

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, February 27, 2019**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale; via telephone)
Donna Powell
Angelina Perryman (via telephone)
Joseph Martz
Robert Borski (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board (via telephone)
Albert Frattali
Frank DiAntonio
Daniel Christy
Richard Sweeney (via telephone)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget/Financial Analysis, Finance
Toni P. Brown, Chief Administrative Officer
David Aubrey, Acting Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff

Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Kevin LaMarca, Director, Information Services
William Shanahan, Director, Government Relations

DRPA/PATCO Staff (Continued)

Tonyelle Cook-Artis, Manager, Government Relations

Michael Venuto, Chief Engineer

Darlene Callands, Manager, Community Relations

Amy Ash, Manager, Contracts Administration

Steve Reiners, Director, Fleet Management

Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC

Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit (via telephone)

Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)

Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)

Nedia Ralston, Director, Southeast Regional Office

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:19 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Frattali, Christy, Sweeney, Murphy, Perryman, DiAntonio, Borski and Martz.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO report stood as previously submitted. Mr. Hanson called to the Board's attention that he had authorized the following actions pursuant to emergency powers under the Bylaws and which were authorized by the Chairman and Vice Chairman: (1) Steel repair work performed by Cornell Steel for repair work in the subway tunnel near 8th Street in Philadelphia in an amount not exceed \$170,000 and engineering services performed by Remington Vernick related thereto in the amount not to exceed \$25,000; and (2) Retention of Thomas Boyd Communications and Perry Media Group each for a contract not to exceed \$15,000 to provide on-call services to assist DRPA in addressing communication issues relating to a high profile assault incident that occurred on the PATCO line, and be available should other communication needs arise in the future. Commissioner Frattali moved to approve the CEO's Report and Commissioner Christy seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted.

Approval of the January 16, 2019 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the January 16, 2019 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Christy moved to approve the Minutes and Commissioner Powell seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Months of January 2019 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of January 2019

Chairman Boyer stated that the Monthly List of Payments covering the months of January 2019 and the Monthly List of Purchase Orders and Contracts covering the month of January 2019 were previously provided to all Commissioners. Commissioner Powell moved to receive and file the lists and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 5, 2019

Chairman Boyer stated that the Minutes of the February 5, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 5, 2019

Chairman Boyer stated that there were eight (8) Resolutions from the February 5, 2019 Operations & Maintenance Committee Meeting for consideration:

DRPA-19-007

Contract No. 21-F(R), PATCO Track Resurfacing

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate a construction contract with Railroad Construction Company of South Jersey in the amount of \$3,668,380.00 to perform track resurfacing of the PATCO main line between Broadway and Lindenwold stations.

DRPA-19-008

Construction Monitoring Services for Contract No. 21-F(R), PATCO Track Resurfacing

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with AECOM Technical Services, Inc. in the amount of \$459,879.70 to provide Construction Monitoring Services for Contract No. 21-F(R), PATCO Track Resurfacing.

Chairman Boyer requested that Resolutions DRPA-19-007 and DRPA-19-008 be voted on together. Commissioner Frattali moved to approve Resolutions DRPA-19-007 and DRPA-19-008

and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-009

Capital Project Contract Modification

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to approve contract modifications in the contract for Professional Services for the 2018 Biennial Inspection of the Benjamin Franklin Bridge and to assure that the 2019 Capital Budget reflected the actual Board-approved project costs. The modification was an increase in the amount of \$20,283.25. Commissioner Frattali moved to approve Resolutions DRPA-19-009 and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-010

Property Maintenance Services for Adjacent/Nearby Properties Not Owned by DRPA to Support DRPA/PATCO Operations and/or Miscellaneous Contractor Services

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to authorize DRPA to use DRPA/PATCO staff or to procure contractor maintenance services in order to remediate property maintenance and nuisance conditions on properties owned by others and adjacent to or near DRPA/PATCO facilities. Commissioner Martz moved to approve Resolutions DRPA-19-010 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Chairman Boyer requested that the following four resolutions, Resolution DRPA-19-011 through DRPA-19-014, be considered together:

DRPA-19-011

2019 Ford F-150 Super Cab Trucks (5)

Director, Fleet Management Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Hertrich Fleet Services, Inc. to purchase five (5) 2019 Ford F-150 Super Cab Trucks in the total amount of \$145,355.00.

DRPA-19-012

2019 Ford F-250 Crew Cab Chassis Trucks (4)

Director, Fleet Management Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Apple Ford to purchase four (4) 2019 Ford F-250 Crew Cab Chassis Trucks in the total amount of \$125,980.00.

DRPA-19-013

2019 Ford F-750 Crew Cab Chassis Trucks (4)

Director, Fleet Management Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Whitmoyer Auto Group A to purchase four (4) 2019 Ford F-750 Crew Cab Chassis Trucks in the total amount of \$284,632.00.

DRPA-19-014

Eight (8) 2020 Ford Interceptor Patrol Vehicles

Director, Fleet Management Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Winner Ford for the purchase of eight (8) 2020 Ford Interceptor Patrol Vehicles in the total amount of \$268,304.00.

Commissioner Frattali moved to approve Resolutions DRPA-19-011 through DRPA-19-014 and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Labor Committee Meeting Minutes of February 5, 2019

Chairman Boyer stated that the Minutes of the February 5, 2019 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on February 5, 2019

Chairman Boyer stated that there is one (1) Resolutions from the February 5, 2019 Labor Committee Meeting for consideration:

DRPA-19-015

Outside Employment

Chief Administrator Brown presented a Summary Statement and Resolution that the Board authorize and evaluate outside employment for employees at the level or director and above. Commissioner Martz moved to approve Resolution DRPA-19-015 and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Finance Committee Meeting Minutes of February 6, 2019

Chairman Boyer stated that the Minutes of the February 6, 2019 Finance Committee Meeting were previously provided to all Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on February 6, 2019

Chairman Boyer stated that there are two (2) Resolutions from the February 6, 2019 Finance Committee Meeting for consideration and introduced the following:

DRPA-19-016

Wide Area Network Switch Enhancement

Director of Information Services LaMarca presented a Summary Statement and Resolution that the Board authorize staff to negotiate a contract with Carahsoft Technology Corp., for an amount not to exceed \$886,495.91 for the procurement of hardware upgrades for the Authority's wide area network (WAN) infrastructure. This purchase is provided with pricing under Federal GSA

Schedule GS-35F-0119Y. Commissioner Frattali moved to approve Resolution DRPA-19-016 and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-017 Adoption of General Fund Investment Policy

Chief Financial Officer White presented a Summary Statement and Resolution that the Board adopt the Delaware River Port Authority's General Fund Investment Policy. He stated that the policy will be reviewed periodically to ensure that it adequately reflects any changes related to the Authority or to market conditions. Commissioner Frattali moved to approve Resolution DRPA-19-017 and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

There was no report from the Citizens Advisory Committee.

New Business

Chairman Boyer reported that there is one (1) item of New Business for consideration, and introduced the following:

**DRPA-19-018 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Frattali moved to adopt Resolution DRPA-19-018 and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Adjournment

With no further DRPA business to discuss, Commissioner Frattali moved to adjourn the DRPA Board Meeting and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:50 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary