

## NOTICE TO THE BAR

### **2025 OMNIBUS RULE AMENDMENT ORDER & SUPREME COURT ACTION ON NON-RULE RECOMMENDATIONS (CIVIL, CRIMINAL, FAMILY)**

The Supreme Court has approved amendments to a number of Court Rules and Appendices as part of an annual review it conducts, as set forth in the attached 2025 Omnibus Rule Amendment Order dated July 31, 2025. A list of the rules being amended is included as part of the order. This notice highlights some of those amendments, as well as the Court's action on certain non-rule recommendations. All amendments and other actions are effective September 1, 2025.

#### **Civil – Landlord Tenant**

- ***New Mandatory Residential Landlord Tenant Complaint Form***

The Court has amended Rule 6:3-4(c) to make the residential landlord tenant complaint form mandatory rather than only a model. Further, informed by input from landlord attorneys and tenant advocates, the Court has amended the content and structure of this now required form, as follows: (1) to separate rent from additional rent and clarify when additional rent can be charged; (2) to require the landlord to specify any asserted basis for exemption from registration requirements; (3) to reference the municipality in which the rental unit is located and to specify whether the unit is subject to a rent control ordinance; (4) to identify the core provisions of a lease that must be attached to the complaint (when the lease exceeds 10 pages); and (5) to require the filing party to select and explain the basis for a holdover cause of action.

- ***Revised Summons and Timeframe for Notice of Trial Date***

The Court has amended Rule 6:2-1 to require notice to the parties of the trial date 21 days (rather than five weeks) after service of the summons and has amended Appendix XI-B to include in the summons the trial date, time, and location.

- ***Landlord CIS & Adjournments for Rental Assistance***

The Court has revised the Landlord Case Information Statement (Landlord CIS) (CN 12770) to remove reference to the Coronavirus Aid, Relief, and Economic Security (CARES) Act and has shortened the initial timeframe for judicial adjournment of trial dates based on a tenant’s proof of pending application for rental assistance to up to 30 days (from up to 60 days). The revised form can be found [here](#).

### **Civil – Arbitration**

The Court in its [June 24, 2025](#) Order amended Rule 4:21A-6(b) (“Entry of Judgment; Trial de Novo”) to enable a party to file a motion seeking de novo review up to 10 days after the expiration of the standard 30-day deadline, for good cause shown. The Court has rescinded the amendment and the related Official Comment.

Since the June 24, 2025 Order, the Judiciary implemented a process to issue an electronic reminder to parties before the expiration of the 30-day deadline to file a demand for a trial de novo. The Judiciary has begun and will continue to issue this reminder notice seven days before the 30-day deadline. The new electronic notice will remind all parties of the approaching deadline sufficiently in advance to facilitate timely filing of the trial de novo demand.

### **Criminal**

- ***In-Court Identification and Video Narration Procedures***

Following [State v. Washington](#), 256 N.J. 136 (2024), and [State v. Watson](#), 254 N.J. 558 (2023), the Court has amended Rules 3:9-1, 3:11-1, and 3:13-3, and adopted new Rule 3:11-2, to establish procedures for in-court identifications and video narration.

Under new Rule 3:11-2, to conduct a first-time in-court identification, the State must file a motion before trial. Before the hearing, the State must disclose all related witness communications and produce records of any previous out-of-

court identification attempts. Amended Rule 3:11-1 requires the electronic recording of any identification procedure during trial preparation if a witness has not previously identified the defendant. If a witness who has already made an identification is shown the same or new visual depictions during trial preparation, parties must make a contemporaneous written record of the session. For video narration testimony, amended Rule 3:9-1 requires a written summary of proposed narration testimony to be provided before trial, and no later than the Pretrial Conference. If parties disagree on discovery scope, the court will hear the motion before trial.

- ***Withdrawal and Substitution of Counsel in Expungement Actions***

The Court has amended Rules 1:11-2(a), 3:30-1, and 3:30-2 to allow counsel to file entries, withdrawals, and substitutions of appearance in expungement petitions at any time through the [eCourts Expungement System](#), without leave of court and without a fee.

## **Family**

- ***Public Access to Court Records***

The Court is continuing to consider the Family Practice Committee's recommendation to amend Rule 1:38-3 to exclude all Family Court records from public access.

- ***Referrals of Non-Rule Recommendations***

The Court is asking the Conference of Family Presiding Judges to review sample colloquies for minor name change proceedings and to consider a settlement track for divorce matters.

- ***Child Support Guidelines***

Following the federally required Quadrennial Review of the Child Support Guidelines, the Court has amended Rules Appendix IX-F (the Basic Child Support Award Schedule), which may significantly affect individual child support awards.

- ***Removal of Certain Forms from the Rules Appendices; Access***

The Court has removed the following three forms from the Rules Appendices, also adopting amendments to each; these and other forms will continue to be available on the Judiciary website, with future amendments to be announced by notice:

- Family Part Case Information Statement (CIS) (CN 10482) ([revised form](#))
- Attorney and Client Certification of Notification of Complementary Dispute Resolution (CDR) Alternatives (CN 10890) ([revised form](#))
- Self-Represented Litigant Certification of Notification of Complementary Dispute Resolution (CDR) Alternatives (CN 10889) ([revised form](#))

Questions regarding this notice may be directed to the appropriate AOC Practice Division at (609) 815-2900: Civil x 54900, Criminal x 55300, or Family x 55350.



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Hon. Michael J. Blee, J.A.D.  
Acting Administrative Director of the Courts

Dated: August 8, 2025

## Supreme Court of New Jersey

It is ORDERED that the attached amendments to the Rules Governing the Courts of the State of New Jersey are adopted to be effective September 1, 2025.

For the Court,



Chief Justice

Dated: July 31, 2025

**The Rules and Appendices Amended and Adopted by this Order Are as Follows:**

1:11-2  
1:40-2  
1:40-4  
3:3-1  
3:9-1  
3:11-1  
3:11-2 (new)  
3:13-3  
3:30-1  
3:30-2  
4:17-1  
4:21A-6  
5:4-2  
5:4-3  
5:4-4  
5:5-2  
5:5-3  
5:5-9  
5:5-10  
5:6A  
5:7-2  
5:7-4  
5:8-7 (new)  
6:2-1  
6:3-4  
7:2-2  
7:3-1  
7:8-9  
Appendix V (deleted)  
Appendix VII  
Appendix IX-A  
Appendix IX-F  
Appendix X (deleted)  
Appendix XI-B  
Appendix XI-X  
Appendix XXV (deleted)  
Appendix XXVII-A (deleted)  
Appendix XXVII-B (deleted)  
Appendix XXXI (new)  
Appendix XXXII (new)

1:11-2. Withdrawal or Substitution

(a) Generally. Except as otherwise provided by R. 5:3-5(e) (withdrawal in a civil family action), [and] R. 7:7-9 (withdrawal and substitution in a municipal court action), and R. 3:30-1(i) and R. 3:30-2(e) (withdrawal and substitution in an expungement action),

(1) ... no change

(2) ... no change

(3) ... no change

(4) ... no change.

(b) Professional Associations ... no change.

(c) Appearance by Attorney for Client Who Previously Had Appeared Pro Se

... no change.

Note: Source - R.R. 1:12-7A; amended July 16, 1981 to be effective September 14, 1981; amended November 7, 1988 to be effective January 2, 1989; amended June 28, 1996 to be effective September 1, 1996; amended July 10, 1998 to be effective September 1, 1998; amended and paragraph designations and captions added January 21, 1999 to be effective April 5, 1999; paragraphs (a)(1) and (a)(2) amended July 27, 2006 to be effective September 1, 2006; subparagraph (a)(1) amended July 19, 2012 to be effective September 4, 2012; new paragraph (a)(3) adopted December 4, 2012 to be effective January 1, 2013; paragraph (a) amended; new paragraph (c) added July 28, 2017 to be effective September 1, 2017; paragraph (a) amended July 30, 2021 to be effective September 1, 2021; paragraph (a)(4) added and paragraph (c) amended July 15, 2024 to be effective September 1, 2024; paragraph (a) amended July 31, 2025 to be effective September 1, 2025.

Rule 1:40-2. Modes and Definitions of Complementary Dispute Resolution.

Complementary Dispute Resolution (CDR) Programs conducted under judicial supervision in accordance with these rules, as well as guidelines and directives of the Supreme Court, and the persons who provide the services to these programs are as follows:

(a) “Adjudicative Processes” means and includes the following:

(1) Arbitration: . . . no change.

(2) Settlement Proceedings: A process by which the parties appear before a neutral third party, [or] neutral panel, or attorneys and/or non-party participants pursuant to the New Jersey Collaborative Law Act (N.J.S.A. 2A:23D-1 to -18), who [assists] assist them in attempting to resolve their dispute by voluntary agreement.

(3) Summary Jury Trial: . . . no change.

(b) “Evaluative Processes” . . . no change.

(c) “Facilitative Process” which includes mediation, and family collaborative law process (N.J.S.A. 2A:23D-1 to -18), is a process by which a neutral third party facilitates communication between the parties in an effort to promote settlement without imposition of the facilitator’s own judgment regarding the issues in dispute.

(d) “Hybrid Process” . . . no change.

(e) “Other CDR Programs” . . . no change.

(f) “Neutral Third Party:” . . . no change.

(g) “Roster Mediator; Non-Roster Mediator:” . . . no change.

Note: Adopted July 14, 1992 to be effective September 1, 1992; caption and text amended, paragraphs (a) through (d) deleted, new paragraphs (a) through (f) adopted July 5, 2000 to be effective September 5, 2000; corrective amendment to paragraph (a)(3) adopted November 8, 2000 to be effective immediately; subparagraphs (a)(2) and (b)(2) amended, paragraph (c) amended, subparagraph (d)(1) redesignated as subparagraph (d)(1)(A), new subparagraph (d)(1)(B) adopted, subparagraph (d)(2) amended, paragraph (f) amended and new paragraph (g) adopted July 27, 2015 to be effective September 1, 2015; subparagraph (a)(2) and paragraph (c) amended July 31, 2025 to be effective September 1, 2025.

Rule 1:40-4. Mediation - General Rules.

(a) Referral to Mediation. . . . no change.

(b) Compensation and Payments of Mediators Serving in the Civil and Family Economic Mediation Programs. . . . no change.

(c) Evidentiary Privilege. A mediation or collaborative law communication is not subject to discovery or admissible in evidence in any subsequent proceeding except as provided by the New Jersey Uniform Mediation Act, N.J.S.A. 2A:23C-1 to -13 or the New Jersey Family Collaborative Law Act, N.J.S.A. 2A:23D-1 to -18. A party may, however, establish the substance of the mediation or collaborative law communication in any such proceeding by independent evidence.

(d) Confidentiality. . . . no change.

(e) Limitations on Service as a Mediator. . . . no change.

(f) Mediator Disclosure of Conflict of Interest. . . . no change.

(g) Conduct of Mediation Proceedings. . . . no change.

(h) Termination of Mediation. . . . no change.

(i) Final Disposition. . . . no change.

Note: Adopted July 14, 1992 to be effective September 1, 1992; paragraph (c)(3) amended and paragraph (c)(4) adopted June 28, 1996 to be effective September 1, 1996; paragraphs (a) and (c)(2) amended and paragraph (c)(3)(v) adopted July 10, 1998 to be effective September 1, 1998; caption amended, paragraph (a) amended and redesignated as paragraphs (a) and (b), paragraphs (b), (c), (d), (e), and (f) amended and redesignated as paragraphs (c), (d), (e), (f), and (g) July 5, 2000 to be effective September 5, 2000; paragraphs (d)(2) and (d)(3) amended July 28, 2004 to be effective September 1, 2004; paragraph (b) amended July 27, 2006 to be

effective September 1, 2006; new paragraph (c) adopted, former paragraph (c) redesignated as paragraph (d) and amended, former paragraph (d) redesignated as paragraph (e), new paragraph (f) adopted, former paragraph (e) redesignated as paragraph (g) and amended, former paragraph (f) redesignated as paragraph (h), and former paragraph (g) redesignated as paragraph (i) June 15, 2007 to be effective September 1, 2007; paragraph (b) amended and new subparagraph (f)(3) adopted July 16, 2009 to be effective September 1, 2009; paragraph (b) amended, subparagraph (e)(1) deleted, subparagraphs (e)(2), (e)(3) and (e)(4) amended and redesignated as subparagraphs (e)(1), (e)(2) and (e)(3), subparagraphs (f)(1) and (f)(3) amended, paragraph (g) amended, subparagraphs (h)(1) and (h)(2) amended, and paragraph (i) amended July 27, 2015 to be effective September 1, 2015; paragraph (b) amended July 28, 2017 to be effective September 1, 2017; paragraph (c) amended July 31, 2025 to be effective September 1, 2025.

3:3-1. Issuance of a Complaint-Warrant (CDR-2) or a Complaint-Summons (CDR-1)

(a) Issuance of a Complaint-Warrant (CDR-2). ... no change.

(b) Issuance of a Complaint-Summons (CDR-1). ... no change.

(c) Offenses Where Issuance of a Complaint-Summons (CDR-1) is Presumed

... no change.

(d) Grounds for Overcoming the Presumption of Issuance of a Complaint-Summons (CDR-1). ... no change.

(e) Offenses Where Issuance of a Complaint-Warrant (CDR-2) is Required. A complaint-warrant shall be issued when a judicial officer finds pursuant to R. 3:3-1(a) that there is probable cause to believe that the defendant committed murder, aggravated manslaughter, manslaughter, aggravated sexual assault, sexual assault, robbery, carjacking, home invasion burglary, or escape, or attempted to commit any of the foregoing crimes, or where the defendant has been extradited from another state for the current charge.

(f) Offenses Where Issuance of a Complaint-Warrant (CDR-2) is Presumed.

Unless issuance of a complaint-summons rather than a complaint-warrant is authorized pursuant to paragraph (g) of this rule, a complaint-warrant shall be issued when a judicial officer finds pursuant to paragraph (a) of this rule that there is probable cause to believe that the defendant committed theft of a motor vehicle (N.J.S.A. 2C:20-10.1), receiving a stolen motor vehicle (N.J.S.A. 2C:20-10.2),

contempt (N.J.S.A. 2C:29-9(a)) involving a violation of a condition of pretrial release to avoid contact with an alleged victim or a violation of a condition of home detention with or without the use of an approved electronic monitoring device ordered pursuant to N.J.S.A. 2A:162-17, a violation of Chapter 35 of Title 2C that constitutes a first or second degree crime, a crime involving the possession or use of a firearm, or the following first or second degree crimes subject to the No Early Release Act (N.J.S.A. 2C:43-7.2), vehicular homicide (N.J.S.A. 2C:11-5), aggravated assault (N.J.S.A. 2C:12-1(b), disarming a law enforcement officer (N.J.S.A. 2C:12-11), kidnapping (N.J.S.A. 2C:13-1), aggravated arson (N.J.S.A. 2C:17-1(a)(1)), residential burglary (N.J.S.A. 2C:18-2.2), burglary (N.J.S.A. 2C:18-2), extortion (N.J.S.A. 2C:20-5), booby traps in manufacturing or distribution facilities (N.J.S.A. 2C:35-4.1(b)), strict liability for drug induced deaths (N.J.S.A. 2C:35-9), terrorism (N.J.S.A. 2C:38-2), producing or possessing chemical weapons, biological agents or nuclear or radiological devices (N.J.S.A. 2C:38-3), racketeering (N.J.S.A. 2C:41-2), firearms trafficking (N.J.S.A. 2C:39-9(i)), causing or permitting a child to engage in a prohibited sexual act knowing that the act may be reproduced or reconstructed in any manner, or be part of an exhibition or performance (N.J.S.A. 2C:24-4(b)(3)) or finds that there is probable cause to believe that the defendant attempted to commit any of the foregoing crimes.

(g) Grounds for Overcoming the Presumption of Issuance of a Complaint-Warrant (CDR-2) ... no change.

(h) Finding of No Probable Cause ... no change.

(i) Additional Warrants or Summonses ... no change.

(j) Process Against Corporations ... no change.

Note: Source-R.R. 3:2-2(a)(1)(2)(3) and (4); paragraph (a); amended, new paragraph (b) adopted and former paragraphs (b) and (c) redesignated as (c) and (d) respectively July 21, 1980 to be effective September 8, 1980; paragraph (b); amended and paragraph (e) adopted July 16, 1981 to be effective September 14, 1981; paragraph (b); amended July 22, 1983 to be effective September 12, 1983; caption and paragraph (a); amended and paragraph (f) adopted July 26, 1984 to be effective September 10, 1984; paragraph (b); amended January 5, 1988 to be effective February 1, 1988; captions and text; amended to paragraphs (a), (b), (c), (e) and (f), paragraph (g) adopted July 13, 1994, text of paragraph (a); amended December 9, 1994, to be effective January 1, 1995; paragraphs (a), (c), (e), (f), and (g) deleted, paragraph (b); amended and redesignated as paragraph (c), paragraph (d); amended and redesignated as paragraph (e), new paragraphs (a), (b), (d), and (f) adopted July 5, 2000 to be effective September 5, 2000; paragraph (a) caption and text; amended, paragraph (b); amended, former paragraph (c) deleted, new paragraphs (c), (d), (e), (f), and (g) adopted, and former paragraphs (d), (e) and (f) redesignated as (h), (i) and (j) August 30, 2016 to be effective January 1, 2017; caption; amended, paragraphs (a), (b), (c), (d), (e), (f), and (g) caption and text; amended, and paragraphs (h) and (j); amended August 2, 2019 to be effective October 1, 2019; effective date of the August 2, 2019 amendments changed to January 1, 2020 by order dated September 25, 2019; paragraphs (e) and (f) amended July 31, 2025 to be effective September 1, 2025.

3:9-1 Post-Indictment Procedure; Arraignment; Meet and Confer; Plea Offer; Conferences; Pretrial Hearings; Pretrial Conference

(a) Post-Indictment Procedure. ... no change.

(b) Arraignment; In Open Court. ... no change.

(c) Meet and Confer Requirement; Plea Offer. ... no change.

(d) Disposition Conferences. ... no change.

(e) Pretrial Hearings. Hearings to resolve issues relating to the admissibility of statements by defendant, pretrial identifications of defendant, sound recordings, and motions to suppress shall be held prior to the Pretrial Conference, unless upon request of the movant at the time the motion is filed, the court orders that the motion be reserved for the time of trial. Upon a showing of good cause, hearings as to admissibility of other evidence may also be held pretrial. Hearings relating to the admissibility of narration testimony by a witness who did not observe events depicted in a video in real time shall be conducted in accordance with paragraph (g).

(f) Pretrial Conference. ... no change.

(g) Hearings Relating to Narration Testimony. Whenever a party intends to introduce narration testimony by a witness who did not observe events depicted in a video in real time, the party shall give notice of the intent to introduce such testimony no later than the Pretrial Conference, unless an extension, to no later

than thirty (30) days prior to commencement of trial, is permitted by the court for good cause shown. The notice shall include a written summary of the proposed narration. The prosecutor and the defense attorney shall confer and attempt to reach agreement relating to the scope of the narration testimony. If no such agreement can be reached, the proponent of such testimony shall file a motion identifying the proffered narration testimony. The dates for briefing, if any, and the date for the hearing on the motion shall be set by the court. The motion shall be decided before commencement of trial. Nothing in this paragraph shall be interpreted to alter any discovery requirements relating to any recording that may be subject to narration, which remains subject to R. 3:13-3. Nothing in this paragraph shall be interpreted to alter the application of any relevant rule of evidence.

Note: Source-R.R. 3:5-1. Paragraph (b) deleted and new paragraph (b) adopted July 7, 1971 to be effective September 13, 1971; paragraph (b); amended July 29, 1977 to be effective September 6, 1977; paragraph (a); amended and paragraph (b) deleted July 21, 1980 to be effective September 8, 1980; paragraph (a); amended July 14, 1992 to be effective September 1, 1992; first three sentences of former paragraph (a); amended and redesignated paragraph (c), last sentence of former paragraph (a); amended and moved to new paragraph (e), new paragraphs (a), (b), (d) and (e) adopted July 13, 1994 to be effective January 1, 1995; paragraph (e); amended July 12, 2002 to be effective September 3, 2002; paragraph (c); amended July 16, 2009 to be effective September 1, 2009; caption, paragraph (a), paragraph (b) caption and text, and paragraph (c); amended December 4, 2012 to be effective January 1, 2013; caption; amended, paragraph (a) caption and text; amended, former paragraph (b); amended and redesignated as paragraph (c), former paragraph (c) caption and text; amended and redesignated as paragraph (b), paragraph (d); amended, new paragraph (e) added, and former paragraph (e); amended and redesignated as paragraph (f) April 12, 2016 to be effective May 20,

2016; paragraphs (b) and (c); amended, former paragraph (d); amended and redesignated as paragraph (e), former paragraph (e) caption and text; amended and redesignated as paragraph (d), and paragraph (f); amended August 1, 2016 to be effective September 1, 2016; amended August 21, 2017 to be effective August 21, 2017; paragraph (a); amended July 30, 2021 to be effective September 1, 2021; paragraph (e) amended and new paragraph (g) adopted July 31, 2025 to be effective September 1, 2025.

RULE 3:11. IDENTIFICATIONS – OUT-OF-COURT; IN-COURT

3:11-1 [3:11] Record of an Out-of-Court Identification Procedure.

(a) Recordation ... no change.

(b) Method of Recording ... no change.

(c) Contents ... no change.

(1) ... no change.

(2) ... no change.

(3) ... no change.

(4) ... no change.

(5) ... no change.

(6) ... no change.

(7) ... no change.

(8) ... no change.

(9) ... no change.

(10) ... no change.

(d) Identification Procedures Conducted During Trial Preparation Sessions.

(1) When an identification procedure is conducted during trial preparation with a witness who did not previously make an identification in the case, the procedure shall be recorded electronically consistent with the requirements of paragraphs (b) and (c) of this Rule.

(2) When a witness who has already made an identification in the case is

shown the same or new visual depiction(s) of a defendant during a trial preparation session, a contemporaneous written record of what occurred during that session shall be made, the contents of which shall conform to the requirements of paragraph (c) of this Rule. The visual depiction may consist of photographs or images fixed in any medium now known or later developed.

(e) [(d)] Remedy. ... no change.

Note: Former Rule Source R.R. 3:5-9(a)(b)(c); revised and redesignated R. 3:12-2(a) July 13, 1994 to be effective January 1, 1995. **New Rule** adopted as Rule 3:11 July 19, 2012 to be effective September 4, 2012; paragraph (a) amended, paragraph (b) caption and text amended, and paragraph (c) amended May 26, 2020 to be effective June 8, 2020; new section caption adopted, former Rule 3:11 renumbered as Rule 3:11-1, new paragraph (d) adopted, former paragraph (d) renumbered as paragraph (e) July 31, 2025 to be effective September 1, 2025.

3:11-2. First-Time In-Court Identifications

The State may not conduct an in-court identification of a defendant by a witness who has not identified the defendant at a prior out-of-court identification procedure unless, on the State's motion, the court determines at a hearing conducted pursuant to N.J. Evid. R. 104 before the commencement of trial that the identification is admissible. Prior to the hearing, the State shall disclose in writing all communications with the first-time in-court identification witness before or during trial preparation that relate to the proposed first-time in-court identification and, if applicable, produce all records relating to any prior attempted out-of-court identification procedure pursuant to R. 3:11-1 and R. 3:13-3(b)(1)(J).

Note: Former Rule Source R.R. 3:5-9(d); revised and redesignated R. 3:12-2(b) July 13, 1994 to be effective January 1, 1995. **New Rule** adopted July 31, 2025 to be effective September 1, 2025.

### 3:13-3. Discovery and Inspection

(a) Pre-Indictment Discovery. ... no change

(b) Post-Indictment Discovery.

(1) Discovery by the Defendant. Except for good cause shown, the prosecutor's discovery for each defendant named in the indictment shall be provided by the prosecutor's office upon the return or unsealing of the indictment. Good cause shall include, but is not limited to, circumstances in which the nature, format, manner of collation, or volume of discoverable materials would involve an extraordinary expenditure of time and effort to copy. In such circumstances, the prosecutor may make discovery available by permitting defense counsel to inspect and copy or photograph discoverable materials at the prosecutor's office, rather than by copying and delivering such materials. The prosecutor shall also provide defense counsel with a listing of the materials that have been supplied in discovery. If any discoverable materials known to the prosecutor have not been supplied, the prosecutor shall also provide defense counsel with a listing of the materials that are missing and explain why they have not been supplied.

If the defendant is represented by the public defender, defendant's attorney shall obtain a copy of the discovery from the prosecutor's office prior to the arraignment. However, if the defendant has retained private counsel, upon written request of counsel submitted along with a copy of counsel's entry of appearance and received by the prosecutor's office prior to the date of the arraignment, the prosecutor

shall, within three business days, send the discovery to defense counsel either by U.S. mail at the defendant's cost or by e-mail without charge, with the manner of transmittal at the prosecutor's discretion.

A defendant who does not seek discovery from the State shall so notify the prosecutor, and the defendant need not provide discovery to the State pursuant to sections (b)(2) or (f), except as required by R. 3:12-1 or otherwise required by law.

Discovery shall include exculpatory information or material. It shall also include, but is not limited to, the following relevant material:

(A) ... no change.

(B) ... no change.

(C) ... no change.

(D) ... no change.

(E) ... no change.

(F) ... no change.

(G) ... no change.

(H) ... no change.

(I) ... no change.

(J) all records, including notes, reports, contemporaneous written records, and electronic recordings relating to an identification procedure, as well as identifications made or attempted to be made; and

(K) ... no change.

(2) Discovery by the State ... no change.

(3) Discovery Provided through Electronic Means ... no change.

(c) Motions for Discovery ... no change.

(d) Documents Not Subject to Discovery ... no change.

(e) Protective Orders ... no change.

(f) Continuing Duty to Disclose; Failure to Comply ... no change.

Note: Source--R.R. 3:5-11(a) (b) (c) (d) (e) (f) (g) (h). Paragraphs (b) (c) (f) and (h) deleted; paragraph (a) amended and paragraphs (d) (e) (g) and (i) amended and redesignated June 29, 1973 to be effective September 10, 1973. Paragraph (b) amended July 17, 1975 to be effective September 8, 1975; paragraph (a) amended July 15, 1982 to be effective September 13, 1982; paragraphs (a) and (b) amended July 22, 1983, to be effective September 12, 1983; new paragraphs (a) and (b) added, former paragraphs (a), (b), (c), (d) and (f) amended and redesignated paragraphs (c), (d), (e), (f) and (g) respectively and former paragraph (e) deleted July 13, 1994 to be effective January 1, 1995; rule redesignation of July 13, 1994 eliminated December 9, 1994, to be effective January 1, 1995; paragraphs (c)(6) and (d)(3) amended June 15, 2007 to be effective September 1, 2007; subparagraph (f)(1) amended July 21, 2011 to be effective September 1, 2011; new subparagraph (c)(10) adopted July 19, 2012 to be effective September 4, 2012; paragraph (a) amended, paragraph (b) text deleted, paragraph (c) amended and renumbered as paragraph (b)(1), paragraph (d) amended and renumbered as paragraph (b)(2), new paragraphs (b)(3) and (c) adopted, paragraphs (e) and (f) renumbered as paragraphs (d) and (e), paragraph (g) amended and renumbered as paragraph (f) December 4, 2012 to be effective January 1, 2013; paragraph (b)(1)(I) amended July 27, 2015 to be effective September 1, 2015; paragraph (b) amended April 12, 2016 to be effective May 20, 2016; paragraph (c) amended August 1, 2016 to be effective September 1, 2016; subparagraph (b)(1) amended July 30, 2021 to be effective September 1, 2021; new subparagraph (b)(1)(K) adopted August 5, 2022 to be effective September 1, 2022; subparagraph (b)(1)(J) amended July 31, 2025 to be effective September 1, 2025.

3:30-1. Expungement of Records

- (a) Expungement. ... no change.
- (b) Applying for an Expungement. ... no change.
- (c) Notice of Petition. ... no change.
- (d) Response by Prosecutor. ... no change.
- (e) Reply to Objection. ... no change.
- (f) Judicial Determination. ... no change.
- (g) Records. ... no change.
- (h) Motions to Vacate Expungement Order ... no change.
- (i) Withdrawal or Substitution of Counsel. Entries, withdrawals, and

substitutions of appearance of counsel in expungement petitions may be filed at any time, without leave of court, using the appropriate judiciary electronic system and without payment of a fee.

Adopted August 4, 2023 to be effective September 1, 2023; new paragraph (i) adopted July 31, 2025 to be effective September 1, 2025 .

3:30-2. Expungements for Marijuana/Hashish Offenses, Recovery Court, Dismissals/Acquittals, and Clean Slate

(a) Expungements Limited to Certain Marijuana or Hashish Offenses. ... no change.

(b) Recovery Court Expungements. ... no change.

(c) Expungement of Arrests Not Resulting in Conviction. ... no change.

(d) Clean Slate. ... no change.

(e) Withdrawal or Substitution of Counsel. Entries, withdrawals, and substitutions of appearance of counsel in expungement petitions may be filed at any time, without leave of court, using the appropriate judiciary electronic system and without payment of a fee.

Note: Adopted August 4, 2023 to be effective September 1, 2023; new paragraph (e) adopted July 31, 2025 to be effective September 1, 2025.

Rule 4:17-1. Service, Scope of Interrogatories.

(a) Generally. . . . no change.

(b) Uniform Interrogatories in Certain Actions. . . . no change.

(c) Limitations on Interrogatories in Family Part Post-Judgment

Cohabitation Cases. In all actions where a court has determined that a prima facie case of cohabitation has been established, the payor of alimony shall be limited to form interrogatories set forth in Rules Appendix XXXI, as appropriate, provided, however, that each party may submit ten supplemental questions without subparts. These supplemental questions can be included without seeking permission of the court. Any additional interrogatories can be included only when permitted by the court in its discretion on motion. The time for serving and answering the interrogatories shall be set by the court at a discovery conference.

Note: Source-R.R. 4:23-1, 4:23-9. Last clause of second sentence and third and fourth sentences deleted (see R. 4:10B2(d) and R. 4:17B3) July 14, 1972 to be effective September 5, 1972; new caption for paragraph (a) and new paragraphs (b)(i) and (ii) adopted July 13, 1994 to be effective September 1, 1994; paragraph (b)(i) amended and paragraph (b)(iii) added June 28, 1996 to be effective September 1, 1996; paragraph (b)(i) amended July 10, 1998 to be effective September 1, 1998; paragraphs (b)(i), (b)(ii), and (b)(iii) redesignated as paragraphs (b)(1),(b)(2), and (b)(3), redesignated paragraphs (b)(2) and (b)(3) amended, and new paragraph (b)(4) adopted July 5, 2000 to be effective September 5, 2000; new paragraph (c) adopted July 31, 2025 to be effective September 1, 2025.

Rule 4:21A-6. Entry of Judgment; Trial De Novo.

(a) Appealability. ... no change.

(b) Dismissal. An order shall be entered dismissing the action following the filing of the arbitrator's award in the court's electronic filing system unless:

(1) within 30 days after filing of the arbitration award, a party thereto files with the civil division manager and serves on all other parties a notice of rejection of the award and demand for a trial de novo and pays a trial de novo fee as set forth in paragraph (c) of this rule; or

~~[(2) a motion to file a rejection of an arbitration award and demand for a trial de novo as within time is filed within 10 days of the date that the notice of rejection of the award was due. A motion shall be accompanied by the filing fee for the motion plus the trial de novo fee. The movant shall be required to establish good cause to be entitled to such relief. Motions filed beyond the 10-day time frame shall be subject to a showing of extraordinary circumstances to be entitled to relief; or]~~

~~(2) [(3)]~~ within 50 days after the filing of the arbitration award, the parties submit a consent order to the court detailing the terms of settlement and providing for dismissal of the action or for entry of judgment; or

~~(3) [(4)]~~ within 50 days after the filing of the arbitration award, any party moves for confirmation of the arbitration award and entry of judgment thereon.

The judgment of confirmation shall include prejudgment interest pursuant to R. 4:42-11(b).

(c) Trial De Novo. An action in which a timely trial de novo has been demanded by any party [, or where relief to file a notice of rejection of the award and demand for a trial de novo as within time has been granted,] shall be returned, as to all parties, to the trial calendar for disposition. A trial de novo shall be scheduled to occur within 90 days [of the date the trial de novo is deemed filed] after the filing and service of the request therefor. A party demanding a trial de novo must submit with the trial de novo request a fee in the amount of \$265 towards the arbitrator's fee and may be liable to pay the reasonable costs, including attorney's fees, incurred after rejection of the award by those parties not demanding a trial de novo. Reasonable costs shall be awarded on motion supported by detailed certifications subject to the following limitations:

- (1) ... no change.
- (2) ... no change.
- (3) ... no change.
- (4) ... no change.
- (5) ... no change.
- (d) Attorney Fees. ... no change.

Note: November 1, 1985 to be effective January 2, 1986; paragraph (c) amended November 5, 1986 to be effective January 1, 1987; paragraphs (b)(1) and (c) amended November 2, 1987 to be effective January 1, 1988; paragraph (c)(5) amended November 7, 1988 to be effective January 2, 1989; paragraphs (b)(1) and (c) amended July 14, 1992 to be effective September 1, 1992; paragraph (c) amended May 3, 1994 to be effective July 1, 1994; paragraph (b)(1) amended July 10, 1998 to be effective September 1, 1998; paragraphs (b) and (c) amended July 5, 2000 to be effective September 5, 2000; paragraph (c) amended June 7, 2005 to be effective immediately; new paragraph (d) adopted July 19, 2012 to be effective September 4, 2012; paragraph (c) amended May 30, 2017 to be effective immediately; paragraph (b) amended July 15, 2024 to be effective September 1, 2024; new subparagraph (b)(2) added, former subparagraphs (b)(2) and (3) redesignated, [and] paragraph (c) amended, and official comment adopted June 24, 2025 to be effective July 1, 2025; paragraph (b)(2) deleted, subparagraphs (b)(3) and (b)(4) redesignated as (b)(2) and (b)(3), paragraph (c) amended, and official comment deleted July 31, 2025 to be effective September 1, 2025.

[OFFICIAL COMMENT (June 24, 2025)] (deleted)

[With regard to the good cause requirement set forth in new paragraph (b)(2) (as adopted June 24, 2025 to be effective July 1, 2025), a showing of good faith post-arbitration efforts to resolve a matter through settlement may constitute good cause.]

Rule 5:4-2. Complaint.

(a) Complaint Generally. . . . no change.

(b) Correspondent. . . . no change.

(c) Affidavit of Verification and Non-Collusion. . . . no change.

(d) Counterclaim. . . . no change.

(e) Amended or Supplemental Complaint or Counterclaim for Dissolution Matters. . . . no change.

(f) Affidavit or Certification of Insurance Coverage. . . . no change.

(g) Confidential Litigant Information Sheet. All initial dissolution and non-dissolution pleadings of each party [to any proceeding involving alimony, maintenance, child support, custody, parenting time, visitation, or paternity] shall be accompanied by a completed Confidential Litigant Information Sheet in [the] a form prescribed by the Administrative Director of the Courts. The form shall be filed as a separate document and [provided at the time of the filing of any pleading but] shall not be affixed to any other [the] pleadings. [The information contained in the Confidential Litigant Information Sheet shall be maintained as confidential and shall be used for the sole purposes of establishing, modifying, and enforcing orders. The Administrative Office of the Courts shall develop and implement procedures to maintain the Confidential Litigant Information Sheet as a confidential document rather than a public record. The Confidential Litigant

Information Sheet shall contain a certification consistent with R. 1:4-4(b).] No copy thereof shall be served on any opposing party.

(h) Affidavit or Certification of Notification of Complementary Dispute Resolution Alternatives. The first pleading of each party shall have annexed thereto an affidavit or certification in [the] a form prescribed [in Appendix XXVII-A or XXVII-B of these rules] by the Administrative Director of the Courts that the litigant has been informed of the availability of complementary dispute resolution ("CDR") alternatives to conventional litigation, including but not limited to mediation, arbitration, and collaborative law (New Jersey Family Collaborative Law Act, N.J.S.A. 2A:23D-1 through -18), and that the litigant has received descriptive material regarding such CDR alternatives.

(i) Complaint in Non-Dissolution Matter. . . . no change.

(j) Designation of Complex Non-Dissolution Matters. . . . no change.

Note: Source - R. (1969) 4:77-1(a)(b)(c)(d), 4:77-2, 4:77-3, 4:77-4, 4:78-3, 5:4-1(a) (first two sentences). Adopted December 20, 1983, to be effective December 31, 1983; paragraph (b)(2) amended November 5, 1986 to be effective January 1, 1987; paragraphs (a)(2) and (d) amended November 2, 1987 to be effective January 1, 1988; paragraphs (b)(2) and (c) amended July 13, 1994 to be effective September 1, 1994; paragraph (a)(2) amended July 10, 1998 to be effective September 1, 1998; new paragraph (f) adopted January 21, 1999 to be effective April 5, 1999; paragraph (f) caption and text amendment July 12, 2002 to be effective September 3, 2002; new paragraph (g) adopted July 28, 2004 to be effective September 1, 2004; new paragraph (h) adopted July 27, 2006 to be effective September 1, 2006; paragraph (h) amended October 10, 2006 to be effective immediately; paragraph (g) amended June 15, 2007 to be effective September 1, 2007; paragraphs (g) and (h) amended July 16, 2009 to be effective September 1, 2009; paragraphs (c), (d), (e), (f) and (g) amended July 21, 2011 to

be effective September 1, 2011; paragraph (g) amended July 9, 2013 to be effective September 1, 2013; subparagraph (a)(2) amended, paragraph (e) caption amended, paragraph (h) amended, and paragraphs (i) and (j) adopted July 27, 2015 to be effective September 1, 2015; subparagraph (a)(2) and paragraph (f) amended July 28, 2017 to be effective September 1, 2017; paragraphs (g) and (h) amended July 31, 2025 to be effective September 1, 2025.

Rule 5:4-3. Answer, Acknowledgment, Appearance.

(a) Generally. . . . no change.

(b) Summary Actions. In summary family actions in which the process fixes a [return day] hearing date, the defendant [need not file an answer, appearance, or acknowledgment in order to be heard if the defendant appears on the return day] may file a responsive pleading no later than 15 days prior to the hearing date. The defendant shall not be required to file a responsive pleading to appear on the hearing date to be heard on issues of custody, parenting time, visitation, child support, and other related issues.

Note: Source-R. (1969) 4:78-2, 4:79-1; 5:3-2 (second sentence). Adopted December 20, 1983, to be effective December 31, 1983; paragraph (a) amended November 1, 1985 to be effective January 2, 1986; paragraph (b) amended July 13, 1994 to be effective September 1, 1994; paragraph (a) amended July 5, 2000 to be effective September 5, 2000; paragraph (b) amended July 31, 2025 to be effective September 1, 2025.

Rule 5:4-4. Service of Process in Family Part Summary Actions; Initial Complaints and Applications for Post-Dispositional Relief.

(a) Manner of Service. Service of process within this State for Family Part summary actions, including initial complaints and counterclaims, and applications and cross-applications for post-dispositional relief, shall be made in accordance with R. 4:4-4, R. 5:9A-2, or paragraph (b) of this rule. For initial complaints, substituted or constructive service of process outside this State may be made pursuant to the applicable provisions in R. 4:4-4 or R. 4:4-5. Family Part summary actions shall include all non-dissolution initial complaints and counterclaims; [as well as] applications and cross-applications for post-dispositional relief[,]; applications for post-dispositional relief under the Prevention of Domestic Violence Act[,]; and all kinship legal guardianship actions. Applications for post-dispositional relief shall replace motion practice in Family Part summary actions. The court in its discretion, or upon application of either party, may expand discovery, enter an appropriate case management order, or conduct a plenary hearing on any matter.

(b) Service by Mail Program. Service of process for Family Part summary actions may be effected as follows:

(1) Service by Mail. The Family Part shall mail [process] all documents filed by the parties including the initial complaint, counterclaim, applications, cross-applications, and all supporting documents simultaneously by both certified and

ordinary mail to the mailing address of the adverse party provided by the filing party [filing the complaint or application for post-dispositional relief].

(2) Effective Service. . . . no change.

(3) Ineffective Service. . . . no change.

(4) Affidavit or Certification of Non-Military Service. . . . no change.

(5) Vacating Defaults. . . . no change.

(c) Diligent Inquiry in Family Part Summary Actions. . . . no change.

(d) Enforcement of a Support Order. . . . no change.

(e) General Appearance; Acknowledgment of Service. . . . no change.

Note: Adopted July 10, 1998 to be effective September 1, 1998; paragraph (b) amended July 28, 2004 to be effective September 1, 2004; new paragraph (b)(4) adopted, former paragraph (b)(4) redesignated as paragraph (b)(5), and paragraph (c) amended June 15, 2007 to be effective September 1, 2007; caption amended, paragraph (a) amended, paragraph (b) caption and introductory text amended, subparagraph (b)(1) caption and text amended, subparagraph (b)(2), (b)(3), (b)(4) and (b)(5) text amended, new paragraph (c) caption and text adopted, former paragraph (c) redesignated as paragraph (d), former paragraph (d) redesignated as paragraph (e) and amended July 21, 2011 to be effective September 1, 2011; subparagraph (c)(1) amended July 29, 2019 to be effective September 1, 2019; paragraph (a) and subparagraph (b)(1) amended July 31, 2025 to be effective September 1, 2025.

Rule 5:5-2. Family Case Information Statement.

(a) Applicability. . . . no change.

(b) Time and Filing. Except as otherwise provided in R. 5:7-2, an initial case information statement or certification that no such statement is required under subparagraph (a) shall be filed by each party with the clerk in the county of venue within 20 days after the filing of an Answer or Appearance or at any other time designated by the court. The Family Case Information Statement shall be filed in [the] a form [set forth in Appendix V of these rules] prescribed by the Administrative Director of the Courts. The court on either its own or a party's motion may, on notice to all parties, dismiss a party's pleadings for failure to have filed a case information statement. If dismissed, said pleadings shall be subject to reinstatement upon such conditions as the court may deem just.

(c) Amendments. . . . no change.

(d) Income Tax Returns. . . . no change.

(e) Marital, Civil Union or Domestic Partnership Standard of Living Declaration. . . . no change.

(f) Confidentiality. . . . no change.

Note: Source - R. (1969) 4:79-2. Adopted December 20, 1983, to be effective December 31, 1983; amended January 10, 1984, to be effective April 1, 1984; paragraphs (b) and (e) amended November 5, 1986 to be effective January 1, 1987;

paragraphs (b) and (e) amended November 2, 1987 to be effective January 1, 1988; paragraphs (a) and (e) amended November 7, 1988 to be effective January 2, 1989; paragraph (e) amended July 13, 1994 to be effective September 1, 1994; paragraph (b) amended January 21, 1999 to be effective April 5, 1999; paragraph (e) amended July 12, 2002 to be effective September 3, 2002; caption amended and new paragraph (f) adopted July 27, 2006 to be effective September 1, 2006; paragraph (c) amended, former paragraph (e) deleted and redesignated as new Rule 5:5-10, and former paragraph (f) redesignated as paragraph (e) June 15, 2007 to be effective September 1, 2007; new paragraph (f) adopted July 16, 2009 to be effective September 1, 2009; paragraph (e) caption and text amended July 21, 2011 to be effective September 1, 2011; paragraphs (a) and (b) amended July 9, 2013 to be effective September 1, 2013; paragraph (b) amended July 31, 2025 to be effective September 1, 2025.

5:5-3. Financial [Statement] Statements and Case Information Statements in Summary Support Actions.

(a) Filing of a Financial Statement. In any summary action in which support of a child is in issue, each party shall, on the filing of the initial pleading, [prior to the commencement of any hearing,] serve upon the other party and furnish the court with a financial statement [an affidavit or certification] in a form prescribed by the Administrative Director of the Courts. The court shall use the information provided on the financial statement [affidavit or certification] and any other relevant facts to set an adequate level of child support in accordance with R. 5:6A. A current financial statement and any prior financial statements shall be filed when an application is filed for modification of child support.

(b) Filing of a Family Case Information Statement. [Except for applications for temporary and final domestic violence restraining orders,] A Family Case Information Statement, along with any prior financial statements, shall be filed pursuant to R. 5:5-2(a) in summary actions when (1) [involving the support of a spouse] spousal, civil union partner or domestic partner support is requested, or [requests for] (2) contribution to college or post-secondary school [contribution] expenses is requested, or (3) the matter is designated for the complex track [a Family Case Information Statement must be filed pursuant to R. 5:5-2(a)]. A Family Case Information Statement shall not be required for applications for temporary and final domestic violence restraining orders. In applications involving

college or post-secondary school contribution, applicants must produce all relevant information, such as [including but not limited to]: documentation of all costs for which contribution is sought, including but not limited to, tuition, fees, room, board, and books; proof of enrollment; and proof of all financial aid, scholarships, grants and student loans obtained.

(c) Non-Filing Parties. If the court concludes that the party seeking relief has demonstrated a prima facie showing of a substantial change in circumstances or that other good cause is shown, the court shall order the non-filing party to file a current financial statement or Family Case Information Statement.

(d) Filing a Confidential Litigant Information Sheet. Pursuant to R. 5:4-2(g), all pleadings filed in the Family Part must include a completed Confidential Litigation Information Sheet in a form prescribed by the Administrative Director of the Courts.

Note: Source -- R. (1969) 5:5-3(a). Adopted December 20, 1983, to be effective December 31, 1983; amended January 10, 1984, to be effective immediately; amended July 14, 1992 to be effective September 1, 1992; amended July 28, 2004 to be effective September 1, 2004; amended July 21, 2011 to be effective September 1, 2011; amended July 9, 2013 to be effective September 1, 2013; caption amended, text divided into paragraphs (a), (b), (d), new paragraph (c) adopted, paragraph captions added, and new paragraphs (a) and (b) amended July 31, 2025 to be effective September 1, 2025.

Rule 5:5-9. Procedures Concerning the Entry of Certain Final Judgments of Divorce, Dissolutions of Civil Unions, and Terminations of Domestic Partnerships.

When a settlement is placed on the record and a judgment is entered orally, a contemporaneous written final judgment shall be entered [either in the form set forth in Appendix XXV of these rules or in a form as consented to by the parties]. [If the final judgment that is entered is in the form set forth in Appendix XXV, the] The parties within ten days of such entry may submit to the court a proposed amended form of final judgment setting forth the terms of the settlement or specifically incorporating the parties' written property settlement agreement. The court in its discretion may relax the ten-day limit.

Note: Adopted July 27, 2006 to be effective September 1, 2006; caption and text amended July 21, 2011 to be effective September 1, 2011; amended July 31, 2025 to be effective September 1, 2025.

Rule 5:5-10. Default; Notice for Final Judgment.

In those cases where equitable distribution, alimony, child support and other relief are sought and a default has been entered, the plaintiff shall file and serve on the defaulting party, in accordance with R. 1:5-2, a Notice of Proposed Final Judgment ("Notice"), not less than 20 days prior to the hearing date. The Notice shall include the proposed trial date, a statement of the value of each asset and the amount of each debt sought to be distributed and a proposal for distribution, a statement as to whether plaintiff is seeking alimony and/or child support and, if so, in what amount, and a statement as to all other relief sought, including a proposed parenting time schedule where applicable. [Plaintiff] The plaintiff shall annex to the Notice a completed and filed Case Information Statement in [the] a form [set forth in Appendix V of these Rules] prescribed by the Administrative Director of the Courts. When a written property settlement agreement has been executed, the plaintiff shall not be obligated to file such a Notice. When the summons and complaint have been served on the defendant by substituted service pursuant to R. 4:4-4, a copy of the Notice shall be filed and served on the defendant in the same manner as the summons and complaint or in any other manner permitted by the court, at least twenty (20) days prior to the date set for hearing. The Notice shall state that such Notice can be examined by the defendant during normal business hours at the Family Division Manager's office in the county in which the Notice

was filed. The Notice shall provide the address of the county courthouse where the Notice has been filed. Defaults shall be entered in accordance with R. 4:43-1, except that a default judgment in a Family Part matter may be entered without separate notice of motion as set forth in R. 4:43-2.

Note: Former Rule 5:5-2(e), adopted as Rule 5:5-10 June 15, 2007 to be effective September 1, 2007; caption and text amended July 16, 2009 to be effective September 1, 2009; amended July 31, 2025 to be effective September 1, 2025.

Rule 5:6A. Child Support Guidelines.

The guidelines set forth in Appendix IX of these Rules shall be applied when an application to establish or modify child support is considered by the court. The guidelines may be modified or disregarded by the court only where good cause is shown. Good cause shall consist of (a) the considerations set forth in Appendix IX-A, or the presence of other relevant factors which may make the guidelines inapplicable or subject to modification, and (b) the fact that an injustice would result from the application of the guidelines. In all cases, the determination of good cause shall be within the sound discretion of the court.

A completed child support guidelines worksheet in the form prescribed in Appendix IX of these Rules shall be attached to [filed with] any order or judgment that includes child support, whether calculated by the court or [that is] submitted to [for the approval of] the court for approval. If a proposed child support award differs from the award calculated under the child support guidelines, the worksheet shall state the reason for the deviation and the amount of the award calculated under the child support guidelines. The order or judgment and child support guidelines worksheet shall be provided to the parties.

Note: Adopted May 9, 1986 to be effective immediately; amended November 7, 1988 to be effective January 2, 1989; amended May 13, 1997, to be effective December 1, 1997; amended July 31, 2025 to be effective September 1, 2025.

R. 5:7-2. Application Pendente Lite.

(a) Support Pendente Lite. Applications for support, counsel fees and costs pendente lite, whether made with the complaint or by notice of motion thereafter, shall be accompanied by a completed case information statement in [the] a form [set forth in Appendix V to these rules] prescribed by the Administrative Director of the Courts pursuant to R. 5:5-2. If this form has previously been submitted, amendments thereto must be filed with the court no later than eight days prior to the motion hearing date. A completed case information statement shall accompany the response to the application pendente lite. If previously submitted, amendments thereto must be filed with the court no later than eight days prior to the hearing date.

(b) Restraints; Contempt; Enforcement. . . . no change.

Note: Source-R. (1969) 4:79-3(a), (b). Adopted December 20, 1983, to be effective December 31, 1983; paragraph (a) amended January 10, 1984, to be effective April 1, 1984; paragraph (b) caption and text amended July 21, 2011 to be effective September 1, 2011; paragraph (a) amended July 31, 2025 to be effective September 1, 2025.

Rule 5:7- 4. Orders Establishing Alimony and Child Support Payments.

(a) Allocation of Support. . . . no change.

(b) Cases Enforced by the Probation Division. Enforcement of child support orders shall presumptively be in the county in which the child support order is first established (county of venue), unless the court orders the case transferred for cause. In cases where venue of a support case is transferred, Probation supervision of the case shall concurrently be transferred to the county of venue, unless the court otherwise orders for cause. The responsibility for the administration and enforcement of the judgment or order, including the transfer of responsibility, shall be governed by the policies established by the Administrative Director of the Courts. Alimony, maintenance, or child support payments not presently administered by the Probation Division shall be so made on application of either party to the court unless the other party, on application to the court, shows good cause to the contrary. In non-dissolution support proceedings, the court shall record its decision using the Uniform Order for Summary Support promulgated by the Administrative Director of the Courts. On the signing of any order that includes alimony, maintenance, child support, or medical support provisions to be administered by the Probation Division, the court shall, immediately after the hearing, send to the appropriate judicial staff one copy of the order which shall include a Confidential Litigant Information Sheet in the form prescribed by the

Administrative Director of the Courts prepared by the parties or their attorneys providing the names, dates of birth, Social Security Numbers, and mailing addresses of the parents [and the children]; the occupation and driver's license number of the parent who is ordered to pay support; the policy number and name of the health insurance provider of the parent who is ordered to insure the children; and, if income withholding is ordered, the name and address of the obligor's employer. When a party or attorney must prepare a formal written judgment or order pursuant to a judicial decision that includes alimony, maintenance or child support or medical support provisions to be administered by the Probation Division, the court shall, on the date of the hearing, record the support and health insurance provisions on a Temporary Support Order using the form prescribed by the Administrative Director of the Courts and shall immediately have such order and a Confidential Litigant Information Sheet in the form prescribed by the Administrative Director of the Courts (if it has not yet been provided by the parties or counsel) delivered to the appropriate judicial staff so that a support account can be established on the New Jersey automated child support system. A probation account shall be established on the automated child support system within eight business days of the date the court order was signed. Demographic information provided on the Confidential Litigant Information Sheet shall be required to establish a probation account and send case initiation documents to the parties and

the obligor's employer. The Temporary Support Order shall remain in effect until a copy of the final judgment or order is received by the Probation Division.

Judgments or orders amending the amounts to be paid through the Probation Division shall be treated in the same manner.

(c) Establishment of Support Arrears at the Hearing. . . . no change.

(d) Payments to the New Jersey Family Support Payment Center. . . . no change.

(e) Income Withholding. . . . no change.

(f) Electronic Signatures on Child Support Orders. . . . no change.

Note: Source - R. (1969) 4:79-9(a). Adopted December 20, 1983, to be effective December 31, 1983; amended November 2, 1987 to be effective January 1, 1988; amended January 5, 1988 to be effective February 1, 1988; amended June 29, 1990 to be effective September 4, 1990; caption and text amended October 5, 1993 to be effective October 13, 1993; caption amended, text amended and redesignated as paragraphs (a), (b), and (d), captions of paragraph (a) through (e) and text of paragraphs (c) and (e) adopted July 13, 1994 to be effective September 1, 1994; paragraph (d) amended March 15, 1996 to be effective immediately; paragraph (b) amended June 28, 1996 to be effective immediately; caption of paragraph (d) and text of paragraphs (d) and (e) amended May 25, 1999 to be effective July 1, 1999; paragraph (b) amended July 5, 2000 to be effective September 5, 2000; paragraph (b) amended July 12, 2002 to be effective September 3, 2002; paragraph (b) caption and text amended, new paragraph (c) adopted, former paragraph (c) redesignated as paragraph (d), former paragraph (d) amended (including incorporation of some text of former paragraph (e)) and redesignated as paragraph (e), and former paragraph (e) deleted July 28, 2004 to be effective September 1, 2004; new paragraph (c) adopted, and former paragraphs (c), (d), and (e) redesignated as paragraphs (d), (e), and (f) July 27, 2006 to be effective September 1, 2006; paragraph (f) amended June 15, 2007 to be effective September 1, 2007; paragraph (b) amended and new paragraph (g) adopted July 21, 2011 to be

effective September 1, 2011; caption amended, paragraph (b) caption amended, paragraphs (d) and (e) amended, paragraph (f) deleted and redesignated as R. 5:7-4A(d), and former paragraph (g) redesignated as paragraph (f) July 27, 2015 to be effective September 1, 2015; paragraph (b) amended July 31, 2025 to be effective September 1, 2025.

Rule 5:8-7. Non-Dissolution Education Program.

In all initial non-dissolution cases where the parents or caregivers of a child are seeking custody or parenting time, the parties shall be required to attend the non-dissolution education program and a subsequent consent conference. The content of the non-dissolution education program shall be in a form prescribed by and in accordance with guidelines established by the Administrative Director of the Courts.

If the parties can resolve their case at the consent conference, a consent Uniform Summary Support Order shall be prepared and forwarded to the court for consideration. If the parties cannot resolve their case, or if either party fails to appear for the consent conference, or if either party refuses to cooperate in the consent conference, the case shall be immediately scheduled before the court.

Note: Adopted July 31, 2025 to be effective September 1, 2025.

6:2-1. Form of Summons

The form of the summons shall conform with the requirements of R. 4:4-2 and shall be in the form set forth in Appendix XI-A(1) to these Rules or, for small claims, in the form set forth in Appendix XI-A(2) or, for tenancy actions, in the form set forth in Appendix XI-B. However in landlord and tenant actions for the recovery of premises, summary ejectment and unlawful entry and detainer actions, and actions in the Small Claims Section, in lieu of directing the defendant to file an answer, the summons or signed order to show cause used as original process, shall require the defendant to appear and state a defense at a certain time and place, to be therein specified, which time shall be not less than 21 [10] days in summary dispossession actions and not less than 5 business days [in small claims], nor more than 30 days from the date of service of the summons in small claims actions, and shall notify the defendant that upon failure to do so, judgment by default may be rendered for the relief demanded in the complaint.

Note: Source -- R.R. 7:4-1(a) (b), 7:17B2. Amended July 16, 1979 to be effective September 10, 1979; amended July 15, 1982 to be effective September 13, 1982; amended November 7, 1988 to be effective January 2, 1989; amended July 10, 1998 to be effective September 1, 1998; amended July 5, 2000 to be effective September 5, 2000; amended July 12, 2002 to be effective September 3, 2002; amended August 1, 2016, to be effective September 1, 2016; amended July 31, 2025 to be effective September 1, 2025.

6:3-4. Summary Actions for Possession of Premises

(a) ...no change.

(b) ...no change.

(c) Form of Complaint in [Non-Payment] Residential Cases.

Complaints in summary actions for possession of residential premises [based on non-payment of rent must be verified in accordance with R. 1:4-7, must expressly state the owner's identity, the relationship of the plaintiff to the owner, the amount of rent owed as of the date of the complaint and that if this amount and any other rent that comes due is paid to the landlord or the clerk at any time before the trial date, or before 4:30 p.m. on the day of trial, the case will be dismissed] must be in the form set forth in Appendix XI-X to these Rules. The amount of rent owed for purposes of the dispossession action can include only the amount that the tenant is required to pay by federal, state or local law and the lease executed by the parties. [The complaint shall be substantially in the form set forth in the model verified complaint contained in Appendix XI-X to these Rules.]

(d) ...no change.

Note: Source — R.R. 7:5-12. Caption and text amended July 14, 1992 to be effective September 1, 1992; amended July 27, 2006 to be effective September 1, 2006; caption amended, former text allocated into paragraphs (a) and (b), captions to paragraphs (a) and (b) adopted, and new paragraphs

(c) and (d) added July 9, 2008 to be effective September 1, 2008; paragraph (a) amended July 19, 2012 to be effective September 4, 2012; paragraph (c) amended July 31, 2025 to be effective September 1, 2025.

7:2-2. Issuance of Complaint-Warrant (CDR-2) or Summons.

(a) Probable Cause. ... no change

(b) Authorization for Process of Citizen Complaints. ... no change

(c) Issuance of a Complaint-Warrant (CDR-2) or Summons. ... no change

(d) Indictable Offenses. ... no change

(e) Offenses Where Issuance of a Summons is Presumed. ... no change

(f) Grounds for Overcoming the Presumption of Issuance of

Summons. ... no change

(g) Offenses Where Issuance of a Complaint-Warrant (CDR-2) is Presumed.

Unless issuance of a Complaint-Summons (CDR-1) rather than a Complaint-Warrant (CDR-2) is authorized pursuant to paragraph (h) of this rule, a Complaint-Warrant (CDR-2) shall be issued when a judicial officer finds pursuant to paragraph (c)(2) that there is probable cause to believe that the defendant committed contempt (N.J.S.A. 2C:29-9(a)) involving a violation of a condition of pretrial release to avoid contact with an alleged victim or a violation of a condition of home detention with or without the use of an approved electronic monitoring device ordered pursuant to N.J.S.A. 2A:162-17.

(h) Grounds for Overcoming the Presumption of Issuance of a Complaint-Warrant (CDR-2). Notwithstanding the presumption that a Complaint-Warrant (CDR-2) shall be issued when a defendant is charged with an offense set forth in

paragraph (g) of this rule: (1) a judicial officer may authorize issuance of a Complaint-Summons (CDR-1) rather than Complaint-Warrant (CDR-2) if the judicial officer finds that were the defendant to be released without imposing or monitoring any conditions authorized under N.J.S.A. 2A:162-17, there are reasonable assurances that the defendant will appear in court when required, the safety of any other person or the community will be protected, and the defendant will not obstruct or attempt to obstruct the criminal justice process. The judicial officer shall not make such finding without considering the results of a preliminary public safety assessment using a risk assessment instrument approved by the Administrative Director of the Courts pursuant to N.J.S.A. 2A:162-25, and without also considering whether within the preceding ten years the defendant as a juvenile was adjudicated delinquent for escape, a crime involving a firearm, or a crime that if committed by an adult would be subject to the No Early Release Act (N.J.S.A. 2C:43-7.2), or an attempt to commit any of the foregoing offenses. The judicial officer shall also consider any additional information provided by a law enforcement officer or the prosecutor relevant to the pretrial release decision; or (2) a law enforcement officer may issue a Complaint-Summons (CDR-1) in accordance with guidelines issued by the Attorney General pursuant to N.J.S.A. 2A:162-16.

(i) [(g)] Charges Against Corporations, Partnerships, Unincorporated Associations. A summons rather than a Complaint-Warrant (CDR-2) shall issue if the defendant is a corporation, partnership, or unincorporated association.

(j) [(h)] Failure to Appear After Summons. If a defendant who has been served with a summons fails to appear on the return date, a bench warrant may issue pursuant to law and Rule 7:8-9 (Procedures on Failure to Appear). If a corporation, partnership or unincorporated association has been served with a summons and has failed to appear on the return date, the court shall proceed as if the entity had appeared and entered a plea of not guilty.

(k) [(i)] Additional Complaint-Warrants (CDR-2) or Summonses. More than one Complaint-Warrant (CDR-2) or summons may issue on the same complaint.

(l) [(j)] Identification Procedures. If a summons has been issued or a Complaint-Warrant (CDR-2) executed on a complaint charging either the offense of shoplifting or prostitution or on a complaint charging any non-indictable offense where the identity of the person charged is in question, the defendant shall submit to the identification procedures prescribed by N.J.S.A. 53:1-15. Upon the defendant's refusal to submit to any required identification procedures, the court may issue a Complaint-Warrant (CDR-2).

Note: Source - R. (1969) 7:2, 7:3-1, 3:3-1. Adopted October 6, 1997 to be effective February 1, 1998; paragraphs (b) and (c) amended July 10, 1998 to be effective

September 1, 1998; paragraph (a)(1) amended July 5, 2000 to be effective September 5, 2000; paragraph (a)(1) amended, new paragraph (b)(5) added, and former paragraph (b)(5) redesignated as paragraph (b)(6) July 12, 2002 to be effective September 3, 2002; paragraph (a)(1) amended, and paragraph (a)(2) caption and text amended July 28, 2004 to be effective September 1, 2004; paragraph (a)(1) amended and new paragraph (a)(3) adopted July 16, 2009 to be effective September 1, 2009; caption amended, paragraph (a)(1) amended, former paragraph (b) deleted, new paragraphs (b), (c), (d), (e), (f) adopted, former paragraph (c) amended and redesignated as paragraph (g), former paragraph (d) caption and text amended and redesignated as paragraph (h), and former paragraph (e) amended and redesignated as paragraph (i) August 30, 2016 to be effective January 1, 2017; new paragraph (a) caption adopted, new subparagraphs (a)(1) and (a)(2) adopted, former paragraph (a) redesignated as paragraph (b) and caption amended, former subparagraph (a)(1) redesignated as subparagraph (b)(1) and caption and text amended, former subparagraphs (a)(2) and (a)(3) redesignated as subparagraphs (a)(3) and (a)(4), new subparagraphs (b)(2), (b)(3), (b)(4), (b)(5), and (b)(6) adopted, former paragraph (b) redesignated as paragraph (c) and amended, former paragraph (c) redesignated as paragraph (d), former paragraphs (d) and (e) redesignated as paragraphs (e) and (f) and amended, former paragraphs (f) and (g) redesignated as paragraphs (g) and (h), former paragraph (h) redesignated as paragraph (i) and caption amended, former paragraph (i) redesignated as paragraph (j) August 2, 2019 to be effective October 1, 2019, effective date extended to January 1, 2020 pursuant to Court order dated September 25, 2019; new paragraphs (g) and (h) adopted, former paragraphs (g), (h), (i), (j) redesignated as paragraphs (i), (j), (k) and (l) July 31, 2025 to be effective September 1, 2025.

7:3-1. Procedure After Arrest

(a) ... no change

(b) ... no change

(c) Custodial Arrest Without Warrant.

(1) ... no change

(2) ... no change

(3) Summons. If a Complaint-Summons form (CDR-1 or Special Form of Complaint and Summons) has been prepared, or if a judicial officer has determined that a summons shall issue, the summons shall be served and the defendant shall be released after completion of post-arrest identification procedures required by law and pursuant to R. [7:2-2(j)] 7:2-2(l).

(d) ... no change

(e) ... no change

Note: Source -- R. (1969) 7:2, 7:3-1, 3:4-1. Adopted October 6, 1997 to be effective February 1, 1998; paragraphs (b)(1) and (b)(2) amended July 12, 2002 to be effective September 3, 2002; paragraph (b) caption amended, paragraphs (b)(1) and (b)(2) amended, and new paragraph (c) adopted July 28, 2004 to be effective September 1, 2004; paragraph (a) caption and text amended, new paragraph (b) adopted, former paragraph (b) amended and redesignated as paragraph (c), and text amended, former paragraph (c) redesignated as paragraph (d), and new paragraph (e) adopted August 30, 2016 to be effective January 1, 2017; paragraphs (b), (c)(2) and (c)(3) amended November 14, 2016 to be effective January 1, 2017; paragraph (b) amended July 29, 2019 to be effective September 1, 2019; subparagraphs (c)(1), (c)(2), and (c)(3) amended, and paragraph (d) amended August 2, 2019 to be effective October 1, 2019, effective date extended to January 1, 2020 pursuant to Court order dated September 25, 2019; subparagraph (c)(3) amended July 31, 2025 to be effective September 1, 2025.

7:8-9. Non-Monetary Procedures on Failure to Appear

(a) Warrant or Notice.

(1) Non-Parking Cases.

(i) Except as set forth in subparagraph (ii), if a defendant in any non-parking case before the court fails to appear or answer a complaint, the court shall issue a notice advising the defendant of the rescheduled appearance and that a failure to appear at that rescheduled appearance may result in the issuance of a bench warrant on a form approved by the Administrative Director of the Courts. If the defendant fails to appear for that rescheduled appearance, a bench warrant may be issued in accordance with R. [7:2-2(h)] 7:7-2(j). When issuing a bench warrant, the court shall simultaneously schedule the defendant to appear at a future court event.

(ii) In the most serious matters involving public safety, including but not limited to driving while intoxicated, domestic violence, defendants being monitored by pre-trial services, or other matters where upon conviction there is a reasonable likelihood of a jail sentence or loss or suspension of license, if a defendant in any non-parking case before the court fails to appear or answer a complaint, the court may issue a bench warrant for the defendant's arrest in accordance with R. [7:2-2(h)] 7:2-2(j), while simultaneously scheduling the defendant to appear at a future court event.

(2) Parking Cases. If a defendant in any parking case before the court fails to appear or answer a complaint, the court shall mail a failure to appear notice to the defendant on a form approved by the Administrative Director of the Courts. Where a defendant has not appeared or otherwise responded to failure to appear notices associated with two or more pending parking tickets within the court's jurisdiction, the court may issue a bench warrant in accordance with R. [7:2-2(h)] 7:7-2(j), while simultaneously scheduling the defendant to appear at a future court event. Such a bench warrant shall not issue when the pending tickets have been issued on the same day or otherwise within the same 24-hour period.

(b) ...no change

(c) ... no change

(d) ... no change

(e) ... no change

(f) ... no change

(g) ... no change

Note: Source – Paragraphs (a), (b), (c), (d), (e): R. (1969) 7:6-3; paragraph (f): new. Adopted October 6, 1997 to be effective February 1, 1998; paragraph (a) text deleted, and new paragraphs (a)(1) and (a)(2) adopted July 28, 2004 to be effective September 1, 2004; paragraph (b) caption amended, paragraphs (b)(1), (c), (d) and (f) amended July 16, 2009 to be effective September 1, 2009; paragraphs (a)(1), (a)(2), (b)(1), (b)(2) amended, paragraph (c) caption and text amended, and paragraphs (d) and (f) amended August 30, 2016 to be effective January 1, 2017; caption amended and new paragraph (g) adopted July 17, 2018 to be effective September 1, 2018; paragraph (a)(1) caption and text amended, paragraph (a)(2)

amended, paragraph (b)(2) caption and text amended, paragraph (c) caption and text amended, and paragraph (d) amended July 30, 2021 to be effective September 1, 2021; subparagraphs (a)(1)(i), (a)(1)(ii), and (a)(2) amended July 31, 2025 to be effective September 1, 2025.

[Appendix V – Family Part Case Information Statement (deleted)]

Note: Revised Family CIS adopted July 28, 2004 to be effective September 1, 2004; amended July 16, 2009 to be effective September 1, 2009; amended July 21, 2011 to be effective September 1, 2011. Revised to be effective September 1, 2013. Revised July 27, 2015 to be effective September 1, 2015; revised July 28, 2017 to be effective September 1, 2017; deleted July 31, 2025 effective September 1, 2025.



## New Jersey Judiciary - Appellate Division Instructions for Completing the Civil Case Information Statement Form

Use the Civil Case Information Statement for Civil, Family, Tax Court or State Agency appeals.  
**DO NOT use this form for Criminal appeals.**

Please print legibly or type the information on the form. Enter the caption or title of the case as it appears on the papers from the Trial Court or State Agency from which you are appealing.

### Box# Instruction

1. Enter the complete caption or title of the case **exactly** as it appears on the papers from the trial court or agency (for example, the complaint or indictment). It should include the names of all the parties. Write all party names in full; do not use “*et al.*”
2. Enter the number assigned to the case by the trial court or agency from which you are appealing.
3. Appellant's Attorney: Enter your email address. Check the appropriate box indicating if you were the “Plaintiff,” “Defendant,” or “Other” in the trial court or agency below. If you check “other” please list your trial court or agency designation (for example “Petitioner” or “Intervenor”). Because you are self-represented, enter your own name as the “client” as well as your address and daytime telephone number. **NOTE:** If you are not an attorney at law admitted to practice in the State of New Jersey, the only “CLIENT” whom you can represent is yourself.
4. Respondent's Attorney: Enter the names, addresses (including email addresses), and telephone numbers of the attorneys who represented the other parties in the trial court or agency. Identify the party the attorney represented under “client.” If the party was self-represented, list his or her contact information and write self-represented under “client.”
5. Briefly summarize the terms of the judgment, order or decision that is the subject of this appeal, including its date, and **attach a copy of the judgment, order or decision.**
6. FINALITY INQUIRY: If all issues as to all parties are disposed of (decided) in the trial court or agency, including motions for fees or for reconsideration, check “Yes.” Stop and go to the next section. If all issues as to all parties are not disposed of (decided), check “No.” If you check “No,” you should not be filing a Notice of Appeal, but rather a Motion for Leave to Appeal. The only exception may be if you are able to check “Yes” to the next question, indicating that the order has been properly certified as final pursuant to Rule 4:42-2.

Answer whether any claims were dismissed without prejudice. If the answer is “Yes,” **you must explain** any agreement concerning future disposition of those claims in the trial court or agency.

7. Check the appropriate box if your appeal challenges the validity of a statute (state law), executive order, franchise or provision of the New Jersey Constitution. That means you are arguing a statute, executive order, franchise or provision of the New Jersey Constitution is illegal. If you check “Yes,” you must serve your Notice of Appeal and Case Information Statement on the Attorney General of New Jersey.
8. Briefly summarize what happened in the trial court, Tax Court or state agency before you filed your appeal.
9. List the issues that you plan to raise in your appeal. For example, list the legal arguments you plan to raise in your appellate brief.
10. If applicable to your case, check the appropriate box to answer whether the trial judge issued oral or written findings or an opinion and, if “Yes,” set forth on what date. If you select “No” for either of these questions, contact the trial judge and ask whether s/he will be filing a statement or opinion and check the appropriate box. List the date you contacted the judge on the line.
11. A. Answer whether you or anyone you know of has an appeal that is pending or about to be brought before the Appellate Division that involves substantially the same case or controversy as your appeal (for example, the same parties). If you cannot answer “Yes” or “No,” you may write “Unknown.”
12. B. Answer whether you know of any other appeal that is pending or about to be brought before the Appellate Division that involves an issue similar to or related to an issue in your appeal. If you cannot answer “Yes” or “No,” you may write “Unknown.”
13. Answer whether there was a prior appeal in the Appellate Division involving the case you are currently appealing.
14. List the case name and Appellate Division docket number for any appeal indicated in 11, 12 or 13 above.
15. Check the appropriate box as to whether you think the case may benefit from a Civil Appeals Settlement Program conference (mediation) and explain your answer.
16. Read and note the statement regarding the posting of all opinions on the Internet.
17. Read and note the statement that you are certifying to regarding the redacting (blackening out) of all confidential personal identifiers in court documents. Confidential personal identifiers include Social Security, driver's license, vehicle plate, insurance

policy and active financial account/credit card numbers. *Rule 1:38-7* can be found on the Judiciary's Internet site [njcourts.gov](http://njcourts.gov).

18. Print your name on the line marked *Name of Appellant or Respondent*.
19. Print your name on the line marked *Name of Counsel of Record* since you are representing yourself.
20. Enter the date on the line marked *Date*.
21. Sign your name on the line marked *Signature of Counsel of Record*.



New Jersey Judiciary  
Superior Court - Appellate Division  
**Civil Case Information Statement**

Please type or clearly print all information.

(1) Title in Full \_\_\_\_\_ (2) Trial Court or Agency Docket Number \_\_\_\_\_

Attach additional sheets as necessary for any information below.

(3) Appellant's Attorney Email Address: \_\_\_\_\_

Plaintiff  Defendant  Other (specify) \_\_\_\_\_

Name	Client
------	--------

Street Address \_\_\_\_\_

City	State	Zip	Telephone Number ext.
------	-------	-----	--------------------------

(4) Respondent's Attorney\* Email Address: \_\_\_\_\_

Name	Client
------	--------

Street Address \_\_\_\_\_

City	State	Zip	Telephone Number ext.
------	-------	-----	--------------------------

\* Indicate which parties, if any, did not participate below or were no longer parties to the action at the time of entry of the judgment or decision being appealed.

(5) Give date and summary of judgment, order, or decision being appealed and attach a copy:

(6) Have all the issues that were before the trial court or agency been disposed of as to all parties, including counterclaims, cross-claims, third-party claims and applications for counsel fees in this or a consolidated action?  Yes  No

If outstanding claims remain open, has the order been properly certified as final pursuant to R. 4:42-2? (If not, leave to appeal must be sought. R. 2:2-4, 2:5-6.)  Yes  No

(If the order has been certified, attach, together with a copy of the order, a copy of the complaint or any other relevant pleadings and a

brief explanation as to why the order qualified for certification pursuant to *R. 4:42-2.*)

Were any claims dismissed without prejudice?

Yes  No

If so, explain and indicate any agreement between the parties concerning future disposition of those claims.

(7) Is the validity of a statute, regulation, executive order, franchise or constitutional provision of this State being questioned? (*R. 2:5-1(g)*)

Yes  No

(8) Give a brief statement of the facts and procedural history:

(9) To the extent possible, list the proposed issues to be raised on the appeal as they will be described in appropriate point headings pursuant to *R. 2:6-2(a)(6)*. (Appellant or cross-appellant only.)

(10) If you are appealing from a judgment entered by a trial judge sitting without a jury or from an order of the trial court, complete the following:

1. Did the trial judge issue oral findings or an opinion?

Yes  No

If so, on what date? \_\_\_\_\_

2. Did the trial judge issue written findings or an opinion?

Yes  No

If so, on what date? \_\_\_\_\_

3. Will the trial judge be filing a statement or an opinion pursuant to *R. 2:5-1(b)*?

Yes  No

**Caution:** Before you indicate that there was neither findings nor an opinion, you should inquire of the trial judge to determine whether findings or an opinion was placed on the record out of counsel's presence or whether the judge will be filing a statement or opinion pursuant to *R. 2:5-1(b)*.

Date of Your Inquiry: \_\_\_\_\_

Is there any appeal now pending or about to be brought before this court which:

- (11) A. Arises from substantially the same case or controversy as this appeal?  Yes  No
- (12) B. Involves an issue that is substantially the same, similar or related to an issue in this appeal?  Yes  No
- (13) Was there any prior appeal involving this case or controversy?  Yes  No
- (14) If the answer to any of the above is "Yes" state:

**Case Name:**

**Appellate Division Docket Number:**

Civil appeals are screened for submission to the Civil Appeals Settlement Program (CASP) to determine their potential for settlement or, in the alternative, a simplification of the issues and any other matters that may aid in the disposition or handling of the appeal. Please consider these when responding to the following question. A negative response will not necessarily rule out the scheduling of a preargument conference.

- (15) State whether you think this case may benefit from a CASP conference.  Yes  No  
Explain your answer:

- (16) Whether or not an opinion is approved for publication in the official Court Reporter books, the Judiciary posts all Appellate Division opinions on the Internet.

- (17) I certify that confidential personal identifiers have been redacted from documents now submitted to the court and will be redacted from all documents submitted in the future in accordance with *Rule 1:38-7(b)*.

(18) \_\_\_\_\_ (19) \_\_\_\_\_  
Name of Appellant or Respondent Name of Counsel of Record  
(or your name if not represented by counsel)

(20) \_\_\_\_\_ (21) \_\_\_\_\_  
Date Signature of Counsel of Record  
(or your name if not represented by counsel)

**New Jersey Rules of Court Appendix IX-A**  
**CONSIDERATIONS IN THE USE OF CHILD SUPPORT GUIDELINES**  
(Includes Amendments through those effective September 1, 2025)

1. Philosophy of the Child Support Guidelines. . . . no change.
2. Use of the Child Support Guidelines as a Rebuttable Presumption. . . . no change.
3. Deviating from the Child Support Guidelines. . . . no change.
4. The Income Shares Approach to Sharing Child-Rearing Expenses. . . . no change.
5. Economic Basis for the Child Support Guidelines.

At the foundation of the child support guidelines are estimates of what parents in intact families spend on their children. Determining the *cost* of raising a child is difficult because most goods and services purchased by families are shared by adults and children. Economists estimate that approximately 65% of household spending is for pooled items (e.g., a car, a washing machine, or a box of laundry detergent used in common by all household members). Even for goods that are privately consumed (e.g., clothing, food), expenditure surveys are not detailed enough to link individual household members (adults or children) to a particular expenditure. Together, pooled and privately consumed goods account for about 90% of total household expenditures. Since most expenditures on children cannot be observed directly, economists use an indirect method of determining child-rearing costs known as marginal-cost estimation. Marginal-cost estimation attempts to find the added cost of a child to a family by comparing the expenditures of families considered equally well-off economically and have different numbers of children. For example, if two families (one with and one without a child) are equally well-off, the additional expenses of the family with a child are assumed to be the marginal cost of the child.

Selecting a Standard of Well-Being - Before estimating the marginal cost of children, a standard of well-being must be defined. Different marginal cost estimation methods use different standards of well-being. Although several standards have been used in the past, no consensus has emerged as to which provides the most credible result. Two of the most widely used marginal-cost

estimation methods, Rothbarth and Engel, employ the standards of well-being described below.

Engel - The standard of well-being is the proportion of household income spent on food. Thus, if two families spend the same percentage of their income on food, they are considered equally well-off.

Rothbarth - This standard of well-being is based on how parents adjust their spending on adult goods due to the presence of a child. In other words, well-being is measured by comparing excess-income (i.e., after necessary expenditures for the family) available to purchase adult goods such as adult clothing, alcohol, tobacco, and entertainment.

Consumer Expenditure Data - Once an estimation technique is chosen, the household expenditure data to which it is applied must be selected. Typically, economists use data from the Consumer Expenditure Survey (CEX). The CEX is the most detailed source of national data on household expenditures and how they vary by family composition, size, geographic location and socioeconomic characteristics. The CEX collects expenditure information for hundreds of household consumption items including food, housing, clothing, transportation, education, [child care] childcare, health care, and entertainment. The CEX is a cross-sectional survey designed to represent the civilian, non-institutional population in the United States. To be included in the CEX sample, the family must have participated in three or four interviews during the year. Approximately 5,000 families participate in the CEX each quarter. CEX results are published annually, however, the results are generally three years old by the time they are available for public use. The CEX is considered the best available source of information for determining the cost of children using marginal-cost estimation techniques.

The Betson Analysis - In September 1990, Dr. David Betson of the University of Notre Dame published child-rearing estimates based on his analysis of pooled CEX data from 1980 through the first quarter of 1987, a variety of estimation techniques, and alternative definitions of the standard of well-being. As did previous studies, Dr. Betson's analysis resulted in a wide range of estimates of expenditures on children. Dr. Betson, like other economists, believes that the true range of marginal expenditures on children lies at some interval between the Engel and Rothbarth estimates. The Engel estimates, which are close to per

capita (i.e., equal shares), clearly overstate the marginal cost of children and, thus, represent the upper bound of spending on children. Economists know that the Engel estimates are incorrect, but do not have the same information about the Rothbarth estimates. Thus, the Rothbarth estimates may represent the true level of marginal spending on children or the theoretical lower bound of that spending. Dr. Betson concluded that the Rothbarth method produced the best set of estimates on the marginal cost of children because it has the least empirical flaws and those that do exist have a minimal effect on the resulting estimates.

Estimating Spending on Children - The CEX does not have a direct measure of spending on children, so the expenditures on children are measured indirectly. The cost of raising children is estimated by comparing total spending in households without children to total spending in households with one, two, and three children in all income categories covered by the tables. Although this may be an indicator of the marginal increase in household spending when children are added, it does not give a complete picture since income constraints may also force adults to spend less on themselves to share what income is available with their child(ren). To measure the impact children make on adult household spending, the Betson-Rothbarth estimation method provides for a greater robustness of data. This approach, utilized by David Macpherson, Ph.D., Trinity University, the economist who conducted the review of Appendix IX-F of the New Jersey Child Support Guidelines in 2024, analyzes the change in expenditures on adult clothing as this has been ascertained as the best estimator of expenditures on children in the household, [economists Michael and Lazear have ascertained that measuring the change in expenditures on adult clothing gives the best estimate of expenditures on children in the household. This particular "estimator," which is a derivative of the Rothbarth methodology adopted to current use by Dr. William Rodgers, III, Chief Economist of the John J. Heldrich Center for Workforce Development, Edward Bloustein School of Planning and Public Policy, at Rutgers University, is] along with the marginal increases in overall household spending, analyzed to arrive at the overall cost of child rearing as reflected in the awards table. The CEX data is also adjusted to account for the variety of educational levels, ethnic backgrounds, and other factors specific to the population of New Jersey.

Adjusting the Appendix IX-F Schedule for One Child – Using the traditional estimator, each of the schedules if adjusted for inflation, closely mirrored the current award schedule in Appendix IX-F, except for the schedule related to one child. The number based upon the estimator was significantly lower for one child. According to Dr. Macpherson, this was likely an anomaly due to the sample size of CEX data for one child, which was smaller than that for more children. In fact, the

sample size for one child was about one-half of the sample size for two or more children. As the estimates for all other children consistently mirrored the inflation adjustment, the schedule of awards for one child was adjusted for inflation as well. Dr. Macpherson indicated that relying on the inflation adjustment as a substitute estimator for one child complements the current practice of applying the biennial cost of living adjustment to child support awards, which is adjusted for inflation.

Development of Child Support Award Schedules – Dr. Macpherson's 2024 [Dr. Rodgers' 2012] study estimates parental expenditures on one, two, and three children as a percentage of total household outlays. To do this, Macpherson [Rodgers] uses the estimation method developed in the Betson analysis (1990) [the Lazear and Michael treatise (1988)] and transforms the Rothbarth parameters into a schedule of child support obligations by using the following steps:

a. converting child-related spending as a proportion of consumption to a proportion of net income;

b. updating estimates to 2022 [2011];

c. adjusting the schedule for one child based on inflation alone due to anomalies in data;

[c.] d. adjusting the schedule to reflect New Jersey's higher cost of living as measured by the "Consumer Price Index - All Urban Consumers" (CPI-U);

[d.] e. deducting the cost of [child care] childcare and unreimbursed health care expenses that exceed \$ 250 per child per year (these expenses are added to the basic obligation);

[e.] f. extrapolating the estimates to families with four, five, and six children;

[f.] g. computing marginal proportions between income intervals so that the support schedule can be constructed in ten dollars increments;

[g.] h. using the Rothbarth and marginal proportions to create the relationship between support obligations and combined net weekly income; and

[h.] i. using median regression to smooth (remove remaining kinks/discrete jumps) the relationship.

6. Economic Principles Included in the Child Support Guidelines.

a. There is no absolute cost of raising children. The cost of raising children is inferred from the amount that parents spend on their children. A child's marginal cost is the amount of spending above what the parents would spend if they did not have a child.

b. Larger households have lower per-person costs due to economies of scale and the sharing of family goods (i.e., unit prices decrease as quantities and sharing increase).

c. Total spending on children increases with family size but at a decreasing rate. Support awards increase with the number of children in the family.

d. When a family's total outlays rise, child-related spending increases roughly in the same proportion. In the [Rodgers] Macpherson study's analysis, as one moves from the lowest to highest of the 22 income intervals, the average increase in total outlays is 8%, 11%, and 8% [7%, 6%, and 7%] for one child, two children, and three children. The comparable average increases in the expenditures on children are 9%, 12%, and 9% [7%, 7%, and 9%].

e. As a family's income increases, child-related expenditures increase because parents use a portion of their disposable income to improve their children's quality of life. [From the Lazear and Michael model, the change (derivative) in child-related expenditures with respect to family income has two components. The second portion of the derivative is the positive impact that income has on total expenditures.]

f. Child-related expenditures as a percentage of family consumption are relatively constant across most of the income scale.

g. As income increases, total family consumption spending declines as a proportion of net income since income items such as savings, personal insurance, and gifts increase with family income. Families at lower level of the income ladder have consumption spending that may exceed 100% of net income. In contrast, high-income families may spend only 60% to 75% of net income on consumption items.

h. As a family's income increases, child-related expenditures as a proportion of family income decline, even though these expenditures as a percentage of a family's consumption spending remain fairly constant. The difference between spending as a proportion of family income and a proportion of consumption is due to the effect of income taxes, savings and charitable contributions. Income allocated to these items is not available for consumption spending.

i. Due to economies of scale, the sharing of family goods and the redistribution of adult spending, as the number of children increases, the additional cost of each child has a less than proportionate increase. Dr. Macpherson [Dr. Rodgers] estimates that child-related expenditures for two children are less than twice as much as child-related expenditures for one child. For two children, the average cost across the 22 income intervals is 1.6 [1.7] more than one child. Also, the child-related expenditures for three children are less than two [three] times as much as one child. This study average is 1.9 [2.2] more than one child. These estimates lie in the range of those reported in the 2004 and 2015 to 2019 Policy Studies report for New Jersey.

## 7. Assumptions Included in the Child Support Guidelines.

a. Intact Family Spending Patterns as the Standard for Support Orders. Support guidelines based on spending patterns of intact families provide an adequate level of support for children. Child-rearing expenditures of single parents provide little guidance for setting adequate child support awards since single-parent households generally have less money to spend compared with intact families. The fact that single parents actually do spend less income on children compared with two-parent families does not mean that they should spend less if the other parent has the means to increase total spending on the children through support payments. Also, the level of spending by single parents on their children has no relation to adequacy or the needs of the children but is a function of the total amount of income available to those parents.

b. Standard of Living. Although these support guidelines attempt to approximate the same level of marginal spending on children before divorce or separation, the resulting child support awards do not guarantee that the children's standard of living will remain the same if one of those events occurs. Usually, the children's standard of living will decline since the child support award (based on marginal spending) is being added to a much smaller level of base household expenditures. Less total money is available in the primary household of

the child after divorce or separation since the other parent's income is no longer available. Less money means a decline in household expenditures which results in a lower standard of living. Additionally, some economies of scale are lost when one parent leaves the household.

c. Marginal-Cost Estimation. For determining child support obligations, marginal-cost estimation techniques, which provide the additional cost of children based on intact-family spending patterns, are more appropriate than average-cost methods that divide spending between all family members equally (per capita).

d. The Rothbarth Marginal Cost Estimator. The Rothbarth marginal cost estimation techniques [(e.g., Betson and Lazear and Michael)] provide the most accurate and robust estimates of parental expenditures on children in dual-parent families. [Dr. Rodgers' 2012] Dr. Macpherson's 2024 analysis of the [2000 to 2011] 2013 to 2019 micro data of the Consumer Expenditure Survey provides the most current and reliable estimates of child-related expenditures in dual-parent families.

e. National versus New Jersey Spending on Children. Because the Rothbarth estimates are for the U.S. and it is well known that New Jersey's income distribution is very different from the U.S. income distribution, [Dr. Rodgers] Dr. Macpherson uses U.S. Census data to equate the income of New Jersey and U.S. families and constructs proportions to smooth the schedule or remove discrete jumps in obligation as net income rises. This follows the same principle as in the 2004 Policy Studies Report for New Jersey. The [2010] 2015 to 2019 U.S. and New Jersey income distribution in the American Community Survey was used to adjust the Rothbarth estimates.

f. NCP/PAR Time. The awards in the support schedules represent spending on children by intact families. In an intact family, the children reside in one household and no NCP/PAR Time is needed. This is similar to child support actions in which one parent has sole physical custody of a child and there is no NCP/PAR Time. The awards in the Appendix IX-F support schedules represent situations in which the child is with the custodial parent 100% of the time. Although the Appendix IX-F awards are not reduced for NCP/PAR Time, they may be adjusted, if these factors are present in a specific case, through worksheet calculations. For further information and assumptions related to NCP/PAR Time adjustments and their related assumptions, see paragraphs 13 and 14 respectively.

g. Effect of a Child's Age. [Dr. Rodgers' 2012] Dr. Macpherson's 2024 study does not provide estimates on child-rearing expenditures by children's age groups. The Appendix IX-F awards represent the average cost of raising a child from age zero through 17 years (i.e., the total marginal cost averaged over 18 years). Studies have shown that expenditures are higher than the average for teen-aged children and lower than the average for preteen children.

h. Self-Support Reserve. The self-support reserve is a factor in calculating a child support award only when one or both of the parents have income at or near the poverty level. The self-support reserve is 150% of the U.S. poverty guideline for one person. It attempts to ensure that the obligor has sufficient income to maintain a basic subsistence level and the incentive to work so that child support can be paid. A child support award is adjusted to reflect the self-support reserve only if payment of the child support award would reduce the obligor's net income below the reserve and the custodial parent's (or the Parent of the Primary Residence's) net income minus the custodial parent's share of the child support award is greater than 150% of the poverty guideline. The latter condition is necessary to ensure that custodial parents can meet their basic needs so that they can care for the children. As of January 1, 2025, the self-support reserve is \$451 per week (This amount is 150% of the poverty guideline for one person).

i. Income Tax Withholding. For wage earners, income tax withholding rates provide an accurate estimate of after-tax income available to pay weekly support obligations. Income tax withholding may differ from end-of-year tax obligations due to the parent's filing status and the number of dependents, deductions and credits reported or claimed by each parent.

j. Spending of Child Order. These guidelines assume that the obligee is spending the support award for the benefit of the child or children.

k. Sharing of Child-Rearing Expenses. These guidelines assume that the parents are sharing in the child-rearing expenses in proportion to their relative incomes. To the extent that this is not true (i.e., if one parent is paying all costs associated with housing for the child from his or her own income) and can be proven to the court, a guidelines-based support award may require adjustment.

8. Expenses Included in the Child Support Schedules. . . . no change.

9. Expenses That May Be Added to the Basic Child Support Obligation. . . . no change.

10. Adjustments to the Support Obligation. . . . no change.
11. Defining Income. . . . no change.
12. Imputing Income to Parents. . . . no change.
13. Adjustments for PAR Time (formerly Visitation Time). . . . no change.
14. Shared-Parenting Arrangements. . . . no change.
15. Split-Parenting Arrangements. . . . no change.
16. Child in the Custody of a Third Party. . . . no change.
17. Adjustments for the Age of the Children. . . . no change.
18. College or Other Post-Secondary Education Expenses. . . . no change.
19. Determining Child Support and Alimony or Spousal Support Simultaneously. . . . no change.
20. Extreme Parental Income Situations. . . . no change.
21. Other Factors that May Require an Adjustment to a Guidelines-Based Award. . . . no change.
22. Stipulated Agreements. . . . no change.
23. Modification of Support Awards. . . . no change.
24. Effect of Emancipation of a Child. . . . no change.
25. Support for a Child Who has Reached Majority. . . . no change.
26. Health Insurance for Children. . . . no change.
27. Unpredictable, Non-Recurring Unreimbursed Health Care In Excess of \$250 Per Child Per Year. . . . no change.

28. Distribution of Worksheets and Financial Affidavits.

Immediately following the establishment or modification of a child support award, each party shall be provided with a copy of the support order and [, if requested,] a copy of the child support guidelines worksheet [and any financial affidavits used to determine the obligation]. The original order, guidelines worksheet, and all financial affidavits shall be maintained in the Family Division case file.

29. Background Reports and Publications.

The reports listed below were either used during the development of the New Jersey child support guidelines or document the Supreme Court Family Practice Committee's findings and recommendations regarding the guidelines. Judiciary reports are available at the New Jersey State library and select city, county, and county courthouse libraries. Reports prepared for the U.S. Department of Health and Human Services are available from the U.S. Office of Child Support Enforcement Reference Center.

a. David A. Macpherson, New Jersey Economic Basis for Updated Child Support Schedule, October 9, 2024.

[a.] b. New Jersey Child Support Institute, Institute for Families, in cooperation with the Office of Child Support Services, Division of Family Development, Department of Human Services, Child Support Guidelines Quadrennial Review: Final Report, 2013.

[b.] c. William M. Rodgers, III, New Jersey Economic Basis for Updated Child Support Schedule, Rutgers, The State University of New Jersey, Fifth Update: January 16, 2013.

[c.] d. Margaret Campbell Haynes, Treatment of Social Security Disability Derivative Benefits, 2011.

[d.] e. New Jersey Child Support Institute, Institute for Families, in cooperation with the Office of Child Support Services, Division of Family Development, Department of Human Services, Child Support Guidelines Working Forum Compendium, Fall 2009.

[e.] f. New Jersey Supreme Court Family Practice Committee, 2007 - 2009 Final Report, January 20, 2009.

[f.] g. New Jersey Supreme Court Family Practice Committee, 2004 - 2007 Final Report, January 12, 2007.

[g.] h. Policy Studies, Inc., New Jersey Economic Basis for Updated Child Support Schedule, Report prepared for the New Jersey Administrative Office of the Courts, March 30, 2004.

[h.] i. New Jersey Administrative Office of the Courts, Supplemental Report of the Supreme Court Family Division Practice Committee on Proposed Amendments to Appendix IX (Child Support Guidelines) of the New Jersey Court Rules, Report to the Supreme Court, October 1996.

[i.] j. New Jersey Administrative Office of the Courts, Final Report of the Supreme Court Family Division Practice Committee on Proposed Revisions to the New Jersey Child Support Guidelines, Rule 5:6A and Appendix IX of the New Jersey Court Rules, Report to the Supreme Court, March 1996.

[j.] k. Policy Studies, Inc., Economic Basis for Updated Child Support Schedules, State of New Jersey, Report prepared for the New Jersey Administrative Office of the Courts, April 1995.

[k.] l. Mark Lino, Expenditures on Children by Families, 1994 Annual Report, U.S. Department of Agriculture, Center for Nutrition Policy and Promotion, Miscellaneous Publication 1528, April 1995.

[l.] m. David M. Betson, Alternative Estimates of the Cost of Children from the 1980-86 Consumer Expenditure Survey, Report to the U.S. Department of Health and Human Services (Office of Assistant Secretary for Planning and Evaluation), University of Wisconsin Institute for Research on Poverty, September 1990.

[m.] n. Lewin/ICF, Estimates of Expenditures on Children and Child Support Guidelines, Report to the U.S. Department of Health and Human Services (Office of Assistant Secretary for Planning and Evaluation), Lewin/ICF, October 1990.

[n.] o. Robert G. Williams, Development of Guidelines for Child Support Orders, Final Report, Report to the U.S. Office of Child Support Enforcement, Policy Studies Inc., September 1987.

Note: Adopted May 13, 1997 to be effective September 1, 1997; amended July 10, 1998 to be effective September 1, 1998; amended May 25, 1999 to be effective July 1, 1999; amended April 4, 2000 to be effective immediately; paragraph 10(b) redesignated as paragraph 10(c), new paragraph 10(b) adopted, paragraphs 19 and 21 amended July 5, 2000 to be effective September 5, 2000; paragraphs 7(h), 14(e), 20(a) amended April 2, 2001 to be effective immediately; paragraphs 7(h), 14(e), 20(a) amended March 12, 2002 to be effective immediately; paragraphs 4, 7(f), 9(d), 13(b)-(d), 14(c), 14(f), 14(j), 15 amended July 12, 2002 to be effective September 3, 2002; paragraphs 7(h), 14(e), 20(a) amended March 17, 2003 to be effective immediately; amended March 15, 2004 to be effective immediately; March 14, 2005 to be effective immediately; February 14, 2006 to be effective immediately; July 27, 2006 to be effective September 1, 2006; September 11, 2006 to be effective immediately; February 13, 2007 to be effective immediately; June 15, 2007 to be effective September 1, 2007; March 11, 2008 to be effective immediately; March 24, 2009 to be effective immediately; July 16, 2009 to be effective September 1, 2009; June 14, 2011 to be effective immediately; April 24, 2012 to be effective immediately; June 4, 2013 to be effective immediately; July 9, 2013 to be effective September 1, 2013; amended April 8, 2014 to be effective immediately; amended April 21, 2015 to be effective May 1, 2015; amended July 27, 2015 to be effective September 1, 2015; amended April 12, 2016 to be effective May 1, 2016; amended July 28, 2017 to be effective September 1, 2017; amended May 29, 2018 to be effective June 1, 2018; amended May 9, 2019 to be effective June 1, 2019; amended July 29, 2019 to be effective September 1, 2019; amended to be effective June 1, 2020; amended to be effective June 1, 2021; paragraphs 7(h), 20(a), and 26(a) amended July 30, 2021 to be effective September 1, 2021; paragraphs 7(h), 14(e), and 20(a) amended March 15, 2022 to be effective June 1, 2022 paragraph 12 and 26 amended August 5, 2022 to be effective September 1, 2022; paragraph 7(h), 14(e) and 20(a) amended May 22, 2023; paragraph 7(h), 14(e), and 20(a) amended April 2, 2024 to be effective June 1, 2024; paragraphs 7(h), 14(e), and 20(a) amended April 8, 2025 to be effective June 1, 2025; paragraph 5, 6, 7, 28 and 29 amended July 31, 2025 to be effective September 1, 2025.

Appendix IX-F  
 Schedule of Child Support Awards

Combined Weekly Income	One Child	Two Children	Three Children	Four Children	Five Children	Six Children
For combined net incomes that are less than \$180 per week, the court shall establish a child support award based on the obligor's net income and living expenses and the needs of the child. In these circumstances, the support award should be between \$5.00 per week and the support amount at \$180 combined net weekly income as shown on this schedule.						
\$0						
\$180	\$63	\$125	\$133	\$148	\$163	\$177
\$190	\$67	\$128	\$137	\$152	\$168	\$182
\$200	\$70	\$132	\$141	\$157	\$173	\$188
\$210	\$74	\$135	\$145	\$161	\$177	\$193
\$220	\$78	\$139	\$148	\$165	\$182	\$198
\$230	\$82	\$142	\$152	\$170	\$187	\$203
\$240	\$85	\$145	\$156	\$174	\$191	\$208
\$250	\$89	\$149	\$160	\$178	\$196	\$213
\$260	\$93	\$152	\$164	\$182	\$201	\$218
\$270	\$97	\$155	\$167	\$187	\$205	\$223
\$280	\$100	\$158	\$171	\$191	\$210	\$228
\$290	\$103	\$161	\$175	\$195	\$214	\$233
\$300	\$107	\$165	\$179	\$199	\$219	\$238
\$310	\$111	\$168	\$182	\$203	\$223	\$243
\$320	\$114	\$171	\$186	\$207	\$228	\$248
\$330	\$118	\$174	\$189	\$211	\$232	\$253
\$340	\$121	\$177	\$193	\$215	\$237	\$258
\$350	\$124	\$180	\$197	\$219	\$241	\$262
\$360	\$128	\$183	\$200	\$223	\$246	\$267
\$370	\$131	\$186	\$204	\$227	\$250	\$272
\$380	\$134	\$189	\$207	\$231	\$254	\$277
\$390	\$138	\$192	\$211	\$235	\$259	\$281
\$400	\$141	\$195	\$214	\$239	\$263	\$286
\$410	\$144	\$198	\$218	\$243	\$267	\$291
\$420	\$147	\$201	\$221	\$247	\$271	\$295
\$430	\$151	\$204	\$225	\$250	\$275	\$300
\$440	\$153	\$207	\$228	\$254	\$280	\$304
\$450	\$157	\$210	\$231	\$258	\$284	\$309

\$460	\$160	\$212	\$235	\$262	\$288	\$313
\$470	\$163	\$215	\$238	\$265	\$292	\$318
\$480	\$166	\$218	\$241	\$269	\$296	\$322
\$490	\$170	\$221	\$245	\$273	\$300	\$327
\$500	\$172	\$224	\$248	\$277	\$304	\$331
\$510	\$175	\$226	\$251	\$280	\$308	\$335
\$520	\$178	\$229	\$255	\$284	\$312	\$340
\$530	\$181	\$232	\$258	\$287	\$316	\$344
\$540	\$183	\$234	\$261	\$291	\$320	\$348
\$550	\$187	\$237	\$264	\$295	\$324	\$352
\$560	\$190	\$240	\$267	\$298	\$328	\$357
\$570	\$192	\$242	\$270	\$302	\$332	\$361
\$580	\$195	\$245	\$274	\$305	\$336	\$365
\$590	\$198	\$248	\$277	\$309	\$339	\$369
\$600	\$201	\$250	\$280	\$312	\$343	\$373
\$610	\$203	\$253	\$283	\$315	\$347	\$377
\$620	\$206	\$255	\$286	\$319	\$351	\$382
\$630	\$208	\$258	\$289	\$322	\$354	\$386
\$640	\$211	\$260	\$292	\$326	\$358	\$390
\$650	\$214	\$263	\$295	\$329	\$362	\$394
\$660	\$216	\$265	\$298	\$332	\$366	\$398
\$670	\$219	\$268	\$301	\$336	\$369	\$402
\$680	\$222	\$270	\$304	\$339	\$373	\$406
\$690	\$225	\$272	\$307	\$342	\$376	\$410
\$700	\$227	\$275	\$310	\$345	\$380	\$413
\$710	\$229	\$277	\$313	\$349	\$384	\$417
\$720	\$231	\$280	\$316	\$352	\$387	\$421
\$730	\$234	\$282	\$318	\$355	\$391	\$425
\$740	\$236	\$284	\$321	\$358	\$394	\$429
\$750	\$239	\$286	\$324	\$361	\$398	\$433
\$760	\$241	\$289	\$327	\$365	\$401	\$436
\$770	\$244	\$291	\$330	\$368	\$405	\$440
\$780	\$246	\$293	\$333	\$371	\$408	\$444
\$790	\$249	\$295	\$335	\$374	\$411	\$448
\$800	\$250	\$298	\$338	\$377	\$415	\$451
\$810	\$252	\$300	\$341	\$380	\$418	\$455
\$820	\$255	\$302	\$344	\$383	\$421	\$459
\$830	\$257	\$304	\$346	\$386	\$425	\$462
\$840	\$260	\$306	\$349	\$389	\$428	\$466
\$850	\$261	\$309	\$352	\$392	\$431	\$469

\$860	\$264	\$311	\$354	\$395	\$435	\$473
\$870	\$266	\$313	\$357	\$398	\$438	\$476
\$880	\$268	\$315	\$360	\$401	\$441	\$480
\$890	\$270	\$317	\$362	\$404	\$444	\$483
\$900	\$273	\$319	\$365	\$407	\$448	\$487
\$910	\$274	\$321	\$368	\$410	\$451	\$490
\$920	\$276	\$323	\$370	\$413	\$454	\$494
\$930	\$279	\$325	\$373	\$416	\$457	\$497
\$940	\$280	\$327	\$375	\$418	\$460	\$501
\$950	\$283	\$329	\$378	\$421	\$463	\$504
\$960	\$284	\$331	\$380	\$424	\$466	\$507
\$970	\$286	\$333	\$383	\$427	\$469	\$511
\$980	\$289	\$335	\$385	\$430	\$473	\$514
\$990	\$290	\$337	\$388	\$432	\$476	\$517
\$1,000	\$293	\$339	\$390	\$435	\$479	\$521
\$1,010	\$294	\$341	\$393	\$438	\$482	\$524
\$1,020	\$296	\$343	\$395	\$441	\$485	\$527
\$1,030	\$298	\$345	\$398	\$443	\$488	\$531
\$1,040	\$300	\$346	\$400	\$446	\$491	\$534
\$1,050	\$301	\$348	\$402	\$449	\$494	\$537
\$1,060	\$303	\$350	\$405	\$451	\$496	\$540
\$1,070	\$305	\$352	\$407	\$454	\$499	\$543
\$1,080	\$306	\$354	\$410	\$457	\$502	\$546
\$1,090	\$309	\$356	\$412	\$459	\$505	\$550
\$1,100	\$310	\$357	\$414	\$462	\$508	\$553
\$1,110	\$311	\$359	\$417	\$464	\$511	\$556
\$1,120	\$314	\$361	\$419	\$467	\$514	\$559
\$1,130	\$315	\$363	\$421	\$470	\$517	\$562
\$1,140	\$317	\$364	\$423	\$472	\$519	\$565
\$1,150	\$319	\$366	\$426	\$475	\$522	\$568
\$1,160	\$320	\$368	\$428	\$477	\$525	\$571
\$1,170	\$322	\$370	\$430	\$480	\$528	\$574
\$1,180	\$324	\$371	\$433	\$482	\$530	\$577
\$1,190	\$325	\$373	\$435	\$485	\$533	\$580
\$1,200	\$327	\$375	\$437	\$487	\$536	\$583
\$1,210	\$329	\$376	\$439	\$490	\$539	\$586
\$1,220	\$330	\$378	\$441	\$492	\$541	\$589
\$1,230	\$332	\$379	\$444	\$495	\$544	\$592
\$1,240	\$333	\$381	\$446	\$497	\$547	\$595
\$1,250	\$334	\$383	\$448	\$499	\$549	\$598

\$1,260	\$337	\$384	\$450	\$502	\$552	\$601
\$1,270	\$338	\$386	\$452	\$504	\$555	\$603
\$1,280	\$339	\$387	\$454	\$507	\$557	\$606
\$1,290	\$340	\$389	\$457	\$509	\$560	\$609
\$1,300	\$342	\$391	\$459	\$511	\$563	\$612
\$1,310	\$344	\$392	\$461	\$514	\$565	\$615
\$1,320	\$345	\$394	\$463	\$516	\$568	\$618
\$1,330	\$347	\$395	\$465	\$518	\$570	\$620
\$1,340	\$348	\$397	\$467	\$521	\$573	\$623
\$1,350	\$349	\$398	\$469	\$523	\$575	\$626
\$1,360	\$350	\$400	\$471	\$525	\$578	\$629
\$1,370	\$352	\$401	\$473	\$528	\$580	\$631
\$1,380	\$353	\$403	\$475	\$530	\$583	\$634
\$1,390	\$354	\$404	\$477	\$532	\$585	\$637
\$1,400	\$357	\$406	\$479	\$534	\$588	\$640
\$1,410	\$358	\$407	\$481	\$537	\$590	\$642
\$1,420	\$359	\$409	\$483	\$539	\$593	\$645
\$1,430	\$360	\$410	\$485	\$541	\$595	\$648
\$1,440	\$362	\$411	\$487	\$543	\$598	\$650
\$1,450	\$363	\$413	\$489	\$546	\$600	\$653
\$1,460	\$364	\$414	\$491	\$548	\$603	\$656
\$1,470	\$365	\$416	\$493	\$550	\$605	\$658
\$1,480	\$367	\$417	\$495	\$552	\$607	\$661
\$1,490	\$368	\$418	\$497	\$554	\$610	\$663
\$1,500	\$369	\$420	\$499	\$557	\$612	\$666
\$1,510	\$371	\$421	\$501	\$559	\$615	\$669
\$1,520	\$372	\$423	\$503	\$561	\$617	\$671
\$1,530	\$373	\$424	\$505	\$563	\$619	\$674
\$1,540	\$374	\$425	\$507	\$565	\$622	\$676
\$1,550	\$376	\$427	\$509	\$567	\$624	\$679
\$1,560	\$377	\$428	\$511	\$569	\$626	\$681
\$1,570	\$378	\$429	\$513	\$571	\$629	\$684
\$1,580	\$379	\$431	\$514	\$574	\$631	\$686
\$1,590	\$381	\$432	\$516	\$576	\$633	\$689
\$1,600	\$382	\$433	\$518	\$578	\$636	\$691
\$1,610	\$382	\$434	\$520	\$580	\$638	\$694
\$1,620	\$383	\$436	\$522	\$582	\$640	\$696
\$1,630	\$384	\$437	\$524	\$584	\$642	\$699
\$1,640	\$386	\$438	\$526	\$586	\$645	\$701
\$1,650	\$387	\$440	\$527	\$588	\$647	\$704

\$1,660	\$388	\$441	\$529	\$590	\$649	\$706
\$1,670	\$389	\$442	\$531	\$592	\$651	\$709
\$1,680	\$391	\$443	\$533	\$594	\$654	\$711
\$1,690	\$392	\$445	\$535	\$596	\$656	\$714
\$1,700	\$393	\$446	\$537	\$598	\$658	\$716
\$1,710	\$394	\$447	\$538	\$600	\$660	\$718
\$1,720	\$394	\$448	\$540	\$602	\$663	\$721
\$1,730	\$396	\$450	\$542	\$604	\$665	\$723
\$1,740	\$397	\$451	\$544	\$606	\$667	\$726
\$1,750	\$398	\$452	\$546	\$608	\$669	\$728
\$1,760	\$399	\$453	\$547	\$610	\$671	\$730
\$1,770	\$401	\$454	\$549	\$612	\$673	\$733
\$1,780	\$402	\$456	\$551	\$614	\$676	\$735
\$1,790	\$403	\$457	\$553	\$616	\$678	\$737
\$1,800	\$403	\$458	\$554	\$618	\$680	\$740
\$1,810	\$404	\$459	\$556	\$620	\$682	\$742
\$1,820	\$406	\$460	\$558	\$622	\$684	\$745
\$1,830	\$407	\$462	\$560	\$624	\$686	\$747
\$1,840	\$408	\$463	\$561	\$626	\$689	\$749
\$1,850	\$409	\$464	\$563	\$628	\$691	\$752
\$1,860	\$411	\$465	\$565	\$630	\$693	\$754
\$1,870	\$411	\$466	\$567	\$632	\$695	\$756
\$1,880	\$412	\$467	\$568	\$634	\$697	\$758
\$1,890	\$413	\$469	\$570	\$636	\$699	\$761
\$1,900	\$414	\$470	\$572	\$638	\$701	\$763
\$1,910	\$416	\$471	\$574	\$640	\$704	\$765
\$1,920	\$417	\$472	\$575	\$641	\$706	\$768
\$1,930	\$417	\$473	\$577	\$643	\$708	\$770
\$1,940	\$418	\$474	\$579	\$645	\$710	\$772
\$1,950	\$420	\$476	\$580	\$647	\$712	\$775
\$1,960	\$421	\$477	\$582	\$649	\$714	\$777
\$1,970	\$422	\$478	\$584	\$651	\$716	\$779
\$1,980	\$423	\$479	\$586	\$653	\$718	\$781
\$1,990	\$425	\$480	\$587	\$655	\$720	\$784
\$2,000	\$425	\$481	\$589	\$657	\$722	\$786
\$2,010	\$426	\$482	\$591	\$659	\$725	\$788
\$2,020	\$427	\$483	\$592	\$661	\$727	\$791
\$2,030	\$428	\$485	\$594	\$662	\$729	\$793
\$2,040	\$430	\$486	\$596	\$664	\$731	\$795
\$2,050	\$431	\$487	\$598	\$666	\$733	\$797

\$2,060	\$431	\$488	\$599	\$668	\$735	\$800
\$2,070	\$432	\$489	\$601	\$670	\$737	\$802
\$2,080	\$433	\$490	\$603	\$672	\$739	\$804
\$2,090	\$435	\$491	\$604	\$674	\$741	\$806
\$2,100	\$436	\$492	\$606	\$676	\$743	\$809
\$2,110	\$437	\$494	\$608	\$678	\$745	\$811
\$2,120	\$437	\$495	\$609	\$679	\$747	\$813
\$2,130	\$438	\$496	\$611	\$681	\$749	\$815
\$2,140	\$440	\$497	\$613	\$683	\$752	\$818
\$2,150	\$441	\$498	\$614	\$685	\$754	\$820
\$2,160	\$442	\$499	\$616	\$687	\$756	\$822
\$2,170	\$443	\$500	\$618	\$689	\$758	\$824
\$2,180	\$445	\$501	\$620	\$691	\$760	\$827
\$2,190	\$445	\$503	\$621	\$693	\$762	\$829
\$2,200	\$446	\$504	\$623	\$695	\$764	\$831
\$2,210	\$447	\$505	\$625	\$696	\$766	\$833
\$2,220	\$448	\$506	\$626	\$698	\$768	\$836
\$2,230	\$450	\$507	\$628	\$700	\$770	\$838
\$2,240	\$451	\$508	\$630	\$702	\$772	\$840
\$2,250	\$452	\$509	\$631	\$704	\$774	\$843
\$2,260	\$453	\$510	\$633	\$706	\$776	\$845
\$2,270	\$455	\$511	\$635	\$708	\$779	\$847
\$2,280	\$455	\$513	\$636	\$710	\$781	\$849
\$2,290	\$456	\$514	\$638	\$712	\$783	\$852
\$2,300	\$457	\$515	\$640	\$713	\$785	\$854
\$2,310	\$458	\$516	\$642	\$715	\$787	\$856
\$2,320	\$460	\$517	\$643	\$717	\$789	\$858
\$2,330	\$461	\$518	\$645	\$719	\$791	\$861
\$2,340	\$462	\$519	\$647	\$721	\$793	\$863
\$2,350	\$463	\$521	\$648	\$723	\$795	\$865
\$2,360	\$465	\$522	\$650	\$725	\$797	\$868
\$2,370	\$466	\$523	\$652	\$727	\$799	\$870
\$2,380	\$467	\$524	\$654	\$729	\$802	\$872
\$2,390	\$468	\$525	\$655	\$731	\$804	\$874
\$2,400	\$470	\$526	\$657	\$733	\$806	\$877
\$2,410	\$471	\$527	\$659	\$734	\$808	\$879
\$2,420	\$471	\$529	\$660	\$736	\$810	\$881
\$2,430	\$472	\$530	\$662	\$738	\$812	\$884
\$2,440	\$474	\$531	\$664	\$740	\$814	\$886
\$2,450	\$475	\$532	\$666	\$742	\$816	\$888

\$2,460	\$476	\$533	\$667	\$744	\$819	\$891
\$2,470	\$477	\$534	\$669	\$746	\$821	\$893
\$2,480	\$479	\$536	\$671	\$748	\$823	\$895
\$2,490	\$480	\$537	\$673	\$750	\$825	\$898
\$2,500	\$481	\$538	\$674	\$752	\$827	\$900
\$2,510	\$484	\$539	\$676	\$754	\$829	\$902
\$2,520	\$485	\$540	\$678	\$756	\$831	\$905
\$2,530	\$486	\$541	\$680	\$758	\$834	\$907
\$2,540	\$487	\$543	\$681	\$760	\$836	\$909
\$2,550	\$489	\$544	\$683	\$762	\$838	\$912
\$2,560	\$490	\$545	\$685	\$764	\$840	\$914
\$2,570	\$491	\$546	\$687	\$766	\$842	\$916
\$2,580	\$492	\$548	\$689	\$768	\$845	\$919
\$2,590	\$494	\$549	\$690	\$770	\$847	\$921
\$2,600	\$495	\$550	\$692	\$772	\$849	\$924
\$2,610	\$496	\$551	\$694	\$774	\$851	\$926
\$2,620	\$497	\$552	\$696	\$776	\$853	\$928
\$2,630	\$499	\$554	\$698	\$778	\$856	\$931
\$2,640	\$501	\$555	\$699	\$780	\$858	\$933
\$2,650	\$502	\$556	\$701	\$782	\$860	\$936
\$2,660	\$504	\$557	\$703	\$784	\$862	\$938
\$2,670	\$505	\$559	\$705	\$786	\$865	\$941
\$2,680	\$506	\$560	\$707	\$788	\$867	\$943
\$2,690	\$507	\$561	\$709	\$790	\$869	\$946
\$2,700	\$510	\$563	\$710	\$792	\$871	\$948
\$2,710	\$511	\$564	\$712	\$794	\$874	\$951
\$2,720	\$512	\$565	\$714	\$796	\$876	\$953
\$2,730	\$514	\$566	\$716	\$798	\$878	\$956
\$2,740	\$516	\$568	\$718	\$800	\$881	\$958
\$2,750	\$517	\$569	\$720	\$803	\$883	\$961
\$2,760	\$519	\$570	\$722	\$805	\$885	\$963
\$2,770	\$520	\$572	\$724	\$807	\$887	\$966
\$2,780	\$522	\$573	\$726	\$809	\$890	\$968
\$2,790	\$524	\$574	\$727	\$811	\$892	\$971
\$2,800	\$525	\$576	\$729	\$813	\$895	\$973
\$2,810	\$526	\$577	\$731	\$815	\$897	\$976
\$2,820	\$529	\$578	\$733	\$818	\$899	\$978
\$2,830	\$530	\$580	\$735	\$820	\$902	\$981
\$2,840	\$531	\$581	\$737	\$822	\$904	\$984
\$2,850	\$534	\$583	\$739	\$824	\$906	\$986

\$2,860	\$535	\$584	\$741	\$826	\$909	\$989
\$2,870	\$538	\$585	\$743	\$828	\$911	\$992
\$2,880	\$539	\$587	\$745	\$831	\$914	\$994
\$2,890	\$540	\$588	\$747	\$833	\$916	\$997
\$2,900	\$543	\$590	\$749	\$835	\$919	\$999
\$2,910	\$544	\$591	\$751	\$837	\$921	\$1,002
\$2,920	\$546	\$593	\$753	\$840	\$924	\$1,005
\$2,930	\$548	\$594	\$755	\$842	\$926	\$1,008
\$2,940	\$550	\$596	\$757	\$844	\$929	\$1,010
\$2,950	\$551	\$597	\$759	\$846	\$931	\$1,013
\$2,960	\$554	\$599	\$761	\$849	\$934	\$1,016
\$2,970	\$555	\$600	\$763	\$851	\$936	\$1,019
\$2,980	\$558	\$602	\$765	\$853	\$939	\$1,021
\$2,990	\$559	\$603	\$767	\$856	\$941	\$1,024
\$3,000	\$561	\$605	\$769	\$858	\$944	\$1,027
\$3,010	\$563	\$606	\$772	\$860	\$946	\$1,030
\$3,020	\$565	\$608	\$774	\$863	\$949	\$1,032
\$3,030	\$568	\$609	\$776	\$865	\$952	\$1,035
\$3,040	\$569	\$611	\$778	\$867	\$954	\$1,038
\$3,050	\$571	\$612	\$780	\$870	\$957	\$1,041
\$3,060	\$573	\$614	\$782	\$872	\$959	\$1,044
\$3,070	\$575	\$616	\$784	\$875	\$962	\$1,047
\$3,080	\$578	\$617	\$787	\$877	\$965	\$1,050
\$3,090	\$579	\$619	\$789	\$879	\$967	\$1,053
\$3,100	\$582	\$620	\$791	\$882	\$970	\$1,055
\$3,110	\$584	\$622	\$793	\$884	\$973	\$1,058
\$3,120	\$587	\$624	\$795	\$887	\$976	\$1,061
\$3,130	\$588	\$625	\$798	\$889	\$978	\$1,064
\$3,140	\$590	\$627	\$800	\$892	\$981	\$1,067
\$3,150	\$593	\$629	\$802	\$894	\$984	\$1,070
\$3,160	\$595	\$630	\$804	\$897	\$987	\$1,073
\$3,170	\$598	\$632	\$807	\$899	\$989	\$1,076
\$3,180	\$599	\$634	\$809	\$902	\$992	\$1,079
\$3,190	\$602	\$636	\$811	\$904	\$995	\$1,083
\$3,200	\$604	\$637	\$814	\$907	\$998	\$1,086
\$3,210	\$607	\$639	\$816	\$910	\$1,001	\$1,089
\$3,220	\$609	\$641	\$818	\$912	\$1,003	\$1,092
\$3,230	\$612	\$643	\$821	\$915	\$1,006	\$1,095
\$3,240	\$614	\$644	\$823	\$917	\$1,009	\$1,098
\$3,250	\$617	\$646	\$825	\$920	\$1,012	\$1,101

\$3,260	\$619	\$648	\$828	\$923	\$1,015	\$1,104
\$3,270	\$622	\$650	\$830	\$925	\$1,018	\$1,108
\$3,280	\$624	\$652	\$832	\$928	\$1,021	\$1,111
\$3,290	\$627	\$654	\$835	\$931	\$1,024	\$1,114
\$3,300	\$629	\$656	\$837	\$934	\$1,027	\$1,117
\$3,310	\$632	\$657	\$840	\$936	\$1,030	\$1,121
\$3,320	\$634	\$659	\$842	\$939	\$1,033	\$1,124
\$3,330	\$637	\$661	\$845	\$942	\$1,036	\$1,127
\$3,340	\$639	\$663	\$847	\$945	\$1,039	\$1,130
\$3,350	\$642	\$665	\$850	\$947	\$1,042	\$1,134
\$3,360	\$644	\$667	\$852	\$950	\$1,045	\$1,137
\$3,370	\$648	\$669	\$855	\$953	\$1,048	\$1,140
\$3,380	\$651	\$671	\$857	\$956	\$1,051	\$1,144
\$3,390	\$653	\$673	\$860	\$959	\$1,054	\$1,147
\$3,400	\$656	\$675	\$862	\$961	\$1,058	\$1,151
\$3,410	\$658	\$677	\$865	\$964	\$1,061	\$1,154
\$3,420	\$662	\$679	\$868	\$967	\$1,064	\$1,158
\$3,430	\$664	\$681	\$870	\$970	\$1,067	\$1,161
\$3,440	\$667	\$683	\$873	\$973	\$1,070	\$1,165
\$3,450	\$671	\$685	\$875	\$976	\$1,074	\$1,168
\$3,460	\$673	\$687	\$878	\$979	\$1,077	\$1,172
\$3,470	\$676	\$690	\$881	\$982	\$1,080	\$1,175
\$3,480	\$679	\$692	\$883	\$985	\$1,083	\$1,179
\$3,490	\$682	\$694	\$886	\$988	\$1,087	\$1,182
\$3,500	\$686	\$696	\$889	\$991	\$1,090	\$1,186
\$3,510	\$688	\$698	\$892	\$994	\$1,093	\$1,190
\$3,520	\$692	\$700	\$894	\$997	\$1,097	\$1,193
\$3,530	\$695	\$703	\$897	\$1,000	\$1,100	\$1,197
\$3,540	\$698	\$705	\$900	\$1,003	\$1,104	\$1,201
\$3,550	\$701	\$707	\$903	\$1,006	\$1,107	\$1,204
\$3,560	\$705	\$709	\$905	\$1,010	\$1,111	\$1,208
\$3,570	\$707	\$712	\$908	\$1,013	\$1,114	\$1,212
\$3,580	\$711	\$714	\$911	\$1,016	\$1,117	\$1,216
\$3,590	\$715	\$716	\$914	\$1,019	\$1,121	\$1,220
\$3,600	\$717	\$719	\$917	\$1,022	\$1,125	\$1,223

For cases in which the combined net income of the parents is more than \$3,600 per week, the child support award at \$3,600 represents the minimum basic support

award. The court must add a discretionary amount of child support to the minimum basic award based on the factors specified in N.J.S.A. 2A:34-23. See Appendix IX-A, Extreme Income Situations, for additional information.

**DO NOT EXTRAPOLATE THIS SCHEDULE BEYOND \$3,600  
COMBINED WEEKLY NET INCOME.**

(Note: Revised Appendix IX-F adopted June 15, 2007 to be effective September 1, 2007; revised Appendix IX-F adopted July 9, 2013 to be effective September 1, 2013; revised Appendix IX-F adopted July 31, 2025 to be effective September 1, 2025.)

[Appendix X - Form of Case Management Order – Family (Rule 5:5-7) (deleted)]

Note: Adopted January 1, 1987; amended July 13, 1994, effective September 1, 1994; amended July 16, 2009, effective September 1, 2009; amended June 12, 2024, effective September 1, 2024; deleted July 31, 2025 effective September 1, 2025.

**NOTICE:** This is a public document, which means the document as submitted will be available to the public upon request. Therefore, do not enter personal identifiers on it, such as Social Security number, driver's license number, vehicle plate number, insurance policy number, active financial account number, active credit card number, or military status.

**Plaintiff or Filing Attorney Information:**

Name \_\_\_\_\_  
NJ Attorney ID Number \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Email \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Superior Court of New Jersey  
Law Division, Special Civil Part  
\_\_\_\_\_ County**

**Docket Number: LT - \_\_\_\_\_**  
(to be provided by the court)

**versus**

Plaintiff(s)

**Civil Action  
SUMMONS  
LANDLORD TENANT**

Defendant (s)

**Defendant Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Email \_\_\_\_\_  
Phone: \_\_\_\_\_

\_\_\_\_ Nonpayment  
\_\_\_\_ Other (Holdover/For Cause)  
\_\_\_\_ Commercial  
\_\_\_\_ Residential

**NOTICE TO TENANT:** The purpose of the attached complaint is to permanently remove you and your belongings from the premises. If you want the court to hear your side of the case, you must appear in court on this date and time:

\_\_\_\_\_ at \_\_\_\_\_  a.m. /  p.m., or the court may rule against you. **REPORT TO:**

**You may contact the Office of the Special Civil Part at \_\_\_\_\_ ext. \_\_\_\_\_ regarding your case. Please go to njcourts.gov for general information on landlord tenant actions.**

If you cannot afford to pay for a lawyer, free legal advice may be available by contacting Legal Services at \_\_\_\_\_. If you can afford to pay a lawyer but do not know one, you may call the Lawyer Referral Services of your local county Bar Association at \_\_\_\_\_.

You may be eligible for housing assistance. To determine your eligibility, you must immediately contact the welfare agency in your county at \_\_\_\_\_, telephone number \_\_\_\_\_.

**If you need an interpreter or an accommodation for a disability, you must notify the court immediately.**

Si ud. no tiene dinero para pagar a un abogado, es posible que pueda recibir consejos legales gratuitos si se comunica con Servicios Legales (Legal Services) al \_\_\_\_\_. Si tiene dinero para pagar a un abogado pero no conoce ninguno puede llamar a Servicios de Recomendación de Abogados (Lawyer Referral Services) del Colegio de Abogados (Bar Association) de su condado local al \_\_\_\_\_.

Es posible que pueda recibir asistencia con la vivienda si se comunica con la agencia de asistencia publica (welfare agency) de su condado al \_\_\_\_\_, telefono \_\_\_\_\_.

Si necesita un interprete o alguna acomodación para un impedimento fisico, tiene que notificárselo inmediatamente al tribunal.

Date: \_\_\_\_\_

\_\_\_\_\_  
**Clerk of the Superior Court**

**COURT OFFICER'S RETURN OF SERVICE (FOR COURT USE ONLY)**

Docket Number: _____	Date: _____	Time: _____
WM ___ WF ___ BM ___ BF ___ OTHER _____	HT ___ WT _____	AGE ___ MUSTACHE ___
BEARD ___ GLASSES ___		
NAME: _____	RELATIONSHIP: _____	
Efforts Made to Personally Serve		
_____		
_____		
Description of Premises if Posted		
_____		
_____		
I hereby certify the above to be true and accurate: _____		
Special Civil Part Officer		

**Appendix XI-X Verified Complaint – Residential Landlord Tenant**

**Notice:** This is a public document, which means the document as submitted will be available to the public upon request. Therefore, do not enter personal identifiers on it, such as Social Security number, driver’s license number, vehicle plate number, insurance policy number, active financial account number, active credit card number or military status.

**Plaintiff or Filing Attorney Information:**

Name \_\_\_\_\_  
NJ Attorney ID Number \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Email \_\_\_\_\_  
Telephone Number \_\_\_\_\_

Superior Court of New Jersey  
Law Division, Special Civil Part  
\_\_\_\_\_ County

Docket Number: LT \_\_\_\_\_

\_\_\_\_\_  
Name of Plaintiff(s)/Landlord(s),  
referred to as “Plaintiff,”

v.

Civil Action

**Verified Complaint  
Residential Landlord Tenant**

\_\_\_\_\_  
Name of Defendant(s)/Tenant(s).  
referred to as “Tenant.”

- Non-payment of Rent
- Other (Required Notices Attached)

Address of Rental Premises: \_\_\_\_\_

Tenant’s Phone Number: \_\_\_\_\_

Tenant’s Email: \_\_\_\_\_

1. The owner of record is (name of owner) \_\_\_\_\_

2. Plaintiff is the  owner  owner’s agent  owner’s assignee  owner’s grantee  
 sublessor.

3. The owner is: an  individual(s);  sole proprietorship;  general partnership  
 a professional corporation;  limited liability company; or  other.

4. The landlord  did  did not acquire ownership of the property from the tenant(s).

5. The landlord  has  has not given the tenant(s) an option to purchase the property.

6. The property  is  is not owner-occupied with two or less rental units.

**Appendix XI-X Verified Complaint – Residential Landlord Tenant**

7. The rental property  is  is not registered as required by the Landlord Identity Law, N.J.S.A. 46:8-28.
8. The tenant  was  was not given a copy of the registration.
9. The property  is  is not exempt from registration requirement. If exempt, state specific exemption: \_\_\_\_\_
10. The tenant  is  is not currently in possession of the rental unit without the consent of the landlord.
11. There is an  oral lease or a  written lease. If there is a written lease:
- a. It  has  has not been attached.
  - b. The written lease  does  does not exceed ten pages. The relevant portions of the lease must be attached, and must include:
    - any provisions specifying fees and charges as “additional rent”
    - any provisions outlining landlord’s notice obligations under any rental assistance program.
    - any provisions outlining grounds for eviction under any rental assistance program.
12.  Check here if the tenancy is subsidized pursuant to either a federal or state program or the rental unit is public housing. Specify type of subsidy: \_\_\_\_\_
13. Required notices  have been  have not been served on tenant and/or Housing Authority and  are  are not attached to the complaint.

**Non-Payment of Rent**

14. The base rent for the rental unit is \$ \_\_\_\_\_, payable on the \_\_\_\_\_ day of each  month or  week.
15. There is due, unpaid and owing from **tenant** base rent as follows:

**Note: This does not include rent owed by DCA or other provider.**

\$ \_\_\_\_\_ base rent for \_\_\_\_\_ (specify the week or month)  
\$ \_\_\_\_\_ base rent for \_\_\_\_\_ (specify the week or month)  
\$ \_\_\_\_\_ base rent for \_\_\_\_\_ (specify the week or month)  
\$ \_\_\_\_\_ base rent for \_\_\_\_\_ (specify the week or month)  
\$ \_\_\_\_\_ base rent for \_\_\_\_\_ (specify the week or month)

**Total Base Rent Due from Tenant** \$ \_\_\_\_\_

16. The rental unit is located in the municipality of \_\_\_\_\_ The rental unit  is  is not subject to a rent control or rent leveling ordinance.
17. Late fees, attorneys’ fees, or other charges  are  are not specified in the written lease as “additional rent.”

**Appendix XI-X Verified Complaint – Residential Landlord Tenant**

18.  There is due from tenant "additional rent."

**Note: Only late fees, attorneys' fees and other charges that are specified as "additional rent" in the written lease, and are permitted by applicable federal, state, and local laws may be included below.**

- \$ \_\_\_\_\_ late charges for \_\_\_\_\_ (specify the week or month)
- \$ \_\_\_\_\_ late charges for \_\_\_\_\_ (specify the week or month)
- \$ \_\_\_\_\_ late charges for \_\_\_\_\_ (specify the week or month)
- \$ \_\_\_\_\_ late charges for \_\_\_\_\_ (specify the week or month)
- \$ \_\_\_\_\_ late charges for \_\_\_\_\_ (specify the week or month)
- \$ \_\_\_\_\_ Other \_\_\_\_\_ (specify charge and month)
- \$ \_\_\_\_\_ Other \_\_\_\_\_ (specify charge and month)
- \$ \_\_\_\_\_ Other \_\_\_\_\_ (specify charge and month)
- \$ \_\_\_\_\_ Other \_\_\_\_\_ (specify charge and month)
- \$ \_\_\_\_\_ Other \_\_\_\_\_ (specify charge and month)

\$ \_\_\_\_\_ Total Permissible Additional Rent Due.

19. The filing fees paid by the plaintiff for this case are \$ \_\_\_\_\_

20. **Total Amount Due \$ \_\_\_\_\_**  
(Base Rent, Permissible Additional Rent and Filing Fees)

21. There  is  is not a written rent ledger for this tenant.

22. If there is a written rent ledger, it  is  is not attached to the complaint.

23. **The date that the next rent is due is (date) \_\_\_\_\_.**

**If this case is scheduled for trial before that date, the total amount you must pay to**  
a. **have this complaint dismissed is (Total from line 20) \$ \_\_\_\_\_.**

b. **If this case is scheduled for trial on or after that date, the total amount you must pay**  
**to have this complaint dismissed is (Total from line 23(a) plus the amount of the**  
**next rent due) \$ \_\_\_\_\_.**

**These amounts do not include late fees or attorney fees for Section 8 and public housing tenants. Payment may be made to the landlord or the clerk of the court at any time before the trial date, but on the trial date payment must be made by 4:30 p.m. to get the case dismissed.**

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**Reasons Other Than Non-Payment for Rent (Holdover)**

24. Plaintiff seeks eviction for the following reason:

\_\_\_\_ (Select from the list of Holder Causes of Action on the back of the Landlord Case Information Statement).

Explanation: (Attached additional sheets if necessary.)

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**Appendix XI-X Verified Complaint – Residential Landlord Tenant**

**Wherefore,** plaintiff demands judgment for possession against the tenant.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Filing Attorney or Plaintiff Pro Se)

\_\_\_\_\_  
(Name of Attorney or Plaintiff Pro Se)

**Appendix XI-X Verified Complaint – Residential Landlord Tenant  
Landlord Verification**

1. I certify that I am the  landlord,  general partner of the partnership, or  authorized officer of a corporation or limited liability company that owns the premises in which tenant(s) reside(s).
  
2. I have read the verified complaint and the information contained in it is true and based on my personal knowledge.
  
3. The matter in controversy is not the subject of any other court action or arbitration proceeding now pending or contemplated and no other parties should be joined in this action except (list exceptions or indicate none):  
\_\_\_\_\_
  
4. I certify that confidential personal identifiers have been redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with *Rule* 1:38-7(b).
  
5. The foregoing statements made by me are true and I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

At the trial plaintiff will require:

An interpreter  Yes  No

Indicate language \_\_\_\_\_

An accommodation for a disability  Yes  No

Required accommodation \_\_\_\_\_

Note: Adopted as Appendix XI-X July 9, 2008 to be effective September 1, 2008. Revised effective September 1, 2009; amended August 1, 2016, to be effective September 1, 2016; amended effective July 14, 2020. Amended July 31, 2025 to be effective September 1, 2025.

[Appendix XXV- Final Judgment of Divorce (Rule 5:5-9) (deleted)]

Note: Appendix XXV adopted July 27, 2006 to be effective September 1, 2006;  
deleted July 31, 2025 effective September 1, 2025.

[Appendix XXVII-A – Certification of Notification of Complementary Dispute Resolution Alternatives – Certification by Attorney and Client (deleted)]

Note: Adopted as Rules Appendix XXVII-A July 16, 2009 to be effective September 1, 2009; revised August 1, 2016 to be effective September 1, 2016; deleted July 31, 2025 effective September 1, 2025.

[Appendix XXVII-B – Certification of Notification of Complementary Dispute Resolution Alternatives – Certification by Self-Represented Litigant (deleted)]

Note: Adopted as Rules Appendix XXVII-B July 16, 2009 to be effective September 1, 2009; revised August 1, 2016 to be effective September 1, 2016; deleted July 31, 2025 effective September 1, 2025.

## Rules Appendix XXXI

### Uniform Interrogatories for Cohabiting Party Contesting Alimony Review - For Post-Judgment Application (N.J.S.A. 2A:34-23(n))

Pursuant to R. 4:17-1(c), all questions must be answered unless excused by the court or protected by privilege or order. Responses shall not be used improperly and shall follow the Rules of Court, including R. 1:38, and the Rules of Professional Conduct.

Consistent with Cardali v. Cardali, 255 N.J. 85 (2023), a party must answer these interrogatories only if the court makes a finding that a prima facie showing of cohabitation has been established. The Rules Appendix also includes suggested request for production of documents (Rules Appendix XXXI). The court shall conduct a discovery conference to issue an order for limited discovery. This will include filing updated case information statements as required by R. 5:5-4(a)(4), responding to interrogatories and requests for production of documents, and any other limited discovery deemed necessary by the court.

Discovery requested shall be limited to two years preceding the filing date of the cohabitation motion unless the court, for good cause, decides a different timeframe.

Each party can add ten additional questions, without subparts, to these interrogatories. Requests for more questions require court approval and shall be made by filing a motion.

#### General

1. Provide your full name, date of birth, current address, and any other addresses where you lived in the past two years, including the date(s), and how long you have lived at your current address.
2. List the names, email addresses, and physical addresses of everyone who knows relevant details about this case. For each person, describe what they know, including relevant dates and locations.
3. Provide the names and addresses of any expert witnesses or private investigators you or your counsel hired for this case. Include detailed qualifications for each expert and attach their current resumes. Attach copies of all written reports you have received from these experts.

4. Describe your current job and list your income for the past two years, including salary, bonuses, commissions, perks, equity awards, stock options, and any other compensation benefits.

5. Describe your relationship between you and the alleged cohabitant, including when and how you met, and why you oppose the review of your alimony due to the alleged cohabitation.

6. State when you began dating the alleged cohabitant and if the relationship is still ongoing and exclusive today.

#### Intertwined Finances

7. List all payments made between you and the alleged cohabitant, either by you to them or them to you, in the past two years. Include the following details for each payment and attach documents that verify each payment listed in your response.

- a. Date of payment.
- b. Amount of payment.
- c. Purpose/Reason for payment.
- d. Source of funds for payment.

8. List any real estate you and the alleged cohabitant own or have owned together or had joint interest in over the past two years. This includes deeds, leases, operating agreements, or any documents where either of you is a co-signor or guarantor. Attach all documents and explain how each interest was acquired.

9. Describe any loans or borrowings taken or given between you and the alleged cohabitant in the past two years, including the date, amount, purpose or reason, funding source, repayment schedule, interest rate, and current status. Attach documents that verify each loan or borrowing and its repayment.

10. Describe any business interests and/or joint ventures you and the alleged cohabitant have shared in the past two years, including the formation date, ownership shares, capital contributions, and sale status. Attach any relevant formation and/or sale documents.

11. List all credit and debit cards you have been authorized to use in the past two years, including store credit cards and state whether the alleged cohabitant is authorized or has used the card(s). Include the names of other people who use

these accounts and anyone who contributes to paying the bills.

12. Have you and the alleged cohabitant jointly accessed or owned any financial accounts in the past two years, such as bank accounts, investment accounts, retirement accounts, life insurance policies, cryptocurrency, or payment platforms? If so, provide the dates of shared access or ownership, the funding source for each account, and attach account statements from the period when access or ownership was shared.

13. In the past two years, have you been named, or have you named the alleged cohabitant as a beneficiary on any accounts either of you hold?

14. If yes, provide details about each account and attach statements covering the duration of the beneficiary designation.

15. In the past two years, have you and the alleged cohabitant shared access or responsibility, or been guarantors for any debts, such as credit cards, mortgages, lines of credit, student loans, personal loans, financing agreements, or automobile loans? If so, list the dates of shared responsibility, how each debt was funded, and attach statements from the period when you shared this responsibility.

16. In the past two years, has the alleged cohabitant had the ability to sign or withdraw from any of your accounts, or have you had these abilities on any of their accounts? If yes, list the accounts and how long these abilities were in effect.

#### Shared/Joint Responsibility for Living Expenses

17. Describe the activities (including but not limited to trips, concerts, and events) you and the alleged cohabitant have done together in the past two years. Include groups, clubs, and memberships you both belong to together or separately. Explain how often these activities occur and how you manage or split the costs for these activities.

18. Describe how often you have had meals with the alleged cohabitant (daily, weekly, monthly) in the past two years. Include where these meals usually take place (at home or in a restaurant), how you handle the costs, who usually pays or if you share the expenses, and any specific arrangements for splitting the cost. For meals eaten at home, describe who prepares the food and who pays for the food, and if this responsibility changes.

19. List all entertainment and activities that you and the alleged cohabitant participated in together in the past two years that cost more than \$50 and explain how the expenses were paid.

20. In the past two years, has anyone besides yourself contributed to your expenses? If so, provide details on the amount, how often these contributions are made, and who provides them.

21. In the past two years, list any services, contracts, insurance policies, or registrations (voter, tax, automobile) where the alleged cohabitant used your address, or where you have used their address.

22. List all streaming services you are subscribed to or have had access to in the past two years. Identify all people who have access to these services and whether they share your account, or you share their account. Specify who pays for each service.

23. List all transportation accounts (toll or parking payment accounts and rideshare services) you have or have had access to in the past two years. Identify all people authorized to use these accounts and whether they share your account, or you share their account. Specify who pays for each account.

24. Has anyone helped you pay your housing costs? This includes utilities, property taxes, rent, mortgage or expenses for repair, maintenance, or lawn care. If yes, identify the person, the dates, and the amounts.

25. Have you been a beneficiary of any life insurance policy, annuity, or retirement plan by the alleged cohabitant? If yes, provide the policy name and number, type, date you were added as beneficiary, policy start date, death benefit amount, and who pays the premiums.

26. Is the alleged cohabitant a beneficiary of yours on any life insurance policy, annuity, or retirement plan? If yes, provide the policy name and number, type, date they were added as beneficiary, policy start date, death benefit amount, and who pays the premiums.

27. In the past two years, have you named the alleged cohabitant in any legal documents prepared for you, including drafts, such as a Last Will and Testament, Power of Attorney or Health Care Directive? If yes, identify the legal documents and their interest or role.

28. In the past two years, have you been named in any legal documents prepared for the alleged cohabitant, including drafts, such as a Last Will and Testament, Power of Attorney or Health Care Directive? If yes, identify the legal documents and your interest or role.

Recognition of the Relationship Within Social and Family Circles

29. List all instances when you have proposed engagement or marriage or received a marriage proposal, including the other person's name and the approximate date.

30. Provide details about your social media interactions with the alleged cohabitant in the last two years, including:

- a. List all social media platforms where you and the alleged cohabitant have accounts. Include usernames or IDs for each platform.
- b. On each platform listed in subpart a above, indicate whether you and the alleged cohabitant follow each other, friend or connect with each other, or subscribe to each other's posts.
- c. For each platform listed in subpart a above, identify any family members or friends of the alleged cohabitant that you follow or who follow you, are connected to you as friends, or whose posts you subscribe to. Provide their usernames or IDs.

31. If you have children under 18, list all people who have transported them to or from school in the last two years and all people authorized to pick them up or are listed as emergency contacts.

32. Have you introduced the alleged cohabitant to any of your family or friends? If so, list each person and when the introduction happened, along with anyone else present during the introductions.

33. In the past two years, have you and the alleged cohabitant attended any celebrations together (including but not limited to graduations, birthdays, weddings)? If yes, list each event, the location, and the approximate number of attendees.

34. In the past two years, list any public announcements of your relationship with the alleged cohabitant to family, friends, social circles, or your community. Provide copies of any recordings or documents, including social media posts, emails, invitations, or religious events.

35. Describe any medical appointments that you and the alleged cohabitant attended together in the past two years. Include the date and nature of each appointment, and state if the alleged cohabitant has been listed as your emergency contact for medical purposes.

36. Describe any medical appointments the alleged cohabitant attended with your children or where you attended the alleged cohabitant's children's medical appointments in the past two years. Include the date and nature of each appointment, the name of the health care provider and facility, and the reason for attending.

37. Describe all vacations or instances where you and the alleged cohabitant spent at least one night away from your residence, you and the alleged cohabitant took together or stayed in the same geographical area in the past two years, including payment details (who paid, how was it paid, and how were expenses divided).

38. Set forth any hotel, motel, timeshare, or any vacation rental properties, where you and the alleged cohabitant spent at least one night together in the past two years, including the location, date(s), and length of stay.

39. List all school and extracurricular events involving your children that the alleged cohabitant attended in the past two years, and events involving the alleged cohabitant's children that you attended, including parent-teacher conferences, back to school nights, child study team meetings, proms, graduations, shows, recitals, ceremonies, or sporting events.

40. List all holidays you and the alleged cohabitant spent together in the past two years and include the location, attendees, and holiday meals you had together, even if other people were present.

41. List all days in the past two years when the alleged cohabitant was alone with your children or pets to supervise or care for them.

42. List all gifts exchanged between you and the alleged cohabitant or their relatives in the past two years, including the gift, its value, date of exchange, and relationship of the person involved.

Living Together, Frequency of Contact, Duration of Relationship, Other Indications of Mutually Supportive Relationship

43. List all overnights you and the alleged cohabitant spent together in the past two years and include locations.

44. Describe how often and by what methods you and the alleged cohabitant communicate.

45. In the past two years, have you used any home security/monitoring systems? If so, list all details including who had access.

46. List all people who have access to your residences (key, key code, security information) and include when access was granted.

47. List all times the alleged cohabitant stayed at your residence(s) without you in the past two years and note if children were present, and their relationship to the parties or the alleged cohabitant. Also list the times you stayed at the alleged cohabitant's residence(s) without them and note if children were present, and their relationship to the parties in this case or the alleged cohabitant.

#### Sharing Household Chores

48. Describe any repairs, maintenance, renovations, or chores the alleged cohabitant did at your residence, or you did at theirs, including how often.

49. Describe any lawn maintenance, gardening, or snow removal the alleged cohabitant did at your residence, or you did at theirs, including how often.

#### Recipient Has Received a Promise of Support from Another Person

50. List all written or verbal promises of support you made or received from the alleged cohabitant and attach copies of all related communications.

51. If you provide support to anyone, provide their name, address, relationship to you, amount, and frequency of payments, if it is voluntary or court-ordered, and any other details.

52. State the date and time these interrogatories were completed and the names of anyone who helped answer them.

## CERTIFICATION

I hereby certify that the foregoing answers to interrogatories are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

DATED:

SIGNED:

Note: Adopted pursuant to R. 4:17-1(c) July 31, 2025 to be effective September 1, 2025.

## Rules Appendix XXXII

### Sample Form: Request for Production of Documents in Cohabitation Post-Judgment Applications

This form is intended to be a suggested form; it is not mandated by R. 4:17-1(c).

Provide copies of the requested documents listed below. Documents provided will be used according to discovery requirements of the New Jersey Rules of Court.

Documents shall cover the past two years from the filing date of the motion unless the court decides otherwise.

1. All state and federal personal income tax returns with attachments.
2. All state and federal income tax returns for any business (corporations, LLC's, sole proprietorships, and partnerships) in which you have interest. Include the certification of formation and evidence of the corporate officers and shareholders for each business.
3. Your most recent annualized Social Security statement.
4. Your last five pay stubs.
5. Your final pay stub and your W-2 or K-1 where applicable.
6. Your passport and your children's passports.
7. Your telephone and cell phone bills.
8. Documents related to any membership rewards programs you participate in, such as airline miles, travel rewards, and credit card points programs.
9. Records of any retirement or pension plans, including IRAs. Include details of contributions made by you, your employer, or your business, and include beneficiary designation forms you filled out.
10. Records for all checking and savings accounts including, passbooks, checkbooks, bank statements, cancelled checks, certificates of deposit and withdrawal slips for any accounts you have or had an interest in or power to

withdraw funds.

11. Life insurance policies or annuities where you are insured, owner, or beneficiary, along with statements, cash surrender values, and loan information including beneficiary designations.

12. Records of stocks, securities, bonds, and similar investments in your name or interest, including the stockbroker or transfer agent and beneficiary designations.

13. Title certificates, registrations, and loan documents for any vehicles (cars, boats, airplanes, trucks, etc.) you own or have an interest in.

14. Voter registration documents.

15. Deeds, mortgage/line of credit applications and statements, closing statements, written offers to purchase and any other documents related to real estate you own or have an interest in.

16. Residential lease agreements where you are the landlord, tenant or co-signer, and any applications to lease real estate.

17. Documents for any medical or health insurance plans covering you or your family, including emergency contact forms.

18. If you have minor children, emergency contact and authorized pick-up/drop-off forms for them.

19. Statements for all utility bills for any residence you have an interest in or lived.

20. Insurance policies for your residence and its contents, including any riders or supplements for personal effects.

21. Documents related to any trusts you established, benefit from, or have an interest in.

22. Financial statements that reflect your financial circumstances. This may include, but is not limited to, a completed Case Information Statement pursuant to Rule 5:5-2.

23. Current and prior versions of your Last Will and Testament, Power of

Attorney, Health Care Directive, and trust documents.

24. Documents showing expenses paid by others for you or by you for others, including lodging, gas, meals, airfare, clothing, and gifts.

25. Documents about any debts you are responsible for, including home equity lines of credit, mortgages, personal loans, credit cards, and charge cards.

26. Statements for mobile payment/banking applications, or any other electronic wallet platforms.

27. Statements for any cryptocurrency you own or have an interest in.

28. Invitations sent for functions, celebrations, or gatherings you hosted.

29. Any photographs, either in print or digital, or videos that depict you together with the alleged cohabitant and/or with your or the alleged cohabitant's family.

Note: Adopted pursuant to Appendix XXXI, "Uniform Interrogatories for Cohabiting Party Contesting Alimony Review - For Post-Judgment Application," July 31, 2025 to be effective September 1, 2025.