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Annual Report

July 1979 - June 1980

New Jersey



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State Prison Trenton

ANNUAL REPORT
JULY, 1979 TO JUNE, 1980
STATE PRISON, TRENTON

GARY J. HILTON, SUPERINTENDENT

STATE PRISON, TRENTON
TRENTON, NEW JERSEY

ANNUAL REPORT
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MAJOR DEVELOPMENTS AND HIGHLIGHTS

In recapping State Prison, Trenton's operations for the fiscal year concluded June 30, 1980, we can generally describe a positive, active and stimulating interval. Progress in regard to the major physical renovations of the institution has progressed well. Contractors have benefitted from favorable weather conditions and construction has proceeded with little or no interruption. Staff and public enthusiasm for the project has been, again, positive and eager.

Internal operations in virtually every area of program and service function have continued to mature within existing fiscal and other resource limitations.

The ever present demands of judicial rulings and departmental standards have constantly required local staff to review and upgrade operational format.

In conjunction with the State's ongoing commitment to prudent fiscal austerity, the institution has continuously adjusted operations in furtherance of this goal. This latter mission is indeed a difficult phenomena given the realities of widespread inflation.

The overall level of inmate morale has remained consistently stable and the agency has avoided major, untoward incident.

Concerted efforts have persisted in fostering a viable dialogue with the Prisoners' Representative Committee.

The development and issuance of Policy Development Procedures have immensely strengthened the consistency and interpretation of agency policy and practice covering both inmates and staff.

The administration has continued to demonstrate an awareness and sensitivity to the collective bargaining process and, for the most part, the State Prison, Trenton enjoys an appropriate relationship with the various employee organizations.

Although the institution has experienced certain inconveniences and added responsibilities in conjunction with the capital construction project, staff, inmates and public cooperation has been admirable. Unfortunately, these inconveniences will, undoubtedly, continue for the next several years. This administration is optimistic that the parties involved will continue to adjust accordingly.

The Board of Trustees of the State Prison Complex has again been an active advocate on behalf of staff and inmates alike and its contributions to the better-

ment of the State Prison, Trenton are deeply respected and appreciated by all concerned.

POPULATION MOVEMENT AND INMATE CHARACTERISTICS

The Prison continues to house the long-term offenders committed to the adult prison complex. Offenders with maximum sentences in excess of 20 years are classified to Trenton Prison by the Inter-Institutional Classification Committee at the Reception Center in Yardville. Men with lesser sentences who are considered serious assaultive risks or serious escape risks are also classified to Trenton.

The total population of the Trenton Prison Complex was 1,138 as of June 30, 1980 as compared to 1,080 on June 30, 1979. The breakdown was as follows:

| | |
|----------------------------|-----|
| Trenton Prison | 930 |
| Jones Farm | 110 |
| Vroom Readjustment Unit | 85 |
| St. Francis Hospital | 12 |
| Country Manor Nursing Home | 1 |

The Prison Reception Center transferred 342 inmates to Trenton during the fiscal year. This figure represents new commitments, parole violators and commitments by the courts.

Transfers from other institutions totaled 211. The majority of these cases represented administrative, disciplinary and custodial problems.

| | |
|-----------------------|-----|
| Rahway State Prison | 120 |
| Leesburg State Prison | 86 |
| Y.C.I.B. | 2 |
| A.D.T.C. | 2 |
| Jamesburg | 1 |

In most cases, a suitable exchange was arranged. Such a procedure allows an opportunity for some inmates to earn their way out of Trenton to a lessor custodial-oriented institution as well as an outlet for those inmates who are not suited to the general population at Trenton for various reasons.

A total of 337 inmates were paroled, discharged, transferred or otherwise separated:

| | |
|------------------|-----|
| Paróled | 250 |
| Discharged X-Max | 34 |

| | |
|--------------------------------|----|
| Released by Court | 15 |
| Deceased | 1 |
| Transferred to C.I.W. | 4 |
| Transferred to Bates House | 4 |
| Transferred to Newark House | 7 |
| Transferred to Vol. of America | 5 |
| Transferred to Clinton House | 6 |
| Transferred to N.A.R.C.O. | 2 |
| Transferred to Y.C.I.A. | 5 |
| Transferred to Y.R.C.C. | 3 |
| Transferred to Y.C.I.B. | 1 |

During the fiscal year, 765 orders to produce inmates before the courts were processed. A total of 119 writs were cancelled. A total of 249 detainers were lodged and 241 detainers were recalled. A total of 67 prisoner pick-ups were accomplished by County, Federal, State Police and authorities from other States. A total of 24 cases were processed under the Inter-State Agreement on Detainers. A total of 24 inmate legal name changes were also processed.

CASE MANAGEMENT ACTIVITIES

Prison Classification Committee: During fiscal year 1980, the Prison Classification Committee reviewed, on an average, 180 inmate cases per month, down approximately 40 cases as opposed to fiscal year 1979's monthly caseload. The monthly caseload reviews were approximately 50% in-person, and the balance being not in-person reviews. The Prison Classification Committee continued in fiscal year 1980 to operate on the high/low number system, maintaining a reasonably current routine review schedule.

During the year, the Prison Classification Committee worked diligently on revising the Prison Classification Committee procedural manual but fell short of actually printing the manual due to various problems encountered during the year with staff. However, all former drafts and rewrites have been carefully screened, rewritten and the final draft for actual publication should be forthcoming during the next sixty days.

During the past year, the Prison Classification Committee has noted the change in the sentencing time frame under Title 2-C and in the months ahead will have to begin to look at, and possibly rewrite, the current institutional methods of program assignments for the inmate population.

Management Control Unit - Special Classification Committee: During the fiscal year 1980, an average monthly caseload of 5 men was heard in-person by the Special Classification Committee. Pre-hearing detention cases during fiscal

year 1980 represented 42% of the total Management Control Unit - Special Classification Committee caseload review, or approximately 2 pre-hearing detention case reviews per month. The average population maintained during fiscal year 1980 was 16 men. Although this figure does not include the approximate 4 to 6 Management Control Unit housing cases assigned to Administrative Segregation at the Vroom Readjustment Unit or Trenton Main.

As was the case in fiscal year 1979, Management Control Unit houses a small percent of the Prison Complex population. This is understandable when the type of man assigned to Management Control Unit does not generally meet the average type of man assigned to the prison system or other State correctional facilities.

Fiscal year 1980 saw no major disruptions within the unit, and the basic philosophy for the Management Control Unit is still a very valid reason for continuing this type of housing facility at State Prison, Trenton.

1-Left and 7-Up Administrative Segregation - Prison Classification Committee:
During fiscal year 1980, the 1-Left Prison Classification Committee reviewed an average monthly caseload of 94 men. This represents an approximate 5 man review increase per month over fiscal year 1979 due to the fact that during fiscal year 1980 the 1-Left Prison Classification Committee was forced to deal with an additional case management activity. The 7-Left Protective Custody Unit was reinstituted at State Prison, Trenton due to the non-existent housing space for Protective Custody cases at Vroom Readjustment Unit and the increased population persons needing the Protective Custody assignment.

In general, the activity of 1-Left and 7-Up Administrative Segregation, including the Protective Custody Unit, did not change from fiscal year 1979 and no major incidents were recorded. During fiscal year 1980, an average of 12 men were released monthly to general population status, and an average monthly intake of men numbered 11. The caseloads out of State Prisons Rahway and Leesburg continue to represent approximately 55% of the Administrative Segregation population at State Prison, Trenton.

During fiscal year 1980, case management activities continued to be handled very capably by the various Prison Classification Committees. The Prison Main population stabilized at approximately 930 cases and the caseload at the Committee level varied little during the year. The increase in the average population at Trenton Main can possibly be accounted for due to the reactivation of Protective Custody in the 7-Wing close-custody unit.

PROFESSIONAL SERVICES

As of July 1, 1979, the Director of Professional Services position was filled

at Trenton State Prison for the first time in nearly two years. Ms. Ellen Collin (formerly Trenton State Prison Director of Psychology) was assigned to supervise and coordinate services of the Chaplaincy, Social Work Department and Psychology Department and their sub-departments (Volunteer, Furlough and Psychiatry). In addition, she was to serve as a liaison between these professional service departments and other Trenton State Prison departments, administration and custody, and to function as a resource person for department heads.

During the 1979-80 fiscal year, the Director of Professional Services focused much of her attention upon expanding the scope and quality of professional services delivered to inmates at Trenton State Prison; from intake counseling, pre-classification (routine-review) counseling, pre-release counseling, notary services and supervision of inmate wing assistants. In addition, she saw that regular case-oriented supervision was offered, and that the expertise of both the Chaplain and Director of Psychology were available to staff social workers. Unfortunately, the shift in emphasis from social worker paper-pushing to counseling, supervision and accountability was met with much behavioral resistance. This culminated in the reassignment in June 1980 of supervisory responsibilities: a new Acting Social Work Supervisor was appointed; and direct supervision of staff social workers was removed from the assistant supervisors and given solely to the new supervisor. It is hoped that the guidelines and procedures formulated during the past year will now be more vigorously and regularly implemented.

Much attention was also focused over the past fiscal year upon the input of professional staff into the classification process at Trenton State Prison. Many Prison Classification Committee (P.C.C.) screening procedures were reviewed and responsibilities of various departments were clarified in the process of individual meetings with staff in the departments of classification, education and social work, and meetings with both Assistant Superintendents. On the basis of these discussions, the Director of Professional Services prepared a revision of the proposed P.C.C. manual. This proposed manual served as the agenda for a day-long meeting held by Assistant Superintendent Neubert with P.C.C. members. A final version of the manual was agreed upon and then submitted to the Trenton State Prison policy development staff for review. The manual will be available shortly to appropriate Trenton State Prison staff.

In the area of psychology, Ms. Collin worked especially close with the Director and Chief Consultant Psychologist at Trenton State Prison in areas of developing more effective procedures for handling psychiatric patients. As a result of joint efforts, a new emergency observation cell was constructed in the hospital area. Also, a proposal was submitted for the establishment of a Medical-Psychiatric Unit (or area) adjacent to the Trenton State Prison hospital. The Director of Professional Services completed conducting a second pilot

therapy group (co-led by the Assistant Director of Psychology) oriented explicitly toward self-control of anger and aggression. Examination of test results and inmate self-reports suggest that the group was successful in accomplishing its objectives.

Also, over the past fiscal year the Director of Professional Services worked toward the development of an in-house drug counseling program at Trenton State Prison. Initially, Central Office provided a staff counselor (from Community Treatment Services), however the position was discounted when the incumbent left in November. Psychology and social work staff jointly picked up these responsibilities and offered a number of short term drug-information groups. Individual drug related counseling is available on a continuing basis from the psychology department.

A number of Trenton State Prison professional departments currently offer pre-release counseling services to inmates: Education ("Job Developer"); Psychology (psychotherapy services); Chaplaincy (community funded NETWORK project); and Social Work (pre-release counseling and community resource information). An effort was made to coordinate the various pre-release efforts via establishing a "Team" coordinated by the social work department. The purpose of the Team was to share information and prevent unnecessary duplication of services. Although some useful communication channels were opened (and some cooperation has been evident), there is considerable room for future growth in this area.

The Director of Professional Services filled a variety of adjunct functions over the past year: Census Coordinator; United Fund and Cancer Crusade Coordinator; Liaison to the Hispanic Social Services Team; and liaison to the Parole Board. In addition, she chaired a committee appointed by the Superintendent to develop a program for staff orientation. The resultant proposal will likely be approved shortly by the Trenton State Prison policy development staff.

It is hoped that, over the course of the next fiscal year, the quality of professional services delivered and the quality of professional input into classification and administrative process and policies will continue to grow in a positive direction.

SOCIAL SERVICES

The social work department goals are to alleviate many of the day-to-day pressures on inmates through providing consistent, meaningful and accessible social services. These services include: assessing and meeting the needs of the inmates from commitment to discharge; providing the inmates with information on institutional jobs, educational (academic and vocational) assignments, classification changes (maximum, minimum, gang minimum) status, inter-institutional transfer procedures; and making inmates aware of the social support services available during incarceration.

In addition, the social work staff functions as a liaison between inmates, the institution and the community. They assist in handling aspects of incarceration such as parole, family contact, medical care, veterans benefits, personal finances, requests for classification changes, etc. Social workers make referrals not only to other institutional departments, but also to outside agencies, where appropriate. They provide crisis intervention services in cases of serious illness, accidents and deaths. In addition, group and individual counseling is provided on a limited basis. Notary services are provided. The above-mentioned services are provided not only at the Trenton State Prison main facility, but also at its satellites: Jones Farm; Vroom Readjustment Unit; and the St. Francis Hospital Unit.

Administrative functions of the social work department are relatively extensive: 20 hours per week of staff time is devoted to participation in the classification process alone, through assignments on the Prison Classification Committee, Administrative Segregation Committee, Management Control Unit Committee, etc.

During the 1979-80 fiscal year, the social work department was highlighted by numerous developments. The department began expanding the thoroughness of routine counseling efforts in three areas: Individual intake counseling (for inmates newly assigned to Trenton State Prison general population); routine review counseling (for inmates scheduled to see the Prison Classification Committee for their yearly review); and pre-release counseling (for inmates about to be released to society). The Social Work Department's pre-release counseling effort started, faltered and is now in the process of being revitalized. Social work pre-release counseling is geared to help meet the needs of inmates who are returning to the outside community by providing information regarding various social services, jobs and housing for each of the twenty-one counties. This information has been compiled and placed into a reference notebook for use by the social work staff.

Social work coverage at Trenton State Prison has been expanded over the past fiscal year. Social work staff are now available at Trenton State Prison Monday through Thursday from 8:00 a.m. to 7:30 p.m. and Friday 8:00 a.m. to 4:30 p.m. This schedule is supplemented by an emergency "on call" system for nights, weekends and holidays.

All staff participated in some form of ongoing training and/or professional development experiences during the past year. These have included: E.S.T., Transactional Analysis; Life skills Procedures and Techniques; Basic Group Interaction; Advances Personal Growth; Crisis Intervention Theory and Practice; Behavior Modification Training in Self Control Techniques; Supervisory Development; Bereavement Counseling; Legal Issues in Corrections; Crisis Counseling Skills; Interpersonal Skills Training; and Human Sexual Development.

The social work department's future goals are to reduce each case load to 100 clients. Such a reduction would enable the social worker to coordinate a more meaningful treatment network involving the social workers, psychologists, teachers, wing officers and other components.

It is the goal of the social work department for the next fiscal year to increase the efficiency with which routine social services are delivered, thus expanding the opportunities for staff to deliver counseling services that are both consistent with their training and needed by the prison population.

PSYCHOLOGICAL SERVICES

Trenton State Prison houses a significant portion of inmates which may be described as disruptive, aggressive, anti-social and may exhibit both unstable and bizarre patterns of behavior. In addition to this, a large number of inmates are experiencing "normal" adjustment reactions to conditions related in incarceration and personal loss. While psychiatric (biochemical) intervention is effective for approximately 10-12% of the Trenton State Prison population (having outstanding prescriptions for psychotropic medications), in many cases, problematic attitudinal, emotional and behavioral patterns are best addressed through verbal psychotherapeutic treatment. A major function of the psychology department is to provide this treatment, as well as to provide training consultation, and supervision to other staff at the prison who must deal with these inmates in the course of their regular responsibilities. During the past year the psychology department has continued to provide this training to Correction Officers, Social Workers, Nurses, Behavior Modification Team, Volunteers and various administrative personnel. Much of our psychology staff time is involved in crisis or emergency consultation in response to bizarre behavior displayed by inmates (suicidal gestures, confusion, assaultiveness, etc.). The psychology department is also responsible for submitting reports to institutional personnel advising them of the psychological factors to be considered in the management, custody status, job assignment, parole suitability, etc. of inmates. Finally, psychologists are responsible for screening new employees of the prison.

The psychology department has maintained its staff positions throughout this fiscal year. At the beginning of 1978-79, the department was staffed only by the Director of Psychology and one full time staff psychologist. Four consultants were also employed by the department. Currently the psychology department has filled all of its vacant positions consisting of the Director of Psychology Brian Raditz, Assistant Director Jon Vitriol, staff psychologists Robert Thompson and Richard Dolski. The interns were Dr. Kreitzberg and Mr. Pagan. The four consultant psychologists have also continued. Over the past

several years (at least) psychology department staff has been somewhat transitory. Typically termination results from: conclusion of one year internship; staff desire to pursue doctoral studies out of state; or an inability to adjust to work in this particular type of setting. Consequently, a significant part of departmental time has been spent in hiring, training and supervising the new staff employees.

Overall, with the increased number of staff (especially experienced staff), the department was able to make significant contributions to the operation of the prison over the past fiscal year. Greater and more effective emergency and crisis intervention services were available; a significant expansion of in-house supervision and training to other departments were also available. A secondary effect of the latter has been the development of better working relationships with other staff throughout Trenton State Prison. Thus, more professional interaction, confidence and enthusiasm has characterized interdepartmental communications. It is hoped that this kind of staff interaction may play a significant role in the future development of Trenton State Prison.

Over the past year some group psychotherapeutic services have focused upon special populations including sex offenders, pre-releasees, drug abusers, assaultive inmates, and Hispanics. In addition, a special inmate screening group was formed, and three additional ongoing therapy groups are in operation. Individual psychotherapy is also offered. All these services are available to inmates housed in general population; lock-up units have somewhat less access to services except in emergency and crisis situations.

Overall, the psychology department's 1979-80 fiscal year goals have been adequately met: direct treatment and evaluation services have continued and expanded; in-service training, consultation and supervision has also continued and expanded. For the next year, the psychology department goals include not only continuation of these activities, but also the expansion of our thus far small research and program development efforts.

FURLOUGH PROGRAM

Overview: The year went along smoothly and at the same pace as last year until June. A memorandum from Commissioner Fauver's office replaced "the established parole date" with "actual parole eligibility date" for the eligibility criteria standards for furloughs and community release programs. The Prison Classification Committee must review, as before, the inmate's institutional adjustment, past record, and parole trials, to be reasonably sure he will, in all probability, be released on or near the "actual parole eligibility date". This new standard increased the requests for investigations to the District Furlough offices by more than one half of the busiest month.

The District offices are still taking at least a month to investigate furlough destinations. There are complaints from the inmates and families because the delay cuts down on the number of furloughs allowed. The new standard was initiated because of the New Jersey State Statute 30:123:45, and is a definite advantage for the inmates who are eligible for furlough and Community Release.

Community visits for sick bed, funeral and marriage license bureau were granted by the Superintendent as needed.

Participation: There were 93 escorted furloughs from Jones Farm, 6 from Trenton State Prison, 47 unescorted from Jones Farm and 2 from Trenton State Prison. There was one inmate on medical furlough who received a commutation of sentence by the Governor. There were 6 furlough violations: 5 late arrivals and 1 did not call the District office as required on the first day on unescorted furloughs.

Twenty-one inmates went to Community Release Programs: Newark House, Morrow Projects, Volunteers of America, and N.A.R.C.O. in Atlantic City (the Department's new facility for drug and alcoholic treatment). One man was returned from Bates House for an infraction of its rules.

The Furlough Coordinator interviewed 80 prospective escorts. There were 8 trips to the license bureaus and 9 weddings. One wedding was performed at the Vroom Readjustment Unit building and one at Jones Farm.

There were 21 funeral trips and 7 compassionate visits arranged.

Summary: In the past year, there was no appreciable change in the work load. The Furlough Coordinator was able to carry out a diversity of duties with the cooperation of all involved. The furlough guidelines were revised to make them more comprehensive. The Furlough Coordinator attended some interesting work shops and visited all of the Community Release facilities that are utilized.

EDUCATIONAL PROGRAMS

During the 1979-80 school year, the Education Department at State Prison, Trenton was highlighted by numerous developments.

The following personnel changes took place during the 1979-80 school year:

| | |
|--------------|----|
| Additions | 14 |
| Resignations | 5 |
| Promotions | 1 |
| Retirements | 1 |
| Terminations | 2 |

Reflecting on the 1978-79 school year and the staff changes during that period, the staff changes for 1979-80 have been drastically reduced, indicating a higher degree of staff input into supervisory decisions, use of clinical supervision techniques and pertinent staff development workshops.

This year a six week summer GED Program was initiated and was very successful. During the summer 12 Month Teachers worked on curriculum planning. A new absentee policy was instituted in the fall and was successful in reducing absenteeism. In December, Mrs. Grace Plater was feted at a retirement dinner which was well attended by the school staff. Mrs. Patricia Singleton was chosen as her replacement. All staff members participated in various development workshops on a regularly scheduled basis.

New thermostats placed in the school were successful in maintaining a comfortable environment for staff and students.

Over 100 students participated in the Mercer County Community College Pen Program beginning in January. During March, 18 men took the GED at the prison, with 11 passing. At Jones Farm, five took the test. New paraprofessionals were assigned to the school in May and helped reduce the workload of the teachers. Graduation was held in June and was very successful.

This past academic-fiscal year was a very successful one overall, with an average of over 450 students attending classes.

The problems of limited funds, shortages of supplies and constant breakdown of the environmental systems were dealt with by the staff in very positive ways.

Adult Basic Education*

| | |
|---------------------------|-----|
| Number of participants | 175 |
| Average grade level entry | 4.5 |
| Average grade level exit | 7.9 |
| Number graduating | 12 |

General Education Development*

| | |
|---------------------------|------|
| Number of participants | 167 |
| Average grade level entry | 7.4 |
| Average grade level exit | 10.6 |
| Number graduating | 49 |

College

| | |
|------------------------|-----|
| Number of participants | 155 |
| Number graduating | 12 |

Vocational Education

| | |
|------------------------|-----|
| Number of participants | 139 |
| Number completed | 45 |

*Includes Night Classes, Black Studies, Jones Farm, Vroom Building and Close-Custody Units.

VOCATIONAL PROGRAMS

During the past year we have accomplished many objectives from graduate students, journeymen, renovations, and the completion of many projects. This report covers some of the accomplishments, highlights, problems that were solved, and problems that still persist.

During the year we have accomplished, for example, 928 printing projects, 780 T.V. and Radio repairs and more than 1,000 institutional electronic repairs. The Building Maintenance program completed such items as the hospital project, recreation office, graphic arts office, form room, electronics and storage room.

Administratively, the basic changes will revolve around the new project approval system. The electronics classroom and graphic arts classroom have been renovated and designed to accept these changes readily. The changes involve quality, quantity, and control of projects for the class. The new governing procedures should help us eliminate projects which can not be handled in reasonable time.

Another concern is the change over of personnel in the Building trades area. The basic problem is that our starting wage is not commensurate with the experience we are obliged to ask for and, consequently, personnel we are hiring are accepting the position until something more lucrative is available. It is a concern that our only alternative is to hire someone with lower credentials.

A problem remains in the Auto Body Program, and that is in securing enough automobiles. We get plenty of trucks and buses from townships, but they have few cars. Our primary resource, the "State Motor Pool" has chosen not to take advantage of our body shop. In spite of the lack of cars we are still able to produce a good student that is competent enough to gain entry-level skills.

One of the most profound changes that could be made in reference to utilizing our trained graduates would be a new permanent position of "Escort Officer Vocational School". This position will be instrumental in being able to organize and accomplish the many institutional jobs we do.

In looking forward to the new year, there are plenty of projects for the classes and recruitment appears to have smoothed out. A productive year in the number of students we will be able to train and the number of worthwhile projects we will be able to accomplish are anticipated.

RECREATIONAL PROGRAMS

All areas of supervision functioned at maximum level throughout most of fiscal year 1980. During early May, an incident in the big yard suspended the beginning of the softball season. The population was asked to vote on whether or not to continue softball. The end result was to eliminate the sport of softball from the annual schedule. A summer basketball and volleyball league was instituted in its place and was met with much enthusiasm.

The Recreation's Department Standard Operating Procedures were completely revised and updated this year. Flag football league was started this winter and four teams competed on weekends. It became a very popular sport and the league is expected to expand next year. Because of the elimination of softball, the intramural schedule for the year was revised. Basketball and volleyball will be played from March through September and flag football will be played from October through February.

The prison boxing team competed in the inter-institutional tournament and won three championships.

MEDICAL SERVICES

Infirmiry Data:

| | |
|------------------------------------|-------|
| Total patients | 622 |
| Total admissions | 452 |
| Total discharges | 413 |
| Total patient days | 5,109 |
| Average number of days per patient | 13 |
| Average daily patient census | 10 |

Outpatient Data:

| | |
|---------------------------------------|--------|
| Reported on doctor call | 22,185 |
| Reported on doctor call at Jones Farm | 2,043 |
| Referred to department and clinics | 2,706 |
| Reported on Emergency passes | 3,036 |
| Medical returns - Leesburg | 661 |
| Medical returns - Rahway | 237 |

Outpatient Data (cont.)

| | |
|--|-----------------------|
| Medical returns - Jones Farm | 955 |
| Medical returns - Vroom Readjustment Unit | 197 |
| Medical returns - Annandale | 172 |
| Medical returns - Clinton | 16 |
| Medical returns - Bordentown | 48 |
| Medical returns - Avenel | 12 |
| | |
| Total tests done at Trenton State Prison lab | 3,742 |
| Total tests sent out to reference labs | 7,054 |
| Minor surgery | 94 |
| Pre-release examinations | 324 |
| X-ray exposures | 4,949 |
| Electrocardiograms | 227 |
| Physio-therapy | 606 (Unit began 3/80) |
| Inmate accidents | 51 |
| Inmates on controlled medications | 1,450 |
| Prolixin injections | 36 (began 4/80) |

St. Francis Unit:

| | |
|------------|-----|
| Admissions | 381 |
| Discharges | 347 |

Doctors' Office Visits-Community:

| | |
|--------------------------|-----|
| Dr. Babar | 5 |
| Dr. Baisas | 8 |
| Dr. Berrisford | 497 |
| Dr. Han | 1 |
| Dr. Heeg | 1 |
| Dr. Levy | 27 |
| Dr. Masculi | 3 |
| Dr. Wittenborn | 3 |
| Trenton Orthopedic Group | 44 |

Outpatient Visits-Community:

| | |
|-----------------------------|----|
| Eye Institute of New Jersey | 2 |
| John R. Cocco | 24 |
| Lady of Lourdes Hospital | 1 |
| Martland Medical Center | 8 |
| Mercer Medical Center | 27 |
| Princeton Medical Center | 1 |
| St. Francis Medical Center | 51 |
| United Hospital | 1 |

DENTAL SERVICES

| | |
|---------------------------|-------|
| Patient visits | 3,665 |
| Initial Examinations | 291 |
| X-rays | 3,267 |
| Treatment Plan | 231 |
| Re-examination | 208 |
| Forcep Extractions | 465 |
| Surgical Extractions | 529 |
| Sutures | 385 |
| Post Op. | 376 |
| Medication | 519 |
| Amalgam Restoration | 944 |
| Synthetic Restoration | 484 |
| Temporary Restoration | 110 |
| Full Dentures | 104 |
| Partial Dentures | 143 |
| Relines | 82 |
| Impressions | 478 |
| Bite Registrations | 244 |
| Try-in | 312 |
| F/F P/P Repairs | 248 |
| F/F P/P Adjustment | 272 |
| Periodontal Treatment | 385 |
| Prophylaxis | 421 |
| Anesthesia | 1,042 |
| Oral Hygiene Instructions | 427 |
| Flouride Treatment | 110 |
| Consultations | 449 |
| Broken Appointments | 322 |
| Refused | 124 |

RELIGIOUS SERVICES

The institutional Chaplain is responsible for the administrative and daily operation of the Trenton State Prison's Religious Programs. He coordinates the activities of all inmate Religious denominations or groups and insures that opportunities are provided inmates to practice their religions. The institutional Chaplain is responsible for developing and maintaining programs of religious education, pastoral care and counseling. He visits the prison hospital and segregation units and ministers to those in need of pastoral care and counseling, and performs other duties of a chaplaincy nature which are referred to him. The institutional Chaplain is exclusively responsible for the Protestant worship services.

In addition to the Institutional Chaplain, the Chaplaincy Staff at State Prison Trenton consists of: A Part-time Catholic Priest; a Part-time Rabbi; A Volunteer Islamic Chaplain; Seminary Students from Princeton Theological Seminary; a Chaplain's Assistant who is sponsored by the Community for one year; and volunteers who represent various denominations.

During the past year Worship Services have been very productive. Those who attended looked forward to meeting week after week. Though it is difficult to measure, many prisoners have given testimonies to the fact that their religious faith has made a major difference in their abilities to cope with prison life and life in general. The worship experience provides an environment that is very conducive to rehabilitation.

The Protestant Worship Services which are held Sunday mornings and led by the Institutional Chaplain have a weekly average ranging from 30 to 60 men each Sunday morning. Also, the Protestant Sunday Evening Worship Services and the Thursday Evening Bible Study Classes average from 10 to 15 men weekly. A Wednesday afternoon Christian Fellowship Group was also organized during the past year. This allowed opportunities for dialogue, prayer and Bible discussion as well as opportunities to talk about life in prison. This group averaged from 6 to 12 weekly. Another part of the Protestant group consists of a 10-voice Chorus. They met every Wednesday for rehearsal and they rendered special music every Sunday morning.

The worship services could have been much more productive, and more prisoners would participate if the place of meeting was more conducive to a worship experience. The lack of a space designated exclusively for the purpose of worship has a grave psychological impact upon those who seek to experience the Divine presence.

Other religious services holding meetings during the past year were the Catholic Mass on Sunday Mornings with an average of 8 men attending weekly, Catholic Instruction Class on Monday evenings with an average of 5 men attending, Islamic Service on Friday afternoons with an average of 39 men attending, Islamic Instruction Class on Saturday mornings with an average of 6 men attending, Hebrew Services with an average of 10 men attending, Seventh Day Adventist Services with an average of 4 men attending, twice weekly, and Christian Science Service with 4 men attending.

There were also Worship Services and Instruction Classes held at Jones Farm. The Protestant Services are led by Community Volunteers each Thursday evening from 7:00 to 9:00 p.m. The average attendance was approximately 8 men weekly. The Catholic Mass and Instruction Classes were held by Rev. Ronald Bacovin, the Catholic Chaplain. The average attendance was approximately 5 men. The

Islamic Community met weekly with an average of 10 men per service.

Also, at Jones Farm the Institutional Chaplain performed one Wedding ceremony during the last fiscal year. Also, several men benefitted from services of the Community Network Project as they prepared for re-entry into society.

Through groups and religious organizations, much of the Chaplain's ministry is conducted through various religious literature. Available through the Chaplaincy are Bible correspondence courses, Bibles and study helps, books, tracts, magazines and a variety of greeting and all occasion cards. Having cards available has enabled many prisoners to enhance their family relationships. A large percentage of the prisoners have benefitted from this aspect of the Ministry.

During the past year the Chaplaincy Department received an average of 29 written requests per week for interviews by a Chaplain, and an average of 30 verbal requests for interviews. Prisoners seek the Chaplain's advice on all of life's issues (social, emotional and spiritual). Because of the increased administrative responsibilities and the additional responsibilities for pre-marital counseling and performing wedding ceremonies, many of these requests were not responded to by the Chaplain. However, all of the emergency requests such as death, sickness, and family crisis, were responded to. The pre-marital counseling sessions include the prisoner and the bride-to-be. Twenty hours were used for pre-marital sessions and thirty hours for preparation and wedding ceremonies. Eight weddings were performed at State Prison, Trenton during the past year. As of now, the marriages seem very helpful to the prisoners who were married. They seem to be a lot more relaxed and settled.

The volunteer program was consistent for the past year. Those who participated were able to contribute in a very positive way in worship, counseling and establishing meaningful relationships with the prisoners and among each other. Several families were helped through the Volunteer Program, and some men were able to locate jobs and housing through the efforts of volunteers. Most of the registered volunteers are now helping in the area of worship. This past year included a Community Church accepting two men at State Prison, Trenton into their congregation. As members, they are now in the process of being ordained.

This past June 30th completed the second year of the Internship Program. Last year we had 5 students from Princeton Theological Seminary at State Prison, Trenton and 3 at its Vroom Building. Each student chaplain serves 10 hours weekly. Through this program the Vroom Building had full coverage on a weekly basis and all men had access to pastoral counseling. At the Prison, one student chaplain was assigned to 2-Wing, one to 3-Wing, one to 4-Wing, one to 6-Wing and one to 7-Wing. Also, a part of their assignment was to alternate with Hospital visitation. The students were involved in preaching, worship, counseling

and group encounter. Over the past year the students together conducted approximately 1500 interviews.

This program was very successful in that it provided pastoral counseling to hundreds who would not have been reached by one Chaplain. It assured the men on their assigned wings weekly opportunities for counseling as well as developing positive relationships. The student chaplains served as the liaison between the Chaplain and the prisoners. It was very successful in that they were able to help with social and family problems also. To assure supervision, weekly conferences were held. The response from prisoners has been very positive.

On the other hand, in allowing Seminary students to serve at the prison, they have gotten first-hand knowledge of the social and psychological ills of society and will enter the ministry with greater preparation to face the challenges. It is a great contribution to society both from the prison and the Seminary. It is a good hope to continue and expand the students' program.

Many hours were spent during the year facilitating the development of the Network. The Community Network is an attempt to gather resources and contact persons in communities throughout the State of New Jersey and nearby states. These contacts and resource people respond to and aid prisoners and families from the respective communities. Last October 1st, a Community Group through Princeton Theological Seminary felt that the Network concept was valid and provided a full-time person to further develop the Network. With permission from the Prison Superintendent, Mr. Gerald Folkes serves as a full-time assistant to the Institutional Chaplain, his primary responsibility being the Network. Since October 1st, much progress has been made. Mr. Folkes participated in the weekly orientation of men entering Trenton State Prison. Each prisoner returning to the community is interviewed. As needs were identified, Community Resources were contacted. As a result of the Network, many prisoners who did not have community support now have support systems. Over the past nine months, approximately 220 men were interviewed as they were leaving the prison to return to their communities. The Network still maintains contact with approximately 85 men who are now in the community. Being able to contact the Chaplain's office has provided them with a place to turn during moments of desperation. In addition to helping the releasees, many families have been helped.

Mr. Folkes is also very active in the daily operations of the Chaplaincy. He, as a minister of music, has developed a male chorus of 10 voices. He also led a weekly Protestant Fellowship of 6 to 10 men. Having Mr. Folkes on the Chaplaincy staff has added much to the Chaplaincy. It is hoped that he may continue. The funding sources are only committed for one year.

It has been a good year for team efforts at State Prison, Trenton. The Chaplaincy has gotten good support from other departments. Through the Director of Professional Services several opportunities were made possible for dialogue and exchange of ideas and programs.

The Chaplain attended six State Chaplain Association Meetings and several seminars which relate to ministerial growth. These meetings are very helpful in helping one evaluate and provide a more fruitful ministry.

In summary, it was a fruitful and successful year. Though not visible, many were helped. The attendance and participation by the prisoners in religious activities has declined in number yet those attending and participating have increased in their faith and commitment. The prison staff, for the most part, have been very cooperative. It is hoped that a better relationship continues to develop.

The goals and objectives of the Chaplaincy for the coming year are:

1. To obtain a Chapel designated exclusively for worship purposes.
2. To secure additional space so that religious teaching and group counseling can be conducted.
3. To acquire administrative and secretarial help to better coordinate the volunteer and community-related programs.
4. Additional Chaplaincy staff to insure adequate pastoral services for administrative segregation units, Vroom Building and Jones Farm.
5. To receive proper office equipment so that the quality of the Chaplain's work is upgraded.
6. To continue to cultivate and further develop the Community Network Project.

CUSTODIAL ACTIVITIES

On July 14, 1979 the recreation schedule for the inmate population was revised on weekends and holidays extending their recreation period a total of 2 hours a day.

On August 6, 1979, Senator Anthony Russo of the 29th District visited the State Prison, Trenton to gather information which may prove helpful to the Senator when considering legislative proposals that would improve the quality of New Jersey's penal system. The tour was conducted by Chief DePaolis and Sergeant Nunn.

A

As part of our ongoing training programs for the inmates, the following have completed training in the areas indicated:

SCOTT AIR PAK

| | |
|----------------|-----------------|
| Dangell #59449 | Harris #56853 |
| Ford #56070 | Jennette #54548 |
| Green #59442 | Mosiello #50622 |
| Forvour #59490 | Thomas #61788 |

HOSE AND FIRE STREAM

| |
|--------------------|
| Satterfield #55269 |
| Smith #48928 |

On October 3, 1979 a test was conducted with the emergency generators. During the test, the generators failed to function properly and the power was lost completely for several hours. No problems were incurred during the power failure.

On November 15, 1979 a call was received from the Commissioner's Office for assistance at Annandale as a result of grievances submitted by the inmate college students. A total of eighteen Correction Officers, one Sergeant and an Internal Affairs Investigator (observer) were sent from Trenton Prison. A representative from the Commissioner's Office met with the inmates to air their grievances in a peaceful manner. Upon termination of the meeting, the officers were returned to Trenton without further incident.

On November 15, 1979 inmates from Trenton Prison participated in an Inter-Institutional Boxing Match held at Rahway State Prison.

On Monday, November 26, 1979 the machinery in the knit shop and machine shop was discovered to be completely rusted to the point where replacement or repair is impossible. The cause of the damage was due to the roofs being stripped on or before November 21 and being left exposed until November 26.

On November 27, 1979 as the State Use Buildings were being raised, one of the rear walls of the building fell on the Internal Affairs trailer causing extensive damage to the trailer and contents. Damage to the contents of the trailer was estimated at \$4,732.00.

On November 30, 1979 Deputy Commissioner Nallin and John Forker were given a tour of the institution by Mr. Joyce, Lt. Dow and Investigator Wise. They were also able to get a first hand assessment of the trailer and shop damage.

During the month of December, the inmate population was permitted to have an additional food package. The holiday food package could not exceed 25 pounds.

During the month of December, Raymond C. Auen and John Swal were appointed Correction Captains at Trenton State Prison. Lt. Auen came to Trenton from Rahway (A.D.T.C.) and Lt. Swal from Clinton.

Officer Robert Tumillo of the Vroom Readjustment Unit was commended for his noteworthy performance to duty on January 1, 1980. As he was inspecting food packages left by visitors, Officer Tumillo discovered 2 hand-rolled cigarettes concealed within a partially opened box of Ritz Crackers. The box of crackers was part of a food package left by Jerome Harvey's, #61456 visitor.

Officer John Bagley was commended for his noteworthy performance to duty on January 13, 1980. At approximately 3:30 p.m. Officer Bagley was assigned to conduct a routine search of the toilet area in the contact visit hall at the completion of a visit. During the search, Officer Bagley discovered a large quantity of marijuana (approximately 1½" in diameter) concealed in the overhead light fixture.

Officers Dominic Conte and Vernice Hearn were commended for their outstanding performance to duty on January 26, 1980. At approximately 8:00 a.m. while Officer Hearn was working the Receiving Gate, he observed an individual, who he believed was banned from the institution. He then alerted Officer Conte who was working the Receiving Gate of this information. Officer Conte was in the process of stopping the individual when he observed him attempt to conceal something in a hat. Further investigation revealed 4 small manila packets containing a green vegetation, which, after preliminary tests, revealed the presence of marijuana. The visitor was detained and subsequently taken into custody by Trenton Police. A further search of his person by Trenton Police turned up more of the same substance.

On February 5, 1980, a fire drill was held at Jones Farm. The entire barracks was evacuated in an orderly fashion and without incident in 3 minutes, 6 seconds. A piece of apparatus from West Trenton Fire Company was present during the entire drill.

On Thursday, February 14, 1980 the Department of Corrections held its annual Merit Awards Luncheon at the Italian American Sportsman Club. Officer Walter Staton was the recipient of the award from Trenton Prison.

On February 19, 1980 Trenton Prison inmates participated in their first Inter-Institutional N.J.C.R.A. Basketball Tournament which was held in Avenall Diagnostic and Treatment Center, Rahway, New Jersey. The final score was Trenton 98 and Avenal 83.

On February 21, 1980 inmates from Trenton Prison participated in an Inter-Institutional N.J.C.R.A. Boxing Tournament held at Leesburg State Prison.

With the Easter Holiday approaching, the inmate population was granted permission to receive an additional food package, not to exceed 25 pounds, during the period beginning March 8, and ending April 6, 1980. The holiday food package is in addition to the monthly allotted food package.

An Inter-Institutional N.J.C.R.A. Basketball game was held at Avenal on Monday, March 3, 1980 with minimum inmates from Jones Farm participating.

On March 13 and March 27, 1980 an Inter-Institutional Boxing Match was held at Youth Correctional Institution, Bordentown.

On April 1, 1980 eleven full minimum inmates from Jones Farm participated in an N.J.C.R.A. Inter-Institutional Basketball game at Y.C.I., Bordentown.

On April 3, 1980 ten inmates from Trenton Prison participated in an Inter-Institutional Basketball game held at Y.R.C.C., Yardville.

On April 22, 1980 twelve inmates from Trenton Prison participated in an Inter-Institutional Basketball game held at Leesburg State Prison.

On April 26, 1980 Lt. Joe Rhym assumed the duties of the Lieutenant-in-charge of the Vroom Readjustment Unit. Lt. Rhym was the Unit B Center Keeper at the Trenton Prison Complex.

The following promotions were made during the month of May:

Sergeant Fred Clark to Correction Lieutenant on May 3rd and assigned to Unit B; and

Officer Dominic Pappaterra to Correction Sergeant on May 31st and reassigned to Unit A.

On May 27, 1980 an expanded Contact Visit program was set up at Trenton Prison. The evening Contact Visit period was established as a supplement to the existing weekend Contact Visit Program. The visit program which will last through the summer months is being held in 6 Wing yard during the hours of 7:15 p.m. to 8:15 p.m., Monday through Friday, excluding holidays. A maximum of 10 inmates and visitors may be accommodated during each visit period.

Sergeant Powell E. Johnson received a letter of commendation for his conscientiousness recently in consistently finding contraband during his tours of duty. His most recent finds have been 3 shanks in 4 Left and plastic bag containing 203 assorted pills in 6 Left Wing.

Effective June 30, 1980 the inmates' Recreation Program was expanded to include a Night Yard schedule. The inmates may now take advantage of using the recreation yard from 4:00 p.m. until 7:45 p.m., Monday through Friday, and 4:45 p.m. to 7:45 p.m. on Saturdays, Sundays and holidays. This schedule is for the duration of the summer months.

UNTOWARD INCIDENTS

On July 13, 1979 at approximately 9:00 a.m. inmate Bimbow, #55261, walked into the Grille Gate as it was opened to let an officer pass into the Front House. The inmate was immediately recognized by Officer Mel Rudrow to be a maximum security inmate in an unauthorized area. Inmate Bimbow was then returned inside the institution to be placed in 7-Left pre-hearing detention and charged with attempted escape.

On August 20, 1979 at approximately 4:10 p.m. inmate Hakeem, #46014, Alston, #63060, Wheeler, #53612, Hornsby, #61186, and Hicks, #62936 were coming through the Center Rotunda area on their way to the recreation yard. Inmate Hakeem was stopped at the yard gate by an officer as he was attempting to take a book to the yard which was against institutional rules and regulations. Inmate Hakeem became loud and belligerent with the other inmates forming a protective shield around Hakeem. The group then proceeded towards the Center Keeper, Lieutenant Rhym. At that point it became clearly evident that a group demonstration was in progress. The group was ordered on several occasions by the Star Sergeant and officers in the area to disperse, which they refused to do. Lieutenant Rhym told inmate Hakeem to have his group disperse, which they finally did, but only after being told by inmate Hakeem did they do so. Had the officers and supervisors involved not acted with restraint and in a professional manner, there would have been a physical confrontation between the inmates and the officers.

On September 4, 1979 Officer Walter Staton was assigned to transport inmate Blacknell, #62127, back to Jones Farm from Trenton State Prison due to a death in his family. Upon entering the vehicle #471 by the right front door, inmate Blacknell reached down between the right front door and the right front seat and picked up a fully loaded .38 caliber Colt revolver. Inmate Blacknell then handed the loaded revolver to Officer Staton. Officer Staton then turned the revolver over to the Chief Deputy who assigned Captain Dill to make a full investigation of the incident. The inmate was commended for his actions.

On September 7, 1979 the second shift officers discovered that the cold drink in the container located in the ODR had been adulterated. Further investigation revealed that corn oil had been added to the cold drink. Since none of the inmates would admit to who put the corn oil in the container, all inmates working in the ODR were laid in pending reclassification.

On September 10, 1979 inmate Kenneth Robinson, #59859 escaped from the Warehouse Detail. The inmate was assigned to count fish and game booklets by the Warehouse Supervisor. A thorough search of the area was made with negative results. Stakeouts at various locations also proved fruitless. The inmate still remains at large.

On October 2, 1979 at approximately 8:45 p.m. a fire of unknown origin broke out in housing unit 6-Right, cell #163 assigned to inmate Hamid, #57943 who was in the shower at the time of the fire. Although the fire was quickly extinguished, inmate Hamid's radio, television and fan were destroyed by the heat from the fire. The cause of the fire was believed to be the wiring on inmate Hamid's radio and television, which had been spliced together to form one common plug.

On October 26, 1979 at approximately 7:30 p.m. while searching cell #90 in 4-Left, Sergeant Cheripko discovered 16 handrolled cigarettes containing a green vegetation and three packets also containing a green vegetation concealed behind a loose board in a cabinet in the cell. Preliminary tests conducted on the green vegetation revealed the presence of marijuana. Sergeant Cheripko received a letter of commendation for his attentiveness to duty.

On October 23, 1979 while searching cell #80 in 4-Left, Officer Jose Cruz discovered a syringe, a needle, three packets of green vegetation and a twenty dollar bill concealed inside the cap to a thermos bottle. Preliminary tests conducted on the green vegetation revealed the presence of marijuana. Officer Cruz received a letter of commendation for his attentiveness to duty.

On October 24, 1979 inmate Housely, #82177 (YRCC Inmate) attempted to commit suicide by hanging in the bathroom of room 366 at St. Francis Hospital. The following personnel were commended for their quick response and professionalism which saved the inmates's life:

Officer Leonard Johnson
Officer William Nemeth
Officer Russell Wagner
Sergeant Henry Jackson
Inmate Bedford King, #45281, Bordentown (for alerting custody)

On October 28, 1979 at approximately 1:15 p.m. while searching the personal property of inmate Bruce King, #48553 who was transferred to Trenton Prison

from Rahway Prison, Officer Craig Moon discovered a homemade weapon concealed inside a pretzel box. The weapon consisted of a piece of metal 10½ inches long, 1 inch in width, with one end taped to form a handle and the other end sharpened to a point. Officer Moon received a letter of commendation for his attentiveness to duty.

On November 19, 1979 inmate Darnell, #59444, VRU Lock-up, was found to be in possession of a book of matches. Sergeant P. Johnson ordered the inmate out of his cell to conduct a thorough cell search but the inmate refused. The inmate was maced, restrained and physically removed from his cell. No injuries were sustained by any personnel involved.

On November 24, 1979 at approximately 3:05 p.m. inmate Miller, #58406 and his visitor were observed to be under the influence of an unknown substance in the contact visit hall. Both individuals appeared very disoriented and the visitor was unable to walk on her own accord. The visit was terminated by Sergeant Bowlby, the Contact Visit Supervisor. The visitor had to be physically supported by Officer Brenda Baker when she was being escorted from the Visit Hall. The inmate was taken to the prison hospital, given a urine test and examined.

On November 29, 1979 at approximately 7:05 a.m. a fire was discovered in the kitchen of the messhall. The cause of the fire was a pan of grease that had been placed in the oven. The fire was immediately extinguished without any damage to the oven. However, mess was delayed due to the heavy smoke condition which prevailed.

A major shakedown of the institution was conducted on December 5 and 6 as a precautionary measure with the forthcoming holiday season. All searches were conducted in an orderly fashion during normal working hours. Various items of contraband were confiscated throughout the institution.

On December 15, 1979 at approximately 7:15 a.m. a fire was discovered in the cell of inmate Thomas, #63464, 3 tier, 7-Right. Inmate Thomas had been very noisy the night before and had prevented other inmates from sleeping. The fire, which was confined to the mattress, was believed to be retribution by another inmate for Thomas' behavior. Inmate Thomas was transferred to 1-Left observation until he was seen by the psychiatrist.

On December 15, 1979 at approximately 8:00 a contact visitor for inmate Cox, #59682 was found to be in possession of a plastic bag containing marijuana seeds and residue during the inprocessing of visitors. Internal Affairs Investigator Butler was contacted and the visitor was transported to Trenton Police Department.

On December 24, 1979 at approximately 5:00 a.m. a fight was reported to be in progress between 2 inmates in "A" Dormitory at Jones Farm. The Roving Patrol

was immediately dispatched and arrived within minutes. Upon their arrival, the fighting had stopped. However, one inmate was badly bleeding from the forehead. The inmates (Sheared, #62705 and Pierce, #62295) were restrained and returned to the prison where they were examined and treated by the duty nurse and placed in 7-Left pre-hearing detention.

On December 24, 1979 at approximately 5:50 p.m. inmate Rogers, #60871 was found lying on the floor of his cell in 7-Left lock-up. At the time the inmate was found, he was unable to catch his breath. Responding officers were able to dislodge what the inmate was choking on. The inmate was then taken to the prison hospital to be examined.

On December 25, 1979 at approximately 3:20 a.m. as Officer J. Kaufman was making his rounds in 2-Left, he observed smoke coming from inmate Williams', #62184, cell. Officer Kaufman immediately woke the inmate who extinguished the fire which was caused by a stinger the inmate had left plugged in to heat coffee. There was no damage to the cell and no injuries were sustained by inmate Williams.

On January 1, 1980 a visitor of Jerome Howard, #61456, attempted to introduce contraband (2 marijuana cigarettes) into the Vroom Readjustment Unit in a box of Ritz Crackers. As a result of Officer Tumillo's alertness, the contraband was discovered and the visitor was arrested by Ewing Township Police.

On January 3, 1980 at approximately 3:00 p.m. inmate Albert Tutt, #61586, Vroom Readjustment Unit, set his mattress and sheet on fire. The fire was quickly extinguished with only minor damage to his mattress. Inmate Tutt was placed in observation until seen by the psychiatrist.

On January 4, 1980 at approximately 4:30 p.m. Sergeant Hirschfield was alerted to the fact that there was a fire in cell #15, 3 tier of 7-Right. The fire, which was confined to a box of trash, was immediately extinguished. Inmate Harper, #58370 who occupied the cell, claimed he heard "voices telling him he was bad and to start the fire". Inmate Harper was then transferred to 1-Left observation until seen by the psychiatrist.

On January 9, 1980 at approximately 5:00 p.m. inmate Albert Tutt, #61586, Vroom Readjustment Unit observation, tied a bed sheet around his neck and was threatening to hang himself. Upon the arrival of several officers on the tier, inmate Tutt removed the sheet from around his neck. He was once again transferred to observation.

On January 14, 1980 at approximately 2:00 p.m. inmate Tutt, #61586 threw his food on Officer Howarth. He then proceeded to throw urine and feces on the tier where he was housed.

On January 14, 1980 inmate Tutt, #61586 was observed manufacturing a shank from a small piece of metal in his cell at the Vroom Readjustment Unit. The piece of metal was retrieved from the inmate. A complete search of his cell failed to turn up further contraband. No force was needed or used during this time.

On January 15, 1980 at approximately 11:05 a.m. inmate Albert Tutt, #61586 threw water on Sergeant H. Bowlby as he was interviewing the inmate on prior disciplinary charges. No other action than disciplinary charges was taken on the inmate.

On January 17, 1980 inmate Santiago, #61256 refused to go to court after being summoned by Camden Court. Lieutenant Julian, the Unit "A" Center Keeper at the time, contacted Camden County Judge who ordered the inmate brought to court regardless of how much force was needed. The inmate had to be forcibly dressed, and carried out since he refused to walk. Once he was placed in the vehicle, no further resistance was offered and the remainder of the trip went without further incident.

On January 20, 1980 inmate Conklin, #56137 attempted to stab inmate Belcher, #62592 in the eye with a pencil. Inmate Belcher, who was let out of his cell for a shower, was proceeding to the shower when Conklin called him to his cell door. Conklin requested that Belcher sharpen his pencil. Belcher agreed and as he went to get the pencil from Conklin, Conklin made a stabbing motion toward Belcher's eyes, which missed but produced a gash approximately one inch long under Belcher's right eye. Inmate Conklin claimed Belcher had "snitched" on him. Inmate Belcher signed himself into Protective Custody.

On January 22, 1980 inmate Bunting, #56528 was involved in an altercation with inmate White, #58434. Inmate Bunting assaulted inmate White with a broken mop handle and a fight ensued. Both inmates were checked by the Medical Department and inmate Bunting was taken to St. Francis Hospital for stitches.

On January 23, 1980 thirty officers and five supervisors were held over from Unit "A" to conduct a thorough search of Wing 1-Right for drugs and weapons. The entire operation was conducted in a professional manner without incident. However, no major contraband was found.

On January 24, 1980 at approximately 11:08 a.m. inmate Alexander Stewart, #56365 escaped while being escorted to Mercer County Court by 2 Forensic Unit personnel of the Trenton Psychiatric Hospital. The escape was observed by Officer Norzon of the Vroom Readjustment Unit as he was enroute to work. Officer Norzon notified the prison and upon checking with the Deputy Commissioner for clearance, an escape plan was put into effect. A total of 10 personnel, including Internal Affairs, was dispatched from the prison.

On January 24, 1980 at approximately 1:55 p.m. 18 personnel were dispatched to the Kingsbury Towers after receiving a tip of inmate Stewart's possible presence there. The search proved negative, however, a stakeout remained in the area and key points throughout the night.

On January 25, 1980 inmate Brooks, #60647 had to be moved to cage #5 on the second floor of the hospital. Upon arrival of the escort officers, inmate Brooks attempted to assault them with his spoon. The spoon was finally retrieved from Brooks. He was then handcuffed and physically carried to the second floor. No injuries were sustained by anyone during the incident.

On January 26, 1980 a Contact Visitor, was observed by Officers Conte and Hearn attempting to conceal something in a hat given to him. Further investigation revealed 4 small manila packets containing a green vegetation, which after preliminary tests, revealed the presence of marijuana. The visitor was taken into custody by Trenton Police. A further search of his person by Trenton Police turned up more of the same substance.

On February 4, 1980 the Laundry was closed as a result of 2 shanks and narcotics paraphernalia (needles, etc.) being found there. It was reopened several hours later after a complete search of the area proved negative.

On February 9, 1980 at approximately 1:35 p.m. Officer Benning discovered a small brown bag containing a green vegetation in the first booth of the Contact Visit area concealed behind the left plumbing cover. The inmates in the booth at the time were Rahim, #58566 and Daniels, #62245. Preliminary reports conducted on the green vegetation indicated the presence of marijuana.

On February 11, 1980 at approximately 12:20 p.m. inmate Bynum, #56535 assaulted Officer D'Amico in the Center Rotunda area. Inmate Bynum was observed passing a paper bag to an unknown inmate. When Officer D'Amico confronted them, the unknown inmate passed the bag back to Bynum. A scuffle ensued and as Officers Witcher and Nowicki attempted to assist, they were grabbed by inmates Brantly, #57993 and Barlow, #54489. Disciplinary charges were written on the inmates for assaulting staff persons.

On February 12, 1980 at approximately 7:20 a.m. inmate Richardson, #58329 assaulted Officer Almodovar in the Messhall by striking the officer in the face several times and knocking him to the floor. The alleged assault was the result of the inmate being refused two containers of milk in the serving line. The inmate was taken to pre-hearing detention lock-up.

On February 15, 1980 at approximately 5:50 p.m. a fight broke out in the Messhall between inmate Williams, #61040 and Reddick, #58648. During the scuffle several loaves of bread and one tray were thrown at responding officers. Captain J. Swal was struck with the tray, however no injuries were sustained by anyone.

On February 22, 1980 at approximately 8:58 p.m. a fire was discovered in cell 16/7 of 7-Wing. Inmate Green, #59790 who occupied the cell, was sitting on the edge of his bed watching his blanket and sheets burn. The fire was quickly extinguished by responding personnel. The inmate was then transferred to 7-Left pre-hearing detention.

On February 27, 1980 at approximately 11:15 a.m. an attempt was made to place inmate Albert Tutt, #61586 in segregation at the Vroom Readjustment Unit as a result of a disciplinary sanction. Inmate Tutt then became disruptive on the segregation tier. Inmate Tutt had further affixed a bedsheet around his neck and secured the other end to a light fixture. The sheet was removed from inmate Tutt's neck. Inmate Tutt continued to threaten suicide. Tutt was then placed in an observation cell without his clothing and bedding. Once the cell door was closed, Tutt began banging on the light fixture in an attempt to break it. It was then necessary to place restraints on the inmate. The restraints were removed from the inmate approximately ten minutes later. Tutt then resumed his attempt to shatter the light fixture. He was then transferred to the psychologist who arrived at approximately 2:30 p.m. After talking with inmate Tutt, the psychologist concluded that Tutt was being manipulative in an attempt to circumvent being placed in disciplinary segregation. The inmate was placed on close watch and remained in the observation cell.

On February 28, 1980 at approximately 9:30 p.m. inmate Edwards, #58272, 6-Right was observed by Sergeant A. Black to be acting in a bizarre manner. After talking with the inmate, it was decided that he should be moved to 1-Left observation. The inmate became upset and refused to be moved. Attempts were made by Lieutenant Williams to talk the inmate into going peacefully. Since the attempts were fruitless, it then became necessary to forcibly remove the inmate from his cell. No injuries were sustained during the incident.

On March 2, 1980 at approximately 1:50 p.m. Sergeant Bowlby and Officer Bagley observed a pink balloon protruding from inmate George's, #61352 rectum during a strip search in the Contact Visit Hall. When the inmate was instructed to remove the balloon, he inserted it further into his anal cavity. The Medical Department was notified and the inmate was provided with a fleet enema, which he used. The balloon was never found.

On March 3, 1980 at approximately 7:20 p.m. inmate Wiley, #85390 (Bordentown) became very unruly and causing a disturbance at the St. Francis Hospital Prison Unit. The inmate refused to clam down and began threatening the officers in the Unit. It then became necessary to handcuff and shackle the inmate to his bed, which required minimal force. No injuries were sustained by staff or the inmate.

On March 5, 1980 Officer Lisiewski observed a disturbance in progress in "A" Barracks at Jones Farm. Proceeding to the scene he discovered inmate Montalbano,

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#63722 lying on the floor with his face bleeding. The prison was notified and the following inmates who were in the immediate area were returned to the prison for pre-hearing detention: Costa, #57505; Merole, #62753, whose arm was bleeding; Masco, #63661; Stefanelli, #62274, who was leaving the area in a hurry; and Maneri, #63798. A search of both barrack areas was conducted with no major contraband found. An investigation was conducted by Internal Affairs.

On March 8, 1980 at approximately 11:45 a.m. inmate Righardson, #58329 was observed to have a piece of plastic protruding from his rectum in the Contact Visit Hall. When ordered to remove same by Sergeant Bowlby, he refused. The inmate was escorted to the Medical Department to be examined and again refused. Richardson was then escorted to 7-Left lock-up.

On March 16, 1980 at approximately 4:30 p.m. inmates Weston, #63445, Little, #82230 (Bordentown) and Telfair, #84720 (Bordentown) began causing a disturbance at the St. Francis Hospital Prison Unit. The inmates were standing in front of the door to Room #366 and when ordered to move, they refused. Subsequently, Sergeant Shaw and Officers Wagner and DeSalvo proceeded to enter the room with handcuffs, leg irons and batons. Inmate Little was handcuffed and shackled to his bed with no resistance. Inmate Telfair chose to become argumentative and attempted to assault Sergeant Shaw. The inmate was subdued and cuffed to his bed. Inmate Weston went to his bed as ordered. However, after the food trays arrived, Little and Telfair ate the portions of food they wanted then threw the remainder around the room on the walls and floor.

On March 26, 1980 at approximately 7:00 a.m. a fire was discovered in cell #36 of 6-Left, belonging to inmate Rodriguez, #62927. The fire, which was in the inmate's garbage can, was immediately extinguished by Officer Page, the wing officer.

On April 7, 1980 at approximately 12:05 p.m. inmates Brandt, #59730 and Tate, #44612 were observed fighting in the Readjustment Unit recreation yard. The unit Sergeant on duty, C. Smith, ordered the inmates to desist, which they failed to do. The order was repeated numerous times, but to no avail. Inmate Tate finally responded to the order and was escorted to the lock-up unit. However, inmate Brandt still refused to come in from the recreation yard. It became necessary to forcibly remove the inmate from the yard and place him in the lock-up unit. No injuries were sustained during the incident.

On April 7, 1980 at approximately 6:35 a.m. inmate Lawrence Onion, #60064 was found hanging in his cell by a bedsheet. The inmate was discovered by Officer C. Jones while making his morning count. Attempts to revive inmate Onion by the medical staff personnel were in vain. Inmate Onion was pronounced dead by Dr. C. Bell, staff physician, at 8:09 a.m.

On April 9, 1980 at approximately 3:05 p.m. at the Vroom Readjustment Unit, inmate Brandt, #59730 was being returned to his cell from a disciplinary hearing. Upon entering his cell Officer Barber observed a plastic mattress cover laying on the cell floor. Inmate Brandt was requested to hand it to the officer, which he refused. Since the light fixture in the cell was broken, Officer Barber shone his flashlight on inmate Brandt to get a better view of him. Brandt then spit on Officer Barber. As Brandt attempted to take the flashlight from Officer Barber he struck him on the left side of the officer's face. In an attempt to protect officer Barber from further assault, Officer G. Howarth struck Brandt with his baton once causing the inmate to fall backwards. No further force was necessary. Brandt was transported to the prison hospital, examined and returned to the Vroom Building.

On April 10, 1980 rumors were being received by supervisors and administration that a reported hunger strike by the inmate population was supposed to take effect on April 11, 1980. According to a circular that was distributed amongst the inmate population, the strike was allegedly the result of inmate Onion committing suicide by hanging on April 7, 1980 as a result of poor medical attention and food being received cold in the hospital.

On April 11, 1980 at approximately 11:35 p.m. Officer Burton observed inmate Harper, #53870 was standing with a light bulb from his cell fixture in his hand. Approximately 10 minutes later he became loud and disruptive stating he tried to drown himself, and would now electrocute himself if he was not placed in observation. The matter was investigated by Internal Affairs.

On April 12, 1980 at approximately 2:20 a.m. a fire was discovered in the bakery ovens of the Cookhouse. It was necessary for the Trenton Fire Department to be notified. This was also investigated by Internal Affairs Unit.

On April 16, 1980 at approximately 10:10 a.m. inmate Green, #62534 appeared before the Prison Classification Committee. He was given an assignment to the Tailor Shop by the Committee. Green refused the assignment stating he wanted to return to Rahway. It was explained to him why he could not return to Rahway, however, he refused to accept the explanation. Green then became loud and disruptive refusing to leave the room. It then became necessary to physically remove him from the room while he continued to struggle. He was subsequently placed in 7-Left. Due to his continued hostility, it was necessary to segregate him.

On April 20, 1980 at approximately 5:20 p.m. as Officer Blaszyk was feeding the inmates on 10 tier of wing 7-Up, inmate Cox, #62116 threw a bucket of hot coffee on the officer as he approached his cell. The coffee struck Officer Blaszyk in the face causing burns. The assault, which was unprovoked, was investigated by the Internal Affairs Unit.

On April 21, 1980 at approximately 9:00 a.m. while working in the institutional laundry, inmate Rahim, #58566 was assaulted by inmate Danzey, #63790. Danzey assaulted Rahim by stabbing him in the right rear shoulder with an unknown type of weapon.

On April 23, 1980 at approximately 2:05 p.m. Mr. A. Turner, Director of Education, was assaulted by inmate Jerome Wakefield, #57673. At approximately 2:05 p.m. inmate Wakefield entered the office of Mr. Turner, located in the Donald Bourne School. Upon entering the school, Wakefield became very loud and abusive to Mr. Turner. Wakefield requested to make a legal phone call for his family. Mr. Turner informed the subject that it would not be proper. At this time Wakefield struck Mr. Turner in the face with a closed fist.

On May 9, 1980 at approximately 6:40 p.m. smoke was observed coming from cell 107, 6-Right, belonging to inmate Maldonado, #60076. The fire was immediately extinguished by the wing officer, Officer Dunn. The mattress, blanket and sheets were damaged by the fire. Inmate Maldonado was at mess when the fire was reported and further claimed that he did not smoke. The matter was turned over to Internal Affairs for further investigation since it has been labeled suspicious.

On May 13, 1980 at approximately 4:00 p.m. thirteen (13) inmates were received from Rahway State Prison as a result of an alleged work stoppage at Rahway. Each inmate was recorded on video tape upon being moved into the institution. The movement was conducted without incident.

On May 14, 1980 at approximately 3:50 p.m. six (6) inmates were received from Rahway State Prison as the result of an alleged work stoppage. One inmate, Young, #63531, was received with bruises on his body and required treatment by the medical department. This matter was investigated by Chief Daniel Kemp, Department of Corrections' Internal Affairs Unit.

Upon orders from the Commissioner's Office a Trenton Prison bus, one back-up car, eight officers, one Sergeant and one Lieutenant were directed to report to Rahway State Prison on May 15, 1980 at 8:30 a.m. Appropriate protective equipment was also to accompany the detail. The detail returned to Trenton Prison with 7 inmates who allegedly refused to return to work.

On May 21, 1980 at approximately 4:00 p.m. Officers D. Norzon and J. Brown were assaulted by inmate Lonnie Boyd, #61131. Inmate Boyd assaulted the two officers by striking them in the head and arms with a metal chair and a fire extinguisher. Both officers received medical treatment at St. Francis Hospital and released. Boyd was placed in prehearing detention awaiting a disciplinary hearing. The matter was further investigated by Internal Affairs.

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July 1979 to June 1980
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On May 27, 1980 approximately five (5) inmates were returned to Trenton Main from Jones Farm. On the above date at approximately 7:30 a.m. the below-listed inmates refused to go to work in the Dairy located at Jones Farm:

| | |
|-----------|--------|
| Smith | #63782 |
| Jackson | #64018 |
| Bolden | #64166 |
| Hernandez | #64017 |
| Finelli | #64150 |

The above inmates received disciplinary charges and were returned to Trenton to await hearings. The matter was investigated by Internal Affairs.

On May 31, 1980 at 7:30 p.m. Sgt. V. Augustoni, Unit B Center Keeper, received a call from Officer Lebron, E tier Officer, that inmate William Nelson, #46555 had thrown a bucket of water at inmate J. LeGrier, #58267 as LeGrier was passing his cell. Sgt. Augustoni responded to the call along with officer F. Sanders and J. Sliep. Sgt. Augustoni and Officer Lebron approached Nelson's cell and informed Nelson he was being placed in prehearing detention. After being told this, Nelson picked up his T.V. set and began throwing it at the bars. He continued to throw the T.V. until it exploded. He then began throwing canned food out at the Sregeant and Officer Lebron. Sgt. Augustoni called for a can of mace which was brought to the floor by Officer Hutchinson. Officers Sanders and Schliep entered the tier. Sgt. Augustoni used the mace to subdue Nelson. Nelson was then escorted to the detention tier by Sgt. Augustoni and the above mentioned officers. Upon reaching the tier, Nelson was given a shower and checked by the Medical Department Technician, Mr. Greenfield. With the exception of a small cut on Nelson's hand, no medical attention was required by staff or inmate.

On June 5, 1980 at approximately 11:00 a.m. inmate Santon Ortero, #63617 was discovered missing during a census count at Jones Farm. The Ewing Township Police were notified and a general alarm was broadcast over the State Police network.

On June 15, 1980 at approximately 7:15 a.m. inmate Carlos Flores, #63839 was discovered to be missing during a census count at Jones Farm. The Ewing Township Police were notified and a general alarm was broadcast over the State Police network. At approximately 1:30 p.m. on June 18, 1980, Internal Affairs received a call from the Essex County Sheriff's Department that inmate Flores had surrendered himself to their department. The inmate was subsequently returned to Trenton Prison.

On June 23, 1980 at approximately 2:45 p.m. inmate Thomas Weatherly, #60666 was assaulted by inmate Raymond Taylor, #58713 in the Recreation Yard. Upon being

examined by the Medical Department, inmate Weatherly was transported to St. Francis Hospital where he was admitted to the Prison Unit for multiple injuries consisting of a broken nose, jaw and leg, along with numerous contusions. An investigation by Internal Affairs revealed that Weatherly and Taylor were horseplaying in the yard when Taylor lost his composure and began striking Weatherly.

On June 23, 1980 at approximately 5:00 p.m. inmate Auge, #57668, 4-Down, approached the wing officer, Officer H. Minor, and reported that his cell partner, Testa, #56796, was laying in his bed bleeding. Testa was immediately taken to the prison hospital where he was examined and rushed to St. Francis where he was treated for approximately 21 multiple stab wounds on his body. As a result of information received, the Laundry was searched and 2 homemade weapons were found. The weapons were forwarded to the State Police Labs for analysis. The matter was also investigated by the Internal Affairs Unit.

On June 25, 1980 inmate Collins Thompson, #64384 failed to check in for work with the other inmates at 12:15 p.m. at Jones Farm. The immediate area and adjoining grounds were checked with negative results. An escape alert was put into effect with Ewing Township Police. At approximately 3:00 p.m. Mr. Rutkowski, farmer, called the barracks stating the inmate was in his office. Mr. Rutkowski was instructed to detain the inmate in his office. The prison was notified and Thompson was subsequently returned to Trenton Prison pending disciplinary action.

On June 26, 1980 at approximately 12:40 p.m. inmate Theodore Spicer, #63071 was assaulted by inmate Dawud Abdul Wasi, #60134. Inmate Spicer was leaving housing unit 6-Left proceeding to the Mess hall when Wasi approached Spicer in the 6-Wing corridor and alleged that Spicer called him a nigger. An argument ensued and Wasi stabbed Spicer 3 times in the upper torso with an unknown sharpened instrument and then fled the area. Spicer then proceeded to the prison hospital where he was examined and sent to St. Francis Hospital for additional medical attention.

As a result of the serious incidents which occurred on June 23, 1980, 4-Wing was in a total lock status from approximately 12:30 a.m. on June 24, 1980 until 11:45 a.m. on June 25, 1980. During this time the entire 4-Wing population was interrogated and investigated.

The prison was once closed on June 26, 1980 from 12:00 noon until 4:00 p.m. as a result on inmate Spicer being assaulted.

TRAINING REPORT

The following is a recapitulation of the Operations' Unit performance for the fiscal year.

Training:

It is the responsibility of the Operations Unit to coordinate all training for the uniformed staff. During the fiscal year the following training was given:

- | | |
|----------------------------|--|
| 1. Basic Training | 28 correction officers attended the State's basic training course at the C.O.T.A. This training consists of 4 weeks training for each officer. |
| 2. Advanced Training | 10 correction officers attended the State's advanced training course at the C.O.T.A. The training consists of 1 week training for each officer. |
| 3. Hostage Negotiator | 2 Lieutenants attended the State's hostage negotiator course at the C.O.T.A. The course consisted of 48 hours of training for each Lieutenant. |
| 4. N.R.A. Firearms Course | 1 correction officer attended the course at the Morristown, N.J. Police Academy. The course consisted of 16 hours training. The officer is now qualified to function as Range Officer. |
| 5. Drug Enforcement School | 1 Internal Affairs Investigator attended this 7 day course conducted at the State Police Academy. |
| 6. Suicide Prevention | 4 officers attended the course conducted at the C.O.T.A. Each officer received 8 hours training. |
| 7. Stress Awareness | 6 officers attended the course conducted at the C.O.T.A. Each officer received 16 hours training. |
| 8. Supervisory Development | 1 Sergeant attended the course conducted at the C.O.T.A. The Sergeant received 40 hours training. |
| 9. Criminal Investigation | 1 Internal Affairs Investigator attended the course conducted at the State Police Academy. The Investigator received 7 days training. |

- | | |
|------------------------------------|---|
| 10. Arson Investigation | 2 Internal Affairs Investigators attended the course conducted at Trenton State College. Each Investigator received 16 hours of training. |
| 11. C.P.R. First Aid | 2 officers attended the course conducted at the C.O.T.A. Each officer received 16 hours of training. |
| 12. In-Service Psychology Training | 7 officers attended sessions held by the prison psychology staff. Each officer received 8 hours of training. |
| 13. Legal Access Training | 150 officers attended the course conducted at the Prison by Lt. D. Dow. Each officer received 10 hours training. |

Administration of Contractual Agreements with Uniformed Staff:

The Operations Sergeants must work very closely with the P.B.A. (Correction Officers' Union). This is primarily done in the following areas:

- | | |
|-----------------|---|
| 1. Job Posting | During the fiscal year 265 assignments were posted and awarded. This is a very time consuming duty which involves a great deal of paperwork. Officers days off, shifts and job classification may change. A record must be kept in officers' folders of any necessary change. |
| 2. Disciplinary | Operations Sergeants process all disciplinary actions taken against officers. They are directly responsible to monitor sick time and tardiness. |
| 3. Overtime | The Unit must keep a daily record of all officers hired for overtime and be able to produce records to substantiate if all officers are being given an equal opportunity to work overtime when available. |

Scheduling:

This is the most important aspect of the Unit, which is responsible to schedule 350 officers per day.

1. Work schedule Each day the Unit must fill out a work schedule for three shifts.
2. Vacations The Unit must schedule all weekly and one day vacations.
3. Sick calls The Unit takes all sick calls from uniformed and civilian staff. Record of all calls are kept.
4. Coordinate all Court
 Trips and Medical
 Trips 564 Court Trips and 530 Medical Trips were scheduled. Records are kept of every trip. They include the inmate's name and escorting officers.

Maintain Pay Records:

The Unit maintains pay records for all uniformed staff. Every two weeks a payroll must be submitted to the Business Office. This includes all overtime and exceptions to the payroll. An overtime report must also be submitted to the Superintendent.

Daily Transport Sheet:

The Unit must publish a daily transport sheet to explain all inmate movement in and out of the institution. Fifty copies must be distributed.

Hiring:

The Operations Sergeants must work with the Personnel Manager to process all new uniformed personnel. During the fiscal year a total of 36 new officers were hired. The Operations Sergeants must coordinate and supervise the officers initial 2 week training program.

Distribution of Pay Checks:

The Unit is responsible for distributing all paychecks to the uniformed staff and all other pertinent information that officers must receive.

INTERNAL AFFAIRS

The Office of Internal Affairs is now operating in its fourth year of existence. The Unit has maintained an excellent rapport with State and local Law Enforcement agencies within the Tri-State area.

The Trenton Police, Ewing Township Police and the Mercer County Prosecutor's Office have continued to give their full support and assistance to this unit whenever requested.

Regretfully, it was hoped that greater emphasis could be expended last year in the investigation of inmate and staff property claims. This did not materialize mainly due to the transfer of an experienced investigator who has not been replaced.

The investigators assigned to this unit are continuing to further their investigative abilities by attending several advance courses in Criminal Investigation.

It should be noted that effective May 31, 1980 the investigators assigned to this unit received transfers to the Office of the Commissioner, Internal Affairs, under the supervision of D. Kemp, Chief Investigator.

Accumulated Cases:

| | |
|--|-----|
| Total Cases | 154 |
| Criminal Actions | 17 |
| Protective Custody | 13 |
| Homicide | 0 |
| Suicide | 1 |
| Escapes | 5 |
| Intelligence Gathered | 238 |
| Threatened Assaults | 38 |
| Inmate Claims Completed | 34 |
| Inmate Claims Received | 28 |
| M.C.U. Hearings | 6 |
| I.I.C.C. Hearings | 7 |
| Evidence Received | 246 |
| Evidence Submitted to N.J.S.P. Lab | 40 |
| Field Test on C.D.S. | 96 |
| Inmate or Civilian Interviews | 233 |
| Mercer County Grand Jury | 21 |
| Municipal Court | 16 |
| Inmate Court or Medical Trips | 48 |
| U.S. Federal Court | 4 |
| Miscellaneous Trips (i.e., State Police, Local Police Central Office, Prosecutors Stake Outs, etc.) | 224 |
| Cooperative Assignments with Outside Agencies | 67 |
| Training Classes Instructed | 67 |

A total of 8,000 man hours was vested by the utilization of all Investigators within the unit.

IDENTIFICATION

The following is a breakdown of the number of finger prints and photographs taken during the year:

| | | |
|----------------------|--------------------------------|-----|
| Officer Applicants | (a) Sets of fingerprints | 83 |
| | (b) Prints developed | 238 |
| Employees (Civilian) | (a) Sets of fingerprints | 93 |
| | (b) Prints developed | 229 |
| Volunteers | (a) Sets of fingerprints | 38 |
| | (b) Prints developed | 32 |
| Inmates | (a) Sets of fingerprints | 44 |
| | (b) Negatives | 730 |

| | <u>Negatives</u> | <u>Prints</u> |
|------------------------------------|------------------|---------------|
| Jones Farm (New Trans.) | 144 | 2,160 |
| State Prison, Trenton (Quarantine) | 455 | 4,550 |
| Release Photo | 71 | 355 |
| Name Change | 15 | 150 |
| Assign New Number | 17 | 170 |
| Center Request | 8 | 80 |
| Extra Prints (Escapes) | 0 | 570 |
| Minimum Updates | 20 | 200 |
| Total | <u>730</u> | <u>8,235</u> |

| | |
|--|-------|
| Total Sets of Fingerprints Taken | 258 |
| Total Negatives Processed | 730 |
| Total Prints Developed (Color) | 1,425 |
| Total Prints Developed (blk/wht) | 8,235 |

| | | |
|------------------------------------|----------------------|-----|
| Total number of I.D. cards issued: | State (blue) | 53 |
| | State (officer) | 48 |
| | Temporary | 10 |
| | Inmate | 941 |

| | | |
|---|---------------------|-------|
| Number of persons issued visitors badges: | Blue Badges | 0 |
| | Red Badges | 0 |
| | Yellow Badges | 3,069 |

There were 343 request for SBI Criminal History check information processed.

Inmates processed for release during the year:

| | |
|------------------------------------|------------|
| Date Set | 289 |
| X-Max | 37 |
| Community Release | 22 |
| Released by Court | 16 |
| Interstate Compact Agreement | 2 |
| Deceased | 1 |
| Continue on Parole | 2 |
| Total | <u>369</u> |

Included in the 369 releases there were:

| | |
|---|----|
| Released to Detainer | 36 |
| Assigned New Numbers | 20 |
| Civil Commitment to S.H. | 4 |
| Administrative Transfer to Kings County, N.Y. | 1 |

Expenses for photographic supplies and equipment for the year:

| | |
|--|--------------------------------------|
| Gene Hacker, Inc. Hackensack, N.J. | \$ 809.08 |
| Prior Typewriter Co. Trenton, N.J. | 105.45 |
| Rosenfield Enterprises Philadelphia, PA | 119.80 |
| Laminex, Inc. Matthews, N.C. | 139.29 |
| General Binding Corp. Wayne, N.J. | <u>1,255.50</u> <u>\$2,429.12</u> |

N.J. STATE PRISON TRENTON - IDENTIFICATION BUREAU
 ESCAPES DURING FISCAL YEAR 1979/1980 (July 1, 1979 to June 30, 1980)

| <u>DATE</u> | <u>NAME</u> | <u>NUMBER</u> | <u>INSTITUTION</u> | <u>DISPOSITION</u> |
|-------------|-----------------------|---------------|--------------------------|-----------------------------|
| 07/01/79 | Ferreira, Theodore | 52316 | Ancora | Apprehended 10/04/79 |
| 07/01/79 | Murray, Thomas | 60872 | Ancora | Apprehended 11/06/79 |
| 07/03/79 | Francisco, Luis A. | 62394 | L.P.F. | Apprehended 07/15/79 |
| 07/03/79 | Lewis, Arsell | 60232 | Vol. of America | Apprehended 07/25/79 |
| 07/16/79 | Tillem, Gerald | 55401 | Bates House | Killed N.Y. City 07/19/79 |
| 07/24/79 | Heflin, Raymond | 60939 | RSP Trailer Park | Apprehended 08/03/79 |
| 07/24/79 | Finnigan, John | 61335 | L.P.F. | Apprehended 03/30/80 |
| 07/24/79 | Sisto, Michael | 61794 | L.P.F. | Apprehended 10/30/79 |
| 07/24/79 | Thomas, Lamont | 58685 | Marl. Cmp. | Apprehended 10/09/79 |
| 07/24/79 | Ternaku, Hallil R. | 60670 | L.P.F. | Still at Large |
| 06/25/79 | Drummer, Foster | 51570/58324 | L.P.F. | Apprehended 08/09/79 |
| 12/27/75 | Johnson, Alfred E. | 56402 | L.P.F. | Apprehended 08/23/79 |
| 08/07/79 | Muhammad, Rasul | 54990 | Newark House | Returned 3:15 a.m. Same Day |
| 08/07/79 | Wenna, Donald | 58054 | Newark House | Returned 3:15 a.m. Same Day |
| 08/19/79 | Stump, Joseph Jr. | 61324 | L.P.F. | Apprehended 12/03/79 |
| 08/24/79 | Rowley, Dale | C-652 | A.D.T.C. | Apprehended 09/10/79 |
| 08/24/79 | Vanderpool, Mickey | C-594 | A.D.T.C. | Apprehended 09/10/79 |
| 08/24/79 | Williams, Edger | 60682 | Marl. Cmp. | Apprehended 09/26/79 |
| 09/10/79 | Jurado, Maximo T. | 62864 | Marl. Cmp. | Still at Large |
| 09/10/79 | Robinson, Kenneth M. | 59859 | T.S.P. Min. Detail | Still at Large |
| 09/18/79 | Ortis, Benjamin | 63005 | Ancora | Still at Large |
| 12/23/78 | Shabazz, Abdul Malik | 57011 | Newark House | Apprehended 09/07/79 |
| 10/09/79 | Small, Tommy | 61320 | Ancora | Still at Large |
| 10/15/79 | Tighe, Patrick | 62954 | Marl. Cmp. | Apprehended 04/08/80 |
| 10/25/79 | Dalesandro, Robert E. | 58411 | L.P.F. | Turned himself in 11/12/80 |
| 10/26/79 | Koci, Misir | 61242 | Marl. Cmp. | Apprehended 11/30/79 |
| 10/26/79 | Valiejo, Orlando | 61871 | Vol. of America | Still at Large |
| 11/02/79 | Chesimard, Joanne D. | 9612 | Clinton | Still at Large |
| 11/10/79 | Belcher, Clifton | 62592 | Ancora | Apprehended 11/12/79 |
| 11/25/79 | Sanchez, Fernando | 60577 | Marl. Cmp. | Still at Large |
| 11/30/79 | Walters, Harold | C-373 | A.D.T.C. | Still at Large |
| 09/19/76 | Alfonso, Juan | 55160 | Marl. Cmp. | Apprehended 11/06/79 |
| 03/09/79 | Williams, Robert | 61187 | NARCO | Apprehended 11/14/79 |
| 11/15/79 | Johnson, Arthur | 57283 | Unlaw. Rel. from Custody | Apprehended 12.05/79 |
| 11/15/79 | Brookins, Thomas | 52101 | Unlaw. Rel. from Custody | Still at Large |
| 12/04/79 | Caruso, Ciro M. | 56349 | Marl. Cmp. | Apprehended 12/11/79 |
| 12/22/79 | Snyder, Joseph M. | 62751 | Vol. of America | Still at Large |
| 12/10/79 | Valentine, Emmitt | 60992 | Vol. of America | Still at Large |

| <u>DATE</u> | <u>NAME</u> | <u>NUMBER</u> | <u>INSTITUTION</u> | <u>DISPOSITION</u> |
|-------------|---------------------|---------------|-----------------------|--|
| 06/15/79 | Onion, Lawrence | 60064 | Newark House | Apprehended 12/02/79 |
| 01/01/80 | Hare, Thomas M. | 61647 | Integrety House | Apprehended 04/16/80 |
| 01/22/80 | Molina, Edwin H. | 63288 | L.P.F. | Apprehended 02/17/80 |
| 01/22/80 | Vervoort, Henry | 63126 | L.P.F. | Apprehended 01/24/80 |
| 06/25/79 | Humbert, Alvin | 62409 | S.P.L. | Apprehended 01/23/80 |
| 12/04/78 | Rosario, Julian | 60980 | L.P.F. | Apprehended 09/14/79 Ret. YRCC 1/22/80 |
| 08/30/76 | Watkins, Michael L. | 50348 | Rahway Cmp. | Apprehended 08/30/76 San Francisco, CA Returned YRCC 1/22/80 |
| 02/03/80 | Katdo, Charles | 62208 | Volunteers of America | Turned himself in 02/03/80 |
| 02/14/80 | Carbone, Ronald T. | 63051 | Marl. Cmp. | Apprehended 03/13/80 |
| 06/03/74 | Boticello, David | 48434 | Jones Farm | Apprehended in various states and rel. Trans. to Mercer Co. under interstate agreement 1/25/80, Ret. to State Prison, Trenton 2/1/80 |
| 03/14/80 | Alloway, Donald | 51768 | Illegal Release, RSP | Still at Large |
| 04/06/79 | Wilson, Thomas | 61869 | Ancora | Apprehended Las Vegas and rel. from custody. Apprehended Colorado Springs, CO 3/22/80 |
| 04/07/80 | Elam, Henry | 59655 | L.P.F. (Furlough) | Returned late same day |
| 04/08/80 | Singleton, Robert | 59282 | Rahway Cmp. | Still at Large |
| 04/27/80 | Thomas, Selah | 60940 | Marlt. Cmp. | Turned himself in 04/28/80 |
| 04/27/80 | Sevek, Joseph | 60405 | Marl. Cmp. | Still at Large |
| 05/26/79 | Green, Craig | 56748 | Rahway Trailer Park | Apprehended 03/21/79 New Haven, CT Returned YRCC 04/17/80 |
| 05/04/80 | Davis, Robert | 57484 | State Prison, Rahway | Still at Large |
| 06/12/80 | Chesson, Michael | 56751 | Volunteers of America | Returned 06/13/80 |
| 06/05/80 | Otero, Santos | 63617 | Jones Farm | Still at Large |
| 06/15/80 | Flores, Carlos | 58565 | Jones Farm | Turned himself in 06/18/80 |
| 06/21/80 | Goldstein, Bobby | 60926 | Volunteers of America | Still at Large |
| 06/24/80 | Simpkins, Damon | 63523 | Marl. Cmp. | Still at Large |
| 06/27/80 | Fornino, James | 63403 | Ancora | Turned himself in 06/28/80 |

DISCIPLINARY HEARING OFFICER

Below are statistics relevant to all hearings conducted at Trenton State Prison for the fiscal year 1979 to 1980:

Sanctions Imposed:

Lockup:

| | | |
|--------------|--------------|---------------|
| 1 Days - 1 | 5 Days - 271 | 9 Days - 3 |
| 2 Days - 16 | 6 Days - 24 | 10 Days - 111 |
| 3 Days - 188 | 7 Days - 64 | 11 Days - 1 |
| 4 Days - 4 | 8 Days - 1 | 15 Days - 158 |

Loss of Privileges:

| | | | |
|--------------|-------------|---------------|--------------|
| 1 Days - 43 | 5 Days - 85 | 10 Days - 101 | 30 Days - 11 |
| 2 Days - 234 | 6 Days - 6 | 14 Days - 1 | |
| 3 Days - 58 | 7 Days - 78 | 15 Days - 39 | |
| 4 Days - 5 | 8 Days - 1 | 20 Days - 1 | |

| | | | |
|--------------------------|------|---------------------------------|-----|
| Not Guilty | 1368 | Refer cc: Job change | 115 |
| Repetitive | 323 | Refer cc: Administrative seg. | 99 |
| Violation of due process | 55 | Refer cc: Restitution | 28 |
| Dismissed | 61 | Refer cc: IICC | 5 |
| Suspended Sentence | 250 | Refer cc: Psychiatrist | 25 |
| Reprimand | 488 | Refer cc: Housing | 26 |
| Loss of Commutation Time | 134 | Refer cc: Vroom consideration | 53 |
| Loss of Contact Visits | 23 | Loss of Radio and TV privileges | 77 |
| Idle Status | 5 | Loss of Furlough privileges | 1 |
| Vacate Suspension | 29 | Loss of Recreation privileges | 663 |
| Refer to the Prosecutor | 36 | Loss of Telephone privileges | 47 |
| Management Control Unit | 31 | Extra Duty | 27 |
| Maximum Custody | 12 | | |

Codes Violated:

| | <u>Guilty</u> | <u>Not Guilty</u> | | <u>Guilty</u> | <u>Not Guilty</u> |
|-----|---------------|-------------------|-----|---------------|-------------------|
| 001 | 0 | 0 | 053 | 5 | 10 |
| 002 | 67 | 36 | 101 | 4 | 3 |
| 003 | 14 | 6 | 102 | 1 | 2 |
| 004 | 61 | 20 | 103 | 0 | 0 |
| 005 | 82 | 44 | 151 | 9 | 1 |
| 006 | 0 | 3 | 152 | 39 | 15 |
| 051 | 8 | 4 | 153 | 29 | 22 |
| 052 | 3 | 7 | 154 | 8 | 3 |

| | <u>Guilty</u> | <u>Not Guilty</u> | | <u>Guilty</u> | <u>Not Guilty</u> |
|--------------------|---------------|-------------------|------|---------------|-------------------|
| 155 | 0 | 0 | 306 | 274 | 182 |
| 201 | 0 | 0 | 351 | 1 | 2 |
| 202 | 13 | 7 | 401 | 0 | 0 |
| 203 | 42 | 28 | 402 | 305 | 111 |
| 204 | 4 | 6 | 451 | 35 | 14 |
| 205 | 5 | 5 | 452 | 2 | 0 |
| 206 | 0 | 1 | 453 | 1 | 4 |
| 207 | 31 | 5 | 501 | 21 | 10 |
| 208 | 12 | 3 | 502 | 23 | 10 |
| 209 | 125 | 43 | 551 | 7 | 2 |
| 210 | 0 | 0 | 552 | 2 | 0 |
| 211 | 4 | 1 | 553 | 4 | 5 |
| 212 | 1 | 2 | 554 | 2 | 1 |
| 251 | 0 | 0 | 601 | 2 | 2 |
| 252 | 6 | 0 | 602 | 4 | 3 |
| 253 | 7 | 19 | 603 | 4 | 3 |
| 254 | 36 | 24 | 651 | 11 | 3 |
| 255 | 2 | 10 | 652 | 2 | 0 |
| 256 | 1325 | 348 | 701 | 42 | 5 |
| 257 | 2 | 1 | 702 | 12 | 3 |
| 301 | 104 | 81 | 703 | 1 | 5 |
| 302 | 1 | 3 | 751 | 0 | 0 |
| 303 | 38 | 19 | 752 | 2 | 4 |
| 304 | 167 | 30 | 802 | 3 | 6 |
| 305 | 75 | 62 | 803 | 10 | 19 |
| Guilty Charges | | | 2990 | | |
| Not Guilty Charges | | | 1368 | | |
| Repetitive | | | 323 | | |
| Total | | | 4681 | | |
| Representatives | | | 450 | | |
| Witnesses | | | 56 | | |
| Confrontation | | | 50 | | |
| Total | | | 556 | | |

TRAFFIC CONTROL

The following is a recapitulation of the individual inmate movements scheduled and completed for the year July 1, 1979 thru June 30, 1980.

| <u>Scheduled Movements/Destination</u> | | <u>Totals</u> |
|--|---------------|---------------|
| Visits: | | |
| Contact | 13,718 | |
| Window | <u>10,840</u> | 24,558 |
| Identification | | 655 |
| P.C.C. | | 1,993 |
| Courtline | | 2,892 |
| Parole | | 1,032 |
| Hospital: | | |
| Medication, Lab, etc. | 20,058 | |
| Staff* | 4,155 | |
| 5-Wing | 3,358 | |
| Psychiatrists | 911 | |
| Consultants | <u>1,205</u> | 29,687 |
| Vocational School | | 565 |
| Donald Bourne School: | | |
| Psychologists | 3,346 | |
| Educational | 3,062 | |
| Social Services | 1,071 | |
| Library | 1,249 | |
| Law Library | <u>5,748</u> | 14,476 |
| Balcony | | 3,250 |
| Assistant Superintendents | | 163 |
| Ombudspersons | | 114 |
| Emergency Passes | | 3,150 |
| Paralegals: | | |
| Law Library Clerks | 780 | |
| Inmate Legal Association Clerks | 236 | |
| A.C.L.U. | <u>163</u> | 1,179 |

| | |
|--------------------------|---------------|
| Inmate Food Tasters | <u>1,781</u> |
| TOTAL MOVEMENT ALL AREAS | <u>85,495</u> |

*Figure does not include daily doctor call.

VROOM READJUSTMENT UNIT

There were no major disturbances during this period.

The number of visits and phone calls for the period were as follows:

| | |
|-----------------|-------|
| Escorted Visits | 1306 |
| Contact Visits | 173 |
| Phone Calls | 24240 |

Personnel:

- One Civilian Director
- One Social Worker
- One Social Service Aide
- One Secretary

Trenton State Prison provides psychological coverage two days a week.

Custody Staff:

- One Correction Lieutenant
- Four Correction Sergeants
- Sixty-seven Correction Officers

Incidents:

On October 14, 1979 inmate Alexander Stewart, #56365 attempted to commit suicide by hanging himself with his blanket. Stewart's life was saved due to the alertness of the correctional staff on duty.

On October 20, 1979 inmate Carlos Figueroa, #59370 threw hot water on inmate Larry Darnell, #59444. Darnell was treated at St. Francis Medical Center.

On October 23, 1979 inmate James Lawless, #61306 threw hot coffee in Correction Officer Mendenhall's face. Officer Mendenhall was treated at Trenton State Prison's Hospital and returned to duty.

On April 7, 1980 a fight broke out in the recreation yard between inmates M. Tate, #44612 and W. Brandt, #59730. Some physical force was necessary to remove Brandt from the yard.

On May 31, 1980 it was necessary for Sgt. Augustoni, Unit B Center Keeper, to use chemical mace to subdue inmate W. Nelson, #46555.

Progress:

On July 1, 1979 the unit's full time psychologist transferred from the department. The main complex provides psychological coverage twice weekly.

In September the closed circuit T.V. and intercom systems were repaired. Also, a procedure for checking the condition of the meals served was instituted.

During the month of April, 1980 new toilets were delivered to the unit.

During the month of June, 1980 the unit's law library was completed.

During this period we were still experiencing difficulty with the unit's outer gates.

JONES FARM

The most significant change during the period in the normal operation of the Unit was the discontinuance of the 45 man Laundry Detail in May, 1980. The action also included the loss of Officers and one Supervisory Officer. Since then a Warehouse Detail with a complement of 20 inmates has been started and other Details have been increased where practical.

Although we anticipate some increase in the level of the count because of the imposition of the new Department of Corrections Criminal Code, the Camp is also experiencing a relatively high number of medical lay-ins. The assignment of older men to the Unit also has contributed to medical limitations of some of the work force, which we were able to use in the Laundry Detail, but cannot use in the Warehouse Detail.

Last year we had to eliminate two Details, Central Office Grounds and a Repair Gang because of the limited work force available, but now we have started the Central Office Grounds Detail, formed a Barracks Laundry Detail and increased other Details including Unit Maintenance, Garage Detail and Farm and Dairy Detail. All inmates have been assigned to work details except two medically Idle. There are no vocational training programs, as such, and the job experiences acquired by the inmates are limited in their application to civilian employment. The Details consist primarily of farm work and off ground details as follows:

| | |
|-----------------|---|
| Dairy | This detail presently consists of two civilians and 16 inmates who are responsible for the care and feeding of approximately 250 head of dairy cattle including milkers, dry cows and calves. The number of inmates assigned to the dairy has been fluctuating between 14 and 16, with the optimum level being at 18. |
| Farm Operations | This detail is run by 6 civilians and an average of 10 to 12 inmates. The recommended strength of the farm gang is 25 inmates during its peak seasons such as planting and harvesting. |
| Piggery | A detail of one civilian and five inmates has the responsibility for this operation which consists of the care and feeding of approximately 500 head. |
| Warehouse | This is a new detail started May 12, 1980, with 15 inmates and one Officer assigned to work at the State Use Warehouse in Trenton. The detail work has increased so that now 20 inmates are assigned there. |
| Morven | Three inmates and one officer supply the cleaning services to the mansion. |
| Garage Detail | One instructor and six inmates make up this detail, which does the maintenance for the motor pool at the Trenton State Prison. |
| Central Office | Two inmates are assigned to take care of the grounds at the Central Office. |

Disciplinary problems are at a minimum, and most are resolved on the spot with discussion or correction. There were two escapes by inmates housed at Jones Farm. There were two violations by inmates who participated in the furlough program.

Inmate morale has been good in spite of detail changes. The inmates have put extra energy in maintaining the Barracks and grounds. Also, the inmates have formed a Prison Representative Committee, drawn up a set of By-laws and elected Officers. This has helped morale in numerous ways and the inmates appear to be more Jones Farm minded. Now that many of the inmates have T.V.'s there are an excessive number of T.V. wires, it is recommended that a Master T.V. Antenna System be installed in the Barracks to reduce the number of wires for safety purposes.

In the area of maintenance and repairs, the new boiler building has been completed and working effectively. Work has started in an addition to the kitchen refrigeration unit, and other work has been done to effect more sanitary conditions in the kitchen. Also, Civilian George Snyder has been assigned to work at the Unit which has been very helpful. Besides his being primarily responsible for the Boiler Building, he has installed two new washers and dryers now necessary for this Unit to do its own Laundry.

The food service staff, consisting of three cook instructors and a complement of 10 inmates, provides the service for the Farm Unit. Rations and menus are supplied through the Prison, but prepared by the kitchen staff here. With the new Warehouse Detail they have the additional responsibility of special preparations for transporting the 11:00 a.m. meal down to the Warehouse, and returning and cleaning the equipment. The kitchen staff also provides the service for the Vroom Readjustment Unit for over 110 persons. With the intensive use of our kitchen equipment, there is constant need for new equipment and repairs.

Medical services are supplied three times a week at the unit and on an "as needed" basis through the prison at all other times. All but the very routine medical care and all dental care is referred to the medical department at the prison, and treatment is rendered either at the prison hospital or St. Francis Hospital.

Education curriculum is under the guidance of the prison and is tailored as much as possible to the individual needs of the respective inmates. The program is run by a civilian teacher who is assisted by an inmate clerk.

The unit has the services of a part-time social worker, who is at the unit approximately six hours a week. The social worker has an inmate clerical assistant and utilizes civilian volunteers on an occasional basis. During the year there have been two different new social workers assigned here. Their duties are a repetition of their duties at the prison.

Religious services are held for all faiths including Roman Catholic, Protestant, Jewish and Muslim. The respective services are held on different days of the week and the Chaplains provide spiritual counselling on request.

Recreational activities are under the direction of a part-time director. The inmates participate in an outside softball league and an inter-institutional softball league, basketball and boxing activities. In addition, volleyball, handball, bocce ball, ping pong, pool and cards are utilized for recreational purposes. A small fiction library is available for the use of the inmates.

During the year we have had additional highlights. The New Jersey Public Broadcasting System through T.V. Channel 52, has produced a Documentary of Jones Farm. In May there was the first inmate wedding held in the Visiting

Hall. The inmates formed a Prison Representative Committee, have drawn up their By-laws and held an election in July.

BUSINESS MANAGEMENT ACTIVITIES

Past fiscal year was highlighted with the implementation of the Regethermic Food System. On February 11, 1980 the Food Service Department prepared its first meal with the Regethermic System. The prison did experience some minor problems with delivery and serving of meals in the close custody area; however, procedures were developed and the difficulties were resolved. Inmate population was very receptive to the new food preparation system. Meals have improved in quality and are also being served piping hot. Food service staff was apprehensive about the system at first inasmuch as they were fearful that the system would eliminate their jobs. Subsequently, time did demonstrate that their positions were not in jeopardy.

Key personnel changes have taken place during the course of the year. Thomas Joyce replaced Jack Malkin as Engineer-in-Charge of Maintenance. Beverly Alloway, Senior Payroll Clerk, resigned for personal reasons and the position was filled by promoting Mildred Detweiler. Adam Yunger, Assistant Business Manager, is on extended sick leave and will retire in March 1981. His position is being filled with Timothy Master who comes from Rahway State Prison. Ethel Freison, Senior Clerk Bookkeeper, who resigned in mid-June, kept the books for the non-budgeted accounts. Marie Hand was elevated to her position. George Cabral, Foreman Garage Mechanic, was replaced by Jerome Loncosdy through an open competitive certification list. Currently, there is a vacancy in the institutional Laundry that was created by the resignation of Paul Brophy.

Unfortunately, there was an increase in paid overtime for 1980. Overall overtime hours jumped from 121,504 for fiscal year 1979 to 130,763 for 1980. The difference of 9,258 hours represents an increase of .0762%. Part of the increase was recorded in the civilian sector of the operation. Uncontrollable overtime in the Care Program rose from 4,720 hours for 1979 to 6,776 in 1980, an increase of 2,056 hours. This overtime was the result of emergencies and personnel shortages in Medical, Food Service and Maintenance Departments.

LAUNDRY

| | |
|---|---------|
| Total Press Work | 86,283 |
| Total Flat Work | 103,871 |
| Total Rough Dry (Bags) | 20,263 |
| Total High Field (Bags) | 1,138 |
| Total of men assigned to Laundry Detail | 23 |

Total of Machinery operating in Laundry:

- 2 Washers
- 5 Pressers - 1 broken
- 1 Estractor - 1 broken
- 1 Dryer - 1 broken
- 1 Mangler

Supplies Received:

- 10 Drums 8,000 lbs. Laundry Soap G-1
- 20 Drums 10,000 lbs Laundry Detergent G-3
- 15 Drums 750 lbs. Dry Bleach
- 40 Nylon Bags
- C/1 Feed Ribbons
- FWI Wax, #40
- 3/4" FWI Tape
- 2 each 5138 American Thermetex Covers
- 2 each 2740 American Thermetex Covers
- 2 each 821P American Thermetex Covers
- 2 each 3612 Ajax Thermetex Covers
- 2 each 2454 American Thermetex Covers
- 2 Drums Sour Tem 125 lbs. Fiber

PERSONNEL

The coming year in the Personnel/Payroll Department has the promise of being a good one. The growing pains of becoming a single unit are diminishing. Four new employees were trained and assimilated into this unit during the year because of three separations and the addition of one CETA clerical position. With a little more training the present staff will be capable of handling the various types of situations usually encountered. We intend to meet the ever growing needs of the Prison and to provide continuity of service despite the absence of one of our people.

Much effort has been expended this year to maintain our business on a current basis and to meet our deadlines. We have overcome a tremendous backlog of filing.

A comprehensive grievance procedure was developed between the Prison Administration and the local P.B.A. A detailed flow chart was constructed and used to highlight the key parts of the procedure as outlined in the current P.B.A. contract.

The Personnel Officer attended two seminars during the year: one on employee relations and the other dealt with labor contract administration.

Three of the active employees of the Prison died this Year: Elbert Snow, Institutional Trade Instructor I (Laundry); Bruce Henderson, Correction Officer; and Samuel Eardley, Senior Correction Officer.

The following employees retired during this fiscal year:

| | |
|------------------|--|
| Glenn Steensland | Farm Supervisor I |
| Kenneth Mayer | Correction Officer |
| James Hatten | Institutional Trade Instructor 2 (Cooking) |
| Harry Camisa | Senior Correction Officer |
| Alexander Tompa | Correction Officer |
| Paul J. Fecah | Senior Correction Officer |

Listed below is a summary of personnel activity:

Employed

| | |
|-----------|-----------|
| New Hires | 88 |
| Transfers | <u>18</u> |
| Total | 106 |

Separations

| | |
|--------------------------|----------|
| Resigned | 49 |
| Retired | 6 |
| Transferred | 18 |
| Termination of Temporary | 20 |
| Removed | 8 |
| Deceased | <u>3</u> |
| Total | 103 |

Other Activities

| | |
|---------------------|------------|
| Promotions | 56 |
| Disciplinary Action | 234 |
| Grievances | <u>104</u> |
| Total | 394 |

FOOD SERVICE

Fiscal Year 1980 should be called, "The Year of Regethermic".

Much of fiscal year 1980 has been spent on Pre-Planning, Planning and Installation of the Regethermic Food Preparation and Service System, which has vastly enhanced the operations of the Food Service Department. Cooking started for the new Regethermic System Monday evening, February 11, 1980. The first meals

prepared were served on Friday, February 15, 1980. As with any new system, new methods and procedures had to be formulated with the Regethermic System in order to refine its operational uses to the needs of the institution. However, at no time were any set-backs experienced with the system during our novice stages of use. In fact, compliments are warranted for the Assistant Food Service Supervisors, the Institutional Trade Instructors and the inmate Food Service workers, for the way they made the Regethermic System a working reality here at Trenton State Prison.

With the installation of the Regethermic System, we, of course, were put to the test by having visitors from various State Agencies, to include the Commissioner's Office, review the operation of the new system. Because of such, we have generated a profound interest in perhaps converting all State Institutions to the Regethermic System. This is a record of which the Department is proud.

In an effort to stretch our meager per capita allowance, we managed to perform well in fiscal year 1980. We replaced the "bulk" purchases of milk with Half-pint containers, thus giving us greater control over the milk in all areas. The individual service containers provide an extremely sanitary method of serving milk to the prison population. This has, as expected, resulted in an substantial dollar savings in the Food Account.

The State Distribution Center has created a myriad of problems for our food service operations. By being excessively out of stock and the practice of arbitrary decision making, i.e., non-delivery of items or entire order on scheduled delivery days, we in the Food Service Department all too often have to sacrifice our operations by making constant menu changes and/or substitutions of foods. Frankly, we no longer recognize the original intent of the State Distribution Center, for their non-performance causes us so many difficulties. Hopefully, their fiscal year 1981 operations will improve.

So as to provide an overview of our operations during the fiscal year 1980, the following reflects just a few of the facets involved in Food Service Operations:

Washing Beef, Purchased:

| | |
|--|-------------|
| Total Poundage Purchased and Processed | 32,640 lbs. |
|--|-------------|

Farm Beef, Processed:

| | |
|--------------------------|--------------------|
| Total Poundage Processed | <u>49,990 lbs.</u> |
|--------------------------|--------------------|

| | |
|-------|-------------|
| TOTAL | 82,630 lbs. |
|-------|-------------|

State Pork Program:

Total Poundage Processed

28,488 lbs.

With fiscal year 1980 now at an end, we look forward to the challenges and achievements of fiscal year 1981.

MAINTENANCE

During the course of the year new florescent fixtures were purchased and installed at various areas within the institutions. These include the inmate dining room, seven wing, one wing, two wing and six wing. Also, the new law library at the Vroom Readjustment Unit has received ample lighting. Constant maintenance on the major lighting is done on a daily basis.

Funds were received this year for a new "Regethermic" food service program. This program has proven to be an expedient and efficient method for feeding inmates as well as custody and civilian staff. Ovens were installed in 1-left, Administrative Segregation Unit, 7-left lock up unit, 7-up Management Control Unit, main dining hall, diet kitchen, hospital, Jones Farm and Vroom Readjustment Unit.

Funds were made available to replace the damaged acoustic ceilings on the main floor of the Donald Bourné School. Several rooms have been repainted and since the school building is the newest of structures, more emphasis on maintenance is expressed there. The materials that were in excess of the project mentioned were installed in the Assistant to the Superintendent's Office as well as at the new prison lab area.

The hospital laboratory was relocated from the main area of the hospital to the second floor. New cabinets were designed and installed to facilitate the needs of the institution. A new office was built in close proximity of the lab. An office previously used by doctors and visiting physicians has been renovated into an isolation room with a security type toilet facility.

A program for cell painting has been established which sets up 35% of the cells for each year. In that way no cell goes more than three years unpainted.

This same schedule applies for the buildings outside of the walls. Jones Farm has been painted with the exception of the areas where inmates sleep. Money has been received and both dorms will be painted prior to the fall of 1980. A new walk-in box, 12' x 16', is being constructed at Jones Farm to store food and other types or articles for the inmates at the barracks and Vroom Readjustment Unit. The completion of this project should be the latter part of August.

Several other projects have been completed at Jones Farm to update facilities to liveable and sanitary conditions. A new concrete ramp was installed for truck traffic and has eliminated the water that normally would stand for periods of time. A regethermic oven was installed at Jones Farm to upgrade the food program and will soon be operational once the walk-in box is completed.

The Vroom Readjustment Unit has been a major problem maintenance-wise. To curtail inmates from throwing contraband to the inner corridor, 120 steel plates, 4" x 6", were fabricated and installed by our welding instructor. A new law library was constructed from concrete block and steel mesh wire. The library which inmates use on a daily basis is complete with toilet facilities and fluorescent lighting. The unit also has been completely painted.

The plumbing and steam operation have been major problems. The institution has gradually deteriorated over the past several decades. New steam lines were installed within 8 wing. Steam lines were also replaced in the school yard. Several hot water generators were torn down and rebuilt. Safety valves within the power plant have been repaired or replaced. New waste lines have been installed at the hospital for the operation of the prison lab and isolation room. Return lines to the power house have been replaced where deteriorated. The latest project, which is 90 percent complete, is the installation of extra shower facilities in 7-wing.

A new building was constructed at Jones Farm which houses two new boilers and a 250 gallon hot water heater. This new installation has greatly improved the entire complex. The building is maintained each day by a civilian licensed engineer who also properly maintains the Vroom Readjustment Unit and dairy unit.

It is the policy of the maintenance department to do whatever work it undertakes in the best possible manner. For this reason, it appears at times that we are slow in completing our work; however, nothing can be further from the truth, expecially when it is realized that the number of trained men coming to the shop gets smaller each year. Consequently, the situation calls for more and closer supervision on the part of the foremen in the shop. Without their whole-hearted cooperation, this kind of work could not be done. It must also be remembered that we are classified as a maintenance department. The shop has been manned by inmates which average about thirty-seven men per month.

It is well known that the maintenance staff is undermanned. The temporary loss of an assistant engineer, foreman carpenter, foreman building maintenance and foreman electrician has somewhat hampered our service. We intend to endeavor with the personnel we have to complete all criteria set forth by the institution. The various foremen, with the help of the inmates, have done an exceptionally good job production wise. Also, we have had the fullest cooperation from superiors and amongst department personnel.

STATE USE

State Use industrial shops employed a total of 190 inmates during the past year. The average working population of the shops has been 92 inmate employees. Shop employment is as follows:

| | <u>Authorized</u> | <u>Average Strength</u> |
|--------------------------|-------------------|-------------------------|
| Industrial Office | | |
| (including truck detail) | 5 | 4 |
| Machine Shop | 1 | 1 |
| Print Shop | 31 | 28 |
| Clothing Shop | 60 | 43 |
| Knit Shop | 20 | 10 |
| Mattress Shop | 10 | 6 |
| Total | 127 | 92 |

The productivity of the various shops for fiscal year 1979-1980 is reported as:

| | <u>Total</u> | <u>Monthly Average</u> |
|---------------|------------------------|------------------------|
| Print Shop | 20,102,000 impressions | 1,675,167 |
| Clothing Shop | 302,521 units | 25,210 |
| Knit Shop | 9,323 doz. units | 777 |
| Mattress Shop | 7,439 units | 620 |

During the year, the institution installed a new roof over the industrial building. Prior to the new installation, production in all second floor shops had been hampered as a result of the leaking roof condition.

Adequate training manpower continues to be a serious detriment to efficient production in all our shops. The Prison Classification Committee is continually reminded of our manpower deficiency, but seems unable to fill our requirements.

Shop instruction personnel are considered adequate to handle the present employee/production demands; however, we anticipate at least one retirement in the printing division during the coming year. The institution's personnel department will be enlisted to help fill this critical technical position.

