

South Jersey Transportation Authority

Friday, January 6, 2023

- Home
- About SJTA
- Transportation Services
- Doing Business with SJTA
- Newsroom
- Contact
- Employee Login

- ▶ Atlantic City Expressway
- ▶ Atlantic City Int'l Airport



Doing Business with SJTA

Overview

- SJTA Organization
- SJTA Core Values
- Board of Commissioners
- Board Meetings
- Public Notices
 - Board Agendas
 - Board Meeting Minutes
 - Executive Session Minutes Released
 - Public Notices
 - Auction Rules
- OPRA Requests
- Annual/Monthly Reports
- History and Milestones
- Enabling Legislation
- Rules and Regulations
- SJTA By-Laws
- READI and Stormwater

Public Notices

Board Meeting Minutes

July Board of Commissioners Meeting Minutes

SOUTH JERSEY TRANSPORTATION AUTHORITY
 Open Session Commission Meeting
 Annual Reorganization Meeting
 July 17, 2007

The regularly scheduled Commission meeting of the South Jersey Transportation Authority was held on Tuesday, July 17, 2007 commencing at 10:00 a.m. at the Authority Administration Building on the Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey.

The following Commissioners were present:
 Chairman Kris Kolluri
 Vice Chairman Mark Summerville
 Commissioner Jeffery A. April
 Commissioner Ernest Coursey (Participated via Conference Call)
 Commissioner James M. Gaymon, Jr.
 Commissioner Louis Toscano
 Commissioner Edward Dietz, representative from the New Jersey Department of Commerce

Also present:
 Bart Mueller, Executive Director
 James Carey, Governor's Authorities Unit
 Keith Barrack, Esq., General Counsel
 Susan Drake, Authority Board Secretary

Chairman's Statement
 Chairman Kolluri opened the Commission Meeting at 10:00 and advised the members of the Commission and the public that the meeting, as required by the Open Public Meetings Act, Chapter 231, P. L. of 1975, was advertised in three designated newspapers and sent to the New Jersey Secretary of State. Notice was posted in the terminal of the Atlantic City International Airport, the South Jersey Transportation Authority's Atlantic City Office and the Tourist Information Center located at the Farley Service Plaza on the Atlantic City Expressway as prescribed by law.

A total of eight (8) members of the public attended the meeting.

Roll Call
 Chairman Kolluri requested the Secretary to call the roll:
 Commissioner Present Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X
 Commissioner Ernest Coursey (Participated via Conference Call) X
 Commissioner James M. Gaymon, Jr. * X
 Commissioner Louis Toscano X
 Commissioner Edward Dietz, NJDOC X
 * Commissioner Gaymon arrived at 10:05 am.

Approval of the Agenda
 Chairman Kolluri called for a motion to approve the July 17, 2007 agenda.

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner April, approving the July 17, 2007 agenda.
 SOUTH JERSEY TRANSPORTATION AUTHORITY
 Open Session Commission Meeting
 Annual Reorganization Meeting
 July 17, 2007

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

A unanimous vote was taken adopting and approving the agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Approval of the June 19, 2007 Commission Meeting Minutes
 Chairman Kolluri called for a motion to approve the June 19, 2007 Commission Meeting minutes.

Whereupon motion was moved by Commissioner Summerville and seconded by Commissioner Gaymon, approving the June 19, 2007 minutes.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions

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were asked.

A unanimous vote was taken adopting and approving the minutes.

Employee Awards

Brenda Pierce, Toll Operations Manager, was honored as the "Employee of the Month" for July 2007.

Executive Session

Chairman Kolluri asked General Counsel if an Executive Session was needed. General Counsel responded that an Executive Session was not needed.

Executive Report

Chairman Kolluri asked Mr. Mueller for the presentation of the Executive Report. Mr. Mueller responded that due to the July 17, 2007 meeting being a Reorganization meeting of the Authority, there will not be an Executive Report presentation today.

Finance, Planning and Engineering, Operations, and Personnel Committee Reports

The Finance, Planning and Engineering, Operations and Personnel Committees met on July 3, 2007 and discussed the topics on the attached agendas. These agendas are attached to and made a permanent part of these official Authority minutes.

Public Response to Agenda Items

Chairman Kolluri asked the public if there was any response to the agenda items. There was no response from the public.

Presentation and Approval of Bills

Mr. Mueller stated that the bills were mailed to the Commissioners for their review prior to this meeting and are recommended for Board approval.

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Commission Meeting

Annual Reorganization Meeting

July 17, 2007

Chairman Kolluri called for a motion to approve the bills as submitted by the Finance Director.

Whereupon motion was moved by Commissioner Coursey and seconded by Commissioner Toscano, approving the bills submitted by the Finance Director.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. * X

Commissioner Ernest Coursey X X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X X

*Commissioner April approved all bills but abstained from voting on the bill from General Counsel Levenson's Office.

Chairman Kolluri asked the Commissioners for questions on the motion.

Commissioner April asked if he could get a break-down of what each firm is doing regarding the billing fees and billing of special matters. Kathleen Sharman responded that she can provide a further break-down.

Motions and Resolutions

RESOLUTION 2007-45 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
ADOPTING THE ANNUAL NOTICE OF MEETINGS

Mr. Mueller presented Resolution 2007-45 to the Commissioners stating this is a resolution approving our 2007/2008 Commission meeting dates. There are eleven scheduled Commission meetings that will take place on the third Tuesday of the month, unless noted otherwise. You will find a copy of the schedule attached to this resolution. The January and February 2008 meetings and the July and August 2008 meetings have been combined. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-45 of the South Jersey Transportation Authority adopting the Annual Notice of Meetings.

Whereupon motion was moved by Commissioner April and seconded by Commissioner Summerville, approving Resolution 2007-45.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

A unanimous vote was taken adopting and approving the resolution. This resolution and the Annual Notice of Meetings are attached to and made a permanent part of these official Authority minutes.

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Commission Meeting

Annual Reorganization Meeting

July 17, 2007

Resolutions and Motions Continued

RESOLUTION 2007-46 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
ACKNOWLEDGING THE ELECTION OF COMMISSIONER MARK SUMMERVILLE AS VICE
CHAIRMAN

Mr. Mueller presented Resolution 2007-46 to the Commissioners stating this is a resolution acknowledging the election of Commissioner Mark Summerville to the position of Vice Chairman. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-46 of the South Jersey

Transportation Authority acknowledging the election of Commissioner Mark Summerville as Vice Chairman.

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner April, approving Resolution 2007-46.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

A unanimous vote was taken adopting and approving the resolution. This resolution is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-47 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
APPOINTING KATHLEEN M. SHARMAN TO THE POSITION OF TREASURER**

Mr. Mueller presented Resolution 2007-47 to the Commissioners stating this is a resolution appointing Kathleen Sharman to the position of Treasurer. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-47 of the South Jersey Transportation Authority appointing Kathleen M. Sharman to the position of Treasurer.

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner April, approving Resolution 2007-47.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

A unanimous vote was taken adopting and approving the resolution. This resolution is attached to and made a permanent part of these official Authority minutes.

**SOUTH JERSEY TRANSPORTATION AUTHORITY
Open Session Commission Meeting
Annual Reorganization Meeting
July 17, 2007**

Resolutions and Motions Continued

**RESOLUTION 2007-48 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE IMPLEMENTATION OF A VEHICLE USE POLICY FOR AUTHORITY
PERSONNEL**

Mr. Mueller presented Resolution 2007-48 to the Commissioners stating this is a resolution authorizing modifications to our existing Vehicle Use Policy. These modifications are intended to further increase efficient use of our fleet and reduce mileage costs. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-48 of the South Jersey Transportation Authority authorizing the implementation of a Vehicle Use Policy for Authority personnel.

Whereupon motion was moved by Commissioner April and seconded by Commissioner Gaymon, approving Resolution 2007-48.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey X

Commissioner James M. Gaymon, Jr. X X

Commissioner Louis Toscano X

A copy of Resolution 2007-48 along with the Vehicle Use Policy are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-49 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
EXTENDING THE APPOINTMENT OF COZEN O'CONNOR AS BOND COUNSEL**

Mr. Mueller presented Resolution 2007-49 to the Commissioners stating this is a resolution recommending the reappointment of Cozen O'Connor of Cherry Hill, New Jersey as Bond Counsel to the Authority. Cozen O'Connor was appointed last July to serve as Bond Counsel for a term of one (1) year with an option to renew for one (1) additional year. We recommend the Commissioners exercise this option and extend the appointment of Cozen O'Connor for a period of one (1) year. This Resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-49 of the South Jersey Transportation Authority extending the appointment of Cozen O'Connor as Bond Counsel.

**SOUTH JERSEY TRANSPORTATION AUTHORITY
Open Session Committee Meeting
Annual Reorganization Meeting
July 17, 2007**

Resolutions & Motions Continued

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner April, approving Resolution 2007-49.

Chairman Kolluri asked the Commissioners for questions on the motion.

Commissioner April questioned under the local public contract law, if appointments for

attorneys are only supposed to be for a one (1) year term and is there something that gives us authority for extensions beyond the one (1) year term. General Counsel Keith Barrack responded that this was a one (1) year contract and that the Authority could have terminated the contract. The extension was an option if the Authority wanted to extend, that the Authority is in compliance with Executive Order 37.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X X

A copy of Resolution 2007-49 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-50 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
EXTENDING THE APPOINTMENT OF ACACIA FINANCIAL GROUP AS FINANCIAL
ADVISOR**

Mr. Mueller presented Resolution 2007-50 to the Commissioners stating this is a resolution recommending the reappointment of Acacia Financial Group of Mount Laurel, New Jersey as Financial Adviser to the Authority.

Acacia Financial Group was appointed in July 2006 for a term of one (1) year with an option to renew for one (1) additional year. We recommend the Commissioners exercise this option and extend the appointment of Acacia Financial Group for a period of one (1) year. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-50 of the South Jersey Transportation Authority extending the appointment of Acacia Financial Group as Financial Advisor.

Whereupon motion was moved by Commissioner Coursey and seconded by Commissioner April, approving Resolution 2007-50.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting

Annual Reorganization Meeting

July 17, 2007

Resolutions & Motions Continued

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey X X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X

A copy of Resolution 2007-50 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-51 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
EXTENDING THE APPOINTMENT OF WILBUR SMITH ASSOCIATES AS TRAFFIC
ENGINEERING CONSULTANT TO THE AUTHORITY**

Mr. Mueller presented Resolution 2007-51 to the Commissioners stating this is a resolution extending the appointment of Wilbur Smith Associates as Traffic Engineering Consultant to the Authority. Wilbur Smith was also appointed in July 2006 for a term of one (1) year with a one (1) year option to renew. We recommend the Commissioners exercise this option and extend the appointment of Wilbur Smith Associates for a period of one (1) year. This Resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-51 of the South Jersey Transportation Authority extending the appointment of Wilbur Smith Associates as Traffic Engineering Consultant to the Authority.

Whereupon motion was moved by Commissioner Summerville and seconded by Commissioner Toscano, approving Resolution 2007-51.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X

Commissioner Ernest Coursey X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X X

A copy of Resolution 2007-51 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-52 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
APPOINTING ARORA ENGINEERS, INC. AND THE LOUIS BERGER GROUP, INC. AS
GENERAL ENGINEERING CONSULTANTS TO THE AUTHORITY**

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting

Annual Reorganization Meeting

July 17, 2007

Resolutions & Motions Continued

Mr. Mueller presented Resolution 2007-52 to the Commissioners stating this is a resolution appointing Arora Engineers of Chadds Ford, Pennsylvania and The Louis Berger Group of Florham Park, New Jersey as General Engineering Consultants to the Authority. The term is one (1) year with an option to renew for one (1) additional year at the Authority's discretion. The Authority received three (3) proposals in response to our RFP. Each was reviewed by the Consultant Selection Committee and Arora and Louis Berger Group were recommended. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-52 of the South Jersey Transportation Authority appointing Arora Engineers, Inc. and The Louis Berger Group, Inc. as General Engineering Consultants to the Authority.

Whereupon motion was moved by Commissioner Summerville and seconded by Commissioner April, approving Resolution 2007-52.

Chairman Kolluri asked the Commissioners for questions on the motion.

Commissioner April asked why the two (2) consultants were combined into one (1) resolution. Sam Donelson responded that Arora Engineers specializes in mechanical electrical plumbing work and is a smaller firm and that The Louis Berger Group is a larger civil firm. He also stated that the Authority does not incur any expense unless the firm is assigned work.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X

A copy of Resolution 2007-52 along with the contracts are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-53 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
EXTENDING THE APPOINTMENTS OF REMINGTON & VERNICK AND CONSULTING
ENGINEER SERVICES AS GENERAL ENGINEERING CONSULTANTS TO THE AUTHORITY**

Mr. Mueller presented Resolution 2007-53 to the Commissioners stating this is a resolution extending the appointment of Remington & Vernick of Haddonfield, New Jersey and Consulting Engineer Services of Sewell, New Jersey as General Engineering Consultants. Both firms were appointed last July for a term of one (1) year with a one (1) year option to renew. It is recommended that the Commissioners exercise this option and extend the appointments of

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting

Annual Reorganization Meeting

July 17, 2007

Resolutions & Motions Continued

Remington & Vernick and Consulting Engineer Services for a period of one (1) year. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-53 of the South Jersey Transportation Authority extending the appointments of Remington & Vernick and Consulting Engineer Services as General Engineering Consultants to the Authority.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Coursey, approving Resolution 2007-53.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey X X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X

A copy of Resolution 2007-53 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-54 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
EXTENDING THE APPOINTMENTS OF DMJM AVIATION AND URBAN ENGINEERS AS
AIRPORT ENGINEERING CONSULTANTS TO THE AUTHORITY**

Mr. Mueller presented Resolution 2007-54 to the Commissioners stating this is a resolution extending the appointments of DMJM Aviation and Urban Engineers as Airport Engineering Consultants to the Authority. Both firms were appointed as Airport Engineering Consultants last July for a term of one (1) year with and option to renew for one (1) additional year. It is recommended that the Commissioners exercise this option and extend the appointments of DMJM Aviation and Urban Engineers for a period of one (1) year. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-54 of the South Jersey Transportation Authority extending the appointments of DMJM Aviation and Urban Engineers as Airport Engineering Consultants to the Authority.

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner April, approving Resolution 2007-54.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

SOUTH JERSEY TRANSPORTATION AUTHORITY
 Open Session Committee Meeting
 Annual Reorganization Meeting
 July 17, 2007

Resolutions & Motions Continued

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X X

A copy of Resolution 2007-54 is attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2007-55 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE EXECUTION OF A UTILITY WORK ORDER WITH ATLANTIC CITY
 ELECTRIC COMPANY

Mr. Mueller presented Resolution 2007-55 to the Commissioners stating this is a resolution authorizing the execution of a Utility Work Order for Atlantic City Electric Company to provide a secondary electrical feed to the Airport. This feed replaces the temporary power feed currently tied to the FAA Technical Center substation. Should a problem arise with our current electrical feeder, an automatic default to the secondary feed will provide full back-up power to the Airport. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-55 of the South Jersey Transportation Authority authorizing the execution of a Utility Work Order with Atlantic City Electric Company.

Whereupon motion was moved by Commissioner Summerville and seconded by Commissioner Toscano, approving Resolution 2007-55.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X

Commissioner Ernest Coursey X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X X

A copy of Resolution 2007-55 is attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2007-56 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE ASSIGNMENT OF A LEASE AGREEMENT FOR THE OPERATION OF
 FOOD AND BEVERAGE CONCESSIONS AT THE ATLANTIC CITY INTERNATIONAL
 AIRPORT

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting

Annual Reorganization Meeting

July 17, 2007

Resolutions & Motions Continued

Mr. Mueller presented Resolution 2007-56 to the Commissioners stating this is a resolution approving modifications to the Lease Agreement with LC3 who is our food and beverage concessionaire at the Airport. LC3 is seeking approval to expand their square footage by 234 square feet and will provide a proposal to renovate the food service area on the second floor. LC3 will assume all expenses involved in the renovation, their rent and the utilities will be adjusted commensurate with the additional square footage. In exchange for these modifications, LC3 is seeking an extension of their contract from July 2011 to July 2018. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-56 of the South Jersey Transportation Authority authorizing the assignment of a Lease Agreement for the operation of food and beverage concessions at the Atlantic City International Airport.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Summerville, approving Resolution 2007-56.

Chairman Kolluri asked the Commissioners for questions on the motion.

Commissioner April had questions on how long the original lease was and why this extension will not expire until year 2018. Mr. Tom Rafter responded that in consideration of the lease extension LC3 will be investing \$500,000.00 in the upstairs restaurant.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X X

Commissioner Ernest Coursey X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X

A copy of Resolution 2007-56 along with the Lease Agreement are attached hereto and made a permanent part of these official Authority minutes.

Petitions and Communications, Unfinished Business and New Business

Chairman Kolluri asked Mr. Mueller if there were any petitions or communications to be brought before the Commissioners.

Mr. Mueller responded that all previous petitions and communications were either mailed to the Commissioners prior to the meeting or are at their places and that there is no unfinished or new business.

General Comment

Chairman Kolluri asked if there were any general comments.

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting

Annual Reorganization Meeting

July 17, 2007

Councilman Stanley "Jake" Glassey from Egg Harbor Township addressed the Chairman and Commissioners and urged them not to go forward with the sale or lease of the New Jersey toll roads and that the toll roads should be an asset controlled by the State.

Adjournment

There being no further business, Chairman Kolluri called for a motion to adjourn the meeting.

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner Summerville.

A unanimous vote was taken adjourning the meeting at 10:30 a.m.

Submitted by:

Susan Drake, Authority Board Secretary

Note: An Executive Session was not held at this

[Return to Listing](#)