

**DELAWARE RIVER PORT AUTHORITY**

**BOARD MEETING**

**One Port Center  
2 Riverside Drive  
Camden, NJ  
Wednesday, September 20, 2017**

**PRESENT**

**Pennsylvania Commissioners**

Ryan Boyer, Chairman  
Marian Moskowitz  
Donna Powell  
Joseph Martz  
Gary Masino  
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)  
Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman  
Al Frattali  
E. Frank DiAntonio  
Aaron Nelson (for Ricardo Taylor)  
Richard Sweeney  
Daniel Christy  
Bruce Garganio (via telephone)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer, DRPA / President, PATCO  
Maria Wing, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
Stephen Holden, Deputy General Counsel  
Narisa Sasitorn, Deputy General Counsel  
Kathleen Vandy, Assistant General Counsel  
James White, Chief Financial Officer  
Orville Parker, Acting Director of Revenue, Finance  
Toni P. Brown, Chief Administrative Officer  
Robert P. Hicks, Chief Operating Officer  
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges  
David Aubrey, Acting Inspector General  
John Rink, General Manager, PATCO  
Rohan Hepkins, Assistant General Manager, PATCO  
Richard Mosback, Director, Procurement, DRPA/PATCO  
Michael Venuto, Chief Engineer

### **DRPA/PATCO Staff (Continued)**

William Shanahan, Director, Government Relations  
Barbara Holcomb, Manager, Capital Grants  
Tonyelle Cook-Artis, Manager, Government Relations  
Kyle Anderson, Director, Corporate Communications  
Christina Maroney, Director, Strategic Initiatives  
Jack Stief, Chief of Police, Public Safety  
Sean Longfellow, Sergeant, Public Safety  
Rich Betts, Acting Manager, Procurement  
Darlene Callands, Manager, Community Relations  
Mark Ciechon, Director of Finance, PATCO  
Tim Johnson, IS, SAP Consultant  
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges  
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC  
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO  
Nancy Farthing (Retired)

### **Others Present**

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit  
Chelsea Rosebud Guzowski, Director of Economic & Strategic Initiatives, Pennsylvania  
Governor's Office of the Budget  
Victoria Madden, Esq. (via telephone)  
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)  
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)  
Jeffrey Pollack, Esq., Duane Morris  
Patrick Kearney, Esq., Duane Morris  
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office  
Olivia Glenn, Regional Manager, New Jersey Conservation Foundation  
Daniel Norfleet, DRPA/PATCO Citizens Advisory Committee  
Jon Livingston, Manager of Business Development, Jacobs Engineering  
Matthew Burns, President/CEO, Burns Engineering  
Linda Hallowell, SVP / Commercial (GIB) Relationship Management Manager, Wells Fargo  
Lou Dato, Wells Fargo  
Charnelle Hicks  
David Dix  
Joe Quigley  
Chuck Farthing

### **OPEN SESSION**

#### **Notice**

The Corporate Secretary announced that pursuant to its by-laws, public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

### **Roll Call**

Chairman Boyer called the meeting to order at 9:05 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Borski, Powell, Moskowitz, Martz, Masino, DiAntonio, Garganio, Murphy, Christy, Frattali, Sweeney and Nelson.

### **Public Comment**

There was no public comment.

### **Report of the Chief Executive Officer**

CEO Hanson stated that his report stood as previously submitted. Mr. Hanson stated that under his CEO Emergency Powers, he had approved a contract with South State, Inc. in the amount of \$418,600.00. Mr. Hanson also acknowledged his long and successful relationship with his recently retired executive assistant, Nancy Farthing. Commissioner DiAntonio moved to approve the CEO's Report and Vice Chairman Nash seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

### **Report of the Chief Financial Officer**

CFO White stated that his report stood as previously submitted. Mr. White stated that the DRPA's numbers are good and continue to improve. He also reported that the DRPA will be extending a Letter of Credit (LOC) for five additional five years, which will provide savings of \$1.0 million in LOC facility fees during the period.

### **Approval of the August 16, 2017, DRPA Board Meeting Minutes**

Chairman Boyer stated that the Minutes of the August 16, 2017, DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner DiAntonio moved to approve the Minutes and Vice Chairman Nash seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

### **Receipt and Filing of the Monthly Lists of Payments, Purchase Orders and Contracts Covering the Month of August 2017**

Chairman Boyer stated that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of August 2017, were previously provided to all Commissioners. Commissioner DiAntonio moved to receive and file the Lists and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Approval of Finance Committee Meeting Minutes of September 6, 2017**

Chairman Boyer stated that the Minutes of the September 6, 2017, Finance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Sweeney seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on September 6, 2017**

Chairman Boyer stated that there were two (2) Resolutions from the September 6, 2017, Finance Committee Meeting for consideration. The Resolutions were as follows:

- |                    |   |
|--------------------|---|
| <b>DRPA-17-062</b> | <b>Modification of Current Temporary Workers Contract</b>   |
| <b>DRPA-17-063</b> | <b>Authorization to Negotiate Amendment of Existing Parking Lease with U.S. Court, District of New Jersey</b> |

Commissioner Nelson moved to adopt the Resolutions and Commissioner Martz seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

**Approval of Audit Committee Meeting Minutes of September 6, 2017**

Chairman Boyer stated that the Minutes of the September 6, 2017, Audit Committee Meeting were previously provided to all Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of September 12, 2017**

Chairman Boyer stated that the Minutes of the September 12, 2017, Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Moskowitz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on September 12, 2017**

Chairman Boyer stated that there were nine (9) Resolutions from the September 12, 2017, Operations & Maintenance Committee Meeting for consideration. They were as follows:

- |                    |   |
|--------------------|---|
| <b>DRPA-17-064</b> | <b>Contract No. WW-26-2016, WWB Administration Building Emergency Generator Replacement</b>   |
| <b>DRPA-17-065</b> | <b>Contract No. BR-19-2016, Betsy Ross Bridge Painting and Steel Repairs, Phase 1: New Jersey Approach Spans</b>                                      |
| <b>DRPA-17-066</b> | <b>Construction Monitoring Services for Contract No. BR-19-2016, Betsy Ross Bridge Painting and Steel Repairs, Phase 1: New Jersey Approach Spans</b> |

- DRPA-17-067**      **Construction Monitoring Services for Contract No. BF-49-2017, Benjamin Franklin Bridge Main Cable Dehumidification**
- DRPA-17-068**      **Capital Project Contract Modification**
- DRPA-17-069**      **Design Services for Franklin Square Station Re-Opening**

Chairman Boyer asked Mr. Venuto to provide a brief overview of DRPA-17-069. Mr. Venuto stated that staff is seeking to negotiate an agreement with Burns Engineering, Inc. to provide a design, bidding and award, and construction support services for the Franklin Square Station Re-Opening Project. He noted that this contract is the first step in re-opening Franklin Square Station.

Chairman Boyer then continued listing the remaining resolutions for consideration:

- DRPA-17-070**      **Procurement and Delivery of Highway Rock Salt for DRPA and PATCO Facilities**
- DRPA-17-071**      **Maintenance Contract for Andover Traffic Control and HVAC Systems for DRPA Bridge Facilities**
- DRPA-17-072**      **Sale of Parking Lot “Six”, Block 139.02, Lot 1 a/k/a State Jury Parking Lot**

Commissioner Frattali moved to adopt all of the Resolutions and Commissioner Sweeney seconded the motion. Vice Chairman Nash abstained from voting on DRPA-17-072. There were no questions or further comments. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

**Unfinished Business**

There was no DRPA Unfinished Business.

**Citizens Advisory Committee Report**

Daniel Norfleet gave a brief statement on behalf of the Citizens Advisory Committee (CAC). He stated that, as daily users/customers of DRPA assets, CAC members were privileged to serve their fellow citizens by advocating for them and partnering with the management at DRPA/PATCO. He also stated that CAC was excited to see the progress on the Ben Franklin Bridge Ramp Project, the growing fleet of refurbished PATCO cars and the Authority’s continuing efforts to communicate real time changes to daily users.

**New Business**

Chairman Boyer reported that there was one (1) item of New Business for consideration. It was as follows:

**DRPA-17-073                      Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)**

Commissioner Martz moved to adopt the Resolution and Commissioner Moskowitz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

**Meeting Held in Abeyance**

At 9:19 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

**OPEN SESSION**

**Adjournment**

With no further DRPA business to discuss, Commissioner DiAntonio moved to adjourn the DRPA Board Meeting and Commissioner Moskowitz seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 10:07 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary