

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
2 Riverside Drive, 11th Fl. Board Room
Wednesday, November 18, 2020**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Donna Powell
Veronica Hoof (for Pennsylvania Treasurer Joseph M. Torsella)
Joseph Martz
Christopher Lewis

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Sara Lipsett
Charles Fentress
Aaron Nelson

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen M. Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni P. Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
Richard Mosback, Director, Procurement DRPA/PATCO
William Shanahan, Director, Government Relations
Mike Williams, Director, Corporate Communications
Tonyelle Cook-Artis, Manager, Government Relations
Joseph McAroy, Bridge Director, BFB & BRB
Larry Walton, Bridge Director, WWB & CBB
Kevin LaMarca, Director, Information Services
Darlene Callands, Manager Community Relations
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC (in person)

Others Present

Rudy Rodas, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, PA Counsel, Duane Morris, LLP
Jessica Priselac, PA Counsel, Duane Morris, LLP
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Monique Curry-Mims, S & S Consulting LLC
Ismail Shahid, S&S Consulting, LLC
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call

Chairman Boyer called the meeting to order at 9:13 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Fentress, Murphy, Frattali, Lipsett, Nelson, Hoof, Lewis, and Martz.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. Commissioner Martz moved to approve the CEO's Report and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted.

Approval of the October 21, 2020 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the October 21, 2020 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Lipsett moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments, the List of Previously Approved Purchase Orders and Contracts Covering the Month of October 2020.

Chairman Boyer stated that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of October 2020 were previously provided to all Commissioners. Commissioner Fentress moved to receive and file the lists and Commissioner Murphy seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of November 5, 2020

Chairman Boyer stated that the Minutes of the November 5, 2020 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on November 5, 2020

Chairman Boyer stated that there were two (2) Resolutions from the November 5, 2020 Operations & Maintenance Committee Meetings for consideration:

DRPA-20-118 Sole Source Procurement Allowance for Energy Absorption Systems Crash Attenuators from Transpo Industries.

Bridge Director McAroy presented Resolution No. DRPA-20-118 that the Board authorize staff to negotiate an agreement with Transpo Industries for the purchase of Energy Absorption Systems Crash Attenuator repair parts, in an amount not to exceed \$125,000.00. Commissioner Frattali moved to adopt Resolution No. DRPA-20-118 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-20-119 Procurement and Delivery of Highway Rock Salt for DRPA and PATCO Facilities.

Bridge Director McAroy presented Resolution No. DRPA-20-119 that the Board authorize staff to negotiate a contract with Morton Salt, Inc. in accordance with New Jersey State Contract Number T-0213, in an amount not to exceed \$310,407.00. Commissioner Fentress moved to adopt Resolution No. DRPA-20-119 and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Approval of Finance Committee Meeting Minutes of November 5, 2020

Chairman Boyer stated that the Minutes of the November 5, 2020 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on November 5, 2020

Chairman Boyer stated that there were five (5) Resolutions from the November 5, 2020 Finance Committee Meetings for consideration:

DRPA-20-123 Resolution Determining that Net Revenues Satisfy the Net Revenue Requirement for the 2020 Fiscal Year, in Accordance with Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A.

Chief Financial Officer White presented Summary Statement and Resolution No. DRPA-20-123 seeking the authorization of the Board to fulfill the requirements pursuant to Section 5.09 of the 1998 Indenture of Trust with T.D. Bank, NA. Specifically, that it be resolved that the Net Revenue received and estimated, as of December 31, 2020, will be sufficient to satisfy the Net Revenue Requirement for the 2020 Fiscal Year and that a copy of this Resolution be filed with the trustee on or before December 31, 2020 and that the Chairman, Vice Chairman and Chief Executive Officer be authorized to execute all necessary agreements, contracts, or other documents on behalf of the DRPA. Commissioner Lewis moved to adopt Resolution No. DRPA-20-123 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-124 Age 65 & Over Retiree Medicare Supplemental Benefits
– 2021 (DRPA/PATCO).**

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-20-124 seeking Board authorization for staff to accept the rate action quoted by AARP/United Health Group, for DRPA and PATCO Retirees who are age 65 and over, and their eligible spouses, at an estimated premium of \$2,214,500.00. Commissioner Frattali moved to adopt Resolution No. DRPA-20-124 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-20-125 Implementation of Authority-Wide Wi-Fi Network.

Director of Information Services LaMarca presented Summary Statement and Resolution No. DRPA-20-125 seeking Board authorization for staff to negotiate a contract with ePlus Technology, Inc. for the necessary components to install and implement an Authority-wide Wi-Fi network, at an estimated premium of \$2,909,131.35. Commissioner Hoof moved to adopt Resolution No. DRPA-20-125 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-20-126 Contract for Office Supplies for DRPA and PATCO.

Director of Procurement Mosback presented Summary Statement and Resolution No. DRPA-20-126 seeking Board authorization for staff to enter into an agreement with W.B. Mason Co., Inc. for the provision of office supplies for the DRPA and PATCO. The agreement will be for a term of two (2) years, with the option to extend, at the DRPA's sole discretion, for one (1) additional year. Commissioner Powell moved to adopt Resolution No. DRPA-20-126 and Commissioner Hoof seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-20-127 2021 DRPA Capital Budget.

Chief Financial Officer White presented Summary Statement and Resolution No. DRPA-20-127 seeking Board authorization for staff adopt the 2021 DRPA Capital Budget in an amount not to exceed \$196,709,000.00. Chief Engineer Venuto provided an overview of the process of developing the Capital Budget. Commissioner Martz moved to adopt Resolution DRPA-20-127 and Commissioner Lewis seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Citizens Advisory Committee Report

There was no report of the Citizens Advisory Committee.

Unfinished Business

Chairman Boyer introduced one (1) item of Unfinished Business:

DRPA-20-112

Part-Time and Temporary Toll Collectors at DRPA Bridges.

Summary Statement and Resolution No. DRPA-20-112 seeking Board authorization for staff to negotiate a three (3) year contract, with two (2) one-year exercisable options with LAZ Parking/Cofiroute for the use of Temporary Toll Collectors (weekdays), Part-Time Collectors (weekends and holidays), in an amount not to exceed \$5,660,573.85. Commissioner Fentress moved to forward Summary Statement and Resolution DRPA-20-127 to the Board for consideration and Commissioner Hoof seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

New Business

Chairman Boyer stated there are two (2) items of New Business for consideration, and introduced the following:

DRPA-20-128

2021 DRPA Board and Committee Meeting Schedule.

Summary Statement and Resolution No. DRPA-20-128 scheduling Board and Committee meetings for the year 2021. There were no questions or comments. Commissioner Lipsett moved to adopt Resolution No. DRPA-20-128 and Commissioner Hoof seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

DRPA-20-129

Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000).

Summary Statement and Resolution No. DRPA-20-129 for the consideration of pending DRPA contracts between \$25,000 and \$100,000. There were three contracts for consideration. There were no questions or comments. Commissioner Fentress moved to adopt Resolution No. DRPA-20-129 and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Meeting Held in Abeyance

At 9:42 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further business, Commissioner Fentress moved to adjourn. Commissioner Nelson seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:53 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary