

**PORT AUTHORITY TRANSIT CORPORATION  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, December 11, 2024**

**Pennsylvania Commissioners**

James Schultz, Esq., Chairman of the Board  
Pasquale Deon, Sr. (for Pennsylvania Auditor General Timothy DeFoor)  
James Snell (for Pennsylvania Treasurer Stacy Garrity) (via Teams)  
Donna Powell (via Teams)  
Keiwana McKinney-Forde (via Teams)  
Vaughn Ross (via Teams)  
Gregory Schwab, Esq.  
Robert Ghormoz (via Teams)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board  
Albert Frattali  
Richard Sweeney  
Charles Fentress  
Aaron Nelson (via Teams)  
Daniel Christy (via Teams)  
Bruce Garganio (via Teams)  
Sarah Lipsett (via Teams)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila D. Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
Toni Brown, Chief Administrative Officer  
Jerry Sahi, Chief Financial Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
Robert Finnegan, Chief Safety and Security Officer  
David Aubrey, Inspector General  
Ed Cobbs, Jr., Chief of Police  
Stephen M. Holden, Esq., Deputy General Counsel  
Megan S. Scheib, Esq., Deputy General Counsel  
Christopher Jones, Director, Information Services  
Matthew Licata, Director, Fleet Management (via Teams)  
Ricardo DeOliveira, Director, WWB/CBB (via Teams)  
Darlene Callands, Acting Director, Government Relations & Grants Administration  
Christina Maroney, Director, Strategic Initiatives  
Darcie DeBeaumont, Director, Finance, DRPA  
Mark Ciechon, Director, Finance, PATCO  
Jesse Mickel, Acting Manager, Purchasing & Stores  
Rohan Hepkins, PATCO Deputy General Manager

Kathleen P. Vandy, Esq., Assistant General Counsel  
Amy Ash, Manager, Contract Administration  
Carol Herbst, Senior Accountant, Finance (via Teams)  
Nicholas Papaioannou, Manager, Budget, Finance (via Teams)  
Joe McGonigle, Senior Accountant, PATCO  
William Anderson, Manager, Budget Financial Analyst, Finance  
Ryan Linhart, Budget Analyst, Finance  
Dawn Whiton, Executive Assistant to the CEO  
Mike Williams, Manager, Corporate Communications  
Barbara Wagner, Executive Assistant to the CEO  
Amanda Hammock, Administrative Coordinator, Corporate Secretary Department  
Katherine Hilinski, Records Manager, Office of General Counsel

**Others Present**

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor’s Authorities Unit (via Teams)  
Alan Kessler, Esq., Duane Morris, LLP (via Teams)  
Ryan Frascella, Board Liaison, Bellevue Strategies, LLC (via Teams)  
Anthony Luker, SE Regional Director, Office of the Pennsylvania Governor (via Teams)  
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)  
Christopher Gibson, Esq., Archer & Greiner, P.C.

**OPEN SESSION**

**Roll Call**

Chairman Schultz called the meeting to order at 9:28 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Deon, Lipsett, Ghormoz, Fentress, Snell, Frattali, Powell, McKinney-Forde, Garganio, Ross, Sweeney, Schwab, Nelson, and Christy.

**Public Comment**

There was no public comment.

**Report of the General Manager**

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted and he had no further comments. There were no questions or comments from Commissioners. Commissioner Deon moved to accept the General Manager’s Report and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of the November 20, 2024, PATCO Board Meeting Minutes**

Chairman Schultz stated that the Minutes of the November 20, 2024 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of November 2024**

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of November 2024, was previously provided to all Commissioners. There were no questions or comments from Commissioners on this item. Commissioner Deon moved to receive and file the List and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Balance Sheet and Equity Statement dated September 30, 2024**

Chairman Schultz stated that the Balance Sheet and Equity Statement dated September 30, 2024, was previously provided to all Commissioners. Commissioner Deon moved to receive and file the Balance Sheet and Equity Statement and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations and Maintenance Committee Meeting Minutes of December 3, 2024**

Chairman Schultz stated that the Minutes of the December 3, 2024 Operations and Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments on or corrections to the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Deon seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

**Adoption of Resolution Approved by the Operations and Maintenance Committee on December 3, 2024**

Chairman Schultz stated that there were three (3) Resolutions from the December 3, 2024 Operations and Maintenance Committee Meeting for consideration:

**PATCO-24-028 Industry, Historical and Technical Societies and Schools  
Touring PATCO Facilities in 2025**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to allow tours of PATCO Facilities to Industry, Peer Groups, Historical and Technical Societies, and Schools in 2025. Mr. Rink explained that these tours promote the exchange of information within the transit industry or as a goodwill gesture to educational and historical societies. Commissioner Deon moved to adopt the Resolution and Commissioner Frattali seconded the motion. There were no questions or comments from Commissioners on this item.

All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

#### **PATCO-24-029 Promotion of PATCO to Students in 2025**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization of staff to promote PATCO ridership through special programs for students in 2025. Mr. Rink explained that these programs promote future ridership by familiarizing students with PATCO. Commissioner Fentress moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

#### **PATCO-24-030 Service Contract Modifications**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to execute contract modifications to a contract with Acadaca, LLC. for web hosting and maintenance of FREEDOM Card e-commerce applications and the amendment of the original approved Resolutions Nos. PATCO-23-005 and PATCO-24-011. Mr. Rink explained that under this Change Order, the Contractor will modernize the look and feel of the pactofreedomcard.org frontend website. He reported that Change Order was for \$35,000.00, making an adjusted Contract Agreement amount of \$1,140,747.00. Commissioner Deon moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

#### **Approval of Finance Committee Meeting Minutes of December 4, 2024**

Chairman Schultz stated that the Minutes of the December 4, 2024 Finance Committee Meeting were previously provided to all Commissioners. There were no comments on or corrections to the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

#### **Adoption of Resolution Approved by the Finance Committee on November 13, 2024**

Chairman Schultz stated that there was one (1) Resolution from the November 13, 2024 Finance Committee Meeting for consideration:

#### **PATCO-24-031 2025 PATCO Operating Budget**

Chief Financial Officer Sahi presented the Summary Statement and Resolution seeking Board authorization to adopt the 2025 PATCO Operating Budget. Commissioner Frattali moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

### **New Business**

Chairman Schultz stated that there was one (1) New Business item for consideration:

**PATCO-24-032      Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)**

Acting Purchasing Manager Mickel presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into one (1) pending PATCO contract identified in the attachment to the Resolution. Commissioner Deon moved to adopt the Resolution and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

### **Unfinished Business**

There was no Unfinished Business.

### **Executive Session**

Chairman Schultz announced the Board would meet in Executive Session to discuss matters relating to personnel and matters relating to real estate.

Commissioner Fentress moved to meet in Executive Session. Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The Board met in Executive Session beginning at 9:38 a.m.

The Board met in Executive Session.

Commissioner Fentress moved to conclude the Executive Session. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Executive Session concluded, and the Board returned to Open Session at 10:04 a.m.

### **ADJOURNMENT**

With no further business, Commissioner Frattali moved to adjourn the Meeting. Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:05 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary