

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
FISCAL MANAGEMENT**

District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION								
3. The district has established formal accounting policies and procedures, in the following areas:	Written policies	2							
a. Purchasing, including the acquisition process, preparation of POs and approval of all claims									
b. Supervision and handling of cash and other district funds, including safeguards and procedures for petty cash funds. (N.J.S.A. 18A:19-13 and N.J.A.C. 6A:23-2.9)									
c. Restricted access to personnel, payroll and other confidential data.									
d. Work order system that tracks all maintenance requests, the worker assigned, date of completion, labor time spent, and the cost of materials.									
e. Fixed assets, including periodic physical inventory assessments, and plans for disposal of assets.									
f. Establishment and fiscal oversight of student activity funds. (N.J.A.C. 6A:23-2.14(c))									

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B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION								
4. The district is implementing a system of internal controls to prevent the over-expenditure of line item accounts and to safeguard assets from theft and fraud. This system includes:									
a. At minimum, a semi-monthly review of the budget status report (budget to actual) to ensure that sufficient appropriations are available.	Budget status reports, monthly transfer report, adopted board policies, organizational chart and duties, AMR, listing of PO's, #'s and invoice dates, cash receipts journal, listing of manual checks issued, fixed asset registry, CAFR, AMR	1							
b. The maintenance of a position control roster or similar document to ensure accurate payroll.		1							
c. A requirement that transfers made prior to obligation of funds (to prevent line-item over-expenditure) and only for items permitted by law and regulation.		1							
d. An adequate separation of duties: the purchasing agent is not responsible for accounts payable; the treasurer independently performs bank reconciliations; check signatories are not responsible for check preparation.		1							

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B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION								
e. Purchase orders are approved only by the purchasing agent and are issued in advance of goods received or services rendered and encumbered for the full contractual amount. There are no confirming orders.		1							
f. Purchase orders delineate the vendor, the item or items, the quantity and the price. There are no blanket POs.		1							
g. The budgetary and financial software ensures that encumbrances are placed prior to the release of POs and prevents recording of a PO if the line-item account is insufficient.		1							
h. All check-signing devices are kept in a secured location and only used by authorized personnel.		1							
i. All checks are kept in a locked storage area.		1							
j. Manual checks represent less than one percent of the checks issued on an annual basis. (Interfund payments are excluded from this requirement.)		1							
k. All cash receipts are accounted for, physically safeguarded, deposited in a timely manner, and properly recorded.		1							

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B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
1. All fixed assets are tagged, logged and inventoried, and the disposal of any equipment is approved by purchasing agent and board of education.		1							
5. The district adheres to the state public school contracts law for purchasing:	PO listing, contract files, annual purchasing plan (aggregation), CAFR, AMR, required notification to County Sup for emergency purchases	4							
a. The district aggregates goods and services and uses formal quotes and sealed bids for all purchases that are in excess of established bid thresholds.									
b. The district uses authorized state contracts when they are in the best interest of district.									
c. The district uses emergency contracts only as authorized. (N.J.S.A. 18A:18A-7)									
d. The district's POs are consistent with the signed contracts from vendors providing goods and services.									
6. In order to prevent duplicate or improper payments, the district approves payments and claims only after the submission of approved vouchers that include original invoices, receiving reports (such as bills of lading, packing slips, etc.), and vendor affidavits. (N.J.S.A. 18A:19-3)	Voucher packages, CAFR, AMR	6							

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B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION								
7. At least monthly, the district prepares and analyzes fiscal year cash flow projections for all funds to ensure that payments can be made on a prompt basis and to maximize investment opportunities.	Cash flow projections/report, PO listing, CAFR, AMR	2							
8. Required data and financial reports are submitted to DOE in a timely manner by required submission dates:	Verification of submission dates	2							
a. ASSA									
b. DRTRS									
c. AUDSUM									
d. Budget Statement									
e. Debt service data collection									
f. School Register									
TOTAL POINTS - Section B		40							

30-81

Supp. 10-1-07

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C. ANNUAL AUDIT	SUGGESTED DOCUMENTATION								
<i>The annual audit of the Comprehensive Annual Financial Report(CAFR) indicates that the district is fiscally stable</i>		25							
1. The district has filed the annual audit of its CAFR and filed other supporting forms and collections (AMR, Federal Data Collection Form) by the due date. (N.J.S.A. 18A:23-1)	CAFR, AMR, audit synopsis, federal data collection form, peer reviews, AUSUM submission	2							
2. The district receives an unqualified opinion on the annual audit and satisfies all of the following:	CAFR, AMR, CAP adopted by BOE, documentation of CAP acceptable to County Superintendent, certification of implementation of CAP, AMR	20							
a. If required, the district has implemented a corrective action plan acceptable to the county superintendent which addresses all audit recommendations. The district has submitted the Certificate of Implementation of the CAP by June 30th.									
b. The district has no repeat audit findings of a substantive nature.									
c. The district has no material weaknesses in the findings.									

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C. ANNUAL AUDIT	SUGGESTED DOCUMENTATION								
d. The district ends the year with no deficit balances in the general fund, the special revenue fund, the capital projects fund or the debt service fund.									
3. The district ends the year with no line-item over-expenditures.	CAFR, AMR	3							
TOTAL POINTS - Section C		25							

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D. RESTRICTED REVENUES	SUGGESTED DOCUMENTATION								
<i>The district has sufficient and required accountability over restricted revenues, such as federal and state grants, bonds, etc.</i>		10							
1. The district manages and oversees NCLB, IDEA, and other entitlement and discretionary grants as required:	CAFR, AMR, grant application submission and approval dates, carryover reports, closeout reports, transfer approvals, MOE and comparability reports	3							
a. The district complies with demonstration of comparability, maintenance of effort and other federal grant fiscal requirements.									
b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants – lesser of 10% or \$50,000; discretionary grants – lesser of 10% or \$10,000).									

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D. RESTRICTED REVENUES	SUGGESTED DOCUMENTATION								
c. The district spends federal and state grants funds as required and distributes non-public allocations as required. The district does not return federal and state grants or nonpublic allocations to DOE (except for non-public allocations for schools no longer in operation). If the district has returned funds in excess of \$1000 to DOE: On a separate sheet of paper, list the name of the grant and dollar amount refunded. If the returned funds were for nonpublic school services, specify the date the services began and the reason the funds were not spent.									
d. At least 85 percent of the <i>NCLB</i> and <i>IDEA</i> grant funds are expended in year one. * For Title I, a waiver to carry over more than 15% has not been requested within the last three years. * For Title IV, a waiver to carry over more than 25% has not been requested this year.									

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D. RESTRICTED REVENUES	SUGGESTED DOCUMENTATION								
2. The district submits its applications for <i>NCLB</i> , <i>IDEA</i> , Perkins and Evening School for the Foreign Born (EFB) in a timely manner.	CAFR, AMR, grant application submission and approval dates, carryover reports, closeout reports, transfer approvals, MOE and comparability reports	1							
a. The district submits its <i>NCLB</i> consolidated application and applications for <i>IDEA</i> , Perkins and Evening School for the Foreign Born (EFB) by the due dates.									
b. The district submits its revision requests for <i>NCLB</i> , <i>IDEA</i> , Perkins and Evening School for the Foreign Born (EFB) in a timely manner.									
c. The district submits its entitlement final reports, carryover applications (if applicable) and closeout reports by the due dates.									
3. The district follows proper accounting procedures for restricted federal grants and restricted state grants and aid, including ECPA and DEPA, consistent with Edgar and OMB Circular A-87, including:		3							
a. The district accounts separately, by grant and location as required (DEPA, Title 1, etc.), and/or consolidates	CAFR, AMR, accounting system and reports by grant, transfer requests, indirect cost rate								

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D. RESTRICTED REVENUES	SUGGESTED DOCUMENTATION								
accounts for approved school-wide programs as allowed in accordance with the approved budget.	Applications/approvals, board minutes, time and activity reports								
b. If applicable, the district has submitted an acceptable corrective action plan that has addressed all findings from Office of Compliance Investigations monitoring.									
c. The district expends federal funds consistent with the allowable in OMB Circular A-87.									
d. If applicable, the district expends federal funds consistent with its approved indirect cost rate.									
e. The salaries funded by federal grants are approved by the board as documented in the board minutes.									
f. The district maintains the required time and activity reports.									
4. The district provides proper oversight and accounting by capital project of Bond Referendum and other Fund 30 capital projects, including:	CAFR, AMR, accounting system/reports by capital project, project files, voter or other requisite approval to spend above authorized	3							

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D. RESTRICTED REVENUES	SUGGESTED DOCUMENTATION								
a. The district maintains separate accounting by project.	amount, report of available balances, board minutes								
b. The district regularly monitors detailed accounts and oversees change orders (e.g. voter approval if a bond referendum) to ensure/certify funds are available.									
c. The district spends within the authorized amount, unless proper approvals have been received to raise additional funds to augment the authorized amount.									
d. The district conducts the proper fiscal close-out of completed projects.									
TOTAL POINTS - Section D		10							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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E. EFFICIENCY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The district participates in programs and implements operating measures to promote the efficient expenditure of funds.</i>		10							
<p>To attain points for question E1 below, the district must answer "yes" to a minimum of four sub-indicators. Partial points are not awarded for this indicator.</p> <p>1. The district participates in a minimum of four of the following programs:</p> <p>a. Federal E-rate program</p> <p>b. Alliance for Competitive Energy Services (ACES), or documented rate better than ACES</p> <p>c. Alliance for Competitive Telecommunications (ACT), or documented rate better than ACT</p> <p>d. Transportation Jointure</p> <p>e. Shared services arrangements with other districts or municipalities for items such as snow removal, ground maintenance, administrative positions, etc.</p>	E-Rate and funding award documentation, ACES agreement, ACT agreement, share services agreements, cooperative/joint purchasing agreements	2							

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E. EFFICIENCY	SUGGESTED DOCUMENTATION								
f. Cooperative/joint purchasing arrangements with other districts or municipalities for goods and services other than those listed above, such as supplies.									
g. Sending/receiving relationships with neighboring districts to provide educational programs to individual students with special needs.									
h. Other _____									
To attain points for question E2 below, the district must answer "yes" to a minimum of four sub-indicators. Partial points are not awarded for this indicator.									
2. The district operations include four or more of the following circumstances:									
a. Every general (K-12) instruction classes has 15 or more students.									
b. Overtime for any given function represents less than 10% of actual expenditures on base salaries of that function.									
	Class sizes, detailed ledger (accounting of overtime), board policy/plan for special education placements, CAFR (food service transfer), CAFR (report of state and federal assistance), close-out reports, analysis of alternatives and quotes received prior to renewal of group and health insurance.	3							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. EFFICIENCY									
c. The child nutrition program operates without a general fund transfer or subsidy.									
d. Prior to each renewal, the district receives alternative quotes for maximum savings for group insurance.									
e. Prior to each renewal, the district receives alternative quotes for health plan for maximum savings, including a demonstration of savings greater than participation in a Joint Insurance Fund or NJ Health Plan.									
f. The district receives alternative quotes prior to any annual award of a contract for professional services.									
g. The district offers distance learning, virtual classrooms, and/or allows students to share educational services with other educational entities where more efficient.									
h. Other _____ _____									

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E. EFFICIENCY	SUGGESTED DOCUMENTATION								
3. The district participates in the Special Education Medicaid Initiative (SEMI) or the Medicaid Administrative Claiming Program.	SEMI application and funding documentation	2							
4. The district has reduced the number of out-of-district segregated placements by developing appropriate in-district programs and services or there are no out-of-district placements.	Board minutes, in-district programs and services, plans	2							
5. The district does not incur extra charges or fees for late payments or other operational actions.	Detailed ledger	1							
TOTAL POINTS - Section E		10							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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TOTAL SCORING

	POINT VALUE	POINTS EARNED	PERCENT OF TOTAL
Total Part A: Budget Planning	15		
Total Part B: Financial and Budgetary Control	40		
Total Part C: Annual Audit	25		
Total Part D: Restricted Revenues	10		
Total Part E: Efficiency	10		
Total A+B+C+D+E	100		

District: _____ County Office: _____ Period of Review: _____

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Accuracy Verified by Chief School Administrator:

Print Name **Signature** **Date**

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

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District: _____ County Office: _____ Period of Review: _____

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

County Recommendations:

Name of DPR Reviewer:

Title

Date

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

DISTRICT PERFORMANCE REVIEW (DPR)

OPERATIONS

District: _____ County Office: _____ Period of Review: _____

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded.

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
A. FACILITIES	SUGGESTED DOCUMENTATION								
<i>The district provides adequate and appropriately maintained facilities to support teaching and learning.</i>		15							
1 a. The district has a DOE-approved Long Range Facilities Plan or the district has submitted all required documents with updates or amendments on time. (N.J.S.A. 18A:7G-4)	Approval letter	2							
b. The district implements projects that are consistent with the approved Long Range Facilities Plan and has received county office approval for emergent projects.	Project approval County office approval for emergent projects Board minutes List of participants Revisions approved by DOE								
c. The district has reviewed and revised, as needed, the Long Range Facilities Plan.									
2 a. The district has submitted and implemented a DOE-approved Comprehensive Maintenance Plan with corrective and preventive measures for the interior and exterior of each	Board-approved plan Board minutes M-1 schedule matches the CAFR Comprehensive Maintenance Plan Board resolution	4							

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A. FACILITIES	SUGGESTED DOCUMENTATION								
building and the major systems of HVAC, mechanical, plumbing, electrical, structural and grounds. (<i>N.J.A.C. 6A:26A-1 et seq.</i>)									
b. The district is implementing the Comprehensive Maintenance Plan. (<i>N.J.S.A. 18A:7G-9(b)3 and 18A:33-1 and N.J.A.C. 6A:26-3.1</i>)									
3 a. Annual health and safety reviews have been conducted in each building using the Evaluation of School Buildings Checklist Report. (<i>N.J.A.C. 6A:26-6.1, 6.2 and 12; and N.J.A.C. 6A:19-6.1 et seq.</i>)	Signed checklist	9							
b. "100% compliance" section - all items are in compliance in all buildings.									
c. "80% compliance" section - at least 80% of items are in compliance in all buildings.									
TOTAL POINTS – Section A		15							

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B. NJ SMART	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	<i>The district meets DOE established NJ SMART deadlines and data quality requirements in order to insure accurate student data.</i>	20							
1	The district released its data file via the NJ SMART portal to the DOE by the posted deadlines in the prior year.	10							
2	The district's files are released with a final error rate of no more than 2%. (error rate is defined as # errors/total number of student records)	10							
TOTAL POINTS – Section B		20							

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The district implements policies and programs that establish a safe, secure, supportive and disciplined school environment that supports teaching, learning and student achievement of high academic standards.</i>		41							
1a. The district annually has reviewed, revised or developed, and implemented safety and security plans, procedures and mechanisms in consultation with law enforcement, health, social service and emergency management agencies and other community members, including parents. (N.J.A.C. 6A:16-5.1 et seq.)	Planning team meeting agendas and minutes recording the review process and recommendations. If no changes are required, a record of this review should be verified Attendance/sign-in sheets or list of committee members and/or partners involved in the review and development of the safety and security plan Board minutes dedicated to the review and/or approval of the safety and security plan Written plans and procedures	7							

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
b. The district's safety and security plan provides for the prevention of, intervention in, response to and recovery from emergency and crisis situations. (<i>N.J.A.C. 6A:16-5.1 et seq.</i>)	Copy of the current Emergency Management Plan that shows evidence of the four stages of crisis management: prevention/mitigation, preparation, response and recovery								
c. The district has disseminated to the applicable sections of the school safety and security plan to all school employees. (<i>N.J.A.C. 6A:16-5.1 et seq.</i>)	Meeting agendas and minutes broadcasting the school safety and security plan Employee verification form documenting the receipt of the district's school safety and security plan CSA's written documentation via memo, email or fax declaring dissemination Staff handbook or binder that includes the district's school safety and security plan								
d. The district has developed and provided training to all district employees, as appropriate, to enable them to recognize and appropriately respond to safety and security concerns. (<i>N.J.A.C. 6A:16-5.1 et seq.</i>)	Copy of the district's training agenda outlining modules dedicated to school safety and security Copy of the district's training attendance or sign-in-sheet identifying full time, part time, temporary or new employees A school calendar of events or an announcement highlighting training on school								

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	<p>safety and security</p> <p>Allocation of resources (personnel or financial) demonstrating the development and implementation of district training connected to school safety and security</p> <p>List of speakers, trainers and/or partners and handouts facilitating the district's training</p> <p>Written notification to staff and planning partners discussing the roles and timelines dedicated to the annual review of the district's plan</p>								
2 a. The district has collected and analyzed data on the incidents of violence, vandalism, substance abuse and disruptive behavior, and identifies activities to address them. (<i>N.J.A.C. 6A:16-5.3 et seq. and N.J.A.C. 6A:16-7 et seq.</i>)	Board minutes approving the form which includes all offender, victim and incident detail contained in the department's EVVR incident report form for reporting incidents of violence, vandalism and substance abuse (V&V)	7							
b. The district requires employees to report incidents of violence, vandalism and substance abuse on a board of education-approved form that include offender, victim and incident detail information. (<i>N.J.A.C. 6A:16-5.3(a)</i>)	<p>Original incident reports from staff are made on the board-approved form</p> <p>Student disciplinary records</p> <p>Staff Interviews</p>								

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM **DISTRICT PERFORMANCE REVIEW (DPR)** **OPERATIONS**

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	Original incident reports								
	Comparison of disciplinary records and School Report Card and EVVRS data								
c. The CSA annually has reported the number of incidents to the DOE using the Electronic Violence and Vandalism Reporting System (EVVRS), and verified the accuracy of the information reported. (N.J.A.C. 6A:16-5.3(e))	Annual district EVVRS report EVVRS incident listing report CSA's verification fax-back form certifying the accuracy of the incidents								
d. The CSA annually has reported the data to the board of education and the district has held an annual public hearing. (N.J.A.C. 6A:16-5.3(f) and N.J.A.C. 6A:16-5.2(a)4)	Copy of written transcript or summary report from the hearings that includes: narrative content of the CSA's presentation and the contents of all comments and/or discussion regarding the presentation or a written statement certifying that no dialogue transpired and no comments were made regarding the CSA presentation File of the transcript that is available for public review Copy of signed and dated board minutes of the public hearing Copy of the verified Annual District Report of								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	Violence and Vandalism for the previous school year Copy of the CSA - signed and dated V&V Public Hearing Report Compliance Submission Checklist originally submitted to the department								
e. The district has submitted to the DOE and implemented a corrective action plan for high incidences of violence, vandalism or alcohol or other drug abuse in response to notification by the Commissioner or the district is not required to do so. (N.J.A.C. 6A:16-5.3(i))	Minutes or agendas from planning meetings Copy of department-approved corrective action plan (CAP) Implementation of activities described in the approved CAP Budgets and expenditure reports supporting the CAP Staff interviews School visits Pre- and post-outcome data								
f. The district has adopted and implemented procedures regarding a school employee that knowingly falsifies the annual report on violence, vandalism and substance abuse. (N.J.A.C. 6A:16-5.3(g))	Board approved procedures								

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM **DISTRICT PERFORMANCE REVIEW (DPR)** **OPERATIONS**

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. The district has adopted and distributed to all school staff, students and parents a code of student conduct. (<i>N.J.A.C. 6A:16-7.1</i>)	<p>Announcements, agendas or minutes from meetings with parent, student and community representatives to develop the code and to annually review and update the code</p> <p>Board minutes approving code of student conduct that indicate that the code was based on locally determined core ethical values</p> <p>Mailing list or cover memo for the dissemination of the code</p> <p>Staff, student and parent interviews</p>	4							
4. The district is in compliance with the student removal, educational services, record keeping, reporting and all other requirements under the <i>Gun-Free Schools Act 20 USC 7151, Title IV Section 4141 of NCLB, N.J.S.A. 18A: 37-7 through 12, and N.J.A.C. 6A:16-5.5.</i>	<p>Copy of board-approved policies and procedures for removals of students for firearms offenses, assaults with weapons and assaults on employees or board members</p> <p>Documentation of immediate removal</p> <p>Copy of notification to the student's parent that includes the removal action, the law enforcement notification, the change of custody, if it occurs, and the student's due process rights</p> <p>Copy of the student's old schedule in school and the new schedule in the alternative</p>	3							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	<p>education program</p> <p>If interim home instruction is provided pending alternate education placement, a copy of lesson plans and a copy of the assignment or application for the student's placement in an alternate education program</p> <p>If appropriate, the CSA's written record of any case-by-case modifications of the required one-year removal</p> <p>The CSA's written determination on the student's return to school or continuation in the alternate education program that is based on the offenses, the board's removal decision, the results of any assessments of the student and recommendations of the administrator of the student's placement</p> <p>If appropriate, written authorization from the CSA for a student to possess a firearm stored in a locked vehicle on school grounds or used for participation in a school-sponsored function</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION								
5 a. The district has promoted regular attendance of students by adopting and implementing policies and procedures that include expectations and consequences regarding timely arrival and attendance and school district responses to unexcused absences. (N.J.A.C. 6A:16-7.8)	<p>Copy of board-approved policies and procedures for removals of students for firearms offenses</p> <p>Copy of notification to the student's parent that includes the removal action, the law enforcement notification, the change of custody, if it occurs, and the student's due process rights</p> <p>Copy of the student's old schedule in school and the new schedule in the alternative education program</p> <p>If interim home instruction is provided pending alternate education placement, a copy of lesson plans <u>and</u> a copy of the assignment or application for the student's placement in an alternate education program</p> <p>If appropriate, the CSA's written record of any case-by-case modifications of the required one-year removal</p>	8							
b. The average daily attendance (ADA) rate for each district averages 90 percent or higher as calculated for the three years prior to the completion of the	ADA report								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
DPR. (N.J.A.C. 6A:32-13.1)									
6. The district has distributed and provided training to all staff on the board of education approved policy prohibiting harassment, intimidation and bullying. (N.J.A.C. 6A:16-7.1(c) 7 and 7.9(d))	Mailing list or cover memo for the dissemination of the policy Attendance or sign-in sheets, agendas or evaluations from trainings Staff interviews	3							
7. The district has provided for the safety and protection of students through the annual review, development and implementation of a memorandum of agreement (MOA) with law enforcement and the implementation of board of education-approved policies to facilitate cooperation between school staff and law enforcement. (N.J.A.C. 6A:16-6.1 et seq.)	Announcements, attendance or sign-in sheets, agendas or minutes from annual meetings among the CSA and the county prosecutor Logs or other records of input provided by the county superintendent, community members and law enforcement officials Board minutes approving the MOA Written approval of the MOA by the county prosecutor and county superintendent Copy of approved MOA or annual updates County prosecutor, county superintendent and community participant interviews	3							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
8. The district has provided for the safety and protection of students through the adoption and implementation of policies and procedures designed to report missing and abused children to law enforcement and child welfare authorities. (N.J.A.C. 6A:16-11)	Board minutes approving the policies and procedures Name and title of Division of Youth and Family Services (DYFS) liaison Attendance or sign-in sheets, agendas or evaluations from trainings Staff and DYFS interviews	2							
9. The district has implemented procedures to review and resolve transportation incidents to avoid safety violations and ensure the safety of children (including but not limited to MVC requirements for bus driver inspections before loading and after drop-off and evacuation drills) or the district does not provide transportation. (N.J.A.C. 6A:27-11 and -12.1(g))	Policy and procedures Hazardous route plan and implementation Bus incident report Evacuation process letter Emergency evacuation procedures Bus driver and aides training	2							
10. The district has had no incidents of students being left on the school bus in the past year or the district does not provide transportation.		2							
TOTAL POINTS – Section C		41							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
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District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
D. STUDENT HEALTH	SUGGETED DOCUMENTATION								
<i>The district supports the health and well-being of students so they are able to participate in the educational program.</i>		15							
1. The district has developed and implemented the DOE-approved school health nursing services plan. (N.J.A.C. 6A:16-2.1(b))	Copy of the Nursing Services Plan developed in consultation with the school physician and certified school nurse and approved by the board and the county superintendent Approved board minutes Staff interviews Payroll records documenting employment of nurses consistent with the assignment of nurses outlined in the Nursing Service Plan	5							
2. The district has conducted school health services, screenings and examinations to identify the need for medical services for public and nonpublic students. (N.J.A.C. 6A:16-2.1 et seq.)	An updated A45 Health History and Appraisal Form for routine screenings and examinations Existence of at least one nebulizer in the office of the school nurse or a similar accessible location Staff interviews Observation	4							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
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District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
D. STUDENT HEALTH	SUGGESTED DOCUMENTATION								
3. The district has maintained student health records. (N.J.A.C. 6A:16-2.4)	Evidence that the student health records are maintained separately from other student records in a secure location and made accessible to the school building in which the student is assigned Staff interviews Observation of record storage facility	2							
4. If medical examinations are conducted by the district, the examinations have taken place in the school physician's office or comparably equipped facility. (N.J.A.C. 6A:16-2.2(f) and 2.3(a)3iv)	Written, board-approved policies and procedures Physician/Certified School Nurse reports Student records	2							
5. The district has required medical immunizations prior to admittance into school and examinations upon enrollment and prior to participation on school-sponsored athletic teams. (N.J.A.C. 6A:16-2.2)	The A45 Health History and Appraisal Form documenting required immunizations and examinations Copy of parent request and district approval or denial for student exemption from immunization requirements (if applicable) Copy/documentation of school physician approval or denial for student participation on a sports team/squad	2							
TOTAL POINTS – Section D		15							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
<i>The district provides support services that address academic, social and behavioral needs to support student success.</i>		29							
1 a. The district has a DOE-approved Comprehensive Equity Plan (CEP) designed to eliminate discrimination according to race, age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender, religion, disability, socioeconomic status, pregnancy or parenthood. (N.J.A.C. 6A:7-1.9)	Approved Comprehensive Equity Plan	3							
b. The district has implemented the Comprehensive Equity Plan according to approved timelines.	Objectives for improvement, professional development and timeline Evidence of implementation Board minutes Evidence of progress in meeting equity goals								

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM **DISTRICT PERFORMANCE REVIEW (DPR)** **OPERATIONS**

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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
c. The district has implemented any required desegregation plan or the district is not required to have a plan.									
d. The district has provided professional development training for all school personnel on a continuing basis to identify and resolve problems associated with the student achievement gap and other inequities. (N.J.A.C. 6A:7-1.6)	Professional Development Plan Evidence of annual training Identification of relationship of training to areas of need								
2. A local district Technology Plan has been approved and has been implemented.	Evidence of implementation Progress toward meeting goals Approval letter	3							
3 a. A board-approved comprehensive guidance and academic counseling program has been implemented for all students. (N.J.A.C. 6A:8-3.2)	A written job description that requires coordination with other student support services and other staff A written description of guidance and counseling services Approved board minutes Staff interviews and school visits	5							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
b. The comprehensive career education and counseling program has been coordinated with transition services for those students with disabilities beginning at age 14 or younger as determined by the IEP team. (N.J.A.C. 6A:14-3.7(e)11 through 13)	Board minutes Written program description								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
4 a. The district has ensured that each school building has a multidisciplinary team (such as Intervention and Referral Services Teams, Pupil Assistance Teams and School Resource Committees) as part of its coordinated system for the planning and delivery of intervention and referral services. (N.J.A.C. 6A:16-8)	<p>An organizational or functional flow chart showing coordination of each building's I&RS services, including the I&RS team</p> <p>Evidence of, at a minimum, one I&RS team at each building, which could include each team's: mission statement, meeting minutes, files, action plans, published material, policies and procedures, annual report to the principal or program development plans</p> <p>Written guidelines on the roles and responsibilities of I&RS team members and the board minutes approving guidelines</p> <p>Staff and parent interviews</p>	6							
b. The district has provided the multidisciplinary team members with the necessary professional development for fulfilling the team	Professional Improvement Plans addressing I&RS-related training needs of team members								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
functions. (N.J.A.C. 6A:16-8.2(a)5)	Agendas or reports from trainings, conferences, etc. Evidence of networking with other school I&RS teams, consultations with "experts" or purchase of books or journals targeted for team use								
c. The team(s) has recommended a course of action for each case that includes desired outcomes, plans for support, guidance and professional development for staff who identify learning, behavior and health problems. (N.J.A.C. 6A:16-8.2(a) 3, 4 and 10)	Files containing written action plans for each I&RS team case that include documentation of all participants, anticipated, quantifiable behavioral outcomes, school or community strategies or referrals to school and community resources, support for school staff to implement the action plans, evidence of follow-up to assess progress in achieving the outcomes and make appropriate adjustments, as appropriate Minutes from team meetings documenting case plans, including support for staff								

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM **DISTRICT PERFORMANCE REVIEW (DPR)** **OPERATIONS**

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E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	Observations of team meetings Staff interviews								
d. The team(s) has made recommendations to the principal annually for improving school programs and services based on its annual review of action plans and actions. (N.J.A.C. 6A:16-8.2(a)11)	Written report submitted to principal and changes made as a result Minutes/records of meetings to conduct the annual review Records of changes made as a direct result of the report Staff interviews								
e. The district has identified the roles and responsibilities of all staff and parameters for participation of community members, including parents. (N.J.A.C. 6A:16-8.3)	Board-approved written guidelines on the roles and responsibilities of: I&RS team members, staff who seek team assistance and other school staff for aiding with I&RS action plans, and the roles, responsibilities and parameters for the participation of community members Approved job descriptions describing I&RS team								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
	responsibilities Roles and responsibilities described in official school or district publications and evidence of dissemination to staff Records of changes made as a direct result of the report to the principal								
5. The district has established, disseminated information about and implemented its comprehensive alcohol, tobacco and other drug abuse program and has adopted and disseminated to all school staff, students and parents its policies and procedures for the prevention, assessment, intervention, referral for evaluation, referral for treatment, discipline for students using alcohol or other drugs and continuity of care. (N.J.S.A. 18A:40A-8 <i>et seq.</i> and N.J.A.C. 6A:16-1.4 (a)18; 6A:16-3 and 6A:16-4)	Attendance or sign-in sheets, agendas, minutes or notes from annual consultations with community agencies and other representatives Board minutes approving the policies and procedures Mailing list or cover memo for the dissemination of the policy Attendance or sign-in sheets, agendas or evaluations from annual trainings on both the policies and procedures and the	3							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
	<p>comprehensive program</p> <p>Reports describing the assistance provided to the district by substance awareness coordinators (SACs). If SACs are not employed or contracted, specific written assignments in job descriptions of all appropriately certificated staff responsible for fulfilling each of the seven mandated SAC functions in <i>N.J.S.A. 18A:40A-18(c)</i></p> <p>Board minutes approving the comprehensive program</p> <p>Program plans supporting the purposes for comprehensive alcohol tobacco and other drug programs</p> <p>Curricula or other materials or rosters of students participating in primary substance abuse prevention programs</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
	Names or numbers of students receiving intervention, referral for evaluation and referral for treatment services								
	Completed release of information forms for students receiving treatment								
	Names or numbers of students participating in substance abuse continuity of care programs								
	Staff interviews and school visits								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
6. The district has forwarded all student records, including disciplinary records, to the school district to which the student has transferred within 10 school days after the transfer has been verified by the requesting school district and has forwarded disciplinary records, with respect to suspensions and expulsions, to nonpublic schools. (N.J.A.C. 6A:32-7.5(f)10iii and 6A:16-7.10)	<u>Public School Transfer</u> Notice of student transfer Phone log, notes or correspondence verifying the student's enrollment Correspondence accompanying the student's entire discipline file to the transferring public school Written notice of the transfer of the discipline record to the parent or adult student <u>Private School Transfer</u> Notice of student transfer Phone log, notes or correspondence requesting the student's records, with respect to suspensions and expulsions Phone log, notes or correspondence verifying the student's enrollment Correspondence accompanying	2							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
	the student's discipline file, with respect to suspensions and expulsions, to the transferring private school								
	Written notice of the transfer of the discipline records to the parent or adult student								

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E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
7. The district has provided educational services, either in school or out of school, within 5 days of the student's removal for disciplinary reasons or absence due to chronic or temporary illness. (N.J.A.C. 6A:16-7.2; 6A:16-7.3 and 6A:16-10)	<p><u>Short-term Suspension</u> Student disciplinary records</p> <p>Copy of the student's schedule prior to the suspension and either the student's lesson plans during the suspension or the student's new schedule in an alt. ed. or other program</p> <p><u>Long-term Suspension</u> Student disciplinary records</p> <p>Copy of the student's schedule prior to the suspension and either the student's lesson plans describing all educational services provided during the suspension or the student's new schedule in an alt. ed. or other program</p> <p>Information in the approved board minutes that support the decision regarding the student's educational services, including behavioral and other evaluations, academic, health</p>	4							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
	<p>and behavioral records, the recommendation of the CSA, principal or other school or community resource or consultation with the I&RS team</p> <p>When the board decides to continue the suspension beyond the board's second regular meeting, approved board minutes at each subsequent board meeting in which the board determines the status of the suspension, the appropriateness of the educational services and whether they should continue or the student should return to the general education program</p> <p><u>Illness</u> Written parental requests for home instruction School physicians' verification or denial of home instruction and notice to the parents within 5 days of the determination</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION								
	Record of the written plan for delivery of instruction and documentation of the services provided								
8. The district has no nonpublic schools within its jurisdiction or the district has provided services and programs to nonpublic school students in accordance with Chapter 192 Auxiliary Services in accordance with <i>N.J.S.A. 18A:46A-1 et seq.</i> and <i>N.J.A.C. 6A:14-6.1 et seq.</i> ; Chapter 193 Remedial Services for the Handicapped in accordance with <i>N.J.S.A. 18A:46-19.1 et seq.</i> and <i>N.J.A.C. 6A:14-6.1 et seq.</i> ; Textbooks in accordance with <i>N.J.S.A. 18A:58-37.1 et seq.</i> and <i>N.J.A.C. 6A:23-6.1 et seq.</i> ; Technology in accordance with <i>N.J.S.A. 18A:6-103 et seq.</i> ; and Student Transportation in accordance with <i>N.J.S.A. 18A:39-1 et seq.</i> and <i>N.J.A.C. 6A:27 et seq.</i>	Project completion reports Onsite monitoring reports Contract with service providers Interview with appropriate staff	3							
TOTAL POINTS – Section E		29							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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District: _____ County Office: _____ Period of Review: _____

TOTAL SCORING

	POINT VALUE	POINTS EARNED	PERCENT OF TOTAL
Total Part A: Facilities	15		
Total Part B: NJSMART	20		
Total Part C: Student Conduct, School Safety and Security	41		
Total Part D: Student Health	15		
Total Part E: Student Support Services	29		
Total A+B+C +D+E	120		

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

County Recommendations:

Name of DPR Reviewer:

Title

Date

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded. For all indicators: In addition to the items identified below, the suggested documentation shall also include Board policies and procedures, Board meeting agenda, minutes and board resolutions reflecting deliberation and action taken on item indicated.

A. STUDENT ACHIEVEMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board conveys clearly and concretely, through the policies it adopts and the information it seeks, that student achievement is the highest priority.</i>		12							
1. The school board or advisory board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.	Mission statement, state assessments, district report card								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

A. STUDENT ACHIEVEMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
2. The school board or advisory board complies with all of the requirements of N.J.A.C. 6A:8, concerning curriculum and instruction and professional development.	Adopted curriculum and documents relating to curriculum adoption, state assessments, district report card; purchase orders linked to assessment data								
3. The school board or advisory board establishes policies and procedures for the provision of educational programs and services for all students as set forth in Chapter 7, Managing for Equality and Equity in Education of Volume 6A of N.J.A.C. 6A:7-1.1, <i>et seq.</i>	Equity Plan								
4. The school board directs the Chief School Administrator to take appropriate action concerning professional development, purchase of materials and curriculum development. The board also directs the Chief School Administrator to report back to the school board concerning the action(s) taken.	Purchase orders linked to professional development; professional development plans								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
A. STUDENT ACHIEVEMENT	SUGGESTED DOCUMENTATION								
<u>Advisory Board Only</u> The advisory board consults with and monitors the CSA's action concerning professional development, purchase of materials and curriculum development. The advisory board communicates an expectation that the CSA report back to the advisory board concerning the action taken.									
TOTAL POINTS – Section A		12							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board and the administration comply with training, disclosure and operational requirements.</i>		11							
1. The school board or advisory board upholds and enforces all applicable rules and regulations of the State Board of Education and the Commissioner. (N.J.S.A. 18A:11-1)									
2. Each school board or advisory board member completes the New Jersey School Boards training program regarding the skills and knowledge necessary to serve as a local school board member N.J.S.A.18A:12-33 and to evaluate the Chief School Administrator. (N.J.S.A.18A:17-20.3)	Certificate of completion from School Boards Association								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. Each school board or advisory board member and administrator, as defined in N.J.S.A. 18A:12-23, files a timely and properly completed financial and personal/relative disclosure statement each year. (N.J.S.A. 18A:12-26)	Copies of signed and filed disclosure statements								
4. The school board or advisory board has a travel and related expense reimbursement policy in place and the school board and Chief School Administrator operate in accordance with that policy. (N.J.S.A. 18A:11-12)	Copy of travel policies, vouchers, receipts and reimbursements of travel related expenses; provisions of bargaining agreements concerning travel expenses								
5. No school board or advisory board member misses more than three consecutive meetings each year without good cause. (N.J.S.A. 18A:12-3)									
TOTAL POINTS – Section B		11							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
C. ETHICS COMPLIANCE	SUGGESTED DOCUMENTATION								
<i>The school board and the administration comply with all ethical standards.</i>		11							
1. Neither the school board or advisory board nor any of its members has been found in violation of the School Ethics Act. (<i>N.J.S.A. 18A:12-21, et seq.</i>)	Findings, if any, of school ethics commission								
2. No school administrator has been found in violation of the School Ethics Act. (<i>N.J.S.A. 18A:12-24</i>)	Findings, if any, of school ethics commission								
3. The school board or advisory board annually discusses the Code of Ethics for School Board Members and school board meeting minutes memorialize that discussion (<i>N.J.S.A. 18A:12-24.1</i>).									
4. When a school board or advisory board member is required to, and recuses himself or herself from deliberations and a vote on a particular matter, the minutes of the board meeting reflect that recusal. (<i>N.J.S.A. 10:4-6, et seq.</i>)	Correspondence; doctrine of necessity resolution								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
C. ETHICS COMPLIANCE	SUGGESTED DOCUMENTATION								
5. The school board or advisory board has a nepotism policy in place and takes action in accordance with that policy.	Nepotism policy; district personnel roster; contracts with vendors								
TOTAL POINTS – Section C		11							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board establishes and annually updates by-laws, policies and procedures reflective of current regulatory and statutory authority and best practices.</i>		11							
1. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts policies reflective of current regulatory and statutory authority. (N.J.S.A. 18A:11-1)	All mandatory policies are current. All non-mandatory policies are current. Adopting resolution for each policy; School district procedures manual and attachments; adopting resolution								
2. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts procedures reflective of current regulatory and statutory authority. (N.J.S.A. 18A:11-1)									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts by-laws reflective of current regulatory and statutory authority and best practices. (N.J.S.A. 18A:11-1)	Board by-laws	11							
4. The school board or advisory board annually reviews and approves policies, procedures, mechanisms and programs for the health and safety of students as set forth in N.J.A.C. 6A:16-1.4.	Policies, procedures and report								
5. The school board or advisory board complies with all of the requirements for the annual organization meeting. (N.J.S.A. 18A:10-3, <i>et seq.</i> ; N.J.S.A. 18A:15-1, <i>et seq.</i>)	Reorganization meeting minutes; election of board officers resolution								
TOTAL POINTS – Section D		11							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board operates in accordance with standard board practices.</i>		11							
1. Each school board or advisory board meeting is conducted in accordance with the Open Public Meetings Act. (N.J.S.A. 10:4-6, et seq.)	Copies of newspaper publication notices; reading open meeting act notice reflected in minutes; reasons for executive session detailed in minutes								
2. Each member of the school board or advisory board confines his or her board action to policy making, planning, and appraisal. (N.J.S.A. 18A:12-24.1(c))									
3. School board or advisory board meetings are conducted in accordance with the board's by-laws.	By-laws								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
4. Individual board and advisory board members recognize that authority rests with the Board of Education and do not make personal promises or take any private action that may compromise the board. (N.J.S.A.18A:12-24.1(e))									
5. Meeting minutes, including minutes of executive sessions, reflect all board actions and are publicly available within two weeks or by the next board meeting of the meeting or of final board action. (N.J.S.A.10:4-6, <i>et seq.</i>)	Copies of dated meeting minutes								
6. The school board or advisory board meets at least once every two months, and all meetings are open to the public. (N.J.S.A. 18A:10-6)									
TOTAL POINTS – Section E		11							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION								
<i>The school board engages in an annual and ongoing evaluative process.</i>		11							
1. The school board has a policy in place to evaluate the CSA on an annual basis. (N.J.S.A. 18A:17-20.3) <u>Advisory Board Only</u> The advisory board has a procedure in place to review the performance of the CSA on an annual basis and to communicate its findings with the CSA.	Board policy								
2. The school board annually reviews and revises, as necessary, an evaluative instrument used in the evaluation of the CSA, based on the goals and objectives of the district. (N.J.A.C. 18A:17-20.3) <u>Advisory Board Only</u> The advisory board annually reviews and revises, as necessary, an evaluative instrument used in their annual review of the CSA, based on the goals and objectives of the district.	Evaluation form								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION								
3. The school board annually evaluates the CSA and complies with all requirements of N.J.S.A. 18A: 17-20.3(a). <u>Advisory Board Only</u> The advisory board annually reviews the performance of the CSA.									
4. The school board's annual evaluation of the Chief School Administrator is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement. <u>Advisory Board Only</u> The advisory board's annual review of the CSA is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement.	Evaluative instrument; adopted goals; board minutes; school district news letters								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION								
5. The school board has a contract with the CSA that provides for an annual evaluation and includes evaluation criteria and procedures. (<i>N.J.S.A. 18A:17-15, N.J.S.A. 18A:17-20.3</i>) Advisory Board Only Not applicable to advisory boards.	Board policy and procedures; OPRA officer; form for OPRA requests								
6. The school board or advisory board annually undertakes a self-evaluation process which reflects that highest priority is given to student achievement.	District newsletter; Web site; minutes of public hearings								
7. The school board or advisory board self-evaluation process includes a professional development improvement plan directed towards increasing knowledge and skills in policy making and governance for members of the board.	District newsletter; Web site, flyers sent home with students; newspaper articles; languages used in circulars/publications/ etc.								
TOTAL POINTS – Section F		11							

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

DISTRICT PERFORMANCE REVIEW (DPR)

GOVERNANCE

District: _____

County Office: _____

Period of Review: _____

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board and administration work in partnership to ensure the integrity and effectiveness of the organization through oversight of leadership.</i>		11							
1. The school board or advisory board annually adopts a functional organizational chart showing reporting responsibilities of board and administrative personnel.	Organizational chart								
2. The CSA has a calendar system and makes timely personnel recommendations to the school board concerning the proposed appointment, transfer, removal or renewal of tenured and non-tenured, certificated and non-certificated personnel in compliance with contractual and/or statutory requirements. <u>Advisory Board Only</u> The advisory board reviews and comments, as appropriate, on the personnel recommendations by the CSA. The advisory board communicates its expectation that such recommendations are made on a timely basis and include the proposed appointment, transfer, removal or renewal of tenured and non-tenured, certificated and non-certificated	Board minutes; resolutions; committee meeting minutes (if any); correspondence from CSA to board								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION								
personnel in compliance with contractual and/or statutory requirements.									
3. The school board approves appointments and transfers and removes or renews certificated and non-certificated officers and employees only by a roll call majority vote of the full membership of the board upon the recommendation of the CSA, and the board acts within 60 days of the CSA's recommendation. (<i>N.J.S.A. 18A:27-4.1</i>) <u>Advisory Board Only</u> The advisory board reviews appointments, transfers, removal or renewal of certificated and non-certificated officers and employees.	Board minutes and resolutions								
4. The school board or advisory board supports and protects school personnel in the proper performance of their duties. (<i>N.J.S.A. 18A:12- 24.1(i)</i>)	School district procedures manual								
5. The school board or advisory board refers all complaints to the CSA and acts on the complaints at public meetings only after failure of an administrative solution. (<i>N.J.S.A. 18A:12-24.1(j)</i>)	Meeting minutes								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
6. School board or advisory board members carry out their responsibility not to administer the schools, but together as a whole, the board ensures the schools are well run. (N.J.S.A. 18A:12-24.1(d))									
TOTAL POINTS – Section G		11							

30-144

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION								
<i>The school board adopts a budget that sets student achievement as its highest priority and allocates sufficient resources to address instructional and operational needs to ensure every student has the opportunity to receive a thorough and efficient education.</i>		11							
1. The CSA identifies problems impacting on subgroup performance, necessary instructional and curriculum needs and presents to the school board or advisory board a budget which addresses these priorities.	School district budget and supporting documentation								
2. The school board holds a public hearing on its proposed budget and formally adopts the budget at a public meeting. (<i>N.J.S.A. 18A:22-1, et seq.</i>) <u>Advisory Board Only</u> The advisory board holds a public hearing on the district's proposed budget and registers its support for the budget at a public hearing.	Advertisement(s) and notices for budget hearing; minutes of budget hearing								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION								
3. The school board's adopted budget includes sufficient resources to address all board-approved corrective measures, as applicable, in response to annual audits and other programmatic and fiscal monitoring reports. <u>Advisory Board Only</u> The advisory board's approved budget includes sufficient resources to address all board-approved corrective measures, as applicable, in response to annual audits and other programmatic and fiscal monitoring reports.									
4. The school board makes decisions consistent with the adopted budget and approves budget transfers and awards contracts consistent with law and with the board's established priorities. (N.J.S.A.18A:22-8.1; 8.2) <u>Advisory Board Only</u> The advisory board makes recommendations consistent with the district's adopted budget and reviews budget transfers and contracts to ensure consistency with the law and with the district's established priorities.	Dated budget transfer resolutions, meeting minutes								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION								
5. The school board approves the monthly Board Secretary's and Treasurer's Reports within 60 days of month end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over-expended in accordance with the procedures under <i>N.J.A.C. 6A:23-2.11</i> . <u>Advisory Board Only</u> The advisory board reviews and expresses its support for the monthly Board Secretary's and Treasurer's Reports within 60 days of month end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over expended.	Approval resolutions with dates; meeting minutes								
6. Each board member has reviewed all audit recommendations and, if required, the school board approves and submits an acceptable corrective action plan to any audit finding and recommendation, or other compliance-related report (e.g. Title I audits, special education monitoring reports, etc.).	Annual audit and recommendations								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION								
<u>Advisory Board Only</u> Each advisory board member has reviewed any audit recommendations and, if necessary, the advisory board reviews and registers its support for an acceptable corrective action plan to any audit findings and recommendation, or other compliance-related report (e.g., Title I audits, special education monitoring reports, etc.).									
TOTAL POINTS – Section H		11							

30-148

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
I. COMMUNICATIONS	SUGGESTED DOCUMENTATION								
	<i>The school board has a uniform and effective process for obtaining and disseminating information and decisions within the district, with the parents, and with the community.</i>	11							
1. The school board or advisory board has established and implements policies and procedures for handling public comments.	Board policy								
2. The school board or advisory board maintains the confidentiality of all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. <i>N.J.S.A. 18A:12-24.1(g).</i>	Board policy								

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
I. COMMUNICATIONS	SUGGESTED DOCUMENTATION								
3. The school board or advisory board provides accurate information and, together with fellow board members, interprets to the staff the aspirations of the community for its school. (N.J.S.A. 18A:12-24.1(g))	Board minutes, school district newsletters								
4. The school board or advisory board has established a policy to implement the Open Public Records Act and requires appropriate maintenance of public records and requires that such records be made available to the public. (N.J.S.A. 47:1A-1 et. seq.)	Board policy and procedures; OPRA officer appointment, OPRA form								
5. The school board or advisory board has developed and implements a policy for obtaining citizen input in policy development and implementation.	District newsletter; Web site; minutes of public hearings								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____

County Office: _____

Period of Review: _____

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
I. COMMUNICATIONS	SUGGESTED DOCUMENTATION								
6. School board or advisory board policy is in place and implemented to assure communication among parents, schools, teachers, and community members.	District newsletter; Web site; flyers; newspaper articles; circulars, publications, etc.								
7. School board or advisory board member and administrator disclosure statements are made available to the public (<i>N.J.S.A. 18A:12-25 and 26</i>)	Disclosure statements								
TOTAL POINTS – Section I		11							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

TOTAL SCORING

	POINT VALUE	POINTS EARNED	PERCENT OF TOTAL
Total Part A: Student Achievement	12		
Total Part B: Board Training, Disclosure and Operation	11		
Total Part C: Ethics Compliance	11		
Total Part D: Policies, Procedures and Bylaws	11		
Total Part E: Standard School Board Practices	11		
Total Part F: Annual Evaluative Process	11		
Total Part G: School Board/Administration Collaboration	11		
Total Part H: Budget Priorities	11		
Total Part I: Communications	11		
Total A+B+C+D+E+F+G+H+I	100		

SCHOOL DISTRICT PERFORMANCE EVALUATION

30-153

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Supp. 10-1-07

Date _____

--PLEASE DO NOT WRITE BELOW THIS LINE--

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
GOVERNANCE**

District: _____ County Office: _____ Period of Review: _____

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

County Recommendations:

Name of DPR Reviewer:

Title

Date

Special amendment, R.2007 d.309, effective September 7, 2007.

See: 39 N.J.R. 4203(a).

Rewrote the section.