



## State of New Jersey

DEPARTMENT OF INSTITUTIONS AND AGENCIES

P. O. BOX 1237

TRENTON 08625

August 26, 1966

TO: ALL LICENSED NURSING HOMES  
ALL APPROVED PUBLIC MEDICAL INSTITUTIONS  
ALL APPROVED HOMES FOR AGED WITH LICENSED NURSING UNITS

RE: MINIMUM WEEKLY NURSING HOURS REQUIRED FOR NURSING HOMES,  
PUBLIC MEDICAL INSTITUTIONS AND NURSING UNITS OF HOMES  
FOR AGED.

The Hospital Licensing Board, on June 10, 1966, recommended approval of a regulation to permit a registered nurse ratio of 1 to 5 with 25% credit for licensed practical nurses in the above-mentioned licensed and approved facilities in the State.

The recommendation was subsequently approved by the State Board of Control on June 22, 1966, with the regulation to become effective July 1, 1966.

This regulation, which has been made a part of the standards applicable to the above-mentioned facilities, is attached. We request that you acknowledge its receipt by signing and returning the form attached for this purpose.

In reference to this regulation, it will be noted that with the 25% credit for licensed practical nurses, around-the-clock coverage by licensed personnel on a daily basis is required. However, in keeping with the provisions of R. S. 30:11-1.9, all existing facilities affected by the new regulation will have until June 30, 1968, in which to be in full compliance with the new standards. During the period between July 1, 1966, and June 30, 1968, this Department will accept nurse staffing in existing facilities which meets either the old or the new standards. However, all new facilities licensed or approved on or after July 1, 1966, will be required to meet the new standards.

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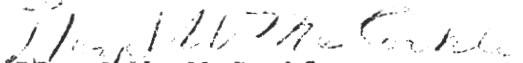
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In addition, effective July 1, 1966, this Department will discontinue the use of the personnel sheet for registered professional nurses except for new nurse directors. In place of the personnel sheet, however, each licensed or approved facility will be required to maintain an available file on the current license numbers of registered professional nurses and licensed practical nurses employed by the facility. Since such licenses are renewed annually, each facility should assume the responsibility for checking current license numbers on an annual basis (by January 31 of each year).

Any question regarding this communication or the regulation should be directed to our Bureau of Community Institutions.

Sincerely yours,

  
Lloyd W. McCorkle  
Commissioner

LWMcC:23  
RTC

Attachments 2  
Acknowledgment Form  
Regulation Regarding Minimum Weekly Nursing Hours

Bureau of Community Institutions  
Department of Institutions and Agencies  
P. O. Box 1237  
Trenton, New Jersey 08625

This will acknowledge receipt of the communication dated August 26, 1966, and the regulation regarding minimum weekly nursing hours required for nursing homes, public medical institutions and nursing units of homes for aged which was approved by the State Board of Control on June 22, 1966, effective July 1, 1966.

\_\_\_\_\_  
Signature of Licensee, Administrator,  
or Authorized Representative

\_\_\_\_\_  
Name of Facility

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

STATE OF NEW JERSEY  
 Department of Institutions and Agencies  
 Bureau of Community Institutions  
 Trenton

MINIMUM WEEKLY NURSING HOURS REQUIRED FOR NURSING HOMES,  
 PUBLIC MEDICAL INSTITUTIONS AND NURSING UNITS OF HOMES FOR AGED\*  
 (2½ hours of care per patient per day; round-the-clock coverage  
 by licensed personnel; R.N. ratio of 1 to 5 with 25% credit for  
 L.P.N.s; minimum of 8 hours of R.N. daily coverage)

IMPORTANT: SEE FOOTNOTE BELOW BEFORE UTILIZING THIS TABLE

Census	Tot. Hrs.	Tot. Lic.	Min. R.N.	L.P.N.	Other	Census	Tot. Hrs.	Tot. Lic.	Min. R.N.	L.P.N.	Other
1 - 9	168	168	56	112	0	30	525	168	66	102	357
10	175	168	56	112	7	31	543	168	69	99	375
11	193	168	56	112	25	32	560	168	69	99	392
12	210	168	56	112	42	33	578	168	72	96	410
13	228	168	56	112	60	34	595	168	75	93	427
14	245	168	56	112	77	35	613	168	75	93	445
15	263	168	56	112	95	36	630	168	78	90	462
16	280	168	56	112	112	37	648	168	81	87	480
17	298	168	56	112	130	38	665	168	84	84	497
18	315	168	56	112	147	39	683	168	87	81	515
19	333	168	56	112	165	40	700	168	87	81	532
20	350	168	56	112	182	41	718	168	90	78	550
21	368	168	56	112	200	42	735	168	93	75	567
22	385	168	56	112	217	43	753	168	96	72	585
23	403	168	56	112	235	44	770	168	96	72	602
24	420	168	56	112	252	45	788	168	99	69	620
25	438	168	56	112	270	46	805	168	102	66	637
26	455	168	57	111	287	47	823	168	102	66	655
27	473	168	60	108	305	48	840	168	105	63	672
28	490	168	63	105	322	49	858	168	108	60	690
29	508	168	63	105	340	50	875	168	111	57	707

IN CALCULATING THE REQUIRED NURSING HOURS IN ANY INSTITUTION OVER 100 BEDS, DO NOT, UNDER ANY CIRCUMSTANCES, ADD THE FIGURES IN THE 1 to 57 CENSUS SINCE THEIR USE WILL DISTORT THE ESSENTIAL COVERAGE.

\*Approved by State Board of Control 6/22/66 - Effective 7/1/66

Census	Tot. Hrs.	Tot. Lic.	Min. R.N.	L.P.N.	Other	Census	Tot. Hrs.	Tot. Lic.	Min. R.N.	L.P.N.	Other
51	893	168	111	57	725	76	1330	222	168	54	1108
52	910	168	114	54	742	77	1348	225	168	57	1123
53	928	168	117	51	760	78	1365	228	171	57	1137
54	945	168	120	48	777	79	1383	231	174	57	1152
55	963	168	120	48	795	80	1400	233	174	59	1167
56	980	168	123	45	812	81	1418	236	177	59	1182
57	998	168	126	42	830	82	1435	239	180	59	1196
58	1015	169	126	43	846	83	1453	242	183	59	1211
59	1033	172	129	43	861	84	1470	245	183	62	1225
60	1050	175	132	43	875	85	1488	248	186	62	1240
61	1068	178	135	43	890	86	1505	251	189	62	1254
62	1085	181	135	46	904	87	1523	254	192	62	1269
63	1103	184	138	46	919	88	1540	257	192	65	1283
64	1120	187	141	46	933	89	1558	260	195	65	1298
65	1138	190	144	46	948	90	1575	263	198	65	1312
66	1155	193	144	49	962	91	1593	266	201	65	1327
67	1173	196	147	49	977	92	1610	268	201	67	1342
68	1190	198	149	49	992	93	1628	271	204	67	1357
69	1208	201	150	51	1007	94	1645	274	207	67	1371
70	1225	204	153	51	1021	95	1663	277	207	70	1386
71	1243	207	156	51	1036	96	1680	280	210	70	1400
72	1260	210	159	51	1050	97	1698	283	213	70	1415
73	1278	213	159	54	1065	98	1715	286	216	70	1429
74	1295	216	162	54	1079	99	1733	289	216	73	1444
75	1313	219	165	54	1094	100	1750	292	219	73	1458