February 19, 1957 Honorable Edward J. Patten Secretary of State State House Trenton, New Jersey Dear Secretary Patten: Enclosed herewith for filing is the following regulation of the Bureau of Assistance of the Division of Welfare of this Department: RULING NO. 12 - Supplement No. 1 Reporting OAA and DA Reimbursements as Credits for Burial and Terminal Medical Expenses Very truly yours, DEPARTMENT OF INSTITUTIONS AND Tramburg, Commissioner JHT:4 CC: Brendan T. Bryne, Secretary to the Governor 4 Mr. Elmer V. Andrews, Director, Division of Welfare Mrs. Elizabeth Feehan, Assistant to the Commissioner

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# State of New Jersey Department of Institutions and Agencies Division of Welfare

BUREAU OF ASSISTANCE	REGULATION #
	ISSUED: 3/1/57 (Date)
	REV.:
TITLE: Reporting OAA and DA Reimbr for Burial and Terminal Med SUBJECT:	rsements as Credits
STATUTORY REFERENCE: R.S. 44:7-6	
See See Albert and Alb	Eughner, Chief
Approved:	Burcau of Assistance

#### State of New Jersey Department of Institutions and Agencies 3/1/57 Division of Welfare-Bureau of Assistance

SUPPLEMENT NO. 1 TO RULING NO. 12

### REPORTING OAA AND DA REIMBURSEMENTS AS CREDITS FOR BURIAL AND TERMINAL MEDICAL EXPENSES

In order to provide uniformity and to clarify accounting procedures with respect to the reclaim of certain OAA and DA reimbursements and reporting of credits for burial and terminal medical expenses, the following plan is established effective January 1, 1957.

## Terms of Reclaiming Previous

I. In all cases in which a reimbursement (OAA or DA) in the amount of \$25.00 or more has been reported on Form ODA-12, and the case is subsequently approved for payment of burial or terminal medical Reimbursements payments under Ruling No. 2, the reimbursement or portion of such reimbursement shall be reclaimed for payment of approved burial or terminal medical expenses made subsequent to January 1, 1957.

> This means that the Welfare Board shall reclaim reimbursements; such funds reclaimed will be reestablished in the Clearing Account, and used in accordance with existing regulations for payment of burial or terminal medical expenses.

Reclaim of the recoveries is required only when other funds on the client's account are not available to accomplish payment of burial or terminal medical expenses. In all cases the transaction should be reported in the case record relative to the reclaim of the reimbursement. The reclaim of OAA reimbursements will be completed on the basis of the formula in effect at the time of the reclaim. The reclaim of DA recoveries will be completed as an adjustment of the reimbursement allocation at the time of the reclaim.

# Credits from

II. In all cases in which funds on the account of a deceased client Available Funds are available for reimbursement or credit, such funds or any portion thereof up to the amount of the approved burial or terminal medical expense shall first be applied as a credit and reported in the respective section of ODA-6. Credit of such funds is limited to burial payments from public funds and terminal medical bills approved for payment from the Assistance Account under Supplement No. 1 to Ruling No. 2.

#### Reporting Procedure

III. In order to accommodate accounting requirements and to provide a uniform plan for handling cash credits of terminal medical expenses, the Welfare Boards are required to credit such terminal medical expenses in the respective sections of Form ODA-6 in the Non-matchable column. This provision supersedes earlier instrucnamed and the state of the later of the

a which a reimburgement (DAC or DA) in th

tions included in Section 17 of Supplement No. 1 to Ruling No. 2. This means that credits or refunds of the terminal medical payments will be reported as a proper entry on Form ODA-6 instead of reporting such credit as a reduction entry on Form ODA-4.

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DEPARTMENT OF INSTITUTIONS AND AGENCIES

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Ruling Series. Supplement No. 1 to Ruling No. 12

Insert in Handbook under section "Rulings and Bulletins."

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II. In all esses in which funds on the secount of a decese tie ni A trong of the season of the season of credity such funds or a contract of and the land the falled bevorage end to Javons end of ou leared expense shall first be applied as a credit and report ou in the rerestrict section of Ole-6. Gradit of such fonds is it is the burded payments from rublic funds and borning morical bill a recover for pry tak from the assistance around under Sunglement to de

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