



**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
OCTOBER 18, 2023**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on October 18, 2023, with Vice Chairman Christopher M. Milam calling the meeting to order at 9:08 a.m.

Present

- Chair Diane Gutierrez-Scaccetti (teleconference)
- Vice Chairman Christopher M. Milam (in person)
- Commissioner John F. Amodeo (in person)
- Commissioner Zoe Baldwin (teleconference)
- Commissioner Bryan J. Bush (teleconference)
- Commissioner Barbara Holcomb (teleconference)
- Commissioner C. Robert McDevitt (teleconference)
- Commissioner Joseph Ripa (teleconference) **called in at 9:16 during Executive Session*
- Thomas Holl, Governor’s Authorities Unit (teleconference)
- Commissioner Christina Fuentes, EDA Representative (teleconference)
- Stephen F. Dougherty, Executive Director (in person)
- Karen Davis, Chief Financial Officer/Treasurer (in person)
- David Zappariello, Chief of Staff (in person)
- Paul Heck, Chief Administrative Officer (in person)
- James G. Sullivan, Chief of Field Operations (in person)
- Cynthia Blasberg, Board Secretary (in person)
- Caroline Roseboro, Alternate Board Secretary (in person)
- Nicholas Sullivan, General Counsel (in person)

Absent

- Deputy Commissioner Joseph Bertoni

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice had also been posted at the Farley Service Plaza, the Atlantic City International Airport, and Blackwood Offices as prescribed by law.

Vice Chairman Milam called for a moment of silence for former SJTA Commissioner, Jeff April, who passed on September 23, 2023 and served on the SJTA Board of Commissioners, from 2005 to 2023.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner John F. Amodeo	X	
Commissioner S. Zoe Baldwin	X	
Deputy Commissioner Joseph Bertoni		X
Commissioner Bryan J. Bush	X	
Commissioner Barbara Holcomb	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa (<i>joined via teleconference at 9:16 a.m.</i>)	*X	
Commissioner Christina Fuentes	X	

*** Two (2) members of the public attended the meeting in person*

Approval of the Agenda

Vice Chairman Milam called for a motion to approve the October 18, 2023 agenda. Whereupon a motion was made by Commissioner Bush and seconded by Commissioner Baldwin approving said agenda. Vice Chairman Milam asked for questions on the motion. No questions were asked. A unanimous vote was taken approving and adopting the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Vice Chairman Milam called for a motion to approve the September 21, 2023 meeting minutes. Whereupon a motion was made by Commissioner McDevitt and seconded by Commissioner Bush approving said minutes. No questions were asked. All Commissioners in attendance voted affirmatively, approving and adopting said minutes, with the exception of Commissioner Amodeo who abstained.

Employee Recognition Award

Vice Chairman Milam asked Mr. Dougherty if there is an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Daniel Daugherty with the Quarterly Employee Recognition Award.

Executive Session

Vice Chairman Milam asked if an Executive Session was needed, Counsel responded, affirmatively. Mr. Dougherty presented Resolution 2023-96 to the Vice Chairman and Commissioners for the exclusion of the public from discussions related to personnel actions related to the Schedule "A" associated with Resolution 2023-93. Whereupon, the motion was made by Commissioner Amodeo and seconded by Commissioner McDevitt approving Resolution 2023-96. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:15 a.m. Vice Chairman Milam asked the call operator to place the public audience on hold while the Board conducted the Executive Session.

At the close of the Executive Session, Vice Chairman Milam asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner Amodeo and seconded by Commissioner Holcomb. The open portion of the meeting reconvened at 9:19 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Vice Chairman Milam then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner John F. Amodeo	X	
Commissioner S. Zoe Baldwin	X	
Deputy Commissioner Joseph Bertoni		X
Commissioner Bryan J. Bush	X	
Commissioner Barbara Holcomb	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa (<i>joined via teleconference at 9:16 a.m.</i>)	X	
Commissioner Christina Fuentes	X	

Executive Report

Vice Chairman Milam asked for the presentation of the Executive Report. Mr. Dougherty presented the October 18, 2023 Executive Report. At the conclusion of the report, Mr. Dougherty, on behalf of himself, the Board of Commissioners, Directors and staff congratulated Chair Scaccetti on being named Chief of Staff by Governor Murphy. Vice Chairman Milam added that Chair Scaccetti was a great selection for the position and knows she will be successful. A copy of the Executive Report is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Vice Chairman Milam asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on October 4, 2023. During these meetings, briefings were provided on the resolutions being presented this morning as well as updates on insurance policies, Out-of-Home Advertising Development, upcoming policy changes and TSA Precheck Enrollment. Commissioners were also provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Vice Chairman Milam asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Vice Chairman Milam asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills had been sent to the Commissioners previously for their review and are being recommended for approval. Vice Chairman Milam called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Amodeo and seconded by Commissioner Baldwin approving said bill list. Vice Chairman Milam asked the Commissioners for questions on the motion. Being none, Vice Chairman Milam requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner John F. Amodeo	X		X				
Commissioner Zoe Baldwin		X	X				
Commissioner Bryan J. Bush			X				
Commissioner Barbara Holcomb			X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Vice Chairman Milam asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of three (3) resolutions for their consideration. Mr. Dougherty presented Resolutions 2023-93 through 2023-95. Vice Chairman Milam called for a motion to approve said resolutions. The motion as presented was moved by Commissioner Bush and seconded by Commissioner Amodeo approving said resolutions. Vice Chairman Milam asked for questions or discussions on the motion. There being none, Vice Chairman Milam asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner John F. Amodeo		X	X				
Commissioner Zoe Baldwin			X				
Commissioner Bryan J. Bush	X		X				
Commissioner Barbara Holcomb			X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2023-93 through 2023-95 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2023-93 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and

personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2023-94 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO WINNER FORD OF CHERRY HILL, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF FORD F-350 CHASSIS 4X4 SD REGULAR CAB DRW XL (F3H) 2023 OR LATEST YEAR MODEL WB-145", WITH ALL ALUMINUM 9'6" X 94" UTILITY BODY PAINTED WHITE (OR AN APPROVED EQUIVALENT).

On August 31st and September 1st, 2023, the Authority publicly advertised for bids for the Purchase and Delivery of Ford F-350 Chassis 4X4 SD Regular Cab DRW XL (F3H) 2023 or Latest Year Model WB-145", with All Aluminum 9'6" X 94" Utility Body Painted White (or an approved equivalent). On September 21, 2023, two (2) bids were received, opened and tabulated. Winner Ford of Cherry Hill, New Jersey was deemed the lowest, responsive, responsible bidder in an amount not to exceed \$86,643.00 per unit. The Director of Operations recommends the Purchase and Delivery of one (1) Ford F-350 Chassis 4X4 SD Regular Cab DRW XL (F3H) 2023 or Latest Year Model WB-145", with All Aluminum 9'6" X 94" Utility Body Painted White (or an approved equivalent) in an amount not to exceed \$86,643.00.

CONFIRMING RESOLUTION 2023-95 AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A PURCHASE ORDER BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND DELGADO ELECTRIC TO CONDUCT REPAIRS AND UPGRADES TO THE FIRE ALARM PANEL SYSTEM AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Pursuant to Section 7(x), the Authority is authorized to enter into all agreements or contracts convenient or desirable for the purposes of the Authority. Recently it has become apparent to the Authority that an emergency repair and upgrade of the existing fire alarm system at the Airport is necessary. The Authority and Airport have declared the needed repairs and upgrades as an emergency because the fire alarm system at the Airport is necessary for the safety of the Airport workers and travelers. Delgado Electric has provided a quote for the necessary repairs and upgrades in the amount of \$62,535.00. The Executive Director and the Airport Director have entered into an emergency purchase order with Delgado Electric for the aforementioned repairs and upgrades to the Airport fire alarm system. Due to the emergent nature of the repairs and upgrades, Delgado Electric has commenced working on the fire alarm system at the Airport.

Petitions or Communications, Unfinished Business and New Business

Vice Chairman Milam asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded; all petitions and communications were mailed prior to the meeting. There was no new business to discuss; however, under unfinished business the Authority recommends the public release of Executive Session Minutes that have been approved by the Commissioners, reviewed by the Authority and general counsel, and are deemed appropriate for release with certain redactions where the need for confidentiality still exists. The Executive Session Meeting Minutes being presented for approval to release are as follows: July 19, 2023, August 17, 2023, and September 21, 2023. These minutes are recommended for approval to publicly release.

Vice Chairman Milam called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Bush and seconded by Commissioner McDevitt, approving the release of minutes. Vice Chairman Milam asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

General Comment

Vice Chairman Milam asked the public for any general comments. One member of the public, Mr. Michael Francisco requested public comment. Mr. Francisco stated he had two issues he would like to address, a policy issue and a customer service issue. Mr. Francisco stated on September 23, 2023, during Storm Ophelia, Routes 30 and 40 were closed for travelers leaving Atlantic City and travelers were detoured to the Expressway as the only way off of the island. Mr. Francisco's customer service complaint involved him addressing his grievance of being required to pay the toll even though he was

detoured to the Expressway. According to Mr. Francisco, the toll booth operator did not provide him with any information and his request to speak to a supervisor was ignored and a State trooper was contacted by the toll booth operator to address the concerns of Mr. Francisco. Mr. Francisco provided additional information regarding his further communication with the toll booth operator and the State trooper. Eventually, Mr. Francisco paid the toll. Mr. Francisco added that he wanted to bring the matter to the Board's attention and thanked the Board for allowing him to speak today.

Vice Chair Milam confirmed that Mr. Francisco's comments and concerns have been heard. The redirecting of traffic was a decision made by Atlantic City and Atlantic County. The Executive Director will ensure the proper person reaches out to Mr. Francisco with more information.

No additional comments by the public were made.

Adjournment

There being no further business, Vice Chairman Milam announced the next meeting will be held on Wednesday, November 15, 2023, at 9:00 a.m.

Vice Chairman Milam called for a motion to adjourn the meeting. Whereupon the motion was made by Commissioner Amodeo and seconded by Commissioner McDevitt to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:38 a.m.

Submitted by: Caroline Roseboro

Caroline Roseboro, Alternate Board Secretary

Note: An Executive Session was held during this meeting.