



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

State of New Jersey

Highlands Water Protection and Planning Council
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JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEETING AGENDA Thursday, April 21, 2016 at 4pm

- CALL TO ORDER
- ROLL CALL
- OPEN PUBLIC MEETINGS ACT STATEMENT
- PLEDGE OF ALLEGIANCE
- APPROVAL OF MINUTES – February 18, 2016
- APPROVAL OF HIGHLANDS DEVELOPMENT CREDIT BANK MINUTES – March 22, 2016
- CHAIRMAN’S REPORT (and Council Member Reports)
 - Proposed septic density rules discussion
- EXECUTIVE DIRECTOR’S REPORT
- COMMITTEE REPORTS:
 - AUDIT COMMITTEE:**
 - Report
 - CONSIDERATION OF RESOLUTION – Acceptance of Audit Report
 - REGIONAL MASTER PLAN UPDATE:**
 - Report
- PUBLIC COMMENTS *(to ensure ample time for all members of the public to comment, we will respectfully limit comments to three (3) minutes. Questions raised in this period may not be responded to at this time but, where feasible, will be followed up by the Council and its staff.)*
- EXECUTIVE SESSION *(if deemed necessary)*
- ADJOURN

RESOLUTION 2016-5
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
ACCEPTANCE OF AUDIT REPORT

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, Section 6.g of the Highlands Act authorizes the Highlands Council to conduct its business as needed to effectuate the purposes of the enabling legislation; and

WHEREAS, in order to properly perform independent audits as required by State law, the Highlands Council established the Highlands Council's Audit and Evaluation Committees by Resolution 2006-06 on January 19, 2006; and

WHEREAS, the Highlands Council's Evaluation Committee approved a Request for Proposal (RFP) to provide auditing services on January 19, 2012; and

WHEREAS, after the review and recommendations of the Evaluation Committee and the Audit Committee, the Highlands Council approved Resolution 2012-16 on May 17, 2012 authorizing the Executive Director to enter a contract for auditing services with Mercadien , P.C. (Mercadien); and

WHEREAS, Mercadien completed and prepared the final report on the Highlands Council's financial statement and recommended actions for Fiscal Year 2015 and presented it to the Audit Committee of the Highlands Council; and

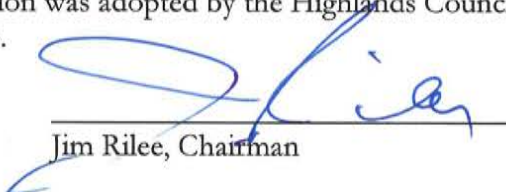
WHEREAS, the Highlands Council Audit Committee reviewed the final report and the annual management letter with Mercadien and recommended that the Highlands Council accept the final report.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby:

- 1) accepts Mercadien's final audit report for Fiscal Year 2015; and
- 2) directs the Audit Committee to continue to oversee the proper implementation of the audit requirements in accordance with State law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 21st day of April 2016.



Jim Rilee, Chairman

RESOLUTION 2016-5
NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL
ACCEPTANCE OF AUDIT REPORT

Vote on the Approval of The Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede	_____	_____	✓	_____	_____	_____
Councilmember Carluccio	_____	_____	✓	_____	_____	_____
Councilmember Dougherty	_____	_____	_____	_____	_____	✓
Councilmember Dressler	_____	_____	_____	_____	_____	✓
Councilmember Francis	_____	✓	✓	_____	_____	_____
Councilmember Holtaway	_____	_____	_____	_____	✓	_____
Councilmember James	_____	_____	_____	_____	_____	✓
Councilmember Richko	✓	_____	✓	_____	_____	_____
Councilmember Sebetich	_____	_____	✓	_____	_____	_____
Councilmember Tfanck	_____	_____	✓	_____	_____	_____
Councilmember Visioli	_____	_____	✓	_____	_____	_____
Councilmember Vohden	_____	_____	✓	_____	_____	_____
Councilmember Walton	_____	_____	_____	_____	_____	✓
Chairman Rilee	_____	_____	✓	_____	_____	_____



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MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Executive Director
Subject: Record of RMP Update Committee Meeting of February 16, 2016
Date: March 8, 2016

The RMP Update Committee met on Wednesday, February 16, 2016 at the Highlands Council office in Chester. Committee Members present: Committee Chair Alstede, and Members Sebetich and Council Chairman Rilee via phone.

Highlands Council Staff Members present: Margaret Nordstrom, John Maher, Chris Danis, Judy Thornton, Corey Piasecki, Jim Hutzelmann, and Annette Tagliareni.

Also present via phone: Lisa LeBoeuf, Assistant Counsel, Governor's Authorities Unit.

Committee Chair Alstede called the meeting to order at 1:05pm.

The following topics were discussed:

As requested by the committee at its January 5th meeting, staff distributed excerpts from the Regional Master Plan that pertain to: Landowner Equity, Transfer of Development Rights, Exemptions and Waivers, Cash Flow Time Table, and Land Acquisition. There was discussion regarding the Cash Flow Time Table and farm values.

Monitoring Program Recommendation Report (MPRR)

Public Outreach Sessions

Staff reported that three public outreach sessions were held in February. Approximately 50 people attended these meetings. Highlands staff provided members with the indicator boards and indicator templates used at the Public Outreach Sessions.

Technical Advisory Committees – Round 1 – Summaries

Staff provided TAC meeting summaries for members to review. These summaries are still draft deliberative material and should not be distributed beyond the committee. Staff also provided a template document for the Monitoring Program Recommendation Report to give members an idea of what the final product will look like.

Fiscal Impact Assessment (FIA)

Highlands staff reported that Steve Gunnells is in the process of preparing a final version of the phase 2 report of the FIA (“Socioeconomic and Real Estate”) and is completing the phase 3 report (“Fiscal and Financial”). Phase 1 of the FIA (“Regional Economic Evaluation”), along with data, was transmitted to Rutgers University for peer review in accordance with the contract executed between it and the Council.

Report out to Council

Staff provided to the committee the PowerPoint presentation which will be presented to Council at its February 18th meeting. Full Council will also receive the indicator boards and template.

The meeting adjourned at 2:30pm.