

**DELAWARE RIVER**  
**JOINT TOLL BRIDGE COMMISSION**  
**MINUTES**  
**MEETING OF MAY 19, 2014**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEMBERS OF THE COMMISSION**

**NEW JERSEY**

HONORABLE DAVID R. DEGEROLAMO  
**Chairman**

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI  
**Secretary-Treasurer**

**PENNSYLVANIA**

HONORABLE GAETAN J. ALFANO  
**Vice Chairman**

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE

HONORABLE JACK MUEHLHAN

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **STANDING COMMITTEES**

### **FINANCE COMMITTEE**

**NEW JERSEY:** Yuki Moore Laurenti\*, Edward Smith

**PENNSYLVANIA:** Gaetan Alfano, Jack Muehlhan

### **PROJECTS COMMITTEE**

**PENNSYLVANIA:** Joseph Uliana\*, Daniel Grace\*\*,

**NEW JERSEY:** David DeGerolamo, Geoffrey Stanley

### **PROFESSIONAL SERVICES COMMITTEE**

**NEW JERSEY:** Edward Smith\*, William Hodas

**PENNSYLVANIA:** Gaetan Alfano, Jack Muehlhan

### **PERSONNEL COMMITTEE**

**PENNSYLVANIA:** Daniel Grace\*, Joseph Uliana\*\*

**NEW JERSEY:** William Hodas, David DeGerolamo

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### **AUDIT COMMITTEE**

**PENNSYLVANIA:** Gaetan Alfano\*, Joseph Uliana

**NEW JERSEY:** David DeGerolamo, Geoffrey Stanley

### **ADMINISTRATIVE COMMITTEE**

**NEW JERSEY:** Yuki Moore Laurenti\*, Geoffrey Stanley

**PENNSYLVANIA:** Jack Muehlhan, Daniel Grace  
Odessa Jenkins, John Anderson, Sean McNeeley

### **SELECTION COMMITTEE**

**PENNSYLVANIA:** Daniel Grace, Joseph Uliana  
**NEW JERSEY:** Geoffrey Stanley, William Hodas

\*Chairman of Committee

\*\* Temporary assignment due to the vacancy of a PA Commissioner

X:\Wendy's Files\Commission Mtgs from.2003 to present\2014\May 19, 2014\7) Operations Report\Standing Committees- 6-04-13.doc

Tuesday, May 06, 2014

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
RECAPITULATION OF COMMITTEE MEMBERSHIP**

|                   |                                                                                                                                                    |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DeGerolamo</b> | (1) Projects, Property and Equipment Committee<br>(2) Audit Committee                                                                              |
| <b>Alfano</b>     | (1) Finance, Insurance, Management and Operations Committee<br>(2) Professional Services Committee<br>(3) Audit Committee (Chairman)               |
| <b>Grace</b>      | (1) Projects, Property and Equipment Committee **<br>(2) Personnel Committee (Chairman)<br>(3) Administrative Committee<br>(4) Selection Committee |
| <b>Vacant*</b>    | (1) Projects Committee, Property and Equipment<br>(2) Personnel Committee                                                                          |
| <b>Hodas</b>      | (1) Professional Services Committee<br>(2) Personnel Committee<br>(3) Selection Committee                                                          |
| <b>Laurenti</b>   | (1) Finance, Insurance Management and Operations Committee (Chairman)<br>(2) Administrative Committee (Chairman)                                   |
| <b>Muehlhan</b>   | (1) Finance, Insurance, Management and Operations Committee<br>(2) Professional Services<br>(3) Administrative Committee                           |
| <b>Smith</b>      | (1) Finance, Insurance, Management and Operations Committee<br>(2) Professional Services Committee (Chairman)                                      |
| <b>Stanley</b>    | (1) Projects, Property and Equipment Committee<br>(2) Audit Committee<br>(3) Administrative Committee<br>(4) Selection Committee (Chairman)        |
| <b>Uliana</b>     | (1) Projects, Property and Equipment Committee (Chairman)<br>(2) Audit Committee<br>(3) Selection Committee<br>(4) Personnel Committee**           |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**PROFESSIONAL ASSOCIATES**

**CONSULTING ENGINEERS**

TRANSYSTEMS CONSULTING ENGINEERS

Paramus, New Jersey

**LEGAL COUNSEL**

STRADLEY, RONON, STEVENS & YOUNG

Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER

Phillipsburg, New Jersey

**EMPLOYMENT COUNSEL**

STEVENS & LEE

Philadelphia, Pennsylvania

WOLFF AND SAMSON

West Orange, New Jersey

**AUDITOR**

BOWMAN & COMPANY

Voorhees, New Jersey

**FINANCIAL ADVISOR**

NW FINANCIAL GROUP

Jersey City, New Jersey

**COMMUNICATIONS CONSULTANT**

BRABENDER COX

Pittsburg, Pennsylvania

**INVESTMENT ADVISOR**

PFM BANK

Pennsylvania

Revised 2012

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## ORGANIZATION CHART

### COMMISSIONERS

**Executive Director**  
**Joseph J. Resta**

**Deputy Executive Director  
of Communications**  
**Joseph Donnelly**

Director of Community Affairs  
Richard McClellan

**Chief Engineer**  
**Roy Little**

Assistant Chief Engineer  
Kevin Skeels

Senior Program Area  
Manager  
Vacant

**Chief Administrative  
Officer**  
**Arnold Conoline**

Director of Human Resources  
Joanna M. Cruz

Director of Purchasing  
David Burd

Director of E-ZPass  
Yvonne Kushner

**Deputy Executive Director  
of Operations**  
**Sean Hill**

District Superintendents  
LeVar Talley, D I  
James Shelly, D II  
Jeanne Clark, D III

Director of Plants & Facilities  
Lendell Jones

Director of Security Safety  
and Training  
James P. Stettner

Director of Electronic  
Security Surveillance  
Matthew Hartigan

Director of Information  
Technology  
Mary Jane Hansen

**Chief Financial Officer**  
**Sean P. McNeeley**

Comptroller  
Stephen Cathcart

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of May 19, 2014

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# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## Meeting of May 19, 2014

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# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014**

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# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **CALL TO ORDER**

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Monday, May 19, 2014 at 10:35 a.m. pursuant to notice properly forwarded to each member in compliance with the bylaws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

## **APPEARANCES**

### **COMMISSION MEMBERS:**

Hon. David DeGerolamo (New Jersey)  
Hon. Daniel Grace (Pennsylvania)  
Hon. William Hodas (New Jersey)  
Hon. Yuki Moore Laurenti (New Jersey)  
Hon. Jack Muehlhan (Pennsylvania)  
Hon. Edward J. Smith (New Jersey)  
Hon. Geoffrey S. Stanley (New Jersey)  
Hon. Joseph Uliana (Pennsylvania) (Via Conference Call)

### **COMMISSION MEMBERS ABSENT:**

Hon. Gaetan Alfano (Pennsylvania)

### **COMMISSION GENERAL COUNSEL:**

Jonathan Bloom, Stradley, Ronon, Stevens & Young Pennsylvania  
Douglas Steinhardt, Florio, Perrucci, Steinhardt & Fader, New Jersey

### **COMMISSION LABOR COUNSEL:**

William Payne, Stevens and Lee, Pennsylvania

### **GOVERNORS REPRESENTATIVES:**

Amy Herbold, NJ Assistant Counsel Authorities Unit  
Catharine Thurston, Pa Counsel

### **REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BRABENDER COX**

Ethan Vickers, Brabender Cox

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **COMMISSION STAFF MEMBERS:**

Joseph J. Resta, Executive Director  
Sean Hill, Deputy Executive Director of Operations  
Roy Little, Chief Engineer  
Joseph Donnelly, Deputy Executive Director of Communications  
Arnold Conoline, Chief Administrative Officer  
Sean McNeeley, Chief Financial Officer  
Wendy Reading, Administrative Services Director/ Assistant Secretary Treasurer to the Commission  
Joanna Cruz, Director of Human Resources  
Kevin Skeels, Assistant Chief Engineer  
Julio Guridy, Contract Compliance Director  
Stephen Cathcart, Comptroller

## **OTHERS:**

Dan DiPoalo, KS Engineering,

## **ROLL CALL**

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the roll, and at the conclusion thereof, reported that there was a quorum present-there being three members present from the Commonwealth of Pennsylvania and five members present from the State of New Jersey.

## **WELCOMING REMARKS OF CHAIRMAN**

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

## **INTRODUCE ANY COMMENTS FROM THE PUBLIC**

Chairman DeGerolamo addressed the meeting and invited any comments from the public on items pertaining to today's Agenda.

## **EXECUTIVE DIRECTOR'S REPORT**

Joseph Resta, Executive Director, addressed the meeting and said;

*"Mr. Chairman, good morning, along with the change of seasons, this past month has also brought change to the Commission with an upgraded credit rating, a new E-ZPass customer service center provider, an expanded business enterprise program, and even a new bridge color are among the changes we are seeing this month."*

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of May 19, 2014

*"On the financial front, Standard & Poor's Rating Services recently upgraded its rating on the Commission's outstanding revenue bonds to A status with a stable outlook. S&P cited the Commission's consistently strong financial profile as the basis for the upgrade;*

*"The rating reflects our view of the Commission's good competitive position, stable demand profile and strong bond provisions, according to a statement issued by S&P's credit analyst;*

*"Our debt service coverage ratio practices garnered considerable praise from S&P. Bond provisions stipulating a minimum 1.3 times ratio of net revenue for every dollar of debt And, based on actions taken by this Commission via Resolution, an even stronger target ratio of 1.5-times coverage adopted by the Commission in 2011. The A rating from S&P is the equivalent of the A2 bond rating the Commission reaffirmed from Moody's Investors Service in October 2012. At that time, both S&P and Moody's assigned positive outlooks to the Commission's financial outlook. Clearly, the Commission has worked hard in recent years to achieve upgrades on restructured debt using record-low interest rates, Stabilized operating costs and improved institutional liquidity. Contributing to the positive outcome were bond transactions the Commission pursued in the past two years. In October 2012, the Commission refunded \$107.5 million in outstanding 2003 and 2005 bonds to achieve a Net Present Value savings of \$12.7 million on future debt payments up to 2030. On the first of this month, we closed a bond renewal transaction that will enable the agency to save \$972,000 over the next three years. It's encouraging to see the bond rating agencies are noticing these efforts. I would like to praise Sean McNeeley, Dennis Enright, of NW Financial, and Bond Counsel for their efforts;*

*"Today is the go live date of our Customer Service Center / Violations Processing Center transition into the New Jersey Regional E-ZPass Customer Service Center. The last significant element of the merger from a customer perspective took place this past week with a six-day suspension of account access. This allowed for the exporting, transmission and uploading of data between our former E-ZPass service provider and our new one. The company serving the NJ Regional E-ZPass Customer Service Center and now our E-ZPass account holders is Xerox State & Local Solutions, Inc. As you may recall, we expect this new arrangement will enable the Commission to achieve both short-term and long-term savings and enhance customer service. Xerox's E-ZPass back office operations are based in Newark, N.J. which is much closer to our customer base than our previous service provider's Texas-based operation. Additionally, Xerox handles a large share of our immediate sister toll agencies at NJ Regional CSC: the New Jersey Turnpike Authority, the South Jersey Transportation Authority, the Delaware River Port Authority, the Delaware River & Bay Authority, and the Burlington County Bridge*

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of May 19, 2014

*Commission. A great deal of praise goes to Yvonne, ETC, Zerox, Yvonne's team, and Chip Stracciolini for the smooth transition this weekend;*

*"There is a significant policy change for Commissioners to consider this month. Today's executive agenda includes a resolution affirming a new, formalized policy for the Commission Contract Compliance Program. The intent of this effort is to foster and expand the involvement of disadvantaged and small businesses in Commission projects. This policy builds on the basis of the Commission's endeavors in recent years through its establishment of contractual goals for minority, women and small-business enterprises. It recognizes a broadened universe of certified businesses, and for this reason it introduces a new term into the Commission vernacular: Identified Business Entities (IBE). In addition to minority, women and small-business enterprises, this new designation extends a hand of opportunity in Commission contracts to other duly-certified business enterprise designations including Disadvantaged Business Enterprises, Veterans Owned Businesses, and Disabled-Owned Business Enterprises. As I stated in my April 2013 executive director's report, our policy for business enterprises needed reevaluation to make it more consistent, verifiable, and accountable. It also needed to provide a means for these businesses to increase capacities so they might eventually participate as prime contractors and consultants themselves. With this now being realized, our next goal is to make the restructured program's performance outcomes publicly and consistently available on our website. Credit for this effort is should go to Chief Administrative Officer Arnie Conoline, Julio Guridy, Chris Baker, PA & NJ General Counsel;*

*"Moving to our Easton-Phillipsburg Toll Bridge Rehabilitation Project, we have some colorful news to relay this month. Within the next week, we expect some of the tarping to be removed from the toll bridge's truss, revealing the bridge's new color for the first time. Instead of the previous silver-metallic finish, the bridge will feature the same greenish "antique bronze" color as our other crossings. Once all painting is completed later in the year, this actually may mark the first time that both of our bridges at Easton and Phillipsburg are the same color. The finished results should enhance the river view from both communities;*

*"In closing, it's prudent to remember that the Memorial Day holiday weekend is fast approaching. It marks the unofficial start of the summer driving season, when traffic volumes spike as more motorists hit the road and travel longer distances. So, please drive carefully and have a safe holiday;*

*Mr. Chairman, that concludes my report"*

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014**

Commissioner Laurenti addressed the meeting and said:

*"I'd like to commend the staff on the S and P upgrade and as chair of the finance committee, I would like to thank the diligent work of our staff, especially Sean, and I also would like to thank my fellow Commissioners, all of who asked very tough questions during our meetings and are always looking for ways to save the Commission money in a prudent fashion"*

### **APPROVAL OF MINUTES FOR COMMISSION MEETING HELD APRIL 28, 2014**

#### **R: 2546-05-14- ADM-01-05-14**

Chairman DeGerolamo addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held April 28, 2014.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19<sup>th</sup> day of May, 2014, that the Minutes of the Regular Commission Meeting held on March 31, 2014 be and the same hereby are approved."

Chairman DeGerolamo then invited any further questions on the Resolution. No further questions were presented and the Resolution was adopted.

### **APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF APRIL, 2014**

#### **R: 2547-05-14- FIN-01-05-14**

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Smith moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19<sup>th</sup> day of May, 2014, that the Operations Report, which reflects Commission activity for the month of March are hereby approved."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **APPROVAL OF SETTLEMENT AGREEMENT WITH VERIZON PA FOR THEIR SINGLE FIBER CABLE CROSSING OF THE LOWER TRENTON TOLL SUPPORTED BRIDGE**

**R-2548-05-14 - FIN-01-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Stanley seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May 2014, via this resolution, that the Commission approve a Settlement Agreement with Verizon Pennsylvania LLC to resolve all outstanding issues with Verizon’s use of the Lower Trenton Toll Supported Bridge and adjacent property of the Commission, and provide for the payment by Verizon to the Commission of the sum of \$100,000 on account of Verizon’s use of the Bridge since November 1, 2008 and require that Verizon remove their fiber and cease using the Bridge by October 31, 2014, while leaving in place their conduits and innerduct for the Commission’s use and benefit; and

**“RESOLVED**, the revenue generated is to be deposited into General Ledger Account 4600, Other Income; and

**“RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contract on behalf of the Commission.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **DENTAL INSURANCE RENEWAL PLAN YEAR JULY 1, 2014 THROUGH JUNE 30, 2015**

**R-2549-05-14 – INS-01-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Grace seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May 2014, that the Commission authorizes the Executive Director to approve the current dental insurance plan with Aetna, Inc, for the policy year effective July 1, 2014

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014**

through June 30, 2015 with the understanding that this plan can be cancelled at any time during the term with sixty (60) days notice to the provider.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **LIFE INSURANCE ADD AND LTD RENEWAL PLAN YEARS JULY 1, 2014 THROUGH JUNE 30, 2017**

#### **R-2550-05-14 – INS-02-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May 2014, that the Commission authorizes the Executive Director to affect the renewal of our group life insurance policy and our employee-paid long-term disability policy at their current respective levels of benefit and with the current provider (CIGNA) for a three (3) year period commencing July 1, 2014 through June 30, 2017 with the understanding that this plan can be cancelled at any time during the term with thirty –one (31) days notice to the provider.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVE CONTRACT COMPLIANCE PROGRAM (CCP) POLICY**

#### **R: 2551-05-14- ADM- 03-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, that the Commission approves the Commission’s Contract Compliance Policy which establishes a Contract Compliance Program, and authorizes the Executive Director to take all necessary steps to implement that policy and oversee that program.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

### **BRIDGE MONITORING SYSTEM STUDY FOR SELECT VEHICULAR BRIDGES- CONTRACT 556A, AWARD OF CONTRACT TO PENNONI ASSOCIATE**

**R: 2552-05-14- ENG-01-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission award Contract No. C-556A Bridge Monitoring System Study for Select Vehicular Bridges-NJ Assignment to Pennoni Associates, Inc. for a not-to-exceed amount of \$389,614.63; and

**“RESOLVED**, identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**“RESOLVED**, The Executive Director is hereby authorized to approve and execute all necessary contracts of behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **DESIGN SERVICES FOR THE PORTLAND-COLUMBIA TOLL BRIDGE APPROACH ROADWAYS IMPROVEMENTS-CONTRACT C-566A**

**R: 2553-05-14- ENG-02-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, authorizes the Executive Director to negotiate scope and fee with the consultant whose letter of interest has been deemed qualified through the RFP procurement process and determined to be fair, reasonable and in the best interest of the Commission; and

**“RESOLVED**, Identify the General Reserve Fund as the source of funds required for payment of any invoices.”

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014**

**“RESOLVED,** The Executive Director is hereby authorized to approve and execute all necessary contracts of behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

Chairman DeGerolamo then addresses the meeting and stated before moving on to the next three personnel items he asked Executive Director Resta to describe the promotional process.

Executive Director Resta addressed the meeting and said:

*“As you may recall, we have actually shifted the testing process to an electronic test that we have developed with staff for the intended employees for promotion, so what happens is we have a preparation class for the written test. The employees are able to participate in that so there is a class or study period. They take the test electronically. After that, the test is scored and ranked. There is an evaluation by myself of the respective kind of personnel records of them. There may be times when both are excluded from doing oral testing, and then there is oral testing, further scoring, and then a combination of testing and the rankings that are provided to the Commissioners for selection.”*

### **PROMOTION OF KENNETH HOCKENBURY, TOLL COLLECTOR TO TOLL CORPORAL, I-78 TOLL BRIDGE-DISTRICT II**

**R: 2554-05-14- PER-01-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED,** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission authorizes the promotion of Kenneth Hockenbury, Toll Collector to the Toll Corporal position at the I-78 Toll Bridge with starting compensation set at \$43,774 per annum, which is the minimum step in the pay range for the Toll Corporal position (\$43,774 - \$55,867), pending satisfactory completion of the required personnel processing”

Chairman DeGerolamo then invited any further questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

### **PROMOTION OF DONNA PIAZZA, TOLL COLLECTOR TO TOLL CORPORAL- EASTON-PHILLIPSBURG TOLL BRIDGE**

**R: 2555-05-14- PER-02-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Grace seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission authorizes the promotion of Donna Piazza, Toll Collector to the Toll Corporal position at the Easton-Phillipsburg Toll Bridge with starting salary of \$45,965 per annum, which is step 2 in the pay range for the Toll Corporal position (\$43,774 - \$55,867), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **PROMOTION OF RICHARD PROVAZNIK, TOLL COLLECTOR TO TOLL CORPORAL-PORTLAND-COLUMBIA TOLL BRIDGE**

**R: 2556-05-14 PER-03-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the authorizes the promotion of Richard Porvaznik, Toll Collector to the Toll Corporal position at the Portland-Columbia Toll Bridge with starting compensation set at \$48,257 per annum, which is step 3 in the pay range for the Toll Corporal position (\$43,774 - \$55,867), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

Chairman DeGerolamo then addressed the meeting and requested Executive Director Resta describe the next personnel item and its process for the Annual Maintenance Promotions

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

Executive Director Resta addressed the meeting and said:

*“Every year we look at our maintenance personnel. There are three positions that the beginning position is Maintenance Worker III, then II and ultimately to Maintenance Worker I. So each year we look at the respective persons in those positions and if they have gained additional knowledge and/or certifications or commercial driver's license and are available for promotion, they, in fact, are recommended for promotion, and the result of that this year are the folks that are involved in this resolution.”*

### **PROMOTION OF MAINTENANCE EMPLOYEES AT VARIOUS LOCATIONS (4) INDIVIDUALS**

**R: 2557-05-14 PER-04-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission authorizes the promotions of the following employees; Shaun Profy, Maintenance Worker II to Maintenance Worker I, Matthew Satmary, Maintenance Worker II to Maintenance Worker I at the Trenton Morrisville Toll Bridge, District I; and Brian Wilson, Maintenance Worker II to Maintenance Worker I, John Marason, Maintenance Worker II to Maintenance Worker I, Easton Phillipsburg Toll Bridge, at the start of the first pay period after the approval of this Resolution; and

**“RESOLVED**, that the Commission authorizes the Executive Director to effect the promotions of the above referenced Maintenance Workers and to adjust their compensation subject to applicable practices and procedures at the start of the first pay period after this approval.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL FOR RETIREMENT BENEFITS, WESLEY JONES, TELLER/INVENTORY CONTROL SPECIALIST-TRENTON MORRISVILLE TOLL BRIDGE**

**R: 2558-05-14 - PER-05-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of May 19, 2014

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, subject to applicable practices and procedures, the Commission approves the provision of retirement benefits to Wesley Jones on August 15, 2014.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF REVISED EMPLOYEE MANUAL ATTENDANCE POLICY AND DISCIPLINE POLICY**

#### **R: 2559-05-14 - PER-06-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Chairman DeGerolamo addressed the meeting and asked Executive Director Resta, hat the Time frame of effectuating this policy to move forward.

Executive Director Resta replied that the policies will go into effect on July 1<sup>st</sup> 2014. Abolishing the point system portion of the policy will be effective immediately. He then stated that there will be an Educational outreach to both employees and supervisory personnel with regard to the attendance policy and disciplinary policy. We will be distributing copies of these policies to all Employees.

Commissioner Smith addressed the meeting and said:

*“This is a positive move, and I also want to applaud the efforts of Commissioner Grace and also our Human Resources Director, as well. It was a big job and appreciate the fact that we followed through and got it done”.*

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, authorizes the rescission of the Attendance Policy and Discipline Guidelines of the May 2011 Employee Manual and approves the revised Attendance Policy and Discipline Policy attached as an official component to the minutes of this meeting as set for on pages A-1 thru A-10, effective July 1, 2014. Said revised policies shall be distributed to all employees.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

### **TRANSFER OF SEAN CORDREY, FROM ESS MONITOR TO BRIDGE OFFICER- WASHINGTON CROSSING TOLL SUPPORTED BRIDGE**

**R: 2560-05-14 - PER-07-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Stanley moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, subject to applicable practices and procedures, that the Commission authorize the transfer of Sean Cordrey from ESS Monitor to the position of Bridge Officer at the Washington Crossing Toll Supported Bridge with starting compensation set at \$37,320.79 per annum, with is between steps 3 & 4 in the pay range for the Bridge Officer Position (\$33,290 - \$42,484) pending satisfactory completion of the required personnel processing; and

**“RESOLVED**, that the Commission authorizes the Executive Director to effect the transfer of Sean Cordrey from ESS Monitor to the Bridge Officer position at Washington Crossing Toll Supported Bridge, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **TRANSFER OF KEVIN RAIKE, FROM BRIDGE OFFICER, WASHINGTON CROSSING TOLL SUPPORTED BRIDGE TO ESS MONITOR**

**R: 2561-05-14 - PER-8-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution, subject to applicable practices and procedures, that the Commission authorize the transfer of Kevin Raika, Bridge Officer, Washington Crossing Toll Supported Bridge to ESS Monitor with starting compensation set at \$37,320.79 per annum, which is Step 1 in the pay range for the ESS Monitor position (\$37,320 - \$46,974) pending satisfactory Completion of the required personnel processing; and

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014**

**“RESOLVED**, that the Commission authorizes the Executive Director to effect the transfer of Kevin Raike to the ESS Monitor, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### **APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL**

**R: 2562-05-14- ACCT -01-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoices #10329501, #10329506, #10329507 and #10329503 in the total amount of \$ 16,824.56 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel.; and

**“RESOLVED**, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### **APPROVAL FOR PAYMENT OF INVOICE STEVENS & LEE, PA LABOR COUNSEL**

**R: 2563-05-14- ACCT -02-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution, authorizes payment of invoice #407019 and #415386 in the total amount due of \$10,071.52 for Professional Services Rendered;

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014**

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### **APPROVAL FOR PAYMENT OF INVOICE WOLFF & SAMSON, NJ LABOR COUNSEL**

**R: 2564-05-14- ACCT -03-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Chairman DeGerolamo then addressed the meeting and requested to be recorded as abstaining from this vote.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoice #298213 and #298211 in the total amount due of \$3,680.00 for professional services rendered to Wolff and Samson, New Jersey Labor Counsel;

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted

#### **APPROVAL FOR PAYMENT OF INVOICE NW FINANCIAL GROUP, LLC**

**R: 2565-05-14- ACCT -04-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoice #20724, #20194, #20631 and #20240 in the amount of \$22,188.75 to NW Financial Group, LLC; and;

**“RESOLVED:** identifying the General Reserve Fund as the source of funds required for any and all disbursements.”

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL FOR PAYMENT OF INVOICE**

**FLORIO, PERRUCCI, STEINHARDT AND FADER, NJ LEGAL COUNSEL**

**R: 2566-05-14- ACCT -05-05-14**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoices #94573, #94843, #94596, #94479, #94138, and #94478 in the total amount due of \$16,351.66 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel.; and

**"RESOLVED**, identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **ELECTION OF OFFICERS-CASTING OF THE UNANIMOUS BALLOT-VICE CHAIRMAN AND SECRETARY TREASURER**

**R: 2567-05-14**

Executive Director Resta then addressed the Commission and stated that since the nominations for the Offices of CHAIRMAN, VICE CHAIRMAN, and SECRETARY-TREASURER were made, and since no additional nominations had been made for anyone other than for; GAETAN ALFANO for Vice Chairman; and JOSEPH ULIANA for Secretary-Treasurer; and further, since motions had been unanimously passed authorizing closure of the nominations, since the nominations were unopposed, he respectfully requested the adoption of a Resolution casting the unanimous ballot for, Mr. Alfano, and Mr. Uliana.

Commissioner Laurenti the moved and Commissioner Grace seconded the adoption of the following Resolution:

**"WHEREAS**, the By-Laws of the Delaware River Joint Toll Bridge Commission, adopted at its Regular Meeting in 1956 and amended in 1962, 1965, 1969 and 1970, among other things, require

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of May 19, 2014

the holding of an 'Annual Meeting' in May of each year, at which time, the election of the Commission Members to the Office Vice Chairman and Secretary-Treasurer, may take place; and

"**WHEREAS**, the Delaware River Joint Toll Bridge Commission has convened on this 19<sup>th</sup> day of May 2014, in compliance with the By-Laws; and

"**WHEREAS**, the Commission's By-Laws also provide that the 'Nominating Committee' of the Commission shall consist of all the Commissioners, except the Commissioner holding the Offices of the Chairman and Vice Chairman; and

"**WHEREAS**, GAETAN ALFANO, a member of the Commission from the Commonwealth of Pennsylvania, has been nominated for the Office of Vice Chairman; and

"**WHEREAS**, JOSEPH ULIANA, a member of the Commonwealth of Pennsylvania has been nominated for the Office of Secretary-Treasurer; --each to serve in such Office for the ensuing year; and

"**WHEREAS**, no further nominations for the said Offices were made, and motions authorizing closure of said nominations were passed unanimously; and

"**WHEREAS**, the Commission Members, by the above-described actions have indicated their intent to unanimously; GAETAN ALFANO, as Vice Chairman; and JOSEPH ULIANA as Secretary-Treasurer;

"**NOW THEREFORE, BE IT RESOLVED**, by the Delaware River Joint Toll Bridge Commission at this 'Annual Meeting' assembled this 19<sup>TH</sup> day of May 2014, that Commissioner Laurenti, in her capacity as Chairman of the Nominating Committee, for this 'Annual Meeting' be, and she hereby is authorized and directed, on behalf of the Commission Members, to cast a unanimous ballot of (1) GAETAN ALFANO, who will serve as Vice Chairman; and (2) JOSEPH ULIANA, who will serve as Secretary-Treasurer of the Delaware River Joint Toll Bridge Commission for the ensuing year, and the said GAETAN ALFANO and JOSEPH ULIANA will (effective immediately) assume all authorities, powers and duties vested respectively in the Vice Chairman and Secretary-Treasurer, as set forth in (1) the By-Laws of the Commission; (2) the Minutes of previous Commission Meetings; and (3) the Trust Indenture."

The motion for closure of nominations for Gaetan Alfano, Vice Chairman and Joseph Uliana, Secretary Treasurer was passed by acclamation.

Executive Director Resta, then called the Roll:

|                   |            |           |                     |            |           |
|-------------------|------------|-----------|---------------------|------------|-----------|
| <u>NEW JERSEY</u> | <u>Yes</u> | <u>No</u> | <u>PENNSYLVANIA</u> | <u>Yes</u> | <u>No</u> |
| Mr. DeGerolamo    | X          |           | Mr. Grace           | X          |           |
| Mr. Hodas         | X          |           | Mr. Uliana          | X          |           |
| Ms. Laurenti      | X          |           | Mr. Muehlhan        | X          |           |
| Mr. Stanley       | X          |           |                     |            |           |
| Mr. Smith         | X          |           |                     |            |           |

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014**

Executive Director Resta reported that there were four affirmative votes from Pennsylvania, three affirmative votes from New Jersey. The vote was passed unanimously.

### **CASTING OF THE UNANIMOUS BALLOT CHAIRMAN**

#### **R: 2568-05-14**

Executive Director Resta then addressed the Commission and stated that since the nominations for the Offices of CHAIRMAN, are made, and since no additional nominations had been made for anyone other than DAVID DEGEROLAMO for Chairman; and further, since motions have been passed authorizing closure of the nominations, he respectfully requested the adoption of a Resolution casting the unanimous ballot for Mr. DeGerolamo.

Commissioner Laurenti the moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"**WHEREAS**, the By-Laws of the Delaware River Joint Toll Bridge Commission, adopted at its Regular Meeting in 1956 and amended in 1962, 1965, 1969 and 1970, among other things, require the holding of an 'Annual Meeting' in May of each year, at which time, the election of the Commission Members to the Office Chairman, may take place; and

"**WHEREAS**, the Delaware River Joint Toll Bridge Commission has convened on this 19<sup>th</sup> day of May 2014, in compliance with the By-Laws; and

"**WHEREAS**, the Commission's By-Laws also provide that the 'Nominating Committee' of the Commission shall consist of all the Commissioners, except the Commissioner holding the Offices of the Chairman and Vice Chairman; and

"**WHEREAS**, DAVID DEGEROLAMO, a member of the State of New Jersey, has been nominated for the Chairman to serve in such Office for the ensuing year; and

"**WHEREAS**, no further nominations for the said Office were made, and motions authorizing closure of said nominations were passed; and

"**WHEREAS**, the Commission Members, by the above-described actions have indicated their intent to elect DAVID DEGEROLAMO as Chairman;

"**NOW THEREFORE, BE IT RESOLVED**, by the Delaware River Joint Toll Bridge Commission at this 'Annual Meeting' assembled this 19<sup>TH</sup> day of May 2014, that Commissioner Laurenti, in her capacity as Chairman of the Nominating Committee, for this 'Annual Meeting' be, and she hereby is authorized and directed, on behalf of the Commission Members, to cast a unanimous ballot for (1) DAVID DEGEROLAMO, who will serve as Chairman; of the Delaware River Joint Toll Bridge Commission for the ensuing year, and the said DAVID DEGEROLAMO will (effective immediately) assume all authorities, powers and duties vested

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of May 19, 2014

respectively as the Chairman, as set forth in (1) the By-Laws of the Commission; (2) the Minutes of previous Commission Meetings; and (3) the Trust Indenture.”

The motion for closure of nominations for David DeGerolamo, Chairman was passed by acclamation.

Executive Director Resta, then called the Roll:

| <u>NEW JERSEY</u> | <u>Yes</u> | <u>No</u> | <u>PENNSYLVANIA</u> | <u>Yes</u> | <u>No</u> |
|-------------------|------------|-----------|---------------------|------------|-----------|
| Mr. DeGerolamo    | X          |           | Mr. Grace           | X          |           |
| Mr. Hodas         | X          |           | Mr. Uliana          | X          |           |
| Ms. Laurenti      | X          |           | Mr. Muehlhan        | X          |           |
| Mr. Stanley       | X          |           |                     |            |           |
| Mr. Smith         | Abstain    |           |                     |            |           |

Executive Director Resta reported that there were three affirmative votes from Pennsylvania, three affirmative votes from New Jersey, and one abstention. The vote was passed.

Chairman DeGerolamo addressed the meeting and stated:

*“As we move the meeting forward, I’m going to take two minutes to say thank you on behalf of myself and my Vice-Chair Commissioner Alfano. I will tell you that as we sit as chair and vice-chair we not only do it on behalf of ourselves, but we do it on behalf of the whole Commission, and we pride ourselves on making sure that everyone at this table has a voice because that is what this Commission is about, and I am honored to serve again as chair as Commissioner Alfano is to serve as Vice-Chair. We continue to look forward and work together with all of you as we continue to move the Commission forward with good government initiative, similar to one we just passed in the contract compliance program for minority women owned and small business enterprises and the litany of other enterprises that fall under the new program. It has been interesting times over the years, and it has also been a pleasure to work with so many different people representing the governor’s offices as well, both from Pennsylvania and New Jersey. There are times when decision need to be made and guidance needs to be given, and both Governor Corbett’s office and Governor Christie’s office have been very helpful in helping us move this Commission forward in matching the policies of the State of New Jersey and Pennsylvania so that we can work in conjunction, again, with regard to our moving forward with good government and transparency, so I thank them as well, and I thank all of you as Commissioners. I thank Mr. Resta, Mr. Hill, Mr. Little and all of the Commission staff from the maintenance workers and toll collectors all the way through. I think we have a very good agency. I think you have very good employees, and I think all of us together do a wonderful job moving this Commission forward in 2014, and I thank all of you.”*

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **INVITE ANY COMMENTS FROM PUBLIC**

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

## **SCHEDULING OF THE JUNE 30, 2014 MEETING**

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be scheduled for June 30, 2014.

Executive Director Resta assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

## **ADJOURNMENT**

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Muehlhan then moved that the Meeting be adjourned and Commissioner Laurenti seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:05 a.m., Monday, May 19, 2014.

**Prepared and submitted by:**



WENDY VADOLA READING  
Assistant Secretary Treasurer to the Commission

**Approved by:**



JOSEPH J. RESTA  
Executive Director



Delaware River  
Joint Toll Bridge  
Commission

**Attendance Policy  
Amendment to  
Employee Manual**

July 1, 2014

## I. **WORK SCHEDULE**

### A. **Business Hours**

Normal working hours of Commission employees are as follows:

1. **Administration, Engineering and Operations Office Personnel:** 7-hour day, not including lunch period, Monday through Friday. The duties of toll auditing personnel may require irregular hours at the discretion of their supervisor.
2. **Toll and Bridge Personnel:** 8-hour shifts, including a paid lunch period, 40 hours per week. You must be in uniform and at your designated assignment throughout your shift.
3. **Maintenance Personnel:** 8-hour day, not including lunch period, Monday through Friday. Custodial workers at I-78 Welcome Center have work-hours the same as toll and bridge personnel.

When the operating efficiency or emergency of the Commission warrants, it may be necessary to change your normal working hours, at the discretion of your supervisor.

It may be periodically necessary to change normal work schedules and assigned work locations. Alternate shifts and location will be at the direction and approval of the Department Head.

Toll and bridge personnel shall work in shifts covering a period of twenty-four hours and will be divided into three eight-hour periods, unless otherwise designated by the Superintendent.

Schedules showing shift arrangements for each bridge will be posted.

Supervisor may rotate the assignments of personnel should it become necessary to do so in the interest of efficiency of the operation or for the convenience of the public using Commission facilities.

All Commission non-exempt employees shall punch-in at the time you report for duty and punch-out at the time you report "off duty" on the Commission's time-keeping system or otherwise record on any system, time clock, form or record book provided by the Commission. You are not permitted to punch in more than six minutes before your scheduled start time.

All employees working other than normally scheduled hours shall, in addition to punching in, report their presence in the building and their departure to the officer-in-charge.

## B. Attendance

From time to time, it may be necessary for you to be absent from work. The Commission is aware that emergencies, illnesses, or pressing personal business that cannot be scheduled outside your work hours may arise. Sick days, vacation, personal days have been provided for this purpose.

If you become ill or are injured on the job, notify your supervisor at once. If illness, injury or other emergency necessitates your absence from work, you must notify your supervisor.

If you are a non-exempt employee, other than bridge and toll personnel, you should personally call your Foreman or Assistant Foreman, or Director at least one hour before your starting time to the extent possible and state the type of leave taken. If you are bridge or toll personnel, you should personally call the Sergeant-in-Charge or the Corporal-in-Charge at least two hours before your starting time, to the extent possible, and state the type of leave taken.

Office personnel reporting off must personally notify their supervisor prior to their normal starting time if practicable and state the type of leave taken.

## C. Absences and Lateness

### 1. POLICY MISSION

You are an important member of the Commission team. We are committed to providing the highest level of service to our commuting public. To fulfill the Commission's public service mission and as an act of courtesy to your fellow co-workers, the Commission expects you to be at work each day that you are scheduled to work, to report for work at the time you are scheduled, and to work your entire schedule. This policy is designed to ensure efficient business operations as attendance and punctuality are the responsibility of each individual employee.

### 2. DEFINITIONS

The following definitions are presented to assist you in understanding and fulfilling your obligations under this policy.

a. **ATTENDANCE:** Being at work at your scheduled time, on each of your scheduled days and remaining at work for your entire scheduled hours of work.

b. **PUNCTUALITY:** Being on time, at your workstation, at your scheduled starting time.

c. **PARTIAL DAYS:** You are considered to have a partial day absence if you are an eight (8) hour employee and are absent one to four hours. Any absence over four (4) hours shall be considered a full day's absence. You are considered to have a partial day absence if you are a seven (7) hour employee and are absent one to three and a half. Any absence over three and a half (3 ½) hours shall be considered a full day's absence. You must provide a valid medical excuse or other necessary documentation for an excused absence in order to be approved for a partial day.

d. **FAILURE TO PUNCH IN/OUT:** You fail to punch in before the start of your scheduled work day or punch out at the end of your scheduled workday.

e. **LATE:** You are considered late if you are not at your work station, and you punched in or arrive past your scheduled starting time.

f. **ABSENCE:** Not being at work for your scheduled workday. This includes sick time, unauthorized bereavement leave, unauthorized vacation, and unauthorized use of compensatory time and/or any unpaid time off.

g. **UNEXCUSED ABSENCE:** An absence is unexcused when:

(1) You are not at work for your scheduled workday and you fail to contact your supervisor at least one (1) hour before the start of your scheduled work day, with a valid excuse for your absence. If it is not practicable for you to call at least one (1) hour before the start of your scheduled work day, your absence may be excused provided that you provide a valid excuse. The Executive Director or his designee shall have the sole authority to determine if an excuse is valid;

(2) You are absent from work for three (3) or more consecutive days and fail to provide a valid medical excuse or other necessary documentation for an excused absence. If your three-day absence is for medical reasons, you must provide a medical excuse from a medical provider which includes the need to be absent for medical reasons, confirmation that you are ready to return to work;

(3) You are absent from work on a day immediately before or immediately after any of the following scheduled days off: (1) a weekend, (2) a holiday, (3) a regular day off or (4) a scheduled vacation, and fail to bring in a doctor's note with a valid medical excuse or other necessary documentation for an excused absence, even if the absence is only for one day; or

(4) You have exhausted all leave time and are absent without an approved leave of absence (AWOL).

(5) **NO CALL/NO SHOW:** Being absent from work and failing to call your supervisor, without a valid excuse. Each day shall constitute one occurrence. The Executive Director or his designee shall have the sole authority to determine whether an excuse is valid.

h. **UNSATISFACTORY ATTENDANCE:** Your attendance is unsatisfactory, subjecting you to discipline if:

(1) You have three (3) unexcused absences in a rolling ninety (90) day period.

(2) You display a pattern of lateness. You display a pattern of lateness if you are late two or more days in a one work-week period or three or more days in a pay period.

(3) You fail to punch in or punch out four times in a pay period.

i. **INCIDENT:** Each individual absence and/or lateness is defined as an incident. Any continuous absence is counted as a single incident.

j. **JOB ABANDONMENT:** If you are absent three consecutive work days and fail to notify your department head, without a valid excuse, you will be considered to have voluntarily resigned your position.

The Executive Director, or his designee, shall have the sole authority to determine whether an excuse is valid. The Executive Director or his designee shall further have the sole authority to grant leave without pay.

### 3. DISCIPLINE FOR UNSATISFACTORY ATTENDANCE

#### a. ATTENDANCE POINTS SYSTEM:

***THE POINTS SYSTEM IS RESCINDED.*** Effective July 1, 2014, any attendance points which you have accumulated shall be removed from your record. Additionally, your level of discipline as of June 30, 2014 shall be rolled-back by one level (i.e. if you are at a Step II Discipline, you will now be at a Step I Discipline and your next level of discipline shall be Step II).

b. **DISCIPLINE FOR UNSATISFACTORY ATTENDANCE:** Attendance will be monitored monthly by the department head (or designee) starting from your date of hire. The department head is responsible for keeping their Deputy Executive Director aware of unsatisfactory attendance problems. Discipline for unsatisfactory attendance shall be in accordance with the Disciplinary Guidelines set forth in this Employee Manual.

**c. DISCIPLINE FOR NO CALL/NO SHOW:** If you have an infraction for no call/no show, you may be subject to a three-day suspension/final warning. A second no call/no show infraction within a ninety-day period may subject you to termination.

**d. REMOVAL OF UNSATISFACTORY ATTENDANCE RECORD:** If your attendance record is satisfactory for a period of one year from the date of infraction, your record of discipline relating to unsatisfactory attendance shall not be considered for purposes of progressive discipline.

The application of this Policy shall in no way deprive any employee of rights as provided for in the Family and Medical Leave Act (FMLA) or any other applicable law.



Delaware River  
Joint Toll Bridge  
Commission

**Discipline Policy  
Amendment to  
Employee Manual**

July 1, 2014

## **II. DISCIPLINARY GUIDELINES**

### **A. OBJECTIVE**

You have the duty and the responsibility to be aware of and abide by existing rules and policies. You also have the responsibility to perform your duties to the best of your ability and to the standards set forth in your job description or as otherwise established.

The Commission supports the use of progressive discipline for Regular Employees to address issues such as poor work performance, misconduct, unsatisfactory attendance or failure to comply with any of the Commission's Policies, Rules or Regulations. The Commission further seeks to encourage you to become a more productive worker and to conform your behavior to the Commission's standards and expectations.

The Commission is not bound to provide you with progressive discipline and reserves the right to proceed to any level within the discipline process, including termination depending, in the discretion of the Executive Director of the Commission, upon the severity of the offense/violation.

### **B. PROGRESSIVE DISCIPLINE FOR REGULAR EMPLOYEES**

#### **1. Progressive Discipline. Subject to the Commission's discretion as described above, the progression of discipline is as follows:**

- a. Oral counseling:** You will be reminded of the Commission's policies and given an opportunity to correct your behavior. Oral Counseling shall remain active on your record for one year from the date of infraction. An employee who receives oral counseling is subject to the next step of progressive discipline for one year from the date of infraction.
- b. Oral reprimand,** with a formal follow-up period of ninety (90) days from the date of the oral reprimand. The oral reprimand shall be open for one year, from the date of infraction which resulted in the oral reprimand. An employee who receives an oral reprimand is subject to the next step of progressive discipline for one year from the date of infraction
- c. Written reprimand,** with formal follow-up period of ninety (90) days from the date of the written reprimand. The written reprimand will be open for one year, from the date of infraction which resulted in the written reprimand. An employee who receives a written reprimand is subject to the next step of progressive discipline for one year from the date of infraction.
- d. Three-day suspension/final warning,** with formal follow-up period of ninety (90) days from the end of the three-day suspension/final

warning. The three-day suspension/final warning shall be open for one year from the date of infraction which resulted in the three-day suspension/final warning. An employee who receives a three-day is subject to the next step of progressive discipline for one year from the date of infraction.

**e. Demotion or Termination.** A recommendation for demotion or termination will be sent to the Executive Director for approval. No recommendation for demotion needs to be made prior to a recommendation for termination. The Commission reserves the right to by-pass the Progressive Discipline process and proceed directly to termination.

## **2. Administration of Progressive Discipline**

**a.** Once you receive oral counseling, an oral reprimand, written reprimand, or three-day suspension/final warning, you will be considered to be on warning status for one year from the date of infraction. If within a one-year period, your history of discipline remains unsatisfactory, you shall be placed on the next level of discipline. (e.g., a pending written reprimand would be elevated to a three-day suspension).

**b.** If you are at any level of the disciplinary process due to poor performance, misconduct or failure to comply with any of the Commission's Policies, Rules or Regulation, other than attendance, you will be subject to the next level of discipline up to and including termination. If your subsequent discipline results only from unsatisfactory attendance or violation of the attendance policy, the progression of discipline shall be as follows:

(1) If the attendance violation is within the ninety-day (90) probationary period resulting from discipline, then you may be subject to the next level of discipline, as the Executive Director or his designee, may in his sole discretion determine;

(2) If the attendance violation occurs after the ninety-day (90) probationary period resulting from the discipline, the attendance violation may result in a repeat of the level of discipline you are currently on (i.e. if you are at a three-day suspension/final warning, the attendance violation will result in another three-day suspension/final warning). You will be subject to formal follow-up period of ninety (90) days from the date of discipline and the discipline shall remain on your record for one year from the date of the new infraction, as the

Executive Director or his designee, may in his sole discretion determine;

- c. If you are at any level of the disciplinary process due to any combination of violations of the attendance policy, poor work performance, misconduct or failure to comply with any of the Commission's Policies, Rules or Regulations, then the Executive Director, or his designee, in his sole discretion, shall determine whether an attendance violation after the ninety (90) day probationary period will result in the next level of discipline or a return to a current level of discipline.
  - d. Subsection 2.b(2) and 2.c shall not apply if you are proceeding through progressive discipline as a result of violations of the attendance policies only and you incur a subsequent attendance violation.
  - e. Subsection 2b(2) and 2c shall not apply if you are proceeding through progressive discipline as a result of poor work performance, misconduct or violations of the Commission's Policies, Rules and Regulations, other than attendance, and you incur a subsequent violation as a result of poor performance, misconduct or violations of the Commission's Policies, Rules and Regulations.
  - f. If you are on warning status and incur no further infractions for one year from the date of infraction, you will be taken off warning status but the documentation will be kept on file. If you remain reprimand-free for a period of two (2) years from the date of your last discipline, the record of discipline shall not be considered for purposes of progressive discipline.
  - g. All terminations should be discussed with Human Resources prior to taking any action.
3. During any period of probation, the Commission may, in its sole discretion, impose reasonable conditions upon you.

#### **C. DISCIPLINE OF INTRODUCTORY EMPLOYEES**

If you are an Introductory Employee and you exhibit poor work performance, misconduct, unsatisfactory attendance, receive an unsatisfactory grade in any area of your evaluation or fail to comply with any of the Commission's Policies, Rules or Regulations, your employment may be terminated regardless of whether or not you have been disciplined previously.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19th, 2014**

## **FINANCE**

The following pages reflect a report on those items assigned to the Finance, Insurance and Management Committee.

Each item is reported separately and page numbered accordingly hereunder.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

| <b>SUBJECT</b>    | <b>DESCRIPTION</b>                                                                                                                                             | <b>PAGE<br/>NUMBER</b> |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Accounting</b> | <b>Status of Cash Balances at April 30, 2014</b>                                                                                                               | <b>1</b>               |
| <b>Accounting</b> | <b>Status of Bond Retirement at April 30, 2014</b>                                                                                                             | <b>2</b>               |
| <b>Accounting</b> | <b>Status of Investments at<br/>April 30, 2014</b>                                                                                                             | <b>3-6</b>             |
| <b>Accounting</b> | <b>Status of Toll Traffic and Revenue &amp;<br/>Toll Supported Traffic Month of April 2014<br/>Compared with Month of April 2013</b>                           | <b>7-20</b>            |
| <b>Accounting</b> | <b>Statistical Summary of Expenditures on Toll<br/>Bridges and Toll Supported Bridges<br/>Accounts for the Period April 1, 2014<br/>through April 30, 2014</b> | <b>21-33</b>           |
| <b>Accounting</b> | <b>Statement of Revenue and Expenses: Four<br/>Months Period ending April 30, 2014</b>                                                                         | <b>34</b>              |
|                   |                                                                                                                                                                |                        |
|                   |                                                                                                                                                                |                        |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

**There follows Cash Balances of the Commission at April 30, 2014 for the  
information and review of the Members:**

**COMMISSION CASH DEPOSITS**

Wells Fargo Bank, N. A.

|                            |                      |
|----------------------------|----------------------|
| Revenue Fund               | 17,802,875           |
| Payroll Fund               | 50,865               |
| Insurance Clearing Account | 450,000              |
| <b>TOTAL</b>               | <b>\$ 18,303,740</b> |

**CASH DEPOSIT GUARANTEES**

|                         |                  |                     |
|-------------------------|------------------|---------------------|
| <b>Wells Fargo Bank</b> | <b>PA ACT 72</b> | <b>FULL BALANCE</b> |
|-------------------------|------------------|---------------------|

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**  
**STATUS OF BRIDGE SYSTEM REVENUE BONDS at April 30, 2014**

| Maturity | SERIES 2005A  |                  |                    |                | SERIES 2007B  |                  |                    |               | SERIES 2012A |                  |                    |              | SERIES 2012B  |                  |                    |                | Total      |   |
|----------|---------------|------------------|--------------------|----------------|---------------|------------------|--------------------|---------------|--------------|------------------|--------------------|--------------|---------------|------------------|--------------------|----------------|------------|---|
|          | Yield         | Principal Amount | Maturities & Calls |                | Yield         | Principal Amount | Maturities & Calls |               | Yield        | Principal Amount | Maturities & Calls |              | Yield         | Principal Amount | Maturities & Calls |                |            |   |
| 7/1/2003 |               | N/A              |                    |                |               | N/A              |                    |               |              | N/A              |                    |              |               |                  | N/A                |                |            | - |
| 7/1/2004 |               | N/A              |                    |                |               | N/A              |                    |               |              | N/A              |                    |              |               |                  | N/A                |                |            | - |
| 7/1/2005 | 2.35%         | \$ 330,000       | \$ 330,000         |                |               | N/A              |                    |               |              | N/A              |                    |              |               |                  | N/A                |                |            | - |
| 7/1/2006 | 2.50%         | 895,000          | 895,000            |                |               | N/A              |                    |               |              | N/A              |                    |              |               |                  | N/A                |                |            | - |
| 7/1/2007 | 2.76%         | 930,000          | 930,000            |                |               | N/A              |                    |               |              | N/A              |                    |              |               |                  | N/A                |                |            | - |
| 7/1/2008 | 2.90%         | 965,000          | 965,000            | 3.53%          | \$ 470,000    | \$ 470,000       | 4.23%              | \$ 3,350,000  | \$ 3,350,000 | 4.23%            | \$ 3,350,000       | \$ 3,350,000 |               |                  | N/A                |                |            | - |
| 7/1/2009 | 3.06%         | 1,005,000        | 1,005,000          | 3.53%          | 1,615,000     | 1,615,000        | 4.23%              | 3,350,000     | 3,350,000    | 4.23%            | 3,350,000          | 3,350,000    |               |                  | N/A                |                |            | - |
| 7/1/2010 | 3.23%         | 1,045,000        | 1,045,000          | 3.53%          | 1,410,000     | 1,410,000        | 4.23%              | 3,650,000     | 3,650,000    | 4.23%            | 3,650,000          | 3,650,000    |               |                  | N/A                |                |            | - |
| 7/1/2011 | 3.39%         | 1,095,000        | 1,095,000          | 3.54%          | 1,545,000     | 1,545,000        | 4.23%              | 3,850,000     | 3,850,000    | 4.23%            | 3,850,000          | 3,850,000    |               |                  | N/A                |                |            | - |
| 7/1/2012 | 3.53%         | 1,150,000        | 1,150,000          | 3.56%          | 1,670,000     | 1,670,000        | 4.23%              | 3,950,000     | 3,950,000    | 4.23%            | 3,950,000          | 3,950,000    |               |                  | N/A                |                |            | - |
| 7/1/2013 | 3.66%         | 1,210,000        | 1,210,000          | 3.58%          | 1,660,000     | 1,660,000        | 4.23%              | 4,200,000     | 4,200,000    | 0.53%            | 4,485,000          | 4,485,000    | 0.60%         | 3,430,000        | 3,430,000          |                |            | - |
| 7/1/2014 | 3.76%         | 5,000,000        |                    | 3.62%          | 1,450,000     |                  | 4.23%              | 4,350,000     |              | 1.01%            | N/A                |              | 1.01%         | 3,360,000        |                    | 3,249%         | 14,160,000 |   |
| 7/1/2015 | 3.85%         | 5,220,000        |                    | 3.66%          | 1,920,000     |                  | 4.23%              | 4,450,000     |              | 1.30%            | N/A                |              | 1.30%         | 3,385,000        |                    | 3.36%          | 14,975,000 |   |
| 7/1/2016 | 3.96%         | 5,540,000        | 1,415,000          | 3.73%          | 1,760,000     |                  | 4.23%              | 4,800,000     |              | 0.85%            | 1,030,000          |              | 1.61%         | 3,440,000        |                    | 3.27%          | 15,155,000 |   |
| 7/1/2017 | 4.02%         | 5,835,000        | 1,485,000          | 3.80%          | 2,000,000     |                  | 4.23%              | 4,950,000     |              | 1.09%            | 1,065,000          |              | 1.84%         | 3,490,000        |                    | 3.38%          | 15,855,000 |   |
| 7/1/2018 | 4.04%         | 6,155,000        | 1,565,000          | 3.88%          | 2,010,000     |                  | 4.23%              | 5,250,000     |              | 1.33%            | 1,100,000          |              | 2.18%         | 3,560,000        |                    | 3.50%          | 16,510,000 |   |
| 7/1/2019 | 4.08%         | 6,480,000        | 1,645,000          | 3.96%          | 2,135,000     |                  | 4.23%              | 5,450,000     |              | 1.61%            | 1,145,000          |              |               | N/A              |                    | 3.92%          | 13,565,000 |   |
| 7/1/2020 | 4.13%         | 6,840,000        | 1,735,000          | 4.03%          | 2,275,000     |                  | 4.23%              | 5,650,000     |              | 1.90%            | 1,195,000          |              |               | N/A              |                    | 3.97%          | 14,225,000 |   |
| 7/1/2021 | 4.14%         | 1,825,000        | 1,825,000          | 4.08%          | 2,260,000     |                  | 4.23%              | 5,950,000     |              | 2.14%            | 6,825,000          |              |               | N/A              |                    | 3.26%          | 15,035,000 |   |
| 7/1/2022 | 4.19%         | 1,920,000        | 1,920,000          | 4.12%          | 2,400,000     |                  | 4.23%              | 6,250,000     |              | 2.33%            | 4,000,000          |              |               | N/A              |                    | 3.61%          | 12,650,000 |   |
| 7/1/2023 | 4.23%         | 2,020,000        | 2,020,000          | 4.17%          | 2,450,000     |                  | 4.23%              | 6,550,000     |              | 2.50%            | 7,445,000          |              |               | N/A              |                    | 2.33%          | 3,165,000  |   |
| 7/1/2024 | 4.35%         | 2,125,000        | 2,125,000          | 4.21%          | 2,640,000     |                  | 4.23%              | 6,800,000     |              | 2.60%            | 7,815,000          |              |               | N/A              |                    | 3.44%          | 16,485,000 |   |
| 7/1/2025 | 4.35%         | 2,235,000        | 2,235,000          | 4.25%          | 2,710,000     |                  | 4.23%              | 7,150,000     |              | 2.67%            | 8,205,000          |              |               | N/A              |                    | 3.49%          | 17,255,000 |   |
| 7/1/2026 | 4.67%         | 2,345,000        | 2,345,000          | 4.27%          | 2,855,000     |                  | 4.23%              | 7,450,000     |              | 2.73%            | 5,000,000          |              |               | N/A              |                    | 3.52%          | 18,065,000 |   |
| 7/1/2027 |               |                  |                    |                |               |                  | 4.23%              |               |              | 3.01%            | 3,620,000          |              |               | N/A              |                    | 3.01%          | 3,620,000  |   |
| 7/1/2028 | 4.67%         | 2,450,000        | 2,450,000          | 4.30%          | 2,925,000     |                  | 4.23%              | 7,800,000     |              | 3.06%            | 7,015,000          | 1,210,000    |               | N/A              |                    | 3.83%          | 16,530,000 |   |
| 7/1/2029 | 4.67%         | 2,560,000        | 2,560,000          | 4.35%          | 3,050,000     |                  | 4.23%              | 8,200,000     |              | 3.12%            | 2,000,000          |              |               | N/A              |                    | 3.12%          | 2,000,000  |   |
| 7/1/2030 | 4.67%         | 2,675,000        | 2,675,000          | 4.35%          | 3,200,000     |                  | 4.23%              | 8,550,000     |              | 3.17%            | 9,355,000          |              |               | N/A              |                    | 3.77%          | 20,605,000 |   |
| 7/1/2031 |               | 2,795,000        | 2,795,000          | 4.35%          | 3,375,000     |                  | 4.23%              | 8,900,000     |              | 3.21%            | 1,345,000          |              |               | N/A              |                    | 4.15%          | 13,095,000 |   |
| 7/1/2032 |               | N/A              |                    | 4.35%          | 3,475,000     |                  | 4.23%              | 9,350,000     |              | 3.27%            | 1,385,000          |              |               | N/A              |                    | 4.16%          | 13,660,000 |   |
| 7/1/2033 |               | N/A              |                    | 4.39%          | 3,595,000     | 3,595,000        | 4.23%              | 9,800,000     |              |                  | N/A                |              |               | N/A              |                    | 4.26%          | 12,825,000 |   |
| 7/1/2034 |               | N/A              |                    | 4.39%          | 14,000,000    | 14,000,000       | 4.23%              |               |              |                  | N/A                |              |               | N/A              |                    | 4.23%          | 9,800,000  |   |
| 7/1/2035 |               | N/A              |                    | 4.39%          | 14,700,000    | 14,700,000       |                    | N/A           |              |                  | N/A                |              |               | N/A              |                    | 4.39%          | 390,000    |   |
| 7/1/2036 |               | N/A              |                    | 4.39%          | 15,435,000    |                  | 4.23%              | N/A           |              |                  | N/A                |              |               | N/A              |                    | 4.39%          | 13,435,000 |   |
| 7/1/2037 |               | N/A              |                    | 4.60%          | 16,205,000    |                  | 4.23%              | N/A           |              |                  | N/A                |              |               | N/A              |                    | 4.60%          | 16,205,000 |   |
| 7/1/2037 |               | N/A              |                    | 4.60%          | 16,935,000    |                  | 4.23%              | N/A           |              |                  | N/A                |              |               | N/A              |                    | 4.60%          | 16,935,000 |   |
|          | \$ 72,645,000 | \$ 39,420,000    |                    | \$ 134,170,000 | \$ 40,275,000 |                  | \$ 150,000,000     | \$ 22,350,000 |              | \$ 77,145,000    | \$ 5,645,000       |              | \$ 70,665,000 | \$ 3,430,000     |                    | \$ 343,505,000 |            |   |

**Footnote:**  
2012 Series Bonds Refunded remaining balance of 2003A Series and \$30,795,000 of the 2005A Series Bonds.



Delaware River  
Joint Toll Bridge  
Commission

DRJTBC

Delaware River Joint TBC  
Purchases Report  
Sorted by Fund - Maturity Date  
April 1, 2014 - April 30, 2014

| CUSIP | Investment # | Fund | Sec.<br>Type | Original<br>Par Value | Payment Periods | Principal<br>Purchased | Accrued Interest<br>at Purchase | Rate at<br>Purchase | Maturity<br>Date | YTM | Ending<br>Book Value |
|-------|--------------|------|--------------|-----------------------|-----------------|------------------------|---------------------------------|---------------------|------------------|-----|----------------------|
|-------|--------------|------|--------------|-----------------------|-----------------|------------------------|---------------------------------|---------------------|------------------|-----|----------------------|

No Activity



Delaware River  
Joint Toll Bridge  
Commission

Delaware River Joint TBC  
Investment Classification  
Sorted by Fund - Maturity Date  
April 30, 2014

DRJTBC

| CUSIP                       | Investment # | Fund  | Issuer                     | Investment Class | Par Value       | YTM                 | Maturity Date | Market Price | Market Date | Market Value        | Book Value          | Reported Value      |
|-----------------------------|--------------|-------|----------------------------|------------------|-----------------|---------------------|---------------|--------------|-------------|---------------------|---------------------|---------------------|
| <b>Debt Service Fund</b>    |              |       |                            |                  |                 |                     |               |              |             |                     |                     |                     |
| 38145C752                   | 10113        | 01DSF | Goldman Sachs Ila Fed Port | Amort            | 1,401,693.09    | 0.006               |               | 100.000      | 04/30/2014  | 1,401,693.09        | 1,401,693.09        | 1,401,693.09        |
|                             |              |       |                            |                  | <b>Subtotal</b> | <b>1,401,693.09</b> | <b>0.006</b>  |              |             | <b>1,401,693.09</b> | <b>1,401,693.09</b> | <b>1,401,693.09</b> |
| <b>General Reserve Fund</b> |              |       |                            |                  |                 |                     |               |              |             |                     |                     |                     |
| 38145C752                   | 10115        | 01GRF | Goldman Sachs Ila Fed Port | Amort            | 6,286,040.43    | 0.006               |               | 100.000      | 04/30/2014  | 6,286,040.43        | 6,286,040.43        | 6,286,040.43        |
| PAINVEST                    | 10050        | 01GRF | PA Invest                  | Amort            | 5,076,312.47    | 0.050               |               | 100.000      | 04/30/2014  | 5,076,312.47        | 5,076,312.47        | 5,076,312.47        |
| 31398AXJ6                   | 10208        | 01GRF | Federal National Mtg Assn  | Fair             | 3,810,000.00    | 0.549               | 05/15/2014    | 100.095      | 04/30/2014  | 3,813,619.50        | 3,812,867.48        | 3,813,619.50        |
| 912828QS2                   | 10245        | 01GRF | U.S. Treasury              | Fair             | 4,955,000.00    | 0.284               | 06/15/2014    | 100.092      | 04/30/2014  | 4,959,558.60        | 4,957,833.36        | 4,959,558.60        |
| 06538CFW6                   | 10310        | 01GRF | BANK TOKYO MITSUBISHI      | Fair             | 6,000,000.00    | 0.250               | 06/30/2014    | 99.874       | 04/30/2014  | 5,992,458.33        | 5,997,500.00        | 5,992,458.33        |
| 46640QFW6                   | 10307        | 01GRF | JP Morgan chase & Co CP    | Fair             | 8,000,000.00    | 0.280               | 06/30/2014    | 99.859       | 04/30/2014  | 7,988,737.78        | 7,996,266.67        | 7,988,737.78        |
| 912828TA8                   | 10270        | 01GRF | U.S. Treasury              | Fair             | 7,280,000.00    | 0.215               | 06/30/2014    | 100.037      | 04/30/2014  | 7,282,693.60        | 7,280,409.50        | 7,282,693.60        |
| 3135G0BY8                   | 10218        | 01GRF | Federal National Mtg Assn  | Fair             | 4,500,000.00    | 0.391               | 08/28/2014    | 100.269      | 04/30/2014  | 4,512,105.00        | 4,507,023.78        | 4,512,105.00        |
| 912828DC1                   | 10296        | 01GRF | U.S. Treasury              | Fair             | 5,000,000.00    | 0.190               | 11/15/2014    | 102.258      | 04/30/2014  | 5,112,900.00        | 5,109,756.10        | 5,112,900.00        |
| 31398AZV7                   | 10190        | 01GRF | Federal National Mtg Assn  | Fair             | 1,780,000.00    | 0.760               | 11/20/2014    | 101.415      | 04/30/2014  | 1,805,187.00        | 1,798,092.66        | 1,805,187.00        |
| 31398AZV7                   | 10199        | 01GRF | Federal National Mtg Assn  | Fair             | 2,800,000.00    | 0.667               | 11/20/2014    | 101.415      | 04/30/2014  | 2,839,937.96        | 2,829,937.96        | 2,839,937.96        |
| 912828RV4                   | 10261        | 01GRF | U.S. Treasury              | Fair             | 3,500,000.00    | 0.258               | 12/15/2014    | 100.119      | 04/30/2014  | 3,504,165.00        | 3,499,831.50        | 3,504,165.00        |
| 3135G0FY4                   | 10219        | 01GRF | Federal National Mtg Assn  | Fair             | 4,500,000.00    | 0.432               | 12/19/2014    | 100.414      | 04/30/2014  | 4,518,630.00        | 4,508,996.02        | 4,518,630.00        |
| 3135G0FY4                   | 10268        | 01GRF | Federal National Mtg Assn  | Fair             | 10,000,000.00   | 0.287               | 12/19/2014    | 100.414      | 04/30/2014  | 10,041,400.00       | 10,029,221.08       | 10,041,400.00       |
| 912828ME7                   | 10298        | 01GRF | U.S. Treasury              | Fair             | 5,000,000.00    | 0.211               | 12/31/2014    | 101.699      | 04/30/2014  | 5,084,950.00        | 5,080,354.00        | 5,084,950.00        |
| 31359MA45                   | 10220        | 01GRF | Federal National Mtg Assn  | Fair             | 3,485,000.00    | 0.495               | 04/15/2015    | 104.657      | 04/30/2014  | 3,647,296.45        | 3,633,614.64        | 3,647,296.45        |
| 912828NL0                   | 10221        | 01GRF | U.S. Treasury              | Fair             | 6,000,000.00    | 0.508               | 06/30/2015    | 102.029      | 04/30/2014  | 6,121,740.00        | 6,094,607.71        | 6,121,740.00        |
| 912828NP1                   | 10308        | 01GRF | Federal Home Loan Bank     | Fair             | 3,880,000.00    | 0.261               | 07/31/2015    | 101.998      | 04/30/2014  | 3,957,522.40        | 3,952,106.98        | 3,957,522.40        |
| 31338V81                    | 10297        | 01GRF | Federal Home Loan Bank     | Fair             | 7,500,000.00    | 0.401               | 08/28/2015    | 100.319      | 04/30/2014  | 7,523,925.00        | 7,497,342.71        | 7,523,925.00        |
| 313383V81                   | 10306        | 01GRF | Federal Home Loan Bank     | Fair             | 9,980,000.00    | 0.301               | 08/28/2015    | 100.319      | 04/30/2014  | 10,011,836.20       | 9,989,648.50        | 10,011,836.20       |
| 912828NZ9                   | 10312        | 01GRF | Federal Home Loan Bank     | Fair             | 4,000,000.00    | 0.234               | 09/30/2015    | 101.500      | 04/30/2014  | 4,060,000.00        | 4,057,372.28        | 4,060,000.00        |
| 912828PE4                   | 10299        | 01GRF | U.S. Treasury              | Fair             | 5,000,000.00    | 0.419               | 10/31/2015    | 101.537      | 04/30/2014  | 5,076,850.00        | 5,062,000.62        | 5,076,850.00        |
| 912828PJ3                   | 10317        | 01GRF | Federal Home Loan Bank     | Fair             | 10,000,000.00   | 0.273               | 11/30/2015    | 101.789      | 04/30/2014  | 10,178,900.00       | 10,173,889.36       | 10,178,900.00       |
| 3130A0GK0                   | 10305        | 01GRF | Federal Home Loan Bank     | Fair             | 10,000,000.00   | 0.407               | 12/30/2015    | 100.049      | 04/30/2014  | 10,004,900.00       | 9,994,592.36        | 10,004,900.00       |
| 3130A0SD3                   | 10313        | 01GRF | Federal Home Loan Bank     | Fair             | 4,000,000.00    | 0.356               | 02/19/2016    | 100.016      | 04/30/2014  | 4,000,640.00        | 4,001,315.56        | 4,000,640.00        |
| 912828QA1                   | 10320        | 01GRF | Federal Home Loan Bank     | Fair             | 5,015,000.00    | 0.381               | 03/31/2016    | 103.569      | 04/30/2014  | 5,193,985.35        | 5,193,655.16        | 5,193,985.35        |
| 912828QF0                   | 10311        | 01GRF | Federal Home Loan Bank     | Fair             | 4,000,000.00    | 0.390               | 04/30/2016    | 103.149      | 04/30/2014  | 4,125,960.00        | 4,125,003.47        | 4,125,960.00        |
| 912828QP8                   | 10309        | 01GRF | Federal Home Loan Bank     | Fair             | 4,850,000.00    | 0.533               | 05/31/2016    | 102.700      | 04/30/2014  | 4,980,950.00        | 4,971,942.94        | 4,980,950.00        |

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| CUSIP                             | Investment # | Fund     | Issuer                     | Investment Class | Par Value             | YTM          | Maturity Date | Market Price | Market Date | Market Value          | Book Value            | Reported Value        |
|-----------------------------------|--------------|----------|----------------------------|------------------|-----------------------|--------------|---------------|--------------|-------------|-----------------------|-----------------------|-----------------------|
| <b>General Reserve Fund</b>       |              |          |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 912828QX1                         | 10321        | 01GRF    | Federal Home Loan Bank     | Fair             | 3,900,000.00          | 0.512        | 07/31/2016    | 102.184      | 04/30/2014  | 3,985,176.00          | 3,986,138.50          | 3,985,176.00          |
|                                   |              |          |                            | <b>Subtotal</b>  | <b>160,097,352.90</b> | <b>0.331</b> |               |              |             | <b>161,688,059.11</b> | <b>161,506,673.80</b> | <b>161,688,059.11</b> |
| <b>Operating Fund</b>             |              |          |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                         | 10108        | 01OF     | Goldman Sachs IIa Fed Port | Amort            | 191,296.28            | 0.006        |               | 100.000      | 04/30/2014  | 191,296.28            | 191,296.28            | 191,296.28            |
| 3135G0FY4                         | 10289        | 01OF     | Federal National Mtg Assn  | Fair             | 1,875,000.00          | 0.264        | 12/19/2014    | 100.414      | 04/30/2014  | 1,882,762.50          | 1,880,754.51          | 1,882,762.50          |
| 313381H24                         | 10274        | 01OF     | Federal Home Loan Bank     | Fair             | 1,975,000.00          | 0.300        | 01/16/2015    | 100.115      | 04/30/2014  | 1,977,271.25          | 1,974,300.32          | 1,977,271.25          |
|                                   |              |          |                            | <b>Subtotal</b>  | <b>4,041,296.28</b>   | <b>0.269</b> |               |              |             | <b>4,051,330.03</b>   | <b>4,046,351.11</b>   | <b>4,051,330.03</b>   |
| <b>Reserve Maintenance Fund</b>   |              |          |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                         | 10106        | 01RMF    | Goldman Sachs IIa Fed Port | Amort            | 103,475.96            | 0.006        |               | 100.000      | 04/30/2014  | 103,475.96            | 103,475.96            | 103,475.96            |
| 3135G0FY4                         | 10291        | 01RMF    | Federal National Mtg Assn  | Fair             | 935,000.00            | 0.264        | 12/19/2014    | 100.414      | 04/30/2014  | 938,870.90            | 937,869.58            | 938,870.90            |
| 313381H24                         | 10275        | 01RMF    | Federal Home Loan Bank     | Fair             | 1,085,000.00          | 0.300        | 01/16/2015    | 100.115      | 04/30/2014  | 1,086,247.75          | 1,084,615.62          | 1,086,247.75          |
|                                   |              |          |                            | <b>Subtotal</b>  | <b>2,123,475.96</b>   | <b>0.269</b> |               |              |             | <b>2,128,594.61</b>   | <b>2,125,961.16</b>   | <b>2,128,594.61</b>   |
| <b>Construction Fund 2005A</b>    |              |          |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                         | 10112        | 05CF05   | Goldman Sachs IIa Fed Port | Amort            | 4,263.40              | 0.006        |               | 100.000      | 04/30/2014  | 4,263.40              | 4,263.40              | 4,263.40              |
|                                   |              |          |                            | <b>Subtotal</b>  | <b>4,263.40</b>       | <b>0.006</b> |               |              |             | <b>4,263.40</b>       | <b>4,263.40</b>       | <b>4,263.40</b>       |
| <b>Debt Service Reserve 2005A</b> |              |          |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                         | 10110        | 05DSRF05 | Goldman Sachs IIa Fed Port | Amort            | 48,144.39             | 0.006        |               | 100.000      | 04/30/2014  | 48,144.39             | 48,144.39             | 48,144.39             |
| 3135G0SB0                         | 10292        | 05DSRF05 | Federal National Mtg Assn  | Fair             | 1,490,000.00          | 0.478        | 12/21/2015    | 100.172      | 04/30/2014  | 1,492,562.80          | 1,487,481.39          | 1,492,562.80          |
| 3130A0SD3                         | 10314        | 05DSRF05 | Federal Home Loan Bank     | Fair             | 1,445,000.00          | 0.356        | 02/19/2016    | 100.016      | 04/30/2014  | 1,445,231.20          | 1,445,475.24          | 1,445,231.20          |
|                                   |              |          |                            | <b>Subtotal</b>  | <b>2,983,144.39</b>   | <b>0.412</b> |               |              |             | <b>2,985,938.39</b>   | <b>2,981,101.02</b>   | <b>2,985,938.39</b>   |
| <b>Construction Fund 2007</b>     |              |          |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                         | 10114        | 06CF07   | Goldman Sachs IIa Fed Port | Amort            | 6,316,298.04          | 0.006        |               | 100.000      | 04/30/2014  | 6,316,298.04          | 6,316,298.04          | 6,316,298.04          |
| 912828SW1                         | 10282        | 06CF07   | U.S. Treasury              | Fair             | 3,000,000.00          | 0.149        | 05/31/2014    | 100.018      | 04/30/2014  | 3,000,540.00          | 3,000,247.58          | 3,000,540.00          |
| 912828KY5                         | 10283        | 06CF07   | U.S. Treasury              | Fair             | 2,500,000.00          | 0.164        | 06/30/2014    | 100.432      | 04/30/2014  | 2,510,800.00          | 2,510,105.52          | 2,510,800.00          |
| 912828TF7                         | 10277        | 06CF07   | U.S. Treasury              | Fair             | 1,500,000.00          | 0.172        | 07/31/2014    | 100.025      | 04/30/2014  | 1,500,375.00          | 1,499,820.56          | 1,500,375.00          |
| 89233HHB3                         | 10318        | 06CF07   | TOYOTA Motor Credit CP     | Fair             | 2,000,000.00          | 0.200        | 08/11/2014    | 99.899       | 04/30/2014  | 1,997,988.89          | 1,998,866.67          | 1,997,988.89          |
| 912828TQ3                         | 10276        | 06CF07   | U.S. Treasury              | Fair             | 2,000,000.00          | 0.196        | 09/30/2014    | 100.084      | 04/30/2014  | 2,001,680.00          | 2,000,448.11          | 2,001,680.00          |
| 3135G0DW0                         | 10285        | 06CF07   | Federal National Mtg Assn  | Fair             | 2,000,000.00          | 0.231        | 10/30/2014    | 100.255      | 04/30/2014  | 2,005,100.00          | 2,003,909.36          | 2,005,100.00          |
|                                   |              |          |                            | <b>Subtotal</b>  | <b>19,316,298.04</b>  | <b>0.124</b> |               |              |             | <b>19,332,781.93</b>  | <b>19,329,695.84</b>  | <b>19,332,781.93</b>  |

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| CUSIP                                | Investment # | Fund      | Issuer                     | Investment Class | Par Value             | YTM          | Maturity Date | Market Price | Market Date | Market Value          | Book Value            | Reported Value        |
|--------------------------------------|--------------|-----------|----------------------------|------------------|-----------------------|--------------|---------------|--------------|-------------|-----------------------|-----------------------|-----------------------|
| <b>Clearing Fund 2012A</b>           |              |           |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                            | 10294        | 06CLEAR12 | Goldman Sachs Ila Fed Port | Amort            | 156,065.95            | 0.006        |               | 100.000      | 04/30/2014  | 156,065.95            | 156,065.95            | 156,065.95            |
|                                      |              |           |                            | <b>Subtotal</b>  | <b>156,065.95</b>     | <b>0.006</b> |               |              |             | <b>156,065.95</b>     | <b>156,065.95</b>     | <b>156,065.95</b>     |
| <b>Debt Service Reserve Fund 12A</b> |              |           |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                            | 10260        | 06DSRF12A | Goldman Sachs Ila Fed Port | Amort            | 29,899.04             | 0.006        |               | 100.000      | 04/30/2014  | 29,899.04             | 29,899.04             | 29,899.04             |
| 3135GONV1                            | 10264        | 06DSRF12A | Federal National Mtg Assn  | Fair             | 2,850,245.15          | 0.368        | 09/28/2015    | 100.378      | 04/30/2014  | 2,855,754.10          | 2,850,245.15          | 2,855,754.10          |
|                                      |              |           |                            | <b>Subtotal</b>  | <b>2,874,899.04</b>   | <b>0.364</b> |               |              |             | <b>2,885,653.14</b>   | <b>2,880,144.19</b>   | <b>2,885,653.14</b>   |
| <b>Debt Service Reserve Fund 07A</b> |              |           |                            |                  |                       |              |               |              |             |                       |                       |                       |
| 38145C752                            | 10111        | 06DSRF7A  | Goldman Sachs Ila Fed Port | Amort            | 345,968.39            | 0.006        |               | 100.000      | 04/30/2014  | 345,968.39            | 345,968.39            | 345,968.39            |
| 3135GOSB0                            | 10293        | 06DSRF7A  | Federal National Mtg Assn  | Fair             | 5,780,941.60          | 0.478        | 12/21/2015    | 100.172      | 04/30/2014  | 5,789,941.60          | 5,770,229.83          | 5,789,941.60          |
| 3130A0SD3                            | 10315        | 06DSRF7A  | Federal Home Loan Bank     | Fair             | 5,780,924.80          | 0.356        | 02/19/2016    | 100.016      | 04/30/2014  | 5,780,924.80          | 5,781,900.98          | 5,780,924.80          |
|                                      |              |           |                            | <b>Subtotal</b>  | <b>11,905,968.39</b>  | <b>0.405</b> |               |              |             | <b>11,916,834.79</b>  | <b>11,898,099.20</b>  | <b>11,916,834.79</b>  |
|                                      |              |           |                            | <b>Total</b>     | <b>204,904,457.44</b> | <b>0.313</b> |               |              |             | <b>206,551,214.44</b> | <b>206,330,048.76</b> | <b>206,551,214.44</b> |

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**  
**TOLL TRAFFIC AND REVENUE STATISTICS (April, 2014)**

**Summary:** The Commission experienced an increase in total toll revenue for April 2014 in comparison to the April 2013 traffic and revenue statistics. Total toll traffic also reflected an increase for the month of April.

**Analysis of April 2014 / April 2013 toll revenue data comparison:**

- An overall toll revenue increase of 1.06 percent was recorded at the Commission's seven toll bridges for the month.
- Commercial-vehicle toll revenue reflected a 0.66 percent increase.
- Passenger-vehicle toll revenue generated a 2.21 percent increase.

**Analysis of April 2014 / April 2013 traffic data comparison:**

- Total toll traffic increased by 47,552 vehicles, or 1.55 percent for the month.
- Commercial-vehicle traffic increased by 1,756 vehicles, or 0.40 percent.
- Passenger-vehicle toll traffic increased by 45,796 vehicles, or 1.73 percent.
- Total recorded westbound traffic at the 11 vehicular toll supported bridges for April 2014 decreased by 19,685 vehicles, or 0.74 percent as compared to April 2013. Average daily westbound traffic at these toll supported bridges for April 2014 was 87,808 vehicles as compared for 88,464 vehicles in April 2013.

**Traffic analysis for 2014 YTD:**

- Average daily toll traffic for the Commission's seven toll bridges for April 2014 was 104,173 total vehicles as compared to 102,588 total vehicles in April 2013. Total YTD toll traffic at these bridges is reflecting a 3.31% decrease through April as compared to the same four-month period in 2013.
- Recorded westbound traffic on the 11 toll supported bridges is reflecting a 4.26% decrease for the first four months of 2014 as compared to the same period in 2013.

## **DISTRICT REVIEW:**

### **District 1**

Total toll traffic at Trenton-Morrisville (TM) for April 2014 reflected a 1.34 percent increase when compared to April 2013 as the result of the increases of 7,102 cars and 1,878 trucks. At New Hope-Lambertville (NHL), increases of 4,520 cars and 362 trucks combined to generate an increase in total toll traffic of 3.03 percent for April 2014 as compared to April 2013.

### **District II**

The I-78 Toll Bridge generated an increase of 10.29 percent in total toll traffic for the month of April 2014 compared to April 2013 as the result of combined increases of 74,953 cars and 12,357 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, decreases of 56,422 passenger vehicles and 9,325 trucks combined to produce a 13.93 percent decrease in total toll traffic for April 2014. *(It should be noted that the construction related to the Toll Bridge Rehabilitation Project at the Easton-Phillipsburg Toll Bridge as resulted in lane closures and the diversion of traffic to the I78 Toll Bridge).*

### **District III**

Portland-Columbia (PC) experienced a 1.69 percent decrease in total toll traffic during April 2014 as a result of decreases of 1,182 automobiles and 529 trucks compared to April 2013. At the Delaware Water Gap (DWG) Toll Bridge, the increase of 12,662 passenger vehicles combined with the decrease of 2,840 trucks to generate an increase of 1.35 percent in total toll traffic for April 2014 as compared to April 2013. At Milford-Montague (MM), the increase of 4,163 passenger vehicles and the decrease of 147 trucks combined to produce a 4.23 percent increase in total toll traffic for the month of April 2014.

**E-ZPass Penetration Rates**

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of April, 2014 and April, 2013, and the year-to-date periods ending April 30, 2014 and April 30, 2013.

|                                    |              | <b><i>E-ZPass</i> PENETRATION RATES</b> |                      |                                             |                 |                 |                                         |
|------------------------------------|--------------|-----------------------------------------|----------------------|---------------------------------------------|-----------------|-----------------|-----------------------------------------|
|                                    |              | <b>APR.<br/>2014</b>                    | <b>APR.<br/>2013</b> | <b>Change in<br/>Monthly<br/>Percentage</b> | <b>YTD 2014</b> | <b>YTD 2013</b> | <b>Change in<br/>YTD<br/>Percentage</b> |
| <b>All Toll<br/>Bridges</b>        | Cars         | 63.76                                   | 62.91                | 0.85                                        | 64.09           | 63.18           | 0.91                                    |
|                                    | Trucks       | 82.52                                   | 81.02                | 1.50                                        | 82.74           | 81.14           | 1.60                                    |
|                                    | <b>Total</b> | 65.07                                   | 64.65                | 0.42                                        | 65.70           | 64.94           | 0.76                                    |
| <b>Trenton -<br/>Morrisville</b>   | Cars         | 60.19                                   | 60.28                | -0.09                                       | 60.37           | 60.35           | 0.02                                    |
|                                    | Trucks       | 89.28                                   | 88.31                | 0.97                                        | 88.86           | 88.07           | 0.79                                    |
|                                    | <b>Total</b> | 62.35                                   | 62.31                | 0.04                                        | 62.42           | 62.30           | 0.12                                    |
| <b>New Hope -<br/>Lambertville</b> | Cars         | 74.81                                   | 74.15                | 0.66                                        | 75.62           | 74.81           | 0.81                                    |
|                                    | Trucks       | 78.59                                   | 78.83                | -0.24                                       | 81.62           | 80.29           | 1.33                                    |
|                                    | <b>Total</b> | 75.05                                   | 74.44                | 0.61                                        | 75.98           | 75.14           | 0.84                                    |
| <b>I-78</b>                        | Cars         | 63.47                                   | 62.41                | 1.06                                        | 64.06           | 62.82           | 1.24                                    |
|                                    | Trucks       | 82.66                                   | 80.90                | 1.76                                        | 82.66           | 81.20           | 1.46                                    |
|                                    | <b>Total</b> | 68.21                                   | 67.18                | 1.03                                        | 68.87           | 67.53           | 1.34                                    |
| <b>Easton -<br/>Phillipsburg</b>   | Cars         | 65.42                                   | 65.54                | -0.12                                       | 65.97           | 65.61           | 0.36                                    |
|                                    | Trucks       | 80.39                                   | 81.15                | -0.76                                       | 80.85           | 80.24           | 0.61                                    |
|                                    | <b>Total</b> | 66.37                                   | 66.71                | -0.34                                       | 66.90           | 66.60           | 0.30                                    |
| <b>Portland -<br/>Columbia</b>     | Cars         | 58.30                                   | 56.64                | 1.66                                        | 58.82           | 57.25           | 1.57                                    |
|                                    | Trucks       | 78.07                                   | 81.28                | -3.21                                       | 80.96           | 81.06           | -0.10                                   |
|                                    | <b>Total</b> | 59.64                                   | 58.41                | 1.23                                        | 60.15           | 58.73           | 1.42                                    |
| <b>Delaware<br/>Water Gap</b>      | Cars         | 59.37                                   | 59.16                | 0.21                                        | 60.62           | 60.00           | 0.62                                    |
|                                    | Trucks       | 80.43                                   | 78.49                | 1.94                                        | 80.98           | 78.52           | 2.46                                    |
|                                    | <b>Total</b> | 62.54                                   | 62.19                | 0.35                                        | 63.77           | 62.84           | 0.93                                    |
| <b>Milford -<br/>Montague</b>      | Cars         | 55.67                                   | 56.63                | -0.96                                       | 56.35           | 57.12           | -0.77                                   |
|                                    | Trucks       | 76.95                                   | 72.40                | 4.55                                        | 80.36           | 78.19           | 2.17                                    |
|                                    | <b>Total</b> | 56.72                                   | 57.11                | -0.39                                       | 57.06           | 57.69           | -0.63                                   |

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ALL TOLL BRIDGES

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013    |               |                    | JANUARY 1, 2014 |                     |                    | MONTH OF      |                    |               |
|--------------------|---------------|--------------------|-----------------|---------------------|--------------------|---------------|--------------------|---------------|
| APRIL 30, 2013     |               |                    | APRIL 30, 2014  |                     |                    | APRIL 2014    |                    |               |
| 120 DAYS           |               |                    | 120 DAYS        |                     |                    | 30 DAYS       |                    |               |
| NUMBER OF VEHICLES | TOTAL REVENUE | NUMBER OF VEHICLES | TOTAL REVENUE   | VEHICLE CLASS       | NUMBER OF VEHICLES | TOTAL REVENUE | NUMBER OF VEHICLES | TOTAL REVENUE |
| 9,975,068 \$       | 10,019,763.00 | 9,620,363 \$       | 9,657,874.00    | Passenger           | 2,686,422 \$       | 2,700,685.00  | 2,640,626 \$       | 2,656,363.50  |
| -                  | (344,927.88)  | -                  | (330,300.03)    | Discounts *         | -                  | (85,291.01)   | -                  | (97,598.54)   |
| 9,975,068 \$       | 9,674,835.12  | 9,620,363 \$       | 9,327,573.97    | TOTAL PASSENGER     | 2,686,422 \$       | 2,615,373.99  | 2,640,626 \$       | 2,558,764.96  |
| 264,224            | 1,704,397.70  | 261,500            | 1,686,051.25    | 2-Axle Trucks       | 69,601             | 448,948.50    | 70,385             | 454,136.15    |
| 118,404            | 1,402,152.80  | 112,207            | 1,327,978.80    | 3-Axle Trucks       | 32,554             | 385,528.80    | 34,548             | 408,906.00    |
| 108,126            | 1,687,426.80  | 108,656            | 1,696,124.80    | 4-Axle Trucks       | 32,813             | 513,248.00    | 30,700             | 479,524.80    |
| 1,098,332          | 21,543,312.00 | 1,081,943          | 21,214,534.00   | 5-Axle Trucks       | 294,214            | 5,767,404.00  | 291,767            | 5,724,002.00  |
| 34,660             | 806,853.60    | 30,844             | 717,709.00      | 6-Axle Trucks       | 8,734              | 203,188.40    | 8,702              | 202,401.60    |
| 3,733              | 103,210.40    | 3,197              | 89,724.40       | 7-Axle Trucks       | 857                | 24,133.60     | 915                | 25,386.80     |
| 12                 | 681.68        | 2                  | 112.60          | Permits             | 1                  | 55.00         | 1                  | 64.08         |
| 1,627,491 \$       | 27,248,034.98 | 1,598,349 \$       | 26,732,234.85   | TOTAL TRUCKS        | 438,774 \$         | 7,342,516.30  | 437,018 \$         | 7,294,421.43  |
| 11,602,559 \$      | 36,922,870.10 | 11,218,712 \$      | 36,059,808.82   | TOTAL TOLL VEHICLES | 3,125,196          | 9,957,890.29  | 3,077,644          | 9,853,186.39  |
| 96,688 \$          | 307,690.58    | 93,469 \$          | 300,498.41      | DAILY AVERAGE       | 104,173 \$         | 331,929.68    | 102,588 \$         | 328,439.55    |

Rate Change  
Traffic (toll)  
Autos -3.31%  
Trucks -3.55%  
Revenue -1.79%  
Autos -2.34%  
Trucks -3.59%  
Autos -1.89%

Rate Change  
Traffic (toll)  
Autos 1.55%  
Trucks 1.73%  
Revenue 0.40%  
Autos 1.06%  
Trucks 2.21%  
Trucks 0.66%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

NOTE: Several snow and ice events during the month of February resulted in decreases in both automobile and truck traffic in all three Districts.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

TRENTON - MORRISVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013<br>APRIL 30, 2013<br>120 DAYS |                  |  | JANUARY 1, 2014<br>APRIL 30, 2014<br>120 DAYS |                  |                     | MONTH OF<br>APRIL 2014<br>30 DAYS |                  |  | MONTH OF<br>APRIL 2013<br>30 DAYS |                  |  |
|-----------------------------------------------|------------------|--|-----------------------------------------------|------------------|---------------------|-----------------------------------|------------------|--|-----------------------------------|------------------|--|
| NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE |  | NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE | VEHICLE CLASS       | NUMBER OF<br>VEHICLES             | TOTAL<br>REVENUE |  | NUMBER OF<br>VEHICLES             | TOTAL<br>REVENUE |  |
| 2,355,375 \$                                  | 2,381,021.25     |  | 2,290,442 \$                                  | 2,284,735.00     | Passenger           | 629,534 \$                        | 631,082.00       |  | 622,432 \$                        | 624,428.50       |  |
|                                               | (67,887.93)      |  |                                               | (63,855.85)      | Discounts *         |                                   | (17,233.41)      |  |                                   | (19,180.90)      |  |
| 2,355,375 \$                                  | 2,293,133.32     |  | 2,290,442 \$                                  | 2,230,879.15     | TOTAL PASSENGER     | 629,534 \$                        | 613,848.59       |  | 622,432 \$                        | 605,247.60       |  |
| 67,914                                        | 439,085.75       |  | 68,871                                        | 444,454.40       | 2-Axle Trucks       | 18,859                            | 120,426.15       |  | 17,799                            | 115,069.50       |  |
| 26,056                                        | 311,066.40       |  | 26,012                                        | 309,961.20       | 3-Axle Trucks       | 7,635                             | 90,916.80        |  | 7,880                             | 94,125.60        |  |
| 23,071                                        | 364,028.80       |  | 24,306                                        | 382,800.00       | 4-Axle Trucks       | 7,644                             | 120,449.60       |  | 6,227                             | 98,416.00        |  |
| 60,367                                        | 1,184,398.00     |  | 57,829                                        | 1,133,998.00     | 5-Axle Trucks       | 18,284                            | 319,300.00       |  | 16,488                            | 323,596.00       |  |
| 533                                           | 12,576.00        |  | 601                                           | 14,124.00        | 6-Axle Trucks       | 212                               | 5,004.00         |  | 162                               | 3,832.80         |  |
| 8                                             | 228.00           |  | 30                                            | 1,170.80         | 7-Axle Trucks       | 4                                 | 121.20           |  | 4                                 | 112.00           |  |
|                                               |                  |  |                                               | -                | Permits             |                                   |                  |  |                                   |                  |  |
| 177,949 \$                                    | 2,311,382.95     |  | 177,649 \$                                    | 2,286,508.40     | TOTAL TRUCKS        | 50,438 \$                         | 656,217.75       |  | 48,560 \$                         | 635,151.90       |  |
| 2,533,324 \$                                  | 4,604,516.27     |  | 2,468,091 \$                                  | 4,517,387.55     | TOTAL TOLL VEHICLES | 679,972 \$                        | 1,270,066.34     |  | 670,992 \$                        | 1,240,399.50     |  |
| 21,111 \$                                     | 38,370.97        |  | 20,567 \$                                     | 37,644.90        | DAILY AVERAGE       | 22,666 \$                         | 42,335.54        |  | 22,366 \$                         | 41,346.65        |  |

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

1.34%  
1.14%  
3.87%  
2.39%  
1.42%  
3.32%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013       |                           |                       | JANUARY 1, 2014           |                     |                       | MONTH OF         |                       |                  |
|-----------------------|---------------------------|-----------------------|---------------------------|---------------------|-----------------------|------------------|-----------------------|------------------|
| APRIL 30, 2013        |                           |                       | APRIL 30, 2014            |                     |                       | APRIL 2014       |                       |                  |
| 120 DAYS              |                           |                       | 120 DAYS                  |                     |                       | 30 DAYS          |                       |                  |
| NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE          | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE          | VEHICLE CLASS       | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE |
| 548,401 \$            | 551,120.50<br>(24,010.61) | 537,868 \$            | 540,127.00<br>(23,348.94) | Passenger           | 155,568               | 156,481.00       | 151,048 \$            | 152,004.00       |
| 548,401 \$            | 527,109.89                | 537,868 \$            | 516,778.06                | Discounts *         | 155,568               | (5,600.37)       |                       | (6,112.44)       |
|                       |                           |                       |                           | TOTAL PASSENGER     |                       | 150,880.63       | 151,048 \$            | 145,891.56       |
| 18,020                | 116,591.80                | 17,909                | 115,750.05                | 2-Axle Trucks       | 5,430                 | 35,132.50        | 5,158                 | 33,400.25        |
| 5,426                 | 64,710.00                 | 4,720                 | 56,140.80                 | 3-Axle Trucks       | 1,636                 | 19,488.00        | 1,568                 | 18,686.40        |
| 2,558                 | 39,734.40                 | 2,473                 | 38,424.00                 | 4-Axle Trucks       | 733                   | 11,416.00        | 763                   | 11,881.60        |
| 8,999                 | 176,996.00                | 9,104                 | 178,364.00                | 5-Axle Trucks       | 2,624                 | 51,458.00        | 2,575                 | 50,722.00        |
| 170                   | 4,065.60                  | 160                   | 3,789.60                  | 6-Axle Trucks       | 46                    | 1,087.20         | 49                    | 1,173.60         |
| 12                    | 346.40                    | 15                    | 429.20                    | 7-Axle Trucks       | 6                     | 173.20           | -                     | -                |
|                       |                           |                       |                           | Permits             | -                     | -                |                       |                  |
| 35,185 \$             | 402,444.20                | 34,361 \$             | 392,897.65                | TOTAL TRUCKS        | 10,475                | 118,754.90       | 10,113 \$             | 115,863.85       |
| 583,586 \$            | 929,554.09                | 572,249 \$            | 909,675.71                | TOTAL TOLL VEHICLES | 166,043               | 289,635.53       | 161,161 \$            | 261,755.41       |
| 4,863 \$              | 7,746.28                  | 4,769 \$              | 7,580.63                  | DAILY               | 5,535                 | 8,987.85         | 5,372 \$              | 8,725.18         |

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

3.03%  
2.99%  
3.58%  
3.01%  
3.42%  
2.50%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

178 TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013<br>APRIL 30, 2013<br>120 DAYS |                  |  | JANUARY 1, 2014<br>APRIL 30, 2014<br>120 DAYS |                  |                     | MONTH OF<br>APRIL 2014<br>30 DAYS |                  |  | MONTH OF<br>APRIL 2013<br>30 DAYS |                  |  |
|-----------------------------------------------|------------------|--|-----------------------------------------------|------------------|---------------------|-----------------------------------|------------------|--|-----------------------------------|------------------|--|
| NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE |  | NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE | VEHICLE CLASS       | NUMBER OF<br>VEHICLES             | TOTAL<br>REVENUE |  | NUMBER OF<br>VEHICLES             | TOTAL<br>REVENUE |  |
| 2,439,252                                     | \$ 2,456,105.25  |  | 2,422,825                                     | \$ 2,437,301.50  | Passenger           | 704,443                           | \$ 709,602.00    |  | 629,490                           | \$ 634,999.00    |  |
|                                               | (95,285.68)      |  |                                               | (92,290.30)      | Discounts *         |                                   | (24,878.58)      |  |                                   | (28,598.18)      |  |
| 2,439,252                                     | \$ 2,360,839.57  |  | 2,422,825                                     | \$ 2,345,011.20  | TOTAL PASSENGER     | 704,443                           | \$ 684,723.42    |  | 629,490                           | \$ 606,400.82    |  |
| 74,512                                        | 479,725.60       |  | 76,804                                        | 494,579.80       | 2-Axle Trucks       | 20,411                            | 131,450.15       |  | 19,384                            | 124,779.20       |  |
| 43,629                                        | 513,981.80       |  | 41,487                                        | 488,893.20       | 3-Axle Trucks       | 11,544                            | 136,170.00       |  | 12,240                            | 143,787.60       |  |
| 46,415                                        | 718,982.40       |  | 48,632                                        | 754,508.80       | 4-Axle Trucks       | 14,496                            | 225,473.60       |  | 12,899                            | 189,865.60       |  |
| 650,561                                       | 12,752,150.00    |  | 655,715                                       | 12,848,678.00    | 5-Axle Trucks       | 178,117                           | 3,488,920.00     |  | 168,194                           | 3,297,802.00     |  |
| 22,277                                        | 517,358.40       |  | 20,475                                        | 476,045.80       | 6-Axle Trucks       | 5,836                             | 135,760.80       |  | 5,275                             | 122,361.60       |  |
| 3,078                                         | 84,442.40        |  | 2,459                                         | 67,966.40        | 7-Axle Trucks       | 654                               | 18,217.60        |  | 709                               | 19,550.80        |  |
| 1                                             |                  |  | -                                             |                  | Permits             | -                                 |                  |  | -                                 |                  |  |
| 840,473                                       | \$ 15,066,640.40 |  | 845,572                                       | \$ 15,130,672.00 | TOTAL TRUCKS        | 231,058                           | \$ 4,135,992.15  |  | 218,701                           | \$ 3,908,146.80  |  |
| 3,279,725                                     | \$ 17,427,479.97 |  | 3,268,397                                     | \$ 17,475,693.20 | TOTAL TOLL VEHICLES | 935,501                           | \$ 4,820,715.57  |  | 848,191                           | \$ 4,514,547.62  |  |
| 27,331                                        | \$ 145,229.00    |  | 27,237                                        | \$ 145,630.69    | DAILY AVERAGE       | 31,183                            | \$ 160,890.52    |  | 28,273                            | \$ 150,484.92    |  |

Rate Change  
Traffic (toll)

Autos -0.35%  
Trucks -0.67%  
Revenue 0.61%  
Autos 0.28%  
Trucks -0.67%  
0.42%

Rate Change  
Traffic (toll)

Autos 10.29%  
Trucks 11.91%  
Revenue 5.65%  
Autos 6.78%  
Trucks 12.92%  
5.83%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

EASTON - PHILLIPSBURG TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013<br>APRIL 30, 2013<br>120 DAYS |                             |  | JANUARY 1, 2014<br>APRIL 30, 2014<br>120 DAYS |                             |                     | APRIL, 2014           |                           |  | MONTH OF<br>APRIL 2013<br>30 DAYS |                           |  |
|-----------------------------------------------|-----------------------------|--|-----------------------------------------------|-----------------------------|---------------------|-----------------------|---------------------------|--|-----------------------------------|---------------------------|--|
| NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE            |  | NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE            | VEHICLE CLASS       | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE          |  | NUMBER OF<br>VEHICLES             | TOTAL<br>REVENUE          |  |
| 1,612,566 \$                                  | 1,617,517.75<br>(50,838.02) |  | 1,452,530 \$                                  | 1,456,416.00<br>(48,829.90) | Passenger           | 380,312 \$            | 381,955.25<br>(12,015.85) |  | 436,734 \$                        | 438,734.75<br>(13,664.87) |  |
| 1,612,566 \$                                  | 1,566,679.73                |  | 1,452,530 \$                                  | 1,407,786.10                | Discounts *         | 380,312 \$            | 369,639.40                |  | 436,734 \$                        | 425,069.88                |  |
| 45,003                                        | 290,634.10                  |  | 40,559                                        | 261,644.50                  | TOTAL PASSENGER     |                       |                           |  |                                   |                           |  |
| 13,343                                        | 157,975.20                  |  | 10,334                                        | 122,532.00                  | 2-Axle Trucks       | 10,247                | 66,145.30                 |  | 12,597                            | 81,338.40                 |  |
| 11,380                                        | 179,424.00                  |  | 9,709                                         | 154,188.80                  | 3-Axle Trucks       | 3,079                 | 36,565.20                 |  | 4,070                             | 48,256.80                 |  |
| 47,063                                        | 922,692.00                  |  | 36,037                                        | 709,310.00                  | 4-Axle Trucks       | 3,321                 | 52,814.40                 |  | 3,542                             | 55,808.00                 |  |
| 612                                           | 14,208.00                   |  | 388                                           | 9,218.40                    | 5-Axle Trucks       | 9,202                 | 181,010.00                |  | 14,866                            | 291,574.00                |  |
| 16                                            | 453.20                      |  | 12                                            | 413.20                      | 6-Axle Trucks       | 129                   | 3,060.00                  |  | 225                               | 5,169.60                  |  |
|                                               |                             |  | -                                             | -                           | 7-Axle Trucks       | 5                     | 148.00                    |  | 8                                 | 224.00                    |  |
|                                               |                             |  |                                               |                             | Permits             |                       |                           |  |                                   |                           |  |
| 117,407 \$                                    | 1,565,386.50                |  | 97,039 \$                                     | 1,257,306.90                | TOTAL TRUCKS        | 25,983 \$             | 339,742.30                |  | 35,308 \$                         | 482,370.80                |  |
| 1,729,973 \$                                  | 3,132,066.23                |  | 1,549,569 \$                                  | 2,665,093.00                | TOTAL TOLL VEHICLES | 406,295 \$            | 709,682.30                |  | 472,042 \$                        | 907,440.68                |  |
| 14,416 \$                                     | 26,100.55                   |  | 12,913 \$                                     | 22,209.11                   | DAILY AVERAGE       | 13,543 \$             | 23,656.08                 |  | 15,735 \$                         | 30,248.02                 |  |

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

-10.43%  
-9.92%  
-17.35%  
-14.91%  
-10.14%  
-19.68%

-13.93%  
-12.92%  
-26.41%  
-21.79%  
-12.97%  
-29.57%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PORTLAND - COLUMBIA TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013<br>APRIL 30, 2013<br>120 DAYS |                           |                       | JANUARY 1, 2014<br>APRIL 30, 2014<br>120 DAYS |                     |                       | APRIL, 2014<br>MONTH OF<br>APRIL 2014<br>30 DAYS |                       |                  | MONTH OF<br>APRIL 2013<br>30 DAYS |                  |  |
|-----------------------------------------------|---------------------------|-----------------------|-----------------------------------------------|---------------------|-----------------------|--------------------------------------------------|-----------------------|------------------|-----------------------------------|------------------|--|
| NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE          | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE                              | VEHICLE CLASS       | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE                                 | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE | NUMBER OF<br>VEHICLES             | TOTAL<br>REVENUE |  |
| 348,328 \$                                    | 350,141.75<br>(18,593.42) | 331,281 \$            | 333,058.00<br>(17,192.01)                     | Passenger           | 92,636                | \$ 93,390.00                                     | 93,818                | \$ 94,517.75     |                                   |                  |  |
| 348,328 \$                                    | 333,548.33                | 331,281 \$            | 315,865.99                                    | Discounts *         | 92,636                | (3,255.71)                                       | 93,818                | (4,183.03)       |                                   |                  |  |
|                                               |                           |                       |                                               | TOTAL PASSENGER     |                       | 90,134.29                                        |                       | 90,334.72        |                                   |                  |  |
| 8,222                                         | 53,233.70                 | 8,086                 | 52,352.95                                     | 2-Axle Trucks       | 2,109                 | 13,674.70                                        | 2,335                 | 15,144.35        |                                   |                  |  |
| 3,023                                         | 36,061.20                 | 2,998                 | 35,684.40                                     | 3-Axle Trucks       | 1,116                 | 13,323.60                                        | 1,001                 | 11,943.60        |                                   |                  |  |
| 3,315                                         | 52,961.60                 | 2,255                 | 35,932.80                                     | 4-Axle Trucks       | 774                   | 12,356.80                                        | 1,272                 | 20,334.40        |                                   |                  |  |
| 8,409                                         | 167,002.00                | 7,692                 | 152,200.00                                    | 5-Axle Trucks       | 2,710                 | 53,668.00                                        | 2,623                 | 52,082.00        |                                   |                  |  |
| 121                                           | 2,896.80                  | 66                    | 1,569.60                                      | 6-Axle Trucks       | 18                    | 432.00                                           | 25                    | 600.00           |                                   |                  |  |
|                                               |                           | -                     | -                                             | 7-Axle Trucks       | -                     | -                                                | -                     | -                |                                   |                  |  |
|                                               |                           |                       |                                               | Permits             |                       |                                                  |                       |                  |                                   |                  |  |
| 23,090 \$                                     | 312,155.30                | 21,087 \$             | 277,739.75                                    | TOTAL TRUCKS        | 6,727                 | \$ 93,455.10                                     | 7,256                 | \$ 100,104.35    |                                   |                  |  |
| 371,416 \$                                    | 645,703.63                | 352,368 \$            | 593,605.74                                    | TOTAL TOLL VEHICLES | 99,363                | \$ 183,589.39                                    | 101,074               | \$ 190,439.07    |                                   |                  |  |
| 3,095 \$                                      | 5,380.86                  | 2,936 \$              | 4,946.71                                      | DAILY AVERAGE       | 3,312                 | \$ 6,119.65                                      | 3,369                 | \$ 6,347.97      |                                   |                  |  |

|                |         |
|----------------|---------|
| Rate Change    |         |
| Traffic (toll) |         |
| Autos          | -5.13%  |
| Trucks         | -4.90%  |
| Revenue        | -8.63%  |
| Autos          | -8.07%  |
| Trucks         | -5.30%  |
|                | -11.03% |

|                |        |
|----------------|--------|
| Rate Change    |        |
| Traffic (toll) |        |
| Autos          | -1.69% |
| Trucks         | -1.26% |
| Revenue        | -7.29% |
| Autos          | -3.60% |
| Trucks         | -0.22% |
|                | -6.64% |

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

DELAWARE WATER GAP TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013<br>APRIL 30, 2013<br>120 DAYS |                             | JANUARY 1, 2014<br>APRIL 30, 2014<br>120 DAYS |                             | APRIL, 2014<br>30 DAYS |                       | MONTH OF<br>APRIL 2014<br>30 DAYS |                       | MONTH OF<br>APRIL 2013<br>30 DAYS |                  |
|-----------------------------------------------|-----------------------------|-----------------------------------------------|-----------------------------|------------------------|-----------------------|-----------------------------------|-----------------------|-----------------------------------|------------------|
| NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE            | NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE            | VEHICLE CLASS          | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE                  | NUMBER OF<br>VEHICLES | TOTAL<br>REVENUE                  | TOTAL<br>REVENUE |
| 2,335,425 \$                                  | 2,346,350.50<br>(75,975.26) | 2,253,184 \$                                  | 2,262,340.50<br>(67,794.98) | Passenger              | 627,634               | 631,072.75                        | 614,972               | 618,777.50                        |                  |
| 2,335,425 \$                                  | 2,270,375.22                | 2,253,184 \$                                  | 2,194,545.52                | Discounts *            | -                     | (19,323.99)                       | 614,972               | (21,930.42)                       |                  |
|                                               |                             |                                               |                             | TOTAL PASSENGER        | 627,634               | 611,748.76                        |                       | 596,847.08                        |                  |
| 44,427                                        | 285,636.65                  | 42,211                                        | 271,851.45                  | 2-Axle Trucks          | 10,963                | 70,589.35                         | 11,405                | 73,372.00                         |                  |
| 26,214                                        | 309,831.20                  | 26,080                                        | 307,887.60                  | 3-Axle Trucks          | 7,326                 | 86,456.40                         | 7,467                 | 88,249.20                         |                  |
| 20,848                                        | 323,876.40                  | 20,885                                        | 323,952.00                  | 4-Axle Trucks          | 5,704                 | 88,488.00                         | 5,790                 | 89,984.00                         |                  |
| 320,910                                       | 6,299,700.00                | 313,546                                       | 6,151,720.00                | 5-Axle Trucks          | 84,665                | 1,680,916.00                      | 86,363                | 1,695,160.00                      |                  |
| 10,933                                        | 255,417.60                  | 9,146                                         | 212,769.60                  | 6-Axle Trucks          | 2,491                 | 57,806.40                         | 2,960                 | 69,120.00                         |                  |
| 916                                           | 17,644.40                   | 680                                           | 19,716.80                   | 7-Axle Trucks          | 188                   | 5,473.60                          | 192                   | 5,444.00                          |                  |
| 11                                            | 681.66                      | 2                                             | 112.60                      | Permits                | 1                     | 55.00                             | 1                     | 64.08                             |                  |
| 423,959 \$                                    | 7,492,787.93                | 412,550 \$                                    | 7,268,010.05                | TOTAL TRUCKS           | 111,338 \$            | 1,969,784.75                      | 114,178 \$            | 2,021,393.28                      |                  |
| 2,759,384 \$                                  | 9,763,163.15                | 2,665,734 \$                                  | 9,482,555.57                | TOTAL TOLL VEHICLES    | 738,972 \$            | 2,581,533.51                      | 729,150 \$            | 2,618,240.36                      |                  |
| 22,995 \$                                     | 81,359.69                   | 22,214 \$                                     | 79,021.30                   | DAILY AVERAGE          | 24,632 \$             | 86,051.12                         | 24,305 \$             | 87,274.68                         |                  |

Rate Change  
Traffic (toll)  
Autos -3.39%  
Trucks -3.52%  
Revenue -2.69%  
Autos -2.87%  
Trucks -3.34%

Rate Change  
Traffic (toll)  
Autos 1.35%  
Trucks 2.06%  
Revenue -2.49%  
Autos -1.40%  
Trucks 2.50%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MILFORD - MONTAGUE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

| JANUARY 1, 2013<br>APRIL 30, 2013<br>120 DAYS |                           |  | JANUARY 1, 2014<br>APRIL 30, 2014<br>120 DAYS |                           |                     | APRIL, 2014<br>MONTH OF<br>APRIL 2014<br>30 DAYS |                  |  | MONTH OF<br>APRIL 2013<br>30 DAYS |                  |  |
|-----------------------------------------------|---------------------------|--|-----------------------------------------------|---------------------------|---------------------|--------------------------------------------------|------------------|--|-----------------------------------|------------------|--|
| NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE          |  | NUMBER OF<br>VEHICLES                         | TOTAL<br>REVENUE          | VEHICLE CLASS       | NUMBER OF<br>VEHICLES                            | TOTAL<br>REVENUE |  | NUMBER OF<br>VEHICLES             | TOTAL<br>REVENUE |  |
| 335,723 \$                                    | 337,506.00<br>(14,356.94) |  | 332,253 \$                                    | 333,896.00<br>(17,188.05) | Passenger           | 96,295                                           | \$ 97,082.00     |  | 92,132                            | \$ 92,902.00     |  |
| 335,723 \$                                    | 323,149.06                |  | 332,253 \$                                    | 316,707.95                | Discounts *         | 96,295                                           | (2,983.10)       |  | 92,132                            | (3,928.70)       |  |
|                                               |                           |  |                                               |                           | TOTAL PASSENGER     |                                                  | 94,098.90        |  |                                   | 88,973.30        |  |
| 6,126                                         | 39,490.10                 |  | 7,050                                         | 45,418.10                 | 2-Axle Trucks       | 1,782                                            | 11,530.35        |  | 1,707                             | 11,032.45        |  |
| 713                                           | 8,527.20                  |  | 578                                           | 6,879.60                  | 3-Axle Trucks       | 218                                              | 2,608.80         |  |                                   | 3,856.80         |  |
| 539                                           | 8,419.20                  |  | 398                                           | 6,318.40                  | 4-Axle Trucks       | 141                                              | 2,249.60         |  | 322                               | 3,235.20         |  |
| 2,033                                         | 40,374.00                 |  | 2,030                                         | 40,264.00                 | 5-Axle Trucks       | 612                                              | 12,132.00        |  | 207                               | 13,066.00        |  |
| 14                                            | 331.20                    |  | 8                                             | 192.00                    | 6-Axle Trucks       | 2                                                | 48.00            |  | 658                               | 144.00           |  |
| 3                                             | 96.00                     |  | 1                                             | 28.00                     | 7-Axle Trucks       | 2                                                |                  |  | 6                                 | 56.00            |  |
|                                               |                           |  | -                                             |                           | Permits             | -                                                |                  |  | 2                                 |                  |  |
| 9,428 \$                                      | 97,237.70                 |  | 10,061 \$                                     | 99,100.10                 | TOTAL TRUCKS        | 2,755                                            | 28,588.75        |  | 2,902                             | 31,390.45        |  |
| 345,151 \$                                    | 420,386.76                |  | 342,314 \$                                    | 415,808.05                | TOTAL TOLL VEHICLES | 99,050                                           | 122,667.65       |  | 95,034                            | 120,363.75       |  |
| 2,876 \$                                      | 3,503.22                  |  | 2,853 \$                                      | 3,465.07                  | DAILY AVERAGE       | 3,302                                            | 4,088.92         |  | 3,168                             | 4,012.13         |  |

Rate Change  
Traffic (toll)

Autos -0.82%  
Trucks -1.03%  
Revenue 6.71%  
Autos -1.09%  
Trucks -1.99%

Rate Change  
Traffic (toll)

Autos 4.23%  
Trucks 4.52%  
Revenue -5.07%  
Autos 1.91%  
Trucks 5.76%  
Trucks -8.99%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

**Delaware River Joint Toll Bridge Commission**  
**Toll Supported Bridge - Westbound Traffic Counts**

April 2014

| Bridge                     | Westbound Volume |            |          |           |           |          |
|----------------------------|------------------|------------|----------|-----------|-----------|----------|
|                            | April 2014       | April 2013 | % Change | YTD 2014  | YTD 2013  | % Change |
| Lower Trenton              | 367,089          | 385,964    | -4.89%   | 1,351,671 | 1,463,247 | -7.63%   |
| Calhoun Street             | 263,499          | 266,060    | -0.96%   | 968,144   | 1,013,582 | -4.48%   |
| Scudder Falls              | 956,856          | 948,934    | 0.83%    | 3,477,337 | 3,570,346 | -2.61%   |
| Washington Crossing        | 141,034          | 133,649    | 5.53%    | 499,009   | 509,282   | -2.02%   |
| New Hope - Lambertville    | 197,565          | 201,345    | -1.88%   | 714,222   | 743,602   | -3.95%   |
| Centre Bridge - Stockton   | 67,149           | 67,864     | -1.05%   | 223,653   | 236,318   | -5.36%   |
| Uhlertown - Frenchtown     | 61,051           | 62,922     | -2.97%   | 207,559   | 226,403   | -8.32%   |
| Upper Black Eddy - Milford | 55,855           | 48,920     | 14.18%   | 196,162   | 177,633   | 10.43%   |
| Riegelsville               | 60,398           | 65,231     | -7.41%   | 213,199   | 235,796   | -9.58%   |
| Northampton Street         | 390,803          | 399,837    | -2.26%   | 1,427,891 | 1,515,022 | -5.75%   |
| Riverton - Belvidere       | 72,936           | 73,194     | -0.35%   | 254,676   | 266,322   | -4.37%   |
| Total                      | 2,634,235        | 2,653,920  | -0.74%   | 9,533,523 | 9,957,552 | -4.26%   |

NOTES:

**Delaware River Joint Toll Bridge Commission**  
**Toll Supported Bridge - Two Way Traffic Counts**  
**April 2014**

| <b>Bridge</b>            | <b>Total Volume</b> |                   |                 |                   |                   |
|--------------------------|---------------------|-------------------|-----------------|-------------------|-------------------|
|                          | <b>April 2014</b>   | <b>April 2013</b> | <b>% Change</b> | <b>YTD 2014</b>   | <b>YTD 2013</b>   |
| Lower Trenton            | 484,449             | 502,554           | -3.60%          | 1,774,409         | 1,898,015         |
| Calhoun Street           | 523,238             | 524,620           | -0.26%          | 1,910,765         | 1,989,724         |
| Scudder Falls            | 1,804,908           | 1,800,434         | 0.25%           | 6,565,694         | 6,765,454         |
| Washington Crossing      | 239,368             | 228,209           | 4.89%           | 840,388           | 850,424           |
| New Hope - Lambertville  | 421,974             | 428,626           | -1.55%          | 1,535,084         | 1,596,887         |
| Centre Bridge - Stockton | 145,533             | 147,236           | -1.16%          | 489,249           | 515,562           |
| Uhlerstown - Frenchtown  | 120,796             | 125,910           | -4.06%          | 410,480           | 452,362           |
| Upper Black Eddy-Milford | 114,538             | 99,358            | 15.28%          | 406,768           | 358,985           |
| Riegelsville             | 101,605             | 108,449           | -6.31%          | 356,355           | 392,474           |
| Northampton Street       | 663,041             | 624,219           | 6.22%           | 2,322,520         | 2,351,605         |
| Riverton - Belvidere     | 136,128             | 136,711           | -0.43%          | 474,849           | 494,639           |
| <b>Total</b>             | <b>4,755,578</b>    | <b>4,726,326</b>  | <b>0.62%</b>    | <b>17,086,561</b> | <b>17,666,131</b> |
|                          |                     |                   |                 |                   | <b>-3.28%</b>     |

NOTES:

**Delaware River Joint Toll Bridge Commission**  
**Toll Bridge - Two Way Traffic Counts**  
April 2014

| <b>Bridge</b>           | <b>Total Volume (all classes)</b> |                   |                 |                   |                   |                 |
|-------------------------|-----------------------------------|-------------------|-----------------|-------------------|-------------------|-----------------|
|                         | <b>April 2014</b>                 | <b>April 2013</b> | <b>% Change</b> | <b>YTD 2014</b>   | <b>YTD 2013</b>   | <b>% Change</b> |
| Trenton - Morrisville   | 1,695,586                         | 1,697,544         | -0.12%          | 6,171,628         | 6,417,373         | -3.83%          |
| New Hope - Lambertville | 373,668                           | 322,334           | 15.93%          | 1,275,882         | 1,161,212         | 9.88%           |
| Interstate 78           | 1,935,792                         | 1,768,241         | 9.48%           | 6,793,996         | 6,771,836         | 0.33%           |
| Easton - Phillipsburg   | 927,601                           | 1,128,693         | -17.82%         | 3,608,651         | 4,116,388         | -12.33%         |
| Portland - Columbia     | 207,491                           | 211,026           | -1.68%          | 753,977           | 773,414           | -2.51%          |
| Delaware Water Gap      | 1,478,622                         | 1,458,086         | 1.41%           | 5,329,141         | 5,517,250         | -3.41%          |
| Milford - Montague      | 181,226                           | 176,197           | 2.85%           | 624,704           | 639,311           | -2.28%          |
| <b>Total</b>            | <b>6,799,986</b>                  | <b>6,762,121</b>  | <b>0.56%</b>    | <b>24,557,979</b> | <b>25,396,783</b> | <b>-3.30%</b>   |

NOTES:

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

### **STATISTICAL SUMMARY OF EXPENDITURES**

This includes reports entitled **"Budget vs Actual"** covering the month of April 2014 and the four month year-to-date operations of fiscal year 2014 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$3,509,887 for the month of April. For the 2014 fiscal year-to-date period, total expense plus encumbrances amounted to \$16,878.893 or 94.3% of the year-to-date operating budget. All of the expense line items are within their line item budget.

There were no unusual items charged to expense in the month of April.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**TOTAL COMMISSION**

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$17,033,303           | \$1,288,364                           | \$5,267,177                          | \$0               | \$11,766,126                            |
| Part-Time Employee Wages                      | 388,500                | 30,942                                | 158,431                              | 0                 | 230,069                                 |
| Summer Employee Wages                         | 135,695                | 0                                     | 0                                    | 0                 | 135,695                                 |
| Overtime Wages                                | 339,837                | 5,607                                 | 194,571                              | 0                 | 145,266                                 |
| Pension Contributions                         | 3,181,511              | 196,970                               | 830,184                              | 0                 | 2,351,327                               |
| FICA Contributions                            | 1,438,372              | 106,262                               | 447,973                              | 0                 | 990,398                                 |
| Regular Employee Healthcare Benefits          | 8,017,833              | 668,149                               | 2,673,630                            | 0                 | 5,344,203                               |
| Life Insurance Benefits                       | 111,073                | 9,553                                 | 38,819                               | 0                 | 72,254                                  |
| Unemployment Compensation Benefits            | 45,000                 | 2,376                                 | 2,572                                | 0                 | 42,428                                  |
| Retirees Expense                              | 2,200,000              | 0                                     | 550,000                              | 0                 | 1,650,000                               |
| Utility Expense                               | 920,041                | 63,367                                | 328,914                              | 71,999            | 519,128                                 |
| Office Expense                                | 257,820                | 19,333                                | 66,656                               | 40,526            | 150,638                                 |
| Telecommunication Expense                     | 664,603                | 32,949                                | 179,985                              | 23,593            | 461,025                                 |
| Information Technology Expense                | 445,700                | 34,856                                | 94,503                               | 3,591             | 347,606                                 |
| Professional Development/Meetings/Memberships | 194,530                | 6,304                                 | 50,743                               | 0                 | 143,787                                 |
| Vehicle Maintenance Expense and Fuel          | 386,304                | 29,634                                | 156,343                              | 159,332           | 70,629                                  |
| Operations Maintenance Expense                | 1,110,541              | (2,012)                               | 336,580                              | 138,789           | 635,172                                 |
| BSS Operating Maintenance Expense             | 1,500,000              | 25,371                                | 315,523                              | 102,211           | 1,082,265                               |
| Commission Expense                            | 22,500                 | 1,291                                 | 3,950                                | 0                 | 18,550                                  |
| Toll Collection Expense                       | 64,800                 | 2,426                                 | 12,098                               | 3,126             | 49,576                                  |
| Uniform Expense                               | 65,900                 | 805                                   | 6,210                                | 1,327             | 58,364                                  |
| Business Insurance                            | 2,753,987              | 246,873                               | 919,262                              | 0                 | 1,834,725                               |
| Licenses & Inspections Expense                | 6,950                  | 564                                   | 1,173                                | 0                 | 5,777                                   |
| Advertising                                   | 60,500                 | 440                                   | 2,772                                | 0                 | 57,728                                  |
| Professional Services                         | 1,146,616              | 227,094                               | 428,587                              | 230,291           | 487,738                                 |
| State Police Bridge Security                  | 4,685,759              | 288,694                               | 1,414,954                            | 0                 | 3,270,805                               |
| EZPass Equipment/Maintenance                  | 1,074,784              | 65,321                                | 279,938                              | 0                 | 794,846                                 |
| General Contingency                           | 200,000                | 0                                     | 0                                    | 135,011           | 64,989                                  |
| EZPass Operating Expense                      | 4,443,576              | 228,530                               | 1,207,549                            | 0                 | 3,236,026                               |
| <b>Total</b>                                  | <b>\$52,896,036</b>    | <b>\$3,580,061</b>                    | <b>\$15,969,098</b>                  | <b>\$909,795</b>  | <b>\$36,017,142</b>                     |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**ADMINISTRATION\***

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$3,216,199            | \$246,118                             | \$996,677                            | \$0               | \$2,219,522                             |
| Summer Employee Wages                         | 8,196                  | 0                                     | 0                                    | 0                 | 8,196                                   |
| Overtime Wages                                | 1,200                  | 1,490                                 | 3,467                                | 0                 | (2,267)                                 |
| Pension Contributions                         | 558,862                | 31,495                                | 132,747                              | 0                 | 426,116                                 |
| FICA Contributions                            | 246,758                | 18,912                                | 76,413                               | 0                 | 170,345                                 |
| Regular Employee Healthcare Benefits          | 1,036,405              | 88,318                                | 349,214                              | 0                 | 687,190                                 |
| Life Insurance Benefits                       | 20,146                 | 1,676                                 | 6,975                                | 0                 | 13,172                                  |
| Unemployment Compensation Benefits            | 45,000                 | 2,376                                 | 2,572                                | 0                 | 42,428                                  |
| Retirees Expense                              | 2,200,000              | 0                                     | 550,000                              | 0                 | 1,650,000                               |
| Office Expense                                | 206,299                | 16,626                                | 56,099                               | 27,083            | 123,117                                 |
| Telecommunication Expense                     | 191,696                | 11,935                                | 46,521                               | 0                 | 145,175                                 |
| Information Technology Expense                | 417,000                | 34,856                                | 94,503                               | 3,591             | 318,906                                 |
| Professional Development/Meetings/Memberships | 149,460                | 1,619                                 | 39,796                               | 0                 | 109,664                                 |
| Vehicle Maintenance Expense and Fuel          | 2,824                  | 93                                    | 652                                  | 0                 | 2,172                                   |
| Commission Expense                            | 22,500                 | 1,291                                 | 3,950                                | 0                 | 18,550                                  |
| Business Insurance                            | 279,452                | 10,859                                | 56,703                               | 0                 | 222,749                                 |
| Advertising                                   | 60,500                 | 440                                   | 2,772                                | 0                 | 57,728                                  |
| Professional Services                         | 911,616                | 228,312                               | 425,768                              | 3,721             | 482,127                                 |
| General Contingency                           | 200,000                | 0                                     | 0                                    | 135,011           | 64,989                                  |
| <b>TOTAL</b>                                  | <b>\$9,774,113</b>     | <b>\$696,417</b>                      | <b>\$2,844,828</b>                   | <b>\$169,406</b>  | <b>\$6,759,880</b>                      |

\* Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, Community Affairs and Contract/Compliance.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**ADMINISTRATION - OPERATIONS\***

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$974,027              | \$63,658                              | \$275,153                            | \$0               | \$698,874                               |
| Part-Time Employee Wages                      | 0                      | 1,288                                 | 5,750                                | 0                 | (5,750)                                 |
| Overtime Wages                                | 9,000                  | 407                                   | 3,738                                | 0                 | 5,262                                   |
| Pension Contributions                         | 334,570                | 19,185                                | 80,860                               | 0                 | 253,710                                 |
| FICA Contributions                            | 144,220                | 10,282                                | 41,431                               | 0                 | 102,789                                 |
| Regular Employee Healthcare Benefits          | 540,119                | 42,583                                | 169,371                              | 0                 | 370,747                                 |
| Life Insurance Benefits                       | 11,703                 | 964                                   | 3,704                                | 0                 | 8,000                                   |
| Office Expense                                | 17,550                 | 432                                   | 2,084                                | 2,276             | 13,190                                  |
| Telecommunication Expense                     | 86,882                 | 3,608                                 | 15,868                               | 1,950             | 69,064                                  |
| Professional Development/Meetings/Memberships | 28,550                 | 2,352                                 | 5,672                                | 0                 | 22,878                                  |
| Vehicle Maintenance Expense and Fuel          | 1,000                  | 0                                     | 0                                    | 0                 | 1,000                                   |
| ESS Operating Maintenance Expense             | 1,500,000              | 25,371                                | 315,523                              | 102,211           | 1,082,265                               |
| Uniform Expense                               | 3,000                  | 0                                     | 0                                    | 0                 | 3,000                                   |
| Business Insurance                            | 50,693                 | 4,599                                 | 16,334                               | 0                 | 34,360                                  |
| Professional Services                         | 235,000                | (1,218)                               | 2,820                                | 226,570           | 5,611                                   |
| <b>TOTAL</b>                                  | <b>\$3,936,314</b>     | <b>\$173,510</b>                      | <b>\$938,308</b>                     | <b>\$333,007</b>  | <b>\$2,664,998</b>                      |

\* Includes Engineering, Security, Safety & Training, Plant & Facility, and Electronic Security & Surveillance.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**TRENTON - MORRISVILLE TOLL BRIDGE**

|                                               | Budget<br>2014     | Expended<br>For The<br>Month | Expended<br>Year To<br>Date | Encumbered      | Budget<br>Remaining<br>Balance |
|-----------------------------------------------|--------------------|------------------------------|-----------------------------|-----------------|--------------------------------|
| Regular Employee Salaries                     | \$1,445,032        | \$113,110                    | \$460,310                   | \$0             | \$984,722                      |
| Part-Time Employee Wages                      | 60,000             | 8,741                        | 31,713                      | 0               | 28,287                         |
| Summer Employee Wages                         | 26,993             | 0                            | 0                           | 0               | 26,993                         |
| Overtime Wages                                | 32,000             | 762                          | 8,973                       | 0               | 23,027                         |
| Pension Contributions                         | 256,561            | 17,353                       | 73,139                      | 0               | 183,421                        |
| FICA Contributions                            | 119,648            | 9,293                        | 38,504                      | 0               | 81,144                         |
| Regular Employee Healthcare Benefits          | 742,663            | 62,252                       | 255,450                     | 0               | 487,213                        |
| Life Insurance Benefits                       | 8,930              | 816                          | 3,397                       | 0               | 5,533                          |
| Utility Expense                               | 154,950            | 1,347                        | 51,083                      | 27,500          | 76,367                         |
| Office Expense                                | 2,925              | 102                          | 433                         | 816             | 1,675                          |
| Telecommunication Expense                     | 62,598             | 3,691                        | 20,875                      | 9,892           | 31,831                         |
| Information Technology Expense                | 7,400              | 0                            | 0                           | 0               | 7,400                          |
| Professional Development/Meetings/Memberships | 1,500              | 385                          | 805                         | 0               | 695                            |
| Vehicle Maintenance Expense and Fuel          | 67,080             | 5,680                        | 27,836                      | 34,793          | 4,451                          |
| Operations Maintenance Expense                | 148,995            | 7,018                        | 64,611                      | 17,043          | 67,340                         |
| Toll Collection Expense                       | 13,000             | 383                          | 2,547                       | 508             | 9,945                          |
| Uniform Expense                               | 11,400             | 0                            | 396                         | 0               | 11,004                         |
| Business Insurance                            | 353,011            | 33,482                       | 113,621                     | 0               | 239,390                        |
| Licenses & Inspections Expense                | 480                | 130                          | 195                         | 0               | 285                            |
| State Police Bridge Security                  | 684,589            | 39,916                       | 195,060                     | 0               | 489,529                        |
| EZPass Equipment/Maintenance                  | 158,056            | 10,516                       | 42,065                      | 0               | 115,992                        |
| EZPass Operating Expense                      | 906,045            | 46,283                       | 244,538                     | 0               | 661,507                        |
| <b>TOTAL</b>                                  | <b>\$5,263,857</b> | <b>\$361,262</b>             | <b>\$1,635,552</b>          | <b>\$90,553</b> | <b>\$3,537,752</b>             |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**NEW HOPE - LAMBERTVILLE TOLL BRIDGE**

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$959,124              | \$69,561                              | \$301,049                            | \$0               | \$658,075                               |
| Part-Time Employee Wages                      | 12,000                 | 919                                   | 3,375                                | 0                 | 8,625                                   |
| Summer Employee Wages                         | 24,296                 | 0                                     | 0                                    | 0                 | 24,296                                  |
| Overtime Wages                                | 24,800                 | 1,555                                 | 19,034                               | 0                 | 5,766                                   |
| Pension Contributions                         | 170,908                | 10,814                                | 45,577                               | 0                 | 125,330                                 |
| FICA Contributions                            | 78,047                 | 5,480                                 | 24,617                               | 0                 | 53,430                                  |
| Regular Employee Healthcare Benefits          | 473,782                | 39,170                                | 152,015                              | 0                 | 321,766                                 |
| Life Insurance Benefits                       | 5,945                  | 595                                   | 2,139                                | 0                 | 3,806                                   |
| Utility Expense                               | 151,990                | 278                                   | 59,225                               | 12,237            | 80,528                                  |
| Office Expense                                | 2,425                  | 102                                   | 582                                  | 816               | 1,027                                   |
| Telecommunication Expense                     | 48,862                 | 1,680                                 | 16,432                               | 0                 | 32,430                                  |
| Information Technology Expense                | 7,900                  | 0                                     | 0                                    | 0                 | 7,900                                   |
| Professional Development/Meetings/Memberships | 1,120                  | 0                                     | 235                                  | 0                 | 885                                     |
| Vehicle Maintenance Expense and Fuel          | 66,760                 | 3,882                                 | 26,227                               | 36,112            | 4,421                                   |
| Operations Maintenance Expense                | 140,800                | 7,629                                 | 52,332                               | 17,985            | 70,482                                  |
| Toll Collection Expense                       | 6,200                  | 205                                   | 1,170                                | 270               | 4,760                                   |
| Uniform Expense                               | 3,000                  | 0                                     | 157                                  | 0                 | 2,843                                   |
| Business Insurance                            | 247,866                | 25,677                                | 87,076                               | 0                 | 160,790                                 |
| Licenses & Inspections Expense                | 240                    | 65                                    | 65                                   | 0                 | 175                                     |
| State Police Bridge Security                  | 131,201                | 7,874                                 | 38,453                               | 0                 | 92,748                                  |
| EZPass Equipment/Maintenance                  | 126,445                | 8,442                                 | 33,766                               | 0                 | 92,679                                  |
| EZPass Operating Expense                      | 263,060                | 13,265                                | 70,086                               | 0                 | 192,973                                 |
| <b>TOTAL</b>                                  | <b>\$2,946,770</b>     | <b>\$197,194</b>                      | <b>\$933,612</b>                     | <b>\$67,420</b>   | <b>\$1,945,737</b>                      |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**INTERSTATE - 78 TOLL BRIDGE**

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$2,101,831            | \$143,283                             | \$595,637                            | \$0               | \$1,506,194                             |
| Part-Time Employee Wages                      | 80,000                 | 3,036                                 | 26,215                               | 0                 | 53,785                                  |
| Summer Employee Wages                         | 16,400                 | 0                                     | 0                                    | 0                 | 16,400                                  |
| Overtime Wages                                | 47,900                 | (2,520)                               | 33,771                               | 0                 | 14,129                                  |
| Pension Contributions                         | 373,418                | 22,159                                | 93,396                               | 0                 | 280,022                                 |
| FICA Contributions                            | 172,049                | 11,120                                | 49,964                               | 0                 | 122,086                                 |
| Regular Employee Healthcare Benefits          | 1,080,237              | 85,549                                | 346,584                              | 0                 | 733,653                                 |
| Life Insurance Benefits                       | 12,742                 | 1,176                                 | 4,606                                | 0                 | 8,136                                   |
| Utility Expense                               | 136,000                | 19,311                                | 52,245                               | 20,287            | 63,468                                  |
| Office Expense                                | 8,950                  | 387                                   | 1,756                                | 2,359             | 4,835                                   |
| Telecommunication Expense                     | 55,500                 | 1,904                                 | 14,944                               | 0                 | 40,556                                  |
| Information Technology Expense                | 4,000                  | 0                                     | 0                                    | 0                 | 4,000                                   |
| Professional Development/Meetings/Memberships | 3,100                  | 275                                   | 1,561                                | 0                 | 1,539                                   |
| Vehicle Maintenance Expense and Fuel          | 72,380                 | 5,446                                 | 30,270                               | 30,215            | 11,896                                  |
| Operations Maintenance Expense                | 285,722                | (53,996)                              | 7,339                                | 40,824            | 237,559                                 |
| Toll Collection Expense                       | 12,000                 | 533                                   | 1,995                                | 765               | 9,240                                   |
| Uniform Expense                               | 7,000                  | 0                                     | 407                                  | 0                 | 6,593                                   |
| Business Insurance                            | 426,416                | 40,687                                | 151,158                              | 0                 | 275,258                                 |
| Licenses & Inspections Expense                | 1,000                  | 100                                   | 189                                  | 0                 | 812                                     |
| State Police Bridge Security                  | 769,402                | 47,670                                | 233,547                              | 0                 | 535,855                                 |
| EZPass Equipment/Maintenance                  | 221,279                | 8,519                                 | 52,730                               | 0                 | 168,549                                 |
| EZPass Operating Expense                      | 1,351,291              | 68,929                                | 364,199                              | 0                 | 987,093                                 |
| <b>TOTAL</b>                                  | <b>\$7,238,618</b>     | <b>\$403,568</b>                      | <b>\$2,062,510</b>                   | <b>\$94,450</b>   | <b>\$5,081,658</b>                      |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**EASTON - PHILLIPSBURG TOLL BRIDGE**

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$1,507,005            | \$112,503                             | \$484,144                            | \$0               | \$1,022,861                             |
| Part-Time Employee Wages                      | 86,000                 | 5,058                                 | 34,100                               | 0                 | 51,900                                  |
| Summer Employee Wages                         | 24,300                 | 0                                     | 0                                    | 0                 | 24,300                                  |
| Overtime Wages                                | 35,000                 | 464                                   | 22,178                               | 0                 | 12,822                                  |
| Pension Contributions                         | 267,846                | 18,811                                | 79,283                               | 0                 | 188,564                                 |
| FICA Contributions                            | 126,401                | 8,959                                 | 41,075                               | 0                 | 85,326                                  |
| Regular Employee Healthcare Benefits          | 700,195                | 60,555                                | 241,163                              | 0                 | 459,032                                 |
| Life Insurance Benefits                       | 9,326                  | 785                                   | 3,445                                | 0                 | 5,880                                   |
| Utility Expense                               | 137,000                | 11,071                                | 45,761                               | 0                 | 91,239                                  |
| Office Expense                                | 6,200                  | 349                                   | 1,297                                | 1,543             | 3,360                                   |
| Telecommunication Expense                     | 71,500                 | 3,826                                 | 23,532                               | 11,751            | 36,217                                  |
| Information Technology Expense                | 2,200                  | 0                                     | 0                                    | 0                 | 2,200                                   |
| Professional Development/Meetings/Memberships | 3,050                  | 345                                   | 345                                  | 0                 | 2,705                                   |
| Vehicle Maintenance Expense and Fuel          | 45,800                 | 2,517                                 | 13,038                               | 22,084            | 10,678                                  |
| Operations Maintenance Expense                | 129,804                | 11,042                                | 56,483                               | 27,683            | 45,637                                  |
| Toll Collection Expense                       | 12,500                 | 383                                   | 2,217                                | 524               | 9,759                                   |
| Uniform Expense                               | 6,000                  | 250                                   | 1,206                                | 0                 | 4,794                                   |
| Business Insurance                            | 173,347                | 15,787                                | 59,665                               | 0                 | 113,682                                 |
| Licenses & Inspections Expense                | 1,600                  | 104                                   | 104                                  | 0                 | 1,496                                   |
| State Police Bridge Security                  | 414,690                | 26,532                                | 130,002                              | 0                 | 284,687                                 |
| EZPass Equipment/Maintenance                  | 158,056                | 10,516                                | 42,065                               | 0                 | 115,992                                 |
| EZPass Operating Expense                      | 616,324                | 33,146                                | 175,187                              | 0                 | 441,137                                 |
| <b>TOTAL</b>                                  | <b>\$4,534,144</b>     | <b>\$323,002</b>                      | <b>\$1,456,292</b>                   | <b>\$63,586</b>   | <b>\$3,014,266</b>                      |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**PORTLAND - COLUMBIA TOLL BRIDGE**

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$727,826              | \$52,748                              | \$215,882                            | \$0               | \$511,944                               |
| Part-Time Employee Wages                      | 22,000                 | 2,300                                 | 10,350                               | 0                 | 11,650                                  |
| Summer Employee Wages                         | 13,655                 | 0                                     | 0                                    | 0                 | 13,655                                  |
| Overtime Wages                                | 20,945                 | 52                                    | 16,625                               | 0                 | 4,320                                   |
| Pension Contributions                         | 130,061                | 8,214                                 | 34,619                               | 0                 | 95,443                                  |
| FICA Contributions                            | 60,009                 | 4,201                                 | 18,521                               | 0                 | 41,488                                  |
| Regular Employee Healthcare Benefits          | 337,574                | 27,210                                | 113,520                              | 0                 | 224,055                                 |
| Life Insurance Benefits                       | 4,507                  | 411                                   | 1,518                                | 0                 | 2,989                                   |
| Utility Expense                               | 68,020                 | 3,515                                 | 24,140                               | 9,803             | 34,077                                  |
| Office Expense                                | 3,423                  | 267                                   | 1,075                                | 1,333             | 1,015                                   |
| Telecommunication Expense                     | 38,454                 | 1,827                                 | 12,165                               | 0                 | 26,290                                  |
| Information Technology Expense                | 2,400                  | 0                                     | 0                                    | 0                 | 2,400                                   |
| Professional Development/Meetings/Memberships | 1,200                  | 0                                     | 250                                  | 0                 | 950                                     |
| Vehicle Maintenance Expense and Fuel          | 21,720                 | 1,686                                 | 8,002                                | 9,504             | 4,215                                   |
| Operations Maintenance Expense                | 77,195                 | 2,004                                 | 37,823                               | 5,892             | 33,480                                  |
| Toll Collection Expense                       | 7,900                  | 247                                   | 1,017                                | 366               | 6,517                                   |
| Uniform Expense                               | 3,500                  | 0                                     | 178                                  | 509               | 2,813                                   |
| Business Insurance                            | 131,620                | 12,604                                | 44,719                               | 0                 | 86,902                                  |
| Licenses & Inspections Expense                | 600                    | 0                                     | 120                                  | 0                 | 480                                     |
| State Police Bridge Security                  | 85,281                 | 5,653                                 | 27,729                               | 0                 | 57,551                                  |
| EZPass Equipment/Maintenance                  | 94,834                 | 6,295                                 | 25,182                               | 0                 | 69,652                                  |
| EZPass Operating Expense                      | 126,198                | 7,081                                 | 37,435                               | 0                 | 88,762                                  |
| <b>TOTAL</b>                                  | <b>\$1,978,922</b>     | <b>\$136,315</b>                      | <b>\$630,867</b>                     | <b>\$27,408</b>   | <b>\$1,320,648</b>                      |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**DELAWARE WATER GAP TOLL BRIDGE**

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$2,121,471            | \$165,552                             | \$665,269                            | \$0               | \$1,456,202                             |
| Part-Time Employee Wages                      | 110,000                | 6,426                                 | 33,694                               | 0                 | 76,306                                  |
| Summer Employee Wages                         | 8,200                  | 0                                     | 0                                    | 0                 | 8,200                                   |
| Overtime Wages                                | 37,230                 | 46                                    | 32,588                               | 0                 | 4,642                                   |
| Pension Contributions                         | 374,966                | 26,492                                | 111,660                              | 0                 | 263,306                                 |
| FICA Contributions                            | 174,183                | 13,083                                | 55,642                               | 0                 | 118,541                                 |
| Regular Employee Healthcare Benefits          | 1,102,742              | 93,332                                | 370,445                              | 0                 | 732,297                                 |
| Life Insurance Benefits                       | 13,121                 | 1,088                                 | 4,709                                | 0                 | 8,413                                   |
| Utility Expense                               | 92,400                 | 9,217                                 | 27,089                               | 0                 | 65,311                                  |
| Office Expense                                | 5,649                  | 516                                   | 1,935                                | 2,899             | 815                                     |
| Telecommunication Expense                     | 48,748                 | 1,691                                 | 14,831                               | 0                 | 33,918                                  |
| Information Technology Expense                | 2,400                  | 0                                     | 0                                    | 0                 | 2,400                                   |
| Professional Development/Meetings/Memberships | 2,000                  | 127                                   | 364                                  | 0                 | 1,636                                   |
| Vehicle Maintenance Expense and Fuel          | 59,000                 | 6,583                                 | 31,187                               | 19,062            | 8,750                                   |
| Operations Maintenance Expense                | 115,270                | 6,810                                 | 52,555                               | 11,088            | 51,627                                  |
| Toll Collection Expense                       | 7,900                  | 448                                   | 1,911                                | 466               | 5,524                                   |
| Uniform Expense                               | 10,000                 | 530                                   | 2,534                                | 639               | 6,827                                   |
| Business Insurance                            | 362,844                | 34,585                                | 126,016                              | 0                 | 236,828                                 |
| Licenses & Inspections Expense                | 1,000                  | 0                                     | 180                                  | 0                 | 820                                     |
| State Police Bridge Security                  | 624,143                | 38,471                                | 189,784                              | 0                 | 434,359                                 |
| EZPass Equipment/Maintenance                  | 221,279                | 14,737                                | 58,948                               | 0                 | 162,331                                 |
| EZPass Operating Expense                      | 1,049,573              | 53,298                                | 281,625                              | 0                 | 767,948                                 |
| <b>TOTAL</b>                                  | <b>\$6,544,120</b>     | <b>\$473,033</b>                      | <b>\$2,062,965</b>                   | <b>\$34,155</b>   | <b>\$4,447,000</b>                      |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**MILFORD - MONTAGUE TOLL BRIDGE**

|                                               | Budget<br>2014     | Expended<br>For The<br>Month | Expended<br>Year To<br>Date | Encumbered      | Budget<br>Remaining<br>Balance |
|-----------------------------------------------|--------------------|------------------------------|-----------------------------|-----------------|--------------------------------|
| Regular Employee Salaries                     | \$725,912          | \$69,996                     | \$260,026                   | \$0             | \$465,886                      |
| Part-Time Employee Wages                      | 18,500             | 3,174                        | 13,234                      | 0               | 5,266                          |
| Summer Employee Wages                         | 13,655             | 0                            | 0                           | 0               | 13,655                         |
| Overtime Wages                                | 24,250             | 780                          | 16,647                      | 0               | 7,603                          |
| Pension Contributions                         | 130,303            | 8,667                        | 36,528                      | 0               | 93,775                         |
| FICA Contributions                            | 59,847             | 5,628                        | 22,062                      | 0               | 37,785                         |
| Regular Employee Healthcare Benefits          | 337,574            | 27,271                       | 115,476                     | 0               | 222,098                        |
| Life Insurance Benefits                       | 4,498              | 386                          | 1,608                       | 0               | 2,890                          |
| Utility Expense                               | 56,050             | 12,101                       | 36,276                      | 2,172           | 17,602                         |
| Office Expense                                | 3,398              | 551                          | 1,237                       | 1,399           | 762                            |
| Telecommunication Expense                     | 31,362             | 1,480                        | 9,846                       | 0               | 21,516                         |
| Information Technology Expense                | 2,400              | 0                            | 0                           | 0               | 2,400                          |
| Professional Development/Meetings/Memberships | 1,200              | 100                          | 616                         | 0               | 584                            |
| Vehicle Maintenance Expense and Fuel          | 27,120             | 2,685                        | 16,948                      | 7,562           | 2,610                          |
| Operations Maintenance Expense                | 81,635             | 3,036                        | 36,054                      | 6,529           | 39,052                         |
| Toll Collection Expense                       | 5,300              | 227                          | 1,242                       | 227             | 3,831                          |
| Uniform Expense                               | 4,500              | 25                           | 538                         | 178             | 3,784                          |
| Business Insurance                            | 103,869            | 9,577                        | 33,596                      | 0               | 70,273                         |
| Licenses & Inspections Expense                | 500                | 0                            | 0                           | 0               | 500                            |
| State Police Bridge Security                  | 76,846             | 4,673                        | 22,888                      | 0               | 53,958                         |
| EZPass Equipment/Maintenance                  | 94,834             | 6,295                        | 25,182                      | 0               | 69,652                         |
| EZPass Operating Expense                      | 131,085            | 6,527                        | 34,479                      | 0               | 96,607                         |
| <b>TOTAL</b>                                  | <b>\$1,934,640</b> | <b>\$163,179</b>             | <b>\$684,483</b>            | <b>\$18,067</b> | <b>\$1,232,091</b>             |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**SOUTHERN DIVISION TOLL SUPPORTED BRIDGES**

|                                               | <b>Budget<br/>2014</b> | <b>Expended<br/>For The<br/>Month</b> | <b>Expended<br/>Year To<br/>Date</b> | <b>Encumbered</b> | <b>Budget<br/>Remaining<br/>Balance</b> |
|-----------------------------------------------|------------------------|---------------------------------------|--------------------------------------|-------------------|-----------------------------------------|
| Regular Employee Salaries                     | \$1,775,670            | \$139,270                             | \$541,509                            | \$0               | \$1,234,162                             |
| Overtime Wages                                | 56,320                 | 538                                   | 22,402                               | 0                 | 33,918                                  |
| Pension Contributions                         | 318,217                | 18,279                                | 77,041                               | 0                 | 241,175                                 |
| FICA Contributions                            | 140,147                | 10,609                                | 42,791                               | 0                 | 97,357                                  |
| Regular Employee Healthcare Benefits          | 923,880                | 79,675                                | 304,687                              | 0                 | 619,193                                 |
| Life Insurance Benefits                       | 11,008                 | 926                                   | 3,621                                | 0                 | 7,387                                   |
| Utility Expense                               | 69,240                 | 2,083                                 | 18,442                               | 0                 | 50,798                                  |
| Telecommunication Expense                     | 8,100                  | 357                                   | 1,898                                | 0                 | 6,203                                   |
| Professional Development/Meetings/Memberships | 2,250                  | 0                                     | 0                                    | 0                 | 2,250                                   |
| Vehicle Maintenance Expense and Fuel          | 14,300                 | 1,051                                 | 1,282                                | 0                 | 13,018                                  |
| Operations Maintenance Expense                | 90,120                 | 8,632                                 | 17,738                               | 6,173             | 66,209                                  |
| Uniform Expense                               | 12,200                 | 0                                     | 741                                  | 0                 | 11,459                                  |
| Business Insurance                            | 443,091                | 42,378                                | 161,534                              | 0                 | 281,557                                 |
| Licenses & Inspections Expense                | 900                    | 65                                    | 195                                  | 0                 | 705                                     |
| State Police Bridge Security                  | 1,453,991              | 90,681                                | 444,139                              | 0                 | 1,009,852                               |
| <b>TOTAL</b>                                  | <b>\$5,319,434</b>     | <b>\$394,543</b>                      | <b>\$1,638,019</b>                   | <b>\$6,173</b>    | <b>\$3,675,242</b>                      |

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Four Months Ending April 30, 2014**

**NORTHERN DIVISION TOLL SUPPORTED BRIDGES**

|                                               | Budget<br>2014     | Expended<br>For The<br>Month | Expended<br>Year To<br>Date | Encumbered     | Budget<br>Remaining<br>Balance |
|-----------------------------------------------|--------------------|------------------------------|-----------------------------|----------------|--------------------------------|
| Regular Employee Salaries                     | \$1,479,208        | \$112,565                    | \$471,523                   | \$0            | \$1,007,685                    |
| Overtime Wages                                | 51,192             | 2,034                        | 15,148                      | 0              | 36,044                         |
| Pension Contributions                         | 265,800            | 15,502                       | 65,336                      | 0              | 200,464                        |
| FICA Contributions                            | 117,062            | 8,696                        | 36,955                      | 0              | 80,107                         |
| Regular Employee Healthcare Benefits          | 742,663            | 62,233                       | 255,705                     | 0              | 486,958                        |
| Life Insurance Benefits                       | 9,145              | 729                          | 3,098                       | 0              | 6,048                          |
| Utility Expense                               | 54,391             | 4,444                        | 14,653                      | 0              | 39,738                         |
| Office Expense                                | 1,000              | 0                            | 158                         | 0              | 842                            |
| Telecommunication Expense                     | 20,900             | 950                          | 3,074                       | 0              | 17,826                         |
| Professional Development/Meetings/Memberships | 1,100              | 1,100                        | 1,100                       | 0              | 0                              |
| Vehicle Maintenance Expense and Fuel          | 8,320              | 10                           | 900                         | 0              | 7,420                          |
| Operations Maintenance Expense                | 41,000             | 5,813                        | 11,644                      | 5,571          | 23,785                         |
| Uniform Expense                               | 5,300              | 0                            | 53                          | 0              | 5,247                          |
| Business Insurance                            | 181,777            | 16,638                       | 68,842                      | 0              | 112,935                        |
| Licenses & Inspections Expense                | 630                | 100                          | 125                         | 0              | 505                            |
| State Police Bridge Security                  | 445,616            | 27,223                       | 133,350                     | 0              | 312,265                        |
| <b>TOTAL</b>                                  | <b>\$3,425,104</b> | <b>\$258,037</b>             | <b>\$1,081,662</b>          | <b>\$5,571</b> | <b>\$2,337,871</b>             |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM**  
**STATEMENT OF REVENUE AND EXPENSES FOR THE FOUR MONTHS ENDED APRIL 30, 2014**

|                                          | T-M                   | NH-L                  | L-78                  | E-P                   | P-C                   | DWG                   | M-M                   | SDTS                  | NDTS                  | ADM                   | TOTAL<br>2014          | % of<br>Revenue | TOTAL<br>2013          | % of<br>Revenue |
|------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------------|------------------------|-----------------|
| <b>TOLL REVENUE</b>                      |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                        |                 |                        |                 |
| Net Toll Revenue                         | 4,503,883             | 904,748               | 17,436,834            | 2,692,305             | 608,085               | 9,468,947             | 413,727               | -                     | -                     | -                     | 36,028,538             | 14.37%          | 37,009,381             | 14.08%          |
| EZPass Fee                               | 58,984                | 17,114                | 87,961                | 40,182                | 8,238                 | 68,287                | 8,532                 | -                     | -                     | 1,681                 | 290,978                | 0.43%           | 284,540                | 0.36%           |
| Net Violation Fee Income                 | 56,463                | 12,464                | 129,369               | 37,217                | 6,061                 | 82,603                | 6,170                 | -                     | -                     | -                     | 330,347                | 0.00%           | 483,758                | 0.00%           |
| <b>REVENUE FROM TOLL ACTIVITY</b>        | <b>\$ 4,619,330</b>   | <b>\$ 934,326</b>     | <b>\$ 17,654,164</b>  | <b>\$ 2,769,703</b>   | <b>\$ 622,384</b>     | <b>\$ 9,619,837</b>   | <b>\$ 428,429</b>     | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ 1,681</b>       | <b>\$ 36,649,853</b>   |                 | <b>\$ 37,777,679</b>   |                 |
| <b>OPERATING EXPENSE</b>                 |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                        |                 |                        |                 |
| Regular Employee Salaries                | 460,310               | 301,049               | 595,637               | 484,144               | 215,882               | 665,269               | 260,026               | 541,509               | 471,523               | 1,271,830             | 5,267,177              | 14.37%          | 5,318,180              | 14.08%          |
| Part-Time Employee Wages                 | 31,713                | 3,375                 | 26,215                | 34,100                | 10,359                | 33,694                | 13,234                | -                     | -                     | 5,750                 | 158,431                | 0.43%           | 136,029                | 0.36%           |
| Summer Employee Wages                    | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                      | 0.00%           | -                      | 0.00%           |
| Overtime Wages                           | 8,973                 | 19,834                | 33,771                | 22,178                | 16,625                | 32,588                | 16,447                | 22,402                | 15,148                | 7,205                 | 194,271                | 0.53%           | 120,070                | 0.32%           |
| Pension Contributions                    | 73,139                | 45,577                | 93,396                | 79,283                | 34,619                | 111,660               | 36,536                | 77,041                | 65,336                | 213,606               | 830,184                | 2.27%           | 587,556                | 1.56%           |
| FICA Contributions                       | 38,504                | 24,617                | 49,264                | 41,075                | 18,521                | 55,642                | 22,062                | 42,791                | 36,955                | 117,844               | 447,973                | 1.22%           | 446,804                | 1.18%           |
| Regular Employee Healthcare Benefits     | 255,450               | 152,015               | 346,584               | 341,163               | 113,520               | 370,445               | 115,476               | 304,687               | 255,705               | 518,586               | 2,673,630              | 7.30%           | 2,515,443              | 6.66%           |
| Life Insurance Benefits                  | 3,297                 | 2,139                 | 4,066                 | 3,445                 | 1,518                 | 4,709                 | 1,608                 | 3,621                 | 3,098                 | 1,608                 | 38,819                 | 0.11%           | 38,793                 | 0.10%           |
| Unemployment Compensation Benefits       | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 2,572                 | 2,572                  | 0.01%           | 12,902                 | 0.03%           |
| Retirees Expense                         | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 550,000               | 550,000                | 1.50%           | -                      | 0.00%           |
| Utility Expense                          | 51,083                | 59,225                | 52,245                | 45,761                | 24,140                | 27,089                | 36,276                | 18,442                | 14,653                | -                     | 328,914                | 0.90%           | 324,843                | 0.86%           |
| Office Expense                           | 433                   | 582                   | 1,756                 | 1,297                 | 1,075                 | 1,935                 | 1,237                 | -                     | 158                   | 58,182                | 66,656                 | 0.18%           | 58,477                 | 0.15%           |
| Telecommunication Expense                | 20,875                | 16,432                | 14,944                | 23,532                | 12,165                | 14,831                | 9,846                 | 1,898                 | 3,074                 | 62,389                | 179,985                | 0.49%           | 170,448                | 0.45%           |
| Information Technology Expense           | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 94,503                | 94,503                 | 0.26%           | 118,156                | 0.31%           |
| Professional Development/Meetings/Member | 805                   | 235                   | 1,561                 | 345                   | 250                   | 364                   | 616                   | -                     | 1,100                 | 45,468                | 50,743                 | 0.14%           | 41,047                 | 0.11%           |
| Vehicle Maintenance Expense and Fuel     | 27,836                | 26,227                | 30,270                | 13,038                | 8,002                 | 31,187                | 16,948                | 1,282                 | 900                   | 652                   | 156,343                | 0.43%           | 119,708                | 0.32%           |
| Operational Maintenance Expense          | 64,611                | 52,332                | 7,339                 | 56,483                | 37,823                | 52,555                | 34,054                | 17,738                | 11,644                | -                     | 334,580                | 0.92%           | 165,493                | 0.44%           |
| ESS Operating Maintenance Expense        | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 315,523               | 315,523                | 0.86%           | 355,460                | 0.94%           |
| Commission Expense                       | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 3,950                 | 3,950                  | 0.01%           | 4,116                  | 0.01%           |
| Toll Collection Expense                  | 2,547                 | 1,170                 | 1,995                 | 2,217                 | 1,017                 | 1,911                 | 1,242                 | -                     | -                     | -                     | 12,098                 | 0.03%           | 14,586                 | 0.04%           |
| Uniform Expense                          | 396                   | 157                   | 407                   | 1,206                 | 178                   | 2,534                 | 538                   | 741                   | 53                    | -                     | 6,210                  | 0.02%           | 10,908                 | 0.03%           |
| Business Insurance                       | 113,621               | 87,076                | 151,158               | 59,665                | 44,719                | 126,016               | 33,596                | 161,534               | 68,842                | 73,037                | 910,262                | 2.51%           | 879,103                | 2.33%           |
| License & Inspections Expense            | 195                   | 65                    | 189                   | 104                   | 120                   | 180                   | -                     | 195                   | 125                   | -                     | 1,173                  | 0.00%           | 1,215                  | 0.00%           |
| Advertising                              | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 2,772                 | 2,772                  | 0.01%           | 2,400                  | 0.01%           |
| Professional Services                    | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 428,587               | 428,587                | 1.17%           | 178,746                | 0.47%           |
| State Police Bridge Security             | 195,060               | 38,453                | 233,547               | 130,002               | 27,729                | 189,784               | 22,888                | 444,139               | 133,350               | -                     | 1,414,954              | 3.86%           | 1,329,117              | 3.52%           |
| EZPass Equipment/Maintenance             | 42,065                | 33,766                | 52,730                | 42,065                | 25,182                | 58,948                | 25,182                | -                     | -                     | -                     | 279,938                | 0.76%           | 291,616                | 0.77%           |
| General Contingency                      | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                      | 0.00%           | 6,239                  | 0.02%           |
| EZPass Operating Expense                 | 244,538               | 70,886                | 364,199               | 175,187               | 37,435                | 281,625               | 34,479                | -                     | -                     | -                     | 1,207,549              | 3.29%           | 1,097,602              | 2.91%           |
| <b>TOTAL OP., MAINT., &amp; ADM</b>      | <b>\$ 1,635,452</b>   | <b>\$ 933,612</b>     | <b>\$ 2,062,510</b>   | <b>\$ 1,456,292</b>   | <b>\$ 630,867</b>     | <b>\$ 2,062,465</b>   | <b>\$ 684,483</b>     | <b>\$ 1,638,019</b>   | <b>\$ 1,081,662</b>   | <b>\$ 3,783,136</b>   | <b>\$ 15,969,898</b>   | <b>43.57%</b>   | <b>\$ 14,344,254</b>   | <b>37.97%</b>   |
| <b>NET OPERATING REVENUE</b>             | <b>\$ 2,983,778</b>   | <b>\$ 714</b>         | <b>\$ 15,591,654</b>  | <b>\$ 1,313,411</b>   | <b>\$ (8,483)</b>     | <b>\$ 7,556,872</b>   | <b>\$ (256,054)</b>   | <b>\$ (1,438,019)</b> | <b>\$ (1,081,662)</b> | <b>\$ (3,781,456)</b> | <b>\$ 20,680,755</b>   | <b>56.43%</b>   | <b>\$ 23,433,425</b>   | <b>62.03%</b>   |
| <b>OTHER OPERATING INC/EXP</b>           |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                        |                 |                        |                 |
| Other Operating Income                   | -                     | -                     | -                     | 743                   | -                     | -                     | -                     | -                     | -                     | 1,249                 | 1,992                  | 0.01%           | 44,389                 | 0.12%           |
| <b>TOTAL OTHER OPERATING INC</b>         | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ 743</b>         | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ 1,249</b>       | <b>\$ 1,992</b>        | <b>0.01%</b>    | <b>\$ 44,389</b>       | <b>0.12%</b>    |
| Administration Allocated Expense         | (432,456)             | (264,992)             | (613,906)             | (432,456)             | (195,437)             | (655,488)             | (195,437)             | (543,972)             | (446,064)             | 3,780,206             | -                      | -               | -                      | -               |
| <b>NET OPERATING INC</b>                 | <b>\$ (264,279)</b>   | <b>\$ (264,279)</b>   | <b>\$ (613,906)</b>   | <b>\$ (432,456)</b>   | <b>\$ (195,437)</b>   | <b>\$ (655,488)</b>   | <b>\$ (195,437)</b>   | <b>\$ (543,972)</b>   | <b>\$ (446,064)</b>   | <b>\$ 3,780,206</b>   | <b>\$ 20,682,747</b>   | <b>56.43%</b>   | <b>\$ 23,477,814</b>   | <b>62.15%</b>   |
| <b>NON-OPERATING REV/EXP</b>             |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                        |                 |                        |                 |
| Interest Revenue                         | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 351,442                | 0.96%           | 273,866                | 0.72%           |
| Other Non-Operating Revenue              | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                      | 0.00%           | 13,544                 | 0.03%           |
| Emergency Repair                         | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                      | 0.00%           | -                      | 0.00%           |
| Interest Expense                         | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | (5,105,652)            | -13.93%         | (5,918,155)            | -15.67%         |
| Depreciation Expense                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | (5,848,683)            | -15.96%         | (4,618,422)            | -12.23%         |
| OPER Amort Expense                       | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                      | 0.00%           | -                      | 0.00%           |
| <b>TOTAL NON-OPERATING REV/EXP</b>       | <b>\$ (5,105,652)</b> | <b>\$ (5,105,652)</b> | <b>\$ (5,848,683)</b> | <b>\$ (5,848,683)</b> | <b>\$ (5,848,683)</b> | <b>\$ (5,848,683)</b> | <b>\$ (5,848,683)</b> | <b>\$ (5,848,683)</b> | <b>\$ (5,848,683)</b> | <b>\$ (5,848,683)</b> | <b>\$ (10,250,947)</b> | <b>-28.93%</b>  | <b>\$ (10,250,947)</b> | <b>-27.13%</b>  |
| <b>CHANGE IN NET ASSETS</b>              |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       | <b>\$ (10,079,854)</b> | <b>-27.50%</b>  | <b>\$ (13,226,867)</b> | <b>-35.01%</b>  |

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19<sup>th</sup>, 2014**

## **ADMINISTRATION**

The following Pages reflect the reports on those items assigned to the Administration Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

**PURCHASING REPORT INDEX**

**MONTH OF APRIL 2014**

| <b>SUBJECT</b> | <b>DESCRIPTION</b>                                                                                                               | <b>PAGE<br/>NUMBER</b> |
|----------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Purchasing     | Monthly Purchasing Report Covering the Month<br>of April, 2014                                                                   | 1-5                    |
| Purchasing     | Supplemental Monthly Purchase Report Lessors,<br>Maintenance and Service Contracts Expiring<br>Between June 2014 and August 2014 | 6-7                    |

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **MONTHLY PURCHASING REPORT**

**APRIL 2014**

This report itemizes all orders for purchases made for the month of April 2014, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Superintendent

The purchasing activities for the month culminated in the preparation and placement of 66 purchase orders in the total amount of \$221,960.29. To secure competitive prices on items being purchased, 106 price inquiries were sent out for 38 of the requisitions leading to purchase orders, an average of 2.78 per order ( $106/38 = 2.78$ ).

Some of the larger procurements of over \$5,000.00 during the period are shown below:

- Two Purchase Orders were issued, in the total amount of \$34,546.83, for the 2013 Capital Equipment Budget purchases of a 16' Sea Ark jet motor boat with trailer for the Trenton-Morrisville Facility and a John Deere tractor for the Delaware Water Gap Facility.
- A Purchase Order was issued for sidewalk decking replacement materials for the Easton-Phillipsburg Facility, in the total amount of \$24,787.79.
- A Purchase Order was issued, in the total amount of \$21,000, for the Human Resources Department records Scanning & Indexing Project.
- A Purchase Order, in the total amount of \$18,866.00, was issued for repairs and replacements services of the damaged I-78 Facility lane 4 toll booth damaged in the January 2014 accident. This is a replacement PO issued after the original vendor closed their business.
- A Purchase Order was issued in the amount of \$17,373.53 for the mailing service for the transponder labels as part of the E-ZPass service move.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
REPORT OF PURCHASING ACTIVITIES**

April 2014

| PO<br>Number | Vendor Name                                 | General Description            | Req Dept | Contract/Resolution/<br>Comment | ** BY AUTHORITY OF ** |          |             |
|--------------|---------------------------------------------|--------------------------------|----------|---------------------------------|-----------------------|----------|-------------|
|              |                                             |                                |          |                                 | Commission            | Director | Dist. Supt. |
| 20140183     | WHITEHALL TURF EQUIPMENT                    | LAWN MAINT EQUIPMENT/SUPPLIES  | NHL      |                                 |                       | 762.02   |             |
| 20140184     | NORTHAMPTON FARM BUREAU                     | FERTILIZER & SOIL CONDITIONERS | I78      |                                 |                       | 298.00   |             |
| 20140185     | INTEGRITY MECHANICAL INC.                   | BOILER UPGRADES FOR INSPECTION | DWG      |                                 |                       | 1,594.50 |             |
| 20140186     | INTEGRITY MECHANICAL INC.                   | BOILER REPAIR                  | DWG      |                                 |                       | 789.69   |             |
| 20140187     | REED & PERRINE SALES INC.                   | WEED KILLER                    | EP       |                                 |                       | 667.25   |             |
| 20140188     | SUBURBAN PROPANE                            | PROPANE - EMERGENCY GENERATOR  | MM       |                                 |                       | 452.30   |             |
| 20140189     | A & B WIPERS                                | WIPING RAGS                    | TM       |                                 |                       | 531.25   |             |
| 20140190     | A & B WIPERS                                | WIPING RAGS                    | DWG      |                                 |                       | 531.25   |             |
| 20140191     | ADVANCED MICRO COMPUTER<br>SPECIALISTS INC. | NETILLA SUPPORT RENEWAL        | IT       |                                 |                       | 1,362.90 |             |
| 20140192     | PASCH MARINE SERVICE<br>CAPITAL RESERVE     | 16' BOAT WITH MOTOR & TRAILER  | TM       | EQUI 2525-07-13                 | 16,070.00             |          |             |
| 20140193     | CDW-G                                       | CISCO SMARTNET MAINTENANCE     | IT       |                                 |                       | 3,300.00 |             |
| 20140194     | KERMIT K KISTLER, INC.                      | LAWN CARE EQUIPMENT/SUPPLIES   | EP       |                                 |                       | 1,304.66 |             |
| 20140195     | WHITEHALL TURF EQUIPMENT                    | LAWN CARE EQUIPMENT/SUPPLIES   | EP       |                                 |                       | 2,790.11 |             |
| 20140196     | REED & PERRINE SALES INC.                   | FERTILIZER & SOIL CONDITIONERS | EP       |                                 |                       | 1,811.98 |             |
| 20140197     | REED & PERRINE SALES INC.                   | LANDSCAPING - SUPPLIES         | PC       |                                 |                       | 5,031.93 |             |
| 20140198     | GREEN POND NURSERY INC.                     | LANDSCAPE MATERIALS            | EP       |                                 |                       | 875.00   |             |
| 20140199     | GREEN POND NURSERY INC.                     | LANDSCAPING - FERTILIZERS, ETC | PC       |                                 |                       | 330.00   |             |
| 20140200     | GREEN POND NURSERY INC.                     | PESTICIDES & CHEMICALS         | I78      |                                 |                       | 3,156.00 |             |
| 20140201     | INTEGRITY MECHANICAL INC.                   | HVAC EMERGENCY REPAIRS         | TM       |                                 |                       | 1,123.06 |             |
| 20140202     | DFM ENTERPRISES, INC.                       | REPAIR UNDERBRIDGE UNIT        | MULTI    |                                 |                       | 1,630.50 |             |
| 20140203     | AMERICAN ASPHALT CO INC                     | COLD PATCH                     | TM       |                                 |                       | 1,515.00 |             |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
REPORT OF PURCHASING ACTIVITIES**

April 2014

| PO Number | Vendor Name                                       | General Description            | Req Dept | Contract/Resolution/<br>Comment | ** BY AUTHORITY OF ** |           |           |
|-----------|---------------------------------------------------|--------------------------------|----------|---------------------------------|-----------------------|-----------|-----------|
|           |                                                   |                                |          |                                 | Commission            | Director  | Dist Supt |
| 20140204  | TURTLE & HUGHES                                   | LIGHT POLE/FIXTURE             | SDTS     |                                 |                       | 2,803.79  |           |
| 20140205  | SPECIALTY INDUSTRIAL PRODUCTS                     | E-ZPASS VELCRO TABS            | EZP      |                                 |                       | 1,249.00  |           |
| 20140206  | KERMIT K KISTLER, INC.                            | JOHN DEERE TRACTOR PARTS       | I78      |                                 |                       | 2,531.14  |           |
| 20140207  | KERMIT K KISTLER, INC.                            | JOHN DEERE MOWER PARTS         | I78      |                                 |                       | 762.95    |           |
| 20140208  | CAMCODE<br>CAPITAL RESERVE                        | CARTOGRAPH BARCODE LABELS      | IT       | IT-3010-03-11                   | 3,765.00              |           |           |
| 20140209  | ESRI INC                                          | GIS SOFTWARE MAINT. RENEWAL    | IT       | PA 400004760                    |                       | 5,000.00  |           |
| 20140210  | NRI                                               | HR RECORDS SCANNING PROJECT    | HR       |                                 |                       | 21,000.00 |           |
| 20140211  | PA DEPARTMENT OF LABOR &<br>INDUSTRY-B            | PA AIR TANK INSPECTION         | DWG      |                                 |                       | 81.00     |           |
| 20140212  | GRAINGER                                          | NEW GARAGE SHOP EQUIPMENT      | DWG      | NJ M0002                        |                       | 781.34    |           |
| 20140213  | HEART SMART TECHNOLOGIES                          | DEFIBRILLATOR BATTERIES        | DWG      |                                 |                       | 590.40    |           |
| 20140214  | INTEGRITY MECHANICAL INC.                         | HVAC SPRING PM WORK            | MULTI    |                                 |                       | 4,625.00  |           |
| 20140215  | BI-STATE CONSTRUCTION<br>COMPANY, INC.            | I-78 TOLL BOOTH REPAIR         | I78      |                                 |                       | 18,688.00 |           |
| 20140216  | INTEGRITY MECHANICAL INC.<br>CAPITAL RESERVE      | HVAC DIGITAL CONTROLS INSTALL  | TM       | ENG-2200-12-13                  | 8,900.00              |           |           |
| 20140217  | HARRINGTON INDUSTRIAL PLASTICS<br>CAPITAL RESERVE | SIDEWALK DECKING               | EP       | ENG-2200-12-12                  | 24,787.79             |           |           |
| 20140218  | TRENTON POST OFFICE<br>CAPITAL RESERVE            | POSTAGE FOR E-ZPASS MAILING    | EZP      | ADM-2367-10-13                  | 17,373.53             |           |           |
| 20140219  | YARDLEY AUTO BODY                                 | REPAIRS TO FORD F-350          | TM       |                                 |                       | 2,827.03  |           |
| 20140220  | WE RENT EQUIPMENT LLC                             | FERRIS TURF-O-TURN MOWER PARTS | I78      |                                 |                       | 294.25    |           |
| 20140221  | GILES & RANSOME, INC.                             | REPAIRS TO ASV RC30 SKID STEER | TM       |                                 |                       | 4,946.00  |           |
| 20140222  | CAMDEN BAG & PAPER CO.                            | PAPER & PLASTIC PRODUCTS       | DWG      |                                 |                       | 1,938.75  |           |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
REPORT OF PURCHASING ACTIVITIES**

April 2014

| PO Number | Vendor Name                           | General Description            | Req Dept | Contract/Resolution/<br>Comment | ** BY AUTHORITY OF ** |          |             |
|-----------|---------------------------------------|--------------------------------|----------|---------------------------------|-----------------------|----------|-------------|
|           |                                       |                                |          |                                 | Commission            | Director | Dist. Supt. |
| 20140223  | YARDLEY AUTO BODY                     | REPAIRS TO 2007 FORD F250      | TM       |                                 |                       | 1,669.22 |             |
| 20140224  | CAMDEN BAG & PAPER CO.                | JANITORIAL SUPPLIES            | 178      |                                 |                       | 1,031.00 |             |
| 20140225  | CAMDEN BAG & PAPER CO.                | JANITORIAL-SUPPLIES/EQUIPMENT  | DWG      |                                 |                       | 1,772.61 |             |
| 20140226  | SHERWIN WILLIAMS                      | PAINTING EQUIPMENT & SUPPLIES  | 178      |                                 |                       | 730.68   |             |
| 20140227  | DEER COUNTRY                          | 21" PUSH LAWNMOWER             | 178      |                                 |                       | 399.00   |             |
| 20140228  | CAMDEN BAG & PAPER CO.                | PAPER & PLASTIC PRODUCTS       | 178      |                                 |                       | 1,990.15 |             |
| 20140229  | CAMDEN BAG & PAPER CO.                | PAPER & PLASTIC PRODUCTS       | EP       |                                 |                       | 4,023.90 |             |
| 20140230  | E-PLUS TECHNOLOGY OF PA               | PRINTER TONER SUPPLY           | IT       |                                 |                       | 1,647.36 |             |
| 20140231  | GOVCONNECTION, INC.                   | HARD DRIVE AND KVM SWITCH SUPP | IT       |                                 |                       | 1,081.40 |             |
| 20140232  | CAMDEN BAG & PAPER CO.                | PAPER & PLASTIC PRODUCTS       | TM       |                                 |                       | 5,324.45 |             |
| 20140233  | HILLTOP SALES & SERVICE, INC.         | CHAIN SAW PARTS/SUPPLIES       | 178      |                                 |                       | 390.08   |             |
| 20140234  | WHITEHALL TURF EQUIPMENT              | CHAIN SAW PARTS/SUPPLIES       | 178      |                                 |                       | 929.40   |             |
| 20140235  | CAMDEN BAG & PAPER CO.                | JANITORIAL SUPPLIES            | NHL      |                                 |                       | 311.20   |             |
| 20140236  | PHILIP ROSENAU CO                     | JANITORIAL SUPPLIES            | NHL      |                                 |                       | 530.41   |             |
| 20140237  | CAMDEN BAG & PAPER CO.                | JANITORIAL SUPPLIES            | EP       |                                 |                       | 2,220.06 |             |
| 20140238  | LEHIGH VALLEY JNTRL SUPPLY CO         | JANITORIAL SUPPLIES            | EP       |                                 |                       | 116.46   |             |
| 20140239  | PHILIP ROSENAU CO                     | JANITORIAL SUPPLIES            | EP       |                                 |                       | 110.30   |             |
| 20140240  | CAMDEN BAG & PAPER CO.                | PAPER & PLASTIC PRODUCTS       | NHL      |                                 |                       | 3,121.95 |             |
| 20140241  | M.H. CORBIN                           | ATTENUATOR PARTS FOR P-C       | PC       |                                 |                       | 1,119.00 |             |
| 20140242  | CAMDEN BAG & PAPER CO.                | JANITORIAL SUPPLIES            | TM       |                                 |                       | 1,789.70 |             |
| 20140243  | JOHN DEERE COMPANY<br>CAPITAL RESERVE | JOHN DEERE TRACTOR             | DWG      | EQUI-2325-07-13                 | 18,386.83             |          |             |
| 20140244  | ALLSTATE SEPTIC SYSTEMS               | PUMP SEPTIC TANKS              | DWG      |                                 |                       | 700.00   |             |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
REPORT OF PURCHASING ACTIVITIES**

April 2014

| PO<br>Number                    | Vendor Name                      | General Description      | Req Dept | Contract/Resolution/<br>Comment | ** BY AUTHORITY OF **    |                     |                     |
|---------------------------------|----------------------------------|--------------------------|----------|---------------------------------|--------------------------|---------------------|---------------------|
|                                 |                                  |                          |          |                                 | Commission               | Director            | Dist. Supt.         |
| 20140245                        | ARAMSCO                          | SAFETY WEAR              | EP       | NJ T0106                        |                          | 1,035.70            |                     |
| 20140246                        | DELAWARE RIVER PORT<br>AUTHORITY | TOLL COLLECTION SUPPLIES | MULTI    |                                 |                          | 214.99              |                     |
| 20140247                        | ISOBUNKERS LLC                   | PROPANE - ESS SYSTEM     | ESS      |                                 |                          | 147.07              |                     |
| 20140248                        | INTEGRITY MECHANICAL INC.        | EMERGENCY REPAIR HVAC    | DWG      |                                 |                          | 2,275.00            |                     |
| <b>Purchase Order Count: 66</b> |                                  |                          |          |                                 | <b>AUTHORITY TOTALS:</b> | <b>\$89,283.15</b>  | <b>\$132,677.14</b> |
|                                 |                                  |                          |          |                                 | <b>GRAND TOTAL:</b>      | <b>\$221,960.29</b> | <b>\$0.00</b>       |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

**SUPPLEMENTAL MONTHLY PURCHASING REPORT  
LESSORS, MAINTENANCE AND SERVICE CONTRACTS  
EXPIRING BETWEEN JUNE 2014 AND AUGUST 2014**

As requested by Commission Members at the August 31, 1998 meeting, reproduced hereunder are all lessors, maintenance and service contracts that will expire within a three-month period, from June, 2014 through August, 2014.

A compendium of existing lessors, maintenance and service contracts has been transmitted to all Commission Members under separate cover.

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**ACTION RECOMMENDED**

Adopt a Resolution authorizing receipt and filing of the report.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEETING OF MAY 19, 2014**

**LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS**

**None to report this period.**

Delaware River Joint Toll Bridge Commission  
Meeting of May 19, 2014

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT  
FOR THE E-ZPASS SYSTEM  
APRIL 2014**

| <b>SUBJECT</b>                   | <b>DESCRIPTION</b>                                               | <b>PAGE<br/>NUMBER</b> |
|----------------------------------|------------------------------------------------------------------|------------------------|
| <b>Management<br/>Operations</b> | <b>Management Operations Report<br/>E-ZPass Report<br/>April</b> | <b>1-3</b>             |

Delaware River Joint Toll Bridge Commission  
Meeting of May 19, 2014

**E-Z PASS REPORT**  
**CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT**  
**FOR THE E-ZPASS SYSTEM**  
**APRIL 2014**

E-ZPass Transponder and Account Information as reported by Electronic Transaction Consultants Corporation (CSC/VPC Provider)

| <b>ETC Customer Service Center Reported Transponder and Account Activity</b> | <b>April 2014</b> |
|------------------------------------------------------------------------------|-------------------|
| Total Number of Active (029)Transponders                                     | 137,447           |
| Total Number of Accounts                                                     | 66,839            |
| Average Number of Transponders Issued Per Day                                | 25                |
| Average Number of Accounts Opened Per Day                                    | 6                 |
| Average Number of Calls Per Day                                              | 677               |
| Total Number of Applications Processed                                       | 148               |

Delaware River Joint Toll Bridge Commission  
Meeting of May 19, 2014

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT  
FOR THE E-ZPASS SYSTEM  
APRIL 2014**

| <b>E-ZPass Department Call Activity</b>               | <b>Total Calls for the Month of April</b> |
|-------------------------------------------------------|-------------------------------------------|
| <b>Calls Referred to ETC</b>                          | <b>218</b>                                |
| Replenishment Inquiries                               | 0                                         |
| Billing Inquiries                                     | 6                                         |
| Account Modification Requests                         | 131                                       |
| Requests to Close Account                             | 10                                        |
| Violation Notification Inquires                       | 66                                        |
| Web-site inquiries                                    | 5                                         |
|                                                       |                                           |
| <b>DRJTBC Inquiries</b>                               | <b>17</b>                                 |
| Calls referred to Other Departments (H.R., Eng., ESS) | 17                                        |
|                                                       |                                           |
| <b>Total Number of Calls for April</b>                | <b>235</b>                                |

| <b>E-ZPass QuickStart Update</b> |            |            |            |              |            |             |             |            |             |            |            |            |              |
|----------------------------------|------------|------------|------------|--------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|--------------|
|                                  | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>April</b> | <b>May</b> | <b>June</b> | <b>July</b> | <b>Aug</b> | <b>Sept</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Total</b> |
| <b>2014</b>                      | 16         | 35         | 47         | 26           |            |             |             |            |             |            |            |            |              |

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT  
FOR THE E-ZPASS SYSTEM  
APRIL 2014**

**E-ZPass Customer Service Center/Violation Processing Center Updates**

**E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)**

Moderate and participate in bi-weekly conference calls with DRJTBC and ETC staff to discuss customer service, finance, toll audit and CSC/VPC migration items.

**IAG Reciprocity Committee and IAG PR& Marketing Committee**

Represent the Commission at the IAG Reciprocity and PR & Marketing Committee Meetings.

**E-ZPass CSC/VPC Migration Updates**

**Electronic Transaction Consultants (ETC), Xerox State and Local Solutions, Inc. (Xerox) and the New Jersey Turnpike Authority (NJTA)**

Commission Staff and representatives from ETC and Xerox scheduled an onsite meeting on 5/2/14. The purpose of the meeting was to review and discuss the CSC/VPC migration requirements for the customer service center. CSC/VPC transition meetings are scheduled monthly. The next CSC/VPC Transition Meeting is scheduled on 5/30/14.

Commission Staff and representatives from Xerox, ETC and the NJTA continue to participate in bi-weekly progress conference calls.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

**ELECTRONIC TOLL COLLECTION PROGRAM**

**MONTH OF APRIL 2014**

| <b>SUBJECT</b> | <b>DESCRIPTION</b>                        | <b>PAGE<br/>NUMBER</b> |
|----------------|-------------------------------------------|------------------------|
| ETC PROGRAM    | Electronic Toll Collection Program Report | 1-3                    |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

**ELECTRONIC TOLL COLLECTION PROGRAM**  
**MONTH OF APRIL 2014**

The following items were recently initiated, accomplished or performed during the above noted month:

Activities for the In-Lane Toll System

1. Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.
2. The toll data from the conventional toll lanes is archived on a separate dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff received a revised draft scope of work from Xerox to revise the reports and automate the transfer of the ORT data to this database and comments were submitted. Xerox is preparing a price proposal for this effort.
3. At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014. Xerox submitted a draft proposal and Commission Staff comments were provided to Xerox. Commission Staff and Xerox have scheduled a meeting to review the proposal and discuss the Commission's interest in continued maintenance of its In-Lane Toll System by Xerox and TransCore.
4. Commission Staff reached out to three (3) contractors and received price proposals to repair the damaged toll booth in Lane No. 4 of the I-78 Toll Bridge plaza. Price proposals were received. In compliance with the purchase order, the contractor submitted an approved insurance certificate and notice to proceed was issued to begin work. We are working with the contractor to schedule the repair.
5. Commission staff is preparing a purchase order to Xerox for the 2014 spare parts/consumables.

Activities for the E-ZPass Customer Service Center/Violation Processing Center

1. Customer Service Center (CSC) operation bi-weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

2. Commission Staff and representatives from Xerox, TransCore, ETCC and the NJTA participate in bi-weekly calls and attend in person monthly meetings for the CSC/VPC migration to the New Jersey Regional CSC. The Interface Control Document (ICD) for the transfer of data between the ETCC and Xerox is complete. The development of the CSC/VPC requirements is complete, system design is complete, system development is complete, data migration is 95% complete, CSC operational tasks is 29%, integration/testing is 45% complete and pre-deployment activities is 44% complete. ETC has transferred all data files to Xerox for test run No. 1 and No. 2 and they are working to address all data issues that were identified.
3. ETC is researching the level of effort necessary to maintain the collection agency portion of the violation processing center to provide continued service post the migration the New Jersey E-ZPass Customer Service Center.

General Electronic Toll Collection Program Activities

1. Commission Staff participated in the IAG E-ZPass Policy and the Executive Management Committee meetings.
2. There is a vacancy on the IAG Screening Committee. This Committee includes 3 to 4 EMC members that preview agenda material prior to the EMC meeting. The group serves as a sounding board to the other committees on items they wish to the present to the EMC. I offered to serve on the Screening Committee and have been accepted. Serving on the Steering Committee requires participating on a conference call every other month, approximately 1 week before the EMC Meeting.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
Meeting of May 19<sup>th</sup>, 2014

**CONTRACTOR COMPLIANCE REPORT  
MONTH OF APRIL 2014**

**OPERATION REPORT INDEX**

| SUBJECT             | DESCRIPTION                          | PAGE NUMBER |
|---------------------|--------------------------------------|-------------|
| Contract Compliance | Status Report<br>Month of April 2014 | 1-4         |

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
Meeting of May 19<sup>th</sup>, 2014

- In the month of April, the Contract Compliance Department gave a preliminary presentation to Executive Director, Mr. Joseph Resta and Mr. Arnold Conoline of the completed drafts of the Construction Plan, the Professional Services Plan and included a presentation of a concept for electronic bidding with Bid Express, a company that may be utilized for purchasing and/or engineering contracts bidding at no cost to the Commission and that is already used by many of our peer agencies in New Jersey and other states.
- The Contract Compliance Department will be prepared to make a presentation of these draft plans to the Commissioners at their scheduled meeting on May 19, 2014.
- The CCD Director and Manager continue to participate in pre-proposal meetings as well as oral presentations for Engineering Contracts. The Director attended the Pre-Proposal Submission Meeting associated with the procurement for Contract C-629B, Professional Engineering Services for the Construction Inspection Services Task Order Agreement.
- The CCD Director and Manager also completed Contract Compliance reviews for Contract number C-566A; Capital Project 1021A – Portland--Columbia Toll Bridge Approach as part of the TEC Committee's ratings for Construction and Professional Services Agreements. The Director attended the oral interview for this contract.
- The CCD Manager updated the payout report for the month of April and reviewed all the outstanding engineering projects' payment calculations via Munis.
- In the month of April one new engineering project (C-627B) was approved for an award in the not-to-exceed amount of \$500,000 for a twenty-four (24) month period. The total amount of contracts awarded under the Capital Program and having MWSBE requirements increased to Seventy-one (71); of that, forty-five (45) contracts have been completed to date and 26 remain open. One hundred twenty-four (124) Minority, Women, & Small Businesses will participate in the Commission's MWSBE Program.
- The existing MBE/WBE/SBE goals are:
  - a. For Pennsylvania assigned Professional Services contracts there is a 7% MBE goal and a 3% WBE goal.
  - b. For New Jersey assigned Professional Services contracts there is a 25% SBE goal.
  - c. For Professional Services contracts with no State assignment there is a 7% MBE goal, and a 3%WBE goal
  - d. For Capital Plan Construction Contracts there is a 7% MBE goal and a 3%WBE goal.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
Meeting of May 19<sup>th</sup>, 2014

- Contract Compliance Department continues to monitor, update and analyze the payments for the MWSBE with the Commission's engineering contracts with prime consultants and their sub-consultants. The excel spreadsheet on the next page reflects the latest payments made to the sub-consultants.

# CONTRACT COMPLIANCE PROJECTIONS REPORT FOR APRIL 2014

| MBE/WBE/SBE PROJECTIONS  |                     |                         | TOTAL FOR MWBE      |                     |                         | 2014                   |                     |                         | TOTAL FOR SBE  |  |       |
|--------------------------|---------------------|-------------------------|---------------------|---------------------|-------------------------|------------------------|---------------------|-------------------------|----------------|--|-------|
| MBE/WBE PRIME            |                     |                         | \$1,426,451         |                     |                         | (8 M/WBE accts open)   |                     |                         | SBE PRIME      |  |       |
|                          |                     |                         |                     |                     |                         |                        |                     |                         | \$0            |  |       |
| (3 SBE accts open)       |                     |                         |                     |                     |                         |                        |                     |                         |                |  |       |
| MBE AWARD PROJECTED      | MBE PAYMENTS ACTUAL | MBE BALANCE ANTICIPATED | WBE AWARD PROJECTED | WBE PAYMENTS ACTUAL | WBE BALANCE ANTICIPATED | SBE AWARD PROJECTED    | SBE PAYMENTS ACTUAL | SBE BALANCE ANTICIPATED |                |  |       |
| \$129,926.00             | \$ 30,878.00        | \$99,048.00             | \$ 56,247.00        | \$ 5,282.00         | \$93,766.00             |                        |                     |                         |                |  |       |
| 9.00%                    | 2.00%               | 7.00%                   | 4.00%               | 0.40%               | 3.60%                   |                        |                     |                         |                |  | 0.00% |
| TOTAL FOR MWBE           |                     |                         | 2013                |                     |                         | TOTAL FOR SBE          |                     |                         |                |  |       |
| MBE/WBE PRIME            |                     |                         | \$40,909,112        |                     |                         | (8 M/WBE accts open)   |                     |                         | SBE PRIME      |  |       |
|                          |                     |                         |                     |                     |                         |                        |                     |                         | \$4,447,476    |  |       |
| (3 SBE accts open)       |                     |                         |                     |                     |                         |                        |                     |                         |                |  |       |
| MBE AWARD PROJECTED      | MBE PAYMENTS ACTUAL | MBE BALANCE ANTICIPATED | WBE AWARD PROJECTED | WBE PAYMENTS ACTUAL | WBE BALANCE ANTICIPATED | SBE AWARD PROJECTED    | SBE PAYMENTS ACTUAL | SBE BALANCE ANTICIPATED |                |  |       |
| \$2,726,686.81           | \$ 1,511,290.21     | \$1,215,396.60          | \$ 1,509,046.30     | \$ 919,996.40       | \$ 589,049.90           | \$ 1,345,832.60        | \$ 403,654.58       | \$ 942,178.02           |                |  |       |
| 6.00%                    | 3.30%               | 2.70%                   | 3.30%               | 2.17%               | 1.13%                   | 30.26%                 | 8.83%               | 21.43%                  |                |  |       |
| Payment over Commitments |                     |                         | \$22,863            |                     |                         | TOTAL FOR MWBE         |                     |                         | 2012           |  |       |
| TOTAL FOR MWBE           |                     |                         | \$22,586,709        |                     |                         | (6 M/WBE accts open)   |                     |                         | SBE PRIME      |  |       |
|                          |                     |                         |                     |                     |                         |                        |                     |                         | \$3,399,196    |  |       |
| (3 SBE accts open)       |                     |                         |                     |                     |                         |                        |                     |                         |                |  |       |
| MBE AWARD PROJECTED      | MBE PAYMENTS ACTUAL | MBE BALANCE ANTICIPATED | WBE AWARD PROJECTED | WBE PAYMENTS ACTUAL | WBE BALANCE ANTICIPATED | SBE AWARD PROJECTED    | SBE PAYMENTS ACTUAL | SBE BALANCE ANTICIPATED |                |  |       |
| \$ 1,852,657.85          | \$ 1,381,151.36     | \$ 471,506.49           | \$ 1,084,358.78     | \$ 806,635.44       | \$ 277,723.34           | \$ 851,140.00          | \$ 714,839.28       | \$ 136,300.72           |                |  |       |
| 8.20%                    | 6.10%               | 2.10%                   | 4.80%               | 3.60%               | 1.20%                   | 25.00%                 | 20.95%              | 4.05%                   |                |  |       |
| Payment over Commitments |                     |                         | \$5,252.50          |                     |                         | TOTAL FOR MWBE         |                     |                         | 2011           |  |       |
| TOTAL FOR MWBE           |                     |                         | \$12,028,150.71     |                     |                         | (5 M/WBE accts open)   |                     |                         | SBE PRIME      |  |       |
|                          |                     |                         |                     |                     |                         |                        |                     |                         | \$2,722,599    |  |       |
| (4 SBE accts open)       |                     |                         |                     |                     |                         |                        |                     |                         |                |  |       |
| MBE AWARD PROJECTED      | MBE PAYMENTS ACTUAL | MBE BALANCE ANTICIPATED | WBE AWARD PROJECTED | WBE PAYMENTS ACTUAL | WBE BALANCE ANTICIPATED | SBE AWARD PROJECTED    | SBE PAYMENTS ACTUAL | SBE BALANCE ANTICIPATED |                |  |       |
| \$ 1,920,208.75          | \$ 1,374,564.52     | \$ 545,644.23           | \$ 859,374.07       | \$ 698,351.19       | \$ 161,022.88           | \$ 453,619.58          | \$ 189,752.37       | \$ 263,867.21           |                |  |       |
| 16.00%                   | 11.16%              | 4.84%                   | 6.98%               | 5.56%               | 1.42%                   | 16.77%                 | 6.80%               | 9.97%                   |                |  |       |
| Payment over Commitments |                     |                         | \$22,880.94         |                     |                         | TOTAL FOR MWBE         |                     |                         | 2010           |  |       |
| TOTAL FOR MWBE           |                     |                         | \$59,629,701.12     |                     |                         | (1 M/WBE acct open)    |                     |                         | SBE PRIME      |  |       |
|                          |                     |                         |                     |                     |                         |                        |                     |                         | \$4,873,543.63 |  |       |
| (3 SBE accts open)       |                     |                         |                     |                     |                         |                        |                     |                         |                |  |       |
| MBE AWARD PROJECTED      | MBE PAYMENTS ACTUAL | MBE BALANCE ANTICIPATED | WBE AWARD PROJECTED | WBE PAYMENTS ACTUAL | WBE BALANCE ANTICIPATED | SBE AWARD PROJECTED    | SBE PAYMENTS ACTUAL | SBE BALANCE ANTICIPATED |                |  |       |
| \$ 5,702,054.32          | \$ 5,193,754.52     | \$ 508,299.80           | \$ 4,638,781.67     | \$ 4,248,241.41     | \$ 390,540.26           | \$ 1,536,230.58        | \$ 935,270.62       | \$ 600,959.96           |                |  |       |
| 9.56%                    | 8.71%               | 0.85%                   | 7.78%               | 7.12%               | 0.66%                   | 31.52%                 | 19.19%              | 12.33%                  |                |  |       |
| TOTAL FOR MWBE           |                     |                         | PILOT PROGRAM 2009  |                     |                         | TOTAL FOR SBE          |                     |                         |                |  |       |
| MBE/WBE PRIME            |                     |                         | \$10,173,819        |                     |                         | (2 M/WBE accts open)   |                     |                         | SBE PRIME      |  |       |
|                          |                     |                         |                     |                     |                         |                        |                     |                         | \$1,928,682    |  |       |
| (3 SBE accts open)       |                     |                         |                     |                     |                         |                        |                     |                         |                |  |       |
| MBE AWARD PROJECTED      | MBE PAYMENTS ACTUAL | MBE BALANCE ANTICIPATED | WBE AWARD PROJECTED | WBE PAYMENTS ACTUAL | WBE BALANCE ANTICIPATED | SBE AWARD PROJECTED    | SBE PAYMENTS ACTUAL | SBE BALANCE ANTICIPATED |                |  |       |
| \$ 1,057,621.03          | \$ 971,539.77       | \$ 86,081.36            | \$ 2,279,931.07     | \$ 2,124,575.69     | \$ 155,355.38           | \$ 700,399.61          | \$ 217,091.34       | \$ 483,308.27           |                |  |       |
| 10.19%                   | 9.36%               | 0.83%                   | 22.10%              | 20.60%              | 1.50%                   | 28.80%                 | 8.93%               | 19.87%                  |                |  |       |
| TOTAL FOR MWBE           |                     |                         | PILOT PROGRAM 2008  |                     |                         | TOTAL FOR SBE          |                     |                         |                |  |       |
| MBE/WBE PRIME            |                     |                         | \$19,022,653        |                     |                         | (1 M/WBE acct(s) open) |                     |                         |                |  |       |
|                          |                     |                         |                     |                     |                         |                        |                     |                         |                |  |       |
| MBE AWARD PROJECTED      | MBE PAYMENTS ACTUAL | MBE BALANCE ANTICIPATED | WBE AWARD PROJECTED | WBE PAYMENTS ACTUAL | WBE BALANCE ANTICIPATED |                        |                     |                         |                |  |       |
| \$ 1,585,005.03          | \$ 1,380,403.86     | \$ 204,601.17           | \$ 497,419.97       | \$ 133,322.96       | \$ 364,097.01           |                        |                     |                         |                |  |       |
| 8.30%                    | 7.26%               | 1.04%                   | 2.61%               | 0.70%               | 1.91%                   |                        |                     |                         |                |  |       |

\* Please note that in 2014 there are no SBE awards yet

MBE goal = 7%, WBE goal = 3%, and SBE goal = 25%

## Example of Calculation in 2012

Actual Payment to date \$1,381,151.36

Overpayment to date (-) 22,863.00

Expected Payment to date 1,358,288.36

Anticipated Payment Balance +471,506.49

Total Projected Award Payment \$1,829,794.85 + (22,863) = 1,852,657.85

| Open Accounts 2014   | Open Accounts 2013   | Open Accounts 2012   | Open Accounts 2011   | Open Accounts 2010   | Open Accounts 2009   | Open Accounts 2008   |  |  |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--|--|
| C-628A               | CM-474A              | C-437B               | C-07-11              | C-539A               |                      | C-502A               |  |  |
| C-639A               | T-453A               |                      |                      |                      | C-455A               |                      |  |  |
| C-627B               | C-628B               | C-543A               |                      | C-538A               |                      |                      |  |  |
|                      | DB-575A (no goal)    | C-598B               | C-505A               | CM-472A              |                      |                      |  |  |
|                      | T-437A               | CM-506A              | C-600A               |                      |                      |                      |  |  |
|                      | CM-437A              | T-506A               | C-506A               |                      |                      |                      |  |  |
|                      | CM-543A              |                      |                      |                      |                      |                      |  |  |
|                      | C-621A               |                      | C-599A               |                      |                      |                      |  |  |
|                      | C-549AR              |                      | C-599B               |                      |                      |                      |  |  |
|                      | C-627A               |                      |                      |                      |                      |                      |  |  |
| Closed Accounts 2013 | Closed Accounts 2012 | Closed Accounts 2011 | Closed Accounts 2010 | Closed Accounts 2010 | Closed Accounts 2009 | Closed Accounts 2008 |  |  |
| T-624A               | TS-505A              | TTS-573A             | CM-447B              | CM-445A              | CM-498A              | C-440A               |  |  |
|                      |                      | C-474A               | TS-447B              | CM-442A              | T-498A               | C-447B               |  |  |
|                      |                      | CM-443A              | T-441A               | CM-444A              | C-445A               |                      |  |  |
|                      |                      | TS-443A              | CM-440B              | TTS-476A-1           | C-440B               |                      |  |  |
|                      |                      | T-474A               | C-454B               | TTS-476A-2           | DB-427B              |                      |  |  |
|                      |                      | CM-573A              | TS-445A              | T-472A               | T-554A               |                      |  |  |
|                      |                      | TS-505A              | T-440BR              | DB-562A              | CM-427B              |                      |  |  |
|                      |                      | C-443A               | TS-442A              | DB-563A              | T-475A               |                      |  |  |
|                      |                      | C-598A               |                      | C-437A               | C-453A               |                      |  |  |
|                      |                      |                      |                      |                      | C-453B               |                      |  |  |
|                      |                      |                      |                      |                      | C-454A               |                      |  |  |
|                      |                      |                      | CM-476A              | TS-444A              | C-530A               |                      |  |  |

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19th, 2014**

## **COMMUNICATIONS**

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

**Operation Index  
For  
Communications**

| <b>SUBJECT</b> | <b>DESCRIPTION</b>                   | <b>PAGE<br/>NUMBER</b> |
|----------------|--------------------------------------|------------------------|
| Communication  | Status Report Month of<br>April 2014 | 1-4                    |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

**COMMUNICATIONS REPORT**  
**April 2014**

- **COMMISSION AWARENESS EFFORTS :**

**Premiere of New Hope-Lambertville Bridge 200<sup>th</sup> Anniversary DVD at Bucks County Playhouse** – Participated in the public release of a historical video about the New Hope-Lambertville Bridge Crossing. The event sold out the Bucks County Playhouse on April 10. Gave a three-part presentation at the event: explained the important role of bridge officers and their predecessors, the role of maintenance workers and their predecessors, and the mission of the Delaware River Joint Toll Bridge Commission. Drafted a script, using humor and factoids to give a presentation that was both entertaining and educational. Acquired bridge officer uniform, maintenance worker gear, and directional flashlight as props for the appearance. Coordinated with the National Canal Museum/Delaware & Lehigh National Heritage Corridor, Inc. to have rare film footage of the river region as part of the program. The event was well received and we further cement constructive working relationships with the New Hope and Lambertville historical societies, Delaware Canal enthusiasts, the host municipalities, and the local art community. Another event is being organized for the fall.

**200<sup>th</sup> Anniversary of the Centre Bridge-Stockton Crossing** – Worked in conjunction with Plants and Facilities Director Lendell Jones to initiate restoration of historical plaques at the Centre Bridge-Stockton Toll Supported Bridge. The plaques were installed shortly after the current bridge's opening in 1927 and they tell the story of the crossing lineage from ferry boats to a wooden covered bridge and the current steel bridge. A press release on the plaque restoration work generated some local media coverage on both sides of the river.

**Easton-Phillipsburg (Route 22) Toll Bridge Rehabilitation Project** – Continued the all-out effort to keep motorists and area residents apprised of travel restrictions and work progress on the Easton-Phillipsburg Toll Bridge Rehabilitation Project. Worked with Brabender Cox to revise the project maps to reflect the additional closure of the Route 611/Larry Holmes Dr. access ramp Route 22 east in Easton. Overall, April's activities largely consisted of press release, draft texts for variable message signs, and editing of Twitter feeds. As in previous instances, the outreach efforts have generated media coverage on both sides of the river.

- **MEDIA RELATIONS:**

**Hot Topics:** Annual bridge inspections underway at non-toll bridges; Centre Bridge-Stockton historical plaques accounted for, being restored; premiere of DVD commemorating 200<sup>th</sup> anniversary of New Hope-Lambertville bridge crossing; photo of former wooden covered bridge between New Hope and Lambertville; letter of correction about old bridge at New Hope-Lambertville;

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

pride parade to cross bridge at New Hope-Lambertville; progress photos on Easton-Phillipsburg Toll Bridge project; westbound Route 22 travel restrictions; split traffic pattern before E-P toll plaza; Q&A with Chief Engineer Roy Little on 2013 recycled pavement project at NH-LTB; bridge party at Parry Mansion in New Hope; rare films of Delaware Valley landmarks and artists to precede bridge documentary; second lane to close at E-P toll plaza; emergency repairs to catch basins closes portion of Route 22 in Easton; Trenton Makes industrial history; NJ/PA lawmakers propose bridge agency changes; Jack Senft obituary.

- **E-ZPASS ACTIVITIES:**

**CSC/VPC Transition to NJ System:** Revised all E-ZPass entries on website to reflect transition of Commission's E-ZPass back-office operations to the New Jersey E-ZPass system. Reviewed final edits to a variety of communications/letters to be sent to current E-ZPass account holders. Addressed or referred customer inquiries regarding the E-ZPass changes. Removed E-ZPass Quick-Start program language from the website. Removed other prior-CSC-provider info from the website. Drafted detailed PDF explanation of commuter discount changes and uploaded it with link on website.

- **COMMUNITY AFFAIRS:** (Please refer to Community Affairs report)

**Operating Budget:** Worked with Rich McClellan in finalizing the consolidated 2014 public budget document for posting on the website.

**Handout Card:** Assisted Rich McClellan in crafting handout cards to warn Route 22 motorists of impending split pattern on approach to E-P toll plaza.

- **CAPITAL IMPROVEMENT PROGRAM**

**New Hope-Lambertville Toll Bridge 2013 Approaches Paving Project –** Reviewed remarks provided to TollroadsNews regarding the use of emulsified foamed asphalt paving technology in last year's NH-LTB approaches project. Provided photographs and helped arranged consultant contact for similar upcoming article in Asphalt Contractor magazine.

- **WEBSITE**

**E-ZPass Updating:** Completely overhauled the E-ZPass content on the homepage. This included uploading of direct-customer-communication PDFs and the posting of links to previous press releases on the upcoming switch to a new E-ZPass customer service provider. Made related changes to the E-ZPass events page and the Toll Violations page.

**2014 Budget:** Worked with website consultant Josh Kohler of Liquid INT to update the budget page on the website. Uploaded the budget document that included materials from accounting, a new service-area map, and the new cover designed by Rich McClellan.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

**INTERNAL/EXTERNAL COMMUNICATIONS**

- Seven press releases produced, distributed or posted to the website. The E-P rehab project's traffic impacts constituted the bulk of the month's outreach. The month's other release topics concerned the restoration of historical plaques at the CB-STSB and this year's inspections of the non-toll bridges.
- Provided various responses to customer inquiries on various topics including the removal of plaques at the CB-STSB, the upcoming project near the Lower Trenton Bridge, and additional ramp closures for the E-PTB rehab project.
- Provided advance viewing of WW Chambers/Roy Creveling film footage to Doylestown Intelligencer reporter as part of advance publicity campaign for the New Hope-Lambertville Bridge 200<sup>th</sup> Anniversary DVD event.
- Provided 200<sup>th</sup> anniversary publicity to art community and canal enthusiast outlets.
- Posted Workers' Comp and EAP RFPs and later their respective addendums.
- Finalized and posted the revised E-P travel-restricted area maps on the website.
- Facilitated further updated graphics of project staging for the Scudder Falls Replacement Bridge. Met with SFB project team for conference with AECOM artists.
- Reviewed job description of admin communications specialist.
- Conducted further historical research in an effort to nail down the actual opening date of the first Centre Bridge.
- Made further additions and revisions to a draft summary of the New Hope-Lambertville Bridge crossing's history and a corresponding ceremonial resolution to be acted on by municipal bodies in New Hope and Lambertville.
- Fielded weekend call from Express-Times regarding Route 22 detour due to settlement in area of catch basins along Route 22 east in Easton.
- Completed draft scope of services for inclusion in website consultant services RFP; vetted with IT Department.
- Compiled proposal pricing form for website RFP.
- Completed draft RFP and distributed it for review and input.
- Provided follow-up with Trans-Bridge bus operators regarding State Police warning to jitney operator crossing Northampton Street Bridge.
- Referred Rep. Santarsiero constituent matter regarding SFB potholes.
- Provided script of Bucks County Playhouse presentation to Lambertville Beacon editor.
- Attended IBTTA communications committee conference call on media challenges.
- Subscribed to USGS water warnings.
- Responded to Centre Bridge Inn inquiry regarding missing historical plaques at the CB-STSB.
- Fielded various financial media inquiries regarding Investment Management Services RFP.
- Followed through on indemnification requirements for website RFP.
- Responded to Lambertville clerk's request for copy of Commission's NYC reservoir levels letter.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
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- Attended Bruce Stutz lecture on human impacts along the Delaware River – at David Library auditorium in Upper Makefield, PA.
- Compiled outline for 2013 annual report to be produced and released this summer; began work on the report's content.
- Pulled a variety of old blueprints and shop drawings of the Lumberville-Raven Rock pedestrian bridge for possible inclusion in an upcoming bridge exhibit at the Roebling Museum in Burlington County, N.J. Chief Engineer Roy Little assisted in this outreach effort.
- Updated Commissioner Yuki Laurenti's website bio at her request.
- Attended Safe 80 Task Force meeting in Stroud, Pa.
- Reviewed draft letter to Solebury Township regarding proposed Gateway project trail extensions in vicinity of DRJTBC's New Hope offices.
- Drafted and submitted correction letter regarding actual configuration of the post-1841-flood replacement spans at the wooden covered bridge linking New Hope and Lambertville.
- Reviewed various materials relating to the Centre Bridge at the Hunterdon County Historical Society's documents library.
- Coordinated New Hope Historical Society presentation with Martha Capwell Fox of the National Canal Museum in Easton, PA.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

**Operation Index  
For  
Community Affairs**

| <b>SUBJECT</b>    | <b>DESCRIPTION</b>                     | <b>PAGE<br/>NUMBER</b> |
|-------------------|----------------------------------------|------------------------|
| Community Affairs | Community Affairs Report<br>April 2014 | 1-2                    |

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **COMMUNITY AFFAIRS REPORT**

**April 2014**

The following activities under the general heading of community relations/governmental affairs were recently initiated, accomplished or performed:

- ❖ **Easton-Phillipsburg Toll Bridge Rehabilitation Project**
  - Participated in public outreach to develop public awareness of lane closures and other major construction activities and their corresponding travel impacts.
  - Continued to supervise the implementation of the Twitter account for this project, including the monitoring of followers and assumed responsibility for drafting of Twitter messages
  - Coordinated responses to several inquiries from the public regarding the project received through the commission web site.
  - Prepared multiple informational hand-out cards to be distributed to bridge patrons regarding lane closures at the toll plaza area.
  - Assisted the Transbridge transit bus company in adjusting to changed traffic patterns in connection with the project. Coordinated for the Commission with law enforcement personnel to make them aware of permission given to the firm to use the Northampton Street Toll-Supported Bridge as an alternate route during construction
  - Participated in project progress meetings
  
- ❖ Formatted Commission budget documents for inclusion in the Commission web site.
  
- ❖ Attended and reported on the Ewing Township State of the Township address given by the Township's Mayor to the Mid Jersey Chamber of Commerce
  
- ❖ Coordinated Commission response to a constituent services inquiry from the office of State Representative Santasiero regarding paving on the Scudder Falls Bridge.
  
- ❖ Attended the Monthly Board Meeting of the Delaware Valley Regional Planning Council (DVRPC) and provided a report to senior staff on 6 agenda items of possible relevant to DRJTBC operations.
  - Provided additional background information to senior staff on a new Public Records access policy for the DRVPC
  
- ❖ Provided senior staff with information regarding a legislative initiative in PA, a NJ transportation funding initiative, promotional strategies used by NJ DOT for to mitigate traffic impacts caused by ongoing lane closures at the Pulaski Skyway and other incidental regional transportation-related news or initiatives.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

- ❖ C-639A T-M Toll and LT Toll-Supported Bridges Approach Roadways improvements
  - Provided project staff with the text of noise ordinances for Morrisville Borough
  - Participated in project progress meetings
  - Participated in the project scope review meeting
  - Reviewed and commented on proposed detour plans for the project
- ❖ At the request of senior staff, performed the Photoshop enhancement/edit of a photograph of work done on the Rte. 202 bridge repaving project to allow the photo to be used for distribution beyond the Commission.
- ❖ Assisted senior staff by reviewing and commenting on a proposed RFP for the redesign of the Commission's web site
- ❖ Provided Commission operations staff with the text of a proposed sewerage disposal ordinance in the Borough of Riegelsville to determine if its provisions would be relevant to operations at the Riegelsville Toll-Supported Bridge
- ❖ Routed a request from the American legion Post in Belvidere NJ for the use of the Belvidere Toll-Supported Bridge to District 2 staff
- ❖ Began the update of the municipal and county data base listing contact information for elected officials in 49 municipalities either contiguous to Commission facilities or having potential stakeholder interest in Commission projects as well as regular meeting dates and locations for the governing bodies

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19th, 2014**

## **ENGINEERING**

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of May 19, 2014

| FACILITY                                              | PM/PAM      | CONTRACT DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | PAGE NO. |
|-------------------------------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>Trenton-Morrisville Administration Building</b>    | RJZ/RWL     | <b>Administration Building Improvements</b> <ul style="list-style-type: none"> <li>Space Program and Concept Study, C-598B-3</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1        |
| <b>Trenton-Morrisville TB &amp; Lower Trenton TSB</b> | CLR/KMS     | <b>Trenton-Morrisville Toll &amp; Lower Trenton Toll Supported Bridges Approach Roadways Improvements</b> <ul style="list-style-type: none"> <li>Design, C-639A</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2        |
| <b>Scudder Falls Toll Supported Bridge</b>            | KMS/RWL     | <b>Improvement Project</b> <ul style="list-style-type: none"> <li>Preliminary Engineering and Environmental Documentation for I-95/Scudder Falls Toll Supported Bridge – Study, Contract C-393A</li> <li>Financial / Legal Advisory Services for a P3 for Scudder Falls Bridge Replacement Project – Study, Contract C-393G-1R</li> </ul> <b>Capital Program Management Consultant (CPMC) &amp; Design Management Consultant (DMC) Services for the I-95/Scudder Falls Bridge Improvement Project</b> <ul style="list-style-type: none"> <li>CPMC Services – Year 2012, C-502A-1G</li> <li>CPMC Services – Year 2013, C-502A-1H</li> <li>DMC Advanced Engineering Support Services for Priority Items of Work, C-502A-2D</li> <li>Staff Augmentation – P3 Support Services, C-502A-2E</li> <li>C-502A-2F DMC Services – Year 2013</li> </ul> | 2-6      |
|                                                       | CLR/KMS     | <b>I-95 Scudder Falls Bridge Deck Condition Survey</b> <ul style="list-style-type: none"> <li>Design, C-599A-6</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 7        |
| <b>New Hope-Lambertville Toll Bridge</b>              | VMF/CLR/KMS | <b>Pavement Rehabilitation &amp; Approach Bridges Repairs</b> <ul style="list-style-type: none"> <li>Design, C-543A</li> <li>Construction Management/Construction Inspection, CM-543A</li> <li>Construction, T-543A</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 7-8      |
| <b>I-78 Toll Bridge</b>                               | VMF/CLR/KMS | <b>I-78 PA Approach Paving Improvements</b> <ul style="list-style-type: none"> <li>Construction Management, CM-506A</li> <li>Construction, T-506A</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 8-9      |

1

**Notes:**

*Facilities are listed South to North*

*The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager*

Project Manager Legend

WMC – M. Cane      RSL – R. Luciani  
 CTH – C. Harney      VMF – V. Fischer

Program Area Manager Legend

KMS – K. Skeels      RJZ – R. Zakharia  
 CAS – C. Straccioli      RLR – R. Rash  
 RFM – Ronald Mieszkowski      CLR – C. Rood

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of May 19, 2014

| FACILITY                                   | PM/PAM  | CONTRACT DESCRIPTION                                                                                                                                                                                                                                                                                                      | PAGE NO. |
|--------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Easton-Phillipsburg Toll Bridge            | CTH/RWL | <b>Rehabilitation Scoping/Concept Study</b> <ul style="list-style-type: none"> <li>Preliminary, Final, and Post Design Services, C-437B</li> <li>Construction Management, CM-437A</li> <li>Construction, T-437A</li> </ul>                                                                                                | 9-10     |
| Multiple Facilities and/or Commission-Wide | WMC/RWL | <b>Electronic Surveillance/ Detection System</b> <ul style="list-style-type: none"> <li>RFP development, Procurement Support and Transition Services, C-539A-5</li> <li>ESS Maintenance Contract, DB-575A</li> </ul>                                                                                                      | 10       |
|                                            | CAS/RWL | <b>Electronic Toll Collection</b> <ul style="list-style-type: none"> <li>In-Lane Toll System Design-Build-Maintain, DB-427C</li> <li>Customer Service Center/ Violation Processing Center Design-Build-Operate-Maintain, DB-427D</li> <li>Customer Service Center/Violation Processing Center Project, DB-584A</li> </ul> | 11-12    |
| Multiple Facilities and/or Commission-Wide | RSL/CAS | <b>Electronic Toll Collection / Tolling Task Order Consultant - 2010</b> <ul style="list-style-type: none"> <li>Traffic Count Program Design, C-538A-8</li> </ul>                                                                                                                                                         | 12       |
|                                            | CAS/RWL | <b>Electronic Toll Collection / Tolling Task Order Consultant - 2013</b> <ul style="list-style-type: none"> <li>C-621A</li> </ul>                                                                                                                                                                                         | 12       |
|                                            | JRB/KMS | <b>Bridge and Approach Roadway Utility Inventory</b> <ul style="list-style-type: none"> <li>All Structures, C-599B-5</li> </ul>                                                                                                                                                                                           | 13       |
|                                            | CAS/RWL | <b>Level 3 Investment Grade Traffic &amp; Revenue Forecasts</b> <ul style="list-style-type: none"> <li>C-549AR</li> </ul>                                                                                                                                                                                                 | 14       |
|                                            | CTH/RWL | <b>General Engineering Consultant Annual Inspections</b> <ul style="list-style-type: none"> <li>2014 Toll-Supported Bridge Inspections, C-07-11D</li> </ul>                                                                                                                                                               | 14       |

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# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **TRENTON MORRISVILLE ADMINISTRATION BUILDING IMPROVEMENTS**

#### **SPACE PROGRAM AND CONCEPT STUDY**

##### **Task Order Assignment No. C-598B-3**

This Task Order Assignment is for a Space Program and Concept Study for the Trenton Morrisville Toll Bridge Administration Building. The purpose of this assignment is to provide the Commission with guidance in enhancing operational efficiency and facility space utilization. The Space Program will include a detailed analysis of the current versus required space to support the Commission's current as well as the projected operational, administrative and maintenance needs at the T-M facility.

At the conclusion of the Space Program, a Concept Study Report will be prepared by the Consultant presenting adjacency diagrams and sketches to explain space relationships and space allocation using the existing and/or new space. Three (3) proposed alternatives will be identified by the Consultant for review and consideration by the Commission in selecting the preferred alternative to be advanced to Final Design under a separate procurement process. As part of each alternative, the mechanical, electrical, plumbing, and life and safety improvements will be presented. Also, Building Management Systems will be part of each design concept which will reduce building systems' energy use and benefit the Commission in a long-term energy cost saving.

A kick-off meeting was held with Gannet-Fleming on February 25, 2014. The Consultant collected as-built drawings, and reviewed building systems deficiencies and improvement recommendations as presented under various recently completed concept studies. An executive staff work session was held on March 14, 2014. A Draft Space Program report was received on April 4, 2014. A Draft Space Utilization Program report meeting was held with the Consultant on May 1 to share the Commission's comments on the report and to initiate the Concept Study Phase.

Final Space Utilization Report is anticipated to be received by the end of May 2014, and a Draft Concept Study Report is anticipated to be received by June 2014.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **TRENTON-MORRISVILLE TOLL AND LOWER TRENTON TOLL- SUPPORTED BRIDGES APPROACH ROADWAYS IMPROVEMENTS**

#### **DESIGN Contract No. C-639A**

At the February 24, 2014 Commissioner Meeting the Commissioners approved the award of this contract to Cherry, Weber and Associates, P.C. (CWA). CWA was issued Notice of Award and Limited Notice to Proceed effective February 25, 2014. This contract is for the Scope Development, Preliminary and Final Design and Post-Design Services. Contract progress meetings were held on April 1st and April 17<sup>th</sup>. CWA completed field activities including field surveying along the Pennsylvania and New Jersey approaches to the project's main river bridges. CWA continued coordination with the City of Trenton, the Borough of Morrisville, and the Pennsylvania Department of Transportation for work adjacent to the jurisdiction of these entities. CWA submitted the Final Quality Assurance Plan and the Final Design Criteria Report. Both of these documents have been reviewed by Commission and CPMC staff and both were found acceptable. Additionally, the Commission and CPMC staff provided comments to CWA on the Draft Scope Development Report which CWA subsequently finalized and submitted in as the Final Scope Development Report on April 17<sup>th</sup>. The Preliminary and Final Design effort under this contract will develop two separate construction contracts: T-639A Trenton-Morrisville Toll Bridge Approach Roadways Improvements for construction this Fall; and TS-639B Lower Trenton Toll-Supported Bridge Approach Roadways Improvements for construction in Spring 2015. CWA submitted the Pre-Final Design Documents for T-639A on April 25<sup>th</sup>, which are under review by Commission and CPMC Staff.

### **PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTATION FOR I-95/SCUDDER FALLS TOLL SUPPORTED BRIDGE**

#### **STUDY Contract No. C-393A**

On June 14, 2012 FHWA issued the NEPA decision of a "Finding of No Significant Impact" (FONSI) for the I-95/Scudder Falls Bridge Improvement Project in Bucks County, Pennsylvania and Mercer County in New Jersey. This is a determination that the proposed action will have no significant impact on the human environment.

This completes the Preliminary Design and Environmental Documentation Phase of the I-95/Scudder Falls Bridge Improvement Project.

AECOM is continuing further work efforts for the I-95/Scudder Falls Bridge Improvement Project under various Task Order Assignments associated with Contract C-502A Capital Program Management Consultant & I-95/Scudder Falls TS Bridge Improvement Design Management Consultant Professional Services.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **FINANCIAL/LEGAL ADVISORY SERVICES FOR A P3 FOR SCUDDER FALLS BRIDGE REPLACEMENT PROJECT**

#### **STUDY Contract No. C-393G-1R**

The Commission's Financial/Legal Advisory Services consultant, KPMG/Nossaman, completed their analysis of the P3 project delivery method on schedule, and presented their preliminary findings to the Commission in November 2011. These findings are currently under review by the Commission with a final decision pending.

### **CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) & DESIGN MANAGEMENT CONSULTANT (DMC) SERVICES FOR THE I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT**

#### **CPMC SERVICES – YEAR 2012 Task Order Assignment No. C-502A-1G *NO CHANGE***

Capital Program Management Consultant (CPMC) Services and Design Management Consultant Services (DMC) continued through the 2012 year under this Task Order Assignment. The services on this Task Order Assignment concluded in April 2013.

The **CPMC services** performed in 2013 were performed under Task Order Assignment C-502A-1H.

The **DMC services** performed in 2013 and that remain to be performed, under this Task Order Assignment, include technical support for the construction staging and grading/drainage plan effort as well as final design for the PA wetlands mitigation site. This effort includes development of the grading and drainage plans associated with each construction stage for the work in PA, which is required for the Bucks County Soil Erosion Permit and the PADEP permit process. The soil borings and monitoring well installation work associated with the PA wetlands mitigation site design remains on hold due to site access issues with the property owner. **DMC services** beyond these work tasks have continued under Task Order Assignment C-502A-2F, DMC services for 2013.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **CPMC SERVICES – YEAR 2013**

#### **Task Order Assignment No. C-502A-1H**

Capital Program Management Consultant (CPMC) services continued through 2013 under this Task Order Assignment. The remaining budget allowed this Task Order Assignment to continue until early March 2014, at which time the services concluded and new Task Order Assignment C-502A-1I began. CPMC Staff began work on this Task Order Assignment in April 2013, providing a full-time Resident Engineer in the CM/CI oversight of Contract T-543A; NH-L Toll Bridge Pavement Rehabilitation and Approach Bridges Repairs; CM/CI oversight of the I-78 Toll Bridge Approach Roadway Improvements; and, CM/CI oversight of the DWG Toll Bridge River Road Improvements construction; and CM/CI contracts. The CPMC also provided management oversight of the Purchase Order Agreement work for guide rail repairs at various locations within the Commission's jurisdiction, which were completed prior to 12/31/2013. AECOM has submitted the final invoice for this assignment and this Task Order Assignment is now in the process of being closed out.

### **DMC ADVANCED ENGINEERING SERVICES FOR PRIORITY ITEMS OF WORK**

#### **Task Order Assignment No. C-502A-2D**

**Environmental Permitting** - NJDEP issued the following permits in June 2013 for the SFB Project: *Flood Hazard Area Verification, Flood Hazard Area Individual Permit, Freshwater Wetlands Individual Permit, and Water Quality Certificate Approval*. These permit approvals are effective June 20, 2013 and expire June 19, 2018. The Delaware & Raritan Canal Commission (D&RCC) issued a Certificate of Approval for the project on July 15, 2013. In August, a draft NJ riparian zone mitigation plan was submitted to NJDEP for review in accordance with the approved NJDEP Flood Hazard Area Individual Permit. Currently Engineering is reviewing the New Jersey wetlands and riparian zone mitigation options recommendation memo prepared by AECOM.

The BCCD and the PA NPDES Permit Applications were submitted to the BCCD in late January 2014, which were subsequently deemed complete for review by BCCD in February 2014. During the month of March the Project Team worked to address comments associated with these two permit applications. The BCCD Permit was subsequently issued on March 21, 2014 and the PA NPDES Permit was issued on March 28, 2014. Back on February 27, 2014 a meeting was held with the USACE to review the USACE's wetland jurisdiction for the project. At that meeting it was determined that the USACE will issue a preliminary Jurisdictional Determination for the Army Corps wetlands as part of the USACE Permit for the project; that a field meeting will need to be scheduled in the late March or early April time period to field inspect various wetland locations within the limits of the project in order to make a final determination as to the USACE's wetland jurisdiction for the project; and that any impacts to the USACE wetlands in NJ could be mitigated at the proposed Pennsylvania wetland mitigation site,

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014 PROJECT STATUS REPORT**

if necessary. A wetlands field view meeting was held with the USACE on April 10, 2014 wherein all remaining issues involving USACE's jurisdiction over wetland areas within the project were resolved. AECOM will now proceed to finalize the USACE Wetland Jurisdictional Determination Plans and begin preparing the USACE Section 404 Permit application for the project. This and all future environmental work necessary to obtain the USACE/PADEP Joint Permits will be performed under Task Order Assignment C-502A-2F. No further permitting work will be done under the C-502A-2D Task Order Assignment,

The AECOM team continued to perform **Public Involvement** activities with the monitoring of the Project Hotline.

The **Right of Way (ROW)** impacts to adjacent property owners have been reassessed for the proposed project, based on the final grading and drainage plan detail that has been developed. Updated draft ROW Plans for the Pennsylvania section of the project were submitted in December 2013 and are being reviewed by Engineering. The process for moving forward with the ROW acquisition process, including property owner outreach and Legal Counsel involvement, is currently being planned internally by Commission staff. ROW efforts involving Commission legal review and property-owner outreach are on hold pending a GO/NO-GO decision on the P3 procurement process.

### **STAFF AUGMENTATION – P3 SUPPORT SERVICES** Task Order Assignment No. C-502A-2E

AECOM was issued a Notice to Proceed on the Task Order Agreement (TOA) on November 16, 2010. Under this TOA, AECOM provided professional services, in a staff augmentation format, in support of the P3 Financial/Legal Advisory Services contract C-393G-1R. Efforts on this task order assignment are currently on hold pending a GO/NO-GO decision on the P3 procurement process.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **DMC SERVICES – YEAR 2013 Task Order Assignment No. C-502A-2F**

AECOM's Design Management Consultant (DMC) Services continued through 2013 and into 2014 under this Task order Assignment (TOA), to advance the Scudder Falls Bridge Improvement Project. AECOM continued their management services for: the public involvement program; the environmental permitting effort; and the ROW plan development efforts that are being performed under the C-502A-2D TOA above. Additional efforts under this TOA include establishing the PennDOT Inter-Governmental Agreement and NJDOT Memorandum of Agreement (MOA); establishing the MOA with NJDEP-Green Acres/NJDOT/Delaware & Raritan Canal Commission/NJ Water Supply Authority for the NJ Pedestrian/Bicycle Facility; and, when a P3 decision is made, coordination and support in advancing the project into final design and construction via the RFQ/RFP design procurement process.

The draft RFQ and RFP for final design services, as well as a draft project timelines have been developed and are being updated periodically. A meeting was held on January 10, 2014 with representatives of the Pennsylvania Department of Conservation and Natural Resources (DCNR) to review project impacts to the Pennsylvania Delaware Canal as well as the overall status of the project. Although no specific permits are required from the PA DCNR, a right-of-way easement will be required and ongoing coordination will be necessary in order to minimize disruption to the canal and its users during construction. Environmental permitting agency coordination continues as well as preparation of the USACE and PADEP permit application packages, including all back-up documentation. During the month of April there was ongoing coordination with the NJDOT Right-of-Way Unit regarding NJDOT input on existing easement language for the I-95 and Route 29 bridge structures over the D&R Canal. The NJDEP Green Acres Parkland Diversion involves an expansion of the existing easement over the D&R Canal and the permit process requires the Project Team to develop language for the existing easement because copies of the existing easement cannot be located within the State's archives.

Also during the month of April AECOM was working on developing graphical slides that depict the construction sequencing for the Scudder Falls Replacement Bridge. Draft slides were submitted for Commission review on April 23, 2014.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014 PROJECT STATUS REPORT**

#### **I-95/SCUDDER FALLS BRIDGE DECK CONDITION SURVEY**

##### **Deck Condition Survey Task Order Assignment No. C-599A-6**

Under this Task Order Assignment the Consultant, McCormick Taylor (MT), is performing a bridge deck condition assessment of the Scudder Falls Bridge. MT was issued a Notice to Proceed effective January 28, 2014 with the Task Order Assignment Kick Off Meeting being held on January 30<sup>th</sup>. Testing of the bridge deck by Ground Penetrating Radar (GPR) by MT's sub consultant Penetradar was performed on February 7, 2014. During the week of February 24, 2014 hammer sounding and video-recording of the deck's topside along with inspection and video-recording of the deck's underside was performed by Penetradar. The results of these in-depth inspections were compiled and analyzed by MT and subsequently submitted to the Commission in a Draft Report for the Non-Destructive Testing of the I-95/Scudder Falls Bridge Deck on March 24<sup>th</sup>. This report was reviewed by Commission and CPMC staff, and comments forwarded to MT for their review and incorporation into a revised report.

#### **NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION & APPROACH BRIDGES REPAIRS**

##### **DESIGN Contract No. C-543A**

Cherry, Weber and Associates (CWA) continued their post-design services phase of their contract.

##### **CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-543A**

Johnson, Mirmiran & Thompson, Inc. (JMT) concluded their field inspection services in January with the inspection of the remaining Route 29 bridge work. JMT has submitted the as-built drawings, field files, lessons learned report and closeout documentation for their CM/CI contract. The Resident Engineering position continues to be filled by AECOM's CPMC Project Manager who will oversee the completion of the remaining weather-dependent punch list items associated the silt fence removal and remaining ramp G restoration

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **CONSTRUCTION Contract No. T-543A**

James D. Morrissey, Inc. (JDM) completed the remaining site restoration of the additional drainage work at the ramp G infield and the disturbed areas adjacent to the US 202 Bridge over Route 29 in NJ. JDM will remove the silt fence once grass is established in the ramp area.

### **I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS**

#### **CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-506A**

Johnson, Mirmiran & Thompson, Inc. (JMT) as the CM/CI, has completed tracking the remaining correspondence and coordinating the flow of information among the construction contractor and the Commission along with holding and documenting meetings as necessary. JMT submitted the project As-Built Drawings in April, and the project field files are ready for delivery to the Commission, pending resolution to the outstanding field quantity amounts, and contractor overrun costs. JMT is preparing backup documentation for Agreement Modification No. 3 to the JMT contract, which will provide additional funds to JMT to cover additional expenses incurred as a result of the contractors overrun of project completion date. These costs will be covered by the close-out change order to HRI's T-506A contract.

Under construction contract T-506A, I-78 construction work was completed on August 27, 2013. Upon completion JMT and HRI were to resolve the final quantities of materials used for construction. These efforts continued through mid-December 2013, at which time communication from HRI stopped. After several attempts by JMT to finalize the outstanding quantities with HRI, the Commission issued its final position on quantities totals via letter to HRI on January 31, 2014. On March 11, 2014 Engineering staff met with HRI representatives to discuss the resolution of the closeout costs, including contractor penalties. Subsequent communications via email has established an agreement on the final closeout cost total between the Commission and HRI. JMT will prepare the final paperwork to close out HRI's contract, which will summarize the final resolution of discussions taken place between the Commission and HRI on the final contract closeout value. These items include the final construction Unforeseen Allowance Reductions 2 & 3, the Final Close-out Change Order and the Final Pay Estimate.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014 PROJECT STATUS REPORT**

#### **CONSTRUCTION Contract No. T-506A**

HRI Infrastructure of State College, PA completed construction on I-78 on August 27, 2013. Efforts through February 2014 by the CM/CI firm, JMT, attempted to finalize the agreement with HRI on the remaining contract items. HRI did receive JMT's January 31, 2014 letter outlining the Commission's position on final quantities, potential change orders, and liquidated damages. A meeting between Commission staff and HRI was held on March 11<sup>th</sup> to discuss those items. The parties have exchanged follow-up emails regarding the closeout issues and have reached agreement on the close-out values associated with these outstanding items. As such the processing of the final paperwork, including the final contractor invoice, will take place and the contract closed out.

#### **EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, PRELIMINARY, FINAL & POST DESIGN SERVICES**

##### **DESIGN Contract No. C-437B**

This project was awarded to Parsons Brinckerhoff (PB) at the February 28, 2012 Commission meeting. PB provided the Commission their final design submission on February 22, 2013. Construction bids were received on April 11, 2013. PB has been providing post-design services and participated in pre-activity and progress meetings since the start of construction.

##### **CONSTRUCTION MANAGEMENT Contract No. CM-437A**

This project was awarded to Greenman-Pedersen, Inc (GPI) at the April 29, 2013 Commission meeting. GPI was provided with a Notice to Proceed on May 30, 2013 and has participated in pre-activity and progress meetings since the start of construction. GPI is currently providing construction management and inspection staff on-site to monitor the contractor's progress.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of May 19, 2014 PROJECT STATUS REPORT**

#### **CONSTRUCTION Contract No. T-437A**

J.D. Eckman, Inc. (JDE) was awarded this construction contract at the Commission's April 29, 2013 meeting. JDE was provided a Notice of Award/Limited Notice-to-Proceed the following day and issued a Notice to Proceed effective May 29, 2013. JDE has participated in pre-activity and progress meetings since the start of construction in June 2013. JDE completed a major construction stage on December 12, 2013, slightly ahead of schedule. All lanes on the roadway were open to traffic during the winter during a shutdown period. Traffic restricting staged construction was reintroduced on March 5, 2014 and will remain in effect until mid-December 2014. Work is currently progressing on schedule.

#### **ELECTRONIC SURVEILLANCE / DETECTION SYSTEM**

##### **RFP DEVELOPMENT, PROCUREMENT SUPPORT AND TRANSITION SERVICES Task Order Assignment No. C-539A-5**

URS Corporation continued to provide the Commission with technical support with regard to transitioning maintenance services for the Electronic Surveillance / Detection System to Schneider Electric Building Americas, Inc.

#### **ESS MAINTENANCE CONTRACT Contract No. DB-575A**

Schneider Electric Building Americas, Inc. continues to provide maintenance services in support of the Electronic Surveillance / Detection System under the direction of the Commission's Electronic Security and Surveillance Staff, who operate the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, New Jersey.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **ELECTRONIC TOLL COLLECTION SYSTEM DESIGN-BUILD Contract No. DB-427**

#### **In-Lane Toll System Design-Build-Maintain Project TO-427C**

Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.

The toll data from the conventional toll lanes is archived on a separate dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff received a revised draft scope of work from Xerox to revise the reports and automate the transfer of the ORT data to this database and comments were submitted. Xerox is preparing a price proposal for this effort.

At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014. Xerox submitted a draft proposal and Commission Staff comments were provided to Xerox. Commission Staff and Xerox have scheduled a meeting to review the proposal and discuss the Commission's interest in continued maintenance of its In-Lane Toll System by Xerox and TransCore.

Commission Staff reached out to three (3) contractors and received price proposals to repair the damaged toll booth in Lane No. 4 of the I-78 Toll Bridge plaza. Price proposals were received. In compliance with the purchase order, the contractor submitted an approved insurance certificate and notice to proceed was issued to begin work. We are working with the contractor to schedule the repair.

Commission staff is preparing a purchase order to Xerox for the 2014 spare parts/consumables.

#### **Customer Service Center/Violation Processing Center Design-Build-Operate-Maintain Project TO-427D**

Customer Service Center (CSC) operation bi-weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

Staff from ETC participate on bi-weekly conference calls and monthly in person meetings with Commission Staff and Xerox for the CSC/VPC migration to the New Jersey Regional CSC. ETC has transferred all data files to Xerox for test run No. 2 and continues to address all data abnormalities that were identified.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **Customer Service Center/Violation Processing Center Project DB-584**

Commission Staff and representatives from Xerox and the NJTA participate in bi-weekly calls and attend in person monthly meetings for the CSC/VPC migration to the New Jersey Regional CSC. The Interface Control Document (ICD) for the transfer of data between the ETCC and Xerox is complete. The development of the CSC/VPC requirements is complete, system design is complete, system development is complete, data migration is 95% complete, CSC operational tasks is 29%, integration/testing is 45% complete and pre-deployment activities is 44% complete. ETC has transferred all data files to Xerox for test run No. 1 and No. 2 and they are working to address all data issues that were identified.

ETC is researching the level of effort necessary to maintain the collection agency portion of the violation processing center to provide continued service post the migration the New Jersey E-ZPass Customer Service Center.

### **ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT - 2010**

#### **TRAFFIC COUNT PROGRAM DESIGN Task Order Assignment No. C-538A-8**

STV addressed comments on the submitted draft design plans for installation of traffic count stations at each of the Commission's eighteen (18) toll and toll supported bridges. The plans were sent to the installation team for final review and they had no comments. A Bill of Material has been completed by STV. This completes the submittals by STV for this project. The Commission can purchase the traffic counters and software through the PA Department of General Services COSTARS program. This will permit the Commission to purchase the traffic counters and software at the prices set by the COSTARS program.

### **ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT 2013**

C-621A

There is no activity to report for this agreement.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **STRUCTURAL/CIVIL TASK ORDER ASSIGNMENT**

#### **UTILITY INVENTORY – ALL STRUCTURES**

Task Order Assignment No. C-599B-5

Greenman – Pedersen, Inc, (GPI) was provided with Notice to Proceed effective September 3, 2013.

Initial Field inspections have been completed at all toll and toll-supported bridges. Follow-up visits were held after contacting Pennsylvania One-Call and sending letters to utility companies requesting utility information on Commission property. Most utilities were responsive to the letters and have provided useful information to GPI. Some utilities also attended follow-up visits with GPI. Follow-up visits were completed at the Riverton – Belvidere, Portland-Columbia, New Hope – Lambertville, Centre Bridge – Stockton, Northampton Street, Riegelsville, Calhoun Street, Scudder Falls, and Lower Trenton Toll-Supported Bridges and the Milford-Montague, Trenton-Morrisville, and Interstate 78 Toll Bridges. GPI submitted the Final Draft Utility Inventory - All Commission Structures report on April 22, 2014. The report is under review by Engineering and upon returning comments to GPI, the report will be finalized and submitted to the Commission. At that time, two (2) copies of the report and all related appendices and databases will be turned over to the Purchasing Department and Chief Administration Officer for their use.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of May 19, 2014 PROJECT STATUS REPORT**

### **Level 3 – Investment Grade Traffic and Revenue Forecasts C-549AR**

Commission Staff provided comments on the draft report for the traffic and revenue forecasts for the existing seven (7) toll bridges. Jacobs Engineering addressed the comments. Additionally, the Commission's Finance Advisor has researched forecasted growth rates for toll agencies throughout the region and this information was provided to Jacobs Engineering for consideration when finalizing the report. A draft final report was received.

Jacobs Engineering completed collecting the surveys information and the traffic data collection, including a portable E-ZPass transponder reader to record the number of potential E-ZPass users traveling in the southbound direction of the Scudder Falls Bridge, is complete.

The Delaware Valley Regional Planning Commission (DVRPC) travel model, including the Pennsylvania Turnpike/I-95 interchange, is developed and calibrated. The Jacobs Engineering traffic and revenue forecast spreadsheet model for the Scudder Falls Bridge is also completed.

### **GENERAL ENGINEERING CONSULTANT (GEC) ANNUAL INSPECTIONS**

#### **2014 TOLL-SUPPORTED BRIDGE INSPECTIONS Assignment C-07-11D**

A kick-off meeting was held on March 18, 2014 at the Easton - Phillipsburg Toll Bridge Administration Building and attended by representatives from District 1, District 2, Operations, Engineering and TranSystems (TS). Inspections of the toll-supported bridges began March 27 at the Riverton – Belvidere Toll Supported Bridge and will continue through mid-June. A progress meeting was held on April 25 at the Trenton – Morrisville Toll Bridge. Inspections have been completed at the Lower Trenton, Upper Black Eddy – Milford, and Centre Bridge – Stockton Toll-Supported Bridges. Inspections are underway at the Calhoun Street, Washington Crossing, and Scudder Falls Toll-Supported Bridges. TS will be required to update the PennDOT BMS system for each of the scheduled bridges within 30 days of the completion of the field inspection of each bridge.

Facilities Inspections have been tentatively scheduled for mid-June in Districts 1 and 2. Sign retroreflectivity testing has been tentatively scheduled for the Toll-Supported Bridges in mid to late September.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19th, 2014**

## **OPERATIONS**

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19<sup>th</sup> 2014**

**Operation Report Index  
For  
Department of Security, Safety & Training**

| SUBJECT                                         | DESCRIPTION                      | PAGE<br>NUMBER |
|-------------------------------------------------|----------------------------------|----------------|
| Department of Security,<br>Safety &<br>Training | Month of April<br>Status Reports | 1-2            |

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

Month of April 2014

April 1<sup>st</sup> attended the monthly T-437A Easton Phillipsburg Toll Bridge Rehabilitation progress meeting in Phillipsburg NJ.

April 2<sup>nd</sup> Meeting on Investigation request from the DED

April 10<sup>th</sup> attended the DRJBTC monthly Staff meeting held at the New Hope facility.

April 10<sup>th</sup> attended the monthly Operations meeting held at the New Hope facility.

April 15<sup>th</sup> attended the monthly T-437A Easton Phillipsburg toll Bridge Rehabilitation progress meeting in Phillipsburg NJ.

April 22<sup>nd</sup> Meeting with Pa State Police and New Liaison Bill Zuk at I-78

April 24<sup>th</sup> Facilitated and attended the monthly workplace Safety Committee meeting held at the Milford Montague facility.

April 28<sup>th</sup> attended the monthly Delaware River Joint Toll Bridge commission meeting held at the New Hope facility

April 30<sup>th</sup> conducted new employee training at the Milford Montague facility.

During the month of April 2014; State Police (via state police liaisons coverage) were requested for details on (8) different Traffic/Construction/Events. The request were scheduled, supplied and verified. There was some last minute request that were completed and had to be filled by local police because of the late timing. During the month interaction between both State Police Agencies and our Project Managers from the engineering Department on ongoing construction projects throughout the commission. The SST department continued to coordinate with the ESS department and several local and state police agencies on active investigations and request for video footage in relation to criminal activity at or near our bridges.

## March 2014

| Bridges                       | N/R<br>Accidents |    | Traffic<br>Accidents |    | Motorist<br>Assists |    | Other |    |
|-------------------------------|------------------|----|----------------------|----|---------------------|----|-------|----|
|                               | NJ               | PA | NJ                   | PA | NJ                  | PA | NJ    | PA |
| Milford-Montague 40           | 0                | 0  | 2                    | 0  | 0                   | 0  | 6     | 1  |
| Delaware Water Gap 41         | 0                | 0  | 5                    | 0  | 5                   | 0  | 27    | 2  |
| Portland Pedestrian 42        | 0                | 0  | 0                    | 0  | 0                   | 0  | 1     | 0  |
| Portland – Columbia 43        | 0                | 1  | 0                    | 0  | 2                   | 0  | 10    | 0  |
| Riverton – Belvidere 44       | 0                | 0  | 0                    | 0  | 0                   | 0  | 10    | 0  |
| Rt 22 EP 45                   | 0                | 1  | 1                    | 0  | 0                   | 0  | 51    | 1  |
| Northampton St 46             | 0                | 0  | 0                    | 0  | 0                   | 0  | 32    | 0  |
| I-78 47                       | 0                | 3  | 4                    | 1  | 13                  | 4  | 28    | 6  |
| Riegelsville 48               | 0                | 0  | 0                    | 0  | 0                   | 0  | 1     | 0  |
| Upper Black Eddy Milford 49   | 0                | 0  | 1                    | 0  | 0                   | 0  | 6     | 1  |
| Uhlerstown Frenchtown 50      | 0                | 0  | 0                    | 0  | 0                   | 0  | 6     | 0  |
| Lumberville Raven Rock 51     | 0                | 0  | 0                    | 0  | 0                   | 0  | 1     | 0  |
| Centre Bridge Stockton 52     | 0                | 0  | 0                    | 0  | 0                   | 0  | 5     | 0  |
| New Hope Lambertville Toll 53 | 0                | 0  | 0                    | 0  | 0                   | 0  | 2     | 0  |
| New Hope Lambertville 54      | 0                | 0  | 0                    | 0  | 0                   | 0  | 13    | 0  |
| Washington Crossing 55        | 0                | 0  | 1                    | 0  | 0                   | 0  | 2     | 0  |
| Scudder Falls 56              | 0                | 1  | 9                    | 1  | 17                  | 0  | 17    | 4  |
| Calhoun St 57                 | 0                | 0  | 4                    | 0  | 1                   | 0  | 21    | 0  |
| Lower Trenton 58              | 0                | 0  | 0                    | 0  | 0                   | 0  | 12    | 9  |
| Morrisville Trenton 59        | 0                | 2  | 6                    | 1  | 0                   | 1  | 10    | 0  |

|                           | Citations | Warnings | Security Checks |
|---------------------------|-----------|----------|-----------------|
| New Jersey State Police   | 67        | 37       | 1017            |
| Pennsylvania State Police | 76        | 42       | 1102            |

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **Operations Report Index**

### **ELECTRONIC SECURITY AND SURVEILLANCE REPORT**

| <b>Subject</b>                       | <b>Description</b>                        | <b>Page Numbers</b> |
|--------------------------------------|-------------------------------------------|---------------------|
| Electronic Security and Surveillance | Status Report for the Month of April 2014 | 1 - 5               |

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014**

The below-listed items represent meetings, communications, tasks, and projects involving the Electronic Security and Surveillance Department:

### **Radio System**

- On April 3, 2014, ESS personnel met with the NJ State Police and Motorola to discuss activating the emergency button on the current DRJTBC radios and the purchase of new radios with GPS tracking capabilities.
- On April 25, 2014, ESS personnel worked with Motorola to survey the Stockton IR site for microwave back up.
- ESS personnel arranged for various radio installations and repairs during the month of April 2014.
- ESS personnel and the New Jersey State Police completed the installation of new radios in the new garage facility at the Delaware Water Gap.
- ESS personnel alone, and in conjunction with the New Jersey State Police investigated various other DRJTBC radio issues both during and after normal working hours.
- ESS personnel updated the Cartegraph radio inventory database.

### **Access Control System**

- During the month of April 2014, ESS personnel worked with District II, IT, and Accounting to test a new access control card that would allow a Toll employee to use their ID badge for access, Kronos (clock in), and open/close a Toll lane. The test card worked and was redesigned by Schneider Electric. Plans are currently being made to test it in District II.
- During the month of April 2014, ESS personnel investigated various access issues for all Districts.
- During the month of April 2014, ESS personnel continued to work with URS and Schneider in preparation for installing the new Commission access control system.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014**

- During the month of April 2014, ESS personnel worked with General Supply (Commission's lock smith) to address various lock issues within the Districts and to update the key stock.
- In April 2014, ESS personnel created ID badges for new employees and consultants. Additionally, ESS continued making "Essential Employee" ID badges for current employees.
- During the month of April 2014, the ACS database was audited and the system was purged of invalid employee and contractor cards. Various other employee ACS rights were updated and/or changed at the request of supervisors.
- Various door alarms and ACS issues were addressed both during and after normal working hours.

### **ESS**

- On April 4, 2014, ESS personnel met with Schneider Electric to review their maintenance performance and progress with installing the ESS upgrades.
- On April 16, 2014, ESS personnel met with Schneider Electric at the Primary Control Center to discuss a new layout. Thereafter, on April 23, 2014, ESS personnel travelled to the Empire State Building in New York City to view a similar layout built by Schneider Electric.
- During the month of April 2014, ESS personnel continued to diligently work with IT, Schneider Electric, and Verizon to establish a new WAN for the ESS system. Schneider Electric has started cutting over DRJTBC sites to the new WAN.
- During the month of April 2014, Schneider Electric upgraded the ESS software to the DVTeL 6.3 version at the Primary Control Center, Secondary Control Center, and the Easton-Phillipsburg Toll Bridge.
- During the month of April 2014, ESS personnel continued to work with Schneider Electric to repair cameras damaged from traffic accidents at the Trenton-Morrisville Toll Bridge and the Scudder Falls Toll Supported Bridge. The new concrete pad, wireless system, and camera were installed at Scudder Falls for the repair and replacement of SF02.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014**

- ESS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- ESS personnel worked during, and after normal working hours on numerous ESS issues and problems raised by Commission members.
- The ESS Primary Control Center continues to operate 24/7 and detected, documented, and assisted the District bridges with various emergencies, traffic, weather events, and security related incidents.
- During the month of April 2014, ESS personnel investigated and processed the following thirteen video requests:
  1. On 04/1/14, District II requested a video search from the Riverton-Belvidere Toll Supported Bridge regarding a motor vehicle accident.
  2. On 04/1/14, District I requested a video search from the Lower Trenton Toll Supported Bridge regarding a motor vehicle accident.
  3. On 04/6/14, the Delaware Twp., NJ Police Department requested a video search from the New Hope-Lambertville Toll Bridge regarding a burglary investigation.
  4. On 04/7/14, the Bristol Twp., PA Police Department requested a video search from the Trenton-Morrisville Toll Bridge regarding a Homicide investigation.
  5. On 04/10/14, the NJ State Police requested a video search from the Easton-Phillipsburg Toll Bridge regarding a motor vehicle accident.
  6. On 4/10/14, Mr. Hill requested a video search from the Riverton-Belvidere Toll Supported Bridge regarding a traffic incident involving an overweight turnaround.
  7. On 04/11/14, District III requested a video search from the Portland-Columbia Toll Bridge regarding a motor vehicle accident at the Plaza.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014**

8. On 04/21/14, District III requested a video search from the Delaware Water Gap Toll Bridge regarding a multi-vehicle accident.
9. On 04/26/14, District I requested a video search from the Scudder Falls Toll Supported Bridge regarding a motor vehicle accident.
10. On 04/28/14, the NJ State Police requested a video search from the Upper Black Eddy-Milford Toll Supported Bridge regarding an assault.
11. On 04/30/14, District I requested a video search from the Scudder Falls Toll Supported Bridge regarding a multi-vehicle accident.

### **Miscellaneous**

- On April 4, 2014, ESS personnel met with Purchasing and Comcast to explore future alternate bandwidth options for the Commission.
- On April 7, 2014, ESS and Plants and Facilities personnel travelled to the NJ State Police Headquarters to view the gas consumption and vehicle tracking systems utilized by New Jersey.
- On April 8, 2014, ESS held a department meeting at the ROIC.
- On April 10, 2014, ESS personnel attended both the DRJTBC Staff Meeting and Operations Meeting at the New Hope Executive Headquarters.
- On April 11, 2014, ESS personnel met with Mr. Hill to discuss space allocation at the Trenton-Morrisville Toll Bridge regarding a proposed building renovation.
- On April 29, 2014, ESS personnel attended a Uniform Committee Meeting at NHL. Also on April 29, ESS personnel accompanied Mr. Hill to a Traffic Incident Management Meeting held by NJ DOT.
- During the month of April 2014, ESS met with Mr. Hill and HR to develop a re-class and new organizational structure for ESS Primary Control Center.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

## **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014**

- During the month of April 2014, ESS personnel continued to explore various methods to deter the overweight crossings and fine the trucks involved.
- During the month of April 2014, the ESS Department upgraded the Commission's Swiftreach notification system.
- During the month of April 2014, ESS personnel completed the revision of the River Readings SOG.
- During the month of April 2014, ESS personnel assisted Operations and Human Resources with various personnel issues.
- During the month of April 2014, ESS personnel continued to work with HR and Mr. Steinhardt to document information concerning the January 13, 2014, I-78 fatal motor vehicle accident.
- During the month of April 2014, ESS personnel met with IT, Schneider Electric, and NJ State Police Radio Technicians to discuss improving the command capabilities of the NHL Boardroom.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19th, 2014**

**SUPPLEMENTAL PROJECTS REPORT**

**OVERVIEW REPORT OF GENERAL UPKEEP, PREVENTATIVE MAINTENANCE,  
MAINTENANCE PROJECTS AND UPDATE OF MOTOR ASSIST PROGRAM**

**DISTRICT I, II AND III**

**Month of April 2014**

Report as shown directly hereunder and have been submitted by Lendell Jones, Director of Plants and Facilities, to keep the Commission Members apprised of the above captioned items at all three districts.

\*\*\*

District I

LeVar Talley, Superintendent

Michele Gara, Asst. Superintendent

Larry Dubin, Foreman of Maintenance, Trenton-Morrisville

Daniel Pascuillo, Foreman of Maintenance, New Hope-Lambertville

**Trenton-Morrisville Toll Bridge**

| Task                         | JAN   | FEB   | MAR   | APR   | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Total Man-hours |
|------------------------------|-------|-------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----------------|
| Bridge Maintenance           | 176   | 128   | 208   | 424   |     |     |     |     |     |     |     |     | 936             |
| Bldg./Facilities Maintenance | 760   | 536   | 904   | 904   |     |     |     |     |     |     |     |     | 3,104           |
| Grounds Maintenance          | 192   | 128   | 176   | 216   |     |     |     |     |     |     |     |     | 712             |
| Road Maintenance             | 184   | 128   | 232   | 216   |     |     |     |     |     |     |     |     | 760             |
| Snow/Ice Maintenance         | 603   | 838   | 359   | 176   |     |     |     |     |     |     |     |     | 1,976           |
| Vehicle Maintenance          | 304   | 184   | 440   | 352   |     |     |     |     |     |     |     |     | 1,280           |
| Miscellaneous                | 200   | 152   | 168   | 208   |     |     |     |     |     |     |     |     | 728             |
| Total Man-hours              | 2,419 | 2,094 | 2,487 | 2,496 | 0   | 0   | 0.0 | 0   | 0   | 0   | 0   | 0.0 | 9,496           |

**New Hope-Lambertville Toll Bridge**

| Task                         | JAN   | FEB   | MAR   | APR   | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Total Man-hours |
|------------------------------|-------|-------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----------------|
| Bridge Maintenance           | 226   | 176   | 360   | 676   |     |     |     |     |     |     |     |     | 1,438           |
| Bldg./Facilities Maintenance | 430   | 496   | 584   | 500   |     |     |     |     |     |     |     |     | 2,010           |
| Grounds Maintenance          | 202   | 168   | 320   | 296   |     |     |     |     |     |     |     |     | 986             |
| Road Maintenance             | 162   | 216   | 248   | 152   |     |     |     |     |     |     |     |     | 778             |
| Snow/Ice Maintenance         | 533   | 509   | 272   | 152   |     |     |     |     |     |     |     |     | 1,466           |
| Vehicle Maintenance          | 154   | 168   | 160   | 168   |     |     |     |     |     |     |     |     | 650             |
| Miscellaneous                | 194   | 152   | 152   | 168   |     |     |     |     |     |     |     |     | 666             |
| Total Man-hours              | 1,901 | 1,885 | 2,096 | 2,112 | 0   | 0   | 0.0 | 0   | 0   | 0   | 0   | 0.0 | 7,994           |

**Southern Division Toll Supported Bridges**

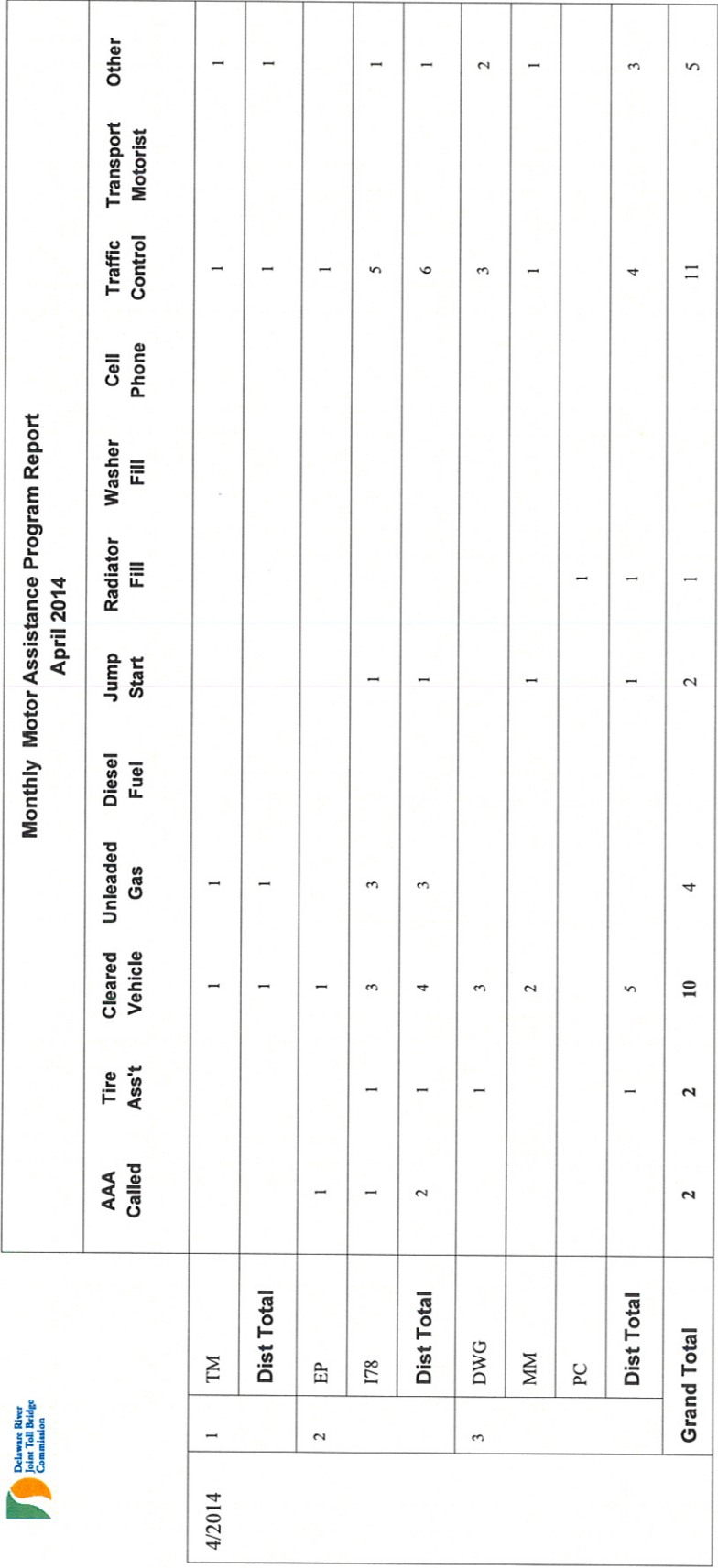
| Task                         | JAN   | FEB   | MAR   | APR   | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Total Man-hours |
|------------------------------|-------|-------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----------------|
| Bridge Maintenance           | 173   | 152   | 216   | 598   |     |     |     |     |     |     |     |     | 1,139           |
| Bldg./Facilities Maintenance | 715   | 544   | 800   | 464   |     |     |     |     |     |     |     |     | 2,523           |
| Grounds Maintenance          | 172   | 192   | 320   | 360   |     |     |     |     |     |     |     |     | 1,044           |
| Road Maintenance             | 165   | 256   | 184   | 256   |     |     |     |     |     |     |     |     | 861             |
| Snow/Ice Maintenance         | 897   | 1,122 | 321   | 88    |     |     |     |     |     |     |     |     | 2,428           |
| Vehicle Maintenance          | 403   | 296   | 304   | 272   |     |     |     |     |     |     |     |     | 1,275           |
| Miscellaneous                | 229   | 176   | 160   | 160   |     |     |     |     |     |     |     |     | 725             |
| Total Man-hours              | 2,754 | 2,738 | 2,305 | 2,198 | 0   | 0   | 0.0 | 0   | 0   | 0   | 0   | 0.0 | 9,995           |

**Mark W. Dilts, Foreman of Maintenance, Easton-Phillipsburg**

[illegible][illegible][illegible]

**Jeanne P. Clark, Superintendent**  
**Richard Taitt, Assistant Superintendent**  
**Steve Cerra, Foreman of Maintenance**

[illegible][illegible][illegible]



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT **NORTHERN DIVISION**

YEAR **APRIL 2014**

| ACTIVITY/SERVICE                              | U-F        | M-UBE      | R-R          | B-R         | NS              | P-C      | TOTAL           |
|-----------------------------------------------|------------|------------|--------------|-------------|-----------------|----------|-----------------|
| Disabled Vehicle Removal                      | 0          | 0          | 0            | 0           | 0               | 0        | 0               |
| Shift/Hours On Duty                           | 240        | 56         | 5622         | 2440.5      | 5340.4          | 0        | 13698.9         |
| Patrols/Crossovers                            | 127        | 29         | 1310         | 1252        | 2832            | 0        | 5550            |
| Complaints Received                           | 0          | 0          | 2            | 2           | 2               | 0        | 6               |
| Co-Operation W/Other Agencies                 | 55         | 14         | 529          | 111         | 315             | 0        | 1024            |
| Services Rendered                             | 78         | 15         | 1131         | 467         | 2848            | 0        | 4539            |
| First Aid                                     | 9          | 0          | 0            | 0           | 1               | 0        | 10              |
| Advisories: Pedestrians, Bikers & Automobiles | 77         | 13         | 578          | 112         | 725.2           | 0        | 1505.2          |
| Traffic Control Assistance                    | 40         | 3          | 154          | 70.5        | 890.65          | 0        | 1158.15         |
| River Readings                                | 63         | 0          | 594          | 295         | 738.7           | 0        | 1690.7          |
| Vehicles Refused Passage                      | 10         | 0          | 150          | 33          | 694             | 0        | 887             |
| Medical Emergencies (911 Calls)               | 0          | 0          | 0            | 1           | 5               | 0        | 6               |
| Calls For Assistance (State Police)           | 0          | 0          | 1            | 0           | 3               | 0        | 4               |
| <b>TOTAL</b>                                  | <b>699</b> | <b>130</b> | <b>10071</b> | <b>4784</b> | <b>14394.95</b> | <b>0</b> | <b>30078.95</b> |

NOTES:

|       |                          |
|-------|--------------------------|
| U-F   | UHLERSTOWN-FRENCHTOWN    |
| M-UBE | MILFORD-UPPER BLACK EDDY |
| R-R   | RIEGELSVILLE             |
| B-R   | BELVIDERE-RIVERTON       |

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT SOUTHERN DIVISION

YEAR \_\_\_\_\_

| ACTIVITY/SERVICE                              | CS          | WC          | NH-L        | LT         | CB-S       | L-R      | TOTAL        |
|-----------------------------------------------|-------------|-------------|-------------|------------|------------|----------|--------------|
| Disabled Vehicle Removal                      | 134         | 0           | 1           | 0          | 0          | 0        | 135          |
| Shift/Hours On Duty                           | 3910        | 2726        | 5244        | 520        | 544        | 0        | 12944        |
| Patrols/Crossovers                            | 1775        | 1317        | 2313        | 240        | 297        | 0        | 5942         |
| Other Inspections                             | 0           | 0           | 0           | 0          | 0          | 0        | 0            |
| Complaints Received                           | 119         | 0           | 1           | 0          | 1          | 0        | 121          |
| Co-Operation W/Other Agencies                 | 21          | 55          | 43          | 22         | 0          | 0        | 141          |
| Services Rendered                             | 740         | 375         | 729         | 16         | 10         | 0        | 1870         |
| First Aid                                     | 0           | 1           | 2           | 5          | 0          | 0        | 8            |
| Advisories: Pedestrians, Bikers & Automobiles | 674         | 145         | 749         | 17         | 12         | 0        | 1597         |
| Traffic Control Assistance                    | 247         | 66          | 56          | 19         | 4          | 0        | 392          |
| River Readings                                | 418         | 534         | 311         | 4          | 76         | 0        | 1343         |
| Vehicles Refused Passage                      | 608         | 49          | 104         | 9          | 4          | 0        | 774          |
| Medical Emergencies (911 Calls)               | 1           | 1           | 1           | 0          | 0          | 0        | 3            |
| Calls For Assistance (State Police)           | 4           | 8           | 11          | 20         | 0          | 0        | 43           |
| Other Incidents                               | 0           | 0           | 0           | 0          | 0          | 0        | 0            |
| <b>TOTAL</b>                                  | <b>8651</b> | <b>5277</b> | <b>9565</b> | <b>872</b> | <b>948</b> | <b>0</b> | <b>25313</b> |

NOTES:

|      |                              |
|------|------------------------------|
| CS   | CALHOUN STREET               |
| WC   | WASHINGTON CROSSING          |
| NH-L | NEW HOPE-LAMBERTVILLE        |
| LT   | LOWER TRENTON                |
| CB-S | CENTER BRIDGE-STOCKTON       |
| L-R  | LUMBERVILLE-RAVEN ROCK (PED) |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19<sup>th</sup>, 2014**

**USE OF FACILITIES REQUEST REPORT**

**Month of April 2014**

| SUBJECT           | DESCRIPTION                                    | PAGE<br>NUMBER |
|-------------------|------------------------------------------------|----------------|
| Use of Facilities | Use of Facilities Request-Month of April, 2014 | 1              |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19th, 2014**

**Month of April 2014**

**PROPERTY REPORT**

**Use of Commission Facilities**

| <b>Facility</b>                                        | <b>Organization</b>                       | <b>Date/Time</b>                       | <b>Description of Use</b>                                                                                                                 |
|--------------------------------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Washington Crossing<br/>Toll Supported Bridge</b>   | <b>Crossing Construction<br/>Co. Inc.</b> | <b>January 8, 2014 – July 31, 2014</b> | <b>Crossing<br/>Construction Co.,<br/>Inc.<br/>Equipment &amp;<br/>Material Laydown<br/>Yard Usage<br/>NJDOT Construction<br/>Project</b> |
| <b>New Hope Lambertville<br/>Toll Supported Bridge</b> | <b>NHL Chamber of<br/>Commerce</b>        | <b>April 7, 2014 – April 20, 2014</b>  | <b>Shad Fest Hang<br/>Banner</b>                                                                                                          |
| <b>I-78 Carpentersville<br/>Road Overpass</b>          | <b>Railroad Excursions</b>                | <b>April 1, 2014 – April 20, 2014</b>  | <b>DII RR Excursions<br/>- "Easter Bunny<br/>Train" Banner</b>                                                                            |
|                                                        |                                           |                                        |                                                                                                                                           |
|                                                        |                                           |                                        |                                                                                                                                           |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION .**

**Meeting of May19th, 2014**

**Operations Report Index**

**Plants and Facilities**

| <b>SUBJECT</b>        | <b>DESCRIPTION</b>                   | <b>PAGE<br/>NUMBER</b> |
|-----------------------|--------------------------------------|------------------------|
| Plants and Facilities | Status report<br>Month of April 2014 | 1-2                    |

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **PLANTS AND FACILITIES REPORT MONTH OF APRIL 2014**

- **Oversaw and monitored activities for the Motorist Assistance Program during the month of April 2014. Forwarded the monthly report to the Executive Director of Operations.**
- **Participated in conference call with Integrity Mechanical to discuss recommended repairs after spring preventative maintenance of toll facility HVAC systems.**
- **Attended T-437A, Easton-Phillipsburg Toll Bridge Rehabilitation, Biweekly Progress Meeting at Easton Phillipsburg Toll Bridge.**
- **Attended meeting with Director of IT and District maintenance staff at New Hope Lambertville toll bridge to discuss implementation of bar code labels on inlets to comply with New Jersey storm water requirements.**
- **Attended meeting with representative of General Supply at Trenton Morrisville facility to discuss vault door recommendations in the Human Resource department.**
- **Site visit to Regional Operations Center with Director of ESS to view and observe fuel and fleet management system currently in use by NJDOT.**
- **Scheduled meeting with district Superintendents to discuss District I, II and III facility improvement projects for 2014. Reviewed project list and requested periodic updates on progress.**
- **Prepared monthly report for April Superintendents / Operations staff meeting at New Hope Lambertville administration meeting.**
- **Held meeting with District II maintenance staff to review inlet asset collection process and discuss the procedure to follow when collecting data on the handheld unit.**
- **Attended training at New Hope Lambertville facility on implementing Storm water Management compliance program into the Cartegraph system.**

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

- **Reviewed the Accident Log/Property Damage Reports for the month of April 2014. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and Deputy Executive Director of Operations.**
- **Continued site visits of Commission Facilities during the month of April 2014 to review plant operations, maintenance procedures and related issues.**
- **Forwarded the Use of Commission Facilities Requests for the month of April 2014 to the Deputy Executive Director of Operations.**

### **Miscellaneous**

- **Instructed District II staff to begin Inlet labeling and asset collection process at Easton Phillipsburg Toll facility.**
- **Completed Easton-Phillipsburg underground storage tank three year recertification form and submitted to New Jersey Department of Environmental Protection.**
- **Integrity Mechanical continues automatic thermostat control system installation project on first, second and third floors of Trenton Morrisville administration building.**
- **Authorized Integrity Mechanical to make repairs to thermostatic expansion valve and filter drier on DWG HVAC unit that was found defective during spring preventative maintenance.**
- **Met with representative for Clean Fuel Associates to discuss the need to maintain quality fuel in Commission storage tanks to ensure long life of fuel and fuel storage tanks.**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of May 19, 2014**

**INFORMATION TECHNOLOGY DEPARTMENT REPORT**

**MONTH OF APRIL 2014**

| <b>SUBJECT</b>            | <b>DESCRIPTION</b>                                                                   | <b>PAGE<br/>NUMBER</b> |
|---------------------------|--------------------------------------------------------------------------------------|------------------------|
| Information<br>Technology | Monthly Information Technology Department<br>Report Covering the Month of April 2014 | 1 - 2                  |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

Information Technology Department Report  
Month of April 2014

The following activities under the general heading of Information Technology were recently initiated, accomplished, or performed:

**Helpdesk/Communications/Network/desktops:**

- Record commission meeting and provide file to executive office.
- Processed xxx help desk work orders for the month March. Work orders include all software support including MUNIS, Cartegraph and KRONOS. IT daily tasks, printer issues, hardware and office software support, job postings, news posting, postings to the external web site, processing of IT security forms, moves, and telephone support.
- Wireless network (LAN controller) has been upgraded.

**Projects:**

➤ **MUNIS**

- HR Implementation in process.
  - Met with HR Director and Tyler consultant for HR implementation analysis.
  - Met with HR Director and Tyler TCM consultant for documentation conversion to TCM.
- IT director works with Tyler to support MUNIS. Users contact IT when issues involving Tyler support and IT provides remote access.
- Ongoing support for MUNIS including user support and issues.
- Apply MUNIS software program updates nightly. Averages 6 per day.

➤ **CIPAce**

- No status to report

➤ **Cartegraph**

- The following implementations are being worked on and will be implemented:
  - Completed training for storm water management will go-live on or about 5/24/14.
  - Implement over weight work orders for tracking in Cartegraph.
  - Implementing Material inventory to include road and rock salt, unleaded and diesel gasoline and magnesium chloride. Approximate go-live in June.
- Train and review Bridgeview implementation with Cartegraph and engineering.
- Continual monitoring of system to determine user usage

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of May 19, 2014**

➤ **KRONOS Time and Attendance**

- KRONOS has created 3 reports that include notes. Reports have been moved to KRONOS and staff has been notified.
- Teletime issues being resolved by adding 4 more ports to the KRONOS system. In process.
- Schedule patterns have been developed and maintained by IT
  - Continued meetings with KRONOS to resolve issues.
  - Reviewing KRONOS signature workflow.
  - IT will update schedules now instead of Assistant Supers. Assistants will update part time schedules. Schedule patterns have been developed and maintained by IT

➤ **External Website**

- Working with communications to develop RFP for website redesign and hosting to provide requirement for website job posting.

 **Intranet:**

- Update news clipping and engineering requests.
- Update all documentation and forms on internal website including maintaining morning report program
- Maintain all job postings on Intranet

 **Recycle/Green initiative:**

- Will be attending green team meeting.

 **Miscellaneous:**

- Scan, and approve Verizon communications invoices for payment.
- Develop and maintain InfoPath forms and Access DB for commission operations reporting functions.
- Working with Consultant to determine IT processes and responsibilities.