0
TOTAL	3673	3060	4536	469	290	0	12028

NOTES:

CS	CALHOUN STREET
WC	WASHINGTON CROSSING
NH-L	NEW HOPE-LAMBERTVILLE
LT	LOWER TRENTON
CB-S	CENTER BRIDGE-STOCKTON



**Monthly Motor Assistance Program Report
February 2013**

		AAA Called	Tire Ass't	Cleared Vehicle	Unleaded Gas	Diesel Fuel	Jump Start	Radiator Fill	Washer Fill	Cell Phone	Traffic Control	Transport Motorist	Other
2/2013	1	TM	2	1	6	1	1				3		1
		Dist Total	2	1	6	1	1				3		1
	2	EP				1	1						
		I78	2	1	4	4	1			1	5		1
		Dist Total	2	1	4	5	1	1		1	5		1
	3	DWG	1	2	1	2							1
		MM									1		
		Dist Total	1	2	1	2					1		1
		Grand Total	5	4	11	8	1	2		1	9		3

Mobile Device Policy for Sign-off

For Employees with Commission Issued Devices

Issued Date: _____

Mobile Device Usage Policy

This policy applies to, but is not limited to, the use of mobile/cellular phones, smartphones and any mobile device capable of storing corporate data. Mobile devices can further be defined as having the ability to receive and/or transmit voice, text, email, data messages and/or Internet communications without a cable connection.

Requirements

1. Whether using a Commission-issued or personal device, employees are expected to limit and use good judgment when engaging in personal calls, sending/receiving text messages, emails and/or when using the Internet on their mobile device during work hours. Excessive personal calls, text messaging, and/or Internet usage during work hours regardless of the phone used can interfere with employee productivity, safety and be distracting to others. Employees who make excessive or inappropriate use of a mobile device may be subject to disciplinary action.
2. The use of any mobile device, whether Commission-issued or privately owned, is prohibited while operating any Bridge Commission owned equipment (i.e. passenger vehicles, trucks, loaders, tractors, lawn mowers, gators, forklifts, etc.), except as provided in number 4 below.
3. The use of any mobile device while driving doing Bridge Commission related business is prohibited.
4. If an employee needs to use a mobile device while traveling on Commission related business, he/she must pull safely off the roadway to make the call or at a minimum, use hands-free equipment. Employees must comply with all applicable State and Federal Laws.
5. To protect the privacy of the Commission, Staff and visitors, employees are prohibited from using their mobile device as a means to photograph and/or record an individual (s) in any form (audio and/or video) without that individual's knowledge and consent with two exceptions. Such use is allowed if someone is observed who may be committing a crime or other similar circumstances OR such use is approved by Executive Office Staff for those associates' assigned responsibilities to investigate potential criminal or other violation activities.
6. The use of mobile devices to photograph and /or record confidential information, private information and/or related items is prohibited.

7. Any connection to the Commission's information services must adhere to the acceptable Use of technology document, "Computers, Electronic Mail, and Voice Mail Usage Policy" as stated in the Employees Manual.
8. Employees shall have **no expectation of privacy** related to mobile devices issued by the Commission or when connected to the Commission information services.
9. Employees are **prohibited from downloading applications** ("Apps", Music, Games, etc.) unless approved by the Commission.
10. It is recommended that employees refrain from adding additional email accounts to the Commission issued mobile device. Local management will conduct random compliance inspections of Commission-issued devices.

Failure to follow the provisions of this policy could result in disciplinary action, up to and including termination of employment.

Employee Sign-off & Acceptance

Employee Signature

Print Employee Name

Date

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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USE OF FACILITIES REQUEST REPORT

Month of February 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Use of Facilities	Use of Facilities Request-Month of February 2013	1

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

PROPERTY REPORT

Use of Commission Facilities

Facility	Organization	Date/Time	Description of Use
I-78 Toll Bridge Carpentersville Rd. overpass.	Delaware River Railroad Excursions	February 15, 2013 to March 15, 2013	Banner to advertise Easter Bunny Steam Engine Train Rides.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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Operations Report Index

Plants and Facilities

SUBJECT	DESCRIPTION	PAGE NUMBER
Plants and Facilities	Status report Month of February 2013	1-2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

PLANTS AND FACILITIES REPORT MONTH OF February 2013

- **Oversaw and monitored activities for the Motorist Assistance Program during the month of February 2013. Forwarded the monthly report to the Executive Director of Operations.**
- **Reviewed and signed the Delaware River Joint Toll Bridge Commission Forced Account forms for FEMA reimbursement for the Hurricane Sandy event.**
- **Attended follow up meeting with Hurricane Sandy team to discuss Mobile Device Usage Policy that will be required to be signed by all Commission employees who receive a Commission owned mobile device.**
- **Attended Workplace Safety Committee meeting at Portland-Columbia Toll Bridge facility. Safety inspection of facility by committee members meeting.**
- **Scheduled Green Team Meeting at the Easton-Phillipsburg Toll Bridge Facility. Topics discussed were LED light conversion, Kronos, update, Cartegraph Asset Management System and Review of Annual Report.**
- **Conducted interview at the Trenton-Morrisville Toll Bridge for the vacant Custodian position in District I.**
- **Attended meeting to discuss C-539A-5 (ESS RFP, Procurement & Transition Services - Revised Draft RFP Review Meeting)**
- **Attended the monthly Commission meeting at the New Hope – Lambertville Toll Bridge Facility.**
- **Attended Senior Staff Management Committee meeting at New Hope-Lambertville Toll Bridge facility.**
- **Attended Committee Agenda Review meeting at the New Hope Lambertville Toll Bridge Facility.**
- **Attended meeting with Executive Staff to discuss the Morrisville Open Space Plan and their request to perform improvements to the area adjacent to Williamson Park.**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

- **Scheduled visit of District II and District III facilities with Executive Director and COO to tour Bridge Officer shelters, administration buildings and maintenance facilities.**
- **Assisted with the extended service agreement with Integrity Mechanical Inc. to provide preventative maintenance service on the oil fired hot water heaters twice a year at New Hope- Lambertville Toll and I-78 Toll Bridge facilities.**
- **Reviewed the Accident Log/Property Damage Reports for the month of February 2013. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and the Deputy Executive Director of Operations.**
- **Continued site visits of Commission Facilities during the month of February 2013 to review plant operations, maintenance procedures and related issues**
- **Forwarded the Use of Commission Facilities Requests for the month of February 2013 to the Deputy Executive Director of Operations.**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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INFORMATION TECHNOLOGY DEPARTMENT REPORT

MONTH OF FEBRUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Information Technology	Monthly Information Technology Department Report Covering the Month of February 2013	1 - 2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
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Information Technology Department Report
Month of February 2013

The following activities under the general heading of Information Technology were recently initiated, accomplished, or performed:

■ Helpdesk/Communications/Network/desktops:

- ❖ Record commission meeting and provided file to executive office.
- ❖ Processed 100 help desk work orders for the month December. Work orders include all software support including MUNIS, Cartegraph, Digital paper and KRONOS. Printer issues, hardware and office software support, job postings, news posting, postings to the external web site, processing of IT security forms, and telephone support.

■ Projects:

- ❖ MUNIS
 - Interface between CIP and MUNIS has been completed by Tyler.
 - Tyler is addressing issues with users, but as always slow to respond.
 - Ongoing support for MUNIS including user support and issues.
 - Apply MUNIS software program updates nightly. Averages 6 per day.
- ❖ CIPAce
 - Upgraded CIPAce to version 6.3.1
 - Admin training was done on 12/6/12 with turnover to engineering
 - PM Training will be completed in January/February
 - Issues with CIP report writer and field creation still outstanding.
 - Continual meeting and status with Stephen Wu to discuss CIP issues.
- ❖ Cartegraph
 - Our GIS consultant completed defining the BRIDGEview module requirement. Kevin Narvaez last day was 1/18/13.
 - Will determine FEMA processing in Cartegraph and implement
 - Completed implementation and training of Work Order processing for Maintenance, to replace MUNIS WO processing.
 - Created new radio report for ESS
 - Continual monitoring of system to determine user usage
 - Now on enterprise licensing.
 - IT will implement operations process to update/retire assets
 - Met with engineering to review maps and GIS system created by Consultant.
 - turnover to IT department (consultant Kevin Narvaez will lead) completed

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
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❖ **Digital Paper**

- Engineering completed scanning plans and documents for implementation.
- Scheduling engineer training in February

❖ **KRONOS Time and Attendance**

- Advanced scheduler training was held on 11/28. Schedules still being written, but will be complete by mid-December. Follow-up meeting will be held in March
- Accrual module configured and full implementation will be at beginning of April. All accruals will be calculated in KRONOS rather than ADP.
- Schedule patterns have been developed and maintained by IT
- Continued meetings with KRONOS to resolve issues.
- IT will update schedules now instead of Assistant Supers. Assistants will update part time schedules. Schedule patterns have been developed and maintained by IT
- IT preparing training manuals to train Assist. Supers, Supers and KRONOS managers.

❖ **External Website**

- Working with communications to develop RFP for website redesign and hosting.
- Provide requirement for website job posting.

➤ Intranet:

- ❖ Update news clipping and engineering requests.
- ❖ Update all documentation and forms on internal website including maintaining morning report program
- ❖ Maintain all job postings on Intranet

➤ Recycle/Green initiative:

- ❖ Attended meeting at EP on 2/28/13.

➤ Miscellaneous:

- ❖ Scan, and approve Verizon communications invoices for payment.
- ❖ 2 bad microphones needed replaced for the boardroom. The current microphones are no longer being supported. Refurbished Mics are now being used.
- ❖ Develop and maintain InfoPath forms and Access DB for commission operations reporting functions.
- ❖ Support and maintain all commission printers.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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NEW BUSINESS

LETTER OF COMMENDATIONS

Letters of commendation are reproduced directly hereunder and is self-explanatory.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of March 25, 2013

NEW BUSINESS

LETTER OF COMMENDATION

SUBJECT	DESCRIPTION	PAGE NUMBER
New Business	Letter of Commendation	1

DIAMOND AWARD CERTIFICATE
FOR
ENGINEERING EXCELLENCE

AWARDED TO

STV

Delaware River Joint Toll Bridge Commission

FOR

Delaware Water Gap Bridge Rehabilitation

***Honoring Pennsylvania engineering firms and their clients for the outstanding contributions
which enhance the social and economic welfare of the Commonwealth of Pennsylvania***

February 7, 2013

ACEC/PA

AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Pennsylvania

Thomas E. Piester

PRESIDENT