

(b) The design and construction details of all public improvements including street pavements, curbs, sidewalks, sanitary sewage, storm drainage facilities: By an engineer only.

(c) Final subdivision map with metes and bounds: By a land surveyor only.

Petition for Rulemaking.
31 N.J.R. 1215(c), 31 N.J.R. 1385(b).

13:27-7.5 Effect of local ordinances

(a) Informal site plans not required by local ordinances are excluded from this rule.

(b) No municipal or county ordinance, policy or action purporting to define the scope of professional activity of architects, engineers, land surveyors, planners, or certified landscape architects in the preparation of site plans or major subdivisions shall reduce or expand the scope of professional practice recognized by the Boards.

SUBCHAPTER 8. CERTIFIED LANDSCAPE ARCHITECTS

13:27-8.1 Definitions

The following words and terms, when used in this subchapter, shall have the following meanings unless the context clearly indicates otherwise.

“Board” means the New Jersey State Board of Architects.

“Certified landscape architect” means an individual who, by reason of his or her knowledge of natural, physical, and mathematical sciences, and the principles and methodology of landscape architecture and landscape architecture design acquired by professional education, practical experience, or both, is qualified to engage in the practice of landscape architecture and is certified by the Board as a landscape architect.

“Committee” means the Landscape Architect Examination and Evaluation Committee of the New Jersey State Board of Architects.

“Practice of landscape architecture” means any service in which the principles and methodology of landscape architecture are applied in consultation, evaluation and planning, including the preparation and filing of sketches, drawings, plans and specifications, and responsible administration of contracts relative to projects principally directed at the functional and aesthetic use of land. Nothing contained in this section shall be construed to restrict or otherwise affect the right of any person or corporation to engage in the practice of landscape architecture, but no person shall hold himself or herself out as, or use the title “landscape archi-

tect” or other similar nomenclature as provided by N.J.A.C. 13:27-8.20, unless he or she has been certified by the Board as a landscape architect.

13:27-8.2 Office of the Committee

The office of the Committee shall be that which is maintained by the Board pursuant to N.J.A.C. 13:27-2.2, Administration, under the supervision of the person selected to serve as executive director.

13:27-8.3 Committee organization

(a) The Committee shall, at an annual meeting to be held in July of each year, elect from its membership a chairperson and vice-chairperson.

(b) The Committee shall adopt annually a schedule of regular meetings. Special meetings may be held at the call of the chair or at the action of a quorum of the membership.

(c) A quorum of the committee shall consist of three members. No affirmative action at a meeting shall be taken without at least three affirmative votes.

(d) The Committee shall keep a record of its proceedings and a record of all applicants for certification, showing for each the date of application, name, age, education, and other qualifications, place of practice and place of residence, whether or not an examination was required, and whether the applicant was rejected or a certificate granted, and the date of that action.

13:27-8.4 Approval of landscape architecture curricula and credentials

(a) For purposes of this section, any educational program accredited by the Landscape Architectural Accreditation Board of the American Society of Landscape Architects shall be deemed an approved program.

(b) An applicant for certification as a landscape architect who is a graduate of a school or program not accredited by the Landscape Architectural Board shall provide to the Committee, in addition to a certified transcript of his or her courses, a true and accurate course description for each of the landscape architecture courses for which the candidate is seeking credit toward certification. The Committee shall, in its consideration of the academic program, compare the degree to the standards promulgated by the Landscape Architecture Accreditation Board. Thereafter, the Committee may, in its discretion, require the candidate to appear before the Committee for a personal interview and to present representative samples of his or her landscape architecture work.

13:27-8.5 Application for initial certification by examination

(a) An applicant for initial certification as a landscape architect shall:

1. Successfully complete the Landscape Architect Registration Examination ("LARE");
2. Successfully complete an examination on landscape architecture issues specific to New Jersey, which shall cover plant materials, soil types, geology and laws and regulations governing land use and planning, including the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.; and
3. Pay the initial certification fee as set forth in N.J.A.C. 13:27-8.21.

(b) A candidate for the "LARE" shall apply to the Board for approval to sit for the "LARE." The candidate shall request from, complete and return to the Board an application form together with the application fee as set forth in N.J.A.C. 13:27-8.21. On receipt of the completed application form, fee and all documentation required by (b)1 through 3 below, the Board shall refer the application to the Committee for evaluation and approval. An applicant shall demonstrate that he or she:

1. Is of good moral character by furnishing five personal references, two from individuals who have known the applicant for at least five years and three from professionally trained design professionals, such as certified or licensed landscape architects, architects, professional engineers or professional planners, who have first hand experience of the applicant's work. No individual providing a reference shall be related to the applicant. The applicant shall be responsible for ensuring that the Board receives these references by the required date;
2. Is the holder of a bachelor's or higher degree in landscape architecture from a college or university having a landscape architecture curriculum accredited by the American Society of Landscape Architects ("ASLA"). The applicant shall arrange for the college or university to send an official transcript directly to the Board. The applicant shall be responsible for ensuring that the Board receives the transcript by the required date;
3. Has, by June 30, 2001, engaged in practical landscape architectural work satisfactory to the Committee to an extent that his or her combined college study and practical experience total at least six years, four years of which must be college study with three years in a landscape architecture curriculum, and two years of which must be practical landscape architecture experience approved by the Committee. The practical landscape architecture experience shall be obtained after the completion of the educational requirements; and for two years after completion of the educational requirement set forth in (b)2 above, at least one of which the applicant having worked on a full-time basis under the supervision of a certified or licensed landscape architect, architect, professional planner, or professional engineer;

4. Has, effective July 1, 2001, engaged in practical landscape architectural work for four years after completion of the educational requirement set forth in (b)2 above, at least two of which the applicant having worked on a full-time basis under the supervision of a certified or licensed landscape architect, architect, professional planner, or professional engineer; and

(c) On receipt of the Board's approval, the applicant shall pay the examination fee as is determined by the Council of Landscape Architectural Registration Boards (CLARB) for the "LARE."

Amended by R.2000 d.103, effective March 20, 2000.

See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

Rewrote the section.

13:27-8.6 Application for certification as a landscape architect by reciprocity

(a) An individual may apply for certification by reciprocity as a landscape architect in New Jersey if he or she meets the requirements of N.J.S.A. 45:3A-1 et seq. and:

1. Holds a professional degree in Landscape Architecture from a college or university accredited by the American Society of Landscape Architects (ASLA);
2. Has, by June 30, 2001, engaged in practical landscape architectural work for two years after completion of the educational requirement set forth in (a)1 above, at least one of which the applicant having worked on a full-time basis under the supervision of a certified or licensed landscape architect, architect, professional planner, or professional engineer;
3. Has, effective July 1, 2001, engaged in practical landscape architecture work for four years after completion of the educational requirement set forth in (a)1 above, at least two of which the applicant having worked on a full-time basis under the supervision of a certified or licensed landscape architect, professional planner, or professional engineer;
4. Holds a license or certificate in good standing as a landscape architect from any other state or territory or possession of the United States provided that the requirements for licensure or certification of the issuing agency are substantially equivalent to those of the Committee; and
5. Has passed the CLARB "UNE" or "LARE" or holds a current CLARB certification.

(b) The candidate shall request from, complete and return to the Board an application form and pay the application fee as set forth in N.J.A.C. 13:27-8.21. On receipt of the completed application form and all documentation required in (b)1 through 4 below, the Board shall refer the application to the Committee for evaluation and approval. The applicant shall demonstrate that he or she:

1. Is of good moral character by furnishing five personal references, two from individuals who have known the applicant for at least five years and three from certified or licensed professionals such as landscape architects, architects, professional planners or professional engineers who have first hand experience of the applicant's work. No individual holding a reference shall be related to the applicant. The applicant shall be responsible for ensuring that the Board receives these references by the required date;

2. Is the holder of a bachelor's or higher degree in landscape architecture from a college or university accredited by the American Society of Landscape Architects ("ASLA"). The applicant shall arrange for the college or university to send an official transcript directly to the Board by the required date;

3. Has, through June 30, 2001, engaged in practical landscape architectural work for two years after completion of the educational requirements set forth in (b)2 above, at least one of which the applicant having worked on a full-time basis under the supervision of a certified or licensed landscape architect, architect, professional planner or professional engineer;

4. Has, effective July 1, 2001, engaged in practical landscape architectural work for four years after completion of the educational requirement set forth in (b)2 above, at least two of which the applicant having worked on a full-time basis under the supervision of a certified or licensed landscape architect, architect, professional planner or professional engineer; and

5. Has successfully completed the CLARB "UNE" or "LARE" or holds a current CLARB certification. The applicant shall arrange for the state of licensure to verify proof of licensure in good standing. Applicants holding CLARB certification shall arrange for CLARB to send the certificate to the Board.

(c) On receipt of the Board's approval, the applicant may apply to take the New Jersey examination and pay the examination fee as set forth in N.J.A.C. 13:27-8.21.

Repeal and New Rule, R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 1(a), 32 N.J.R. 1029(a).

Section was "Certification of persons holding certificate from another state or authority".

13:27-8.7 Certifications and renewals

(a) A certificate holder shall renew his or her certificate on or prior to its expiration date as indicated on the biennial renewal notice.

(b) If the certificate holder submits the renewal application within 30 days after the expiration date, the certificate holder shall pay the biennial renewal fee and the late fee as set forth in N.J.A.C. 13:27-8.21.

(c) If the certificate holder fails to renew a certificate within 30 days of the expiration date of a biennial period the certificate holder shall pay reinstatement fees and biennial renewal fees as set forth in N.J.A.C. 13:27-8.21.

Amended by R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).
Rewrote (b) and (c).

13:27-8.8 Duplicate certificates

The Board shall issue a duplicate certificate upon payment of the duplicate certificate fee as set forth in N.J.A.C. 13:27-8.21 and receipt by the Board of an affidavit or certified statement attesting that the original was either lost, destroyed, mutilated or is otherwise no longer in the custody of and cannot be recovered by the certificate holder, or an affidavit or certified statement that the certificate holder is employed in more than one location.

Amended by R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).
Rewrote the section.

13:27-8.9 Seal and signature

(a) Every certified landscape architect shall have a seal established by the Committee and issued by the Board, which shall contain the name of the landscape architect, his or her certificate number, and the legend "Certified Landscape Architect".

(b) All construction documents prepared by the landscape architect or under his or her supervision shall be signed on the original with the personal signature of the landscape architect. Thereafter, all copies of such drawings and specifications shall be sealed prior to submission to the client or filing with a public agency.

(c) A certified landscape architect shall provide the following information in a title block which shall be placed on all construction contract drawings prepared under his or her direction. The information shall appear legibly on the construction contract drawings and shall be clearly reproducible.

1. The full name of the certified landscape architect as it appears on the certificate issued by the Board;
2. The signature of the certified landscape architect;
3. The certificate number and title: New Jersey Certified Landscape Architect; and
4. The date when signed.

(d) Other information may appear with or within the title block provided that the required information is distinct and the name of the certified landscape architect is readily discernible from the other information on the document.

Amended by R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).
Rewrote (a); and in (c)3, substituted "certificate" for "license".

13:27-8.10 Certification renewal; continuing education requirements

A landscape architect shall confirm on the biennial renewal application form that he or she has complied with the Committee's continuing education requirements as set forth in N.J.A.C. 13:27-8.11. In the event a landscape architect fails to meet the continuing education requirements, the landscape architect certificate shall not be renewed until all delinquent hours have been completed and reinstatement fees and biennial renewal fees for each two years or portion thereof in which the holder is in arrears have been paid pursuant to N.J.A.C. 13:27-8.21.

Amended by R.2000 d.103, effective March 20, 2000.

See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

Rewrote the section.

13:27-8.11 Continuing education hour requirements

(a) A certificate holder shall not be required to obtain continuing education hours during the first biennial renewal period in which the certificate holder first obtains licensure. For each succeeding biennial renewal period, the certificate holder shall complete a minimum of 30 hours of continuing education. "Continuing education (CE) hour" means one 60 minute clock hour of an educational activity with no less than 50 minutes of instructional content within the hour.

(b) A maximum of 15 hours in excess of the required 30 hours may be carried over into a succeeding biennial period.

(c) A certificate holder who has allowed his or her certification to lapse and then seeks to reactivate such certification shall submit proof to the Committee of successful completion of the continuing education hours in an amount equal to those required for an active biennial certification renewal.

Amended by R.2000 d.103, effective March 20, 2000.

See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

Rewrote the section.

13:27-8.12 Continuing education programs and courses

(a) The certificate holder may obtain continuing education credit for the following:

1. Courses or programs approved by the Committee pursuant to N.J.A.C. 13:27-8.16;
2. Seminars, conferences and other programs offered for the purpose of keeping the certificate holder apprised of advancements and new developments in the profession. Suitable programs include, for example, any of the subjects tested in the Landscape Architect Registration Examination (LARE), such as professional practice, design (conceptual site design, planting design, comprehensive site design), communication, or design implementation (grading construction details, layout);

3. Graduate course work relevant to landscape architecture beyond that required for professional certification, at university-sponsored programs or at university-level, subject to prior Committee approval;

4. Participation, other than as a student, in university-level education processes and programs, subject to Committee approval. Examples of activities for which credit may be granted are teaching, program development, authorship of textbooks or articles, or similar activities which are determined to be equivalent to obtaining continuing education; and/or

5. Programs offered by the Council of Landscape Architectural Registration Boards.

(b) The Committee shall maintain a list of all approved programs or courses at the Committee offices and shall furnish this information to certificate holders upon request.

(c) A certificate holder may obtain approval for attendance at a seminar, conference or other program, that meets the Committee's continuing education requirements. For approval prior to attendance at a seminar, conference or other program, the certificate holder shall submit to the Committee a descriptive outline of the program or a description as prepared by the sponsor, including dates and hours 60 days prior to enrollment. For approval subsequent to attending a seminar, conference or other program, the certificate holder shall submit to the Committee a descriptive outline of the program or a description as prepared by the sponsor, including dates and hours together with written verification of attendance.

Amended by R.2000 d.103, effective March 20, 2000.

See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

Rewrote the section.

13:27-8.13 Calculation of continuing education hours

(a) Credit for continuing education shall be granted for each biennial renewal period as follows:

1. Attendance at courses or programs approved by the Committee pursuant to N.J.A.C. 13:27-8.16: one hour for each hour of attendance. Completion of an entire course or program is required in order to receive any continuing education credit.
2. For seminars, conferences and other programs offered for the purpose of keeping the certificate holder apprised of advancements and new developments in the profession, one hour for each hour of attendance.
3. Successful completion of graduate course work taken beyond that required for professional certification: a maximum of nine hours for each course;
4. For publication in a refereed professional journal of a copyrighted article related to the profession: nine hours per article and a maximum of 18 hours per biennial cycle;