

# **ANNUAL REPORT**

## **1960-61**

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Division of State Library,  
Archives and History  
Trenton, N. J.

**The State Board of Education  
and the  
Commissioner of Education  
to the  
Legislature of the State of New Jersey**

6. The local apprentice coordinators worked on revising the Apprenticeship Manual, and the material is now being processed for printing.

## **Division of the State Library, Archives and History**

### **General**

1. Approval was obtained for the construction of a new State Library building adjacent to the State House Annex. Together with the new proposed State Museum and the new Administration Building, which will be located west of the new State Library, it will be part of a "State education center". The new library will constitute an appropriate memorial of New Jersey's Tercentenary in 1964 and will permit, for the first time in many years, the integration of all the Division's activities in one building.
2. Working in co-operation with School Building Services, the State Bureau of Architecture and with the architects, the Division assisted in formulating preliminary plans and specifications for the new library building. The Division was fortunate in having the assistance of an advisory committee consisting of the librarians of the Princeton and Rutgers Libraries, the dean of the Rutgers Library School and the director of the Newark Public Library.
3. The staffs of the various bureaus of the Division conducted detailed surveys of their functions and have inaugurated a study of a program of integrating their activities and procedures to be fully effective after moving into the new building.
4. The first money under the State Library Aid Act was distributed late in 1960. While the \$400,000 appropriated for this purpose was less than 30 per cent of the amount authorized by the Act, this assistance should encourage increased municipal and county effort in many areas of our State to improve local library services.
5. The Division, together with the New Jersey Library Association, recommended and submitted for introduction a draft of legislation to permit the establishment of regional - multi-county - libraries. While this proposed new organization will be applicable to other areas of the State, it is intended for possible use in the Cumberland-Salem-Gloucester area, now temporarily served by the Tri-County Library Center with federal funds.

6. Two new library organizations were established under recent legislation sponsored by this Division. The first **joint library** was established by Princeton Borough and Princeton Township pursuant to Chapter 155 of the Laws of 1959 (R. S. 40:54-29. 3 et seq.). The first **federation of libraries** was established in Bergen County by Paramus, River Edge and Maywood pursuant to Chapter 108, Laws of 1956 (R. S. 40:9A-1 et seq.).
7. The Division participated actively in planning for New Jersey's tercentenary in 1964 and for New Jersey's exhibit at the New York World's Fair in that year.
8. The Division prepared a special exhibit for the Civil War Centennial Commission on Lincoln's visit to New Jersey.

#### **Public and School Library Services Bureau**

1. In co-operation with the Library Trustees Association, the Bureau conducted a series of five two-hour seminars for the public library trustees of Bergen, Hudson and Passaic counties. Over 60 per cent of the libraries in this area were represented. The trustees gained a great deal of information concerning the organization and effective management of libraries and the importance of trustees in public library service.
2. The school library section, together with the New Jersey Library Association, conducted four regional institutes on the related functions and responsibilities of public and school libraries. The attendance was larger than at any previous series of fall institutes.
3. The school library section visited many secondary and elementary schools and four colleges and, in co-operation with the Curriculum Division, assisted in inaugurating new libraries and improving existing facilities.
4. The Bureau staff joined the New Jersey Library Association in its study and proposed revision of the sections of Title 40 of the Revised Statutes pertaining to public libraries.
5. The Tri-County Library Services Center continued to provide direct bookmobile and supplemental library service in the Cumberland-Salem-Gloucester area. The Bureau staff worked on plans to encourage and facilitate the local support of library services in this area when federal funds are withdrawn.

### **Law and Legislative Reference Bureau**

1. The project of microfilming the law library's unique file of all legislative bills is well advanced; 100 of the 280 or so volumes have been completed. The Rutgers Library expressed keen interest in this project and plans to acquire a copy of the microfilm.
2. The subject file of legislative bills (1954 to date) was made more useful and up-to-date by inserting temporary cards for bills the day following their introduction.
3. A 15-year supplement to the Bibliography of New Jersey Official Reports, originally published in 1945, was brought to near completion and will be ready for printing at the start of the 1961-62 year.
4. A large portion of the old United States documents was removed from the reference stack to the storage center at the School for the Deaf, thereby alleviating a serious space problem and providing room for the reorganization of more recent United States documents.

### **Legislative Research Section**

1. The legislative research unit continued to provide direct research assistance as requested by the legislators and the various legislative committees and commissions. Almost all of the senators and assemblymen asked for assistance during the year.
2. The legislative research analysts served as research assistants to the following commissions: Hospital and Medical Legislative Study Commission, Delaware Bay Area Development Commission, Commission to Study Obscenity in Literature, Eminent Domain Study Commission and Commission to Study Unfair Advertising .
3. The chief legislative research analyst calculated the amounts of State aid paid in 1960 and estimated the amounts payable in 1961 to the qualifying counties and municipalities under the State Library Aid Act.

### **Bureau of Archives and History**

1. During the year the Bureau acquired several important historical documents, including President Lincoln's letter accepting Governor Olden's invitation to visit New Jersey in 1861.

2. In order to provide room for additional infrequently-used documents, the Bureau opened a second records center at the New Jersey School for the Deaf.
3. The Bureau approved the disposal of more than 50,000 cubic feet of records, microfilmed over 2 million pages, arranged and indexed over 2,000 WPA data sheets on New Jersey historic sites, and completed an inventory of all its important historical documents.
4. New records retention schedules were completed for five State agencies: Department of Institutions and Agencies, Department of Agriculture, Division of Employment Security, Commission for the Blind and the Board of Nursing.

### **Division of the State Museum**

Before presenting the Museum accomplishments for 1960-1961, it is gratifying to observe that the principal goals set for the year have been realized. Paramount in importance is the provision for the new Museum Building as part of the Education-Culture Center to be completed for the New Jersey Tercentenary celebration in 1964. The Museum wishes to record its appreciation to the Governor, the Legislature, the State Board of Education, the Commissioner of Education and all the officials and friends who gave their support to the State Cultural Center program.

### **Research and Collections**

#### **Archeology**

1. Excavations of the Hartwick and Beisler sites in Sussex County were carried on in the summer of 1960, one segment of a continuing cooperative State-Federal Project begun in 1959. A report entitled "Test Excavation of Two Sites in the Tocks Island Reservoir Area" was prepared by a field archeologist. Sites on Minisink Island were surveyed and work on the Beisler site was resumed in June 1961. Excavations provided valuable data when series of fire pits, post molds and artifacts in several strata indicated a pattern of circular house structures.
2. Dr. Lancelot Ely of Toms River presented to the Museum his private collection of over 2550 archeological, ethnological, paleontological and geological specimens. Cataloguing was begun.