



**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
DECEMBER 18, 2024  
AGENDA**

The, December 18, 2024, Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217. Members of the public may attend this meeting in person or if desired have the opportunity to participate telephonically by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the December 18, 2024, Agenda
4. Approval of the November 20, 2024, Meeting Minutes (*revised*)
5. Employee Recognition Award
6. Executive Session
7. Roll Call upon return to Open Session
8. Executive Report
9. Committee Reports
10. Public Response to Agenda Items
11. Resolutions and Motions

**RESOLUTIONS TO BE PRESENTED**

**RESOLUTION 2024-143 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2024-144 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE DOCUMENTS  
ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE SOUTH JERSEY  
TRANSPORTATION PLANNING ORGANIZATION (SJTPO)**

As host agency to the SJTPO, the Authority regularly enters into agreements to accept funding on their behalf. This resolution designates the Executive Director to approve, on behalf of the Authority, each Federal Aid Agreement issued, to request reimbursement of eligible costs under each Federal Aid Agreement, to accept reimbursement thereof and execute sub-contracts with sub-regions, consultants or other parties as may be provided for in an approved Federal Aid Agreement for the period of January 1, 2025, through December 31, 2025. The Executive Director's execution of any documents required in connection therewith is conclusive evidence of such authorization and approval.

**RESOLUTION 2024-145 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE FIRST EXTENSION OF PROFESSIONAL SERVICE AGREEMENTS  
THROUGH THE NEW JERSEY TURNPIKE AUTHORITY FOR SELF-FUNDED GROUP  
HEALTH BENEFIT PROGRAM WITH DELTA DENTAL, INC. OF PARSIPPANY, NEW  
JERSEY AND EYEMED VISION CARE, LLC. OF MASON, OHIO**

The Authority, via Resolution 2002-23, became a member of the New Jersey Interagency Coordinating Committee. In April 2000, legislation was enacted permitting members of the New Jersey Interagency Coordinating Committee to utilize each other's contracts as an effective way to save time and money through the use of joint purchasing power to obtain the most advantageous pricing and terms. The Authority is permitted to purchase from the New Jersey Interagency Coordinating Committee members

contracts without the necessity of bidding when it is in the best interest of the Authority to do so. The Authority, via Resolution 2015-13, enrolled its employees in the New Jersey State Health Benefits Plan (the "SHBP") for Medical Benefits and Prescription Benefits only. Pursuant to Resolution 2021-130, the Authority approved award of a contract to Delta Dental, Inc., of Parsippany, New Jersey for Dental Benefits Administration Services. Pursuant to Resolution 2022-122, the Authority approved award of a contract to EyeMed Vision Care, LLC of Mason, Ohio for Self-Funded Vision Health Benefits Program Services. The initial term of both agreements is set to expire on or about December 31, 2024. The Authority now desires to exercise the first one (1) year renewal option. The NJTA, Delta Dental, Inc and EyeMed Vision Care, LLC have been contacted and are in concurrence with the first one (1) year extension option. The Director of Business Administration believes it to be in the best interest of the Authority to exercise the first (1) year extension to the contract for Delta Dental (as Dental Insurance Carrier) and EyeMed Vision Care, LLC (as Vision Insurance Carrier) commencing on or about January 1, 2025, under the same terms and conditions as the NJTA's contracts with said vendors.

**RESOLUTION 2024-146 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE CHIEF ENGINEER TO EXECUTE PROJECT APPLICATIONS, PERMITS AND GRANTS WITH AGENCIES SUCH AS THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE PINELANDS COMMISSION ON BEHALF OF THE AUTHORITY**

The Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. The Authority identifies necessary projects to carry out its purposes under the Act. Many of these projects are led by or overseen by the Chief Engineer of the Authority. In order to pursue these projects, the Authority must complete various permit applications, project applications, grant applications and the like with agencies such as, but not limited to, the New Jersey Department of Environmental Protection, the Pinelands Commission, the New Jersey Department of Transportation, the New Jersey Department of Community Affairs, and the Federal Aviation Administration. The Chief Engineer is responsible for completing these various applications. It is the desire of the Authority to grant the Chief Engineer the authority to execute such applications on behalf of the Authority, provided these applications are part of approved projects (i.e., are identified within an adopted budget or capital project plan) or are at no cost to the Authority or will require future approvals from the Board of Commissioners. The Commissioners of the Authority do hereby authorize the Chief Engineer, during the period of January 1, 2025, through December 31, 2025, to complete and submit permit applications, project applications, grant applications and the like.

**RESOLUTION 2024-147 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO DELTA LINE CONSTRUCTION OF EGG HARBOR TOWNSHIP, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) 2024 AIRFIELD ELECTRICAL REHABILITATION PROJECT**

On October 23<sup>rd</sup> and October 24<sup>th</sup>, 2024, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) 2024 Airfield Electrical Rehabilitation Project. Major work items for this project include but are not limited to the replacement of various electrical homerun circuits. The construction contract will result in modifications to the Airfield Lighting Control and Monitoring Systems to properly reflect the combination of circuits 1331 E and 1331 W, and the combination of circuits 7 and 8. Touchscreen modifications will include revisions to the touchscreen push buttons as well as the color-coded representation of the circuits on the airfield. On November 20<sup>th</sup>, 2024, one (1) bid was received, opened, and tabulated. Delta Line Construction of Egg Harbor Township, New Jersey was deemed to have submitted the sole responsible bid in an amount not to exceed \$1,178,973.00. The Director of Engineering believes it to be in the best interest of the Authority and recommends entering into a contract with Delta Line Construction of Egg Harbor Township, New Jersey in an amount not to exceed \$1,178,973.00, for the Atlantic City International Airport (ACY) 2024 Airfield Electrical Rehabilitation Project.

**RESOLUTION 2024-148 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF KEVIN STEET TO THE POSITION OF TREASURER AND TIMOTHY KIEL TO THE POSITION OF DEPUTY TREASURER**

An annual reorganization meeting shall be held in July of each year or as soon thereafter as is reasonably possible, at which time the Board shall designate a Treasurer pursuant to N.J.S.A. 27:25A-1 et seq., Section 5(e) and Article IV, Section 4 of the Authority By-Laws. Pursuant to Article IV, Section 4.2 of the By-Laws, the Board shall designate a Deputy Treasurer. Resolution 2024-74 appointed Karen Davis as Treasurer and Kevin Steet as Deputy Treasurer. Due to Karen Davis' retirement, this resolution serves to appoint Kevin Steet as Treasurer and Timothy Kiel as Deputy Treasurer of the Authority.

**RESOLUTION 2024-149 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF ALYSON WINTER TO SERVE AS ETHICS LIAISON OFFICER AND JONATHAN ROEMER TO SERVE AS THE ALTERNATE ETHICS LIAISON OFFICER OF THE AUTHORITY**

On February 28, 2002, the New Jersey Code of Ethics Act, N.J.S.A. 52:13D-23 et seq. was enacted into law to assure the strictest conformance with the Conflicts of Interest Law by all departments, agencies, boards, bureaus, commissions, division or other instrumentality within a department of State government. This Code of Ethics Act requires that each public agency designate an individual to serve as Ethics Liaison Officer to act on the behalf of that agency in fulfillment of its obligations. Via Resolution 2024-73, the Authority appointed Pamela Hayes to the position of Ethics Liaison Officer, and Jonathon Roemer as Alternate Ethics Liaison Officer effective July 17, 2024. Pamela Hayes is scheduled to retire from the Authority effective January 1, 2025, leaving the need for the appointment of Ethics Liaison Officer. The Authority desires to appoint Alyson Winter to the position of Ethics Liaison Officer to act on behalf of the Authority in fulfillment of the obligations of the Code of Ethics Act, for the remainder of the term expiring on the date of the July 2025 Annual Reorganization Meeting or until such time as a successor is designated.

**RESOLUTION 2024-150 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF AMANDA CANTELL TO SERVE AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE SOUTH JERSEY TRANSPORTATION AUTHORITY**

Pursuant to N.J.S.A. 10:5-31 and N.J.A.C. 17:27-3.2, the Authority shall designate an individual to serve as its Public Agency Compliance Officer. This individual shall serve as the liaison between the State of New Jersey, Department of Treasury, and the Authority. Due to Doris McClinton's retirement, the Authority desires to appoint Amanda Cantell to the position of Public Agency Compliance Officer for the remainder of the term, expiring on the date of the July 2025 Annual Reorganization Meeting or until such time as a successor is designated.

**RESOLUTION 2024-151 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO PACIFICO FORD, INC. FROM PHILADELPHIA, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF 2024 OR LATEST MODEL YEAR FOR F-250, AWD TRANSIT MEDIUM-ROOF CARGO VAN OR EQUAL**

On October 31, 2024, and November 1, 2024, the Authority publicly advertised bids for the Purchase and Delivery of 2024 or Latest Model Year Ford F-250, AWD Transit Medium-Roof Cargo Van or equal. On November 21, 2024, one (1) bid was received, opened, and tabulated. Pacifico Ford Inc. of Philadelphia, Pennsylvania was deemed the sole responsive, responsible bidder. The Authority reserves the right to order up to four (4) 2024 or Latest Model Year Ford F-250, AWD Transit Medium-Roof Cargo Vans (or equal). The bid includes a base bid and two (2) additional bid components. Quantities awarded may be less or may be eliminated entirely and is contingent on the availability of funds. The Director of Operations recommends the Authority enter into a contract with Pacifico Ford, Inc for the Purchase and Delivery of 2024 or Latest Model Year Ford F-250, AWD Transit Medium-Roof Cargo Van or equal in a total amount not to exceed \$326,617.00 for four (4) vehicles- (1) with a HVAC upfit and (3) with a mechanical upfit.

**RESOLUTION 2024-152 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EXECUTION OF AN AGREEMENT WITH UNITED PARCEL SERVICE FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

The Authority and UPS entered into agreements, via Resolutions, 2012-15, 2013-177, 2014-114, 2015-115, 2018-118 and 2021-147. Both the Authority and UPS now desire to enter into a new Agreement. The new agreement would be for a term of three (3) years for the provision of transportation service for UPS employees from the Camden Transportation Center in Camden, New Jersey to the UPS facilities located in Philadelphia, Pennsylvania and the surrounding area as well as additional compensable shuttle services as requested by UPS. The term of the new Agreement shall begin on January 1, 2025, and continue through December 31, 2027. In exchange for the Authority providing transportation services to UPS, UPS shall pay the Authority \$8,000.00 per month for year one, \$8,500.00 per month for year two and \$9,000.00 for year three, and \$60.00 per hour for any additional shuttle services as requested by UPS per the Agreement. The Director of Transportation Services believes it to be in the best interest of the Authority and recommends entering into this contract as the Authority has the necessary vehicles and personnel to continue this service.

**RESOLUTION 2024-153 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING RESOLUTION 2024-153 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

Pursuant to Resolutions 2014-46 and subsequent resolutions 2015-56, 2016-55, 2020-93 and 2021-12, 2022-04 the Authority provides transportation services for residents of the County of Camden (the "County"). Such service meets the needs of the Work Force New Jersey and Temporary Assistance to Needy Families ("TANF") recipients, post TANF recipients, welfare clients, low-income individuals, and other transit dependents for whom public transit services are otherwise unavailable. The Authority now wishes to enter into a Shared Services Agreement with the County for the purpose of continuing the above-mentioned service for the period of January 1, 2025, through December 31, 2027, as outlined in the attached Exhibit A, which funding will be provided through a Transportation Block Grant in the amount of \$456,800.00.

**RESOLUTION 2024-154 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH HOPEWORKS FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

Hopeworks, a non for-profit organization, focuses on a positive, healing atmosphere that propels young people to build strong futures and break the cycle of violence and poverty in Camden, New Jersey. Hopeworks focuses on skill development, real world job experience and trauma-informed care that will propel young adults into long-term living wage careers that will put them on a path for healing and financial stability. Hopeworks has contacted the Authority to provide a transportation solution for an upcoming employee training program and special events. The Authority and Hopeworks now wish to enter into an agreement for the provision of these services from January 1, 2025, through December 31, 2027. Hopeworks has agreed to provide one week's notice for service, communication of all relevant special event information and provide the appropriate contacts for the Authority to operate efficiently and effectively. Hopeworks agreed the fee due, and owing will start at \$55.00 per vehicle per hour, based on a portal-to-portal calculation, and increase \$2.00 each year. The Director of Transportation Services believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this agreement with Hopeworks.

**RESOLUTION 2024-155 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING 2025 ADVERTISING EXPENDITURES TO PROMOTE THE ATLANTIC CITY INTERNATIONAL AIRPORT**

The Authority wishes to promote its Airport, facilities and services through the use of advertising of which funds have been budgeted for this purpose. This Resolution is needed to dedicate the funds for the purpose of promoting passenger and airline traffic at the Airport as increasing passenger and airline traffic at ACY generates income for the airport.

**RESOLUTION 2024-156 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SETTLEMENT OF LY V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET. AL.**

On or about June 27, 2023, counsel for Plaintiff Ly in the matter of Kathy Ly v. South Jersey Transportation Authority, et al., Docket No. CAM-L-001844-23, filed a Complaint against the Authority in the Superior Court of New Jersey, Law Division, Camden County (“Litigation”). The Authority subsequently filed a Third-Party Complaint against Third-Party Defendant Sandy Huynh in connection with the Litigation. The Parties have determined it is in the best interest of all involved to reach a settlement of all outstanding claims and have negotiated terms of settlement set forth in a document entitled “Settlement Agreement and Release”. Pursuant to the Settlement Agreement, Plaintiff has agreed to dismiss her claims against the Authority and has further agreed to release the Authority from any and all claims she has or may have against them (the “Agreement”). The terms of the Settlement Agreement provide that the Authority will make a payment to the Plaintiff in the amount of \$72,500, in exchange for, inter alia, the aforementioned dismissal of the case and the releases. The settlement of this matter is not an admission of liability in any manner by the Authority. The Executive Director believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this settlement agreement resolving the matter of Kathy Ly v. South Jersey Transportation Authority, et al., Docket No. CAM-L-001844-23.

**RESOLUTION 2024-157 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING SETTLEMENT OF FORMAL WORKERS’ COMPENSATION MATTER**

On May 11, 2020, the Petitioner sustained injuries arising out of and in the course of employment. On July 30, 2021, the Petitioner filed a claim petition for Permanency. The Authority’s Workers’ Compensation counsel and Third-Party Workers’ Compensation Administrator has recommended a settlement of the matter and Formal Award. Once the expenses of this matter have exceeded the Authority’s Self-Insured Retention established for the 9/1/2020 - 9/1/2021 policy period, expenses will be submitted for reimbursement to the Authority’s Insurance Carrier for the claim. Authorization by the Board is requested for approval to allow Counsel to settle this matter which includes the award to petitioner along with the Authority’s portion of costs and fees reimbursable to petitioner’s attorney.

**RESOLUTION 2024-158 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE A LAND LEASE AGREEMENT WITH TATLEAUX SOLAR GROUP, LLC FOR THE DEVELOPMENT OF A SOLAR ELECTRICITY GENERATING FACILITY**

The Authority has the right to lease and license the use of land, property and facilities along the Expressway and has full power and authority to enter into agreements in respect thereof. Pursuant to N.J.A.C. 19:2-7.1(b)(11), the Authority is permitted to lease real property as may be required to conduct Authority business without the need for public advertisement. Tattleaux Solar Group, LLC (“Developer”), submitted an unsolicited proposal to the Authority to finance, design, construct and operate a 3.6 MW solar electricity generating project (the “Project”) on the Authority’s parking lot adjacent to the Visitor’s Center. The Project will be submitted to NJ BPU’s Community Solar Energy Program (“CSEP”), and the Developer estimates the Project can deliver discounted solar electricity to 900 homes in the surrounding community. The Project proposed would require additional regulatory, environmental, and site engineering due diligence from the Developer prior to negotiating final terms of an agreement. This resolution shall provide authorization to enter into negotiations for a final agreement that will be subject to the Board’s approval. The Chief Administrative Officer believes it is in the best interest of the Authority to negotiate lease terms with the Developer to generate significant additional revenue for the Authority and to provide benefit to the surrounding community.

**RESOLUTION 2024-159 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO STV, INCORPORATED OF LAWRENCEVILLE, NEW JERSEY FOR FINAL ENGINEERING DESIGN SERVICES ATLANTIC CITY EXPRESSWAY – THIRD LANE WIDENING MILE POST 31.60 TO MILE POST 44.20**

On April 13<sup>th</sup> and April 14<sup>th</sup>, 2022, in accordance with certain specifications, the Authority advertised a Request for Proposals for Preliminary Engineering Design Services Atlantic City Expressway - Third Lane Widening Mile Post 31.60 to Mile Post 44.20. The Authority sought proposals from engineering consulting firms to perform engineering tasks and technical environmental studies required to initiate and complete the Preliminary Engineering Design (“PED”) Phase required for the Atlantic City Expressway Third Lane Widening Milepost 31.60 to Milepost 44.20 (“Project”). In response to said advertising, three (3) proposals were received by the Authority on May 18, 2022, and were reviewed by the Consultant Selection Committee. (“CSC”). Based on the CSC’s review and ranking of the proposals, the firm of STV Incorporated of Lawrenceville, New Jersey was deemed to have submitted the most technically qualified proposal. Pursuant to Resolution 2022-79, the Board of Commissioners of the Authority awarded a contract to STV Incorporated of Lawrenceville, New Jersey for the PED Phase of the Project. Pursuant to the RFP, the Authority retained the option to issue the Final Engineering Design Phase (“FED”) for the Project to the engineering firm awarded the contract for the PED Phase through an amendment of the contract. The Authority and STV Incorporated, beginning in at least February 2024, began formal discussions regarding the Authority exercising its option for STV Incorporated to perform the FED Phase. Prior to executing an amendment to the contract for the FED Phase, the PED Phase contract expired. Due to the FED Phase estimate exceeding \$12.5 million, and pursuant to N.J.S.A. 52:15C-10, the Authority submitted the Pre-Advertisement Notification to the New Jersey Office of the State Comptroller (“OSC”). It was the opinion of the OSC that the Authority could not amend the PED Phase contract to include the FED Phase because the PED Phase contract had expired. Based on this opinion from the OSC regarding the expired PED Phase contract, the Authority sought leave to award the contract to STV Incorporated from the Government Authorities Unit pursuant to Executive Order 37 (Corzine) Paragraph 16(g). The Executive Director finds the Authority seeks to award the contract to STV Incorporated pursuant to Executive Order 37 (Corzine) Paragraph 16(g) because the Authority’s RFP permitted the Authority to award the FED Phase to STV Incorporated, the Authority and STV Incorporated engaged in months of negotiations regarding the scope of the FED Phase, certain GEOTECH testing needs to be completed in the first quarter of 2025 and if such is not completed the FED Phase will be delayed until 2026, it is estimated that a delay in the FED Phase will cause a significant increase in the cost of the Project, and other applicable reasons.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, January 15, 2025, at 9:00 a.m.**

ADJOURNMENT