

CHAPTER 40

**DIVISION OF DEVELOPMENTAL DISABILITIES
ORGANIZATIONAL RULE**

Authority

N.J.S.A. 30:1-9 et seq. and N.J.S.A. 52:14B-4(b).

Source and Effective Date

R.1994 d.249, effective April 25, 1994.
See: 26 N.J.R. 2098(b).

Executive Order No. 66(1978) Expiration Date

Chapter 40, Division of Developmental Disabilities Organizational Rule, expires on April 25, 1999.

Chapter Historical Note

Chapter 40, formerly Division of Mental Retardation Organizational Rule, was adopted as R.1984 d.93, effective March 15, 1984. See: 16 N.J.R. 725(b). Pursuant to Executive Order No. 66(1978), Chapter 40 expired on March 15, 1989, and subsequently was adopted as the Division of Developmental Disabilities Organizational Rule by R.1989 d.301, effective May 11, 1989. See: 21 N.J.R. 1572(b).

Pursuant to Executive Order No. 66(1978), Chapter 40 was readopted as R.1994 d.249. See: Source and Effective Date. See, also, section annotations.

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**SUBCHAPTER 1. GOALS AND
RESPONSIBILITIES**

**10:40-1.1 Goals of the Division of Developmental
Disabilities**

(a) The goals of the Division of Developmental Disabilities are as follows:

1. To provide evaluation, functional and guardianship services to eligible persons;
2. To ensure and advocate for the rights of individuals served, to provide for their health, safety and welfare, and to protect individuals served from abuse, neglect and exploitation;
3. To develop an Individualized Habilitation Plan with each eligible person admitted to ongoing services;

4. To promptly provide effective and individually appropriate care, treatment, training and habilitation to eligible persons;

5. To establish and implement procedures for determination of eligibility for services of the Division;

6. To develop an array of services to enable eligible persons to be sustained in their own homes or other safe, wholesome and supportive living arrangements as may be most appropriate for the individual;

7. To help the families of eligible persons to develop an understanding and acceptance of both the capabilities and needs of their relatives;

8. To plan for and ensure appropriate utilization of generic and specialized private and public resources and to recommend and secure alternate services when needed;

9. To establish standards for services, whether provided or purchased on behalf of eligible persons. Such standards shall address the scope and quality of the services as well as recognize unique needs;

10. Through continual assessment of the Division's programs, to ensure that the individual's needs are met and that established program standards are maintained;

11. To provide consultation to organizations and committees (public or private) which work toward improving opportunities for persons who are developmentally disabled;

12. Through research and public education, to contribute to an increased understanding of developmental disabilities;

13. To integrate and maximize the use of Federal, State, local and private resources in providing essential services to eligible persons and their families;

14. To develop and sustain working relationships with other public and private agencies to ensure a continuum of services;

15. To provide effective management of the Division's programs and services within the appropriation; and

16. To promote positive employee relations through adherence to policies of non-discrimination, fair employment practices, promotional opportunities and good work environments.

Amended by R.1994 d.249, effective April 25, 1994.
See: 26 N.J.R. 2098(b).

SUBCHAPTER 2. COMPOSITION OF THE DIVISION**10:40-2.1 Organization for the provision of mandated services**

(a) The Division of Developmental Disabilities operates as an integral part of the Department of Human Services.

(b) Programs and services of the Division are administered by a Director who is appointed by the Commissioner, Department of Human Services, a Chief of Staff and two Assistant Directors.

(c) Under the direction of an Assistant Director for Residential Services, the Division operates eight developmental centers for the developmentally disabled located throughout the State. Each center is operated under the direction of a Chief Executive Officer and an Assistant.

(d) Under the direction of the Assistant Director for Community Services, the Division operates a vast network of community based services, including, but not limited to, residential placement services, day training for persons 21 years and younger, adult training programs for persons over age 21, case management and referral services. Programs and services are administered from regional offices located in the central, southern and northern sections of the State. The central region is divided into an upper region and lower region. Services in each region are administered by a Regional Administrator.

(e) Under the direction of a Bureau Chief, the Division provides guardianship services for eligible adults who are incompetent, and eligible orphaned or abandoned children. The program is administered from three regional offices located in the central, northern and southern sections of the State. Each regional office is under the direction of a Regional Supervisor.

(f) Under the direction of a Supervisor, Special Residential Services, the Division provides a purchase of services program utilizing contracted private residential facilities to appropriate care and training for eligible persons.

(g) Under the direction of a Program Director, the Division administers the New Jersey Foster Grandparent Program. The program is designed to mobilize senior citizens to provide personal care, education, training and companionship to disabled persons under 21 years of age. A similar program is also developed for disabled persons ages 22 and over.

(h) The Division Central Office, comprising the management and support staff, provides executive management, budgetary, and technical assistance to the various operating units in the Division.

Amended by R.1994 d.249, effective April 25, 1994.
See: 26 N.J.R. 2098(b).