

**DELAWARE RIVER**  
**JOINT TOLL BRIDGE COMMISSION**  
**MINUTES**  
**MEETING OF JANUARY 25, 2010**

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of January 25, 2010

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEMBERS OF THE COMMISSION**

**NEW JERSEY**

HONORABLE DAVID R. DEGEROLAMO  
**Chairman**

HONORABLE DONALD HART

HONORABLE HARRY ZIKAS, JR

HONORABLE WILLIAM J. HODAS  
**Secretary-Treasurer**

HONORABLE YUKI MOORE LAURENTI

**PENNSYLVANIA**

HONORABLE GAETAN J. ALFANO  
**Vice Chairman**

HONORABLE MELISSA HELLER

HONORABLE JAMES L. BROUGHAL

HONORABLE BERNARD GRIGGS, JR.

HONORABLE JOHN PREVOZNIK

Revised 6/29/09

X:\Wendy's Files\Commission Mtgs from 2003 to present\Committee Pages\Current\Mbrs of the Commission (1) 6-29-09-  
Corrected 9-23-09.doc

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**STANDING COMMITTEES**

**FINANCE, INSURANCE, MANAGEMENT OPERATIONS**

PENNSYLVANIA: Alfano, Broughal  
NEW JERSEY: Hart\*, Zikas  
Chairman-Ex Officio

**HUMAN RESOURCES, AFFIRMATIVE ACTION AND TRAINING AND SAFETY**

PENNSYLVANIA: Griggs, Broughal  
NEW JERSEY: Hodas\*, Laurenti  
Chairman and Vice Chairman Ex-Officio

**PROJECTS, PROPERTY AND EQUIPMENT**

PENNSYLVANIA: Griggs\*, Alfano  
NEW JERSEY: Hart, Hodas  
Chairman – Ex-Officio

**PROFESSIONAL SERVICES COMMITTEE**

PENNSYLVANIA: Alfano\*, Heller  
NEW JERSEY: Laurenti, Zikas  
Chairman – Ex Officio

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**AUDIT COMMITTEE**

PENNSYLVANIA: Prevoznik\*, Heller,  
NEW JERSEY: Hodas, Hart  
Chairman and Vice Chairman Ex-Officio

**CAI COMMITTEE**

PENNSYLVANIA: Alfano, Broughal  
NEW JERSEY: DeGerolamo\*, Hart

**CONTRACTS SUB-COMMITTEE**

PENNSYLVANIA: Griggs\*, Alfano  
NEW JERSEY: DeGerolamo, Hodas

\*Chairman of Committee

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
RECAPITULATION OF COMMITTEE MEMBERSHIP**

|                   |                                                                                                                                                                                                                                                               |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DeGerolamo</b> | (1) Ex-Officio of all Committees                                                                                                                                                                                                                              |
| <b>Alfano</b>     | (1) Finance, Insurance, Management Operations Committee<br>(2) Projects, Property and Equipment Committee<br>(3) Contracts Sub-Committee<br>(4) Professional Services Committee<br>(5) CAI Committee<br>(6) Audit Committee<br>* Ex-Officio of all Committees |
| <b>Broughal</b>   | (1) Finance, Insurance, Management Operations Committee<br>(2) Human Resources, Affirmative Action and<br>Training and Safety Committee<br>(3) CAI Committee                                                                                                  |
| <b>Griggs</b>     | (1) Human Resources, Affirmative Action and<br>Training and Safety Committee<br>(2) Projects, Property and Equipment Committee (Chairman)<br>(3) Contracts Sub-Committee (Chairman)                                                                           |
| <b>Hart</b>       | (1) Finance, Insurance Management and Operations Committee (Chairman)<br>(2) Projects, Property and Equipment Committee<br>(3) CAI Committee<br>(4) Audit Committee                                                                                           |
| <b>Heller</b>     | (1) Professional Services Committee<br>(2) Audit Committee                                                                                                                                                                                                    |
| <b>Hodas</b>      | (1) Human Resources, Affirmative Action and<br>Training and Safety Committee (Chairman)<br>(2) Projects, Property and Equipment Committee<br>(3) Contracts Sub-Committee<br>(4) Audit Committee                                                               |
| <b>Laurenti</b>   | (1) Human Resources, Affirmative Action and<br>Training and Safety Committee<br>(2) Professional Services Committee                                                                                                                                           |
| <b>Prevoznik</b>  | (1) Audit Committee (Chairman)                                                                                                                                                                                                                                |
| <b>Zikas</b>      | (1) Finance, Insurance, Management Operations Committee<br>(2) Professional Services                                                                                                                                                                          |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**PROFESSIONAL ASSOCIATES**

**CONSULTING ENGINEERS**

TRANSYSTEMS CONSULTING ENGINEERS  
Paramus, New Jersey

**LEGAL COUNSEL**

FOX ROTHSCHILD, LLP  
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER  
Phillipsburg, New Jersey

**EMPLOYMENT COUNSEL**

STRADLEY, RONON, STEVENS & YOUNG  
Philadelphia, Pennsylvania

WOLFF AND SAMSON  
West Orange, New Jersey

**AUDITOR**

MERCADIEN  
Princeton, New Jersey

**FINANCIAL ADVISOR**

NW FINANCIAL GROUP  
Jersey City, New Jersey

**COMMUNICATIONS CONSULTANT**

BELLEVUE COMMUNICATIONS  
Philadelphia, Pennsylvania

**INVESTMENT ADVISOR**

TD BANK  
Pennsylvania

Revised 2009

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART  
TUESDAY, FEBRUARY 10, 2009

## COMMISSIONERS

Executive Director  
Frank G. McCartney

Chief Engineer  
George G. Alexandridis

Assistant Chief Engineer  
Roy Little

Senior Program Area  
Manager  
Kevin Skeels

Deputy Executive Director  
of Communications  
Joseph Donnelly

Acting Director of Community  
Affairs  
Richard McClellan

Director of Policy & Planning  
Glenn Reibman

Chief Administrative  
Officer  
Arnold Conoline

Director of Human Resources  
Patrick Heron

Director of Purchasing  
David Burd

Director of E-ZPass  
Yvonne Kushner

Deputy Executive Director  
of Operations  
Frank J. Tolotta

District Superintendents  
Jack Prior (Acting), D I  
Lendell Jones, D II  
Bryan Hill, D III

Director of Plants & Facilities  
Frank Beruta

Director of Security Safety  
and Training  
James P. Stettner

Director of Electronic  
Security Surveillance  
Matthew Harligan

Director of Information  
Technology  
Mary Jane Hansen

Director of Compact  
Authorized Investments  
Julio Gurioly

Chief Financial Officer  
Sean P. McNeeley

Comptroller  
Stephen Cathcart



# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

## **CALL TO ORDER**

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the New Hope Headquarters and Administration Building, 2492 River Road, New Hope, Pa. 18938-9579 in the Boardroom, on Monday, January 25, 2010, at 10:40 am pursuant to notice properly forwarded to each member in compliance with the By-Laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

## **APPEARANCES**

### **COMMISSION MEMBERS:**

Hon. Gaetan Alfano (Pennsylvania)  
Hon. James L. Broughal (Pennsylvania)  
Hon. David DeGerolamo (New Jersey)  
Hon. Donald Hart (New Jersey)  
Hon. Melissa Heller (Pennsylvania)  
Hon. William Hodas (New Jersey) (Via conference call Executive Session only)  
Hon. Bernard Griggs (Pennsylvania) (Via conference call)  
Hon. Yuki Moore Laurenti (New Jersey)  
Hon. John Prevoznik (Pennsylvania) (Via conference call)  
Hon. Harry Zikas, Jr. (New Jersey)

### **COMMISSION GENERAL COUNSEL:**

Michael Perrucci, Florio, Perrucci, Steinhardt and Fader (New Jersey)  
Marcel L. Groen, Fox Rothschild Pennsylvania Legal Counsel  
Mark Peck, Perrucci, Steinhardt and Fader, New Jersey Legal Counsel  
Levin Czubaroff, Fox Rothschild (Pennsylvania)

### **COMMISSION LABOR COUNSEL:**

Jonathan Bloom, Stradley Ronon, Pennsylvania Labor Counsel  
John Casey, Wolff and Samson, New Jersey Employment Counsel

### **GOVERNORS REPRESENTATIVES:**

Maura Tully, New Jersey  
Alex Ficken, Pennsylvania

### **REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BELLEVUE COMMUNICATIONS**

Pete Peterson, Bellevue Communications

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

## **COMMISSION STAFF MEMBERS:**

Frank G. McCartney, Executive Director  
Frank J. Tolotta, Deputy Executive Director of Operations  
George Alexandridis, Chief Engineer  
Sean McNeeley, Chief Financial Officer  
Patrick Heron, Director of Human Resources  
Joseph Donnelly, Deputy Executive Director of Communications  
Richard McClellan, Acting Director of Community Affairs  
Arnold Conoline, Chief Administrative Officer  
Michelle Gara, Insurance Administrator

## **OTHERS:**

Dennis Bacsik, NJ DOT  
Ben Neville NJ DOT  
Mayor Kay Bucci, Portland Boro  
Kenneth Rutt, Portland Boro  
Rosemary J. Wuenschel Chief Of Staff To Representative Steve Santarsiero

## **ROLL CALL**

Frank G. McCartney, Executive Director, in his capacity as Secretary for this Meeting, called the Roll, and at the conclusion thereof, reported that there was a quorum present- there being five members present from the Commonwealth of Pennsylvania and four members present from the State New Jersey.

## **WELCOMING REMARKS OF CHAIRMAN**

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

## **INTRODUCE ANY COMMENTS FROM THE PUBLIC**

Chairman DeGerolamo addressed the meeting and invited any comments from the Public on items pertaining to today's Agenda.

## **EXECUTIVE DIRECTORS REPORT**

Welcome it's a new year; plenty of reason for optimism, wrapping up some major initiatives starting new projects and traffic numbers are continuing to improve. For the first time since the gas-price crisis and onset of the recession in 2008, we saw a double-digit increase in the month/year-to-month/year toll revenue collection report, 10.22-percent increase in the comparison of December 2009 to December 2008 traffic statistics. December also was the second consecutive month in which revenues outpaced what had been collected during the corresponding month of the previous year. Cautious optimism –

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of January 25, 2010

Continuing to progress after the financial crunch of the recession over the past 18 months, but still short of where we were before the start of economic slowdown.

With traffic numbers rebounding, VES couldn't come at a better time. We have begun moving forward with removal of gates at our four busiest toll plazas; The gates at I-78 effective 8 p.m. January 8 and the removal of the gates just this past Friday at T-M; which was a well publicized event. The gates at E-P and DWG (I-80) are on track for next month. In tandem with this, initiated ad campaigns timed to correspond with gate removals in each market; Lehigh Valley/Central Jersey, Trenton/Bucks County, Poconos/New Jersey Highlands. They include, Commercials/ads in English and Spanish, TV, radio, print and Internet.

The Scudder Falls Bridge Replacement Project took a giant leap forward. We conducted the public hearing process for the project's Environmental Assessment. Open houses/public hearings held on successive dates in Ewing, New Jersey and Langhorne, Pa. boasted good attendance, close to 400 people over the two dates. At the open houses we received a lot of praise for the professional and thorough presentation, good signage, well planned sign-up tables and clearly articulated ground rules. The open house helped defused grandstanding, with six viewing stations, sign-in and comment stations; two stenographers, 26 people which included representatives from DRJTBC, PennDOT, NJDOT, FHWA, AECOM, HNTB, KSK, Gannet Fleming; and A.D. Marble and Company, experts in design, traffic, environmental mitigation, noise abatement, history and archaeology, and the right-of-way land acquisition process. Proceedings ran efficiently by a neutral moderator. Things went so well that all of the speakers completed their testimony before its scheduled 9 p.m. closing time.

The I-78 Express E-ZPass/ORT has been in talks for three years; now it's becoming reality. Construction began on the night of Jan. 8 and got through the first weekend with only three toll lanes operating. A seven -lane plaza is now reduced to four lanes for the remaining duration of the project. Columns have already been set in place. Work crews are assembling the massive space frame in the work zone and are on schedule to lift the assembly into place on Feb. 1, then dismantle the left three toll lanes. The first week saw some considerable traffic delays. We have taken some proactive steps, in the removal of the gates, improved signage, boosted Route 22 as an alternative route during peak travel times and started a toll-free hotline for customers to call. Looks like we turned a significant corner – traffic backups and complaints ebbed last week considerably but we still are looking for ways to improve the situation because we're only going to have four toll lanes available at I-78 for another four months.

In closing I would like to mention that our capital program efforts are winning us some praise. Last week, our Electronic Surveillance and Security System won a "Project of the Year" award from the Design Build Institute of America's New York Tri-State Metro Region chapter. I would like to ask everyone to recognize; George Alexandridis, Frank Tolotta, Roy Little, Michael Cane, Matt Hartigan and LaVar Tally for all their hard work in making this award possible. As we continue on, anticipate more awards like this in the future. Mr. Chairman, that concludes my report for the month of January.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

## **APPROVAL OF MINUTES**

### **FOR COMMISSION MEETING HELD DECEMBER 21, 2009**

**R: 1923-01-10 - ADM-01-01-10**

Chairman DeGerolamo addressed the meeting and invited the introduction of a Resolution approving the Minutes of the Commission Meeting held December 21, 2009.

At the conclusion of the review, Commissioner Broughal moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Minutes of the Commission Meeting held on December 21, 2009, be and the same hereby are approved."

Chairman DeGerolamo invited questions on the Resolution. No further questions were presented and the Resolution was unanimously adopted.

## **OPERATIONS REPORT-MONTH OF DECEMBER 2009**

**R: 1924-01-10 - ADM-02-01-10**

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Broughal moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, acknowledges receipt, understanding and authorizes filing of the report entitled, 'Operations Report, Month of December 2009, as set forth in the Supplement to the Minutes of this Meeting."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **ONE (1) YEAR EXTENSION OPTION OF THE SECOND EXTENSION AGREEMENT OF MARK IV's IRREVOCABLE OFFER**

**R: 1925-01-10- ADM-05-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hart moved and Commissioner Broughal seconded the adoption of the following Resolution:

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25<sup>th</sup> day of January, 2010, that the Commission, via this resolution, authorizes the Executive Director to extend the Second Extension Agreement of Mark IV's Irrevocable Offer to August 16, 2011."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **DONATION OF EMERGENCY GENERATOR TO THE CITY OF LAMBERTVILLE, NJ**

**R: 1926-01-10- ADM-06-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

Commissioner Hart addressed the meeting and requested to be recorded as recusing himself from this vote.

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this resolution, authorize. the Executive Director to effect the donation of an Emergency Generator assigned to District I, New Hope-Lambertville Toll Bridge, to the City of Lambertville, New Jersey, with the understanding that the City of Lambertville, New Jersey will be accepting ownership of the Generator "as is" and the Commission will not be liable for any repairs or malfunctions and will be indemnified from any accidents involving the operation of the Generator after the transfer to the City of Lambertville, New Jersey."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

### **COMPACT AUTHORIZED INVESTMENT (CAI) GRANT AWARD- CITY OF LAMBERTVILLE, NJ**

**R: 1927-01-10- CAI-01-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Zikas seconded the adoption of the following Resolution:

Commissioner Hart addressed the meeting and requested to be recorded as recusing himself from this vote.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this resolution, award two grants in the not-to exceed amounts of \$497,200 for Delevan Street and \$147,00 for McCready's Alley to the City of Lambertville, NJ and identify the General Reserve Fund as the source of funds required for payment(s) to the City of Lambertville, NJ, for the completion of the improvement(s) based upon their application; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

### **COMPACT AUTHORIZED INVESTMENT (CAI) GRANT AWARD-WEST AMWELL TOWNSHIP, NJ**

**R: 1928-01-10- CAI-02-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Commissioner Laurenti seconded the adoption of the following Resolution:

Commissioner Hart addressed the meeting and requested to be recorded as recusing himself from this vote.

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this resolution, award a grant in the not-to exceed amount of \$100,000 to West Amwell Township, NJ, pending execution of a Compact Authorized Investment Program Grant Agreement and identify the General Reserve Fund as the source of funds required for payment(s) to West Amwell Township, NJ for the completion of the improvement(s) based upon their application; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

### **COMPACT AUTHORIZED INVESTMENT (CAI) –SOLEBURY TOWNSHIP, PA**

**R: 1929-01-10- CAI-03-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Broughal moved and Commissioner Hart seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, award a grant in the not-to-exceed amount of \$660,000 to Solebury Township, PA, pending execution of a Compact Authorized Investment Program Grant Agreement and identify the General reserve Fund as the source of funds required for payment(s) to Solebury township, PA for the completion of the improvement(s) based upon their application; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **COMPACT AUTHORIZED INVESTMENT (CAI) GRANT AWARD- DELAWARE WATER GAP, PA**

**R: 1930-01-10 – CAI-04-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hart moved and Commissioner Broughal seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, award a grant in the not-to-exceed amount of \$130,000 to the Delaware Water Gap Borough, PA, pending execution of a Compact Authorized Investment Program Grant Agreement and identify the General Reserve Fund as the source of funds required for payment(s) to the Delaware Water Gap Borough, PA for the completion of the improvement(s) based upon their application; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of January 25, 2010

### MINUTE OF THE COMMISSION-CORPORAL CHRISTOPHER MILITO

R: 1931-01-10

Chairman DeGerolamo addressed the Meeting and asked the Commission Members, to make this attachment a part of the official minutes to honor Corporal Christopher Militio, who gave his life serving the Delaware River Port Authority and the general public.

#### Minute of the Commissioners

Cpl. Christopher Milito of the Delaware River Port Authority was struck and fatally injured by a vehicle while assisting in an accident investigation at the Walt Whitman Bridge on January 16, 2010. While not a Delaware River Joint Toll Bridge Commission employee, Cpl. Milito's ultimate sacrifice in the line of duty is an enduring testament to all of the dedicated men and women who work day and night to ensure public safety at the 27 vehicular Delaware River crossings between the Commonwealth of Pennsylvania and State of New Jersey. Cpl. Milito was 40 years old and served with the DRPA for 16 years. His passing marked the first time that a DRPA police officer had been killed in the line of duty since 1974.

He was born in Philadelphia, PA, and was a 1988 graduate of Lamberton High School. He attended the Community College of Philadelphia and Temple University, earning a bachelor's degree in criminal justice in December 1999. He received a certificate in police training from Camden County College and was in the process of studying for a master's degree in criminal justice at West Chester University at the time of his death. He was revered by his colleagues as a humble and kind individual who loved to cook and who "always did the right thing."

With the unanimous adoption of this minute, the Commissioners of the Delaware River Joint Toll Bridge Commission mourn the January 16, 2010 passing of this dedicated defender of public safety, and, tender their fond sympathy to the DRPA and his family, and herewith attempt, however inadequately, to record their feelings of professional and personal loss. All shall miss him.

At the conclusion of the review Vice Chairman Alfano requested to observe a moment of silence in corporal Militio's memory and honor

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, adopts these minutes into official record and would like to convey this to the Delaware River Port Authority and Corporal Militio's family."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

### **2010-2011 PROPOSED CAPITAL BUDGET**

**R: 1932-01-10 – FIN-01-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, adopts the 2010-2011 Capital Plan in the amount of \$256,157,000; and be it

**"FURTHER RESOLVED:** identifies the General Reserve Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **ENGAGE AUDITORS FOR FINANCIAL AUDIT SERVICES**

**R: 1933-01-10 – FIN-03-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Prevoznik moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

Commissioner Hart addressed the meeting and requested to be recorded as recusing himself from this vote.

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes the Executive Director to engage Bowman and Company to perform a financial audit for the 2009 financial year."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of January 25, 2010**

### **ENGAGE ACTUARIES FOR GASB 45 CALCULATION**

**R: 1934-01-10 – FIN-04-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Hart seconded the adoption of the following Resolution.

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission authorizes the Executive Director to engage Aon Consulting to perform an actuarial present value calculation of the Commission's accrued Retiree Benefit cost as required by the GASB."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **AUTHORIZATION TO EXECUTE AGREEMENT REGARDING THE E-ZPASS INTERAGENCY GROUP**

**R: 1935-01-10 – ADM-03-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Broughal seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes the Executive Director to execute the Agreement between the Delaware river Joint Toll Bridge Commission and the E-ZPass Interagency Group regarding the E-ZPass Interagency Group Business Manager (the IAG Agreement").

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

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### **CONSULTANT SERVICES TO REVIEW THE COMMISSION'S TOLL REVENUE REPORTING PROCESSES, CONTRACT NO. C-557A**

**R: 1936-01-10 – ADM-04-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, award Contract No. C-557A, Consultant Service to Review the Commission's Toll revenue Reporting Processes, to KPMG LLP of Orlando, Florida for an amount not-to-exceed \$60,000.00; and be it

**"RESOLVED:** identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **RETIREE WELFARE BENEFITS PLAN**

**R: 1937-01-10 – ADM-07-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

Vice Chairman Alfano requested to note there are no changes from the previous documents received at the Committee Meeting.

At the conclusion of the review Commissioner Broughal moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED,** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, is authorized to adopt the Retiree Welfare Benefits Plan ("Benefits Plan") in order to memorialize the "other post-employment benefits" that the Commission provides to its retirees and their spouses and dependents. The Benefits Plan is to be substantially in the form reviewed by the Commission, subject to such modification as the Commission deems necessary and appropriate. Prior to finalizing the Benefits Plan,

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

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the Benefits Plan shall be reviewed by the Commission to verify that it is fair, reasonable and in the best interests of the Commission.

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **APPOINTMENT OF GENERAL COUNSEL TO AUDIT COMMITTEE-JOHN FRANCIS GOUGH**

**R: 1938-01-10 – ADM-09-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Heller seconded the adoption of the following Resolution:

Vice Chairman Alfano and Commissioner Heller addressed the meeting and requested to be recorded as recusing themselves from this vote.

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes the appointment of John Francis Gough, to provide General Counsel Service to the Audit Committee."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

### **CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION SERVICES FOR I-80 DELAWARE WATER GAP OPEN ROAD TOLLING (ORT) PROJECT- AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE SCOPE AND FEE CONTRACT CM-447B**

**R: 1939-01-10 – ENG-01-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes the Executive Director to negotiate scope and fee with the Consultant whose letter of interest has been deemed qualified through the RFLOI procurement process and determined to be fair, reasonable and in the best interest of the Commission; and be it

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**"RESOLVED:** identifying the General Reserve Fund as the source of funds required for payment of any invoices; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **I-80 DELAWARE WATER GAP TOLL BRIDGE OPEN ROAD TOLLING (ORT) CONSTRUCTION, REJECTION OF BIDS CONTRACT T-440B**

#### **R: 1940-01-10 – ENG-02-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Broughal seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, ratify the Executive Director's decision to reject all bids."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICES FOR CALHOUN STREET TOLL SUPPORTED BRIDGE REHABILITATION PROJECT-AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE SCOPE AND FEE CONTRACT CM-447B**

#### **R: 1941-01-10 – ENG-03-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Laurenti seconded the adoption of the following Resolution:

Vice Chairman Alfano addressed the meeting and requested to be recorded as recusing from this vote.

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorize the Executive Director to negotiate scope and fee with the Consultant whose letter of interest has been

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deemed qualified through the RFLOI procurement process and determined to be fair, reasonable and in the best interest of the Commission; and be it

**"RESOLVED:** identifying the General Reserve Fund as the source of funds required for payment of any invoices; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

### **DELAWARE WATER GAP TOLL BRIDGE BEARING REMEDIATION AND DECK STUDY DESIGN-AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT MODIFICATION NO. 2, CONTRACT C-472A**

**R: 1942-01-10 – ENG-04-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Prevost moved and Commissioner Hart seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorize the Executive Director to execute Consultant Agreement Modification No. 2 in the amount of \$125,725.12 and to increase the total contract value for the Delaware Water Gap Toll Bridge Bearing Remediation and Deck study, Contract C-472A from a not-to-exceed amount of \$409,824.78 to \$535,549.90, an increase of 30.7%; and be it

**"RESOLVED:** identifying the General Reserve Fund as the source of funds required for payment of any invoices; and be it

**"FURTHER RESOLVED:** the Executive Director is hereby authorized to approve and execute Modification No. 2 on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

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### **APPOINTMENT OF DIANE YAMROCK TO TOLL COLLECTOR POSITION AT EASTON-PHILLIPSBURG**

**R: 1943-01-10 – HR-01-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes the appointment of Diane Yamrock to the position of Toll Collector at the Easton-Phillipsburg Toll Bridge with the starting compensation fixed at \$36,704 per annum, which is the minimum step in range for the Toll Collector position (\$36,704-\$46,845), pending satisfactory completion of the required personnel processing; and be it

**"FURTHER RESOLVED:** that the Commission authorizes the Executive Director to effect the Appointment of Diane Yamrock to the Toll Collector position, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **PROMOTION OF CUSTODIAL WORKER KENNETH HOCKENBURY TO TOLL COLLECTOR AT I-78**

**R: 1944-01-10 – HR-02-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Laurenti moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes the promotion of Kenneth Hockenbury to the position of Toll Collector at the I-78 Toll Bridge with starting compensation fixed at \$36,704/annum, which is the minimum step in range for the Toll Collector position (\$36,704- \$46,845), pending satisfactory completion of the required personnel processing; and be it

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**"FURTHER RESOLVED:** that the Commission authorizes the Executive Director to effect the Appointment of Kenneth Hockenbury to the Toll Collector position, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **RENEWAL OF VARIOUS BUSINESS PROPERTY AND LIABILITY INSURANCE COVERAGE'S**

#### **R: 1945-01-10 – INS-01-01-10**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions

At the conclusion of the review Commissioner Zikas moved and Commissioner Laurenti seconded the adoption of the following Resolution

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes the renewal of the following property and liability insurance policies with the carriers recommended by the Graham Company at the rates identified in column 7 of the attached exhibit for the term February 1, 2010 to February 1, 2011 except that the Fiduciary Liability insurance is retroactive to December 16, 2009; Bridge Property-Primary; Bridge property-Excess (2 policies); Excess Flood; Property-buildings; Boiler & Machinery; Contractors Equipment; General Liability; Commercial Automobile; Umbrella (Primary); Excess Liability; Directors and Officers Liability (Primary); Directors and Officers Liability (Excess); Commercial Crime; Professional Architects and Engineers; Fiduciary Liability; and that the Commission authorizes payment to the Graham Company of the compensation also noted on the attached exhibit for all of their services related to all lines of our business insurances.

**"FURTHER RESOLVED:** that the Commission authorizes the Executive Director to effect the renewal of the aforementioned liability insurance policies."

Chairman DeGerolamo addressed the meeting and stated that this Commission has directed Executive Director Frank McCartney to draft a letter to terminate the relationship with the current New Jersey broker and to establish the RFQ process to reappoint a New Jersey Broker regarding the qualifications and duties to be served.

Vice Chairman Alfano asked the Executive Director to make certain that a termination letter be sent to the current broker prior to the actual renewal of the said policies.

Chairman DeGerolamo invited questions on the Resolution.

Commissioner Heller addressed the meeting and requested to be recorded as voting no to the Resolution.

Commissioner Hart addressed the meeting and requested to be recorded as voting no to the Resolution.

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Chairman DeGerolamo invited any further questions, but no further questions were presented. The Resolution was adopted producing eight (7) affirmative votes and one (2) negative vote..

#### **APPROVAL FOR PAYMENT OF INVOICE FOX ROTHSCHILD, PA LEGAL COUNSEL**

**R: 1946-01-10 – ACCT-01-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes payment of invoice numbers #1172430, #1172441, #1172438, #1172437, #1172432, #1182720, #118721, #1182717, #1182713, #1182712 and #1182719 in the total amount due of \$26,348.71 for Capital and Non-Capital improvements, to Fox Rothschild, PA Legal Counsel; and be it

**"FURTHER RESOLVED:** identifying the Appropriate Funds as shown on the invoice distribution sheet as the sources required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

#### **APPROVAL FOR PAYMENT OF INVOICE WOLFF AND SAMSON, NJ LABOR COUNSEL**

**R: 1947-01-10 – ACCT-02-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes payment of invoice numbers #237183 and #237184 dated December 16, 2009 in the total amount due of \$6,218.97 for professional services rendered to Wolff and Samson, NJ Labor Counsel; and be it

**"FURTHER RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

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### **APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LABOR COUNSEL**

**R: 1948-01-10 – ACCT-03-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes payment of invoice dated December 28, 2009 in the total amount of \$1,739.63 for Professional services Rendered for period ending November 30, 2009 to Stradley Ronon, PA Labor Counsel; and be it

**"FURTHER RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

### **APPROVAL FOR PAYMENT OF INVOICE FLORIO PERRUCCI STEINHARDT AND FADER**

**R: 1949-01-10 – ACCT-04-01-10**

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED:** by the Delaware River Joint Toll Bridge Commission, at it's Regular Meeting assembled this 25<sup>th</sup> day of January 2010, that the Commission, via this Resolution, authorizes payment of invoice #33621 and #33622, for a total amount due of \$700.00 for Capital and Non-Capital Professional services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel; and be it

**"FURTHER RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was unanimously adopted.

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of January 25, 2010

## INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

## SCHEDULING OF THE FEBRUARY 2010 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held February 22, 2010.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Headquarters and Administration Building, New Hope Pennsylvania 18938-9579, on Monday, February 22, 2010.

Executive Director McCartney assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

## ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Zikas then moved that the Meeting be adjourned and Commissioner Laurenti seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:46 am. Monday, January 25, 2010.

Prepared and submitted by:



WENDY VADOLA READING  
Assistant Secretary Treasurer to the Commission

Approved by:



FRANK G McCARTNEY  
Executive Director