



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

State of New Jersey
Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



CARL J. RICHKO
Chairperson

LISA J. PLEVIN
Executive Director

MEETING AGENDA
Thursday, October 18, 2018 at 4pm

1. CALL TO ORDER
2. ROLL CALL
3. OPEN PUBLIC MEETINGS ACT STATEMENT
4. PLEDGE OF ALLEGIANCE
5. APPROVAL OF HIGHLANDS COUNCIL MINUTES – September 27, 2018
6. CHAIR’S REPORT (and Council Member Reports)
7. EXECUTIVE DIRECTOR’S REPORT
8. REGIONAL MASTER PLAN (RMP) AMENDMENT COMMITTEE
CONSIDERATION OF RESOLUTION – Authorization For Highlands Council
Executive Director To Release The “Monitoring Program Recommendation Report” To
The Public (*voting matter with public comment*)
9. BUDGET & FINANCE COMMITTEE
CONSIDERATION OF RESOLUTION - Approval of Fiscal Year 2019 General
Operating Budget (*voting matter with public comment*)
CONSIDERATION OF RESOLUTION - Approval of the Fiscal Year 2019 Highlands
Protection Fund Capital Budget (*voting matter with public comment*)
10. OTHER BUSINESS
CONSIDERATION OF RESOLUTION – Annual Meeting Schedule for 2019 (*voting matter
with public comment*)
11. PUBLIC COMMENTS (*to ensure ample time for all members of the public to comment, we will
respectfully limit comments to three (3) minutes. Questions raised in this period may not be responded to at
this time but, where feasible, will be followed up by the Council and its staff.*)
12. EXECUTIVE SESSION, *if deemed necessary*
13. ADJOURN

PUBLIC COMMENTS SUBMITTED AT HIGHLANDS
COUNCIL MEETING ON OCTOBER 18, 2018

Comments on Resolution to Release the Recommendation Report

Deborah Post, harmed Highlands landowner holding the proxies of 80+ other harmed Highlands landowners authorizing me to speak on their behalf.

I reiterate for the umpteenth time that the harmed landowners were barred from meaningful participation in the preparation of the Recommendation Report. None of the thoughts, ideas, concerns and recommendations of the harmed Highlands landowners are included in the report.

Comments submitted by landowners during the stakeholder process were deep sixed. Comments on the Monitoring Report itself were carefully planned for agricultural harvest season to insure that farmers would not have the time to submit comments. Requests for extensions were denied.

Indeed, the harmed landowners had to fight, going all the way to the governors office, to even be included in the stakeholder process. This Council did not – and apparently still does not – consider the landowners to be Highlands stakeholders. The green cabal of salaried lobbyists sitting to my left had open door access to Council's staff throughout the process and even crashed some stakeholder meetings without invitation according to the attendance records.

Spare me the thought that this Recommendation Report isn't to be jammed through as the RMP revision. Based on history with this Council, I do not believe for one second that any additional ideas, comments, thoughts or recommendations of the harmed landowner stakeholders will be considered or included in the RMP revision process.

This resolution is a sham and a scam and is prima facia proof that this Council has no intention of addressing the concerns and needs of the harmed Highlands landowners.

Comments to the Highlands Council – October 18, 2018

Deborah Post, Chester Township harmed Highlands landowner.

Section 6 little n of the Highlands Act speaks to the Council's need to recognize "the need to provide just compensation to the owners of [the Highlands lands]... whether through acquisition, transfer of development rights programs, or other means or strategies" The legislature intended there be multiple avenues for just compensation, one of which is farmland preservation.

The Highlands Act edited the Agricultural Retention and Development Act by adding to NJSA 4:1C-31 the thought that, if the Highlands Council had developed a tdr bank that the "municipal average of the value of the development potential of property in a sending zone established by the bank may be the value used by the board in determining the value of the development easement" in farmland preservation transactions. The language reads that this Council's municipal average analysis contained in this Council's TDR Technical Report adopted with the Regional Master Plan could be used in lieu of two appraisals.

The sections of the Act that I have just cited are positive indications that the legislature wanted landowners to be treated fairly, wanted them compensated, and surely did not want them to be additionally harmed. But none of this language and intention has been implemented. Indeed the opposite has happened. This can be fixed by the will of this Council.

The use of the municipal average in lieu of appraisals has been repeatedly denied to landowners.

The appraisals for farmland preservation are now being rigged to utilize depressed non-developable Highlands land comparable sales to value the taken and lost development easement.

Think about this for a minute. The Highlands Act strips all development value from the land causing land values to drop precipitously. Then those depressed values of non-developable land are used to determine the development potential of property for just compensation purposes. This is a wicked and evil catch 22. Does anyone on this Council believe this is what the legislature intended and what you were mandated to oversee?

The municipal averages contained in the TDR Technical Report, determined by this Council, provide an easy and obvious fix to the problem of appraisals rigged to underpay.

This Council must pass a resolution providing landowners with the option to have the municipal averages used – or even just considered – in the determination of development potential value for easement sale purposes. Please do not tell me that you don't have standing or authority or some other ducking spin. A resolution of this Council demanding fairness to landowners would go a long long way toward seeing such fairness become a reality.

4:1C-31. Offer to sell developmental easement; price; evaluation of suitability of land; appraisal

c. Two independent appraisals paid for by the board shall be conducted for each parcel of land so offered and deemed suitable. The appraisals shall be conducted by independent, professional appraisers selected by the board and the committee from among members of recognized organizations of real estate appraisers. The appraisals shall determine the current overall value of the parcel for nonagricultural purposes, as well as the current market value of the parcel for agricultural purposes. The difference between the two values shall represent an appraisal of the value of the development easement. If Burlington County or a municipality therein has established a development transfer bank pursuant to the provisions of P.L.1989, c. 86 (C.40:55D-113 et seq.) or if any county or any municipality in any county has established a development transfer bank pursuant to section 22 of P.L.2004, c. 2 (C.40:55D-158) **or the Highlands Water Protection and Planning Council has established a development transfer bank pursuant to section 13 of P.L.2004, c. 120 (C.13:20-13), the municipal average of the value of the development potential of property in a sending zone established by the bank may be the value used** by the board in determining the value of the development easement. If a development easement is purchased using moneys appropriated from the fund, the State shall provide no more than 80%, except 100% under emergency conditions specified by the committee pursuant to rules or regulations, of the cost of the appraisals conducted pursuant to this section.

RESOLUTION 2018-12
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
AUTHORIZATION FOR HIGHLANDS COUNCIL EXECUTIVE DIRECTOR TO
RELEASE THE "MONITORING PROGRAM RECOMMENDATION REPORT" TO
THE PUBLIC

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act or Act), N.J.S.A. 13:20-1 et seq., created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council or Council); and

WHEREAS, Section 8(a) of the Highlands Act mandates that the Council prepare and adopt a Regional Master Plan (RMP) for the Highlands Region; and

WHEREAS, the Highlands Act also requires that the Highlands Council conduct a review of the Highlands RMP at least once every six years and that the RMP "shall be periodically revised and updated at least once every six years, after public hearings"; and

WHEREAS, the Highlands Council is completing the six-year review of the RMP required by the Highlands Act and as part of that process released a draft Monitoring Program Recommendation Report (Recommendation Report) for public comment, which includes one or more recommendations to amend the RMP; and

WHEREAS, the Council prepared a document entitled "Procedure for Considering Proposals to Amend the Highlands Regional Master Plan" (Procedure); and

WHEREAS, on January 19, 2017 the Council approved Resolution 2017-3 stipulating that the Highlands Council shall utilize the Procedure going forward to finalize the Recommendation Report and to consider any proposals to amend the RMP arising out of the Recommendation Report; and

WHEREAS, on September 27, 2018 the Council approved Resolution 2018-11 adopting the Procedure as an amendment of, and addendum to, the Highlands RMP; and

WHEREAS, on June 15, 2017 the Council voted to release the draft Recommendation Report for public comment; and

WHEREAS, in accordance with the public participation requirements set forth in the Procedure, the Highlands Council, by public notice dated July 11, 2017, established a period for public comment from July 11 to September 10, 2017; and

WHEREAS, the Highlands Council staff has provided the Highlands Council its response to all comments and other input received from interested parties during the public comment period, including any proposed changes to the draft MPRR based upon the public comments received; and

WHEREAS, the RMP Amendment Committee has reviewed the final Recommendation Report and recommends its release to the public;

RESOLUTION 2018-12
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
AUTHORIZATION FOR HIGHLANDS COUNCIL EXECUTIVE DIRECTOR TO
RELEASE THE "MONITORING PROGRAM RECOMMENDATION REPORT" TO
THE PUBLIC

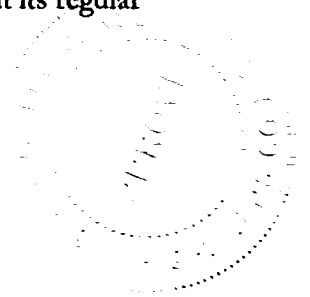
NOW, THEREFORE, BE IT RESOLVED, that the Highlands Council hereby approves the final Recommendation Report for release to the public and directs that the Executive Director, or her designee, take the following actions:

1. Publicly release the final Recommendation Report, including all addenda, by posting same to the Council's website;
2. Transmit the final Recommendation Report to the Governor and to the New Jersey Legislature; and
3. Transmit the final Recommendation Report to the governing body of every municipality and county located in the Highlands Region and to the State Planning Commission.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 18TH day of October, 2018.


 Carl Richko, Chairman



**Vote on the Approval of
This Resolution**

	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede	✓		✓			
Councilmember Carluccio				✓		
Councilmember Dougherty			✓			
Councilmember Dressler			✓			
Councilmember Francis			✓			
Councilmember Holtaway			✓			
Councilmember James			✓			
Councilmember Sebetich						✓
Councilmember Visioli		✓	✓			
Councilmember Vohden			✓			
Councilmember Walton						✓
Chairman Richko			✓			

RESOLUTION 2018-13
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
APPROVAL OF FISCAL YEAR 2019 GENERAL OPERATING BUDGET

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g of the Highlands Act authorizes the Highlands Council to conduct its business as needed to effectuate the purposes of the enabling legislation; and

WHEREAS, to satisfy its duties, responsibilities and obligations under the Highlands Act, the Council desires to prepare a General Operating Budget for Fiscal Year 2019; and

WHEREAS, the Budget and Finance Committee has reviewed a proposed general operating budget for Fiscal Year 2019; and

WHEREAS, the Budget and Finance Committee recommends the approval of the proposed general operating budget for Fiscal Year 2019; and

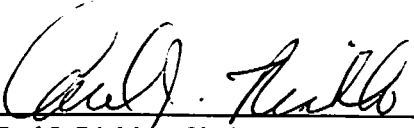
WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby approves the attached Fiscal Year 2019 General Operating Budget; and

BE IT FURTHER RESOLVED that the Budget and Finance Committee shall review the budget periodically and make recommended adjustments to the Council, as appropriate.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 18th day of October, 2018.



Carl J. Richko, Chairman



RESOLUTION 2018-13
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
APPROVAL OF FISCAL YEAR 2019 GENERAL OPERATING BUDGET

Vote on the Approval of This Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede	_____	_____	✓	_____	_____	_____
Councilmember Carluccio	_____	_____	✓	_____	_____	_____
Councilmember Dougherty	_____	_____	✓	_____	_____	_____
Councilmember Dressler	_____	_____	✓	_____	_____	_____
Councilmember Francis	_____	_____	✓	_____	_____	_____
Councilmember Holtaway	✓	_____	✓	_____	_____	_____
Councilmember James	_____	_____	✓	_____	_____	_____
Councilmember Sebetich	_____	_____	_____	_____	_____	✓
Councilmember Visioli	_____	✓	✓	_____	_____	_____
Councilmember Vohden	_____	_____	✓	_____	_____	_____
Councilmember Walton	_____	_____	_____	_____	_____	✓
Chairman Richko	_____	_____	✓	_____	_____	_____

HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
HIGHLANDS GENERAL OPERATING BUDGET FY2019

Revenues:

State of New Jersey Appropriation	\$	2,315,000.00
Balance from prior fiscal year	\$	138,636.80
Miscellaneous Revenues & Reimbursements	\$	3,000.00
Total Revenues	\$	2,456,636.80

Expenditures:

Salaries	\$	1,832,152.99
Materials and Supplies	\$	33,145.00
Other Operating Expenses	\$	194,878.81
Maintenance and Repairs	\$	283,400.00
Equipment, Additions, and Improvements	\$	113,060.00
Total Expenditures:	\$	2,456,636.80

RESOLUTION 2018-14

NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL APPROVAL OF THE FISCAL YEAR 2019 HIGHLANDS PROTECTION FUND CAPITAL BUDGET

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g of the Highlands Act authorizes the Highlands Council to conduct its business as needed to effectuate the purposes of the enabling legislation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program from funding created by the Highlands Protection Fund to reimburse municipalities and counties for reasonable expenses associated with Plan Conformance; and

WHEREAS, to satisfy its duties, responsibilities and obligations under the Highlands Act, the Council desires to prepare a Highlands Protection Fund Capital Budget; and

WHEREAS, the Budget and Finance Committee has reviewed a proposed Highlands Protection Fund Capital Budget; and

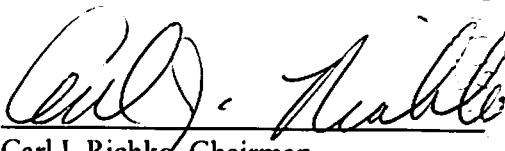
WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

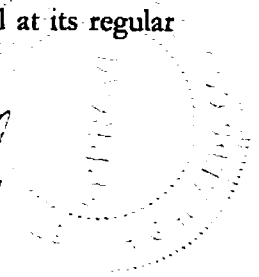
NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby approves the attached Highlands Protection Fund Capital Budget for Fiscal Year 2019; and

BE IT FURTHER RESOLVED that the Budget and Finance Committee shall review the budget periodically and recommend adjustments to the Council, as appropriate.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 18th day of October, 2018.


Carl J. Richko, Chairman



RESOLUTION 2018-14

NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL APPROVAL OF THE FISCAL YEAR 2019 HIGHLANDS PROTECTION FUND CAPITAL BUDGET

Vote on the Approval of This Resolution

	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			✓			
Councilmember Carluccio			✓			
Councilmember Dougherty			✓			
Councilmember Dressler			✓			
Councilmember Francis			✓			
Councilmember Holtaway	✓		✓			
Councilmember James			✓			
Councilmember Sebetich						✓
Councilmember Visioli		✓	✓			
Councilmember Vohden			✓			
Councilmember Walton						✓
Chairman Richko			✓			

HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
HIGHLANDS PROTECTION FUND CAPITAL BUDGET ESTIMATES FY2019

Revenues:

Highlands Protection Fund Grants - Balance of Unexpended Encumbrances: Plan Conformance	\$	5,740,336.59
Highlands Protection Fund Grants - Balance of Unexpended Encumbrances: TDR	\$	256,001.50
Highlands Protection Fund Grants - Balance of Unexpended Encumbrances: AG	\$	-
Highlands Protection Fund Grants - Balance of Unexpended Encumbrances: WUCMP Muns	\$	-
Highlands Protection Fund Grants - Balance of Unexpended Encumbrances: WUCMP Cons	\$	10,717.97
Highlands Unencumbered Funds (rollover from FY2018)	\$	45,000.00
State of New Jersey FY2019 Appropriation - Highlands Protection Fund Regional Master Plan Compliance Aid	\$	2,182,000.00
Total Revenues	\$	8,234,056.06

Expenditures:

Plan Conformance Initial Assessment Grants	\$	290,000.00
Municipal Plan Conformance Grants	\$	200,000.00
Plan Conformance Amended Grant Programs	\$	235,000.00
Water Use and Conservation Management Plan	\$	67,000.00
County Plan Conformance Grants	\$	110,000.00
Plan Conformance Environmental and Economic Sustainability Grants	\$	1,280,000.00
Highlands Protection Fund Grants - Projected Closure of Unexpended Encumbrances	\$	-
Highlands Protection Fund Grants - Projected Reimbursements of Encumbered Funds	\$	1,000,000.00
Highlands Protection Fund Grants - Projected Balance of Encumbrances	\$	5,052,056.06
Total Highlands Protection Fund Grant Encumbrances	\$	8,234,056.06

RESOLUTION 2018-15
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
ANNUAL MEETING SCHEDULE FOR 2019

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, the Open Public Meetings Act directs public bodies to give adequate written advance notice of regular meetings and to establish and post an annual schedule of regular public meetings; and

WHEREAS, the Highlands Council has considered a schedule of regularly scheduled meetings of the Highlands Council for the year 2019; and

WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED

1. The Highlands Council hereby adopts the following schedule of regularly scheduled meetings of the Highlands Council for the year 2019. All scheduled meetings will begin at 4:00pm:

January 17
February 21
March 21
April 11
May 16
June 20
July 18
August 15
September 19
October 17
December 5

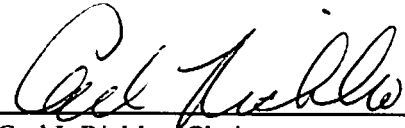
2. The Highlands Council's regular public meetings shall be held at the dates and times noted above at its office at 100 North Road, Chester, New Jersey, with the understanding that the Council may choose to make changes in location or time, but only with the provision of adequate advance public notice; and

3. The above schedule of regular public meetings, which may be amended and revised by the Executive Director as appropriate, shall be posted at the Highlands Council's office and on its web site.

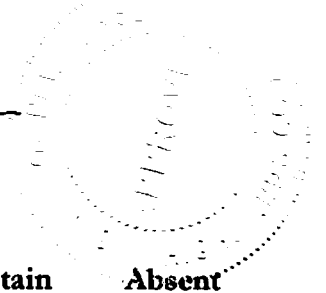
RESOLUTION 2018-15
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
ANNUAL MEETING SCHEDULE FOR 2019

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 18th day of October, 2018.



Carl J. Richko, Chairman



**Vote on the Approval of
This Resolution**

	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede	_____	_____	✓	_____	_____	_____
Councilmember Carluccio	_____	_____	✓	_____	_____	_____
Councilmember Dougherty	_____	_____	✓	_____	_____	_____
Councilmember Dressler	_____	_____	✓	_____	_____	_____
Councilmember Francis	_____	_____	✓	_____	_____	_____
Councilmember Holtaway	_____	✓	✓	_____	_____	_____
Councilmember James	_____	_____	✓	_____	_____	_____
Councilmember Sebetich	_____	_____	_____	_____	_____	✓
Councilmember Visioli	_____	_____	✓	_____	_____	_____
Councilmember Vohden	✓	_____	✓	_____	_____	_____
Councilmember Walton	_____	_____	_____	_____	_____	✓
Chairman Richko	_____	_____	✓	_____	_____	_____



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MEMORANDUM

To: Budget & Finance Committee
From: Lisa J. Plevin, Executive Director *LJP*
Subject: Committee Meeting Minutes – October 5, 2018
Date: October 12, 2018

A Budget and Finance (B&F) Committee meeting was held on Friday, October 5, 2018. Committee Members present via teleconference were: Committee Chair Holtaway, Council Chair Richko, and Members James and Visioli

Also, present via phone: Lauren Nathan-LaRusso Governor's Authorities Unit Associate Counsel.

Staff Members present: Lisa J. Plevin, James Humphries, Ranji Persaud, Herbert August, and Annette Tagliareni.

Ms. Plevin opened the meeting at 11:35am.

Fiscal Year (FY) 2019 – General Operating Budget

Mr. Persaud gave a summary of the FY2019 General Operating Budget. Mr. Persaud noted that there were no significant changes to the budget. Mr. Persaud noted that salary budget was increased to budget for actual sick and vacation benefits time payout to Highlands retirees.

Member James asked about staff salary increases. Ms. Plevin responded that GAU currently has that information for review.

Committee Member James made a motion to move the proposed FY2019 General Operating budget for Council's consideration. Council Chair Richko seconded the motion. All were in favor.

Fiscal Year (FY) 2019 – Highlands Protection Fund Capital Budget

Mr. August gave a summary of the FY2019 Highlands Protection Fund Capital Budget. Mr. August noted that Highlands Council "grant" budget estimates are based off the need to continue to facilitate Highlands municipal conformance with the Regional Master Plan and regulatory changes at the New Jersey Department of Environmental Protection. Mr. August also noted that this funding is a reimbursement based grant so in order for municipalities/counties to receive funding, they must provide work deliverables.

Committee Chair Holtaway was present at 11:45am.

Committee Chair Holtaway was in favor of the FY2019 General Operating budget and noted that putting aside funding in the payroll account for retirements and raises is important.

Committee Member James made a motion to move the proposed FY2019 Highlands Protection Fund Capital budget for Council's consideration. Committee Member Visioli seconded the motion. All were in favor.

It was noted that Committee Chair Holtaway will provide a report to the full Council at its October meeting and Council will vote on the budgets.

Committee Member Visioli made a motion to adjourn the committee. Council Chair Richko seconded it. The committee meeting adjourned at 11:50am.



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

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CARL J. RICHKO
Chairperson

LISA J. PLEVIN
Executive Director

MEMORANDUM

To: RMP Amendment Committee

From: Lisa J. Plevin, Executive Director LJP

Subject: RMP Amendment Committee Meeting of September 27, 2018

Date: October 11, 2018

The RMP Amendment Committee met on Thursday, September 27, 2018 at the Highlands Council office in Chester. This meeting was publicly noticed and opened to the public to attend with no public participation.

RMP Amendment Committee Members present: Council Chair Richko, Committee Chair Alstede, Members Vohden, Sebetich, and Holtaway (via phone).

Highlands Council Staff Members present: Lisa J. Plevin, John Maher, James Humphries, Maryjude Haddock-Weiler, Corey Piasecki, Keri Green, Carole Ann Diction

Public present: Hank Klumpp, David Shope, Zack Cole, Wilma Frey, and Monique Purcell.

Committee Chair Alstede called the meeting to order at 3:34pm.

Draft RMP Amendment 2018-1 – Procedure for Considering Proposals to Amend the Highlands Regional Master Plan (“the Procedure document”)

Committee Chair Alstede reported that the purpose of this committee meeting is to review the final changes to the Procedure document, and take a vote to recommend that the full Council adopt it as an amendment to the Regional Master Plan.

Committee Chair Alstede outlined the changes set forth on Page 4 of the Procedure document as follows:

- At Council’s discretion, an additional public hearing outside of the Highlands Region may be held based on potential impacts on stakeholders outside the Region.

- Submission of written public comments will be accepted for not less than sixty (60) days, instead of 30-90 days as previously noted. At Council's discretion, the timeline could be extended, but would never be less than sixty (60) days.

Committee Chair Alstede asked members if they had any comments/questions regarding the Procedure document.

Regarding Public Participation on page 3 of the Procedure document, Member Vohden asked who may comment on amendments to the RMP. Staff responded that anyone may comment on amendment proposals.

It was noted that the public may comment on the Procedure document at the Council meeting following this Committee meeting.

Committee Chair Alstede asked for a motion to move the Procedure document to Council.

Member Vohden made a motion to move the Procedure document to Council. Member Sebetich seconded it. All were in favor.

Next Committee Meeting

It was discussed that the next Committee meeting would be held in early November to review the next Amendment document (Procedure for Highlands Redevelopment Area Designation).

Council Chair Richko made a motion to adjourn the RMP Amendment Committee meeting. Member Vohden seconded it.

The RMP Amendment Committee adjourned at 3:43pm.