

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, March 20, 2019**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Donna Powell
Joseph Martz
Robert Borski (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Frank DiAntonio
Daniel Christy
Richard Sweeney
Charles Fentress
Aaron Nelson (for Ricardo Taylor)
Bruce Garganio (via telephone)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Ryan Mulderigg, Assistant General Counsel
Kathleen Vandy, Assistant General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget/Financial Analysis, Finance
Jennifer DePoder, Financial Analyst
Darcie DeBeaumont, Manager, Accounting
Patty Griffey, Manager, Revenue Audit
Jack Pepper, Revenue Analyst
Mike DiGiamberardino, Reproduction Technician, Print Shop
Toni P. Brown, Chief Administrative Officer
David Aubrey, Acting Inspector General

DRPA/PATCO Staff (continued)

John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Christina Maroney, Director, Strategic Initiatives
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Wayne Quesada, Electrical Engineer
Steve Reiners, Director, Fleet Management
Valerie Bradford, Bridge Director, Benjamin Franklin and Betsy Ross Bridges
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
Mike Williams, Director, Corporate Communications
Dierdre Donatucci, Graphics Design Administrator
Darlene Callands, Manager, Community Relations
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Dawn Whiton, Executive Assistant of the CEO
Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
David Rapuano, Esq., Archer & Greiner (New Jersey Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel; via telephone)
Nedia Ralston, Director, Southeast Regional Office
Alan Becker, Citizens Advisory Committee
Stephen Benigno, Citizens Advisory Committee
Dennis Moore (retiree)
Catherine Moore
Arthur McLean (retiree)
Robin McLean

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:07 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Frattali, Christy, Sweeney, Fentress, Nelson, Murphy, DiAntonio, Borski, Garganio, and Martz.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO report stood as previously submitted. Mr. Hanson highlighted the retirement of Dennis Moore and Arthur McLean and wished them well in their retirement and future endeavors. Mr. Hanson was pleased to announce that the Authority received, for the 26th consecutive year, the Government Finance Officers Association (GFOA) award for its 2017 Comprehensive Annual Financial Report. Commissioner Fentress moved to approve the CEO's Report and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. Mr. White acknowledged the employees of the Finance Department who worked diligently in order to receive the GFOA award. Mr. White also noted that, as required by its Compact, the DRPA was in the process of preparing a report to the governors and the legislatures which is due March 30, 2019.

Approval of the February 27, 2019 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the February 27, 2019 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of February 2019 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of February 2019

Chairman Boyer stated that the Monthly List of Payments covering the month of February 2019 and the Monthly List of Purchase Orders and Contracts covering the month of February 2019 were previously provided to all Commissioners. Commissioner Frattali moved to receive and file the lists and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of March 5, 2019

Chairman Boyer stated that the Minutes of the March 5, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on March 5, 2019

Chairman Boyer stated that there were eleven (11) Resolutions from the March 5, 2019 Operations & Maintenance Committee Meeting for consideration:

DRPA-19-019**800 MHz P25, Phase 2 Upgrades, Network Switching Center and Antenna Systems**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Tactical Public Safety, LLC in the amount of \$849,887.80 for upgrades to the Network Switching Center and Antenna System for the trunk radio system. Mr. Venuto stated that these upgrades are being procured under New Jersey State Contract #83932.

DRPA-19-020**800 MHz P25, Phase 2 Upgrades, Microwave Site-to-Site Communications**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Tactical Public Safety, LLC in the amount of \$690,906.95 for the installation of a site-to-site microwave communications system for the trunked radio system. Mr. Venuto stated that this installation is being procured under Pennsylvania State Contract IFB 6100039075.

Chairman Boyer requested that Resolutions DRPA-19-019 and DRPA-19-020 be voted on together. Commissioner Fentress moved to approve Resolutions DRPA-19-019 and DRPA-19-020 and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-021**Design Services for PATCO Lindenwold Shop and Office Improvements**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with Burns Engineering, Incorporated in the amount of \$759,891.00 to provide design, bidding and award and construction support services for the PATCO Lindenwold Shop and Office Improvements.

DRPA-19-022**Construction Monitoring and Constructability Review For Contract No. 11-H, PATCO Lindenwold Control Center**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with Jacobs Project Management Company in the amount of \$1,481,334.95 to provide construction monitoring and constructability review for Contract No. 11-H, PATCO Lindenwold Control Center, for the construction of a new control center for the PATCO Speedline.

Chairman Boyer requested that Resolutions DRPA-19-021 and DRPA-19-022 be voted on together. Commissioner Frattali moved to approve Resolutions DRPA-19-021 and DRPA-19-022 and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-023**Capital Project Contract Modification**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize the execution of contract modifications to Capital Project Number PTD.01502, the PATCO Franklin Square Station Re-Opening, and amend the 2018 Capital Budget to include the increase in the contract amount being requested. Mr. Venuto stated that the increase in the contract with Burns Engineering, Inc. could bring the total amount of the contract to \$2,287,139.00. Commissioner Martz moved to approve Resolution DRPA-19-023 and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-024**Gateway Park HDSRF Funding**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to apply to the Hazardous Discharge Site Remediation Fund (HDSRF) for partial reimbursement of costs expended to investigate and remediate certain Gateway Park Properties. Mr. Venuto noted that the DRPA has already remediated the properties and they have been transferred to the Camden County Municipal Utilities Authority (CCMUA). Commissioner Powell moved to approve Resolution DRPA-19-024 and Commissioner DiAntonio seconded the motion. Vice Chairman Nash abstained from voting. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-025**PARTSWG ELERTS APP and Console Development**

Director of Government Relations Shanahan presented a Summary Statement and Resolution that the Board authorize staff to enter into a sole source procurement with ELERTS Corp. for an amount not to exceed \$350,000.00 for the development of an APP and consoles on behalf of the Philadelphia Area Regional Transit Working Group (PARTSWG) utilizing FY 2017 DHS Transit Security Grant Program funding. Commissioner Martz moved to approve Resolution DRPA-19-025 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Chairman Boyer requested that the following four resolutions, Resolution DRPA-19-026 through DRPA-19-029, be considered together:

DRPA-19-026**Auto Parts Contract for DRPA and PATCO**

Fleet Director Reiners presented a Summary Statement and Solution that the Board authorize staff to negotiate a one (1) year contract with National Auto Parts Association (NAPA) for the purchase of aftermarket automotive parts for the DRPA and PATCO. These aftermarket automotive parts will be purchased under Sourcewell Contract #062916GPC in an amount not to exceed \$155,000.00.

DRPA-19-027**One (1) 2019 Elgin Broom Bear Street Sweeper**

Fleet Director Reiners presented a Summary Statement and Solution that the Board authorize staff to negotiate a purchase contract with GranTurk Equipment Co., Inc. in the amount of \$258,975.25

for the purchase of one (1) Elgin Broom Bear Street Sweeper. This will be purchased under Sourcewell Contract #22014-FSC.

DRPA-19-028

Two (2) 2019 Tractor/Wheel Loaders

Commissioner Fentress moved to approve Resolutions DRPA-19-026 through DRPA-19-028 and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Chairman Boyer stated that Resolution DRPA-19-029 has been withdrawn from the agenda.

Approval of Finance Committee Meeting Minutes of March 6, 2019

Chairman Boyer stated that the Minutes of the March 6, 2019 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on March 6, 2019

Chairman Boyer stated that there are two (2) Resolutions from the March 6, 2019 Finance Committee Meeting for consideration and introduced the following:

DRPA-19-030

Qualified Law Firms to Provide Legal Services to DRPA and PATCO

General Counsel/Corporate Secretary Santarelli presented a Summary Statement and Resolution that the Board adopt a resolution approving a list of law firms qualified to provide legal services to DRPA and PATCO. Mr. Santarelli stated that an adjustment to the fee schedule was also necessary, as it had not been changed since 2001. He also stated that the DRPA/PATCO will continue to review the law firms' use of women and minorities in the selected work. Commissioner Fentress moved to approve Resolution DRPA-19-030 and Commissioner Powell seconded the motion. Vice Chairman Nash abstained from voting. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-031

Authorization to Negotiate Agreement with Keystone Outdoor Advertising Company, Inc. for License Term Renewal and Upgrades to Existing Billboards on DRPA Property

Deputy Chief Executive Officer Wing presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with Keystone Outdoor Advertising, Inc. to maintain and update its two (2) billboards structures located on DRPA property. The initial term of this renewal will be ten (10) years, with two (2) 5-year renewal terms. Commissioner Frattali moved to approve Resolution DRPA-19-031 and Commissioner Christy seconded the motion. Vice Chairman Nash abstained from voting. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Audit Committee Meeting Minutes of March 6, 2019

Chairman Boyer stated that the Minutes of the March 6, 2019 Audit Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Nelson seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolution Approved by the Audit Committee on March 6, 2019

Chairman Boyer stated that there is one (1) Resolution from the March 6, 2019 Audit Committee Meeting for consideration and introduced the following:

**DRPA-19-032 Approval of Citizens Advisory Committee Membership
Nomination – Tyrone Wesley, Michael Rochester and
Kristin Ricchiutti**

Chief Administrative Officer Brown presented a Summary Statement and Resolution that the Board approve the nomination made by the Citizens Advisory Committee to fill three (3) Pennsylvania vacancies on the Committee. Ms. Brown stated that with the approval of these members, there will only be one vacancy on the New Jersey side and one vacancy on the Pennsylvania side. Commissioner Fentress moved to approve Resolution DRPA-19-032 and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

Alan Becker of the Citizens Advisory Committee thanked the Board for the approval of the three new members. He also expressed the Committee's appreciation to Mr. Aubrey and Mr. Rink for their attendance and input at CAC meeting. With regard to the discussion on the billboards, the Committee appreciated Ms. Wing's update on their concerns.

New Business

Chairman Boyer reported that there are two (2) items of New Business for consideration, and introduced the following:

**DRPA-19-033 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Fentress moved to adopt Resolution DRPA-19-033 and Commissioner Nelson seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

DRPA-19-034 Agreement for 10th Street & Packet Avenue Parking Lot

Director of Government Relations Shanahan presented a Summary Statement and Resolution that the Board authorize staff to negotiate and enter into an agreement with Evans All Pro Properties,

LLC to utilize forty parking spaces in an existing DRPA parking lot in the vicinity of 10th Street and Packer Avenue, Philadelphia. He stated that the current agreement is due to expire this year and recommended that the Board approve a 5 year agreement.

Chairman Boyer offered an amendment proposing the term be one (1) year with a four (4) subsequent one (1) year renewals with the approval of the Board.

Commissioner Powell moved to approve Resolution DRPA-19-034 with the amendments offered on the floor by Chairman Boyer, and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Adjournment

With no further DRPA business to discuss, Commissioner Fentress moved to adjourn the DRPA Board Meeting and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 10:25 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary